

Vision

Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.

Glendale Community College Institutional Planning Coordination Committee Agenda

**May 9, 2016
12:15 pm
AD 121**

Call to Order

Announcements

Approval of IPCC Minutes

1. April 18, 2016 IPCC Minutes

Review of Subcommittee Minutes

2. Master Planning - Team A – adopted minutes of November 13, 2015
3. Program Review – none (next meeting scheduled for May 17)

Old Business

4. **Accreditation Gap Analysis: Progress Reports**
The gap analysis is a tool for identifying gaps between current processes and the accreditation standards. This regular item on the IPCC agenda refers to discussion of progress on addressing the gaps.
5. **Annual Evaluation of Integrated Planning, Program Review, and Resource Allocation for 2014-2015 Process**
Part of the integrated planning system is an annual evaluation.
6. **Quality Focus Essay**
The Accrediting Commission requires a Quality Focus Essay that identifies plans for future improvement as part of the self evaluation report.
7. **Process for Deciding When New Programs Require Substantive Change Proposals to the Accrediting Commission**
New programs that represent a significant departure from existing programs, or can be completed at least 50% off-site or online, require substantive change proposals to the accrediting commission. The college should have a process to decide when such proposals are required.
8. **Survey of Governance Committees**
The committee should look at the results of previous surveys of governance committees and initiate the next cycle of the annual survey.

New Business

9. **Review of Accreditation Institutional Self Evaluation Report**
The IPCC needs to review the current draft of the accreditation report before it goes to the Board of Trustees for a first reading on May 17 and a second reading on June 21.

Other Adjournment

IPCC Mission Statement

The IPCC models and monitors continuous quality improvement to ensure institutional effectiveness. The committee oversees college planning and program review; assesses the effectiveness of planning; makes recommendations for sustained continuous quality improvement; develops strategies to promote college-wide dialogue, discussion, and participation in the integrated planning process; and identifies trends and common needs that reveal institutional and student needs. These objectives are achieved by the strategic use of institutional data (including program review), accreditation standards, federal and state regulations, and community input as guiding principles for assessing institutional effectiveness.

*approved October 14, 2013
approved with no changes November 3, 2014
approved with no changes September 14, 2015*

Committee Blue List Information:

Institutional Planning Coordination

Time and Location: Second and Fourth Mondays, 12:15 – 1:30 pm, AD 121

- Senate: Andrew Young, Senate President
- Guild: Zohara Kaye, Guild President
- Joint Faculty [2]: Megan Ernst, Garfield faculty member
David Yamamoto
- Other Faculty: Yvette Ybarra, SLO Coordinator
Seats related to title: Beth Kronbeck, Faculty Accreditation Coordinator
Sarah McLemore, Curriculum & Instruction Co-Chair
- CSEA [2]: Saodat Aziskhanova, CSEA President
Hoover Zariani
- Administration [8]: Ron Nakasone, Executive Vice President, Administrative Services
Rick Perez, Vice President, Student Services
Michael Ritterbrown, Vice President, Instructional Services
Teyanna Williams, Associate Vice President, Human Resources
Alfred Ramirez, Administrative Dean, Continuing and Community Education
Edward Karpp, Dean, Research, Planning, and Grants (chair)
Deborah Kinley, Associate Dean, Continuing and Community Education
Marc Drescher, Chief Information Systems Officer
- Manager/Confidential: Jill Lewis, Program Review Manager
- ASGCC [2]: Maritza Arredondo, Arash Motamedrasa
- Resource: Daphne Dionisio
(non-voting)
- Recording Secretary: Jill Lewis, Program Review Manager