

Student Services Cabinet Meeting  
April 26, 2016

Present: Rick Perez, Tina Andersen-Wahlberg, Ramona Barrio-Sotillo, Troy Davis, Robert Hill, Arda Najarian, David Nelson, Michelle Mora, Toni Reyes, Paul Schlossman, Andra Verstraete, Hoover Zariani

**UPDATES**

*Ramona Barrio-Sotillo*

- Targeting sending out RFP today with a submission deadline of May 31. There will also be a renewal process for those who wish to continue existing projects.
- In June, Robert Williams and Maleta McPherson will lead a Historically Black College tour for 15 students. Will take place in June (20:50). Paul recommended (23:00) getting together to talk about the proper forms and procedures.

*Tina Andersen-Wahlberg*

- Hiring committee for full-time DSPS counselor: equivalencies are finished and applications are ready to be screened.
- There is a good pool of candidates for the full-time instruction lab tech/tutor position.
- DSPS faculty/staff had a tour of the first floor. They have expressed concerns about safety and accessibility of the designated space for DSPS and there is only one entrance/exit.
- Uniquely Abled Academy (21:35) – program is designed for high functioning autistic students to train them to work in CME fields (see recording.)
  - Students will be in a cohort that will be working throughout the summer.

Troy Davis

- Wrapped up the career counselor interviews and deliberation yesterday. For two positions.
- Hosted a training session for new adjunct counselors over the weekend.
- Jessie hold will be serving as DSPS counselor at Garfield.

Paul

- Finished interviews for Kinesiology/Women's Basketball coach position.
- Will be chairing VP admin services. Getting ready to interview.
- Outreach coordinator interviews are happening next week.

Arda

- Finish BOGW Appeal process

Andra (8:05)

- Reopened program review to make two resource requests

Toni

- Presentation today on recognizing student distress. Annette Craig will be presenting.
- Nurse Assoc position candidates will be tested soon before being scheduled for interviews. Hope to have someone start June 1.

Rick (10:45)

- BOT decided to let go of MallCraft. Insurance CO for the bond measure hired a consultant to check on the building. Will probably contract with Cummings construction who claims to have building complete by mid-July.
- Class schedule was built with new building rooms. Nancy and Austin have been working to move the classes scheduled in the new building out. Dr. Viar voted to not take the risk of potentially cancelling classes out from under students. If building gets finished, classes will be added back in. Possible move in for SS late-Sept or early-Oct.
  - Paul (13:25) – renovation of the MCIC has to move forward. Title V funds have to be spent by the end of September.
  - Student Center will likely not be available for summer advising.
    - Robert – coming up with contingency plan including \_\_\_\_\_

## Student Services Cabinet

### Meeting Notes

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- BOGW – group met and the group is recommending going back to two forms because registration was moved up. Rick will map out the notification schedule. Counselor training will take place May 3.
- Student Equity has a large amount of unspent funds. Proposals are due May 31.
- Dual Enrollment (AB 288)17:00 – dual enrollment tool kit will be coming out. There will be a lot of MOUs with school districts.
  - (see recording)
  - Still need to decide on NC courses and financial aid.
  - No longer using concurrent enrollment. Dual enrollment will encompass classes at the high schools as well as jump start students.
  - Paul (19:40) – poised for an expansion of offerings in the Fall.
  - No PE classes will be offered at the HS through the colleges.
- Group will be getting together to meet with Dr. Viar to discuss a process for hiring personnel under specially funded programs (24:15).