

**GLENDALE COMMUNITY COLLEGE  
CURRICULUM & INSTRUCTION COMMITTEE AGENDA  
PROGRAM REVISION FORM**

**C&I MEETING DATE:** May 25, 2016

**DIVISION:** Noncredit ESL

**PROGRAM TITLE:** Intermediate ESL Certificate

**PROGRAM TYPE:**

AS Degree

AA Degree

AS-T

AA-T

Area of Emphasis

Certificate of Achievement 18+ Units

Certificate of Achievement 12-18 Units

Certificate of Competency (Noncredit)

Certificate of Completion (Noncredit)

High School Diploma (Noncredit)

**JUSTIFICATION OF NEED**

There is a need to delete one of the courses, OBT 71 (Computer Basics for English Language Learners), associated with the certificate.

**Was this program revision was triggered by SLO assessment data findings. (If true, check box and explain.)**

Yes, the program revision was triggered by PLO assessment findings. The number of Intermediate ESL Certificate completions (56 students since Spring 2010) is much lower than the number of Beginning ESL Certificate completions (370 students since Spring 2010), with only 2% of those completing a Beginning ESL Certificate going on to also complete an Intermediate ESL Certificate. The low number of Intermediate ESL Certificate completions indicates that there is a barrier to completion of this certificate. The requirement of OBT 71 seems to decrease the number of completions. In contrast, the Beginning ESL Certificate, which only requires the completion of Noncredit ESL courses, has a higher certificate completion rate.

Another factor related to the difficulty of students completing OBT 71 has to do with the course's content. It stresses basic computer use, and it is somewhat outdated by 2016 standards. For example, most students already know how to write an email or use search engines. Therefore, students don't feel very motivated to take a class that reviews such basic information.

Removal of OBT 71 as a certificate requirement will also likely improve the number of certificate earners in OBT programs. Approximately 76% of students who earned an ESL certificate since 2010 have also enrolled in OBT courses. This shows that the certificates are achieving the stated goal of preparing students for coursework in OBT. If more intermediate ESL students are able to obtain a certificate, they will be more likely to seek out and obtain a certificate in the OBT program, which offers a variety of vocational-based programs and certificates.

OBT 71 is offered by the Noncredit Business and Life Skills division. Jan Young, the division chair, is aware of this proposal to delete the course as a requirement for the Intermediate ESL Certificate. She supports the proposal.

*NOTE: When a course is being deleted, a separate  
Program Revision Form must be submitted for each program affected.*

## APPLICATION DATA FIELDS

*(required for all program revisions)*

Annual Completers: 11  
 Net Annual Labor Demand (for CTE only): N/A  
 Total Faculty Workload: 1.49  
 New Faculty Positions: No  
 New Equipment: No  
 New or Remodeled Facilities Costs: No  
 New Library Resources: No  
 Program Review Date: Fall 2016

**For all that apply:**

Gainful employment No (type yes or no)  
 Apprenticeship No (type yes or no)  
 Percent of courses in the degree that are Distance Education: 0%

### TYPE OF REVISION

## NONSUBSTANTIAL PROGRAM REVISION

- Change in title? If yes, enter NEW title:  
 Change in TOP code within same discipline? If yes, enter NEW TOP code:  
 Program unit change?  
     Minimum Units in the major:  
     Maximum Units in the major:  
     Minimum Total Units in the program:  
     Maximum Total Units in the program:  
 Change in bachelor major to which students will transfer?  
 Addition or removal of courses in the program: OBT 71 (Computer Basics for English Language Learners)

*Note: For nonsubstantial changes as identified above, course outlines of the courses in the program, the Program Requirements Table, justification of need, and transfer documents (if there is a change in the transfer major) will need to be submitted with the proposal.*

**PROGRAM TITLE: Certificate of Completion - Intermediate ESL Certificate**

Requirements	Dept. Name/#	Course Title	Hours	CS U- GE	IGET C	Sequence
Required Core	ESL 30 <i>(Previously known as ESL 030 - Revised December 2015)</i>	English as a Second Language Level 3	160.0-224.0	N/A	N/A	Year 1, Fall
	ESL 40 <i>(Previously known as ESL 040 - Revised December 2015)</i>	English as a Second Language Level 4	160.0-224.0	N/A	N/A	Year 1, Spring

	ESL 81 <i>(Previously known as ESL 081 Revised December 2015)</i>	Intermediate Conversation	45.0-112.0	N/A	N/A	Year 1, Spring
	OBT 71	Computer Basics for English Language Learners	64.0	N/A	N/A	Year 2, Fall

**Required Major Total:** 365 – 560 Hours

**Completion of CSU-GE Breadth or IGETC pattern:** N/A

**(Possible double counting:** N/A)

**Transferable electives (as needed to reach 60 units)**

**Total Units:** N/A

**Proposed Sequence**

**Year 1, Fall:** 160 – 224 Hours

**Year 1, Spring:** 205 – 336 Hours

**Year 2, Fall:** 64.0 Hours