**GLENDALE COMMUNITY COLLEGE**

**SLO Committee**

**MINUTES Adopted**

**Thursday, October 30, 2014 – 12:30-1:30PM**

**AD 252**

**Meeting called to order: 12:35**

**Present:** Victoria Buresch, Dora Krannig, Margaret Mansour, Rosemarie Shamieh, Reid Kerr, Kirk Vaughn, Maria Kretzmann, John Rome, Jeff Smith, Sarah McLemore, Susie Chin, David Yamamoto, Yvette Ybarra (Chair)

**Absent:** Dave Martin, Jennifer Krestow, Charlotte Schulten, and Marisa Zakaria

**Guests:** Paul Sherman

**Quorum: 13**

**Approval of Previous Minutes**

It was MSC (Mansour/Krannig) that the minutes of September 25, 2014 be approved (Unanimous Approval)

Welcome to Reid Kerr (English), new SLO committee member

It was MSC (Yamamoto/Vaughn) that we move New Business to the beginning of the meeting

**New business Outcome**

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| --- | --- |
| 1. Change committee name to: Learning Outcomes Committee 2. Nomination of a new secretary 3. Change of date for November meeting | * Motion to recommend the name change to Learning Outcomes Committee. MSC (Yamamoto/Mansour) * Motion to elect Paul Sherman as LO Committee Secretary. MSC   (Yamamoto/Mansour)   * Motion to move next meeting to Nov. 20, 2014 MSC (Yamamoto/Krannig) |

**Information Items Outcome**

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| --- | --- |
| * Change to SSLO definition * Instructions on how to view items in database | * SSLO to move to LO committee * SSLO to remain on 3 year maximum assessment cycle * College wide assessment should be 2 years maximum * Yvette and David will create a tutorial with screen shots with directions * More how to pages will ease the work load for Yamamoto |

**Old Business Outcome**

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| --- | --- |
| 1. Lab levels and learning outcomes (approve changes) 2. Re-format of SLO/PLO Assessment sheet      1. Re-format of ILOs (develop learning outcomes for GE courses) 2. Removal of ILO 7 | * Development terminology added to mastery * Conflate 2 and 3 into only 2 * Change “labs must have a minimum of 3 SLO’s” to “Must have a maximum of 3 SLO’s” * Assessment in computer lab to be by a few short questions asked at logout * Determine exactly who will be in charge of assessment in each lab * How will “in between” labs be assessed? * Lab assessment will not be a part of course outline as a change in one SLO would effect many other courses * ILO connected to SLO’s easily * Report assessment results, evaluation moved * One sheet per each assessment for easier flow of info * Matches database exactly   Intro/Dev/Mastery?   * **Item was approved at the September 25th meeting.** * Now in a more LO style * Discussion * Add “concepts” to 2) * Remove first new sentence from 1) * Add evaluate different sources of information 3) * Information competency (literacy) 3) * Add semicolon 5) * We will revisit ILOs at our next meeting on November 20th. * Motion to recommend removal of ILO number 7 from current ILO documentation.   + MSC (Kerr/Yamamoto)   + Unanimous approval |

WE DID NOT GET TO THE FOLLOWING ITEMS ON THE AGENDA:

* Re-format SLO/PLO worksheets (view old worksheets)
* Diagram of Learning Outcome Flow Chart
* Approval of final language in C&I handbook

**Meeting Adjourned: 1:34**

**Next meeting: Nov. 20, 12:30-1:30 AD 252**

**Respectfully submitted by Paul Sherman**

**Reviewed by Yvette Ybarra**