**Glendale Community College**
**Institutional Planning Coordination Committee**
**Agenda**

**December 12, 2016**
**12:15 pm**
**AD 121**

**Call to Order**
**Announcements**
**Approval of IPCC Minutes**
1. October 10, 2016 IPCC Minutes
2. November 14, 2016 IPCC Minutes – No Minutes Due to Lack of Quorum

**Review of Subcommittee Minutes**
3. Master Planning - Team A – May 16, 2016 Minutes
4. Program Review – October 18, 2016 Minutes

**Old Business**

5. Governance Survey
   The committee needs to approve the governance survey response, which was not approved in November due to lack of quorum.

6. QFE Progress
   The committee should track progress on completing the goals established in the Quality Focus Essay from the 2016 accreditation Self Evaluation Report.

7. Planning for Grant-Funded Projects
   There should be a process for communicating with departments such as IT and Purchasing about projects that are funded by grants.

**New Business**

8. Mission Statement Revision (BP 1200)
   Team A approved a revision to the college mission statement at its December 2, 2016 meeting.

9. Accreditation Recommendations
   The draft recommendations were sent from the visiting team to the college as part of a report for corrections of fact.

10. Guidance/Template for Component Plans
    As the IMP is being developed, it is a good time for IPCC to revisit its template for college plans.

**Other**
**Adjournment**

The IPCC models and monitors continuous quality improvement to ensure institutional effectiveness. The committee oversees college planning and program review;  assesses the effectiveness of planning; makes recommendations for sustained quality improvement; develops strategies to promote college-wide dialogue and participation in the integrated planning process; and identifies trends that reveal institutional and student needs. These objectives are achieved by the strategic use of institutional data (including program review), accreditation standards, federal and state regulations, and community input as guiding principles for assessing institutional effectiveness.

*approved October 14, 2013*
*approved with no changes November 3, 2014*
*approved with no changes September 14, 2015*
*approved with changes September 12, 2016*

*Committee Blue List Information:*

**Institutional Planning Coordination**
**Time and Location: Second and Fourth Mondays, 12:15 – 1:30 pm, AD 121**

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|---|---|
| Chair: | Edward Karpp, Dean, Research, Planning & Grants |
| | (votes only in the event of a tie) |
| Senate: | Andrew Young, Senate President |
| Guild: | Zohara Kaye, Guild President |
| Joint Faculty [2]: | Deborah Robiglio (16-17), Garfield faculty member |
| | Daphne Dionisio (19-20) |
| | |
| Other Faculty: | Yvette Ybarra, SLO Coordinator |
| Seats related to position | Beth Kronbeck, Faculty Accreditation Coordinator |
| | Sarah McLemore, Curriculum & Instruction Co-Chair |
| CSEA [2]: | Saodat Aziskhanova, CSEA President |
| | Seboo Aghajani |
| Administration [8]: | Anthony Culpepper, Executive Vice President, Administrative Services |
| | Rick Perez, Vice President, Student Services |
| | Michael Ritterbrown, Vice President, Instructional Services |
| | Teyanna Williams, Associate Vice President, Human Resources |
| | Alfred Ramirez, Administrative Dean, Continuing and Community Education |
| | Deborah Kinley, Associate Dean, Continuing and Community Education |
| | Marc Drescher, Chief Information Systems Officer |
| Manager/Confidential: | Jill Lewis, Program Review Manager |
| ASGCC [2]: | Martin Chino, Billy Agudo |
| | |
| Resource: | David Yamamoto, SLO Database Coordinator |
| (non-voting) | |
| Minutes Recorder: | Gordon Lui, Office of Research, Planning & Grants |