

Noncredit ESL Division Meeting

March 7, 2017 11:00 a.m. (day) March 9, 2017 8:15 p.m. (evening)
Garfield Campus: MP203

MINUTES

Present

Division Chair: Deborah Robiglio

Full-time Faculty: Barbara Assadi, Tiffany Ingle, Paul Mayer, Margaret Richer, Naomi Sato

Morning: Araz Aghamalian, Mariam Aintablian, Betty Bond, Marilyn Burghdorf, Harriet Cohen, Andres Cruz, Romina DerBedrossian, Ida Der Hovanessian, Karen Deukmejian, Karin Drummond, Edwin Fallahi, Rocio Fernandez-Presa, Katherine Grammer, Deborah Henneker, Daniel Janoyan, Annette Kargodorian, Armineh Khanbabian, Ewa Lichwa, Jill McDowell, Robert Mott, Mari Sahakian, Arusyak Sargsyan, Kathryn Son, Charlene Worthley, Pat Zayas, Ed Zayas, Nune Yeganyan

Evening: Marina Adamian, Susanna Aramyan, Robert Ballenger, Monica Barrios –Zamora, Edward Bernard, Rodney Borr, Alexandra Christy, Dana Eusan, Carlos Gozalo, Melineh Hambarsumian, Melina Hovsepian, Natalie Keshishian, Anahit Makhmuryan, Susanna Martirosyan, Paul McGarry, Wien Qian ,Krista Raimondo, Alfred Romulo, Susan Ryan, Esthela Siegrist, Hasmik Tovmasian, Dennis Van Bremen, Larry Watts, Nune Yeganyan

Guests: Dr. Michael Ritterbrown –Vice President of Instruction, Elodia Collins– Academic counselor, Margaret Mansour- Mental Health Counselor, Shelley Aronoff- Librarian

November Minutes Approved as Written

Announcements/Reminders: Summer assignment requests are due Friday, March 10.

Certificate Ceremony: The certificate ceremony will be held on Thursday, April 27, 2017 in MP103.

Training: Tiffany Ingle is a trainer for Canvas and the first training is scheduled for Thursday, March 23th.

Service Learning opportunities: Megan Ernst introduced a new optional program called Garfield Service Learning for our Noncredit ESL students. This program is designed to encourage students to learn about important volunteer

opportunities in Glendale and the surrounding region. Students will be able to choose the specific area in which they would like to volunteer. The main service areas of focus are senior citizens, poverty and homelessness, animals and the environment, people with disabilities, arts and culture, and literacy and education. Megan will be working with the students to find the best opportunities for them. The program will allow students to work with people from other countries with different language backgrounds and also with those that have an English background. This will give them the opportunity to speak and practice their English. It will also allow them to explore areas of vocational interest and obtain work experience. Students will receive certificates and recommendation letters for their volunteer work. One of the main goals for next year is to get continued funding for a volunteer coordinator position. If anyone would like to volunteer, please attend the next orientation.

Computer lab: This spring the computer lab in TR 211 was converted into a classroom. As a result, we have been given access to the computer lab in MP 309. There are some concerns because this is a shared space. Dr. Ritterbrown announced that the same hours of access we previously had in TR 211 are now available in MP 309. The college is working on securing a dedicated and adequate space for a permanent ESL computer lab. There is an enormous demand for Noncredit ESL and the goal is to be able to serve more students. Creating more classrooms by dividing large classrooms with partitions is an option currently under consideration. GCC is also looking to purchase real estate to expand the campus by adding more classrooms and additional parking spaces.

Summer 2017: We are going to have a ten-week summer session. Tiffany Ingle reported the data from last summer. The number of literacy students passing in spring semester was 27.4 percent higher than in summer. Level 4 and 5 students also had a higher rate passing in spring than in summer. But, the percentage of students passing among level 1,2, and 3 students was higher in the summer than in spring. Attrition for summer is much higher than spring because of the attendance policy in summer. It is preferred that instructors commit to a ten-week teaching assignment, but if instructors cannot make the commitment then they should state that on their assignment request. Debbie will do her best to accommodate all teaching requests.

Senate: Paul Mayer announced that the Senate is working on a motion to not allow ICE to use our the campus to do their work. The Garfield Food For Thought Pantry will open next week in TR 207. Rosemarie Shahmieh has volunteered to coordinate. We are the first community college to get food from the Los Angeles Regional Food Bank. Volunteers are welcome.

Guild: The Guild is still looking for someone to fill the post for Garfield steward. There is a monthly \$500 stipend during the fall and spring semesters. If you are interested please contact Caroline or Zoe.