

Noncredit ESL Division Meeting

May 2, 2017 - 11:00 a.m.

May 4, 2017 - 8:15 p.m.

Garfield Campus: MP 203

AGENDA

1. Approval of the minutes from April 4, 2017 and April 6, 2017.
2. Announcements/Reminders
 - Drop students
 - Flex – Due May 15
 - Summer registration: June 14 – priority/June 15 - open
 - Fall registration: Aug. 23 – priority/Aug. 24 - open
 - Office/Classroom update
 - Recognition of faculty service
3. Summer paragraph:
 - ***Exit exam policy for the 2017 summer session:*** Attending class every day is very important to ensure that you receive the necessary instruction to master a level. To take the exit exams, you must attend 90% of the 10-week session and *must not miss more than 4 classes.* This requirement will be enforced in all 14-hour classes.
4. New certificate brochure
5. Professional development - Tiffany
6. Garfield Service Learning - Megan
7. Senate - Paul
8. Guild - Harriet