



# Canvas Guide Login Guide for Students



On the main GCC campus page click on Moodle/Canvas. Students will have access to Moodle for some time so they can check their grades.



Click on the red Canvas login button. There are also nice tutorials available under the log in button for students.

## Portal Login

assword		
	Login	
	Forgot Password?	
	Help	

On this page if they click the help button, they will find the useful first time login info.

## HELP

#### Students:

Use your GCC Student ID number as Username. Use your initials followed by @ followed by your six-digit date of birth (mmddyy) as the password. For example, password for John Smith born January 23, 1990 would be JS@012390

You will be asked to change your password the first time you login.

Login Help: Russian, Armenian, Farsi

**Instructors:** Use your GCC email username and email password to login.

Close

Students will log in with their first and last name initials, the "@" symbol and their six digit birthday. They will have to choose a new password at this time. The new password must be eight characters long and have at least one capital letter, one lowercase letter, one real number and one symbol in it.

## Portal Login

#### END-USER SELF SERVICE

Please enter your username and click the button below to view the options currently available to you.

Userna	ame	
	Continue	
	Cancel	
	Help	

If students forget their new password, they can click on the "Forgot Password" and they will see this window. They would put their username in . Username is their student ID number.

# END-USER SELF SERVICE

Please choose an action and click the button below to continue.



The next step is to click on the "Reset Forgotten password" button. Then, click the "I'm not a robot" check box. Click "Continue".



Follow the instructions on the Capcha popup window.

# END-USER SELF SERVICE

A One Time Passcode (OTP) has been emailed to:

## cxxxxxx@student.glendale.edu

It could take 20 to 30 seconds to be delivered. Upon receipt, please enter the OTP below and click the button to continue.



A passcode will be sent to the student.glendale.edu email. The student email is the ONLY email that will work. The student must go to their email to retrieve the passcode.



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#### Help



For other technical issues the help button has contact info. The 24/7 contact info is one the next page.

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## If you need help, please contact the Instructional Technology Help Desk

for 24/7 assistance @ 818-240-1000 ext. 3457 Email: Connie at <u>clantz@glendale.edu</u> (Or drop in SF 101) and Email: Daniele Ingrao at <u>dingrao@glendale.edu</u> (drop in AD 145 from 2pm to 7pm)

Lots of Canvas tutorials here:

http://www.glendale.edu/class-schedule/distance-education-classes/de-faculty-

center/canvas