

Priority Contact Dates

EOPS students are required to meet with their EOPS counselor three times during each semester (fall/spring). Students are also required to meet with EOPS counselor one time during each intersession (winter/summer), if registered. This counseling requirement must be met regardless of student's registration status (i.e. registered in less than 12 units), and student's academic standing (i.e. probation/dismissal). Counselors may require additional visits, if needed.

ONE MEETING PER WEEK POLICY

Students may visit their EOPS counselor as many times a week as needed, however, only one meeting per week will be counted towards the counselor meeting requirement.

Students on Probation

EOPS students who are on Probation must complete a Probation Contract with their EOPS counselor and follow a set of conditions therein in order to maintain program eligibility. EOPS counselor may require additional visits, if deemed necessary.

EOPS Students in Student Development 100 (St.Dv. 100) College Orientation Course

Students currently registered in SD 100 should consult their SD 100 instructor regarding a required Student Educational Plan (SEP) meeting deadline to comply with their class requirement.

Priority Contact Dates and Purpose for Each Meeting

- **February 20-March 16 = 1st meeting**
 - New Students: a meeting session which combines interview and other interpretation of assessment results to prepare a student's educational plan, and mutual responsibility contract specifying programs and services the student shall receive and what the student is expected to accomplish.
 - Continuing Students: General review of the academic record and results from the previous term. Review of the current term goals and appropriate plans for the next term.
- **March 19-April 13 = 2nd meeting**
 - All Students: an in-term meeting session to insure the student is succeeding adequately, programs and services are being provided effectively, and to plan changes as may be needed to enhance student success.
- **April 23-May 18 = 3rd meeting (PRIORITY MEETING DEADLINE)**
 - All Students: a term-end or program exit meeting session to assess the success of students in reaching the objective of that term to monitor the success of the programs and services provided in meeting the student's educational goal, and to assist students to prepare for the next term of classes, or to make future plans if students are leaving the EOPS Program or the college. **To be considered for spring 2018 grant, summer 2018 and fall 2018 book voucher, students must complete their third counseling visit by the priority deadline of May 18. Check [Book Service](#) and [EOPS Grant](#) web pages for eligibility criteria.** Students who missed this deadline will still be considered for fall 2018 book voucher IF the third visit is made by May 18. See below.

For Continued Program Eligibility

- **May 21-June 13 = 3rd meeting.**

Students who did not complete the third counseling meeting by the priority contact deadline, will have until the last day of the semester to do that in order to maintain their continued eligibility with EOPS and be considered for fall 2018 book voucher. Check [Book Service](#) web page for eligibility criteria.