<p style="text-align:center">**DISTANCE EDUCATION ADDENDUM REVIEW**</p>

Division:
NAME OF COURSE: Type Of Class (Hybrid / Online)
GCC COURSE OUTLINE OF RECORD DATE: DATE
Point of contact:

YES NO
☐   ☐   Meets DE Certification standards

[At minimum, one mode of contact of each type for each MOI]
☐   ☐   DE Committee Approval   DATE:
☐   ☐   C & I Review   DATE:

Methods of Instruction from Course Outline of Record (MOI)

1	
2	
3	
4	
5	
6	
7	

SPECIFY EACH FORM OF REGULAR AND EFFECTIVE CONTACT THE COURSE REQUIRES FOR EACH MOI

CONTACT TYPE   **DE Modification of the MOI**
   CONTACT MODE

Instructor to Student Contact (IS)	**1**	**2**	**3**	**4**	**5**	**6**	**7**
Archivable personalized feedback via LMS or GCC email	☐	☐	☐	☐	☐	☐	☐
Frequent interaction in discussion boards within the LMS	☐	☐	☐	☐	☐	☐	☐
Synchronous Sessions	☐	☐	☐	☐	☐	☐	☐
Closed captioned video conferencing	☐	☐	☐	☐	☐	☐	☐
3rd party:	☐	☐	☐	☐	☐	☐	☐
Student to Student Contact (SS)	**1**	**2**	**3**	**4**	**5**	**6**	**7**
Messaging via the LMS	☐	☐	☐	☐	☐	☐	☐
Discussion boards Chat/IM	☐	☐	☐	☐	☐	☐	☐
Synchronous/Asynchronous Document Editing	☐	☐	☐	☐	☐	☐	☐
Synchronous/Real-time group communication tools	☐	☐	☐	☐	☐	☐	☐
Collaborative projects: group blogs, wikis, webpage, other eTools	☐	☐	☐	☐	☐	☐	☐
3rd party:	☐	☐	☐	☐	☐	☐	☐
Student to Content Contact (SC)	**1**	**2**	**3**	**4**	**5**	**6**	**7**
Synchronous/Asynchronous ADA compliant Modules/Lessons on the LMS	☐	☐	☐	☐	☐	☐	☐
Synchronous ADA compliant Lectures (recorded/streaming/chat)	☐	☐	☐	☐	☐	☐	☐
Transcribed audio files	☐	☐	☐	☐	☐	☐	☐
Closed Captioned Podcasts/webinars/screencasts	☐	☐	☐	☐	☐	☐	☐
Closed Captioned Videoconferencing/CCCConfer (SC)	☐	☐	☐	☐	☐	☐	☐
3rd party:	☐	☐	☐	☐	☐	☐	☐
Student to Interface Contact (SI) [Activities to be used within the LMS]	**1**	**2**	**3**	**4**	**5**	**6**	**7**
Assignments	☐	☐	☐	☐	☐	☐	☐
Chat	☐	☐	☐	☐	☐	☐	☐
Choice	☐	☐	☐	☐	☐	☐	☐
Database	☐	☐	☐	☐	☐	☐	☐
External tool	☐	☐	☐	☐	☐	☐	☐
Feedback	☐	☐	☐	☐	☐	☐	☐
Forum	☐	☐	☐	☐	☐	☐	☐
Glossary	☐	☐	☐	☐	☐	☐	☐
Lesson	☐	☐	☐	☐	☐	☐	☐
Quiz	☐	☐	☐	☐	☐	☐	☐

SCORM	☐	☐	☐	☐	☐	☐	☐
Survey	☐	☐	☐	☐	☐	☐	☐
Wiki	☐	☐	☐	☐	☐	☐	☐
ADA compliant 3rd party platform	☐	☐	☐	☐	☐	☐	☐

Platform name:

Out of Class Assignments from the Course Outline of Record
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DE Modification for Out of Class Assignment
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Methods of Evaluation from Course Outline of Record
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DE Modification for Methods of Evaluation
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DEFINITIONS

ASSIGNMENTS
> *Enable teachers to grade and give comments on uploaded files and assignments created on and off line*

CHAT
> *Allows participants to have a real-time synchronous discussion*

CHOICE
> *A teacher asks a question and specifies a choice of multiple responses*

DATABASE
> *Enables participants to create, maintain and search a bank of*

EXTERNAL TOOL
> *Allows participants to interact with LTI compliant learning resources and activities on other web sites.*

FEEDBACK
> *For creating and conducting surveys to collect feedback*

FORUM
> *Allows participants to have asynchronous discussions*

GLOSSARY
> *Enables participants to create and maintain a list of definitions, like a dictionary Lesson - For delivering content in flexible ways*

QUIZ
> *Allows the teacher to design and set quiz tests, which may be automatically marked and feedback and/or to correct answers shown*

SCORM
> *Enables SCORM packages to be included as course content*

SURVEY
> *For gathering data from students to help teachers learn about their class and reflect on their own teaching*

WIKI
> *A collection of web pages that anyone can add to or edit*

For DE modification terms, techniques and your Distance Education Coordiantor at de@glendale.edu