

PRE-WEEK 1 (<MONDAY)

Instructor must produce and send a Welcome Letter WITH the Check-In Assignment details to students via GCC Email and Canvas Inbox - Also, post in Canvas for late adds.



WEEK 1

MONDAY

Students log into Canvas and begin participating in the Check-In Assignment that was detailed in the Welcome Letter.

SUNDAY

Deadline to complete Check-In Assignment (11:59pm).



WEEK 2

MONDAY

Instructor takes final digital roll-call and DROPS non-participatory students by 11:59pm to make room for late adds. NOTE: Non-participatory late add students should be dropped by Census.



WEEK 3

Participation/Attendance is based on work submitted. Students cannot be dropped based on 'logging into' Canvas. If a student misses two weeks worth of assignments (number determined by instructor and stated in Welcome Letter), the student can be dropped due to lack of Participation/Attendance.