

**GLENDALE COMMUNITY COLLEGE  
LO COMMITTEE  
MINUTES ADOPTED  
Thursday, October 26, 2017 – 12:32 - 1:15PM  
AD 121**

Meeting was called to order at 12:37

**Present:** Reid Kerr, David Yamamoto, Kirk Vaughn, Tiffany Ingle, Susie Chin, Eric Margaryan, Paul Sherman, Yvette Ybarra (Chair), Elizabeth Fremgen, Elodia Collins, Vlasta Lyles, Charlotte Schulten, Sarah McLemore

**Absent:** Jennifer Krestow, Victoria Buresch, John Rome, Nick Smith, , Terrence Yu, Elodia Collins Margaret Mansour

**Guests: None**

**Quorum: 11/19**

**APPROVAL OF MINUTES – September  
MSC Kerr/Yamamoto, 10 in favor, 1 abstention**

• **INFORMATION ITEMS**

	<b>OUTCOMES</b>
<ul style="list-style-type: none"> <li>• No Submission of SL until Spring 2018</li> <li>• Pilot Program eLumen: Biology, Health Sciences, Health (KIN), Language Arts (Foreign Language and Sign Language), Student Services, Non-Credit ESL</li> </ul> <p>Motion to move New business to the Top of the Order</p>	<ul style="list-style-type: none"> <li>○ Approval has not been given yet. <ul style="list-style-type: none"> <li>▪ There are still some issues with uploading of SLOs</li> </ul> </li> <li>○ Videos and personal training will happen</li> <li>○ David and Yvette will create the training AND will have office hours to help with training.</li> <li>○ Meeting tomorrow with eLumen – The pilot program will roll out after that</li> <li>○ Next week all of this will come together.</li> <li>○ We should be ready to go on time.</li> <li>○ <b>Yvette will add business and non credit ESL to the trial</b></li> <li>○ Multiple PLOs are shared between departments</li> <li>○ <b>MSC: Charlotte Schulten, David Yamamoto. Unanimous</b></li> </ul>

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• **NEW BUSINESS**

<p>1. LO Mission Statement and goals</p>	<ul style="list-style-type: none"> <li>○ See packet with Glendale Mission Statement and SLO Mission Statement <ul style="list-style-type: none"> <li>○ Current Mission statement seems to goal oriented</li> </ul> </li> <li>○ Yvette's one sentence possibility <ul style="list-style-type: none"> <li>○ The primary mission of the learning outcomes committee is to provide vision and leadership for outcomes-based assessment</li> </ul> </li> <li>○ Add "coordination and leadership" <ul style="list-style-type: none"> <li>○ The primary mission of the Learning Outcomes committee is to provide coordination and leadership for outcomes-based assessment.</li> </ul> </li>   <li>○ Add for accreditation purposes?</li> <li>○ Add for budget purposes?</li> <li>○ To Institutional planning and budgeting</li>   <li>○ <b>Goals</b></li> <li>○ Add to goals - <b>Integrate outcomes based assessments in Institutional planning and budget allocation</b> <ul style="list-style-type: none"> <li>○ How are we going to assess our GELOS?</li> <li>○ Yvette would like to reduce these to 5.</li> <li>○ <b>Integrate the first two together (see Yvette's re-write)</b></li> <li>○ <b>Remove third goal</b></li> <li>○ <b>Fifth goal – change to "program learning outcome"</b> <ul style="list-style-type: none"> <li>▪ <b>Change "assist" to "collaborate in the development of"</b></li> </ul> </li> <li>○ <b>Sixth goal –</b> <ul style="list-style-type: none"> <li>▪ <b>Shorten the assessment cycle?</b></li> <li>▪ <b>Align with program review cycle</b></li> <li>▪ <b>Integrate sixth goal with ninth goal (see original document revision) and strike goal six entirely.</b></li> </ul> </li> </ul> </li> <li>○ Return the Mission Statement and Goals for the November meeting for a second reading</li> </ul>
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- **OLD BUSINESS**

<ol style="list-style-type: none"> <li>1. Dialog on Campus and proposed workshops-(Yvette and Terrance) how to use data for assessment reporting.</li> <li>2. Assessing every semester</li> </ol>	<ul style="list-style-type: none"> <li>○ Not discussed</li> <li>○ For some, assessing every three years seems too much for others not enough</li> <li>○ Everyone must meet the minimum three-year cycle</li> <li>○ We have a problem with courses being assessed but not all of the SLOs are being assessed</li> <li>○ There is still confusion in regard to exit standards being the same or confused with student learning outcomes</li> <li>○ Often people will have too many SLOs attached to a course description</li> <li>○ To change the number of SLOs attached to a course CNI needs only one reading</li> <li>○ Will the accreditation board remove SLOs? <ul style="list-style-type: none"> <li>○ This was an opinion piece and not fact</li> <li>○ Assessment timelines are not consistent <ul style="list-style-type: none"> <li>▪ Perhaps the Board will give colleges more guidance</li> </ul> </li> </ul> </li> <li>○ Ask at division meetings how they will feel about assessing every semester</li> </ul>
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- **Items to move to senate**

<ol style="list-style-type: none"> <li>1. None</li> </ol>	
<b>Items to move to IPCC and Team</b>	

- **Future Focus - LO Mission Statement (Fall 2017)**

**NEXT MEETING:** November 30, 2017 1230-130pm Room AD 121  
Respectfully submitted by Paul Sherman  
Reviewed by Yvette Ybarra (Chair)