



2017-2018 Program Review Cycle

Resource Requests for

Student Affairs Committee

Current Code	Title of Resource Request	Total \$ Value Requested	Name of Department
SA - 1	PC computer w/higher memory	\$4,000	Academic Counseling
SA - 2	Funding Coaches and Teams	\$201, 862	Athletics
SA - 3	Wheelchair Accessible Tram	\$14,495	DSPS
SA - 4	Necessities	\$9,614	Health Services-Health Center
SA - 5	MCEC Requests	\$48,750	Multicultural & Community Engagement Center
SA - 6	Building	\$100,000	Parent Support Center
SA - 7	Permanent Shade	\$5000 to 10,000	Parent Support Center
SA - 8	Leadership through Engagement, Advocacy, and Dialogue Program	\$6,000	Student Activities
SA - 9	Whiteboard & Remodel	\$15,000 to \$20,000	Student Affairs
SA - 10	Dual Enrollment Program	\$15,000	Student Outreach Services
SA - 11	Welcome Center	\$77,000	Student Outreach Services

These are requests that were submitted by December 1, 2017 during the 2017-2018 Program Review cycle for the 2018-2019 budget.

Title of Resource Request

SA - 1

PC computer w/higher memory

Name of Department

Academic Counseling

Name of Division

Student Services

Requester

TROY DAVIS

What priority does the department assign to this request?

Extremely High Priority

Type here an itemized list of ALL non-personnel resource requests for your department.

PC computer w/higher memory

Total \$ Value Requested

4000

Funding Requested

One-Time Funding

Request Status

This is a repeat request from a previous year.

SPECIAL CRITERIA. If applicable, explain how/why this request meets any of the criteria.

This is being requested because my current computer doesn't hold as much memory due to the fact that I am using the same computer I did as a Counselor.

Which Master Planning Goals does this request support?

support instructional programs and student services

Which institutional learning outcomes does this request support?

Communication, Personal Responsibility

Title of Resource Request

SA – 2

Funding Coaches and Teams

Name of Department

Athletics

Name of Division

Student Affairs

Requester

Yvette Ybarra

What priority does the department assign to this request?

Extremely High Priority

Type here an itemized list of ALL non-personnel resource requests for your department.

Women's Intercollegiate Beach Volleyball 11,571

Women's Intercollegiate Badminton 10,291

Increase in Assistant Coaches Stipends for 16 teams 180,000.00

Total \$ Value Requested

\$201,862

Funding Requested

Ongoing Funding

Request Status

This is a repeat request from a previous year.

Which Master Planning Goals does this request support?

improve student awareness, access, persistence, and success, support instructional programs and student services

Does this request support any Instructional Priorities?

increase the number of sections of classes that have historically had high wait lists, assist with the improvement of the use of learning outcomes assessments

Which institutional learning outcomes does this request support?

Communication, Critical Thinking, Personal Responsibility

How does this request relate to the college mission or vision?

As mentioned in program review, Athletics have the capabilities of bringing more students to Glendale because we are recruiting in the community all the time. With the new facility comes more opportunity to promote our school both academically and athletically. We serve a diverse population and bring students in from all over Los Angeles and California. Offering more female sports and securing Head Coaches and Assistant Coaches will

allow us to continue to recruit quality athletes from all over.

What measurable outcome will result from filling this resource request?

This will allow us to continue to be a force both in female and male sports. Our ability to field more female sports and retain quality coaches will only support our departments to be the best in the CCCAA.

How does this request relate to other college goals or outcomes?

This request directly related to enrollment, retention, and equity.

Does this request support any Annual Goals?

formalize process for use of assessment results in program improvement, the college will work to integrate projects from all available funding sources to design academic programs and support services to provide coherent program pathways that enhance the student experience from recruitment to completion

Title of Resource Request

SA – 3

Wheelchair Accessible Tram

Name of Department

DSPS

Name of Division

Student Services

Requester

Tina Andersen-Wahlberg

What priority does the department assign to this request?

Extremely High Priority

Type here an itemized list of ALL non-personnel resource requests for your department.

1 Wheelchair Accessible Tram (\$14,495.00)

Total \$ Value Requested

\$14,495

Funding Requested

One-Time Funding

Request Status

This is a new request.

SPECIAL CRITERIA. Check any that apply:

health & safety, legal mandate

SPECIAL CRITERIA. If applicable, explain how/why this request meets any of the criteria.

Due to the fact that our campus is large and has a hilly terrain, a wheelchair accessible tram will be used to accommodate students who use wheelchairs, as well as those who have a visual or mobility impairment, to navigate the campus in a safe and timely manner. A wheelchair accessible tram will also increase our ability to assist DSPS students to travel safely between the parking structure and lower campus when the tower elevators are out of order. GCC does not currently have a wheelchair accessible tram and the District has not been able to locate a shuttle service that can provide wheelchair accessible shuttles when the tower elevators are not working. Therefore, when the tower elevators are out of service, we must rely upon College Police to patrol the parking structure and assist students who use wheelchairs to find alternate parking on the lower level of campus. This can result in DSPS students being late for class and also puts a strain on our College Police resources. GCC is legally required to disability-related accommodations for students with disabilities. Sections 504 and 508 of the Rehabilitation Act, Title II of the ADA, as well as Title 5 and AB422 are the federal and state regulations that define and mandate services for students with disabilities, which are provided by DSPS.

Which Master Planning Goals does this request support?

improve student awareness, access, persistence, and success, support instructional programs and student services

Does this request support any Instructional Priorities?

develop instructional resources and services

Which institutional learning outcomes does this request support?

Communication, Mathematical Competency/Quantitative Reasoning, Information Competency, Critical Thinking, Global Awareness and Appreciation, Personal Responsibility

How does this request relate to the college mission or vision?

The purchase of this equipment relates to the Glendale Community College Mission and Vision Statements because it supports our efforts to promote access to the educational environment where students can successfully achieve their informed educational goals and also supports the provision of “outstanding instructional and student services.”

What measurable outcome will result from filling this resource request?

Expansion of tram services to accommodate students who use wheelchairs and decreased strain on College Police resources.

How does this request relate to other college goals or outcomes?

Tram services for students with visual or mobility impairments allow those students to navigate the campus in a safe, timely and efficient manner. Without our tram services, many of our students with disabilities would not be able to get to classrooms and Student Services offices where ALL of our institutional learning outcomes are addressed and come to fruition.

Does this request support any Annual Goals?

the college will work to integrate projects from all available funding sources to design academic programs and support services to provide coherent program pathways that enhance the student experience from recruitment to completion

**Please see attached specifications sheet.



Phone: (904) 247-1818

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Golf Cart 4 Passenger Wheelchair

Product Code: **GC- 4PWC**

Full Nationwide Warranty - Nationwide Delivery - Flexible Lease/Loan Programs



Golf Cart 4 Passenger Wheelchair

Technical Specifications

Speed:	20- 25 MPH
Range:	Up to 50 miles (full capacity)
Climb:	20% grade (full capacity)
Electric Motor:	5.3 Kw (7.1 HP)
Batteries:	Trojan T105 Plus
Controller:	Curtis
Min. Turning Radius:	19 ft
Overall Dimensions:	14.4 ft L x 4.0 ft W x 6.1 ft H
Maxload:	1200 lbs.
Gross Vehicle Weight:	2,508 lbs.
Ground Clearance	5"
Body:	Steel Framework + Fiberglass
Roof:	Fiberglass

ALL of Our Vehicles Contain the Following Standard Features

- Head, Tail, and Brake Lights
- Side and Rear View Mirrors
- Parking Brake
- On Board Charging Unit
- Turn Signals
- Horn
- 10 Inch Tires
- Curtis Controller
- Reverse Alarm
- Floor: Non-slip plastic
- Cup Holders
- 2 Armrests per row
- Dashboard
- Forward/Reverse Switch
- Headlight Indicators
- Ignition Key
- Voltmeter
- Emergency Cut-off Switch
- Rack & Pinion Steering
- Rear & Front Pneumatic Braking System
- Independent Suspension
- Rear Steel Plate Suspension
- Rear Wheel Drive
- Front/Rear Plate with Springs
- Hydraulic Wheel Chair Lift
 - Manual Lift Available
- Low/High Speed Switch
- ADA Tie Downs Included



FOR MORE AVAILABLE OPTIONS PLEASE VISIT OUR WEBSITE'S ACCESSORIES PAGE

Title of Resource Request

SA – 4

Necessities

Name of Department

Health Services-Health Center

Name of Division

Student Services

Requester

Toni Reyes

What priority does the department assign to this request?

High

Type here an itemized list of ALL non-personnel resource requests for your department.

Tuttnauer 1730 AutoKlave 2100 + 204.75 =2,304.75

Copy Machine (Mid range-quote from Purchasing) \$4,983.99

Adjustable Headrest Couch 2 @650 1 @819 + 209.60=2,325.60

Total \$ Value Requested

\$9614.34

Funding Requested

One-Time Funding

Request Status

This is a new request.

SPECIAL CRITERIA. Check any that apply:

health & safety

SPECIAL CRITERIA. If applicable, explain how/why this request meets any of the criteria.

The AutoKlave is used for sterilization of instruments used by our nurses and doctors. It steam sterilizes which is the most reliable and saves us from purchasing medical instruments often. It is cost effective.

The recovery couches are used for students and treatment. Two are in our cot room for ill and injured students. One couch is in our first aid treatment station.

A copy machine is needed to copy sensitive HIPPA information regarding students and educational material. Examples are referrals, discharge instructions for illness and injury.

Which Master Planning Goals does this request support?

improve student awareness, access, persistence, and success

Which institutional learning outcomes does this request support?

Communication, Critical Thinking, Global Awareness and Appreciation, Personal Responsibility

How does this request relate to the college mission or vision?

The treatment room beds allow for staff to provide nursing care and education to students on campus. This care will add to the students success. The student services provided decrease the time away from class and is a convenience for all students.

What measurable outcome will result from filling this resource request?

Satisfaction of services and visits

How does this request relate to other college goals or outcomes?

This resource request provides nursing and medical care to students without medical insurance. This adds to the success of students in completion of their educational goal. The student's health is important as well as academics in the all community college setting.

Title of Resource Request

SA - 5

MCEC Requests

Name of Department

Multicultural & Community Engagement Center

Name of Division

Student Services

Requester

Hoover Zariani

What priority does the department assign to this request?

Extremely High Priority

Type here an itemized list of ALL non-personnel resource requests for your department.

\$9000 = 20% Faculty Release Time

\$23,750 = SPARK Peer Mentoring Program

\$16,000= Estudiantes Unidos

Total \$ Value Requested

\$48,750

Funding Requested

Ongoing Funding

Request Status

This is a repeat request from a previous year.

Which Master Planning Goals does this request support?

improve student awareness, access, persistence, and success, support instructional programs and student services

Does this request support any Instructional Priorities?

increase success rates for underprepared students, develop instructional resources and services

Which institutional learning outcomes does this request support?

Communication, Critical Thinking, Global Awareness and Appreciation, Personal Responsibility

How does this request relate to the college mission or vision?

These items under the MCEC umbrella all meet the General Education goals in the mission statement. Also, "educational opportunities found in few community colleges" in the Vision Statement.

What measurable outcome will result from filling this resource request?

The measurable outcomes will include: For 20% Release Time - 1. Increased participation by faculty members

measured by how many new faculty implement service learning into their curriculum; 2. Increased number of students participating in our programs/activities; and 3. Improved support services to faculty. For SPARK: 80% of students who receive mentoring services will complete the summer session. 80% of students who enroll in the fall semester will complete the semester. 90% of students will learn about at least 3 different services on campus by the end of the fall semester. For Estudiantes Unidos: Students will show a marked increase in a pre and post College Survey.

How does this request relate to other college goals or outcomes?

This request is potentially related to Guided Pathways, Student Success, and Equity programs.

Does this request support any Annual Goals?

the college will work to integrate projects from all available funding sources to design academic programs and support services to provide coherent program pathways that enhance the student experience from recruitment to completion

Title of Resource Request

SA - 6

Building

Name of Department

Parent Support Center

Name of Division

Garfield Campus Student Services

Requester

Ismail Teri

What priority does the department assign to this request?

Medium

Type here an itemized list of ALL non-personnel resource requests for your department.

We need a new building for an infant toddler center. We could use the space next door that we are buying and use it for that purpose. We would work in collaboration with the Parent Education Division, and the Main Campus CDC, Head start, Social Services and the Child Care Resources Center.

Total \$ Value Requested

\$100,000

Funding Requested

Ongoing Funding

Request Status

This is a new request.

SPECIAL CRITERIA. If applicable, explain how/why this request meets any of the criteria.

It is our goal to move forward and expand our program.

Which Master Planning Goals does this request support?

improve student awareness, access, persistence, and success, strengthen economic and workforce development, support instructional programs and student services

Does this request support any Instructional Priorities?

increase success rates for underprepared students, develop instructional resources and services

How does this request relate to the college mission or vision?

Basic skills education to achieve basic foundation skills in reading, writing, mathematics, English as a Second Language, and learning and study skills which are necessary for students to succeed in college-level work. This child development center will give the lowest income group an opportunity to grow their educational level to get better jobs to rise out of abject poverty

Does this request support any Annual Goals?

the college will work to integrate projects from all available funding sources to design academic programs and support services to provide coherent program pathways that enhance the student experience from recruitment to completion

Title of Resource Request

SA - 7

Permanent Shade

Name of Department

Parent Support Center

Name of Division

Garfield Child Development

Requester

Teri Ismail

What priority does the department assign to this request?

Low

Type here an itemized list of ALL non-personnel resource requests for your department.

A shade or overhang that will keep water and sun off the play aea.

Total \$ Value Requested

\$5000.00 to \$10,000

Funding Requested

One-Time Funding

Request Status

This is a new request.

SPECIAL CRITERIA. Check any that apply:

health & safety

SPECIAL CRITERIA. If applicable, explain how/why this request meets any of the criteria.

We have a canvas now and we would like a permanent wood structure.

How does this request relate to the college mission or vision?

no

What measurable outcome will result from filling this resource request?

none

How does this request relate to other college goals or outcomes?

no

Title of Resource Request

SA - 8

Leadership through Engagement, Advocacy, and Dialogue Program

Name of Department

Student Activities

Name of Division

Student Affairs

Requester

Paul Schlossman

What priority does the department assign to this request?

Extremely High Priority

Type here an itemized list of ALL non-personnel resource requests for your department.

- Training Materials: \$1,000
- Gallup StrengthFinder Books & Assessment Codes: 25 Books/Assessments at \$20 each = \$500
- Other Training Tools & Materials: \$500

Kick-Off Event: \$2,500

- Breakfast: \$250
- Lunch: \$500
- Honorarium for 2 Speakers: \$250 each = \$500 Total
- L.E.A.D. Branded Polos & Pad folios: \$1250

Graduation Event: \$2,000

- Lunch: \$500
- Honorarium for 2 Speakers: \$250 each = \$500 Total
- Graduation Certificates and Folders: \$250
- L.E.A.D. Branded Graduate Messenger Bags: \$750

Miscellanies: \$500

- Marketing Materials: \$250
- Miscellanies Supplies: \$250

Total \$ Value Requested

\$6000

Funding Requested

Ongoing Funding

Request Status

This is a repeat request from a previous year.

Which Master Planning Goals does this request support?

improve student awareness, access, persistence, and success, strengthen economic and workforce development

Does this request support any Instructional Priorities?

increase success rates for underprepared students, create a plan to attract new students (such a plan might include guided pathways, new learning communities, and a hybrid-oriented program similar to PACE

Which institutional learning outcomes does this request support?

Communication, Information Competency, Critical Thinking, Global Awareness and Appreciation, Personal Responsibility

How does this request relate to the college mission or vision?

The L.E.A.D. Academy advances the Glendale Community College mission by serving a diverse population of students, including targeted recruitment of disproportionately impacted groups. The L.E.A.D. Academy also advances the education mission of the college by engaging students in rigorous and innovative learning experiences. The L.E.A.D. Academy also furthers the vision statement of the college by ensuring currency and innovation in the programs and services offered in student affairs, student activities, and leadership programs.

What measurable outcome will result from filling this resource request?

The program sessions are aligned with the Council for the Advancement of Standards in High Education (CAS) desirable outcomes in leadership development programs. By participating in the L.E.A.D. program, students will gain competencies that are applicable to all aspects of their collegiate experience as well as the diverse professional world they will enter after college. More specifically, as a result of participating in the program, students will be able to: - Understand that leadership is a process rather than a position; - Acknowledge that leadership is relationship-oriented; - Understand that everyone has a leadership capacity and that styles vary; - Relate insights to the application of the leadership process; - Recognize the ethical components of leadership; - Take responsibility for their role in a community and in the decision making process; - Understand the effect of one's personal goals on others; - Articulate leadership philosophy as it evolves; - Comprehend and responds to group dynamics; - Encourage group members to be engaged in serving the group; - Engage in community building - Understand one's own identity and culture; - Seek involvement with people different from oneself; - Seek involvement in diverse interests; - Understand the impact of diversity on one's own community; - Write and speak coherently and effectively; - Write and speak after reflection; - Influence others through writing, speaking or artistic expression; - Effectively articulate abstract ideas; - Employ critical thinking in problem solving; - Use complex information from a variety of sources including personal experience and observation to form a decision or opinion The above is a summary of just some of the measurable outcomes that will result from filling this resource request.

How does this request relate to other college goals or outcomes?

The L.E.A.D. Academy directly aligns with furthering 5 of the 6 Institutional Learning Outcomes, including: (1) communication; (2) information competency; (3) critical thinking; (4) global awareness and appreciation; and (5) personal responsibility.

Does this request support any Annual Goals?

the college will work to integrate projects from all available funding sources to design academic programs and support services to provide coherent program pathways that enhance the student experience from recruitment to completion

Title of Resource Request

SA - 9

Whiteboard & Remodel

Total \$ Value Requested

\$15,000.00 - \$20,000.00

Name of Department

Student Affairs

Requester

Aida Avanosian

What priority does the department assign to this request?

High

Type here an itemized list of ALL non-personnel resource requests for your department.

replacement for stolen whiteboard on wheels \$700 remodel \$15,000-\$20,000

Total \$ Value Requested

\$15,000.00 - \$20,000.00

Funding Requested

One-Time Funding

Request Status

This is a new request.

Which Master Planning Goals does this request support?

support instructional programs and student services

What measurable outcome will result from filling this resource request?

With the approval of the resource request, we hope to increase the amount of scholarships offered from about 600 to 650. With the priveledge of a more private area, we may be able to help more students with books loans and other financial needs.

How does this request relate to other college goals or outcomes?

The Scholarship program has learning outcomes that are aware of the scholarship program at GCC and the application process. The remodel would provide for more individual student to staff communication. In a more private environment, students would be more comfortable sharing information, such as the financial need for book loans and scholarships. This will also reduce the distractions, allowing for a more efficient work environment for students, staff, and scholarship sponsors. Often times, even scholarship sponsors are interrupted by the noise and the student traffic in our office. Many students have also asked to meet in a private room for confidentiality purposes because they feel embarrassed to share in an open evironemnt. Hopefully, with a more private area our office will be able to provide a more professional environment for our sponsors and be more comfortable for students.

Title of Resource Request

Dual Enrollment Program

SA -10

Name of Department

Student Outreach Services

Name of Division

Student Affairs

Requester

Tzoler Oukayan

What priority does the department assign to this request?

Extremely High Priority

Type here an itemized list of ALL non-personnel resource requests for your department.

Dual Enrollment Program Budget - \$6,000.00

Dual Enrollment Support Stipends for High Schools - \$9,000.00

Total \$ Value Requested

\$15,000

Funding Requested

Ongoing Funding

Request Status

This is a repeat request from a previous year.

Which Master Planning Goals does this request support?

improve student awareness, access, persistence, and success, strengthen economic and workforce development, support instructional programs and student services, fiscal stability and diversification (enrollment management)

Does this request support any Instructional Priorities?

increase success rates for underprepared students, track students who drop courses, create a plan to attract new students (such a plan might include guided pathways, new learning communities, and a hybrid-oriented program similar to PACE, develop instructional resources and services

Which institutional learning outcomes does this request support?

Communication, Information Competency

How does this request relate to the college mission or vision?

The Dual Enrollment (DE) program provides access to higher education opportunities to our local high school partners. Students participating in the program are jump starting their education towards a degree, certificate, and/or transfer pathway through GCC. This meets the missions areas of: lower division post-secondary education, career and technical education, and general education.

What measurable outcome will result from filling this resource request?

Enrollment, retention, and certificate/degree completion.

How does this request relate to other college goals or outcomes?

DE and college/career pathways is a great way for the college to grow enrollment and develop pathways for students after high school. DE program currently relies on various department and divisions to support the needs of the program. This is not sustainable. We have grown DE from 4 class offering to 26 in the two years of development. To be able to grow the program further, we need dependable funding.

Does this request support any Annual Goals?

develop clear strategies regarding the use of marketing and communication to increase enrollment and retention, the college will work to integrate projects from all available funding sources to design academic programs and support services to provide coherent program pathways that enhance the student experience from recruitment to completion

Title of Resource Request

SA - 11

Welcome Center

Name of Department

Student Outreach Services

Name of Division

Student Affairs

Requester

Tzoler Oukayan

What priority does the department assign to this request?

Extremely High Priority

Type here an itemized list of ALL non-personnel resource requests for your department.

Welcome Center Ambassadors - \$72,000

Welcome Center Lab budget - \$5,000

Total \$ Value Requested

\$77,000

Funding Requested

Ongoing Funding

Request Status

This is a new request.

Which Master Planning Goals does this request support?

improve student awareness, access, persistence, and success, support instructional programs and student services, fiscal stability and diversification (enrollment management)

Does this request support any Instructional Priorities?

increase success rates for underprepared students, create more effective pathways between noncredit and credit programs, track students who drop courses, develop instructional resources and services

Which institutional learning outcomes does this request support?

Communication, Information Competency, Critical Thinking, Global Awareness and Appreciation, Personal Responsibility

How does this request relate to the college mission or vision?

The Welcome Center provides a unique service to prospective, new, and current students. We serve diverse population of students every day. With the support of Student Ambassadors, we provide knowledge, skills, and service to help students transition to college by providing assistance with application, assessment, and advising. Through the Welcome Center we provide follow-up services to students in their first and second semester at the

college. The center helps students make a connection to the college by providing personal advising services.

What measurable outcome will result from filling this resource request?

Enrollment and retention

How does this request relate to other college goals or outcomes?

In its short time of existence, the Welcome Center has been t o go-to resource center for faculty, staff, AND students. Through the Welcome Center, we disseminate information about important students services and instructional services programs. We ensure every new student has the necessary tools to finish their enrollment from application, assessment, counseling (and Student Education Plan) to enrollment into classes.

Does this request support any Annual Goals?

increase the number of students transitioning from Noncredit to Credit, formalize process for use of assessment results in program improvement, develop clear strategies regarding the use of marketing and communication to increase enrollment and retention, the college will work to integrate projects from all available funding sources to design academic programs and support services to provide coherent program pathways that enhance the student experience from recruitment to completion