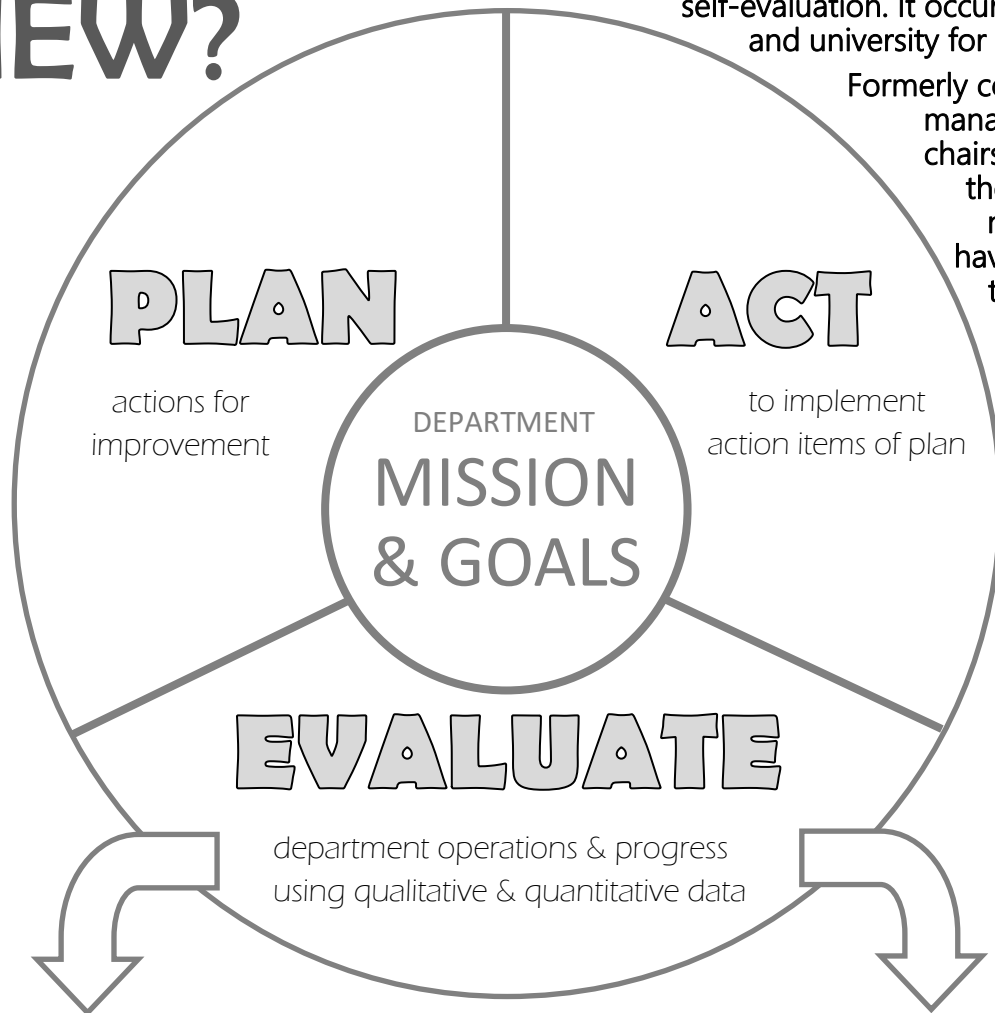# What is PROGRAM REVIEW?

Program Review is a data-driven departmental self-evaluation. It occurs at every college and university for quality assurance.

Formerly completed only by managers and division chairs, all members of the department are now included and have an opportunity to give input. This should include staff and part time faculty.

PLAN
actions for improvement

ACT
to implement action items of plan

DEPARTMENT
MISSION & GOALS

EVALUATE
department operations & progress using qualitative & quantitative data

Examine data that is meaningful to the department and remember the 3Ds:

DATA

STUDENT SERVICES & ADMINISTRATIVE SERVICES DEPTS

data on services & operations

INSTRUCTIONAL DEPTS

enrollment - degree & cert completion

course completion that compares gender, ethnicity, online vs hybrid vs face-to-face, & day vs eve

DIALOG

Input from all department members should be valued. This includes staff and adjunct faculty.

Discuss your accomplishments & achievements. Address any weaknesses or equity gaps. Make a plan for improvement.

DOCUMENTATION

Have someone document notes or minutes about the dialog. Submit documentation with your Program Review. All documentation will be archived.

Program Review allows for requests for personnel and non-personnel resources.

LEARN MORE ABOUT PROGRAM REVIEW AND RESOURCE ALLOCATION AT www.glendale.edu/programreview