

**AGENDA**  
**LO MEETING**  
**March 28, 2019**  
**San Rafael 324 12:30-1:30PM**

Call to order

Approval of minutes from February 28, 2019

**Old Business**

1. Dialog on Campus and proposed workshops-(Yvette and Terrance)
  - a. How to use data for assessment reporting.
  - b. How to write SLOs
2. Assessing every semester and assessing all SLOs or at least 2 at a time
3. Go over Coordinator responsibilities
4. What do we want to ask eLumen? (see reports)

**New Business**

- 1. How do I create assessments?**
- 2. eLumen and Canvas, how do I asses using Canvas**
- 3. Coordinators—viewing outstanding assessments from faculty**
- 4. Viewing learning outcomes—clean it up!**

**Items to move to Senate/IPCC**

1. Motion to change Learning Outcome Coordinators-Senate (this is on hold until we meet with David Attyah and review current job description)

**Future Focus:**

1. Guided Pathways, Meta Majors and Learning Outcomes
2. Learning Outcome 1 Pager-ideas

**Next Meeting:** April 25, 2019 1230-130pm Room AD121