GLENDALE COMMUNITY COLLEGE
LO COMMITTEE MINUTES ADOPTED
AD 121
February 28, 2019

12:34 meeting called to order

Members Present: Reid Kerr, Yvette Ybarra, Sevada Isayan, Maria Czech (for Elizabeth Fremgen), Kirk Vaughn, Tiffany Ingle, Susie Chin, Nick Smith, John Rome, Paul Sherman, Terrence Yu, Margaret Mansour, Travis Ames, Vlasta Lyles, Emelyn Judge, Francien Rohrbacher

Members Absent: David Yamamoto, Elizabeth Fremgen, Charlotte Schulten,

Quorum: 16/18

Guests: Daphne Dionisio, Ed Karpp

<u>Approval of Previous Minutes</u>
MSC (Rome, Isayan) Abstention:

New business	Outcome
1. Ed and Daphne a. PLO Assessment	• Using eLumen: Who does or does not understand their Program learning outcomes. Who needs to evaluate etc.? • On the website PLO, review policies, that need modification, resource allocation, • Task force to re-write policies that have implications for accreditation • If LO committee is to make updates to policies Daphne and Ed would like to be involved. • We will evaluate every five years for not until 2020.

	- We had a very low assessment rate for PLOs, that has now increased. - Clarifications Daphne would like to see<ol type="a"> - Definition of a program - Resource allocation - Not all programs that do program review need to assess student's outcomes - College needs to review who needs PLOs.<ol type="a"> - Examples: Accounting does program review but does not have student or program outcomes - If we just remove "Anyone seeking resources needs to assess" the problem would be solved. - The committee needs to be generally more included in campus discussions that relate to all Learning Outcomes. - Learning outcome components of Program review are open. - Revising the program review template. Feedback from the LO committee is needed for the PLO committee. - If we have to change something in program review it is not a simple process but we could work on it. - As data is loaded in eLumen at the course level we will see the completion rate. - Program review could just use data directly. Otherwise

	it needs to come from each department.
	• If a program is not meeting the threshold of 70% then program review could not move forward.
	• There will generally need to be more data gathered at the PLO level.
	• How does program review determine there has been reflection on PLOs?
	• Generally, there is a lot of latitude given. Some reflection and assessment are necessary.
	• If mapping is correct, each course is directly attached to Program Learning Outcomes.
	a. This will help with PLO assessment.
	• Accreditations next cycle will include general education about what IS a PLO and THEN assessing those PLOs.
	• If for the next couple of years departments are being reflective and working on assessment of PLOs we will be on time for Accreditation in 2022.
	• We need to be preparing solid numbers by 2021.
	• Will there be a task force to work with Ed and Daphne to work on language in PLO.
	• Yes, Margaret and Yvette.
	• Instead of changing the statement we will include a clarification statement about PLO assessment.
	After Daphne and Ed left
	• Division chairs have rewritten the PLOs but they have not been

	approved at division OR passed on to instructors
• Instruction should be discussing approval of PLO changes with Division Chair.
• One or two PLOs that map to each course should be the goal.
• Summer workshops about rewriting SLOs and PLOs.
• Web resources are very useful.
• Meta Majors and Guided Pathways cause complications.
• eLumen has put us in contact with other colleges using MM and GPW that may help with our building of skills and data.
• Every division needs to take the time to check that LOs have been uploaded properly
• Students will be able to do "Blank" in order to be able to "Blank.
• Who belongs in a Meta Major?
2. Go over Coordinator responsibilities
3. What do we want to ask eLumen? (see reports) | Not Discussed

Not Discussed |
| | |

Information Items	Outcome
1. **Trainings eLumen Coordinators and Faculty-update**	• Many training sessions held over break. • Stay with cycles developed a. If an assessment was due on a given date but not taken, just stay on the cycle and assess fresh on the next revolution of the cycle. • Stay with the three-year cycle • You may, and it is probably best, if you assess every semester • Just make them due when grades are due • Sharing of benefits and value of doing SLO with faculty would help with compliance • Resources are a benefit of assessment. No assessments = no resources
2. **Student Services- update**	• Manager training will happen soon. • Collective, roster list assessment instead of disaggregated assessment
3. **Garfield Campus- update** 4. **Canvas and eLumen-update** 5. **Assessing all learning outcomes at one time**	3-5 Not Discussed

Old Business   **Outcome**

1. Dialog on Campus and proposed workshops-(Yvette and Terrance)
    a. How to use data for assessment reporting.
    b. How to write SLOs
2. Assessing every semester and assessing all SLOs or at least 2 at a time
	Not discussed
	
	Discussed Above

Meeting Adjourned: 1:32

Next Meeting:, March 28, 2019 in a computer lab TBD 1230-130pm

Respectfully Submitted by Paul Sherman

Reviewed by: Yvette Ybarra