



Glendale Community College  
**THE JOHN DAVITT AWARD**  
*for* **OUTSTANDING SERVICE**

Nomination Form

**Please type or print the following information:**

<b>Name of Nominee</b>	<b>Date Submitted</b>
<b>Nominee's Classification/Title</b>	<b>Nominee's Department/Location</b>
<b>Nominee's Work Location</b>	<b>Nominee's Work Telephone</b>

**NOMINATION & PROGRAM INFORMATION**

- To receive the Davitt Award for Outstanding Service, an employee must have done outstanding work that has (1) greatly benefited internal GCC operations or (2) contributed to the success of GCC programs or services. Employees may be honored for their work on a particular project or for their overall performance in either a leadership or support capacity.
- **Two** John Davitt Awards will be presented; one for a Classified employee, and one for a Management or Confidential Employee. The nominee must be a **classified employee, classified or academic manager or confidential employee** who has passed the appropriate probation period.
- Nominations are accepted from any GCC employee or student. You may nominate more than one person and the same person may be nominated more than once. You may not nominate yourself. The nominator's name and signature are required on the form.
- All valid nomination forms will be forwarded to the appropriate Recognition Committee for review.
- The committee is comprised of employees from respective employee groups throughout the District.
- Nominees must have worked at the college for a minimum of three years.
- An employee can only be the recipient of the Davitt Award one time.
- **Deadline is Friday, April 17, 2020**

<b>Name of Nominator (Type or Print)</b>	<b>Signature of Nominator</b>
<b>Classification Title or Student ID#</b>	<b>Office/Division</b>
<b>Site/Work Location</b>	<b>Work Telephone</b>

**Please submit completed forms by Friday, April 17, 2020 via email (susan@glendale.edu) or interoffice to: Susan Courtney, Business Services, Admin Bldg. 117. All information received is considered confidential.**

**Tell us why your nominee deserves the Davitt Award. In the space below please give specific examples of outstanding service by the nominee. Please use one or more of the following suggested criteria and be as detailed as possible.**

**Criteria:**

- Exceptional service to students
- Exceptional service in a department, division, area and/or program
- Community involvement that supports the college
- Recognition and/or achievement(s) that has benefitted the college community
- Offers new suggestions/alternatives that benefit the college
- Outstanding initiative/follow-up
- Contribution on governance committees
- Saved the college money or brought money to the college