Community Services Education Glendale Community College

1122 East Garfield Avenue Glendale, CA 91205 ECRWSS

# SUMMER 2019 CLASSES **REGISTER FOR**

## **CREATIVE ARTS**

Junk Journaling Painting on Silk Candlemaking Sewing Basics Floral Design Photography

Asian Brush Painting Watercolor Painting

BUSINESS & CAREER TRAINING Starting Your Own Business Medical Billing & Coding Specialist Phlebotomy Technician Training Notary Public Seminar & State Exam DMV Auto Wholesaler Pharmacy Technician

Start a Career in Voiceovers Folk and Blues Harmonica PERFORMING ARTS Learn to Play the Guitar Beginning Ukulele Beginning Piano

# POSTAL CUSTOMER

## Community Education



## June - August 2019

**Your Guide to Professional Development & Personal Enrichment** 



# HEALTH & FITNESS

Gentle Yoga, Hatha Yoga, Tai Chi Reality Horseback Riding Fallproof Balance & Mobility Beginning Bellydancing Learn to Play Golf

## MONEY MATTERS

Living Trusts, Wills & Probate Home Buying Simplified Medicare 101

4th of July Hollywood Bowl Wild Goose Brunch Cruise San Diego Luau & La Jolla SINGLE DAY TOURS Pageant of the Masters Million Dollar Views Getty & Gladstone's

# **DESTINATION SCIENCE**

Robot Challengers & Reaction Racers Physics Coaster & Science Magic SUMMER CAMPS FOR KIDS Young Innovators Science Camp Rocket Space Science Camp

Become a Legal Document Assistant

Acting for Film & TV on Camera!

Register online at www.glendale.edu/cse or call (818) 240-1000 Ext. 5015

## **Glendale Community College's Community Services Education**

## Welcome!

Glendale College's Community Services Education is a not-for-credit, fee-based program designed to meet the lifelong learning needs of the community. Each semester we present hundreds of classes that provide you with great opportunities for personal enrichment, career enhancement, and self-improvement. We offer experienced, topnotch instructors, affordable fees and convenient evening and weekend classes to fit your busy schedule. Explore your creativity, expand your horizons, and engage in learning just for the fun of it. We also offer over 1,000 online classes, covering a myriad of subjects. We invite you to browse through this catalog and find a class or activity that will inspire you to learn, grow, and enrich your life!

> Register online at: www.glendale.edu/cse







**Registration Information** on last page, or call:

818-240-1000 **Extension 5015** 

**Monday thru Friday:** 8 am to 4:30 pm

or online 24/7 www.glendale.edu/cse

## **Community Services Education Staff**

Kathy Seifert, Director Martha Perez, Program Assistant

## **Administration**

Dr. David Viar, Superintendent/President Dr. Alfred Ramirez, Administrative Dean, Continuing and Community Education

## **GCC Board of Trustees**

Ms. Ann H. Ransford, President Dr. Vahé Peroomian, Vice President Mr. Tony Tartaglia, Clerk Ms. Yvette Vartanian Davis, Member Dr. Armine Hacopian, Member Mr. William Melikyan, Student Trustee

## **Graphic Design**

Cheri Alley, Design Alley

## SPRING **PROGRAMS**

## **Glendale College**



## **FEATURES INCLUDE:**

- Self-paced, Start anytime
- 24/7 Access
- Books and materials included
- Certificate of Completion
- Certification Exam Voucher may be included
- · Financial assistance
- Student Advisors Included
- Industry Recognized Certifications
- Counselors help match your interests

Visit our website to enroll, learn more, or view all of our online courses.

## CAREER TRAINING PROGRAMS

Learn in-demand skills around your schedule. This online, self-paced training is designed to prepare you for entry or advancement in career opportunities.

## **CPC CERTIFIED MEDICAL** ADMINISTRATIVE PROFESSIONAL ASSISTANT WITH MEDICAL BILLING you need to gain an AND CODING

(Vouchers Included) Learn to handle the increasing complexities of healthcare management and medical billing and coding for a competitive edge in the healthcare field.

### COMPTIA CERTIFICATION TRAINING: A+. **NETWORK+.** SECURITY+

(Vouchers Included)

Get a comprehensive foundation for IT professionals incorporating CompTIA A+, CompTIA Network+, and CompTIA Security+ specific training, and preparing you for the corresponding industry certification

## PHARMACY **TECHNICIAN** Voucher Included)

Train to enter this rapidly growing field as a Pharmacy technician, supporting licensed pharmacists in providing health care to patients.

## HUMAN **RESOURCES**

Master the skills entry-level position in human resources and prepare to take the PHR certification

### **HVACR CERTIFIED TECHNICIAN**

A comprehensive online training program that encompasses heating, ventilation, air conditioning, and refrigeration.

### LEAN SIX SIGMA **GREEN BELT AND BLACK BELT**

(Exam Cost Included) Learn the principles of both Lean Six Sigma Green Belt and Lean Six Sigma Black Belt, before sitting for the certification exams

## **CPC MEDICAL BILLING AND** CODING

(Voucher Included) Get a foundation of medical vocabulary. to help you better understand doctors' notes and medical record contents and learn essential medical office.

### **CBCS CERTIFIED MEDICAL ADMINISTRATIVE** ASSISTANT WITH MEDICAL BILLING AND CODING

This is an ideal program for students new to a medical career. Upon completion vou'll be prepared to sit for the CBCS certification exam.

### THE COMPLETE **PROJECT MANAGER WITH CAPM AND PMP** PREP

Expand your knowledge and application of project management concepts with this online program and get prepared for either the CAPM or PMP certifications.

### MOBILE AND **DESKTOP WEB DEVELOPER**

Develop a solid background in the latest web development technologies for desktop and mobile environments, and at the very end of the program, you'll be able to build traditional and mobile websites



careertraining.ed2go.com/glendale

## SUMMER 2019 JUNE - JULY - AUGUST

## BUSINESS/ENTREPRENEURSHIP .....2-7

Accounting Fundamentals, Administrative Assistant, Become a DMV Wholesaler, Become a Loan Signing Agent, Blogging for Fun & Profit, Facebook & Social Media Marketing, Grant Writing Fundamentals, Legal Document Assistant, Notary Public Seminar & State Exam, Project Management, Occupational Spanish Courses, State Contractor License Exam Review, Train-the-Trainer: How to Become an Effective Trainer & Presenter, Turning Your Passion Into Profits, You Need a Business Plan!

## CERTIFICATE PROGRAMS PROFESSIONAL DEVELOPMENT......8-10

Clinical Medical Assistant, Medical Billing & Coding Specialist, Pharmacy Technician Training, Phlebotomy Technician CPT-1 Training, Veterinary Assistant Training

## COMPUTER CLASSES - ONLINE.....12

Adobe Suite, Basic Comp TIA A+ Certification, Prep, Creating Web Pages, Intro to SQL, Microsoft Office 2016, Introduction to Quickbooks

## CREATIVE ARTS ..... 13-17

Adventures in Watercolors, Alter Your Clothes Like a Pro!, Asian Brush Painting, Candlemaking, Certificate in Floral Design, DIY Bath Products, Intro to Sewing, Landscape Design, Macrame Workshops, Mixed Media Art, One-Stroke Painting, Painting on Silk, Paper Arts, Pattern Making, Photography Basics, Soapmaking

## HEALTH & FITNESS......18-19

Bellydancing with Leela, Essential Oils 101, Fallproof Balance & Mobility, Gentle Yoga, Gentle Tai Chi for Balance & Mobility, Hatha Yoga, Introduction to Energy Healing, Meditation for Daily Living, Tai Chi 1, 2, 3

## KIDS & TEENS......20-21

Commercial Kids "On Camera," Destination Science Summer Camps, Natural A's, GCC/ GUSD Summer Enrichment Program

## LANGUAGE ARTS ......22

Conversational French, Conversational Spanish, Online Occupational Spanish Courses

## MONEY MANAGEMENT .....23

Home Buying Simplified, Living Trusts, Wills & Probate, Medicare 101, Personal Finance

## ONLINE LEARNING (NON-CREDIT).....28-29

Business & Career Training, Computer Applications, Creative Writing, Healthcare, Languages, Personal Enrichment, PC Networking & Security, Teaching Professionals, Test Prep, Web Programming & Design

## PERFORMING ARTS ......24-25

Acting for Film & TV "On Camera," Beginning Ukulele, Beginning Piano, How to Begin Your Career in Voice Overs, Learn to Play Guitar,

## RECREATIONAL ACTIVITIES .....30

Learn to Play Golf, Reality Horseback Riding, Seniors Golf

## REGISTRATION INFORMATION......38-40

How to Register, Class Locations, Cancellation & Refund Policies, Office Hours, Registration Form

## SINGLE DAY/MULTI-DAY TOURS ......32-37

Cal Phil Orchestra at Disney Concert Hall, Champagne Brunch Cruise, Hollywood Bowl 4th of July Concert & Fireworks, Getty & Gladstones, Pageant of the Masters, San Diego Bay Sunset Yacht Cruise, San Diego Sunset Luau, Santa Barbara French Festival

## SPECIAL INTEREST ...... 26-27

Basic Life Support: Class C, Birdwatching Basics, CPR, Discover Sign Language, Get Assertive!, Handling Medical Emergencies, Pet Care 101, Talkin' Trash, What Were You Born To Do?

## WRITER'S CORNER ......31

Grammar Refresher, Grant Writing Fundamentals, Writing Essentials, Writing For Children

## DESTINATION SCIENCE CAMPS FOR KIDS AGES 5-11

Rocket Space Science Camp, Young Innovators Science Camp, Robot Challengers & Reaction Racers, Physics Coast & Science Magic Camp!........Page 21

## NUTS & BOLTS OF STARTING A BUSINESS

It's Less Expensive and More Profitable Getting it Right the First Time!

Regardless of your years of work experience, starting your own business is a giant leap with many unknowns. Thus, the more you know before venturing into the business, the better. This workshop provides a treasure trove of practical information, valuable resources and tools to help you meet the challenges of a new business. It touches on marketing and market research, funding criteria and how to institute useful systemic processes. Learn the pros and cons of common legal entities; how to file for business licenses and permits; how to establish business credit; getting certified to secure government contracts. Attendees will leave with a solid, detailed knowledge about these topics and more. A \$20 material fee is payable to the instructor in class.

BU201 GC, Rm MP205 \$29 June 22 1 Sat 10:00 am-12:00 pm

## YOU NEED A BUSINESS PLAN!

This highly interactive workshop is designed to aid the business owner (startup or existing) in developing a viable plan to get a business growing or continuing to grow in the right direction. Attendees will engage in step-by-step exercises, covering all sections of a business plan necessary to secure financing. This practice will foster thought processes required to create a plan, constructively design goals, and establish objectives. A \$25 materials fee is payable to the instructor in class.

BU202 GC, Rm MP204 \$29 July 13 1 Sat 10:00am-1:00 pm

## TRAIN THE TRAINER

Learn How to Become an Effective Trainer and Presenter

NEW! This dynamic two-day facilitation skills workshop will provide you with the skills and tools that are directly relevant to live classroom facilitation and effective delivery. This course has been designed to help consultants, teachers, and speakers achieve a change in the impact you achieve with your clients as well as increase your satisfaction in your craft. Facilitation is a core skill for any training and development, organizational development, or consulting professional. Here is your opportunity to learn and hone your presentation skills, build your training and development business, and get paid for doing something you love.

Whatever your skill level as a presenter, this two-day intensive workshop will sharpen your skills and help you understand what makes a good presenter great. The workshop will be highly experiential with plenty of skill sharing, hands on training, and on the spot feedback. A \$40 materials fee is payable to the instructor in class.

BU216 GC, TR203 \$79 Aug 3 & 10 2 Sat 10:00 am-1:00 pm

Connie Sparks is the President and CEO of the Wade brand (Wadeco Capital, Wade Institute, Wadeco Business Center), which specializes in financing, supplier diversity management, business modeling and building strategies for small to mid-sized business. Connie brings 16 years of experience in consulting and assisting numerous clients across the country with raising capital and strategy development to sustain or grown their companies. As an Author, Business Coach and National Trainer, she is highly regarded in her trade craft and well respected by higher educational institutions, associations and popular organizations throughout California.



## TURNING YOUR PASSION INTO PROFITS

### How to Start an Online Business

Want to learn how to make a living doing what you love? If you've ever said to yourself, "I know I was made for something greater," this training is for you! In this workshop, you will learn how to figure out what you're passionate about and what your gifts to the world are, how you can monetize that in the online space, and how to navigate through being a digital entrepreneur and having your own online business. Following your passion should be your full time job! The world needs the gifts that only YOU have! Zee Najarian is an entrepreneur and online educator teaching multi-passionate creatives how to take their passions online so that they can have time for what they love most in life. She is the creator of the Entrepreneur Tech Kit online academy. Zee has spent the past 15 years trying to get over the "there has to be more to life" feeling and after having different jobs, countless side gigs, serving on different nonprofit boards and getting multiple degrees, she now uses her experience and expertise to help others build a life that they love. A \$20 materials fee is payable to the instructor in class. GC, Rm. TR211 BU267 Mon/Wed/Mon 7:00-9:00 pm July 8,10,15

## FACEBOOK AND SOCIAL MEDIAMARKETING FOR BEGINNERS

This dynamic class teaches you effective social media marketing that gets results. Go beyond being a user on Facebook and use social media sites to get leads, find prospective clients, and bring people in the door using proven social media marketing methods and tools. You will learn how to create a Facebook page for your business, learn when you should use Twitter, Pinterest, Instagram, YouTube or LinkedIn, create the best type of content that attracts followers, and connect your website to your social media accounts. Learn how to save hours of marketing time with tools used by the pros, how to prepare a marketing calendar and take your social media activity to a new level for your business. A mandatory \$30 materials fee is payable to the instructor in class. Bob Cohen is an experienced technology professional who specializes in training people with an approach that makes technology easier to understand. He teaches over 200 seminars each year throughout Southern California.

BU210 GC, MP204 \$39 June 29 1 Sat 9:00 am-12:00 pm

## **BLOGGING FOR FUN & PROFIT**

If you can write an email, you can write a blog! Learn what blogging is, where they can be found, and how to make money with your own free blog on the Internet. Get valuable tips and techniques for promoting your blog with Social Media sites and ways to increase your blog traffic. Learn why blogs are your BEST website for the internet today. Find out how to pick a blog topic that makes money. Discover over a dozen ways to get content for your blog. A mandatory \$30 materials fee is payable to the instructor in class. Bob Cohen (See Facebook & Social Medial Marketing).

BU195 GC, MP204 \$39 June 29 1 Sat 1:00-4:00 pm

## **DMV AUTO WHOLESALER FROM HOME**

Earn money buying, selling or exporting wholesale cars from home. Get a step-b-step guide on how to get an Auto Dealer License and operate a profitable used car business. Learn how and where to buy at wholesale prices and sell at retail. Learn how to supplement your 9-5 job with \$3,000-\$6,000 income per month part time. This class is DMV approved and you'll receive a DMV certificate of completion after you complete and pass the class exam. Must be 18 or over, bring driver's license and pen. Ronald "Wayne" Williams has maintained an auto dealer license for over 11 years, and is a pre-licensing and continuing education provider with the DMV since 2007. A \$25 materials fee is payable to the instructor in class. BU233 HHS, Rm 2113 \$85

BU233 HHS, Rm 2113 \$85 Aug 14-15 Wed-Thurs 6:00-9:00 pm

## PROJECT MANAGEMENT @ E-SPEED

## An Online Course - Only \$115

With accelerated schedules driving many technology projects today, the smart project manager must rapidly retool their skill set. This course offers a breakthrough model for dealing with the realities of managing projects at supersonic speeds. Learn to meet and win the challenges of truncated timelines, short-staffed project teams, skimpy budgets and crippling risks. A new course begins monthly. For more details and to register visit www.ed2go.com/gcc. "As an acting project manager, I found the course very informative and relevant to my continuing education. The content was well-written, concise, and to the point.

I learned more from this 8-week course than I did from several university-level PM courses."

### STATE CONTRACTOR LICENSE EXAM REVIEW

Are you a skilled construction worker who is tired of working under a contractor for low wages? Have you been working in construction for at least 4 years in the United States? Why not consider becoming a Licensed Contractor? Construction is one of the largest industries in California's diverse economy, affording numerous opportunities for success. This test review workshop will help prepare you to pass the State California Contractors State License Law Exam. You will study actual test questions from prior state exams in order to understand the secrets to successful test strategies. Topics covered in class include:

- License Requirements
- Essentials of a Valid Contract
- Project Management (responsibilities)
- Sub-Contracts and Contractors
- Insurance, Bonding, License & Permits
- OSHA (Labor, Safety & Health requirements)
- · Business Management
- Mathematics

Your instructor, **Charlie Williams** (CA Contractors License #377276), holds a B-1 license in four trades. Charlie has over 35 years of experience in the contracting business, and has taught Exam Prep classes for over 15 years. A \$70 material fee is payable to the instructor in class for textbooks and sample exams.

BU030 HHS, Rm 2101 \$195 Jun 20-Aug 1 7 Thurs 7:00-9:00 pm (No class July 4)

## EARN A CERTIFICATE IN FLORAL DESIGN

Learn the fundamentals of flower arrangements from an experienced instructor who owns and operates her own business. This class is a wonderful opportunity to let your creative side blossom, enhance your resume, learn a new skill, or take for your own personal enjoyment. Covered topics are: Basic design principles, exploration of the color wheel, preparation and care of cut flowers, materials and accessories. You will receive handson training, working with beautiful LIVE flowers and learn current and cutting edge trends in floral design. Learn to create elegant arrangements for a variety of occasions. Bring a pair of hand pruners or floral cutters to class. A \$120 materials fee is payable to the instructor at first class meeting. Students who attend the course will receive a Certificate of Completion. Lilit Khachatryan and her husband Artak Ghazaryan are the new owners of Kenneth Village Flowers & Gifts. Lilit is an experienced and creative floral designer. She is also an artist who composes batik works, sculpture and jewelry design. The class is held at Kenneth Village Flowers & Gifts, 1040 W. Kenneth Road #3, Glendale. Free parking in the lot. Class size is limited to 8 students.

CA001A KVF, #3 \$199 Jun 3-Jul 8 6 Mon 6:30-9:30 pm

## **ADMINISTRATIVE ASSISTANT FUNDAMENTALS**

## An Online Course – Only \$115 In Partnership with ed2go

Rapid growth in the health, legal services, data processing, management, public relations, and other industries have created many new job opportunities for administrative assistants. This course will help you discover and master the essentials of managerial and staff support, information and records management, communications technology, travel and meeting coordination, space planning, and office ergonomics. You'll become an indispensable member of your team by identifying opportunities and implementing solutions to turn your office into a high productivity machine. This course may help you prepare for the internationallyrecognized Certified Administrative Professional exam offered by the International Association of Administrative Professionals. A new class begins each month. Visit www.ed2go.com/gcc for details and to register.

## **OCCUPATIONAL SPANISH COURSES**

In partnership with Language Authority Language Authority.com is an innovative online program designed to help professionals learn key phrases for working with the Spanish-speaking community. Learn words and phrases specific to several careers. For job seekers, functional Spanish skills can help you land a new position and often result in added salary incentives. Only \$99 for 6 months of unlimited access! Try a FREE demonstration and experience the excellent content TODAY!

- SPANISH FOR BANKING
- SPANISH FOR TEACHERS
- SPANISH FOR LAW ENFORCEMENT
- SPANISH FOR HEALTH CARE
- SPANISH FOR CUSTOMER SERVICE
- SPANISH FOR FIREFIGHTERS
- SPANISH FOR REAL ESTATE

For detailed program descriptions www.languageauthority.com/glendale/catalog

## BECOME A NOTARY PUBLIC SEMINAR & STATE EXAM

## Certificate Awarded

Start your own business, become a more valuable employee, provide customer service for your business or organization and earn additional income. This intensive one-day seminar is designed to equip you with everything you need to know to become a Notary. Find out about new legislation, how to pass the test (must be taken every 4 years), identify document signers, keep a journal, fill out certificates and avoid lawsuits. The class includes a practice Notary Public Exam. Cooperative Personnel Services will register you for the exam from 4:15 pm to 5:00 pm. The exam will be from 5-6 pm. The Secretary of State now requires a passport photo with the candidates' application in order to be processed and then sent their commission in a timely manner. Students will not be turned away at the exam for not having a photo, but not having the photo will delay them getting their commission. Fingerprints are required after you pass the exam. A \$30 materials fee is payable to the instructor in the class. Notary Public Seminars, Inc. has been a leading public course provider in California for over 10 years. You must bring the following:

- 1. A \$40 check payable to the Secretary of State.
- 2. Proper ID: current driver's license w/photo or state issued ID card.
- 3. Two sharpened, No. 2 pencils
- 4. 2" x 2" passport color photo

PLEASE NOTE: Arrive early. Due to State regulations, no one will be admitted to the classroom after 8:30 a.m. Be on time when coming back to the classroom from breaks.

BU051A GC, Rm. MP204 \$99 Jul 27 1 Sat 8:00 am-6:00 pm

## CALLING ALL NOTARIES: RENEW YOUR COMMISSION!

Renewing Notaries must take an Approved Notary Refresher course and exam. We will review all laws and regulations required to continue as a Notary. Materials are listed on confirmation and website. See Notary Public Exam class. Due to State regulations, no one will be admitted to the classroom after 12:45 pm. A \$35 material fee is payable in class.

BU054 GC, Rm. MP204 \$50 Jul 27 1 Sat 12:45pm-6:00pm

## CALLING ALL NOTARIES! HOW TO BECOME A LOAN SIGNING AGENT

It's time to use your new skills to earn more money. We'll teach you how to notarize loan documents and give you a simple strategy to launch your new business. Loan Signing Agencies are hiring and some do require a certificate to land the job. Our expert teachers are in the business, they'll teach you how to negotiate your fee, get called back, and brand yourself as a professional in the market. Prerequisite: Must be a Notary Public or have taken a notary class. A \$40 materials fee is payable in class for seminar guide & reference book, plus a \$20 fee for Loan Signing Agent certificate, payable in class to instructor. Class is presented by Notary Public Seminars, Inc., a leading public course provider in California for over 10 years.

Topics include:

- Notarize a loan package from any bank successfully every time
- The dos and don'ts of the profession
- What not to discuss with your clients
- How to develop your own business in five easy steps.
- Get signed up with busy signing agencies

BU052 GC, MP204 \$99 Aug 10 1 Sat 9:00 am-4:00 pm



## **BUSINESS/ENTREPRENEURSHIP**

## **BECOME A LEGAL DOCUMENT ASSISTANT**

**NEW!** Work for a law firm or become an Alternative Legal Service Provider preparing legal documents for clients who want to represent themselves in court. You already have legal experience as a paralegal or from working in a law firm. Maybe you've discovered the type of law you'd like to work in: Corporate, Business, IP, Insurance, Family Law, Estate Planning. We'll give you the expert knowledge you need to confidently complete documents for your own clients or in a legal setting. Earn up to \$49,000 annually to start. As a LDA, you must maintain a \$25,000 bond and register with the county. A \$35 materials fee is payable to the instructor in class. Prerequisites: Must have HS Diploma (or equivalent) with 2 years of legal experience, or a BA with 1 year of legal experience, or a certificate from a Paralegal Program that is approved by the American Bar Association. Class covers drafting business contracts and knowing the essential elements of a contract. You'll also learn how to:

- Create Revocable Living Trusts
- Prepare Evictions for Landlords and Eviction Defenses for Tenants
- Prepare Uncontested Divorce Proceedings
- Represent Claimaints for SSDI claims
- Draft business contracts, and know the essential elements of a contract
- Create LLC's, S corps and C corps
- Negotiate Consumer Debt

BU270 GC, Rm MP204 \$99 June 22 1 Sat 9:00 am-4:00 pm



## **ACCOUNTING FUNDAMENTALS**

An Online Course - Only \$115

Demand for accounting professionals currently exceed supply. If you're interested in increasing your financial awareness while also gaining a marketable skill, this course is for you. You'll learn the basics of double-entry bookkeeping, as well as how to analyze and record financial transactions. Whether you're a sole proprietor looking to manage your business finances or you simply want to gain an understanding of accounting basics for career advancement or personal use, this course will give you a solid foundation in financial matters. A new class begins each month. Visit www.ed2go.com/gcc for complete course details and to register.

## **GRANT WRITING FUNDAMENTALS**

An invigorating, informative, hands-on workshop created for new and experienced grant writers, executive directors, organizers, board members, community volunteers, development officers and individuals who want to get a detailed look at the grant writing process. Participants will be introduced to relevant information for a successful grant proposal. You will learn how funding is announced, how applications are judged, and how to construct each element of a winning proposal.

Dr. Drew is an award-winning author, trainer, and consultant. He will present a Certificate of Completion to each participant who finishes the class. A \$34 materials fee is payable to the instructor in class for booklet.

FI003 GC, Rm. MP205 \$65 Aug 24 1 Sat 9:00 am-4:00 pm

"The instructor kept class interesting and upbeat, excellent knowledge in Grant Writing."



## **EXPLORE A CAREER IN MEDICAL CODING**

## An Online Course - Only \$115

Take your first step toward a lucrative career as a medical coder! In this course, you'll learn how to find medical codes for any disease, condition, treatment, or surgical procedure. We'll discuss how medical coding works in the real world, and then we'll go over the different types of codes you'll need to understand to describe every aspect of a patient's visit and report that information to an insurance company. From there, you'll be ready to begin putting it all into practice. By the end of this course, you'll know how to find your way through both the CPT manual and the ICD-10-CM manual, and you'll be well on your way to becoming a medical coder. A new class starts each month. Visit www.ed2go.com/gcc for complete details and to register.

## **MEDICAL TERMINOLOGY:**

## An Online Course - Only \$115

This course teaches medical terminology from an anatomical approach. Rootterms are divided by each body system. The origin, a combined form, and an example of non-medical everyday usage is provided for each root term. Word Associations are provided as a learning tool. Unusual and interesting information is provided in regards to each term. Root terms are combined with prefixes and suffixes as your learning will culminate in the interpretation of several paragraphs of medical notes. A new session starts monthly. Two lessons are released each week for the 6 week duration of the course. Visit www.ed2go.com/gcc for details and to register.

## **HEALTHCARE CERTIFICATE PROGRAMS**

## In Partnership with ed2go

These online Healthcare Certificate Programs will distinguish you as a knowledgeable, skilled, and committed professional in specialized healthcare fields. Each class is 6 weeks long, consisting of 12 lessons each.

- · Certificate in Integrative Health
- · Certificate in Gerontology
- Certificate in Healthy Aging
- Certificate in Spirituality, Health & Healing
- Certificate in End of Life Care

Programs start monthly. Visit www.ed2go.com/gcc for detailed program descriptions, requirements and start dates.







## CERTIFICATE PROGRAMS/PROFESSIONAL DEVELOPMENT

## MEDICAL INSURANCE BILLING & CODING CERTIFICATE PROGRAM

The healthcare field has some of the most sought after jobs, and the knowledge of medical billing and coding can open many opportunities for you. In this certificate series, you will gain the basic foundation, knowledge and skills to assist you in becoming successfully employed in a medical office. The program is designed for those who are new to the medical field, as well as those currently working in the field who want to advance their career and expand their knowledge. Students will become well versed in the terminology of the medical profession, familiar with the ICD-10-CM and PCS requirements, and knowledgeable of updated billing procedures. Students are responsible for purchasing required textbooks (call our office or visit our website for a complete list). Students who complete the program by attending all class meetings will be awarded a Certificate of Completion.

**Sue Mardirosian** is a Certified Coding Instructor and an AHIMA approved Certified Coding Specialist with over 15 years of experience as a medical biller. She has been teaching Medical Billing classes at Glendale College since 2012, and has taught many years at various colleges and universities.

**SPECIAL BUNDLE RATE:** Enroll in Part 1 & Part 2 together for only \$995 (a \$495 savings!). Register for Class # BU225. The class fee must be paid before the first meeting of the program.

## MEDICAL BILLING ORIENTATION

Discover valuable information about our Medical Insurance Billing & Coding Certificate Program during this FREE informative meeting. You will meet the instructor and find out all that the program entails, including book requirements and fees, CPC testing, and how to get started in the medical billing field. The ins and outs of the program will be discussed, including what is required of each student. PLEASE PLAN TO ATTEND THIS INFORMATIVE MEETING IF YOU ARE ENROLLING IN THE PROGRAM.

BU165A HHS, Rm 2103 FREE June 25 1 Tues 6:30-8:00 pm

## **MEDICAL BILLING & CODING - PART ONE**

Part One of this program will cover:

- · Anatomy
- Physiology
- Medical Terminology
- ICD-10-CM (Clinical Modification)
- ICD-10-PCS(Procedure Code System)
- CPT/HCPCS Coding
- · Intro to Billing Physicians

Learn how to bill clients with great accuracy, and how to use the most complete codes and "match" codes for maximum reimbursement. A valuable learning experience for both the beginner and current biller.

BU225-1 HHS, Rm 2103 \$745 Aug 27-Oct 24 Tues & Thurs 6:30-9:30 pm



## **MEDICAL BILLING & CODING - PART TWO**

Part Two of this program will cover:

- Advanced Billing Physicians
- Advanced Coding
- Workers' Compensation
- · Hospital Billing

You will learn medical billing techniques, how to complete medical and itemized statements, how to prepare HCFA-1 claim forms for Medicare, MediCal, and other private carriers. Learn how to process worker claims, liens and provide complete paperwork to ensure maximum reimbursement. We will also cover an introduction to the hospital medical field, learning correct coding and collecting of claims. Hospital based processes will be taught, along with HMO's and IPA's, processing frm start to finish to receive proper payments for services rendered.

BU225-2 HHS, Rm 2103 \$745 Oct 29-Dec 3 Tues & Thurs 6:30-9:30 pm

## CERTIFICATE PROGRAMS/PROFESSIONAL DEVELOPMENT



## PHLEBOTOMY TECHNICIAN TRAINING

Phlebotomy Technicians are in demand as one of the fastest growing occupations in healthcare. Launch your career as a Phlebotomy Technician CPT-1, collecting blood samples from patients in a hospital, clinical laboratory, medical office, or clinic. You can become a Phlebotomist by following these 4 Steps:

- 1. Classroom Time 48 hours at GCC
- 2. National Exam 2 hours on campus
- 3. Externship 40 hours in clinical setting
- 4. Submit Documents to the State of California

Through lectures and hands-on training, learn what you need to know about the circulatory system, venipuncture technique and specimen collection, risk factors and complications, and quality assurance. This course provides a complete learning experience with 48 hours of classroom instruction and a 40-hour hands-on externship, and prepares you to take the National Certification exam to become a Certified Phlebotomy Technician 1 (CPT1). A certificate of completion is awarded upon successful completion of the course. You must be at least 18 years old and have a high school diploma or equivalent. Students will be required to wear Scrub uniform (any color, new or used) to class every week. Your tuition includes books, supplies, study guides, all class materials, exam preparation and externship. BU151-B GC, Rm MP304 Jul 6-Aug 24 8 Sat 8:00 am-2:00 pm

## **VETERINARY ASSISTANT TRAINING**

Are you a true animal lover? Turn your passion into a rewarding career as a Veterinary Assistant! Veterinary Assistants routinely assist the Veterinarian and/or the Veterinarian Technician in their daily tasks. You'll learn how to feed, water, and examine pets for signs of illness, disease, or injury; clean and disinfect cages and work areas; sterilize laboratory and surgical equipment in animal hospitals, clinics and laboratories. This course combines 35 hours of classroom instruction with a voluntary 24 hour externship to give you a complete learning experience. Prerequisites: 18 years or older, HS diploma or equivalent. Required textbook: Elsevier Veterinary Assisting, not included in class fee, must be purchased separately (\$100). Please plan to attend our FREE Orientation Meeting on August 10, where you'll learn more details about the program and get your questions answered.

BU158 GC, Rm TR211 \$699 Sept 7-Oct 5 5 Sat 8:30 am-4:00 pm

## Free Orientation Meeting:

BU158-F GC, Rm TR211 **FREE** Aug 10 1 Sat 10:00-11:00 am

## **CLINICAL MEDICAL ASSISTANT**

Training for an exciting and rewarding career as a Clinical Medical Assistant has never been easier. In today's busy medical practices, Clinical Medical Assistants (CMA's) are vital members of the medical team. In this course, students will learn to assist the physician in providing quality patient care. Students will learn to obtain patient vital signs, assist with minor medical procedures, perform simple laboratory tests, give injections, perform venipuncture (phlebotomy), administer medications and more. Upon successful completion of the classroom training, students will sit for the National HealthCareer Association exam on the final day of class. Exam prep materials are included. This program includes a 160-hour externship where students will be placed in a private practice, clinic or urgent care facility. Required Textbook: Bonwit-West's Today's Medical Assistant, 3rd Edition and Elsevier's SimChart for the Medical Office; books are not included in class fee and must be purchased from publisher by student.

BU150 GC, Rm TR212 \$2399 Oct 12-Mar 21 18 Sat 8:30 am-4:00 pm

## Free Orientation Meeting:

BU150-F GC, Rm TR212 **FREE** Sept 14 1 Sat 10:00-11:00 am





## CERTIFICATE PROGRAMS/PROFESSIONAL DEVELOPMENT

## PHARMACY TECHNICIAN TRAINING PROGRAM

A career as a pharmacy technician gives you the opportunity to be part of one of the fastest growing careers in the healthcare industry. According to the Bureau of Labor Statistics, the career demand for pharmacy technicians is estimated to have a 32 percent increase in employment between 2010 and 2020! The dynamic pharmacy environment requires that professionals understand clinical, administrative, and reimbursement issues that the pharmacy organization faces on a daily basis. Pharmacy technicians work in pharmacies under the direction of a pharmacist. Their main responsibility is filling prescriptions according to doctor's orders for patients. State laws decide the activities that a pharmacy technician can perform. This comprehensive program will qualify you to enter the pharmacy field as a state registered pharmacy technician, and prepare you to take the optional Pharmacy Technician Certification Board Exam (PTCB). The course combines 140 hours of classroom, 42 hours of online instruction, and 120-hour externship for a total of 302 hours. Students must wear a lab coat to class, and purchase a required textbook (approximately \$150, not included in class fee).

## Program at a Glance

Our program provides instruction in the following essential areas:

- Screening prescription orders for accuracy and completeness
- Preparing prescriptions retrieve, count, pour, weigh, measure, and sometimes mix the medication
- Performing calculations
- Using technology to help maintain accurate patient records, prepare & package medications and place orders
- Understand the effect of medications on the body
- Identifying the use, dosages and purposes of medications

## Career Opportunities

Graduates of this program may find career opportunities in the following areas:

- Retail, Hospital, and Mail-order Pharmacies
- Drug Companies
- Education (PT instructor)

Pre-Requisites: You must be 18 years of age or older and have a High School diploma or equivalent (GED or HiSet); be proficient in keyboarding; understand computing and word processing; have good English language skills and Math skills. Must also have internet access, printing capabilities, and an email address.

Class #: BU089 Fee: \$2199 20 Saturdays, Sept. 21-March 14 (No class Nov 30, Dec 21, 28, Jan 4, 18, Feb 15) 8:30 am - 4:00 pm Garfield Campus, Room MP203

## **FREE ORIENTATION**

Join us for a morning of career exploration as a Pharmacy Technician. We will discuss program objectives, externship, payment plans, career opportunities, professional certifications and more. Meet the instructor and bring your questions. You cannot afford to miss this informative session!

BU155 GC, Rm MP203 FREE Aug 11 1 Sat 10:00 – 11:00 am



## ADVANCED CAREER TRAINING

Prepare for employment in some of today's hottest careers with a comprehensive, affordable, and self paced online Career Training course. You can begin these courses at any time and learn at your own pace. Upon successful completion of all required coursework, you will receive a Certificate of Completion.

- 6-18 Month Format
- All materials included
- Prepare for certification
- Student advisors

Some of our most popular courses include:

## **AutoCAD 2018 Certified User (Voucher Included)**

This AutoCAD 2018 Certified User course will teach you basic and more advanced design skills as you gain hands-on practice using the 2D tools in AutoCAD

## Certified Administrative Professional with Microsoft Office Specialist 2016 (Vouchers Included)

This course prepares you to take the CAP exam offered by the International Association of Administrative Professionals (IAAP).

## **Certified Bookkeeper**

This course helps professional bookkeepers earn prestigious American Institute of Professional Bookkeepers (AIPB) certification.

## Certified Medical Administrative Assistant (CMAA)

Administrative medical assistants are skilled multi-taskers who direct the flow of patients through an office. Effective patient flow allows the practice to operate efficiently, increase revenue, and provide a positive experience for the patient.

## Cisco® CCNA® Certification Training (Voucher Included)

The Cisco CCNA Online Training Course will give you the essential knowledge to install, configure, operate, and troubleshoot medium-size routed and switched networks while preparing you for the 100-101 ICND1 and 200-101 ICND2 Cisco exams or the single 200-120 CCNA exam.

## CPC Certified Medical Administrative Assistant with Medical Billing and Coding (Vouchers Included)

This course offers valuable training in medical office management and legal, ethical, and regulatory concepts that are central to this field, including HIPAA compliance and third-party guidelines for filing insurance claims.

## **Full Stack Software Developer**

The Professional Certificate in Software Development program, fast tracks you into one of the most in demand professions worldwide: Full Stack Software Development.

## Mobile and Desktop Web Developer

Expand your career possibilities by learning Web Development in this online course. Build dynamic websites, and play a key role in increasing client interaction for any company or business. Create your own websites and work with clients, or improve existing websites to increase their functionality and make them more complex or user-friendly.

## Paralegal (with voucher)

Paralegals are involved in sophisticated legal work in traditional law office settings and in the corporate, government, and public arenas. This self-paced, online course will get you ready for an entry-level paralegal position, and it'll prepare you to take the certification exam

Visit our website for course details!

www.ed2go.com/gcc

## **MICROSOFT OFFICE 2016 VALUE SUITE**

An Online Instructor-Led Course - Only \$324 An impressive 67.6% of all middle-skill jobs now request a fundamental knowledge of Microsoft Office, and it's the most widely used software among primary, secondary, and post-secondary students. This Value Suite combines three foundational Microsoft Office 2016 courses, teaching you the ins and outs of Microsoft Word, Excel, and PowerPoint 2016. Learn everything from creating impressive letters and documents, to completing spreadsheets and tables, to persuasive presentations. A new class begins each month. Visit www.ed2go.com/gcc for details and to

## **INTRO TO MICROSOFT EXCEL 2016**

register.

## An Online Instructor-Led Course - Only \$129

Do you work with numbers? Then you need to master Microsoft Excel 2016 (now available through Office 365)—and this is the place to do it. Even "non-techie" beginners will find it easy to learn Excel in this fun, step-by-step online course. These lessons will teach you dozens of shortcuts and tricks for setting up fully formatted worksheets quickly and efficiently. You'll also learn the secrets behind writing powerful mathematical formulas and discover how to use the function wizard to quickly and automatically calculate statistics, loan payments, future value, and more. This is not a tutorial, but an in-depth class where you'll get training, help, and personal support from an experienced instructor as you're learning Excel basics step-by-step. By the time you're done, you'll be using this vital Office 2016 tool like a pro. A new class begins each month. Visit www.ed2go.com/ gcc for details and to register.

## INTRODUCTION TO QUICKBOOKS

## An Online Instructor-Led Course - Only \$115

Use this cloud-based accounting program to record income and expenses; enter checks and credit card payments; track your payables, inventory, and receivables; and much more. Whether you're new to QuickBookx or have already used other versions of this software program, this course will empower you to take control of the financial accounting for your business, all with the ease and convenience of an online platform. A new class begins each month. Visit www.ed2go.com/gcc for details and to register.

## **ADOBE VALUE SUITE**

## An Online Instructor-Led Course - Only \$299

Are you interested in dabbling in digital design and photo editing? This discounted group of courses teaches you the basics of Adobe's powerful image and graphic design software: Adobe InDesign CS6, Adobe Illustrator CS6, and Adobe Photoshop CS6. A new class begins each month. Visit www.ed2go.com/gcc for details and to register.

## **CREATING WEB PAGES**

## An Online Instructor-Led Course - Only \$115

Learn the basics of HTML so you can design, create, and post your very own Web site on the Internet in this extensive, hands-on, six week workshop. You'll also learn critical information on securing the best possible location in search engine listings, and powerful no-cost or low-cost web marketing strategies. A new class begins each month. Visit www.ed2go.com/gcc for details and to register.

## **BASIC COMP TIA A+ CERTIFICATION PREP**

## An Online Instructor-Led Course - Only \$149

The Basic CompTIA A+ Certification Prep course teaches you about the hardware common to virtually every personal computer, including microprocessors, RAM, power supplies, motherboards, UEFI/BIOS, the system setup utility, the expansion bus, and input/output devices. Take this first step to becoming an excellent PC technician! A new class begins each month. Visit www.ed2go.com/gcc for details and to register.

## INTRODUCTION TO SQL

## An Online Instructor-Led Course: Only \$115

Learn the key concepts of Structured Query Language (SQL), and gain a solid working knowledge of this powerful and universal database programming language. You'll learn about the basic structure of relational databases and how to read and write simple and complex SQL statements and advanced data manipulation techniques. By the end of this course, you'll have a solid working knowledge of structured query language. A new class begins each month. Visit www.ed2go.com/gcc for more details and to register.

## **ADVENTURES IN WATERCOLOR**

Explore the delicate beauty of watercolors in this beginner's class. You'll learn the fundamental elements that are essential for strong drawing and painting, along with color harmonies, light and shading, as you create paintings through exploration of still-life sets and your own original ideas. Demonstrations and critiques will be provided by the instructor in a supportive and constructive environment. No experience necessary. A materials list will be mailed upon registration. A \$5 material fee is payable to the instructor in class. **Kathy Metz** is a gifted artist, a graduate of the Hollywood Art Center, and recipient of the prestigious "Society of Arts & Letters" award for painting.

CA010 GC, Rm MP115 \$95 Jun 29-Aug 3 6 Sat 9:00-11:30 am

"Great teacher, well prepared, very knowledgeable."



## **ASIAN BRUSH PAINTING**

Asian Brush Painting, also known as Literati painting, is an East Asian type of brush painting using black ink, bamboo brushes, and rice paper. Learn about this unique art form through short lectures, demonstrations and hands-on experience as you create beautiful flowers, birds, and landscapes using bamboo brushes, colors, ink and rice paper. Seung-Yeon Oh graduated with BFA and MFA degrees and a teaching credential from Se-Jong University in Seoul, Korea. She has worked at galleries as a Curator. She has an award-winning career in art contests in Korea, both in solo and group exhibitions. She has taught Asian Brush Painting and Korean Folk Art in both public and private studios in Korea and the USA.

CA153 GC, Rm MP115 \$95 Jun 21-Jul 26 6 Fri 10:00 am-12:30 pm

## **PAINTING ON SILK**

**NEW!** Silk painting produces beautiful results and allows for creative freedom, like a water-color painting on fabric. In this class you will learn and explore basic silk painting techniques using different kinds of brushes, dyes and number of resists. We will also be using silk, silk markers, and a special art painting wood stretcher. Silk painting is largely used on fashion design and silk scarf production. At the end of each class every student will have their own silk scarf with their own original design. The best works will be posted on the instructor's Artist individual social media page. Please wear clothing that you won't mind getting messy with paint and materials. The class is limited to 6 students for best individual attention. A \$140 materials fee is payable to the instructor in class for all the materials you will need (paint brushes (different sizes), silk paints (different colors), silk easel, silk fabric, special pushpins for silk, plates for mixing paints, silk resist and resist plate). Lilit Khachatryan is an award winning artist who composes batik works, sculpture, and jewelry design. Class is held at Kenneth Village Flowers & Gifts, 1040 W. Kenneth Road #3, Glendale (corner of Kenneth Rd and Grandview). Free parking in the lot. KRV#3 CA212 \$165

CA212 KRV #3 \$165 Jun 12-Jul 17 6 Wed 6:30-9:30 pm

## ONE STROKE PAINTING

**NEW!** This course will teach you the basics of decorative painting techniques to create detailed flowers and leaves in just one stroke. Create beautiful paintings on canvas, a ceramic vase, glass, fabric, or greeting cards and take them home. This class is for registered adults only. Students must bring their own supplies to class each week. A materials list will be mailed to you upon registering, or go to www.glendale.edu/cse. **Carmen MacDonald** is a professional makeup artist, special effects master, designer and face painter who loves to teach and share her skills with others. Carmen holds an AA in Graphic Design and maintains a BA in Psychology.

Carmen MacDonald is a freelance makeup artist.
CA213 GC, MP115 \$80
Jun 6-27 4 Thurs 6:30-8:30 pm





## **PAPER ARTS**

## Make & Take

If you are looking for ideas on how to use your paper crafting stash, come join the fun in making three different projects. Each participant will be altering a composition book, making a junior legal notepad holder with a pen and making a set of four cards with a card holder. Join instructor **Vicki Montez** as she guides you through the construction of all projects. A \$5 materials fee is payable to the instructor in class for all the materials you will need to complete your projects. CA006-79 GC MP116 \$45

CA006-79 GC, MP116 \$45 July 27 1 Sat 9:00 am-2:00 pm



## **MIXED MEDIA ART**

## Junk Journal

**NEW!** Whether it's gathering memorable photos, inspiring quotes, travel momentos, or creative ideas, a junk journal is the perfect and creative place to hold your collection. In this all day workshop you will create a one-of-kind junk journal that has your own unique style through the use of mixed media. Learn to decorate inside pages using collage, acrylic paint, fabric scraps, stitching, envelopes, ephemera, found objects and more. Give your junk journal an organic and aged look as we work with different techniques and repurpose materials to add character to your pages. We will bind the journal with ring binders so you have the freedom to add or remove pages. Required materials: hand held hole puncher, variety of ephemera, 3 manila folders and any other items you would like to incorporate. Instructor will provide the rest of the materials. A \$20 materials fee is paid to the instructor. Lisa Agaran, BFA from Art Center College of Design and a professional Mixed Media artist, has shown her artwork in both solo and group exhibits throughout Los Angeles and New Mexico.

CA211 GC, Rm MP115 \$95 June 15 1 Sat 9:30 am-3:30 pm

## MIXED MEDIA ART

## A Four-Part Series

Mixed Media Art is the ideal medium to explore your true creativity and uncover your inner artist without the pressure of having to be artistic or create a perfect piece of art. Have fun using a variety of acrylic applications and techniques. By combining collage, acrylic painting, layering, cool textures, found objects and more, you're free to experiment and be spontaneous in whatever you create. When working in mixed media you add dimension and richness to your artwork. In the process, we invite accidents or mistakes to happen, while finding beauty in the imperfections. A \$35 materials fee is payable to the instructor in class for all supplies needed. All you need to do is show up! Your instructor is Lisa Agaran (See Mixed Media Art: Junk Journal).

CA189 GC, Rm MP115 \$125 Aug 10-31 4 Sat 10:00 am-12:30 pm

## **BEGINNING MACRAMÉ**

## Iconic Plant Hanger

Learn how to create the most iconic of all macramé projects: the Plant Hanger. **Diana Fuentes** of WhyNotKnot shows you how to create a beautiful plant hanger out of braided polypropylene rope. This is a great opportunity to grab a friend and explore your creative side. You might be surprised at how excited you get over some knotted rope! No experience necessary. All materials provided in class, all you need to do is show up!

CA259-2 GC, Rm TR204 \$55 June 22 1 Sat 9:00-11:00 am

## **BEGINNING MACRAMÉ**

## Create A Decorative Wall Hanging

Macramé, a 70's icon, has made a comeback in a big way! Beautiful and unique, it is often described as a meditative craft as it's repetitive nature can be very relaxing. In this workshop, you will get an introduction to the basics involved in macramé knotting and weaving as you design and create your own macramé wall hanging with the instructor's expert guidance and support. Your instructor is **Diana Fuentes** of WhyNotKnot, who will demonstrate a handful of her favorite knotting techniques. No experience necessary! All materials will be provided in class, all you need to do is show up!

CA259-1 GC, Rm TR204 \$55 July 20 1 Sat 9:00-11:00 am

## **INTRODUCTION TO SEWING**

Whether you're new to sewing or looking to start again, this is the class for you. You will learn how to thread your sewing machine, distinguish among various types of fabric, properly prepare fabric for sewing, sew basic seams and hems, reinforce fabric with interfacing, and you will be come familiar with important sewing tools and supplies. By the end of this 4-week class, you will leave having created an adorable bag and a pair of pajama pants. Please bring your sewing machine and your instruction manual to the first class. Your instructor will provide all materials necessary for the first class meeting. A \$20 materials fee is payable to the instructor in class. Students will be required to purchase a few additional supplies for the remaining classes.

CA050 GC, Rm TR305 \$135 July 6-27 4 Sat 9:30am-12:30pm

## **SEWING: LEVEL 2**

## Alter Your Clothes Like a Pro!

Learn to alter your clothing and love your body more! Has your body shape changed? Are ready-to-wear clothes not working for you or your family? Do you need to fix some old favorites, or do you want to make thrift store finds into something spectacular? Learn simple no-sew, easy-sew, and more complex repairs and alterations to make clothes fit just right. After this class, you will have the tools you need to custom fit your clothing to suit your style and shape! Please bring your own sewing machine and a pair of scissors. A \$15 materials fee is payable to the instructor in class.

CA050-3 GC, Rm TR305 \$175 Aug 3-24 4 Sat 9:30 am-12:30 pm

## SEWING: LEVEL 3

## "Knock it Off" Pattern Making

In this class, you'll create your own patterns from clothing you love - without taking the clothes apart! "Knocking off" a pattern means to copy it. That's why we call them knock-offs. Most of us wear variations on the same clothes. Once we find pieces that work, we keep on using them. Making patterns from well-loved clothes means that you can make new pieces that are guaranteed to fit perfectly. And, using thrift store fabrics makes it fabulous, sustainable, and affordable. You will make patterns from existing clothing, adapt patterns to new fabric choices, and cut and sew those patterns into brand new pieces of clothing. You must bring your own sewing machine and a pair of scissors. \$10 for materials (pay to instructor on the first day of class) OR bring 1 yard of pattern or craft paper, tracing wheel, pencil and straight pins.

CA050-4 GC, Rm TR305 \$175 Aug 3-24 4 Sat 1:00-4:00 pm

A. Laura Brody has spent 30 years as a costume craftsperson and designer. She's taught classes at the Fashion Institute of Design & Merchandising, and given workshops in sewing, draping and patternmaking. You'll enjoy her encouraging and relaxed approach to teaching. Register Early, seating is limited to 10 students.

"So much fun sewing, Laura is a great teacher!"



## **MAKE YOUR OWN BODY BUTTERS**

Body butters are THE answer to even the driest of skin. They're perfect for rough elbows, cracked heels and hard-working hands. In this class, you'll learn to make your own luscious body butter lotions, with whatever scent and therapeutic qualities you like. These lotions are easy to prepare, using a handful of ingredients. And, because you make it yourself, you'll know exactly what you're putting on your skin. Join us for a deliciously scentful morning! A \$20 materials fee is payable to the instructor in class.

Jun 8 1 Sat 9:00 am-12:00 pm

## **DO-IT-YOURSELF BATH PRODUCTS**

In this fun, hands-on class, you'll learn simple techniques for making one-of-a-kind bath products (shampoo, shower gel, bubble bath, bath salt & exfoliate). Topics include: Ingredients and equipment; where to obtain supplies; aroma therapeutic effects of oils; adding herbs, glycerin, extracts. Why purchase expensive commercial bath products when you can delight in making your own - at a reasonable cost? A \$30 material fee is payable to the instructor in class.

CA175 GC, Rm TR204 \$39 Jun 8 1 Sat 1:00-4:00 pm



## **HOW TO MAKE YOUR OWN CANDLES**

In this hands-on class, you'll learn how to make your own beautiful, lusciously scented candles. We will use molds, essential oils and herbs, and color to create several unique candles in class. You'll also learn helpful tips on where to purchase supplies and how you can start your own small candle making business. You'll leave class with several candles and the skills to continue on your own. A \$20 materials fee is payable to the instructor in class.

CA049 GC, Rm TR204 \$39 July 6 1 Sat 9:00 am-12:00 pm

## SOAP MAKING ESSENTIALS

Do you love the sensual pleasure of beautifully scented soaps? Join us for a session of melt and pour soap making, cleansing gels and luxurious bubble bath soap! You'll be able to create and scent your own personalized soaps using essential oils and herbs. Custom made soaps are perfect for gifts, bathroom decor and for people with sensitive skin. You will leave with the soaps you make and the knowledge you need to make more on your own at home. A \$20 materials fee is payable to the instructor in class.

CA048 GC, Rm TR204 \$39 July 6 1 Sat 1:00-4:00 pm

Quayum Abdul earned his MS in Science and Physics from the University of Dhaka in Bangladesh before moving to the United States in 1989. He enjoys teaching others the fine art of soap and candle making, an artistic talent he learned through his family's business. Quayum teaches a variety of craft classes at several community colleges throughout Southern California.

## **LOCATION KEY**

GC = Garfield Campus GCC = Verdugo Campus HHS = Hoover High School ICC = Incarnation Community Center

## PHOTOGRAPHY BASICS

## How to Take Great Pictures!

Is your camera sitting on the shelf waiting for you to take the photos you always dreamed of? Do you wish you had a better understanding of your camera's functions? Are all of those buttons and symbols making your head spin? Then this is the class for you! Learn how to take the best pictures possible from a working professional photographer. Starting with the basics, you'll learn the fundamentals of photography, including how to operate your camera on manual settings, how to best use automatic settings, composition, how to stop or blur motion, focusing, controlling depth of field, white balance, using flash and more. This hands on class will include demonstration and weekly assignments to be reviewed in class. Bring your own camera and be ready to explore its wonders. Alyssa Pfaff is a local professional photographer and multi-media fine artist with 18 years of experience. The class meets on 5 Tuesday evenings, and 6th class meeting on a Saturday a field trip to the LA Arboretum, TBA.

CA075 HHS, 3102 \$95 Jun 18-Jul 23 5 Tues 7:00-9:00 pm

## EARN A CERTIFICATE IN FLORAL DESIGN

Learn the fundamentals of flower arrangements from an experienced instructor who owns and operates her own business. This class is a wonderful opportunity to let your creative side blossom, enhance your resume, learn a new skill, or take for your own personal enjoyment. Covered topics are: Basic design principles, exploration of the color wheel, preparation and care of cut flowers, materials and accessories. You will receive handson training, working with beautiful LIVE flowers and learn current and cutting edge trends in floral design. Learn to create elegant arrangements for a variety of occasions. Bring a pair of hand pruners or floral cutters to class. A \$120 materials fee is payable to the instructor at first class meeting. This class is limited to 8 students. Students who attend the course will receive a Certificate of Completion. Lilit Khachatryan and her husband Artak Ghazaryan are the new owners of Kenneth Village Flowers & Gifts. Lilit is an experienced and creative floral designer. She is also an artist who composes batik works, sculpture and jewelry design. The class is held at Kenneth Village Flowers, 1040 W. Kenneth Road #3, Glendale. Free parking in the lot.

CA001A KVF, #3 \$199 Jun 3-Jul 8 6 Mon 6:30-9:30 pm

## **LANDSCAPE DESIGN & CONSTRUCTION**

Find out from a featured landscaper on HGTV's 'Landscapers' Challenge' how to analyze an existing house and yard to make the best landscaping decisions. You'll learn how to beautify your yard and spend your money wisely. This class will teach you the basic principles of hardscape design. It may be a specific tree or bed of flowers, a deck or patio, or a bubbling fountain. Discover what design principles work best for small spaces, large lots, shady or sunny yards, and how to work with hillsides and slopes. Pruning techniques will be demonstrated. Bring to class your site photo and a site plan (a simple hand-drawn one is fine), a 5-gallon plant (Indian Hawthorne, Pink Lady, or rhaphiolepsis) and pruning shears. Charlotte Chen is the owner of Charlotte Chen Enterprises, specializing in outdoor landscape and building design. She attended USC's School of Architecture and holds a California Secondary Teaching Credential.

CA033 GC, Rm MP116 \$79 Aug 17-24 2 Sat 9:00 am-2:00 pm



### STUNNING SUCCULENT ARRANGEMENTS

Succulents are great for container gardens, centerpieces, table decor, and even wedding bouquets! Learn to create beautiful and inexpensive arrangements, using a variety of interesting and colorful succulents. These arrangements can be enjoyed for months, then replanted in your garden. Potting soil and succulent cuttings will be provided. Bring a container (10" in diameter max). Pots with a drainage hole are recommended. **Sandy Masuo** is a member of the So Cal Horticultural Society, and currently a volunteer docent for the Theodore Payne Foundation for Wild Flowers & Native Plants.

CA189 GC, Rm MP116 \$39 Aug 10 1 Sat 10:00 am-2:00 pm

## **HEALTH AND FITNESS**

## **GENTLE YOGA**

This class is well suited for those who are looking for a relaxed, gentle-paced workout. The poses are presented with modifications, making the class appealing to anyone with moderate physical, medical or age-related challenges. Improve your balance, breathe, flexibility, and calm your mind. No previous yoga experience required. Wear comfortable clothing and bring a yoga mat. Susan Quon is your instructor.

FH086 GC, Rm MP115 \$85 Jun 19-Aug 7 8 Wed 2:00-3:15 pm

## **HATHA YOGA**

This is an open level, 8-week yoga class designed to energize, strengthen and calm the body. Create balance in your mind and body through yoga, the practice of combining breath work and postures, relaxation methods and meditation. Adding Yoga to your life can help you relieve tension, release stress and anxiety. Gain flexibility, strengthen your immune system and boost your energy level. Wear comfortable clothing and bring a sticky mat to class. Susan Quon has studied Yoga for over 13 years, and completed her Yoga Teacher training at the Center for Yoga.

FH010-S GC, Rm MP103 \$85 Jun 22-Aug 10 8 Sat 8:30-9:45 am

FH010-W ICC, Basement \$65 Jul 3-Aug 7 6 Wed 6:45-8:00 pm

"Susan is a patient instructor who truly wants to impart her knowledge to others. Fantastic class, I will continue!"



## TAI CHI I

Originally developed in ancient China for self-defense, tai chi evolved into a graceful form of exercise that's now used for stress reduction and to help with a variety of other health conditions. Join this 8-week class and you'll begin to experience the numerous benefits tai chi offers beyond stress reduction, including reducing anxiety and depression, improving balance and flexibility, and increasing energy, endurance and agility. **Susan Quon** is a certified Yoga instructor, who has also been practicing the art of Tai Chi Chuan for many years.

FH003-SA GC, Rm MP103 \$85 Jun 22-Aug 10 8 Sat 10:00-11:00 am

FH003-W ICC, Basement \$65 Jul 3-Aug 7 6 Wed 5:30-6:30 pm

## **ADVANCED TAI CHI**

### Level 2 & 3

These advanced Tai Chi classes are for the serious student who has completed the first section and is ready to proceed to a more advanced level, which includes more turns, kicks and further feats of balance and coordination. **Susan Quon** is a certified Yoga instructor who has also been practicing the art of Tai Chi for many years.

Tai Chi 2

FH003-2 GC, MP103 \$85 Jun 22-Aug 10 8 Sat 11:00 am-12:00 pm

Tai Chi 3

FH003-3 GC, MP103 \$85 Jun 22-Aug 10 8 Sat 12:00-1:00 pm

## **FALLPROOF BALANCE & MOBILITY**

Have you noticed that your balance is not what it used to be? Have you experienced a fall or two lately? Falling is not a normal part of the aging process - there is something you can do about it! This scientifically designed and tested program addresses risk factors for falls and helps you reduce your fear of falling. The program involves an informational lecture, testing for balance impairment, and participating in exercises. You will work at your own level and be assessed frequently to measure your progress. You're never too old and it is never too late to improve your balance, and reduce your risk of falling. Bobbi Koonse is a certified Fallproof Balance & Mobility Specialist.

FH083-A GC, MP115 \$65 Jul 9-Aug 13 6 Tues 2:30-3:30 pm

FH083-B GC, MP115 \$65 Aug 20-Sept 24 6 Tues 2:30-3:30 pm

## **GENTLE TAI CHI FOR BALANCE & MOBILITY**

If you wish to improve your balance and reduce your risks of falling, this class is for you! Gentle Tai Chi strengthens muscles in the legs that are primary for reliable balance. Focusing your mind on slow movement reduces stress, produces mental calm, and restores energy and vitality. As you practice, you'll also increase your core strength, improve your concentration and cognitive functioning, and restore postural alignment which are all essential components of the balance system. The class is taught by **Bobbi Koonse**, a certified balance and mobility specialist and fifth degree black belt who can modify the movements to suit older adults or anyone with balance issues.

FH085-A1	ICC, Basement	\$65
Jul 3-Aug 7	6 Wed	3:30-4:30 pm
FH085-B1	ICC, Basement	\$65
Jul 5-Aug 9	6 Fri	9:00-10:00 am
FH085-A2	ICC, Basement	\$65
Aug 14-Sept 18	6 Wed	3:30-4:30 pm
FH085-B2	ICC, Basement	\$65

9:00-10:00 am

## **MEDITATION FOR DAILY LIVING**

Aug 16-Sept 20 6 Fri

Are you curious about how meditation can help you in your daily life? Most of us live with stress, muscular tension, and fatigue on a daily basis. So what can we do to feel better? Meditate! Meditation is easy to learn and provides benefits to your life right away. Scientific studies have shown that meditation can lower blood pressure, improve brain health, and decrease stress and anxiety. Meditation techniques also help quiet the mind, improve concentration, and create a sense of inner peace. Heather White is a Certified Meditation instructor and a life-long meditator. She has been teaching for over 14 years and has a private practice offering holistic therapies in Montrose.

FH047-A GC, MP205 \$45 Jul 13-27 3 Sat 10:00-11:30 am

## INTRODUCTION TO ENERGY HEALING

Discover the hidden world of energy healing! Energy healing works with your body's subtle energies that have a direct effect on your health and happiness. This class will teach you the basic energetic anatomy, including the Chakra System. Your instructor will guide you through a self-care routine that you can use immediately on yourself to improve your energy flow and balance. **Heather White** is a heaeling arts therapist who has been teaching energy healing and meditation classes for over 14 years.

FH069 GC, Rm MP205 \$25 Jul 13 1 Sat 12:30-2:30 pm

## **ESSENTIAL OILS 101**

Are essential oils just a fad? No! Plants have been the predominant source of medicines throughout the vast majority of human history. If you're curious about essential oils, wonder what they are and how they work, this class is for you! Your instructor will go over the most commonly used essential oils and how to use them for every day emotional and wellness support. We will analyze how essential oils can be used aromatically and topically to support wellness for a variety of health issues, and how to effectively apply them. You will make and take home your own oil roller bottle, and recipes to make more on your own. Trina Jacobsen earned her MS in Nutrition and Food Science from Cal State Northridge. Using her food science background and interest in plant biology, she began exploring essential oil wellness 3 years ago. She loves teaching and sharing their remarkable uses with others.

FH036 GC, MP205 \$29 Aug 10 1 Sat 9:00-11:00 am

## **BEGINNING BELLYDANCING WITH LEELA**

Learn the enchanting art of Bellydance with Leela, international performer and master teacher. Come have fun while improving your fitness! Bellydance teaches grace, strength, balance and coordination through hip movements and muscle isolations. Classes include a gentle warm-up, basic bellydance technique, easy combinations and movement patterns. No dance experience required! Enjoy the exquisite music, feel confident and beautiful in a supportive environment while you learn this ancient dance. Leela has been teaching Bellydance in the Glendale area since 1998.

DA028M ICC, Basement \$75 Jul 1-Aug 5 6 Mon 7:30-8:30 pm

"Leela is an amazing glowing goddess! Class was fun & exciting!"

## **LOCATION KEY**

GC = Garfield Campus GCC = Verdugo Campus HHS = Hoover High School

ICC = Incarnation Community Center

## NATURAL A'S

For Ages 10-17

Any student can significantly enhance grades, self-confidence, and chances for scholarships and college admissions by performing academic skills in alignment with the brain's natural patterns. Discover how this makes note-taking, reading, studying, memorizing and test-taking amazingly efficient. You will learn simple methods for understanding math and other subjects, how to optimize focus and concentration, and prevent test anxiety. Students of all ages describe this class as "awesome," "necessary," and "easy to understand." Parents may register and attend with their child. Curtis Adney, M.S., J.D., graduated college with a 4.0 GPA, has a law degree and has taught academic success strategies for over ten years. A required \$30 materials fee is payable to the presenter in class.

KC004 GC, Rm MP205 \$45 Aug 3 1 Sat 9:00 am-12:00 pm

## **COMMERCIAL KIDS "ON CAMERA"**

## For Ages 6-12

Your child will have fun while learning auditioning skills on camera. Students must be able to read and must be accompanied by a parent. This is a safe and economical "intro" into the professional environment of an actual casting studio. You'll get an overview of the field and learn how to enter the industry the right way. Presented by June Chandler's Actors Workshop in North Hollywood, the class is taught by Hal Sweesy, head of the children's department at the studio.

KC033 SOUTH PAW CASTING \$49 Jul 14-21 2 Sun 11:45 am-1:45 pm

## GCC'S SUMMER ENRICHMENT PROGRAM

June 17-July 12, 2019 Monday through Friday 8:30 am to 11:45 am

K-6th Grade Only \$475 per child!

This 4-week summer enrichment program will engage and enrich your child's mind! Offered in partnership through Glendale Community College and the Glendale Unified School District for 15 years. Our classes are designed for children entering Kindergarten through 6th grade.

Comic Book Art
Inventor's Workshop
Reading & Writing
Math Masterminds
Forensic Science for Kids
Cooking Basics
Photo Journalism
Creating With Clay
Lab Coat Kids
Intro to Kindergarten
Intro to 1st Grade

\*Fully Credentialed Instructors
\*No Residency Requirements

\*Principal On Site

## Where:

John C Fremont Elementary School 3320 Las Palmas Avenue Glendale, CA 91208

CALL for a FREE Brochure 818-240-1000, Ext. 5015 Or visit our website at www.glendale.edu/cse



## **DESTINATION SCIENCE SUMMER CAMPS**

The Fun Science Day Camps for Curious Kids! Monday-Friday (9:00 am to 3:00 pm) For Girls & Boys Ages 5-11 Only \$335 each week!

Destination Science Summer Camp is the ideal opportunity to engage girls and boys in the "FUN" of Science. We combine innovative science projects, creativity challenges, outdoor games, character development and unsurpassed customer service. Our goal is for every camper to leave with inner science-confidence and outer self-confidence. Our science curriculum revolves around central science themes such as Technology, Physics, and Space – the whole time building on all of the science disciplines as determined by the national Science Education Standards.

These camps are KID TESTED and PARENT APPROVED!

All camps are held at Glendale Community College's Verdugo Campus: 1500 N. Verdugo Road ~ Glendale, CA 91208

## **ROCKET SPACE SCIENCE CAMP!**

Build & Launch Air/Land Rockets and Discover an Alien Animal Planet!

3..2..1.. Lift Off! Your mission: Build a Roaring Rocket and a new planetary Rover to investigate endangered animal-like aliens on a distant planet. Time to save our own animal kingdom from extinction. Discover space with sun prints, telescopes, and experiment with much more.

KCDS617 GCC, Rm CS252 \$335 June 17-21 Mon-Fri 9 am – 3 pm

## YOUNG INNOVATORS SCIENCE CAMP!

Invent & Make Technic Toys, Train Your Own Robot Puppy!

Curious minds want to know and build. Experiment and discover the technology behind controls that operate inventions: touch, sound, and motion sensors. Take home a Robot Puppy that barks, eats, and sits at your command. Invent flippin' friction racers, magnetic quiz games, 3D water-powered polymers and more.

KCDS624 GCC, Rm CS252 \$335 June 24-28 Mon-Fri 9 am – 3 pm



## ROBOT CHALLENGERS & REACTION RACERS CAMP!

Construct Your Own Volcanic Robot Crawler & Motocross Racer

Enter the world of volcanic eruptions and accept the challenge to excavate crystal minerals with your motorized Robot Lava Crawler. Engineer and operate a criss-cross Racer on your very own motocross track. Delve into electricity with light-up Lego blocks and technic light spinners, bubble machines, drones and much more.

KCDS71 GCC, Rm CS252 \$266

July 1-5\* Mon-Fri 9 am – 3 pm
\*No camp Thursday, July 4

## PHYSICS COASTER & SCIENCE MAGIC CAMP!

Science Behind the Magic Show!
Explore physics while building Magneto-Screamer, your very own roller coaster.
Engineer games like mini golf, frog bowling, baseball science and more. Amaze your family and friends as you master the science behind disappearing magic tricks, mirrors, lights, chemical reactions and eye-opening

Build a Magnetic Coaster & Learn the

KCDS78 GCC, Rm CS252 \$335 July 8-12 Mon-Fri 9 am – 3 pm

## **CANCELLATIONS**

experiments all week!

Cancellations must be requested in writing prior to June 7. A refund will be issued, minus a \$40 processing fee.



## **CONVERSATIONAL SPANISH**

Master the skills that will make speaking Spanish fun and useful in your life. This 6-week class is designed with the beginner student in mind, but repeating students are always welcome to join us! We'll focus on basic conversational skills, pronunciation and vocabulary development in a relaxed and supportive atmosphere. Classes are taught by Mirtha Saldana, a certificated instructor who is originally from Peru. Students are required to purchase the textbook "Espanol con Amigos: A Partner Approach to Basic Conversational Spanish," by Melissa O'Gara, ISBN: 9781535250825. Purchase through Amazon.com, or from our CSE office at Garfield Campus (approx. \$22).

## For Beginners:

LA001-S	GC, Rm MP303	\$95
Jun 22-Aug 3	6 Sat	9:00-11:00am
(No class July 2	.0)	

LA001-TH HHS, Rm 2101 \$95 Jun 25-Aug 6 6 Tues 6:30-8:30 pm

"Love the teacher, great enthusiasm, teaches from the heart."

## **CONVERSATIONAL FRENCH**

Parlez-vous français? Our quick and easy beginning conversation class will teach you the fundamentals of this beautiful language. You'll develop language skills through conversational experience stressing vocabulary, idioms, grammatical concepts, and pronunciation. You will acquire a foundation in French and explore this country's fascinating culture. Great for travel, business, and fun! Please bring required textbook to class: Ultimate French, Beginner-Intermediate, by Annie Hemingway, ISBN: 978-1-4000-0963-3 (about \$20 www.textbookx.com). Dr. Teresa Cortey graduated from UC Berkeley, and has taught all levels of French at Glendale College where she served as Chair of the Foreign Language Department.

LA002 HHS, Rm 2114 \$95 Jun 18-Jul 23 6 Tues 6:30-8:30 pm

## OCCUPATIONAL SPANISH COURSES

In partnership with Language Authority Language Authority.com is an innovative online program designed to help professionals learn key phrases for working with the Spanish-speaking community. Learn words and phrases specific to several careers. For job seekers, functional Spanish skills can help you land a new position and often result in added salary incentives. Only \$99 for 6 months of unlimited access! Try a FREE demonstration and experience the excellent content TODAY!

- SPANISH FOR BANKING
- SPANISH FOR TEACHERS
- SPANISH FOR LAW ENFORCEMENT
- SPANISH FOR HEALTH CARE
- SPANISH FOR CUSTOMER SERVICE
- SPANISH FOR FIREFIGHTERS
- SPANISH FOR REAL ESTATE

For detailed program descriptions www.languageauthority.com/glendale/catalog

## **LIVING TRUSTS. WILLS & PROBATE**

## Learn the Basics of Estate Planning

Bring your questions and concerns to this highly informative seminar on basic estate planning, taught by a practicing attorney. We will discuss incapacity and how to plan for it. Learn what Probate is, why and how to avoid it. You'll learn how to eliminate or at least minimize Gift & Death taxes, and how to eliminate Capital Gains tax. Topics covered also include Wills and other devices used to transfer property; what a Living Trust is, how to use one and which type is best for your own unique situation. James Miller is a Certified Specialist in Estate Planning, Trust & Probate Law by the State Bar of California Board of Legal Specialization. A \$10 materials fee is payable to the instructor in class.

FI002 HHS, Rm 2103 \$39 Aug 6 1 Tues 6:00-9:00 pm



## PERSONAL FINANCE

## An Online Course - Only \$115

This course will prepare you for a lifetime of worthwhile personal financial planning. The tools you will learn are useful, realistic, and easy to work into your regular routine. They will help you gain control over the financial impact of the choices you make. You'll learn to create and use a budget, borrow and invest wisely, make intelligent decisions about insurance, and plan for your financial future. You'll develop a retirement savings plan, and you'll be better prepared to make large purchases and plan for taxes. You'll learn the essentials of household bookkeeping, record-keeping requirements, and much, much more. A new course begins monthly. Visit www.ed2go. com/gcc for class details and to register.

## **MEDICARE 101**

## The A, B, C, & D's of Medicare

This multi-dimensional workshop is designed for those about to become eligible for Medicare, or already on Medicare, or have parents on Medicare, or are caregivers overseeing the care of Medicare patients. You'll learn objective information about traditional Medicare, prescription drug plans, Medicare Advantage and Medicare supplemental insurance. Find out: When can I first sign up? What does each of the Medicare (A, B, C, and D) parts cover? What if I wish to work past 65? Do I really need supplemental insurance? What if I have insurance through past employment, to VA or other retirement plans? Where can I go for help? Questions are welcome! Ron and Clara Tanji are Financial Services Professionals with CR Partners Insurance Services, located in Glendale. We invite you to bring one guest at no extra cost.

FI038 GC, Rm MP116 \$29 Aug 3 1 Sat 10:00 am-12:00 pm

## **HOME BUYING SIMPLIFIED**

A Step-by-Step Guide for the 1st Time Buyer Discover how to successfully purchase a home in today's changing market. You will learn about the new loan qualifying guidelines for FHA and conventional mortgages. Topics include:

- Personal financial preparation
- Financial qualifying guidelines
- · Conventional and FHA mortgages
- Down payment requirements
- Real Estate Contract Review
- · Knowledge of the Pre-Approval Process
- · Current Housing Market Trends

You will leave with the knowledge and confidence to shop for a home. Bring your spouse or a guest for free. **Kyle George** is a top producing mortgage advisor with over 14 years of experience. He works with all types of clients, but specializes in working with 1st time home buyers, veterans, and the senior community.

FI045 GC, MP204 \$29 Aug 3 1 Sat 9:30 am-1:00 pm

## **BEGINNING UKULELE**

Learn fundamental skills to get you playing ukulele in this entertaining, hands-on class. We'll work on rhythm, strumming patterns and some finger picking. With a few basic chords you can play along with others and accompany yourself on a multitude of songs. Learn to find the right key for your voice and where the notes are on the fretboard. No previous experience needed for Level 1. Level 2 requires completion of Level 1 or basic knowledge of the ukulele. Bring your own ukulele. A \$10 materials fee is payable to the instructor in class. **Dale LaDuke** (see Beginning Guitar). Class is limited to 12 students.

## Beginners-Level 1

PA029-A1 GC, Rm MP115 \$95 Jun 17-Jul 15 5 Mon 5:30-6:30 pm

## Beginners-Level 2

PA029-A2 GC, Rm MP115 \$95 Jul 22-Aug 19 5 Mon 5:30-6:30 pm

## **BEGINNING GUITAR**

This class will cover the basics of guitar playing. You'll learn basic chords, simple strumming patterns, easy songs, as well as the basics of reading music. Learn to count beats, practice effectively, play with other musicians and play songs by the end of the course. The instruction is clear, systematic and friendly. Whatever your musical taste is, this class will put you on the road to playing your favorite songs or writing your own music. No previous experience needed for Level 1. Level 2 requires completion of Level 1 or having some experience playing the guitar. Bring your own acoustic guitar. A \$10 materials fee is payable in class to the instructor. Your instructor is Dale LaDuke is an award winning singer-songwriter, guitarist and ukulele performer. Class is limited to 12 students.

## Beginners-Level 1

PA002-I GC, Rm MP115 \$95 Jun 17-Jul 15 5 Mon 6:30-7:30 pm

## **Beginners-Level 2**

PA002-2 GC, Rm MP115 \$95 Jul 22-Aug 19 5 Mon 6:30-7:30 pm

## **BEGINNING PIANO**

Discover how much fun you can have as you learn the basics of playing the piano in this hands-on class. You'll learn the fundamentals and how to play several simple songs while gaining an understanding of the basic concepts of music. Students will share portable keyboards in class, or bring your own small portable keyboard to class (roll-up keyboard is fine). A \$5 materials fee is payable to the instructor in class. Class is limited to 10 students. Bring notepad and pencil/pen. Your instructor is **Dale La Duke**, an award winning singer-songwriter and professional musician.

PA040 GC, Rm MP115 \$95 Jun 17-Jul 15 5 Mon 7:30-8:30 pm

## **BEGINNING FOLK & BLUES HARMONICA**

Have you always wanted to play the harmonica? This course gets you jamming to simple folk, pop, and blues melodies immediately! The emphasis is on playing and having fun as you are introduced to tricks and techniques to make the harmonica cry, laugh, wail, and scream. Learn to make any song deeply expressive. No experience is necessary, only a love for music and the desire to play the harmonica. Students need a "C" major diatonic harmonica; bring your own or purchase one in class for \$13. A \$20 materials is payable to the instructor in class for instructional CDs and handouts. David Broida is a gifted teacher and performer with over 25 years of experience in music. He loves to demonstrate for students the fiery emotion and physical movement that drives great harmonica playing. Join the fun and have a blast!

PA011 GC, Rm TR203 \$45 July 20 1 Sat 1:00-3:00 pm





## HOW TO BEGIN YOUR NEW CAREER IN VOICE OVERS

Are people always telling you that you have a great voice? Do you often find yourself listening to your favorite audiobook, commercial or cartoon character and thinking, "I could do that"? If so, then you could have what it takes to begin working as a professional Voiceover Artist. Being a Voiceover Artist is a fun and rewarding job! The current Voiceover trends have made it easy and affordable for just about anyone to get involved. In this fun and empowering 2 hour Introductory workshop, you will learn about the different types of voiceovers and what tools are needed in order to find success in the voiceover industry. You will have the opportunity to get a taste of what it's like to be a voice actor as you perform a real voiceover script. You will be recorded so that you can receive a professional voiceover evaluation later. After leaving the class, you will have the knowledge necessary to help you decide if this is something you'd like to pursue. Come ready to laugh, learn and be inspired! The Voices for All instructors are known for their fun and informative presenting methods.

PA009 HHS, Rm 2104 \$39 July 30 1 Tues 6:30-8:30 pm

## **ACTING FOR FILM & TV ON CAMERA**

This exciting class has something for everyone, whether it's for personal development, career enhancement, jump starting an acting career, or just for fun! You'll be working on camera every week - exercises, improvisations and scripts in a professional casting studio. You'll experience remarkable wins and discover the actor's secrets of self-confidence, focus and communication, as you learn industry level acting techniques. You will learn some professional auditioning skills and gain a realistic perspective on how to launch an acting career. This class is taught by June Chandler and the staff of June Chandler's Actors Workshop, regarded as a top industry level acting school that has helped people launch their careers for over 20 years. Southpaw Studios is located at 4200 Lankershim Blvd., in North Hollywood. PA001 South Paw Casting \$95

Jul 7-Aug 11 6 Sun 9:00-11:30 am







## **TALKIN' TRASH**

## Extracting Plastic From Your Life

Plastic pollution is one of our most pressing environmental concerns. Recent changes in the recycling market mean that more of our "recyclables" are ending up in landfill at best and in our oceans at worst. The answer lies in reducing the trash (especially plastic) we produce. Learn more about this issue and how you can make changes to reduce your trash output! Conservationist, author, and educator Sandy Masuo shares some insights and products to help you lighten your trash load! You will make and take home environmentally friendly toothpaste. A \$5 materials fee is payable to the instructor in class. GC Rm MP116 SI047 Jul 13 1 Sat 10:00 am-1:00 pm



## BIRDWATCHING BASICS

Birdwatching connects you with nature in a fun, inexpensive and educational way. Whether you're an active outdoorsperson or someone who prefers relaxing on their back porch, this class can transform your outdoor experience! Many families participate in birdwatching across generations, with grandparents and grandchildren often finding a shared interest when they are birdwatching together. Birding is also a great way to meet other people who also spend time appreciating these wonderful little creatures. Join us as we learn how to identify birds using field marks, songs, and behaviors. We'll also talk about selecting binoculars and field guides, and pick up some techniques for successful birdwatching. Children ages 8 and up may attend with a parent or guardian at no extra cost. Sandy Masuo has served as the associate editor for the LA Zoo for 14 years, and avidly watches the bounty of birds in Griffith Park.

SI044 GC, Rm MP116 \$29 June 22 1 Sat 10:00 am-1:00 pm

## WHAT WERE YOU BORN TO DO?

You were born to make a unique contribution to humanity. Progressing toward this purpose brings joy and abundance. Straying from it causes stress and emptiness. To accomplish this mission, one of the 33 Natural Talents is wired into your DNA. It's so subtle, you rarely notice it; yet so powerful, it's the source of your highest potential. Elvis, Oprah, and Einstein were all just "doin' what comes naturally." Applying your Natural Talent relentlessly will magnetically attract all your hearts' desires. The presenter, **Curtis Adney**, is a life coach, motivational speaker, and author of a forthcoming book: Pinpoint Your Destiny. A \$30 materials fee is payable to the instructor in class for comprehensive workbook.

PD001 GC, Rm MP205 \$55 Aug 3 1 Sat 1:00-4:00 pm

## **PET CARE 101**

Want to become a better "pet parent?" Learn the "how to's" of what to do from the time you decide to become a pet parent. Understanding the dos and don'ts of the responsibilities of being the best parent you can be. We'll cover feeding and caring, nutritional needs for your fur baby, how to discipline, if you need insurance, and much much more. Children age 8 or above are welcome to register and attend with a parent. Growing up as a child and throughout her life, **Sunnye Chew** has had her share of cats, dogs, ducks and rabbits as pets since a child. She enjoys teaching new pet parents the basics of caring for pets, and sharing her knowledge in everyday experiences.

PD074 GC, Rm TR208 \$59 Jul 20-27 2 Sat 9:00 am-12:00 pm

## **HANDLING MEDICAL EMERGENCIES**

## An Online Course - Only \$115

What would you do if a member of your family suffered a medical emergency? Every second counts during a medical emergency. This course will identify common medical emergencies affecting children and adults, help you recognize signs and symptoms, and teach you how to render appropriate emergency care. For adults, you will learn how to recognize and manage chest pain, heart attack, stroke, diabetic problems, seizures, breathing difficulty burns, and allergic reactions. For children, you'll also learn about poisoning, fever, childhood illnesses, injuries from accidents, and the signs of abuse. A new course begins monthly. Visit www.ed2go.com/gcc for details and to register.

## DISCOVER SIGN LANGUAGE

## An Online Course - Only \$99

It's truly amazing that we can communicate just by using our hands! In this course, you will discover how to use this graceful, expressive language to communicate. You'll begin with an introduction to the language itself, and learn to create signs for numbers. You'll also master the sign alphabet, signs for colors, and activities you like to do. Then you'll learn to sign phrases and expand to complete sentences, and see how to put it all together so you can introduce yourself and start a conversation. You'll also gain an introduction to the world of the Deaf culture and explore topics such as lipreading, baby signs, and the career of interpreting. By the end of the course, when you meet a Deaf person, you'll be ready to sign! A new course begins monthly. Visit www.ed2go.com/gcc for details and to register.

## **GET ASSERTIVE!**

## An Online Course - Only \$99

Are you tired of being intimidated and treated badly by others? Learn specific techniques to become more assertive in all parts of your life. Do you think you speak non-assertively? If so, master the skills that will empower you to talk in an assertive manner, including specific verbal techniques and phrases for a variety of situations. Get the assertiveness training you need in order to be more confident and powerful with family members, friends, bosses, co-workers, professionals, service people, and even total strangers. It's your turn to speak up! A new course begins monthly. Visit www.ed2go.com/gcc for details and to register.



## BASIC LIFE SUPPORT: CLASS "C"

This hands-on course is the Standard Level C/BLSC, recommended for Community and Healthcare providers. Through lecture, demonstration and actual hands-on practice using your own mannequin (provided), you will learn: Adult CPR, Child/Infant CPR, 2-Person CPR, Mouth-to-Mask Use, and what to do if someone is choking. You'll also learn to use the AED (Automated External Defibrillator). Students receive a 2-year AHA certification card. A \$25 material fee is payable to the instructor in class for workbook.

SI029 GC, TR211 \$69 June 17-24 2 Mon 5:30-9:30 pm

## **CHILD/INFANT CPR**

This class covers what to do if a child, from birth to 8 years, stops breathing, begins choking. You will get hands-on practice and learn how to perform CPR, using a mannequin (provided in class). You'll also learn how to use the AED (Automated External Defibrillator). Students receive a 2-year American Heart Association certification card. A \$15 materials fee is payable to the instructor for class workbook.

SI028 GC, Rm TR211 \$39 July 22 1 Mon 5:30-9:30 pm

## **ADULT CPR**

Through lecture and actual hands-on practice with your own mannequin (provided), you will learn how to perform lifesaving CPR. The course includes information on heart attacks, airway obstruction, one rescuer CPR, and how to use the Automated External Defibrillator (AED). Students receive a 2-year American Heart Association certification card. \$15 material fee is payable to the instructor in class for workbook.

SI027A GC, Rm MP115 \$39 Aug 12 1 Mon 5:30-9:30 pm

Your instructor is **Lucian Badica**, the Regional Marketing Director for LifeLine Ambulance. Mr. Badica has been teaching community CPR and First Aid classes for over 25 years. Register Early ~ Classes are limited to 15 students.

## **INSTRUCTOR-FACILITATED**

## **ONLINE LEARNING**

Each course runs for six weeks and consists of 12 lessons. Lessons are supplemented with interactive quizzes, assignments, tutorials and online discussion areas. Read your lessons and ask questions of your instructor at times most convenient to you. All you need to get started is Internet access, an e-mail address, and a Web browser. For requirements, demonstrations and additional course information, visit: www.ed2go.com/gcc. Click the Courses link for a complete viewing of the courses we have to offer.

## The majority of our courses are only

## \$115! Enroll Now!

## How to Get started:

- Visit our Online Instruction Center at www.ed2go.com/gcc
- 2. Click the Courses link. Once you choose the department and course title you are interested in, select the Enroll Now button. Follow the instructions to enroll and pay for your course. Here you will enter your e-mail address and choose a password that will grant you access to the classroom.
- 3. When your course starts, return to our Online Instruction Center and click the **Classroom** link. To begin your studies, simply log in with the name and password you previously provided. You're ready to start learning!

Each of our classes start on the third Wednesday of every month.

## Requirements:

All courses require Internet access, e-mail, Netscape Navigator, or Microsoft Internet Explorer. Some courses may have additional requirements. Visit our Online Instruction Center for more information.

## **Business & Career**

Accounting Fundamentals Accounting Professional Administrative Assistant Building Teams that work **Business Management** Caring for Children Catering Customer Service **Business Writing** Get Paid to Travel Introduction to Criminal Legal Nurse Consulting PC Security Peachtree Accounting Professional Sales Skills Technical Writing Veterinary Assistant **Business Fundamentals Employment Law** Fundamentals E-Commerce Real Estate Investing Creating a Successful Business Plan Buy and Sell on eBay Project Management **Fundamentals** Starting Your Own Business Creating a Successful Business Plan

## Personal Enrichment

Get Assertive!
Good-by to Shy
Get Funny!
Achieving Success with
Difficult People
Effective Communication

## **Computer Applications**

Keyboarding Introduction to the Internet Microsoft Word Microsoft Access Microsoft Excel Microsoft PowerPoint Microsoft Publisher Introduction to Quickbooks Introduction to Photoshop Introduction to Microsoft Project Introduction to Linux Introduction to Oracle Introduction to Networking

## **Web Programming**

Intro to Macromedia Director Intro to PHP and MySQL Java for the Beginner Introduction to JSP Programming High-Speed Project Mgmt.

## Web Design

Introduction to FreeHand MX
Creating Web Pages
Introduction to
Dreamweaver
Designing Effective
Websites
Achieving Top Search
Engine Positions
Introduction to Flash

"This was my first on-line class, and I enjoyed it very much. The discussion area was helpful and fun. I plan to take another class."

More Courses Available at our online instruction center. www.ed2go.com/gcc



## PC Networking and Security

Hack Your Way to Security Introduction to PC Troubleshooting Creating a Small Office Network Wireless Networking

## **Database Management**

Introduction to Database
Development
Introduction to Oracle
C++ for the Absolute Beginner
Introduction to Crystal Reports
10
Introduction to SQL

"I got a 92% on my Access final. That was a terrific course! I'm sad to be done with it, but am trying to use what I've learned in the "real world" now. Thanks for recommending the class and your encouragement. I really appreciate it!" -Julie Nisargand

## Languages

Speed Spanish Conversational French Instant Italian Introduction to Teaching ESL/ EF Grammar Refresher Beginning Braille

## **Teaching Professionals**

Read, Set, Read!
Solving Classroom Discipline Problems
Big Ideas in Little Books
The Classroom Computer
Teaching Writing Grades 4-6
Using the Internet in the
Classroom
Singapore Math Strategies

"I didn't know what to expect when I signed up for the class, and especially since I haven't taken classes in years. I definitely learned a lot, loved the class."

## Personal Finance

Real Estate Investing Financing Your Property Debt Elimination Techniques Personal Finance Building Wealth

## Healthcare

Medical Office Assistant Medical Coding Medical Terminology Human Anatomy and Physiology Physical Therapy Aide Optical Assistant HIPAA Compliance Medical Transcription

## Digital Photography

Discover Digital Photography Making Movies with Windows XP

Travel Photography

## Writing Courses

Beginning Writer's Workshop Writeriffic: Creativity Training Travel Writing Mystery Writing Creativity Training for Writers Keys to Effective Editing Your Screenwriting Career Grantwriting Research Methods for Writers Write Fiction Like a Pro

## **Test Preparation**

SAT/ACT Prep - Part 1 & 2 GED Test Preparation GMAT Preparation

I learned a great deal from my online course and I am so happy that I took it. I would definitely recommend these classes to anyone, and if I have time in the future, I'd take another one of this instructor's courses.

## **ONLINE COURSES**

FOR BECOMING
VETERINARY ASSISTANTS

## Learn More...

- Expert Instructors
- 24-Hour Access
- Online Discussion Areas
- 6 Weeks of Instruction



New course sessions begin monthly. Please visit our Online Instruction Center to see exact start dates for the courses that interest you.

- Become a Veterinary Assistant
- Become a Veterinary Assistant II:
- Canine Reproduction
- Become a Veterinary Assistant III:
- Practical Skills

Our **instructor-facilitated** online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners.

All courses run for six weeks (with a two-week grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any course entirely from your home or office. Any time of the day or night.

Visit our site to learn more. www.ed2go.com/gcc







## **RECREATIONAL ACTIVITIES**



## **LEARN HOW TO PLAY GOLF**

Come and experience the joys of playing golf! You'll learn the fundamentals, and gain the ability to make you comfortable on the course and be able to play this wonderful game for a lifetime. This course will also teach you golf etiquette and the rules of the game. Classes are taught by PGA Class A Golf Pro/LPGA Kathy Cho, and Golf Pro John Mascarenas, a PGA Professional since 2001. All equipment is provided, even range balls are provided at no extra charge. Class is limited to 12 students. Meet your instructor at the golf pro shop 5 minutes before the beginning of class. All Classes are held at Brookside Golf: 1133 Rosemont, Pasadena 91103

## For Beginners:

Jun 6-Jul 11

SI012-BR1	BRKS (Cho)	\$99
Jun 3-Jul 1	5 Mon	6:00-7:00 pm
SI012-BR2	BRKS (Mascar	enas) \$99
Jun 9-Jul 7	5 Sun	9:00-10:00 am
All Levels: SI013-B	BRKS (Cho)	\$99

5 Thurs

12:00-1:00 pm

## **SENIORS GOLF**

PGA Professional **Kathy Cho** has developed a golf program specifically for seniors (age 55 and over). The program includes 5 hours of instruction and has a maximum of 12 students in the group. Have fun, get a little exercise, and meet new people who are also interested in experiencing the joys of playing golf in the California sunshine!

SI012-BRA	Brookside	\$99
Jun 4-Jul 2	5 Tue	11:00 am-12:00 pm

## REALITY HORSEBACK RIDING

Here is an excellent opportunity to learn how to ride a horse, and learn about horses in general. You'll gain confidence each week, as you learn to ride in a realistic situation -- out on the trail and in an open field. Starting with an introduction to the horse, you'll learn grooming techniques and how to saddle the horse. You'll then learn how to control the horse at the walk, jog, and posting trot. Great teachers, nice horses, and a friendly learning atmosphere! Carol Reynolds and Gudrun Armanski have been teaching horseback riding for over 20 years, and they are certified safety instructors. You must be at least 5 feet tall and your maximum weight is 200 lbs. Classes meet at The Riding Coach, located behind 1850 Riverside Drive, Glendale. Pre-registration is a must!

SI008-SA	The Riding Coac	
Jun 22-Jul 27	6 Sat	8:30-10:30 am
SI008-SU	The Riding Coac	h \$275
Jun 23-Jul 28	6 Sun	8:30-10:30 am
SI008-M	The Riding Coac	h \$245
Jun 24-Jul 29	6 Mon	8:30-10:30 am
Jun 24-Jun 27	O IVIOII	0.50-10.50 am
SI008-TU	The Riding Coac	th \$245
Jun 25-Jul 30	6 Tue	8:30-10:30 am
SI008-F	The Riding Coac	h \$245
	U	
Jun 28-Aug 2	6 Fri	8:30-10:30 am

## WRITING ESSENTIALS

## An Online Course - Only \$115 In Partnership with ed2go

Master the essentials of writing, and become the stellar wordsmith you always wanted to be! In this course, you'll develop the skills you need to excel at business communications, express yourself clearly online, and take your creative literary talents to a whole new level. Whether you're hoping to get a better job, write for a blog, or publish your short story this course will give you the writing tools you need for success. It's also a perfect choice for students who speak English as a second language. With the knowledge and hands-on practice you gain from this course, you'll be able to express your self clearly and persuasively in writing - both in your personal life and in the business world. A new course begins each month. Visit www.ed2go. com/gcc for details and to register.

## **GRANT WRITING FUNDAMENTALS**

An invigorating, informative, hands-on, one-day workshop created for new and experienced grant writers, executive directors, organizers board members, community volunteers, development officers and individuals who want to get a detailed look at the grant writing process. Participants will be introduced to relevant information for a successful grant proposal. You'll learn how funding is announced, how applications are judged and how to construct each element of a winning proposal. A \$34 materials fee is payable to the instructor in class. John Drew is known in the So Cal area as an author, an award-winning teacher, and as a speaker on grant-writing and leadership. Combining his market research skills with fundraising expertise, John has helped turn around some of the Southland's most famous charities.

FI003 GC, Rm MP205 \$65 Aug 24 1 Sat 9:00 am-4:00 pm

## **GRAMMAR REFRESHER**

## An Online Course - Only \$115 In Partnership with ed2go

Whether you are just now learning the basics of grammar or if you need a refresher, this course will help you develop the foundational skills you need. An instructor will guide you every step of the way as you learn grammar through hands-on, practical exercises, as well as short videos, examples, and even fun games. A new course begins each month. Visit www.ed2go.com/gcc for details and to register.

## WRITING FOR CHILDREN

## An Online Course - Only \$99

If you're a beginning writer, this course will help you transform your book idea into a finished product that could potentially land in the hands of an editor or agent. And if you're already a successful writer, this course will help you explore new opportunities and markets for your work. You'll explore the changing world of children's literature and understand the various formats. You'll get insights from publishing professionals to gain a better understanding of the needs of today's market. You'll receive valuable tips about creating your manuscript, and even practice writing a query letter to submit to a publisher. By the time you finish this course, you'll have all the tools and resources you'll need to begin navigating the world of children's publishing and to continue growing as a writer for children. A new course begins each month. Visit www.ed2go.com/gcc for details and to register.



## Single-Day Tours

Our single-day tours include passage aboard a deluxe, air-conditioned motor coach and a professional tour director. Unless otherwise noted, our Single Day Tours will depart from and return to the Glendale College Verdugo Campus (1500 N. Verdugo Road, Glendale) upper parking lot (Lot C) located at the corner of Mountain Street and the Glendale 2 Freeway.

You may park your car at the college, but you must purchase a parking permit (\$3 per day) prior to boarding the motor coach. Please arrive 20-30 minutes prior to departure to allow time to purchase your parking permit at the kiosk (quarters or Visa debit/credit card only), park your car and board the motor coach.

Refunds (minus 20%) for cancellations will only be given if your seat can be re-sold by the office, or you may send someone in your place with the permission of the office.

Our single day tours are operated by **Good Times Travel**, a family-owned and operated tour business that began from the ground up more than 25 years ago. Minimum travel age is 8 years and up (minors must be accompanied by an adult).

For detailed itineraries, travel protection insurance, and to register for single-day and multi-day tours go to: www.glendale.edu/cse or call (818) 240-1000, Ext. 5015

## **EAT, DRINK & BE ROSEMARY**

## Myrtle Creek Botanical Gardens, Deer Park Winery & Antique Museum & Included Lunch in Fallbrook

From the moment you step on the grounds of Myrtle Creek Botanical Gardens & Nursery, you will encounter a garden experience like no other. Under the shade of the live oaks, wander the splendid displays of flowers, plants, gardens, and varieties of blooming color, shrubbery, and trees. Delight in a guided tour of the Wild Bird Sanctuary, Butterfly Gardens and historic Fallbrook Barn, home to a few lucky farm animals who still call this barn home. Browse the Farmhouse Gift Shop filled with distinctive, artisan-crafted gifts for the home and garden. Next, enjoy an included lunch with choice of entrée and dessert at the Fallbrook locals' favorite, Garden Center Café. This afternoon we continue to the Deer Park Winery & Antique Museum in Escondido to enjoy a tasting of their awardwinning local estate wines, and a stroll with a guide through the museum which tells the story of Americana with its hundreds of vintage automobiles and antiques. Their Vintage Vehicle collection, all production cars as you would have seen them down Routes 66 and 101, is a major showcase of American convertibles in the world. GCC, Lot C TR227

TR227 GCC, Lot C \$99 May 25 1 Sat 8:00 am-6:30 pm

## **ALWAYS...PATSY CLINE**

## Candlelight Theater

## With Included Lunch & Champagne

A love letter to one of the greatest country singers of our time, Always...Patsy Cline combines classic songs with touching storytelling to bring you an afternoon you will cherish. Featuring beloved musical numbers such as "Crazy," "Walkin' After Midnight," and "I Fall to Pieces," the show tells the true story of Patsy Cline's friendship with Houston housewife Louise Seger and their correspondence through the years up until the time of Cline's death. Presented at the award-winning Candlelight Pavilion Theater in Claremont, featuring a formal wait staff, fine food, and high-caliber theatrical performances. Prior to the matinee show, enjoy an included delicious lunch with choice of entrée, dessert and champagne. You will have excellent stage views from our elevated center booth and table seating. TR056 GCC, Lot C June 15 1 Sat 10:30 a.m. - 5:00 p.m.

## **MILLION DOLLAR VIEWS**

## Casa Romantica, Newport Harbor Cruise & Ocean-View Breakfast Buffet

Join us as we escape the heat and head to the coast to take in breathtaking ocean views and breezes at three of Orange County's seaside treasures. We start our morning with an included breakfast buffet at the Vue Restaurant located at the Laguna Cliffs Marriott – a premier oceanfront resort located on the cliffs above Dana Point Harbor. Marvel at the gorgeous ocean and harbor views while you indulge in a variety of delicious breakfast choices - everything from fresh fruit and baked goods to made-to-order omelets and waffles. We continue south to San Clemente for a docentguided tour of Casa Romantica - the historic and exquisite bluff-top home of San Clemente founder, Ole Hanson. This beautiful home features Spanish Colonial Revival architecture, delightful gardens and impressive artwork and artifacts, as well as breathtaking views of the Pacific Ocean. On display for a limited time is, The Art of Baja California, a celebration of the beautiful artistic traditions of our coastal neighbor to the south. This afternoon, relax on a narrated boat cruise of Newport Harbor that will highlight the beauty of this bay and its resident million-dollar celebrity homes and yachts. After the cruise, enjoy some time at leisure strolling along the bayside boardwalk to take in the excitement of the bayside Balboa Fun Zone and perhaps grab a quick bite before we head home. Suggested: a sweater or jacket as it can be cool on the water. The boat has shaded and unshaded areas for your comfort.

TR229 GCC, Lot C \$99 June 28 1 Fri 7:30 am-6:30 pm

## HOLLYWOOD BOWL

## July 4th Patriotic Concert & Fireworks

Join in the tradition of celebrating Independence Day at the legendary Hollywood Bowl for a spectacular evening of music, thrilling fireworks and patriotism! This memorable evening under the stars will feature both popular and patriotic music along with the Bowl's famous fireworks spectacular. The Los Angeles Philharmonic will perform patriotic classics such as John Philip Sousa's rousing marches, while the multiple Grammy-winning composer and Rock & Roll Hall of Famer Nile Rodgers and the American R&B band Chic will perform their hits like "Le Freak" and "Good Times" - both were massive hits in the 1970s and have become two of the most sampled tunes in history and are on Rolling Stone's list of the "Greatest Songs of All Time." M & N section bench seating (with backs) and an included seat cushion. Buy dinner at the Bowl or bring a picnic dinner (all items including wine bottles and glasses are permitted however large containers, baskets, or coolers bigger than 15" wide, 15" high, or 22" long are not permitted). Suggested: walking shoes, sweater or jacket.

TR145 GCC, Lot C \$99 July 4 1 Thurs 5:45 p.m. - 12:00 a.m.

## **SAN DIEGO BAY SUNSET YACHT CRUISE**

## With Included Champagne

On this new excursion to San Diego we'll enjoy an upscale two-hour sunset cruise with hors d'oeuvres, a champagne toast, first-class service and million-dollar views aboard a 82-foot yacht in San Diego Bay! The 82-foot Quiet Heart is an intimate yacht that only holds 58 passengers and is loaded with luxurious amenities, a full bar, and generous viewing opportunities. While onboard, the professional crew will quench your appetite with tray-passed hors d'oeuvres and desserts from the gourmet galley. Cruise past iconic San Diego landmarks, alongside military vessels and under the Coronado Bridge in an everchanging panorama of scenic waterfront photo opportunities. A highlight of this relaxing, scenic voyage will be watching the skyline transform into a breathtaking display of color as the sun dips into the horizon. It's a sunset view unlike any other in San Diego! Prior to the cruise, enjoy time at leisure for a light meal on your own at Seaport Village – filled with waterfront restaurants and shops.

TR230 GCC, Lot C \$109 July 20 1 Sat 11:30 a.m. - 10:45 p.m.

## SANTA BARBARA FRENCH FESTIVAL

Revel in the sights, sounds, foods and joie de vivre of France at the largest French celebration in the Western U.S. - celebrated on Bastille Day weekend in Santa Barbara, known as "America's Riviera." This year's 31st annual Fête Française will transform Santa Barbara's Oak Park with arts & crafts vendors, delicious French cuisine and wonderful French entertainment. This dance and music festival features three stages with continuous entertainment provided by vocalists, bands, accordion performances, dancers, and dance instructors with audience participation. Both the cuisine and the entertainment incorporate the wide cultural influences that the French have had including Parisian, French Polynesian, African, Cajun and much more. Prior to the festival, enjoy time at your leisure in downtown Santa Barbara for browsing and lunch on own along State Street or Paseo Nuevo - Santa Barbara's Mediterraneanstyle shopping district.

TR172 GCC, Lot C \$59 July 14 1 Sun 8:30 a.m. - 7:30 p.m.



## **LOCATION KEY**

GC = Garfield Campus GCC = Verdugo Campus HHS = Hoover High School

ICC = Incarnation Community Center

## **GETTY & GLADSTONES**

## The Getty Villa with Included Lunch at Malibu's Gladstones

Two of Malibu's most famous landmarks will be savored on this lovely day. We begin with an included delicious brunch with choice of entrée and dessert at the legendary Gladstones. This legend on the Malibu coast features a relaxed ambiance and consistently receives an "Editor's Pick" from Sunset Magazine. We continue this afternoon to The Getty Villa, the gorgeous estate built by oil magnate J. Paul Getty to resemble the remains of the Villa dei Papiri in Herculaneum, Italy. Perched on a bluff overlooking the Pacific Ocean, its exquisite setting of Roman-inspired architecture, gardens and ocean breezes offer the perfect way to enjoy a summer day. The Getty Villa is home to an incredible collection of 44,000 antiquities from the ancient Greek and Roman world offering 7,000 years of ancient art, from the end of the Stone Age to the fall of the Roman Empire. Up to 1,200 works are on display at any one time in up to 23 galleries. Enjoy the newly refurbished and reimagined Villa with approximately three hours at leisure to browse the galleries and gardens. Free guided tours highlighting the collections, architecture, gardens and more are available or choose an audio tour and explore at your own pace. On display for a limited time are treasures from the Villa dei Papiri which were by buried by the eruption of Mount Vesuvius in AD 79. This special exhibit features spectacularly colored marble and mosaic floors, frescoed walls, a large collection of bronze and marble statuary, and a library of more than a thousand papyrus scrolls. It presents rare original artifacts and traces attempts to unroll and decipher the carbonized papyri.

TR173 GCC, Lot C \$99 July 27 1 Sat 10:00 a.m. - 5:30 p.m.

## **PAGEANT OF THE MASTERS**

## With Sawdust Art & Craft Festival

This popular summer event in Laguna Beach - now in its 86th year - is acclaimed for its awe-inspiring theatrical celebration of tableaux vivants - "living pictures." One of the most unique productions in the world, the Pageant of the Masters re-creates magnificent works of art, both classical and contemporary, that come to life as real people pose to resemble their counterparts in the original pieces of art, along with full orchestra and live narration. Each year the show earns recognition as the best presentation of its kind anywhere. The 2019 show titled, "The Time Machine," will take you around the globe and into the past, present and future in search of great art and amazing stories. Taking its cues from science fiction and steampunk fantasies, "The Time Machine" will be your ticket to thrills, laughter, beautiful music and extraordinary living art under the stars. Main-tier section seats. Enjoy time at leisure prior at the always-popular Sawdust Art & Craft Festival featuring artists selling ceramics, glasswork, jewelry, paintings, photography, sculpture, woodwork and clothing. Prior to the show, enjoy dinner on your own in downtown Laguna Beach which offers a number of different eateries. Eat prior to departure, bring a picnic or purchase food available on the Pageant grounds. Suggested: sweater, seat cushion and binoculars to see details.

TR146 GCC, Lot C \$109 Aug 1 1 Thurs 1:20 pm-12:30 am



## **WALT DISNEY CONCERT HALL**

## Cal Phil Orchestra

## "Carmen Goes to the Movies"

Unforgettable music in a phenomenal venue! The California Philharmonic's world-renowned musicians will once again delight, amaze and entertain us with an awe-inspiring concert at the incomparable Walt Disney Concert Hall. Today's performance, Carmen Goes to the Movies, features the Cal Phil Orchestra and opera singers performing excerpts from Carmen along with classic film music by Ennio Morricone including songs from "The Mission," "A Fistful of Dollars," "The Good, the Bad and the Ugly," and "Cinema Paradisco." You'll appreciate the way the Cal Phil reinvents the concert for today's listener by bringing the music into a contemporary context and illuminates the connections between diverse musical genres. Designed by architect Frank Gehry to be one of the most acoustically sophisticated concert halls in the world, being inside the Walt Disney Concert Hall is an experience unto itself providing both visual and aural intimacy for an unparalleled musical experience. Like its silver panel, your spirits will swoop, soar and sparkle as the music resounds around and within you. We arrive in time for you to enjoy lunch on your own prior at the Walt Disney Concert Hall Café or a nearby eatery and attend the lively and revealing pre-concert "Talk with the Maestro" with conductor Victor Vener. Terrace level seating. TR 131 GCC, Lot C

Aug 11 1 Sun 11:15 a.m. - 5:45 p.m.

## **SAN DIEGO SUNSET LUAU**

## & La Jolla's Seaside Village

Join us for a San Diego summer tradition as we celebrate the rich Polynesian culture with a sunset luau. This festive celebration of Polynesian food, authentic island music, hula and fiery torch dancers is a true luau experience...without having to travel all the way to Hawaii, Samoa, Tonga, or the Cook Islands! Instead we'll travel to the sparkling shores of San Diego's Mission Bay and the Catamaran Resort Hotel which recreates a South Pacific paradise with island-inspired architecture, tropical gardens, a massive rock fountain and a koi pond. Your luau experience includes a lei, Mai Tai, all-you-can-eat buffet, and entertainment. Prior to our luau, enjoy time at leisure in the picturesque seaside village of La Jolla to stroll amongst the lovely boutiques and galleries that boast the world's most luxurious brands as well as everyday values.

TR193 GCC, Lot C \$119 August 20 1 Tues 12:45 p.m. - 11:30 p.m.

## **CHAMPAGNE BRUNCH CRUISE**

## Aboard John Wayne's Yacht Wild Goose With Roger's Gardens

Once the private playground for the legendary actor John Wayne, the Wild Goose yacht will host us for a memorable brunch as we cruise through the beautiful Newport Harbor! "The Duke" purchased the yacht in 1962 and used it as a place to relax and entertain VIPs such as Richard Nixon, Ronald Reagan, Dean Martin, Bob Hope, and Sammy Davis, Jr. Three decks of gorgeous woodwork, priceless paintings, intricate carvings and unique amenities make a cruise aboard the historic Wild Goose a one-of-a-kind experience. Take a self-guided tour of the ship to see the staterooms, the wheelhouse, and even lay on John Wayne's bed! Relax onboard as you drift off into paradise with relaxing background music on this two-hour cruise to see the large multi-million dollar mansions and beautiful sites of Newport Harbor. Enjoy a tasty champagne brunch buffet, complete with delicious salads, hot selections, carving station, seafood station, bakery station, and sweet treats! Following, enjoy time at leisure to browse the gallery and gift shop of the gorgeous Roger's Gardens. Known as "America's Most Beautiful Home and Garden Center," it's not just a nursery, it's a destination!

TR101 GCC, Lot C \$129 August 31 1 Sat 10:00 a.m. - 5:30 p.m.

## HOLLYWOOD BOWL

## Gladys Knight & The Kingdom Choir

Join us for a memorable evening under the stars as the Empress of Soul comes to the Bowl! The 7-time Grammy winner has enjoyed #1 hits in Pop, Gospel, R&B, and adult contemporary. Joining her is The Kingdom Choir, the London gospel group who performed at the Royal Wedding of Prince Harry and Megan Markle. M & N seating with backs and an included seat cushion. Buy dinner at the Bowl or bring a picnic dinner.

TR143-B GCC, Lot C \$89 Sept 8 1 Sun 5:30 pm-11:30 pm



## SANTA BARBARA RAIL N' SAIL

## Coastal Train Ride & Catamaran Cruise

Our rail and sail adventure begins as we motorcoach to L.A.'s Union Station to board the deluxe Coast Starlight train for a relaxing and scenic ride along the coast to Santa Barbara, known as "America's Riviera." The Coast Starlight is the only Amtrak train offering an observation car for spectacular ocean views! In Santa Barbara, our motorcoach will take us to Paseo Nuevo, Santa Barbara's downtown Mediterranean-style shopping district. Enjoy time at your leisure for lunch on your own here and along State Street. This afternoon we'll board a large catamaran for a narrated, two-hour cruise along the Santa Barbara coastline in search of sea lions, dolphins and an array of exotic birds that will provide for an unforgettable experience. Both indoor and outdoor seating is available. We will motorcoach home. Required: when booking, provide full legal name as it appears on your driver's license or other government-issued photo identification that you will be presenting to Amtrak on the day of the tour

TR174 GCC, Lot C \$129 Sept 14 1 Sat 9:00 am-7:30 pm

## SANTA BARBARA SHOPPING BY RAIL

## With Coast Starlight Train Ride

Our shopping and rail adventure begins as we motorcoach to L.A.'s Union Station to board the deluxe Coast Starlight train for a relaxing and scenic ride along the coast to Santa Barbara, known as "America's Riviera." The Coast Starlight is the only Amtrak train offering an observation car for spectacular ocean views! In Santa Barbara, our motorcoach will take us to Paseo Nuevo, Santa Barbara's downtown Mediterranean-style shopping district. Known for a unique artsy culture and flair, you'll have ample time to explore and relax in downtown Santa Barbara. We will motorcoach home. Required: when booking, provide full legal name as it appears on your driver's license or other government-issued identification that you will be presenting to Amtrak on the day of the tour.

TR174-B GCC, Lot C \$79 Sept 14 1 Sat 9:00 am-7:30 pm



## **SOLVANG DANISH DAYS FESTIVAL**

The 83rd annual Solvang Danish Days Festival is a treasured celebration of Solvang's rich Danish heritage, old-world customs and pageantry. Enjoy approximately 4 ½ hours at leisure to have lunch on your own, attend free events and musical entertainment, browse the "Danish Capital of America" which features wonderful shops offering imported European wares and collectibles along with delicious bakeries and restaurants. See the Danish Days Parade which is held only one day per year. Attend the Living History Festival at the Elverhoj Museum, featuring docents in period costume demonstrating the art of Scandinavian holiday crafts, stone carving, and wood carving. See demonstrations of Viking-age weapons like the sword and axe. Visit the Old World Artisans Marketplace and the outdoor Viking Beer & Wine Garden. Festival attractions subject to change.

TR051 GCC, Lot C \$59 Sept 21 1 Sat 8:30 am-7:30 pm

## MYTHS & LEGENDS OF THE SAN ANDREAS FAULT

Embark on a unique adventure to examine the San Andreas Fault with a professor of geography. There are many myths and legends about the San Andreas Fault and on this exclusive tour your geographer-guide will separate fact from fiction as you follow the fault through the San Bernardino Mountains on a fascinating driving tour. Several stops will be made along the way as your geographer-guide explains how scientists study the fault to help predict earthquakes and discusses what's really possible when we talk about "The Big One." Your geographer-guide will present so much about fault activity, local geography and geology that you'll never look at mountains, rocks and cracks in the cement the same way again! Enjoy an included boxed lunch picnic in a serene lake setting.

TR118 GCC, Lot C \$79 Sept 29 1 Sun 8:30 am-5:00 pm

## Multi Day Tours

Payment: Deposit per person is due at the time of booking. Traveler will be contacted by Good Times Travel to arrange for balance payment. Prices are for land portion only. Airfare and travel protection is available for purchase from Good Times Travel. Multi-day parking available at the college for \$5 per day (must be pre-paid in advance). For more information go to www. glendale.edu/cse or call (818) 240-1000, Ext. 5015.

## **BOSTON, CAPE COD & NEWPORT**

Martha's Vineyard, Provincetown, Plymouth, JFK Library, Boston Pops, Newport, RI

June 7-13 (7 Days) 10 Meals Included Per Person Price: Double \$1999 / Single \$2599

Deposit: \$250 pp

Land only prices. Group airfare from\$595 pp

## **BLACK HILLS & BADLANDS**

Mt Rushmore, Crazy Horse, Badlands Nat'l Park, Custer State Park, Single-Hotel Stay Aug 17-22 (6 Days) 8 Meals Included

Per Person Price: Double \$1599 / Single \$2099 Land only prices. Group airfare from \$645

Deposit: \$200 pp

## **VANCOUVER, VICTORIA & SEATTLE**

Premier Downtown Hotels, Butchart Gardens, Chihuly Gardens & Glass, Museum of Flight Sept. 4-10 (7 Days) 9 Meals Included Per Person Price: Double \$2299 / Single \$2899

Land only prices. Group airfare from \$495

Deposit: \$250 pp

## **ENCHANTING CANYONLANDS**

Zion, Bryce & Capitol Reef National Parks, Cedar Breaks, Escalante-Grand Staircase Sept. 19-24 (6 Days) 11 Meals Included Per Person Price: Double \$1299 / Single \$1699

Deposit: \$200 pp

## **COLORS OF NEW YORK & NIAGARA**

Niagara Falls, Finger Lakes, Berkshires, Norman Rockwell Museum, Corning, Toronto Sept 25-Oct 1 (7 Days) 9 Meals Included Per Person Price: Double \$2099 / Single \$2699

Land only prices. Group airfare from \$595

A Passport is required for this tour

Deposit: \$250 pp

## **CALIFORNIA RAIL & SAIL**

Featuring Four Train Rides, Lake Tahoe, Monterey, Sacramento, Reno, Virginia City, Eastern Sierra

Oct. 17-23 (7 Days) 10 Meals Included Per Person Price: Double \$1699 / Single \$2149

Deposit: \$200 pp

## **CAMBRIA & HEARST CASTLE BY RAIL**

Oceanfront Stay at Cambria's Moonstone Beach, Coast Starlight Train, Hearst Castle Nov. 6-8 (3 Days) 3 Meals Included Per Person Price: Double \$589 / Single \$769

Deposit: \$100 pp

## **SEQUOIA & WONDER VALLEY RANCH**

Kings Canyon Nat'l Park, Wonder Valley Ranch Stay, Forestiere Gardens

Dec 1-4 (4 Days) 8 Meals Included

Per Person Price: Double: \$899 / Single \$1099

Deposit: \$100 pp

## **YULETIDE IN YOSEMITE**

Two Night Stay at the Tenaya Lodge, Yosemite National Park with a Local Guide

Dec. 8-10 (3 Days) 4 Meals Included Per Person Price: Double \$599 / Single \$779

Deposit: \$100 pp

## **APPLE FARM INN CHRISTMAS**

Apple Farm Inn Stay, Coast Starlight Train, Hearst Castle, Missions, Lighthouse Dec. 12-14 (3 Days) 4 Meals Included Per Person Price: Double \$599 / Single \$759

Deposit: \$100 pp

## **CAMBRIA "CHRISTMAS" BY RAIL**

Cambria Pines Lodge Stay, Christmas Market, Coast Starlight Train, Hearst Castle Dec. 19-21 (3 Days) 3 Meals Included

Per Person Price: Double \$569 / Single \$719

Deposit: \$100 pp

## REGISTRATION INFORMATION

### **OFFICE HOURS**

Monday-Thursday, 9:00 am to 5:00 pm Fridays, 9:00 am to 3:00 pm Office is closed: May 27, July 4

## **CANCELLATIONS & REFUNDS**

Any class that does not meet minimum enrollment requirements may be cancelled. If Community Services Education cancels a class, you will be notified by email prior to when the class was to begin, and a full refund will be issued.

If you want to cancel a class: Requests to cancel a class must be submitted in writing via email at least 5 business days before the start date of the class. Phone messages will not be accepted. A withdrawal fee of \$10 per class cancellation will be withheld. There are no refunds beyond this deadline. There is no auditing of classes.

**Trips & Tours:** Cancellations must be received in writing 5 business days prior to trip departure date and will be granted only if the space is re-sold by Community Services Education. You may send a substitute in your place with prior notice to our office. When approved, refunds will reflect a 20% processing fee per person and any unrecoverable expenses such as lodging, tickets, etc.

Pharmacy Technician, Veterinary Assistant, CMA, Phlebotomy, and Medical Insurance Billing: Cancellations must be received in writing 5 business days prior to first class meeting. A 10% processing fee will be retained by the college.

**Ed2go Classes:** Refunds are given only if a student notifies our office by email BEFORE the 3rd class date of your online course begins. There are no refunds beyond this deadline.

## **TRANSFERS**

To transfer to another class, requests must be submitted in writing via email at least 5 business days before the class begins.

## **AGE REQUIREMENTS**

Unless otherwise noted, classes are for students ages 18 and above.

## **NO CONFIRMATIONS**

The college does not give advance confirmation of enrollment. To verify your registration, call our office at 818-240-1000, Ext. 5015.

## **PARKING**

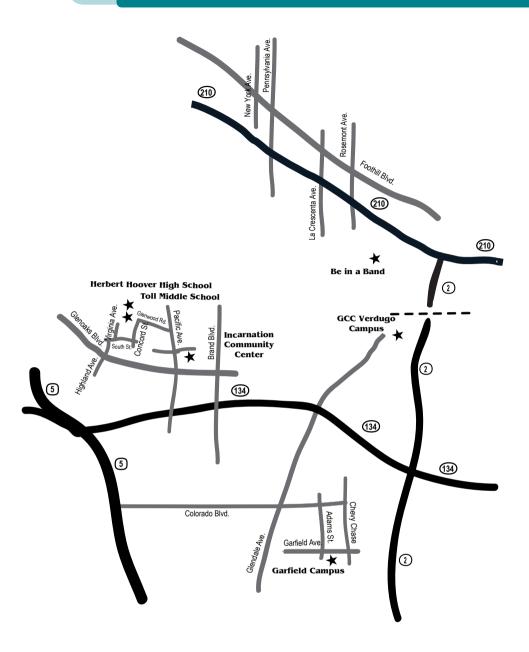
Parking is free at the Garfield Campus, Hoover High School, and Incarnation Community Center. For Single Day Tours meeting at GCC Verdugo Campus, it is permit parking only. You may purchase a daily parking permit for \$3 from the Parking Kiosk (use quarters or Visa card only) located near the entrance of Parking Lot C. Multi-Day Tours: Permits may be purchased for multi-day trips in advance through our office.

## **DISABILITY ACCOMMODATION**

It is the intention of GCC Community Services Education to comply with the Americans with Disabilities Act of 1900. Students with qualifying and documented disabilities who need special assistance should contact our office at least 10 business days prior to the start of their class to inform us of your particular needs and to determine if accommodation is feasible. If you need special assistance, GCC CSE will attempt to accommodate you in every reasonable manner.

## DISTRICT POLICY STATEMENT OF NON-DISCRIMINATION

GCC Community Services Education is committed to providing an equal opportunity for admissions, student support programs and activities, and employment regardless of race, religious creed, color, age, sex, sexual orientation, national origin, ancestry, marital status, medical condition or disability in accordance with Federal, State and Local regulations. This policy covers admissions, access and treatment in district programs and activities, and application for and treatment in district employment.



## **GLENDALE COLLEGE – GARFIELD CAMPUS**

Community Services Education Office 1122 E. Garfield Avenue ~ Glendale, CA 91205

## **GLENDALE COLLEGE – VERDUGO CAMPUS**

1500 N. Verdugo Road ~ Glendale, CA 91208

## **HERBERT HOOVER HIGH SCHOOL**

651 Glenwood Road ~ Glendale, CA 91202

## **TOLL MIDDLE SCHOOL**

700 Glenwood Road ~ Glendale, CA 91202

## **INCARNATION COMMUNITY CENTER**

214 W. Fairview Avenue ~ Glendale, CA 91202

## **BROOKSIDE GOLF**

1133 Rosemont ~ Pasadena, CA 91103

## THE RIDING COACH

1850 Riverside Drive ~ Glendale, CA 91201







**ON-LINE** 

Online registration available 24/7

at www.glendale.edu/cse



(818) 240-1000

Extension 5015

Sign up by phone and charge to your MasterCard, Visa, or American Express for immediate enrollment.

## **MAIL-IN**

Simply fill out the registration form below (or a copy) and send to address shown. Please have all mail-ins arrive in our office at least one week before the start of the class.

G.C.C. – Community Services Education 1122 East Garfield Avenue Glendale, CA 91205

## FAX-IN

(818) 548-6216

Acceptable for credit card registrations only. Make a copy of this page, fill out the registration form and fax it to our office.

## **WALK-IN**

Sign up in person for immediate enrollment by coming to the CSE Office, located in located at the NEW Garfield Campus in Room MP 112, 1122 E. Garfield Avenue. Glendale.







## No confirmation will be sent.

Mark your calendar and consider yourself registered unless otherwise notified. We will contact you by phone if the class is cancelled or if there are any problems with your registration.

Remember: no news is good news!

Student's Last Name:			First:	
Address:				
City/State/Zip				
AM Phone:	PM Phone:			
Email Address:				
CLASS#	CLASS TITLE		FEE	
Make checks payable to: Glendale Community College TOTAL FEES:				
Payment Method:	CASH	LOC AMT:	Check#/	MO#
Visa/AMEX MasterCard No.				