



# NEW STUDENT ENROLLMENT GUIDE

To receive Priority Registration you must complete application, assessment, orientation, and counseling by the priority deadline.

## 1. SUBMIT A GCC APPLICATION

COMPLETED  TO DO:

- Visit [glendale.edu/apply](http://glendale.edu/apply) to submit a GCC application. You will receive your GCC ID# via email within 3-5 business days.
  - You will receive your **GCC Student ID number via email**.
  - You may stop by the **Welcome Center** located in the Sierra Madre building (SM266) for assistance with your application.
  - Enrolling in non-credit classes? Use the Non-Credit Enrollment Guide [www.glendale.edu/NonCreditChecklist](http://www.glendale.edu/NonCreditChecklist)
- \*Dreamers / AB 540 students, expect additional information to be emailed to you from the Admissions Office.*

## 2. COMPLETE PLACEMENT & ONLINE ORIENTATION

COMPLETED  TO DO:

- Placement into English and Math no longer requires a test. Student must be able to provide cumulative high school GPA and know last Math and English classes taken.
- ESL and Chemistry Assessments can be taken in the Assessment Center. Visit [www.glendale.edu/Assessment](http://www.glendale.edu/Assessment) for testing schedule and sample tests.
- Complete the Orientation online at [www.glendale.edu/Orientation](http://www.glendale.edu/Orientation).

Do you have an IEP? Take your last IEP to Disabled Students Programs and Services [www.glendale.edu/DSPS](http://www.glendale.edu/DSPS).

## 3. MEET WITH A COUNSELOR AND COMPLETE STUDENT EDUCATIONAL PLAN (S.E.P)

- Visit [www.glendale.edu/counseling](http://www.glendale.edu/counseling) to view counseling drop-in hours and appointment instructions. During your counseling visit, you will receive a Student Educational Plan (S.E.P.).
- Academic Counseling is located in Sierra Vista, 3rd floor.
- You can also use GCC's Online Counseling [www.glendale.edu/Counseling](http://www.glendale.edu/Counseling).

## 4. REGISTER FOR CLASSES

COMPLETED  TO DO:

- Visit [glendale.edu/MyGCC](http://glendale.edu/MyGCC) to register for classes.
- Your default log-in for MyGCC **username will be your GCC student ID number and password will be your six digit birthday (MMDDYY)**.
- Through your student portal you can view your **registration date, financial aid status, fees and more**.
- For assistance with MyGCC or registering for classes, visit the Welcome Center in SM266.

## BEFORE THE SEMESTER STARTS, DO THE FOLLOWING:

### APPLY FOR FINANCIAL AID/DREAM ACT APPLICATION

- Submit a Financial Aid application online at [FAFSA.GOV](http://FAFSA.GOV)
- GCC Promise: First Time, Full Time, Free Tuition! [www.glendale.edu/GCCPromise](http://www.glendale.edu/GCCPromise)
- Glendale Community College **school code is 001203**
- AB 540 Students please submit your financial aid application online at [DREAM.CSAC.CA.GOV](http://DREAM.CSAC.CA.GOV)
- GCC's Financial Aid Office offers Financial Aid workshops to help you with your application. Please visit [glendale.edu/financialaid](http://glendale.edu/financialaid) to view workshop dates, hours, and required documents for the application.

*Don't forget to check your MYGCC student portal for your financial aid status. If there are any missing or additional documents that the financial aid office may request to determine your eligibility, it will be posted in your student portal.*

### TUITION AND FEES

- **Tuition and enrollment fees can be paid online in MyGCC or at the Student Fees Office.**
- Parking permit can be purchased in advance through MyGCC. If purchased 1-week prior to the start of the semester, parking permit will be mailed to you.

### ACTIVATE STUDENT E-MAIL

- **Activate your student email** by logging into your MyGCC account online at [glendale.edu/mygcc](http://glendale.edu/mygcc)
- Instructor emails, financial aid information, counseling information, and campus notifications will be sent to your student email.

# IMPORTANT APPLICATION AND REGISTRATION DATES

## 2019–2020

### **SUMMER 2019 (JUNE 17 – AUGUST 23)**

Deadline to apply for admission and be eligible for priority registration: April 12, 2019

Appointments available in MyGCC: April 22 – May 3, 2019

Priority registration: April 29 – May 3, 2019

Open registration: May 6, 2019 – June 14, 2019

### **FALL 2019 (SEPTEMBER 3 – DECEMBER 18)**

\*\*\*Deadline to apply for admission and be eligible for priority registration: April 26, 2019

Appointments available in MyGCC: May 6 – June 7, 2019

Priority registration: May 20 – May 31, 2019

Open registration: June 3 – August 30, 2019

BEGIN ACCEPTING ADMISSION APPLICATIONS FOR WINTER AND SPRING 2020 - JUNE 24, 2019

### **WINTER 2020 (JANUARY 6 – FEBRUARY 13)**

Deadline to apply for admission and be eligible for priority registration: October 4, 2019

Appointments available in MyGCC: October 14 – 18, 2019

Priority registration: October 28 – November 1, 2019

Open registration: November 4 – January 3, 2020

### **SPRING 2020 (FEBRUARY 18 – JUNE 10)**

\*\*\*Deadline to apply for admission and be eligible for priority registration: November 1, 2019

Appointments available in MyGCC: November 12 – December 13, 2019

Priority registration: November 18 – December 6, 2019

Open registration: December 9, 2019 – February 13, 2020

**\*\*\*FIRST TIME COLLEGE STUDENTS MUST APPLY AND COMPLETE AN ORIENTATION, ASSESSMENT, AND AN SEP BY THE APPLICATION DEADLINE TO QUALIFY FOR PRIORITY REGISTRATION.**