



INTERNATIONAL STUDENT SERVICES

International Student Services
Sierra Vista, 3rd Fl
1500 N Verdugo Rd
Glendale, CA 91208-2894
818-240-1000 x6645
gcciso@glendale.edu

Withdrawal Form

Please use this form to request a withdrawal from Glendale Community College. This form should not be used for a medical leave of absence; please use the Reduced Course Load form for medical leaves of absence. This form should not be used if you are leaving GCC to attend another school; please complete the Transfer Out Form for this purpose.

You will have 15 days to depart the US from the day that you request to withdraw from the College. Should you decide to return to GCC within 5 months of your last day of study, please contact us at least 2 months in advance of the start of the term as we may be able to reactivate your old I-20.

YOUR INFORMATION: (Please type or print clearly)

Form fields for Last/Family Name, First Name, Middle Name, GCC ID Number, Date of Birth (MM/DD/YY), and Phone number (XXX-XXX-XXXX; please ensure voicemail is activated)

Departure Date (you must depart the US within 15 days of withdrawing):

Reason for Withdrawal (please select as many as apply):

- Financial issues
Family/Personal Issues
Decided to stop pursuing education
Partial Withdraw - please close my F-1 record. I will continue taking classes online from overseas. I understand that this will affect my ability to apply for OPT and/or an immigration transfer.
Other (please specify):

If applicable: Will you complete the current semester: Yes No, I must leave immediately

Please check here to have your courses dropped\*: All courses Future semester courses only

\*Note: you are still responsible for any fees if dropping after the end of the established add/drop period. Please work on a payment plan with the Tuition Office, if needed, to avoid having your account sent to a collection agency

Student signature Date (MM/DD/YY)

For GCC International Student Office Use Only: Processed in SEVIS: