



Glendale Community College District
1500 North Verdugo Road
Glendale, California 91208

BOARD OF TRUSTEES

Agenda

**Meeting No. 3
Regular Board Meeting
Tuesday, August 20, 2019 at 5:00 p.m.
Kreider Hall, San Rafael Building**

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California
(818) 240-1000

Vision

Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.

BOARD OF TRUSTEES MEETING NO. 3
Kreider Hall, San Rafael Building

Tuesday, August 20, 2019 at 5:00 p.m.

AGENDA

ITEM

PAGE

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CERTIFICATION OF COMPLIANCE

To accommodate the requirement of Government Code §54954.2, it is hereby declared that the agenda for the meeting was posted 72 hours prior to this meeting at the following locations:

- At three locations in the Administration Building at Glendale Community College;
- In the display case on the outside wall of the San Gabriel Building at Glendale Community College.
- On the window adjacent to the main office entrance on the top floor of the Tropicco Building on the Garfield Campus;
- On display inside the glass doors at the front entrance of the Professional Development Center;
- At <<http://www.glendale.edu/boardoftrustees>>.

In accordance with the Brown Act revisions, any writings relating to open session agenda items and distributed to all or a majority of all Board Members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public in the Office of the Superintendent/President, John A. Davitt Administration Building, AD 106, 1500 N. Verdugo Road, Glendale, CA 91208 during regular business hours. When possible, such writings may also be posted on the District's website: <www.glendale.edu/boardoftrustees>.

Individuals who require disability related accommodations or modifications, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent/President's office by noon of the business day preceding the Board meeting. Please call (818) 551-5105.

PUBLIC HEARING

- 1. Public Hearing – 2019-2020 Proposed Budget 8

A public hearing on the Proposed Budget of Glendale Community College District for fiscal year 2019-2020 will be held as required by the California Code of Regulations, Section 58191.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

ADDRESSING THE BOARD OF TRUSTEES - An individual or group representative may address the Board of Trustees on any item on the agenda by completing a "Request to Speak" card. A speaker must state his or her name and address prior to speaking to the Board. Not more than a total of five (5) minutes may be allotted to each speaker per board meeting and no more than twenty (20) minutes will be allocated to public comment on any agenda item, except by unanimous consent of the Board. A speaker's time may not be transferred to another speaker.

SPECIAL PRESENTATIONS

- 1. Introduction of Newly Appointed Police Officer, Blanca Collazo

The Board of Trustees will welcome Blanca Collazo to her new appointment as a Glendale College Community Police Officer.

During her early years at Glendale Community College, Ms. Collazo was a star athlete and a Police Cadet. She also worked as a Police Communications and Records Specialist for the GCC Police Department. Last year, Ms. Collazo began the process as a police officer trainee. She graduated from the Los Angeles Sheriff's Department Police Academy on Thursday, May 16, 2019 as a Police Officer for Glendale College Police Department.

RESOLUTIONS

- 1. Resolution No. 01-2019-2020: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – Disabled Student Program and Services (DSP&S) 9

The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 01-2019-2020 to transfer up to \$610,307 from the Unrestricted General Fund (01) to the Restricted General Fund (03) to backfill the DSP&S program for fiscal year 2018-2019.

- 2. Resolution No. 02-2019-2020: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – Governmental Accounting Standards Board (GASB) 45 11

The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 02-2019-2020 to transfer \$454,114 from the Unrestricted General Fund to the Restricted General Fund for GASB 45.

- 3. Resolution No. 03-2019-2020: Transfer from the Restricted General Fund (03) to the Unrestricted General Fund (01) – Administrative Allowances Claimed from Grants 14

The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 03-2019-2020 to transfer \$119,021 from the Restricted General Fund to the Unrestricted General Fund for administrative allowances claimed from grants in 2018-2019 fiscal year.

RESOLUTIONS - continued

- 4. Resolution No. 04-2019-2020: Board of Trustees Absences 16

The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 04-2019-2020 which specifies that trustees be compensated for absences as indicated.
- 5. Resolution No. 05-2019-2020: Retirement Incentive Offer to Eligible Food Services Employees 18

(see New Business Report No. 4)

INFORMATIONAL REPORTS - NO ACTION

- 1. Fourth Quarter Budget Balances as of June 30, 2019 19
- 2. Fourth Quarter Financial Status Report as of June 30, 2019 33
- 3. Enrollment Update 36
- 4. Measure G and GC Funds Balances and Schedule Update 40
- 5. Glendale College Foundation - Statement of Financial Position, Income Statement and Fourth Quarter Report of Donation Ending June 30, 2019 43
- 6. CSEA Initial Proposal for 2019-2020 Contract Negotiations 48

UNFINISHED BUSINESS REPORTS - SECOND READING OF TWO READINGS – ACTION

- 1. Administrative Services – Board Policy 3430: Prohibition of Harassment 50

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on Board Policy 3430.
- 2. Student Services – Board Policy 5500: Standards of Student Conduct 53

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on Board Policy 5500.
- 3. Student Services – Board Policy 5510: Off Campus Student Organizations 53

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on Board Policy 5510.

FIRST READING REPORTS - FIRST READING OF TWO READINGS – NO ACTION

- 1. Adoption of the Final Budget - Year 2019-2020 58

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board action on the proposed budget as the college’s 2019-2020 Final Budget as required by the California Code of Regulations, Section 58191.

Dr. Anthony Culpepper, Executive Vice President of Administrative Services, will make a presentation on the proposed 2019-2020 budget and the Board will continue discussion prior to final action at the Tuesday, September 10, 2019 board meeting.

CONSENT CALENDAR - ACTION

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under New Business Reports/Action.

- 1.a. Approval of Minutes - Special Board Meeting of June 28, 2019 60

The Superintendent/President recommends that the Board of Trustees approve the special Board meeting minutes of June 28, 2019.
- 1.b. Approval of Minutes - Regular Board Meeting of July 16, 2019 64

The Superintendent/President recommends that the Board of Trustees approve the regular Board meeting minutes of July 16, 2019.
- 2. Warrants - District Funds July 1, 2019 through July 31, 2019 68

The Superintendent/President recommends that the Board of Trustees approve warrants issued during the month of July 2019 totaling \$14,921,732.36.
- 3. Contract Listing and Purchase Order Listing – July 1, 2019 through July 31, 2019 75

The Superintendent/President recommends that the Board of Trustees approve the contract listing and purchase order listing issued during the month of July 2019 totaling \$10,356,531.47.
- 4. Personnel Report No. 2 - Academic Personnel Report 112

The Superintendent/President recommends that the Board of Trustees approve the Academic Personnel Report.
- 5. Personnel Report No. 2 - Classified Personnel Report 125

The Superintendent/President recommends that the Board of Trustees approve the Classified Personnel Report.
- 6. Personnel Report No. 2 - Student Report 132

The Superintendent/President recommends that the Board of Trustees approve the Student Report.

NEW BUSINESS REPORTS

- 1. Glendale Community College District Science Building – Schematic Design 134

The Superintendent/President recommends that the Board of Trustees accept the Glendale Community College District Science Building – Schematic Design as presented by HMC Architects and approve moving to the design development phase of the project.
- 2. Glendale Parking Facilities Agreement between the City of Glendale and Glendale Community College District 136

The Superintendent/President recommends that the Board of Trustees approve the Glendale Parking Facilities Agreement between the City of Glendale and Glendale Community College District to continue to jointly operate and manage designated City and GCC parking facilities and to jointly set parking rates.

NEW BUSINESS REPORTS - continued

3. Appointment of Members to the Independent Citizens' Bond Oversight Committee 158
- The Superintendent/President recommends that the Board of Trustees approve the reappointments of Zanku Armenian, Annie Reed, Sophal Ear and Larry Hanson to the Glendale Community College District Independent Citizens' Bond Oversight Committee for terms ending June 30, 2021.
4. Approval of Agreement for Operations and Management of Food Services for GCC Verdugo Campus, PARS Administrative Services Agreement and Resolution No. 05-2019-2020 160
- A. The Superintendent/President recommends that the Board of Trustees approve the agreement with Pacific Dining for operations and management of food services for GCC Verdugo campus.
- B. The Superintendent/President recommends that the Board of Trustees approve the agreement with Public Agency Retirement Services (PARS) to assist in the establishment of an early retirement incentive program for eligible food services employees.
- C. The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 05-2019-2020, Retirement Incentive Offer to Eligible Food Services Employees.
5. Approval of Agreement for Consulting Services for the Peoplesoft Upgrade 163
- The Superintendent/President recommends that the Board of Trustees approve the agreement with Highstreet IT Solutions for Peoplesoft Campus Solutions upgrade consulting services.
6. Acceptance of Bid – Mariposa Sewer Retrofit Project 165
- The Superintendent/President recommends that the Board of Trustees accept the bid for the Mariposa Sewer Retrofit project to the lowest responsive, responsible bidder, George C. Hopkins Construction Co., Inc. in the amount not to exceed \$428,888.
7. Approval of Agreement for Collection Services 166
- The Superintendent/President recommends that the Board of Trustees approve the agreement with ConServe for collection services.
8. Change Order No. 002 – Human Resources Renovation Project 169
- The Superintendent/President recommends that the Board of Trustees approve Change Order No. 002 for the Human Resources Renovation Project and that the contract price be amended to reflect an increase of \$12,689.
9. Superintendent/President Focus Areas for the 2019-2020 Academic Year 171
- The Superintendent/President recommends that the Board of Trustees approve the 2019-20 Superintendent/President Focus Areas.
10. Board Focus Areas for the 2019-2020 Academic Year 173
- The Superintendent/President recommends that the Board of Trustees approve the 2019-20 Board Focus Areas.

COLLEGE LEADERS REPORTS

177

1. Academic Senate Representative to the Board
2. Guild Representative to the Board
3. CSEA Representative to the Board
4. Vice Presidents
5. Superintendent/President
6. Associated Students of Glendale Community College
7. Board of Trustees

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

(This is an opportunity for the Board of Trustees to request information.)

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

ADDRESSING THE BOARD OF TRUSTEES - An individual or group representative may address the Board of Trustees on subjects within its jurisdiction by completing a "Request to Speak" card. A speaker must state his or her name and address prior to speaking to the Board. Not more than a total of five (5) minutes may be allotted to each speaker per board meeting and no more than twenty (20) minutes will be allocated to public comment on any agenda or non-agenda item, except by unanimous consent of the Board. A speaker's time may not be transferred to another speaker.

ADJOURNMENT

FUTURE DATES

<i>Monday, September 2, 2019</i>	<i>College Closed - Labor Day Holiday</i>
Tuesday, September 3, 2019	Fall Semester Begins
Tuesday, September 10, 2019	Regular Board Meeting (Budget Adoption)
Tuesday, October 15, 2019	Regular Board Meeting at Garfield Campus
Tuesday, October 29, 2019	Special Board Meeting- Joint City of Glendale and Board of Trustees Meeting
<i>Monday, November 11, 2019</i>	<i>College Closed - Veterans' Day Holiday</i>
Tuesday, November 19, 2019	Regular Board Meeting
<i>Thursday, November 28, Friday, November 29, & Saturday, November 30, 2019</i>	<i>College Closed - Thanksgiving Break</i>
Tuesday, December 17, 2019	Regular Board Meeting
<i>Tuesday, December 24, 2019 through Wednesday, January 1, 2020</i>	<i>College Closed – Winter Break</i>
Monday, January 6, 2020	Winter Session Begins
<i>Monday, January 20, 2020</i>	<i>College Closed – Martin Luther King, Jr. Day</i>
Tuesday, January 21, 2020	Regular Board Meeting
Friday, January 31, 2020	Special Board Meeting – Winter Retreat
<i>Friday, February 14, 2020</i>	<i>College Closed – Lincoln Holiday</i>
<i>Monday, February 17, 2020</i>	<i>College Closed – Washington Holiday</i>
Tuesday, February 18, 2020	Spring Semester Begins
Tuesday, February 18, 2020	Regular Board Meeting
Tuesday, March 17, 2020	Regular Board Meeting
<i>Tuesday, March 31, 2020</i>	<i>College Closed - Cesar Chavez Day</i>

FUTURE DATES - continued

Monday, April 13 to Saturday, April 18, 2020
Tuesday, April 21, 2020

Spring Break
Regular Board Meeting – Garfield Campus

Tuesday, May 19, 2020
Monday, May 25, 2020

Regular Board Meeting
College Closed – Memorial Day

Wednesday, June 10, 2020
Tuesday, June 16, 2020

GCC Commencement
Regular Board Meeting

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

PUBLIC HEARING NO. 1

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Anthony Culpepper,
Executive Vice President, Administrative Services

SUBJECT: PUBLIC HEARING ON THE 2019-2020 PROPOSED
BUDGET

The Proposed Budget of Glendale Community College District for fiscal year 2019-2020 is being presented for a public hearing as required by the California Code of Regulations, Section 58191.

The total budget for the District includes eight separate self-balanced funds established to record income received and expenditures made for distinctly defined purposes. Statute or Board of Governors' regulations prohibit the co-mingling of these fiscal records; however, transfers among the fund budgets may be made by the Board of Trustees in accordance with provisions of applicable regulations.

The Board of Trustees reviewed multi-year expenditure trends of the college by type and comparison with colleges within Los Angeles County at its February 22, 2019 Special Board Meeting. Budget parameters for developing the 2019-2020 budget were discussed at this meeting. The Tentative Budget for 2019-2020 was discussed by the Board of Trustees at its June 18, 2019 meeting. At the June 28, 2019 Special Board Meeting, the Board of Trustees considered and discussed budget projections in relation to the 2019-2020 Tentative Budget and provided general direction on expenditure and reserve levels.

The proposed final budget represents a financial plan for the operating year based on the State's adopted budget. Modifications to the budget are brought to the Board for consideration and approval throughout the year to recognize changes in revenue and to allocate or reallocate resources to achieve program objectives.

The agenda for the September 10, 2019 board meeting will include the final action on the budget. A budget overview of the proposed 2019-2020 budget is provided under First Reading Report No. 1 and a detailed analysis of revenue and expenses for each fund are available by contacting Dr. Anthony Culpepper, Executive Vice President, Administrative Services.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

RESOLUTION NO. 01-2019-2020

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: TRANSFER FROM THE UNRESTRICTED GENERAL FUND
(01) TO THE RESTRICTED GENERAL FUND (03) –
DISABLED STUDENTS PROGRAM AND SERVICES (DSPS)

DESCRIPTION OF HISTORY / BACKGROUND

Due to the State budget cuts that occurred in 2009-10, the college has been supporting its categorical programs. This year, the college budgeted \$610,307 in its Unrestricted General Fund (01) to backfill the State budget cuts within the Disabled Students Program & Services program (DSP&S). This transfer is necessary to maintain services and permanent staff in the DSP&S program.

COMMITTEE HISTORY

College Executive Committee August 13, 2019

FISCAL IMPACT

\$610,307 from the Unrestricted General Fund (01)

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt the attached Resolution No. 01-2019-2020 to transfer up to \$610,307 from the Unrestricted General Fund (01) to the Restricted General Fund (03) to backfill the DSP&S program for fiscal year 2018-19.

GLENDALE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 01-2019-2020

TRANSFER FROM THE UNRESTRICTED GENERAL FUND (01)

TO THE RESTRICTED GENERAL FUND (03)

Whereas, the Board of Trustees of the Glendale Community College District desires to make funds available to the Restricted General Fund (03):

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Glendale Community College District that an amount not to exceed \$610,307 be transferred from the Unrestricted General Fund (01) to the Restricted General Fund (03) to backfill the DSP&S program for the 2018-19 fiscal year.

Dated this 20th day of August, 2019.

Member, Board of Trustees

David Viar, Superintendent/President

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

RESOLUTION NO. 02-2019-2020

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: TRANSFER FROM THE UNRESTRICTED GENERAL FUND
(01) TO THE RESTRICTED GENERAL FUND (03) –
GENERAL ACCOUNTING STANDARDS BOARD (GASB) 45

DESCRIPTION OF HISTORY / BACKGROUND

In addition to retirement pension support through CalPERS, CalSTRS, and Social Security contributions, Glendale Community College provides “other post-employment benefits” (OPEB) as part of the total compensation for its employees. At GCC those OPEBs include Early Retirement Health Benefits and Supplemental Medical Coverage. Presently there are 244 retired employees receiving these benefits at an approximate annual cost to the District of \$377,752. Prior to 2015, the cost of these benefits for retirees was financed annually and no provisions were in place to set-a-side money for required future payments.

Starting in 2015, the college developed a formula to provide a designated amount of funds annually to place in a restricted fund to help cover future costs of post-employment benefits. Biennially the college conducts an actuarial valuation of potential retiree benefit costs. The most recent valuation was identified as \$25.1 million of unfunded liability after the District total contributions of \$8,659,027 since its inception.

GASB 45 Funding Policy set aside, a minimum of \$50,000, 50% of all mandated cost reimbursement, excluding Health center, and an additional \$200,000 if Unrestricted Ending Balance is greater than 6% every fiscal year. The funding formula calls for the District to place \$454,114 in a Restricted General Fund reserve for the 2018-19 fiscal year. This resolution will make that transfer.

COMMITTEE HISTORY

College Executive Committee August 13, 2019

FISCAL IMPACT

The District started prefunding the OPEB on 10/07/2015:

Trust ending balance as of 06/30/2019:	\$8,659,027
2018-19 Contribution (Process in 2019-20)	688,020
2019-20 Contribution (Process in 2020-21)	<u>454,114</u>
Total:	\$9,801,161
 Net OPEB Liability as of 06/30/2018:	 \$25,088,425

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt the attached Resolution No. 02-2019-2020 to transfer \$454,114 from the Unrestricted General Fund to the Restricted General Fund for future payments of other postemployment benefits obligations.

GLENDALE COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 02-2019-2020
TRANSFER FROM THE UNRESTRICTED GENERAL FUND (01)
TO THE RESTRICTED GENERAL FUND (03)

Whereas, the Board of Trustees of the Glendale Community College District desires to make funds available to the Restricted General Fund (03):

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Glendale Community College District that an amount of \$454,114 be transferred from the Unrestricted General Fund (01) to the Restricted General Fund (03) to establish reserves for the GASB 45.

Dated this 20th day of August, 2019.

Member, Board of Trustees

David Viar, Superintendent/President

Glendale Community College District

August 20, 2019

RESOLUTION NO. 03-2019-2020

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: TRANSFER FROM THE RESTRICTED GENERAL FUND (03)
TO THE UNRESTRICTED GENERAL FUND (01) –
ADMINISTRATIVE ALLOWANCES CLAIMED FROM GRANTS

DESCRIPTION OF HISTORY / BACKGROUND

The college is awarded numerous grants from federal, state, and local entities. Within the parameters of each grant, the college may receive an allowance for the administration of the grant. The college uses this administrative allowance for support of its operating budget. For 2018-19, administrative allowances in the amount of \$119,021 were claimed by the college and need to be transferred to the Unrestricted General Fund.

COMMITTEE HISTORY

College Executive Committee August 13, 2019

FISCAL IMPACT

\$119,021 from the Restricted General Fund.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt the attached Resolution No. 03-2019-2020 to transfer \$119,021 from the Restricted General Fund to the Unrestricted General Fund for administrative allowances claimed from grants in 2018-19 fiscal year.

GLENDALE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 03-2019-2020

TRANSFER FROM THE RESTRICTED GENERAL FUND (03)

TO THE UNRESTRICTED GENERAL FUND (01)

Whereas, the Board of Trustees of the Glendale Community College District desires to make funds available to the Unrestricted General Fund (01):

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Glendale Community College District that an amount of \$119,021 be transferred from the Restricted General Fund (03) to the Unrestricted General Fund (01) for administrative allowances claimed from grants in 2018-19 fiscal year.

Dated this 20th day of August, 2019.

Member, Board of Trustees

David Viar, Superintendent/President

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

RESOLUTION NO. 04-2019-2020

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
PREPARED BY: David Viar, Superintendent/President
SUBJECT: BOARD OF TRUSTEES ABSENCES

DESCRIPTION OF HISTORY / BACKGROUND

Pursuant to Education Code Section 72024, district policy provides that a member of the Board may be paid for a meeting when absent if the Board, by resolution, finds that at the time of the meeting, the member is performing services outside the meeting for the District, is ill, on jury duty, or the absence is due to a hardship deemed acceptable by the Board.

COMMITTEE HISTORY

College Executive Committee August 13, 2019

FISCAL IMPACT

\$400.00

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 04-2019-2020 which specifies that the trustee be compensated for absence as indicated.

GLENDALE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 04-2019-2020

WHEREAS, Education Code §72024 governs payments of compensation to trustees, and

WHEREAS, that section provides that trustees shall be compensated for board meetings not attended when excused for one of the specified reasons by formal resolution of the Board, and

WHEREAS, the Board desires to excuse certain absences: Now, therefore,

BE IT RESOLVED that the trustee listed below shall be compensated for the absence as indicated:

Date	Name	Reason for Absence
July 16, 2019	Ms. Ann Ransford	Absence Deemed Acceptable

PASSED AND ADOPTED as Glendale Community College District Resolution No.04 - 2019-2020 this 20th day of August, 2019 by the following called vote:

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

Member, Board of Trustees

David Viar, Superintendent/President

RESOLUTION NO. 05-2019-2020

RETIREMENT INCENTIVE OFFER TO ELIGIBLE FOOD SERVICES EMPLOYEES

GLENDALE COMMUNITY COLLEGE DISTRICT
LOS ANGELES COUNTY, CALIFORNIA

WHEREAS it is determined to be in the best fiscal interest of the Glendale Community College District and its employees to provide a retirement incentive offer to eligible employees who wish to voluntarily exercise their option to separate from District Service;

WHEREAS there is no cash option available to employees in lieu of this retirement incentive offer;

WHEREAS Public Agency Retirement Services (PARS) has made available to the District a Supplementary Retirement Plan, a retirement incentive program supplementing PERS, and qualifying under the relevant sections of Section 403(b) of the Internal Revenue Code;

WHEREAS the District, pursuant to applicable policy and/or a collective bargaining agreement, desires to adopt the Supplementary Retirement Plan and to fund the incentive through nonelective employer contributions to the PARS designated 403(b) provider.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Governing Board of Trustees of the District hereby adopts the PARS Supplementary Retirement Plan, as part of the District retirement program, effective August 20, 2019; and
2. The Governing Board of Trustees of the District hereby appoints the Dr. Anthony Culpepper, Executive Vice President, or his/her successor or his/her designee as the District's Plan Administrator; and
3. The District's PARS Plan Administrator is hereby authorized to execute the contracts, custodial agreement facilitating the payment of contributions to the 403(b) arrangement, and other legal documents related to a trust or the plan on behalf of the District and to take whatever additional actions are necessary to maintain the District's participation in the plan and to maintain compliance of any relevant regulations issued.

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Yvette V. Davis, the Clerk of the Governing Board of Trustees of the Glendale Community College District of Los Angeles County, California, hereby certifies that the above foregoing resolution was duly and regularly adopted by said District at a regular meeting thereof held on the August 20, 2019, and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF I have hereunto set my hand and seal this on August 20, 2019.

Clerk of the Governing Board

August 20, 2019

INFORMATIONAL REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: FOURTH QUARTER BUDGET BALANCES AS OF JUNE 30, 2019

Attached is a summary report on the operation of the District for the quarter ending June 30, 2019 involving payments, incomes.

The following are significant or unusual cash receipts received during quarter ending June 30, 2019.

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
01	P/T Faculty Insurance	1,772,647
01	Lottery	2,634,693
01	Property Tax, ERAF	9,872,993
01	Property Tax, Secured	4,443,329
01	Redevelopment Agency Tax	1,061,188

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 UNRESTRICTED GENERAL FUND 01**

August 20, 2019

		<----- BUDGET ----->		
		AS ADOPTED (1)	CURRENT BUDGET (2)	TRANSACTIONS TO DATE (3)
		<u> </u>	<u> </u>	<u> </u>
INCOME				
	Federal	\$ 1,000	\$ 1,000	\$ 1,050
	State	70,805,506	70,805,506	67,390,270
	Local	<u>33,091,634</u>	<u>33,091,634</u>	<u>32,758,077</u>
	Total Income:	\$ 103,898,140	\$ 103,898,140	\$ 100,149,397
	Transfers In	\$ 50,000	\$ 50,000	\$ 119,021
	Beginning Balance	13,554,218	13,554,218	13,554,218
	General Reserve	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL RESOURCES		<u>\$ 117,502,358</u>	<u>\$ 117,502,358</u>	<u>\$ 113,822,636</u>
<hr/>				
EXPENDITURES				
	Certificated Salaries	\$ 41,297,330	\$ 41,406,552	\$ 45,571,306
	Classified Salaries	21,776,805	21,778,806	22,022,619
	Employee Benefits	17,704,817	17,737,087	24,917,015
	Books/Supplies/Equip. Repl.	613,231	655,687	731,077
	Contracted Services	8,032,902	8,137,136	11,026,347
	Capital Outlay	<u>146,905</u>	<u>161,929</u>	<u>237,010</u>
	Total Expenditures	\$ 89,571,990	\$ 89,877,197	\$ 104,505,374
	Transfers Out	\$ 3,567,176	\$ 3,567,176	\$ 2,764,099
	Reserve For Contingencies	24,363,192	24,057,985	-
	Fund Balance	<u> </u>	<u> </u>	<u>6,553,163</u>
TOTAL EXPENDITURES/ CONTINGENCY & TRANSFERS		<u>\$ 117,502,358</u>	<u>\$ 117,502,358</u>	<u>\$ 113,822,636</u>
<hr/>				
TOTAL APPROPRIATION		\$ 117,502,358	\$ 117,502,358	\$ 113,822,636
<hr/>				

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 UNRESTRICTED GENERAL FUND 01**

August 20, 2019

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
FEDERAL INCOME					
8110	Veterans Education	\$ 1,000	\$ 1,000	\$ 1,050	\$ 1,050
8190	Other Federal Revenue	-	-	-	-
	TOTAL FEDERAL INCOME	\$ 1,000	\$ 1,000	\$ 1,050	\$ 1,050
<hr/>					
STATE INCOME					
8610	General Apportionment	\$ 65,538,421	\$ 65,538,421	\$ 10,514,152	\$ 62,505,659
8611	Basic Skills	-	-	-	-
8616	General Apportionment-P/Y	-	-	1,193	(3,198,107)
8617	Part Time Parity	324,908	324,908	70,091	261,881
8618	Equalization	-	-	(19,607)	-
8619	Part Time Faculty Ins.	1,588,665	1,588,665	1,772,647	1,670,690
8624	Board Of Governor's Grant	197,213	197,213	48,025	200,104
8630	Return of Title IV	-	-	-	43,001
8656	Block Grant - One Time	-	-	-	-
8672	Homeowners Tax Exemption	70,000	70,000	30,890	61,779
8680	Lottery	2,210,260	2,210,260	2,634,693	3,006,461
8690	Misc. Income	-	-	2,430,573	2,430,573
8691	Mandated Costs	876,039	876,039	-	408,229
	TOTAL STATE INCOME	\$ 70,805,506	\$ 70,805,506	\$ 17,482,657	\$ 67,390,270
<hr/>					
LOCAL INCOME					
8810	Property Tax, ERAF	11,481,336	\$ 11,481,336	\$ 9,872,993	\$ 10,320,836
8811	Property Tax, Secured	11,000,000	11,000,000	4,443,329	10,701,208
8812	Property Tax, Supplemental	280,000	280,000	124,436	346,809
8813	Property Tax, Unsecured	220,000	220,000	-	312,728
8816	Property Tax, Prior Year	200,000	200,000	(23,240)	272,321
8818	Redevelopment Agency Tax	950,000	950,000	1,061,188	1,653,056
8845	Catalog Sales	100	100	55	95
8850	Rents And Leases	31,503	31,503	6,558	22,473
8860	Interest	153,826	153,826	238,829	384,811
8861	Interest, Trans	-	-	-	-
8890	Other Local Income	100,000	100,000	22,830	48,399
8891	Delinquent Prop Tax Premium	25,000	25,000	10,974	10,974
	TOTAL LOCAL INCOME	\$ 24,441,765	\$ 24,441,765	\$ 15,757,952	\$ 24,073,710
<hr/>					
STUDENT CHARGES					
8819	I.D. Card Verification	\$ -	\$ -	\$ -	\$ -
8847	Refund Processing	9,450	9,450	-	10,190
8869	ASGCC Contribution Credit	168,905	168,905	26,540	192,730
8872	Non-Resident Tuition	4,000,000	4,000,000	(132,768)	3,699,652
8873	International Application Fee	30,600	30,600	7,860	23,460
8874	Transcripts	103,173	103,173	63,197	164,785
8875	Library Fines	3,781	3,781	1,710	3,510
8879	Enrollment Fee	4,250,000	4,250,000	(2,532,495)	4,526,530
8882	Student ID Cards	83,960	83,960	200	63,510
8883	Material Fee	-	-	-	-
	TOTAL STUDENT FEES	\$ 8,649,869	\$ 8,649,869	\$ (2,565,756)	\$ 8,684,367
<hr/>					
	TOTAL INCOME	\$ 103,898,140	\$ 103,898,140	\$ 30,675,903	\$ 100,149,397
8981	TRANSFERS IN	\$ 50,000	\$ 50,000	\$ 119,021	\$ 119,021
	BEGINNING BALANCE	\$ 13,554,218	\$ 13,554,218	\$ -	\$ 13,554,218
	GENERAL RESERVE	\$ -	\$ -	\$ -	\$ -
	TOTAL RESOURCES	\$ 117,502,358	\$ 117,502,358	\$ 30,794,924	\$ 113,822,636

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 RESTRICTED GENERAL FUND 03**

August 20, 2019

<-----BUDGET ----->

		AS ADOPTED (1)	CURRENT BUDGET (2)	TRANSACTIONS TO DATE (3)
INCOME				
	Federal	\$ 3,674,842	\$ 4,170,106	\$ 2,787,696
	State	16,153,339	17,961,767	15,656,387
	Local	<u>4,542,414</u>	<u>4,820,541</u>	<u>3,482,490</u>
	Total Income:	\$ 24,370,595	\$ 26,952,414	\$ 21,926,573
	Transfers In	\$ 2,017,498	\$ 2,017,498	\$ 1,214,421
	Beginning Balance	<u>7,242,233</u>	<u>7,242,233</u>	<u>7,242,233</u>
TOTAL RESOURCES		<u><u>\$ 33,630,326</u></u>	<u><u>\$ 36,212,145</u></u>	<u><u>\$ 30,383,227</u></u>
<hr/>				
	Certificated Salaries	\$ 7,178,777	\$ 8,803,396	\$ 7,022,937
	Classified Salaries	6,330,129	6,782,095	5,971,363
	Employee Benefits	3,885,879	4,416,807	4,949,051
	Books/Supplies/Equip. Repl.	1,303,175	1,579,092	1,581,259
	Contracted Services	4,401,479	4,800,840	3,054,383
	Capital Outlay	3,309,138	3,104,278	2,064,990
	Financial Aid	<u>111,590</u>	<u>121,910</u>	<u>114,096</u>
	Total Expenditures	\$ 26,520,167	\$ 29,608,418	\$ 24,758,079
	Transfers Out	\$ 50,000	\$ 229,880	\$ 119,021
	Reserve For Contingencies	7,060,159	6,373,847	-
	Fund Balance	<u></u>	<u></u>	<u>5,506,127</u>
TOTAL EXPENDITURES/ CONTINGENCY & TRANSFERS		<u><u>\$ 33,630,326</u></u>	<u><u>\$ 36,212,145</u></u>	<u><u>\$ 30,383,227</u></u>
<hr/>				
TOTAL APPROPRIATION		\$ 33,630,326	\$ 36,212,145	\$ 30,383,227

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 RESTRICTED GENERAL FUND 03**

August 20, 2019

	<----- BUDGET ----->		<--- INCOME RECEIVED --->	
	AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
FEDERAL INCOME				
8110 JTPA / WIA	\$ -	\$ -	\$ -	-
8120 Vocational Education	1,540,841	1,540,841	535,889	522,395
8128 Teaching American History	-	-	-	-
8129 Network Backbone & Media Proj.	-	-	-	-
8130 College Work Study	430,634	430,634	436,378	436,378
8140 Pell Administration	80,000	105,390	-	31,375
8160 Seog Administration	62,000	81,612	-	(18,805)
8170 TANF	(41,877)	187,202	109,954	229,075
8174 Adult Basic Education	820,464	740,296	799,941	832,557
8190 Other Federal	115,818	166,644	39,994	62,668
8191 Title V-H.S.I.	663,904	894,177	392,815	671,805
8192 National Science Foundation	3,058	23,310	20,248	20,248
8193 NASA	-	-	-	-
TOTAL FEDERAL INCOME	\$ 3,674,842	\$ 4,170,106	\$ 2,335,219	\$ 2,787,696

STATE INCOME				
8610				
8611 Basic Skill	1,066,529	1,066,529	1,369,251	1,861,630
8612 Staff Development Program	2,029	2,029	(230)	(300)
8614 Faculty & Staff Diversity	68,023	68,023	(161,765)	62,326
8615 Energy Program	-	-	(387,343)	-
8616 Apportionment - Prior Year	-	-	-	-
8618 Veteran Resource Center	-	-	25,799	25,799
8620 State Instructional Equipment	300,702	300,702	141,418	141,418
8621 DSPS	1,031,910	1,031,910	349,232	1,593,892
8622 EOPS	2,164,744	2,164,744	765,305	1,246,684
8623 BFAP Administration	571,038	878,058	41,065	646,971
8627 Nursing	90,000	90,000	-	90,000
8628 Calworks	1,625,906	1,798,314	455,155	1,663,599
8629 TANF	-	-	(3,814)	-
8631 Instructional Improvement	-	-	-	-
8635 Teacher Development	-	-	-	-
8636 Economic Development	204,557	204,557	49,094	203,546
8638 Gain Over cap	-	-	-	-
8639 CDC State Programs	128,385	273,574	35,885	153,121
8641 Child & Adult Care Food Program	-	-	1,546	11,540
8653 Deferred Maintenance	656,000	656,000	-	-
8665 California Career Pathways	177,408	177,408	-	(901)
8670 Adult Basic Education	-	-	(1,645,530)	(1,856,014)
8680 Lottery	484,825	484,825	1,574,421	1,387,594
8690 Other	2,939,855	4,123,666	(2,091,378)	3,823,604
8691 State Mandated Costs	-	-	-	-
8698 Student Equity/SSSP	4,641,428	4,641,428	38,582	4,601,878
TOTAL STATE INCOME	\$ 16,153,339	\$ 17,961,767	\$ 556,693	\$ 15,656,387

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 RESTRICTED GENERAL FUND 03**

August 20, 2019

	<----- BUDGET ----->		<--- INCOME RECEIVED --->	
	AS ADOPTED	CURRENT BUDGET	THIS QUARTER	INCOME TO DATE
	(1)	(2)	(3)	(4)
LOCAL INCOME				
8820 ASB Contribution	\$ -	\$ -	\$ -	\$ -
8821 CSULA Nursing Collaborative	-	-	-	-
8822 Foundation	127,192	255,759	74,107	201,418
8823 PEG Fees	50,000	50,000	33,298	64,327
8824 Duplicating	18,818	18,818	13,349	27,224
8827 Nursing Tutor/Mentor	-	-	-	-
8828 Athletic Field Rental	-	-	594	2,724
8831 County Assessor	-	-	-	-
8833 Carnegie Grant	-	-	-	-
8834 CDC-LA Universal Preschool	-	-	-	16,000
8838 Hospital	-	-	-	-
8840 Job Placement Fee	-	-	-	-
8841 Vendor Parking	-	-	1,945	3,721
8842 Sale of Equipment	-	-	-	-
8844 Catering	-	-	-	-
8849 Auditorium Performances	40,400	40,400	17,747	44,885
8850 Rental Income	1,500	1,500	(563)	19,161
8851 Swap Meet	-	-	-	-
8853 Catering	5,000	5,000	-	-
8860 Interest	-	-	(89,833)	-
8866 CBET Program	-	-	-	-
8873 CDC Application Fees	-	-	455	1,245
8876 Baja Field Studies	53,000	53,000	36,156	(880)
8880 Technology Fee	-	-	-	-
8886 Fiscal Service	-	-	-	-
8887 Child Develop. Center	786,866	786,866	273,754	826,616
8888 Job Placement Center	-	-	-	-
8889 CDC Training Consortium	-	-	2,550	2,550
8890 Misc Income	175,707	325,267	137,011	178,770
8896 Redevelopment Agency Pass Thro	-	-	-	-
8897 CDC Evening Child Care	-	-	-	-
8898 CDC Non-Credit	200,000	200,000	7,109	15,259
TOTAL LOCAL INCOME	\$ 1,458,483	\$ 1,736,610	\$ 507,679	\$ 1,403,020
STUDENT CHARGES				
8837 Parent Ed Retirement Seminar	-	-	-	-
8848 Test Fee	-	-	-	-
8867 Hemodialysis	-	-	-	-
8870 Fire Academy	56,640	56,640	-	-
8871 Community Service Leisure	1,711,018	1,711,018	352,953	712,365
8877 Parking Fees	170,000	170,000	(663,306)	169,379
8878 Health	613,816	613,816	(639)	628,757
8880 Capital Outlay Fee	250,000	250,000	(9,763)	278,999
8883 Material Fee	-	-	-	-
8884 Pilot Training Program	202,457	202,457	34,270	201,964
8885 Parking Fines	80,000	80,000	34,336	88,006
TOTAL STUDENT FEES	\$ 3,083,931	\$ 3,083,931	\$ (252,149)	\$ 2,079,470
TOTAL INCOME	\$ 24,370,595	\$ 26,952,414	\$ 3,147,442	\$ 21,926,573
TRANSFERS IN	\$ 2,017,498	\$ 2,017,498	\$ 1,214,421	\$ 1,214,421
BEGINNING BALANCE	\$ 7,242,233	\$ 7,242,233	\$ -	\$ 7,242,233
TOTAL RESOURCES	\$ 33,630,326	\$ 36,212,145	\$ 4,361,863	\$ 30,383,227

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 STUDENT FINANCIAL AID FUND 09**

August 20, 2019

	<----- BUDGET ----->		<--- INCOME RECEIVED --->	
	AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
	<u>(1)</u>	<u>(2)</u>	<u>(3)</u>	<u>(4)</u>
INCOME				
8140 PELL	\$ 24,390,311	\$ 24,390,311	\$ 1,343,944	\$ 22,635,878
8151 ACG	-	-	-	-
8152 Loans	2,000,000	2,000,000	521,611	1,819,112
8160 SEOG	290,000	290,000	-	493,997
8622 EOPS	1,200,000	1,200,000	792,332	1,063,682
8622 EOPS Care	48,000	48,000	46,420	46,420
8623 Financial Aid Technology	-	-	-	-
8633 California College Promise	-	615,566	(463,676)	151,890
8634 Cal Grants	2,200,000	2,200,000	561,679	2,013,555
8635 F/T Student Success	1,200,000	1,200,000	(41,995)	1,672,581
8690 CC Completion	785,000	785,000	(289,854)	-
8690 Non-Resident Dreamer EAP	75,000	75,000	-	-
8860 Interest	-	-	-	-
	<u>\$ 32,188,311</u>	<u>\$ 32,803,877</u>	<u>\$ 2,470,461</u>	<u>\$ 29,897,115</u>
8981 Transfers In	\$ -	\$ -	\$ -	\$ -
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL RESOURCES	<u><u>\$ 32,188,311</u></u>	<u><u>\$ 32,803,877</u></u>	<u><u>\$ 2,470,461</u></u>	<u><u>\$ 29,897,115</u></u>

EXPENDITURES

2XXX Classified Salaries	-	15,000	-	-
3XXX Employee Benefits	-	-	-	-
4XXX Books/Supplies/Equip. Repl.	-	10,000	-	-
5XXX Contracted Services	-	128,891	12,119	12,119
7500 Student Financial Aid	\$ 32,188,311	\$ 32,649,986	\$ 3,513,604	\$ 29,884,996
7300 Transfers Out	-	-	-	-
7900 Reserve For Contingencies	-	-	-	-
Fund Balance			(1,055,262)	-
			<u>(1,055,262)</u>	<u>-</u>
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY	<u><u>\$ 32,188,311</u></u>	<u><u>\$ 32,803,877</u></u>	<u><u>\$ 2,470,461</u></u>	<u><u>\$ 29,897,115</u></u>

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 CAPITAL OUTLAY FUND 15**

August 20, 2019

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
INCOME					
8141	Parking Project	\$ -	\$ -	\$ -	\$ -
8620	Instructional equipment	-	-	-	-
8639	California Clean Energy Job Act	1,000,000	1,000,000	-	-
8652	Construction Projects	-	-	-	-
8653	Deferred Maintenance/Planning	212,127	212,127	(56,567)	212,127
8820	ASGCC Bond Payment	-	-	-	-
8822	Foundation Contributions	-	-	-	-
8842	Sale of Equipment	-	-	-	-
8860	Interest	-	-	36,642	69,062
8869	ASGCC Fees	-	-	-	-
8877	Parking Permits	-	-	-	-
8890	Miscellaneous Income	-	-	50,940	81,559
8891	Delinquent Property Tax	-	-	-	-
8941	Cops Bonds Proceeds	-	-	-	-
	Total Income	\$ 1,212,127	\$ 1,212,127	\$ 31,015	\$ 362,748
8981	Transfers In	-	-	-	-
	Beginning Balance	980,591	980,591	-	980,591
TOTAL RESOURCES		\$ 2,192,718	\$ 2,192,718	\$ 31,015	\$ 1,343,339

EXPENDITURES

4000	Other Supplies	\$ -	\$ -	\$ -	\$ -
5000	Other Contract Services	1,078,143	1,078,143	-	202,456
6100	Capital Outlay - Site	-	-	-	-
6200	New Building & Improvement	17,366	17,366	(102,315)	3,806
6400	New Equipment	1,075,909	1,075,909	-	-
6500	Lease Purchase	21,300	21,300	-	-
	Total Expenditures	\$ 2,192,718	\$ 2,192,718	\$ (102,315)	\$ 206,262
7190	Debt Repayment - Other	-	-	-	-
7300	Transfers Out	-	-	-	-
7900	Reserve For Contingencies	-	-	-	-
	Fund Balance	-	-	133,330	1,137,077
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY		\$ 2,192,718	\$ 2,192,718	\$ 31,015	\$ 1,343,339

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 SELF INSURANCE FUND 18**

August 20, 2019

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
		<u>(1)</u>	<u>(2)</u>	<u>(3)</u>	<u>(4)</u>
INCOME					
8662	State Haz. Sub. Removal	\$ -	\$ -	\$ -	\$ -
8860	Interest	2,000	2,000	1,655	4,647
8868	Health Rebate	96,000	96,000	-	-
8890	Miscellaneous	13,000	13,000	41,597	253,027
8894	Rebate Worker's Comp.	-	-	-	-
	Total Income	<u>\$ 111,000</u>	<u>\$ 111,000</u>	<u>\$ 43,252</u>	<u>\$ 257,674</u>
8981	Transfers In	\$ 1,372,992	\$ 1,372,992	\$ 872,992	\$ 1,372,992
	Beginning Balance	<u>1,212,828</u>	<u>1,212,828</u>	<u>-</u>	<u>1,212,828</u>
TOTAL RESOURCES		<u><u>\$ 2,696,820</u></u>	<u><u>\$ 2,696,820</u></u>	<u><u>\$ 916,244</u></u>	<u><u>\$ 2,843,494</u></u>

EXPENDITURES

1000	Certificated Salaries	-	\$ -	\$ -	\$ -
2000	Classified Salaries	-	-	-	-
3000	Health & Welfare	1,933,907	1,933,907	200,969	1,835,687
4000	Supplies & Materials	5,200	5,200	130	1,080
5000	Contract Services	649,133	649,133	-	595,981
6000	Equipment	12,580	12,580	27	13,407
	Total Expenditures	<u>\$ 2,600,820</u>	<u>\$ 2,600,820</u>	<u>\$ 201,126</u>	<u>\$ 2,446,155</u>
7300	Transfers Out	\$ -	\$ -	\$ -	\$ -
7900	Reserve For Contingencies	96,000	96,000	-	-
	Fund Balance	<u>-</u>	<u>-</u>	<u>715,118</u>	<u>397,339</u>
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY		<u><u>\$ 2,696,820</u></u>	<u><u>\$ 2,696,820</u></u>	<u><u>\$ 916,244</u></u>	<u><u>\$ 2,843,494</u></u>

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 CAFETERIA FUND 30**

August 20, 2019

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS	CURRENT	THIS	INCOME
		ADOPTED	BUDGET	QUARTER	TO DATE
		(1)	(2)	(3)	(4)
INCOME					
8843	Vendor Sales (Espresso)	\$ 80,000	\$ 80,000	\$ 14,770	\$ 55,301
8844	Food Sales (Upstairs)	326,747	326,747	68,025	279,681
8853	Catering	15,000	15,000	-	352
8854	Milky Way	-	-	-	-
8855	Deli	200,000	200,000	39,441	147,371
8856	Pacific Rim	-	-	-	-
8857	Casa Ortega	40,000	40,000	-	-
8858	CJ's	250,000	250,000	87,272	248,142
8860	Interest	-	-	203	310
8890	Other Local Income	-	-	-	-
		<u>\$ 911,747</u>	<u>\$ 911,747</u>	<u>\$ 209,711</u>	<u>\$ 731,157</u>
8981	Transfers In	\$ 176,686	\$ 176,686	\$ 176,686	\$ 176,686
	Beginning Balance	73,314	73,314	-	73,314
TOTAL RESOURCES		<u><u>\$ 1,161,747</u></u>	<u><u>\$ 1,161,747</u></u>	<u><u>\$ 386,397</u></u>	<u><u>\$ 981,157</u></u>

EXPENDITURES					
2000	Classified Salaries	\$ 381,828	\$ 381,829	\$ 106,699	\$ 381,740
3000	Employee Benefits	183,060	150,486	41,007	106,434
4300	Instruct. Media Supplies	-	-	-	40
4500	Supplies	60,000	60,000	8,759	20,302
4710	Food	509,022	509,022	98,286	338,033
4715	Commission	-	-	-	-
5000	Contracted Services	19,837	19,837	15,432	40,853
6000	Equipment	8,000	40,573	-	-
7000	Financial Aid	-	-	-	-
	Total Expenditures	<u>\$ 1,161,747</u>	<u>\$ 1,161,747</u>	<u>\$ 270,183</u>	<u>\$ 887,402</u>
7300	Transfers Out	\$ -	\$ -	\$ -	\$ -
7900	Reserve For Contingencies	-	-	-	-
	Fund Balance			116,214	93,755
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY		<u><u>\$ 1,161,747</u></u>	<u><u>\$ 1,161,747</u></u>	<u><u>\$ 386,397</u></u>	<u><u>\$ 981,157</u></u>

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 PROFESSIONAL DEVELOPMENT CENTER FUND 59**

August 20, 2019

		<----- BUDGET ----->		
		AS ADOPTED (1)	CURRENT BUDGET (2)	TRANSACTIONS TO DATE (3)
		<u> </u>	<u> </u>	<u> </u>
INCOME				
	Federal	\$ -	\$ -	\$ -
	State	1,899,555	3,660,427	892,308
	Local	<u>1,049,304</u>	<u>1,049,304</u>	<u>511,605</u>
	Total Income:	\$ 2,948,859	\$ 4,709,731	\$ 1,403,913
	Transfers In	\$ -	\$ -	\$ -
	Beginning Balance	<u>641,378</u>	<u>641,378</u>	<u>641,378</u>
TOTAL RESOURCES		<u>\$ 3,590,237</u>	<u>\$ 5,351,109</u>	<u>\$ 2,045,291</u>
<hr/>				
EXPENDITURES				
	Certificated Salaries	\$ 405,288	\$ 755,286	\$ 304,590
	Classified Salaries	-	-	-
	Employee Benefits	84,948	182,350	112,522
	Books/Supplies/Equip. Repl.	179,245	223,745	50,497
	Contracted Services	1,390,197	2,404,169	811,547
	Capital Outlay	<u>384,020</u>	<u>639,020</u>	<u>8,220</u>
	Total Expenditures	\$ 2,443,698	\$ 4,204,570	\$ 1,287,376
	Transfers Out	\$ -	\$ -	\$ -
	Reserve For Contingencies	1,146,539	1,146,539	-
	Fund Balance	<u> </u>	<u> </u>	<u>757,915</u>
TOTAL EXPENDITURES/ CONTINGENCY & TRANSFERS		<u>\$ 3,590,237</u>	<u>\$ 5,351,109</u>	<u>\$ 2,045,291</u>
<hr/>				
TOTAL APPROPRIATION		\$ 3,590,237	\$ 5,351,109	\$ 2,045,291
<hr/>				

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 PROFESSIONAL DEVELOPMENT CENTER FUND 59**

August 20, 2019

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
STATE INCOME					
	Economic Development	\$ -	\$ -	\$ -	\$ -
8658	Employment Train. Panel	1,899,555	3,660,427	700,253	878,386
8690	Mis. Income	-	-	13,922	13,922
	TOTAL STATE INCOME	<u>1,899,555</u>	<u>3,660,427</u>	<u>714,175</u>	<u>892,308</u>
<hr/>					
LOCAL INCOME					
8830	Profess. Develop. Center	\$ 1,028,804	\$ 1,028,804	\$ 254,460	\$ 506,192
8860	Interest	-	-	1,379	2,913
8893	PDC Donations	20,500	20,500	-	2,500
	TOTAL LOCAL INCOME	<u>\$ 1,049,304</u>	<u>\$ 1,049,304</u>	<u>\$ 255,839</u>	<u>\$ 511,605</u>
<hr/>					
	TOTAL INCOME	\$ 2,948,859	\$ 4,709,731	\$ 970,014	\$ 1,403,913
	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -
	BEGINNING BALANCE	\$ 641,378	\$ 641,378	\$ -	\$ 641,378
	TOTAL RESOURCES	<u>\$ 3,590,237</u>	<u>\$ 5,351,109</u>	<u>\$ 970,014</u>	<u>\$ 2,045,291</u>

GLENDALE COMMUNITY COLLEGE DISTRICT
QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
GO BOND PROCEEDS (SERIES F) FUND 71

August 20, 2019

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
INCOME					
8941	Bond Proceeds	\$ -	\$ -	\$ -	\$ -
8860	Interest	64,821	64,821	50,947	64,821
	Total Income	<u>\$ 64,821</u>	<u>\$ 64,821</u>	<u>\$ 50,947</u>	<u>\$ 64,821</u>
8981	Transfers In	\$ -	\$ -	\$ -	\$ -
	Beginning Balance	4,375,121	4,375,121	(198,895)	4,176,226
TOTAL RESOURCES		<u><u>\$ 4,439,942</u></u>	<u><u>\$ 4,439,942</u></u>	<u><u>\$ (147,948)</u></u>	<u><u>\$ 4,241,047</u></u>

EXPENDITURES

4000	Other Supplies	\$ -	\$ -	\$ -	\$ -
5000	Other Contract Services	921,486	921,486	(1,696,610)	134,855
6100	Capital Outlay - Site	-	-	-	-
6200	New Building & Improvement	3,518,456	3,518,456	(44,472)	4,106,192
6400	New Equipment	-	-	(177,093)	-
6500	Lease Purchase	-	-	-	-
7000	Other Outgo	-	-	-	-
	Total Expenditures	<u>\$ 4,439,942</u>	<u>\$ 4,439,942</u>	<u>\$ (1,918,175)</u>	<u>\$ 4,241,047</u>
7300	Transfers Out	\$ -	\$ -	\$ -	\$ -
7900	Reserve For Contingencies	-	-	-	-
	Fund Balance	-	-	1,770,227	-
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY		<u><u>\$ 4,439,942</u></u>	<u><u>\$ 4,439,942</u></u>	<u><u>\$ (147,948)</u></u>	<u><u>\$ 4,241,047</u></u>

GLENDALE COMMUNITY COLLEGE DISTRICT
QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
MEASURE GC-GO BOND, SERIES A FUND 74

August 20, 2019

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
INCOME					
8941	Bond Proceeds	\$ -	\$ -	\$ -	\$ -
8860	Interest	980,000	980,000	758,556	1,680,857
	Total Income	<u>\$ 980,000</u>	<u>\$ 980,000</u>	<u>\$ 758,556</u>	<u>\$ 1,680,857</u>
8981	Transfers In	\$ -	\$ -	\$ -	\$ -
	Beginning Balance	104,180,745	104,180,745	-	104,180,745
TOTAL RESOURCES		<u><u>\$ 105,160,745</u></u>	<u><u>\$ 105,160,745</u></u>	<u><u>\$ 758,556</u></u>	<u><u>\$ 105,861,602</u></u>

EXPENDITURES

4000	Other Supplies	\$ -	\$ -	\$ 73,411	\$ 344,097
5000	Other Contract Services	-	-	15,552,986	18,176,001
6100	Capital Outlay - Site	-	-	777,355	5,453,421
6200	New Building & Improvement	89,605,005	89,605,005	8,226,704	24,394,752
6400	New Equipment	1,500,000	1,500,000	1,517,926	2,421,283
6500	Lease Purchase	-	-	-	502,510
7000	Other Outgo	-	-	-	-
	Total Expenditures	<u>\$ 91,105,005</u>	<u>\$ 91,105,005</u>	<u>\$ 26,148,382</u>	<u>\$ 51,292,064</u>
7190	Campus Parking Debt Payment	\$ -	\$ -	\$ -	\$ -
7300	Transfers Out	-	-	-	-
7900	Reserve For Contingencies	14,055,740	14,055,740	-	-
	Fund Balance			(25,389,826)	54,569,538
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY		<u><u>\$ 105,160,745</u></u>	<u><u>\$ 105,160,745</u></u>	<u><u>\$ 758,556</u></u>	<u><u>\$ 105,861,602</u></u>

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

INFORMATIONAL REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: FOURTH QUARTER FINANCIAL STATUS REPORT

The Quarterly Financial Status Report, CCFS-311Q, has been prepared in compliance with AB 2910 (Hughes) that was signed into law as Chapter 1486, Statutes of 1986. This law requires community college districts to report each quarter on their financial condition, in order to provide an early warning for districts headed toward financial distress. The Board of Trustees is required to receive this report and forward it, through the County Superintendent of Schools, to the State Chancellor's Office. The Fourth Quarter CCFS-311Q is attached.

California Community Colleges
 Quarterly Financial Status Report, CCFS-311Q

Fiscal Year: 2018-19

District: 730 Glendale Community College District

Quarter Ended: 30-Jun

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2015-16	Actual 2016-17	Actual 2017-18	Actual 2018-19
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100,8600,8800)	99,666,861	95,051,179	101,831,820	100,149,397
A.2	Other Financing Sources (Object 8900)	385,383	31,218	84,195	119,021
A-3	Total Unrestricted Revenues (A.1 + A.2)	100,052,244	95,082,397	101,916,015	100,268,418
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	85,296,558	89,810,633	95,445,247	104,505,374
B.2	Other Outgo (Objects 7100, 7200, 7300, 7500, 7600)	8,324,990	4,869,770	4,437,632	2,764,099
B.3	Total Unrestricted Expenditures (B.1 + B.2)	93,621,548	94,680,403	99,882,879	107,269,473
C.	Revenues Over(Under) Expenditures (A.3-B.3)	6,430,696	401,994	2,033,136	(7,001,055)
D.	Fund Balance, Beginning	4,688,393	11,119,089	11,521,083	13,554,218
D.1	Prior Year Adjustments + (-)	-	-	-	-
D.2	Adjusted Fund Balance, Beginning (D + D.1)	4,688,393	11,119,089	11,521,083	13,554,218
E.	Fund Balance, Ending (C + D.2)	11,119,089	11,521,083	13,554,219	6,553,163
F.1	Percentage of GF Fund Balance to GE Expenditures (E./B.3)	11.9%	12.2%	13.6%	6.1%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	14,107	15,541	13,955	13,829
-----	---	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

		As of the specified quarter ended for each fiscal year presented			
		2015-16	2016-17	2017-18	2018-19
H.1	Cash, excluding borrowed funds	26,704,482	32,987,076	32,030,866	26,284,865
H.2	Cash, borrowed funds only	-	-	-	-
H.3	Total Cash (H.1 + H.2)	26,704,482	32,987,076	32,030,866	26,284,865

IV. Unrestricted General Fund Revenues and Expenditures: 2018-19 Budget to Year-to-Date Actuals

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	Revenues:				
I.1	Unrestricted General Fund Revenues (Objects 8100,8600,8800)	103,898,140	103,898,140	100,149,397	96.4%
I.2	Other Financing Sources (Object 8900)	50,000	50,000	119,021	238.0%
I.3	Total Unrestricted Revenues (I.1 + I.2)	103,948,140	103,948,140	100,268,418	96.5%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	89,571,990	89,877,197	104,505,374	116.3%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7500, 7600)	3,567,176	3,567,176	2,764,099	77.5%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	93,139,166	93,444,373	107,269,473	114.8%
K.	Revenues Over(Under) Expenditures (I.3-J.3)	10,808,974	10,503,767	(7,001,055)	
L.	Adjusted Fund Balance, Beginning	13,554,218	13,554,218	13,554,218	
L.1	Fund Balance, Ending	24,363,192	24,057,985	6,553,163	
M.	Percentage of UGF Fund Balance to UGF Expenditures (L.1/J.3)	26.2%	25.7%		

IV. Has the district settled any employee contracts during this quarter?

No

If yes, complete the following:(If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	%*	Permanent		Temporary		Total Cost Increase	%*
Total Cost Increase			%*	Total Cost Increase	%*			
a. SALARIES								
Year 1:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 2:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 3:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
b. BENEFITS								
Year 1:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 2:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 3:	0	0.0%	0	0.0%	0	0.0%	0	0.0%

*As specified in Collective Bargaining Agreement or other Employment Contract.

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

The above stated salary increases are all funded by the General Apportionment, Object 8610.

V. Did the district have significant events for the quarter (including incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS, issuance of COPs etc.)?

No

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VI. Does the district have significant fiscal problems that must be addressed this year?

No

Next Year? No

If yes, what are the problems and what actions will be taken? (Enter explanation below include additional pages if needed)

Certification:

District: 730 Glendale Community College District

To the best of my knowledge, the data in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, and afforded the opportunity to be discussed and entered into the minutes of that meeting.

District Chief Business Officer

Date

District Superintendent/President

Date

Qtr. Ended: June 30, 2019

Governing Board Meeting Date: August 20, 2019

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

INFORMATIONAL REPORT NO. 3

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Edward Karpp, Dean, Research, Planning, and Grants

SUBJECT: ENROLLMENT UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

California community colleges' apportionment revenues from the state are based on the enrollments of resident students. Enrollments are converted into Full-Time Equivalent Students (FTES) numbers for apportionment reporting. The attached report includes updated enrollment numbers and projections.

One FTES, whether credit or noncredit, is defined by state regulations as 525 hours of student contact. Most credit courses use a weekly accounting method: They meet the same number of hours every week, and apportionment is based on a calculation of hours per week times number of weeks divided by 525. Credit courses shorter than a full semester (such as 8-week courses, or Summer and Winter courses) use an analogous daily accounting method. Both weekly and daily courses use a census date to determine enrollments and FTES.

All noncredit courses and a small number of credit courses use positive attendance accounting, which is not based on enrollment and class sessions per week but rather on the actual hours that students attend class. Each student's attendance is tracked for every class session. The total number of attendance hours is divided by 525 to calculate FTES based on positive attendance. FTES based on positive attendance is more difficult to project than FTES based on weekly or daily accounting because students' actual attendance must be tracked every day, rather than using a defined census date.

COMMITTEE HISTORY

None

FISCAL IMPACT

None

RECOMMENDATION

This report is being submitted for informational purposes.

ENROLLMENT UPDATE (RESIDENT, FACTORED FTES) – 2018-2019

	2017-2018	2018-2019	Difference	% Change
Summer Credit FTES excluding Positive Attendance (End of Summer Term)	967	937	-30	-3.1%
Summer Credit FTES from Positive Attendance	20	20	+0	+0.0%
Summer Noncredit FTES	457	439	-18	-3.9%
<i>Shifted Summer Credit FTES (from 2017-2018 to 2016-2017)</i>	-556			
Summer Total FTES (actual enrollments)	1,444	1,395	-48	-3.3%
Fall Credit FTES excluding Positive Attendance	5,007	4,798	-209	-4.2%
Fall Credit FTES from Positive Attendance	62	58	-4	-6.5%
Fall Noncredit FTES	1,154	997	-157	-13.6%
Fall Total FTES (Projected End of Semester)	6,223	5,853	-370	-5.9%
Winter Credit FTES excluding Positive Attendance	846	943	+97	+11.5%
Winter Credit FTES from Positive Attendance	18	13	-5	-27.8%
Winter Noncredit FTES	298	273	-25	-8.4%
Winter Total FTES (Projected End of Term)	1,162	1,229	+67	+5.8%
Spring Credit FTES excluding Positive Attendance (End of Term)	4,611	4,385	-226	-4.9%
Spring Credit FTES from Positive Attendance	52	45	-7	-13.5%
Spring Noncredit FTES	998	937	-61	-6.1%
Spring Total FTES (Projected End of Semester)	5,661	5,367	-294	-5.2%
Annual Credit FTES excluding Positive Attendance	11,431	11,063	-368	-3.2%
Annual Credit FTES from Positive Attendance	152	136	-16	-10.5%
Annual Noncredit FTES	2,907	2,646	-261	-9.0%
<i>Shifted Summer Credit FTES to 2016-2017</i>	-556			
Annual Total FTES (accounting for shifted Summer FTES)	13,934	13,845	-645	-4.5%
Annual Total FTES (actual enrollments)	14,490	13,846	-646	-4.5%

ENROLLMENT UPDATE (RESIDENT, FACTORED FTES) – 2019-2020

	2018- 2019	2019- 2020	Difference	% Change
Summer Credit FTES excluding Positive Attendance (Day 41 of Summer Classes)	931	965	+34	+3.7%
Summer Credit FTES excluding Positive Attendance (Projected End of Term)	937	971	+34	+3.6%
Summer Credit FTES from Positive Attendance	20	20	+0	
Summer Noncredit FTES	439	439	+0	
Summer Total FTES	1,396	1,430	+34	+2.4%
Fall Credit FTES excluding Positive Attendance (37 Days Before Start of Semester)	3,469	3,607	+138	+4.0%
Fall Credit FTES excluding Positive Attendance (Projected End of Semester)	4,798	5,145	+138	+2.8%
Fall Credit FTES from Positive Attendance	58	58	+0	+0.0%
Fall Noncredit FTES	997	997	+0	+0.0%
Fall Total FTES	5,853	5,991	+138	+2.4%

Note: Gray-shaded cells indicate projections or estimates.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

INFORMATIONAL REPORT NO. 4

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: MEASURE G AND GC FUNDS BALANCES AND
SCHEDULE UPDATE

Attached is a summary report on Measure G and GC Fund activity and budget balances through July 31, 2019.

Measure G Financial Status Report as of July 31, 2019								
	Project	New Allocation As of July 1, 2017	Prior Year Expenditures (a)	2018-19 Expense	2018-19 Encumbrances	Total Obligated	Total Available	Project Status
1	Lab/College Services	8,019,942	6,002,578	4,987,343	35,371	11,025,292	-	June 2018
2	LCS - Secondary Effects	264,034	243,640	20,394	-	246,034	-	Complete
3	Energy Conservation - Phase I	1,500,000	1,440,055	59,945	-	1,500,000	-	Complete
4	Oracle R12/Imaging Upgrade	850,000	844,732	-	-	844,732	-	Complete
5	Facilities Master Plan	150,000	112,620	37,380	-	150,000	-	Complete
6	Energy Conservation - Phase II	1,000,000	185,792	764,245	49,963	1,000,000	-	Complete
	Network System Upgrade	1,260,107	845,129	412,402	-	1,257,531	2,576	Complete
7	PE Remodel	3,000,000						Measure GC Funding
8	Server Room Upgrade	1,500,943	1,500,943			1,500,943		Complete
9	Cafeteria Remodel	498,500	498,500			498,500		Complete
10	Infrastructure	1,991,399	1,991,399			1,991,399		Complete
11	Planning	834,759	834,759			834,759		Complete
12	Technology	8,243,547	8,243,547			8,243,547		Complete
13	Garfield Campus	22,976,842	22,976,842			22,976,842		Complete
14	Facility Renovation	2,480,697	2,480,697			2,480,697		Complete
15	Allied Health	10,294,917	10,294,917			10,294,917		Complete
16	COPS Payment	306,453	306,453			306,453		Complete
17	Temp O & M Bldg	229,524	229,524			229,524		Complete
18	Network/Telephone	1,978,103	1,978,103			1,978,103		Complete
19	Science Center	6,989,932	6,989,932			6,989,932		Complete
20	Parking (1185 spaces)	26,178,157	26,178,157			26,178,157		Complete
21	Health & Wellness (A/C for Gym)	994,480	994,480			994,480		Complete
22	Athletic Facilities	4,417,324	4,417,324			4,417,324		Complete
23	Costs of Issuance	83,357	83,357			83,357		
24	Contingency Reserves	-					-	
	Total	106,043,017	99,673,480	6,281,708	85,334	106,022,523	2,576	

Notes:

- (a) Prior year expenditures adjusted to reflect transfer of expenditures per Board approvals.
- (b) PeopleSoft implementation augmented from reserves, Lab/College Services and interest.
- (c) Garfield Campus project reflects additional funding from reserves and completed projects.
- (d) Allied Health reflects transfer of expenses to other projects, additional \$466,323 from reserves to cover cost increases.
- (e) Allied Health reflects additional \$8M, Foundation donation and transfer of \$267,176 to Garfield project approved by Board February 2009.
- (f) Server Room Upgrade funded with initial reallocation of \$1,500,000 from Lab/College Services Building.
- (g) Cafeteria Remodel funded with \$498,500 from Lab/College Services building.
- (h) Secondary Effects of Lab/College Services broken out to delineate for tracking purposes.
- (i) Energy Conservation - Phase I reallocated \$1,500,000 from Lab/College Services Building.
- (j) Oracle R12/Imaging Upgrade funded with \$850,000 from Contingency Reserves.
- (k) Facilities Master Plan funded from Contingency Reserves.
- (l) Energy Conservation - Phase II funded from Contingency Reserves.
- (m) PE Remodel funded from Contingency Reserves.
- (n) Network System Upgrade funded from Contingency Reserves.
- (o) LCS - Secondary Effects allocation and PE Redmodel were reallocated to Lab/College Services.
- (p) PE Remodel reallocated to LCS

Measure GC Financial Status Report as of July 31, 2019								
	Project	New Allocation As of July, 2018	Prior Year Expenditures (a)	2019-20 Expense	2019-20 Encumbrances	Total Obligated	Total Available	Project Status
1	Infrastructure	16,000,000	9,475,795	242,330	3,201,849	12,919,974	3,080,026	Ongoing
2	PE Remodel	44,000,000	10,399,350	370,137	2,291,739	13,061,226	31,312,896	TBD
3	Technology	3,000,000	2,321,604	57,022		2,378,626	621,374	Ongoing
4	Montrose Campus	13,000,000	3,433,335	114,156	17,301	3,450,636	9,435,208	Ongoing
5	Garfield Land Acquisition	30,000,000	20,616,906	252,278		20,597,193	9,402,807	Ongoing
6	Classroom/Lab Renovations	5,000,000	3,868,814	74,610	211,084	4,154,508	945,492	Ongoing
7	Science Building	10,200,000			888,796	759,009	1,647,805	Ongoing
8	Campus Wide Safety and Security	500,000	315,073	30,810		318,154	181,846	Ongoing
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24	Contingency Reserves	328,464						
	Total	122,028,464	50,430,877	1,141,342	6,610,768	57,639,326	56,627,454	

Notes:

- 1 Infrastructure Projects are ongoing in accordance with the annual planning.
- 2 PE Increment 1 was being awarded at the April 2018 Meeting. Estimated completion is Winter 2019.
- 3 Technology projects include the completion of the upgrade campus wide network and PDC, PeopleSoft Upgrade, Budgeting Application.
- 4 Property Purchased. Feasibility study will be started this year.
- 5 Purchase of land for Garfield Campus. Closed on two properties as on August 2018.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

INFORMATIONAL REPORT NO. 5

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Lisa H. Brooks, Executive Director, Glendale College Foundation

PREPARED BY: Saodat Aziskhanova, Accountant & Business Operations Specialist,
Glendale College Foundation

SUBJECT: GLENDALE COLLEGE FOUNDATION—STATEMENT OF
FINANCIAL POSITION, INCOME STATEMENT, AND FOURTH
QUARTER REPORT OF DONATIONS ENDING JUNE 30, 2019

DESCRIPTION OF HISTORY / BACKGROUND

Attached are Glendale College Foundation's Financial Statements for the fourth quarter of 2018/19 fiscal year and Monthly Donations/Distributions Report for twelve months ending June 30, 2019.

COMMITTEE HISTORY

None

FISCAL IMPACT

None

RECOMMENDATION

Report submitted for informational purposes.

Statement of Financial Position

June 30, 2019

	General Fund	Endowment Fund	Total	
Assets				
01-10000	Citizens Business MM256300559	\$136,733.08	\$0.00	\$136,733.08
01-10005	Citizens Business Ck256100967	\$23,527.56	\$0.00	\$23,527.56
01-10021	CD- Wells Fargo Bank	\$50,120.57	\$0.00	\$50,120.57
01-10030	CD- Union Bank of California	\$51,168.96	\$0.00	\$51,168.96
01-10095	Capital Group - General	\$946,587.00	\$0.00	\$946,587.00
01-12000	Accounts Receivable	\$8,225.00	\$0.00	\$8,225.00
02-10020	Capital Group- Endowment	\$0.00	\$13,639,223.00	\$13,639,223.00
02-10035	Citizens Business Endowment	\$0.00	\$8,483.63	\$8,483.63
02-10085	Manufacturers Bank	\$0.00	\$118,175.29	\$118,175.29
Total Assets	\$1,216,362.17	\$13,765,881.92	\$14,982,244.09	
Liabilities and Net Assets				
Net Assets				
01-30000	Beginning Balance Equity	\$1,143,029.79	\$0.00	\$1,143,029.79
01-30010	General Fund Beginning Balance	\$140,140.87	\$0.00	\$140,140.87
02-30000	Beginning Balance Equity	\$0.00	\$13,699,073.43	\$13,699,073.43
Total Net Assets	\$1,283,170.66	\$13,699,073.43	\$14,982,244.09	
Total Liabilities and Net Assets	\$1,283,170.66	\$13,699,073.43	\$14,982,244.09	
BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS	\$1,119,778.89	\$13,111,647.30	\$14,231,426.19	
NET SURPLUS/(DEFICIT)	\$163,391.77	\$587,426.13	\$750,817.90	
ENDING NET ASSETS	\$1,283,170.66	\$13,699,073.43	\$14,982,244.09	

Glendale College Foundation, Inc.

Income Statement

For the 12 Months Ending June 30th, 2019

		General 4th Quarter Actual	Endowment 4th Quarter Actual	Budget 4th Quarter	Year to Date Actual	Annual Budget 2018-2019	Performance %	Year to Date Variance
Revenues								
01-40000	General - Interest & Dividends Income	\$4,022.57	\$0.00	\$2,500.00	\$17,494.56	\$10,000.00	174.95%	\$7,494.56
01-40010	Campus Banners	\$4,500.00	\$0.00	\$3,125.00	\$16,672.32	\$12,500.00	133.38%	\$4,172.32
01-40015	El Vaquero Racquet Club	\$150.00	\$0.00	\$4,250.00	\$17,650.01	\$17,000.00	103.82%	\$650.01
01-40020	Administrative Endowment	\$10,000.00	\$0.00	\$20,500.00	\$82,000.00	\$82,000.00	100.00%	\$0.00
01-40025	General Fund - Donations	\$85,331.00	\$0.00	\$18,750.00	\$144,552.29	\$75,000.00	192.74%	\$69,552.29
01-40040	Golf Tournament Donations	\$117,253.00	\$0.00	\$32,500.00	\$175,848.00	\$130,000.00	135.27%	\$45,848.00
01-40055	Hall of Fame	\$1,000.00	\$0.00	\$17,500.00	\$74,259.57	\$70,000.00	106.09%	\$4,259.57
01-40058	Retiree Recognition Event Revenues	\$1,375.00	\$0.00	\$1,000.00	\$2,650.00	\$4,000.00	66.25%	(\$1,350.00)
01-40075	General - Scholarships Donations	\$5,885.00	\$0.00	\$7,500.00	\$41,190.00	\$30,000.00	137.30%	\$11,190.00
01-40080	General - Academic & College Support	\$44,893.19	\$0.00	\$50,000.00	\$195,514.78	\$200,000.00	97.76%	(\$4,485.22)
02-40000	Endowment - Interest & Dividends Income	\$0.00	\$63,602.39	\$50,000.00	\$278,133.96	\$200,000.00	139.07%	\$78,133.96
02-40075	Endowment- Scholarships Donations	\$0.00	\$23,951.51	\$25,000.00	\$104,015.61	\$100,000.00	104.02%	\$4,015.61
02-40080	Endowment- Academic and College Supp	\$0.00	\$2,243.48	\$15,000.00	\$35,501.60	\$60,000.00	59.17%	(\$24,498.40)
Total Revenues		\$274,409.76	\$89,797.38	\$247,625.00	\$1,185,482.70	\$990,500.00	119.69%	\$194,982.70
Expenses								
01-50000	Bank Charges and Fees	\$3,245.33	\$0.00	\$2,250.00	\$8,939.00	\$9,000.00	99.32%	(\$61.00)
01-50010	Conference/Training	\$724.18	\$0.00	\$875.00	\$3,580.80	\$3,500.00	102.31%	\$80.80
01-50015	General Fund	\$717.30	\$0.00	\$1,625.00	\$7,708.40	\$6,500.00	118.59%	\$1,208.40
01-50025	Contributions - Hnr. Faculty	\$1,000.00	\$0.00	\$750.00	\$2,992.62	\$3,000.00	99.75%	(\$7.38)
01-50040	Contributions to GCC Salary	\$13,044.99	\$0.00	\$11,250.00	\$53,376.10	\$45,000.00	118.61%	\$8,376.10
01-50050	Campus Banners	\$111.58	\$0.00	\$1,250.00	\$4,274.77	\$5,000.00	85.50%	(\$725.23)
01-50058	Retiree Recognition Event Expenses	\$2,116.75	\$0.00	\$1,000.00	\$2,809.62	\$4,000.00	70.24%	(\$1,190.38)
01-50060	El Vaquero Racquet Club	\$0.00	\$0.00	\$500.00	\$1,138.80	\$2,000.00	56.94%	(\$861.20)
01-50090	Golf Tournament	\$65,926.44	\$0.00	\$16,250.00	\$71,975.39	\$65,000.00	110.73%	\$6,975.39
01-50105	Hall of Fame	\$0.00	\$0.00	\$13,750.00	\$56,087.84	\$55,000.00	101.98%	\$1,087.84
01-50115	Meetings /College Tours	\$441.42	\$0.00	\$1,500.00	\$7,501.94	\$6,000.00	125.03%	\$1,501.94
01-50120	Memberships	\$550.00	\$0.00	\$750.00	\$3,408.00	\$3,000.00	113.60%	\$408.00

Glendale College Foundation, Inc.

Income Statement

For the 12 Months Ending June 30th, 2019

	General 4th Quarter Actual	Endowment 4th Quarter Actual	Budget 4th Quarter	Year to Date Actual	Annual Budget 2018-2019	Performance %	Year to Date Variance
01-50125 Planned Giving	\$5,000.00	\$0.00	\$5,000.00	\$20,000.00	\$20,000.00	100.00%	\$0.00
01-50130 Printing - General	\$497.68	\$0.00	\$500.00	\$1,957.87	\$2,000.00	97.89%	(\$42.13)
01-50135 GCC - Public Relations	\$3,264.68	\$0.00	\$4,000.00	\$13,420.21	\$16,000.00	83.88%	(\$2,579.79)
01-50140 Foundation Public Relations	\$708.32	\$0.00	\$1,750.00	\$6,729.29	\$7,000.00	96.13%	(\$270.71)
01-50145 Supplies/Publications	(\$1,065.77)	\$0.00	\$750.00	\$2,220.76	\$3,000.00	74.03%	(\$779.24)
01-50150 Communication Access	\$498.01	\$0.00	\$375.00	\$1,634.47	\$1,500.00	108.96%	\$134.47
01-50155 Fundraising & Financial Softwa	\$1,875.00	\$0.00	\$7,500.00	\$30,948.81	\$30,000.00	103.16%	\$948.81
01-50170 General Expenses-Scholarships	\$16,475.00	\$0.00	\$12,500.00	\$58,979.00	\$50,000.00	117.96%	\$8,979.00
01-50175 General Fund Expenses - Academic & Col	\$79,742.88	\$0.00	\$50,000.00	\$278,180.07	\$200,000.00	139.09%	\$78,180.07
02-50000 Endowment - Investment Fees & Charges	\$0.00	\$13,180.00	\$11,250.00	\$52,644.00	\$45,000.00	116.99%	\$7,644.00
02-50165 Endowment Funds Expenses	\$0.00	\$0.00	\$8,750.00	\$2,500.00	\$35,000.00	7.14%	(\$32,500.00)
02-50170 Endowment Expenses -Scholarships	\$0.00	\$21,877.00	\$50,000.00	\$142,846.66	\$200,000.00	71.42%	(\$57,153.34)
02-50175 Endowment-Academic & College Support	\$0.00	\$101,200.58	\$25,000.00	\$160,888.67	\$100,000.00	160.89%	\$60,888.67
Total Expenses	\$194,873.79	\$136,257.58	\$229,125.00	\$996,743.09	\$916,500.00	108.76%	\$80,243.09
Gains							
01-70000 Realized & Unrealized Investment Gains &	\$22,208.00	\$0.00	\$0.00	\$33,424.00	\$0.00	0.00%	\$33,424.00
02-70000 Realized & Unrealized Investment Gains &	\$0.00	\$346,111.10	\$0.00	\$528,654.29	\$0.00	0.00%	\$528,654.29
Total Gains	\$22,208.00	\$346,111.10	\$0.00	\$562,078.29	\$0.00	0.00%	\$562,078.29
NET SURPLUS/(DEFICIT)	\$101,743.97	\$299,650.90	\$18,500.00	\$750,817.90	\$74,000.00	1,014.62%	\$676,817.90

	2018-19		Glendale College Foundation								
			Monthly Report of Donations/Distributions								
Donations											
	General Funds		Designated Funds		Endowment Funds		Monthly Totals		Total Cumm. Donations		
	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19	
July	17,420	8,505	5,781	3,793	36,103	51,692	59,304	63,990	59,304	63,990	
August	73,925	20,853	19,276	22,915	306	565	93,507	44,333	152,811	108,323	
September	36,975	23,225	6,041	11,962	9,660	8,960	52,676	44,147	205,487	152,470	
October	79,915	33,345	6,325	5,587	10,223	2,492	96,463	41,424	301,950	193,894	
November	19,821	19,145	11,343	13,344	7,132	53,122	38,296	85,611	340,246	279,505	
December	26,183	4,675	48,682	36,373	35,360	70,917	110,225	111,965	450,471	391,470	
January	13,399	34,024	66,039	4,351	2,058	2,094	81,496	40,469	531,967	431,939	
February	24,920	24,725	25,966	16,884	5,343	11,208	56,229	52,817	588,196	484,756	
March	26,948	47,174	18,273	62,083	3,789	5,385	49,010	114,642	637,206	599,398	
April	24,890	30,465	39,001	12,489	37,513	8,183	101,404	51,137	738,610	650,535	
May	40,005	17,201	30,744	21,661	14,027	12,030	84,776	50,892	823,386	701,427	
June	89,246	79,485	6,852	19,847	1,819	3,132	97,917	102,464	921,303	803,891	
Total	382,302	334,317	259,266	227,496	126,924	178,088	921,303	803,891	921,303	803,891	
Disbursements											
	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19	2017/18	2018/19	
July	47,990	38,015	5,202	4,532	5,091	1,119	58,282	43,666	58,282	43,666	
August	36,212	25,081	3,130	24,180	12,596	8,300	51,938	57,561	110,220	101,227	
September	71,652	12,392	14,994	14,999	3,584	4,308	90,230	31,699	200,450	132,926	
October	16,340	49,423	10,976	39,850	19,074	14,133	46,390	103,406	246,840	236,332	
November	25,001	4,947	9,399	15,908	5,778	16,420	40,178	37,275	287,018	273,607	
December	15,033	3,809	9,184	11,328	7,923	3,345	32,140	18,482	319,158	292,089	
January	9,540	36,320	3,091	62,518	10,157	8,378	22,788	107,216	341,946	399,305	
February	27,800	17,602	35,551	8,076	155,489	108,633	218,840	134,311	560,786	533,616	
March	14,745	33,294	24,152	38,022	33,459	19,472	72,356	90,788	633,142	624,404	
April	34,781	33,294	43,992	38,022	54,440	19,472	133,213	90,788	766,355	715,192	
May	11,039	9,452	14,313	43,880	11,105	10,594	36,457	63,926	802,812	779,118	
June	74,506	78,535	11,118	12,740	9,898	11,009	95,522	102,284	898,334	881,402	
Total	384,639	342,164	185,102	314,055	328,594	225,183	898,334	881,402	898,334	881,402	

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

INFORMATIONAL REPORT NO. 6

TO: Board of Trustees
FROM: David Viar, Superintendent/President
SUBMITTED BY: Narbeh Nazari, CSEA Chapter 76 President
SUBJECT: CSEA INITIAL PROPOSAL FOR 2019-20
CONTRACT NEGOTIATIONS

DESCRIPTION OF HISTORY/ BACKGROUND

California School Employees Association and its Glendale Chapter 76 hereby submit the following initial proposal for changes, modifications and improvements for contract negotiations for 2019-20.

ARTICLE VIII – WAGES

CSEA has an interest in language that ensures fair compensation for CSEA bargaining unit members.

ARTICLE IX – HEALTH AND WELFARE BENEFITS

CSEA has an interest in revision of the dental plan coverage (prior year rollover).

ARTICLE XV – CLASSIFICATION

CSEA has an interest in revising the sections about Joint Employee Management Committee (JEMC).

ARTICLE XXI – PROFESSIONAL GROWTH

CSEA has an interest in tuition free enrollment at GCC for employees and their dependents (prior year rollover).

ARTICLE XXIII – SAFETY CONDITIONS

CSEA has an interest in adding the language concerning campus safety in regards to use of cameras and locks.

APPENDIX D1 – CLASSIFIED EMPLOYEES WORK CALENDAR

CSEA has an interest in finalizing the 2020--2021 employee work calendar.

All appendices and sections of the Collective Bargaining Agreement shall be updated and modified to reflect all changes made by mutual agreement since the last online update of the Collective Bargaining Agreement as well as to clean-up any language as necessary that does not result in any changes beyond spelling and grammar.

CSEA reserves the right to amend, add, and/or withdraw any proposals during 2019-20 negotiations.

COMMITTEE HISTORY

None

FISCAL IMPACT

None

RECOMMENDATION

This report is being presented for informational purposes.

GLENDALE COMMUNITY COLLEGE DISTRICT

AUGUST 20, 2019

UNFINISHED BUSINESS REPORT NO. 1 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 3430
PROHIBITION OF HARASSMENT

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3430 Prohibition of Harassment was revised as recommended by the Community College League of California (CCLC) Policy and Procedure Service to include changes in Title 2 Sections 10500 et seq. and Government Code 12932.

COMMITTEE HISTORY

Administrative Affairs Committee:	April 9, 2019 (First Reading)
Administrative Affairs Committee:	May 14, 2019 (Second Reading)
College Executive Committee:	June 11, 2019 (First Reading)
College Executive Committee:	July 9, 2019 (Second Reading)
Board of Trustees Meeting	July 16, 2019 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action and approve Board Policy 3430.

PROHIBITION OF HARASSMENT

All forms of harassment are contrary to basic standards of conduct between individuals and are prohibited by state and federal law, as well as this policy, and will not be tolerated. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation including acts of sexual violence. It shall also be free of other unlawful harassment, including that which is based on any of the following statuses: race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, or sexual orientation of any person, or because he or she is perceived to have one or more of the foregoing characteristics.

The District seeks to foster an environment in which all employees, students, unpaid interns and volunteers feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy. All allegations of retaliation will be swiftly and thoroughly investigated. If the District determines that retaliation has occurred, it will take all reasonable steps within its power to stop such conduct. Individuals who engage in retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any student, employee, unpaid intern or volunteer who believes that he or she has been harassed or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AR 3435 Discrimination and Harassment Investigations. Supervisors are mandated to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities and compensation.

To this end the Superintendent/President or designee shall ensure that the institution undertakes education and training activities to counter discrimination and to prevent,

Glendale Community College District
3430
Board Policy

minimize and/or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The Superintendent/President or designee shall establish administrative regulations that define harassment on campus. The Superintendent/President or designee shall further establish regulations for employees, students, unpaid interns, volunteers and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination, and procedures for students to resolve complaints of harassment and discrimination. All participants are protected from retaliatory acts by the District, its employees, students, and agents.

This policy and related written regulations (including the regulation for making complaints) shall be widely published and publicized to administrators, faculty, staff, students, unpaid interns and volunteers particularly when they are new to the institution, as required in Education Code 66281.5. They shall be available for students, employees, unpaid interns, and volunteers in all administrative offices, and shall be posted on the District's website.

Employees who violate the policy and regulations may be subject to disciplinary action up to and including termination. Students who violate this policy and related regulations may be subject to disciplinary measures up to and including expulsion. Unpaid interns who violate this policy and related procedures may be subject to disciplinary measures up to and including termination from the internship or other unpaid work experience program.

References:

- Education Code Sections 212.5, 44100, 66252, and 66281.5;
- Government Code Sections 12923, 12940 and 12950.1;
- Civil Code Section 51.9;
- Title 2 Sections 10500 et seq.;
- Title VII of the Civil Rights Act of 1964, 42 U.S. Code Annotated Section 2000e

See Administrative Regulation 3430

Adopted: 03/17/14
Reviewed: 06/29/15
Revised: 12/15/15

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

UNFINISHED BUSINESS REPORT NO. 2 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Paul Schlossman
Vice President, Student Services

SUBJECT: STUDENT SERVICES - BOARD POLICY 5500:
STANDARDS OF STUDENT CONDUCT (REVISED)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 5500: *Standards of Student Conduct* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure Service.

COMMITTEE HISTORY

Student Affairs Committee	May 15, 2019 (First Reading) May 29, 2019 (Second Reading)
College Executive Committee	June 11, 2019 (First Reading) July 9, 2019 (Second Reading)
Board of Trustees	July 16, 2019 (First Reading) August 20, 2019 (Second Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action and approve Board Policy 5500.

Glendale Community College District

5500

Board Policy

Standards of Student Conduct

The Superintendent/President shall establish procedures for the imposition of student disciplinary action in accordance with the requirements for due process under federal and State laws and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student from the college.

The Board of Trustees is authorized to expel a student for good cause upon recommendation by the Superintendent/President. The Board shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board on the expulsion shall be taken during a public meeting.

Reference:

- Education Code, Sections 66017, 66300, 66301 76030, 76033 – 760378

Created 7/10/73

Revised 7/15/91, 6/23/08

Draft 5/7/19

Glendale Community College District

5500

Board Policy

Standards of Student Conduct

The Superintendent/President shall establish procedures for the imposition of student disciplinary action in accordance with the requirements for due process under federal and state laws and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

The Board of Trustees is authorized to expel a student for good cause upon recommendation by the Superintendent/President. The Board shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board on the expulsion shall be taken during a public meeting.

Reference:

- Education Code, Sections 66017, 66300, 66301 76030,76038

Adopted 7/10/73

Revised 7/15/91, 6/23/08

GLENDALE COMMUNITY COLLEGE DISTRICT

AUGUST 20, 2019

UNFINISHED BUSINESS REPORT NO. 3 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Paul Schlossman
Vice President, Student Services

SUBJECT: STUDENT SERVICES - BOARD POLICY 5510:
OFF-CAMPUS STUDENT ORGANIZATIONS (NEW)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 5510: *Off-Campus Student Organizations* has been written to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure Service.

COMMITTEE HISTORY

Student Services Cabinet	May 28, 2019
Student Affairs Committee	May 29, 2019 (First & Second Readings)
College Executive Committee	June 11, 2019 (First Reading) July 9, 2019 (Second Reading)
Board of Trustees	July 16, 2019 (First Reading) August 20, 2019 (Second Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action and approve Board Policy 5510.

Glendale Community College

5510 (NEW)

Board Policy

Off-Campus Student Organizations

The District shall work with local law enforcement agencies to monitor and assess criminal activity in which students engage at off-campus locations of student organizations officially recognized by the District.

Reference:

- 34 Code of Federal Regulations Section 668.46(b)(7)

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

FIRST READING REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Anthony Culpepper, Executive Vice President

SUBJECT: ADOPTION OF 2019-2020 BUDGET

DESCRIPTION OF HISTORY / BACKGROUND

The proposed budget has been forwarded to the Board of Trustees under separate cover for study prior to this presentation and a public hearing was conducted at this meeting on August 20, 2019.

The total budget for the District includes eight separate self-balanced funds established to record income received and expenditures made for distinctly defined purposes. Statute or Board of Governors' regulations prohibit the co-mingling of these fiscal records; however, transfers among the fund budgets may be made by the Board of Trustees in accordance with provisions of applicable regulations.

The Board of Trustees reviewed multi-year expenditure trends of the college by type and comparison with colleges within Los Angeles County at its February 22, 2019 Special Board meeting. Budget parameters for developing the 2019-2020 budget were discussed at this meeting. The Tentative Budget for 2019-2020 was discussed by the Board of Trustees at its June 18, 2019 meeting. At the June 28, 2019 Special Board meeting, the Board of Trustees considered and discussed budget projections in relation to the 2019-2020 Tentative Budget and provided general direction on expenditure and reserve levels.

The Final Budget represents a financial plan for the operating year based on the State's Budget. After the Final Budget is adopted by the College's Board of Trustees, modifications will be brought to the Board of Trustees for consideration and approval throughout the year to recognize changes in revenue and to allocate or reallocate resources to achieve program objectives.

An overview of the 2019-2020 Final Budget is attached. Any questions, comments or concerns pertaining to the 2019-2020 Final Budget should be directed to Dr. Anthony Culpepper, Executive Vice President, Administrative Services.

COMMITTEE HISTORY

College Executive Committee

August 13, 2019

FISCAL IMPACT

TBD

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board action on the proposed budget as the college's 2019-2020 Final Budget as required by the California Code of Regulations, Section 58191.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

CONSENT CALENDAR NO. 1.a.

TO: Board of Trustees
FROM: David Viar, Superintendent/President
PREPARED BY: Office of the Superintendent/President
SUBJECT: APPROVAL OF MINUTES – SPECIAL BOARD MEETING

The Superintendent/President recommends that the Board of Trustees approve the Special Board Meeting minutes of June 28, 2019.

GLENDALE COMMUNITY COLLEGE DISTRICT
 1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

SPECIAL BOARD OF TRUSTEES MEETING NO. 1

The special board meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Perroomian at 9:03 a.m. on Friday, June 28, 2019 in the Glendale Community College, J.W. Smith Student Center, Room SC212, located at 1500 North Verdugo Road, Glendale, California 91208.

Trustees Present:

Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Dr. Vahé Perroomian
 Ms. Ann H. Ransford
 Mr. Anthony P. Tartaglia
 Ms. Sune Aghakian ST

Administrators Present:

Dr. David Viar
 Dr. Anthony Culpepper
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board of Trustees President, Dr. Vahé Perroomian.

COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY

No comments presented.

STUDY SESSIONS

1. Fiscal Health and Sustainability

- Five Year Budget Projections

Dr. Anthony Culpepper outlined the Student-Centered Funding Formula impact simulation as it relates to GCCD presently and into the 2019-2020 fiscal year.

Dr. Culpepper highlighted GCC's fiscal outlook from a 2018-2019 forecast through a 2023-2024 projection to include apportionment allocations, Hold Harmless projections, and district-wide distribution of funding sources under the Student-Centered Focus Funding Formula (SCFF Model). In presenting the Five-Year Projections, Dr. Culpepper addressed revenue projections (base revenues and anticipated COLA), base augmentation, and regular growth, various raise scenarios, expenditures projections, and the compliance surplus/deficit projections.

- Collecting Tuition and Fees Receivable

During an outline regarding collecting tuition and fees receivable, Dr. Culpepper explained the current Administrative Regulations (AR 5032) and Board Policy (BP 5035) related to payment procedures and withholding student records due to failure to resolve financial obligations with the College. He also provided details to the Board on unpaid student account receivables, student receivables write-offs, and consideration in utilizing a collection agency to help collect the receivables.

Also presented was information on cash flow issues and potential use of Tax and Revenue Anticipation Notes (TRAN) issuance should there be a need if cash flow was insufficient to cover expenses.

Fiscal Health and Sustainability - continued

- Contracting Out Food Services

Dr. Culpepper provided information to the Board on food services at Glendale Community College District over the past 10 years. The Board discussed issues in relation to food services and considerations going forward.

2. Student-Centered Funding Formula and Impact on GCC

Dr. Michael Ritterbrown and Dr. Paul Schlossman presented current trends in base allocation, supplemental allocation, and student success allocation as it relates to the Student-Centered Funding Formula. Discussion regarding student access, outreach services, admissions and records access, the GCC Promise and financial aid were outlined. Student success support measures were presented. The Board inquired about reaching out to area (and beyond local) high schools, online course development and continuing to promote dual/concurrent enrollment.

3. Collaboration with Glendale Unified School District

Dr. Viar emphasized how GCCD will continue its collaboration with the Glendale Unified School District by building relations with new Superintendent Vivian Ekchian and increasing communications with high school campus principals and counselors.

RECESS

At 12:03 p.m., Dr. Perroomian announced a recess. The Board of Trustees reconvened at 12:17 p.m.

4. Board Evaluation

Dr. Viar provided insight regarding the Board focus areas and felt the Board and Superintendent/President collaborated well and were working towards a common goal for the betterment of the college district, students and community as a whole. Board members suggested striving to broaden outreach efforts within the community for greater support for the college.

5. Board and Superintendent/President Focus Areas for 2019-2020

Board of Trustees

The Board reviewed the 2018-2019 Board Focus Areas and Outcome Measures. Board members discussed some changes and additions to the focus areas.

Superintendent/President

The Board discussed the Superintendent/President's potential focus areas for 2019-20. It was agreed the major areas of student success outcomes, the new state funding formula, leadership development, faculty/management/staff diversity, increased relations with Glendale Unified School District, and area high school principal/counselor connections, and oversight of GCCD facilities development were appropriate.

It was agreed the suggestions made for the Board and Superintendent/President focus areas would be presented at the August 20th board meeting for action.

6. Board Policies
Chapter 6: Business and Fiscal Affairs

The Board considered Chapter 6 Board Policies and recommendations of the Superintendent/President and agreed with the suggestions made based on the board criteria for review of policies. Of the 27 policies in Chapter 6, 19 required no change (BP6100, BP6120, BP6150, BP6250, BP6301, BP6307, BP6310, BP6320, BP6330, BP6340, BP6400, BP6500, BP6520, BP6540, BP6560, BP6620, BP6700, BP6750, and BP6900), and 8 required additional review in the college governance process (BP6200, BP6300, BP6305, BP6307, BP6535, BP6600, BP6740, and BP6800).

ADJOURNMENT

Dr. Perroomian adjourned the meeting at 2:25 p.m.

Dr. Vahé Perroomian, President

Ms. Yvette Davis, Clerk

Board of Trustees Special Meeting, June 28, 2019
Minutes recorded by Debra Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.
Minutes approved at the Regular Board of Trustees Meeting, August 20, 2019.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

CONSENT CALENDAR NO. 1.b.

TO: Board of Trustees
FROM: David Viar, Superintendent/President
PREPARED BY: Office of the Superintendent/President
SUBJECT: APPROVAL OF MINUTES – REGULAR BOARD MEETING

The Superintendent/President recommends that the Board of Trustees approve the Regular Board Meeting minutes of July 16, 2019.

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 2

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Peroomian at 5:01 p.m. on Tuesday, July 16, 2019 in Kreider Hall of the San Rafael Building.

Trustees Present:

Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Dr. Vahé Peroomian
 Mr. Anthony P. Tartaglia
 Ms. Sune Aghakian ST

Administrators Present:

Dr. David Viar
 Dr. Anthony Culpepper
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman

Representatives Present:

Academic Senate: Ms. Piper Rooney
 CSEA: Mr. Narbeh Nazari
 Guild: Mr. Roger Bowerman

Absent:

Ms. Ann H. Ransford

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Claudia Chacon who is a Graphic Design major in her second year at Glendale Community College beginning in Fall 2019. She is currently a Student Ambassador working in the Welcome Center (SOS) and is also a member in the Voices Club. In the future, Ms. Chacon plans to create a small business promoting her art and clothing brand.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update
2. Measure G and GC Funds Balances and Schedule Update
3. Guided Pathways Update
4. 2019-2020 Draft Budget Update

Informational Report Nos. 1 through 4 were duly noted.

UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS – ACTION

1. Human Resources – Board Policy 7123: Recruitment and Selection

It was moved (Mr. Tartaglia) and seconded (Ms. Davis) to approve Board Policy 7123.

The motion passed unanimously.

FIRST READING REPORTS – FIRST OF TWO READINGS - NO ACTION

1. Administrative Services – Board Policy 3430: Prohibition of Harassment
2. Student Services – Board Policy 5500: Standards of Student Conduct
3. Student Services – Board Policy 5510: Off Campus Student Organizations

First Reading Report Nos. 1 - 3 were duly noted.

CONSENT CALENDAR – ACTION

1. Approval of Minutes – Regular Board Meeting of June 18, 2019
2. Warrants – District Funds June 1, 2019 through June 30, 2019
3. Contract Listing and Purchase Order Listing – June 1, 2019 through June 30, 2019
4. Personnel Report No. 1 - Academic Personnel Report
5. Personnel Report No. 1 - Classified Personnel Report
6. Personnel Report No. 1 - Student Worker Report

It was moved (Dr. Hacopian) and seconded (Ms. Aghakian) to approve Consent Calendar item Nos. 1 through 6.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Facilities Master Plan - 2019 Update

It was moved (Ms. Aghakian) and seconded (Dr. Hacopian) to adopt the Facilities Master Plan - 2019 Update.

The motion passed unanimously.

2. Tentative Agreements between the District and California School Employees Association (CSEA) Glendale College Chapter 76

It was moved (Ms. Davis) and seconded (Mr. Tartaglia) to approve the tentative agreements between the District and CSEA Glendale College Chapter 76.

The motion passed unanimously.

3. Ratification to Extent the Employment Agreement and Terms of Contract for the Superintendent/President

It was moved (Ms. Aghakian) and seconded (Dr. Hacopian) to ratify the extension of the Contract of Employment of Superintendent/President David Viar to June 30, 2022 and to ratify the terms of the contract.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION - continued

- 4. Memorandum of Understanding with Glendale Unified School District for Shared Costs for Stengel Field Improvements

It was moved (Mr. Tartaglia) and seconded (Ms. Aghakian) to approve the Memorandum of Understanding with Glendale Unified School District for the Stengel Field Improvements.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

Board considered Garfield campus identification.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

No comments presented.

ADJOURNMENT

Dr. Peroomian adjourned the meeting at 5:44 p.m.

Dr. Vahé Peroomian, President

Ms. Yvette Vartanian Davis, Clerk

Board of Trustees Regular Meeting, July 16, 2019
Minutes recorded by Debra Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees
Minutes approved at the Regular Board of Trustees Meeting, August 20, 2019.

GLENDALE COMMUNITY COLLEGE DISTRICT
 August 20, 2019
 CONSENT CALENDAR NO. 2
 FINANCE REPORT

TO: Board of Trustees
 SUBMITTED BY: David Viar, Superintendent/President
 REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services
 PREPARED BY: Angineh Baghoomian, District Accountant
 SUBJECT: WARRANTS - DISTRICT FUNDS
 JULY 01, 2019 THROUGH JULY 31, 2019

It is recommended that "A" form (Payroll Warrants) as shown below totaling:	\$ 7,882,277.75
and "B" form (Other Than Payroll Warrants) NO 747099 through 751788:	<u>7,039,454.61</u>
be approved.	<u>\$ 14,921,732.36</u>

REGISTER NUMBER		WARRANT NUMBER		DESCRIPTION	AMOUNT
C1L	N	6254429	--- 6254430	Classified Hourly	\$ 77,081.10
		2747782	--- 2747813	Classified Hourly	-
C1L	C	6254321	--- 6254428	Certificated Monthly	4,071,859.87
		2747096	--- 2747781	Certificated Monthly	-
179	C	6255850	--- 6255873	Certificated Monthly	81,291.56
179	N	6255874	--- 6255898	Classified Monthly	70,271.00
		2697503	--- 2697503	Classified Monthly	-
V2B	N	2755057	--- 2755076	Classified Hourly	27,315.84
V2B	C	6255091	--- 6255118	Certificated Hourly	807,154.01
		2754755	--- 2755056	Certificated Hourly	-
182	N	6259795	--- 6259796	Classified Hourly	3,559.28
183	C	6260336	--- 6260340	Certificated Hourly	10,320.17
184	C	6266451	--- 6266451	Certificated Hourly	11,784.96
		2801468	--- 2801468	Certificated Hourly	-
184	N	6266452	--- 6266455	Classified Monthly	10,847.54
C3L	N	6273125	--- 6273607	Classified Hourly	328,115.86
		2818325	--- 2818424	Classified Hourly	-
C3L	C	2818319	--- 2818324	Certificated Hourly	13,514.11
E4X	N	6262627	--- 6262654	Classified Monthly	1,992,052.52
		2794267	--- 2794589	Classified Monthly	-
193	N	6277049	--- 6277052	Classified Monthly	28,990.27
193	C	6277048	--- 6277048	Certificated Monthly	500.25
		2819145	--- 2819145	Certificated Monthly	-
198	C	6278622	--- 6278622	Certificated Monthly	2,095.07
199	N	6279364	--- 6279578	Classified Monthly	292,347.47
199	C	6279345	--- 6279363	Certificated Monthly	37,516.80
204	N	6285800	--- 6285800	Classified Monthly	15,660.07
		2838261	--- 2838262	Classified Monthly	-
					<u>\$ 7,882,277.75</u>

Expired warrant(s) to be reissued:

12/13/18	24982135	Klara Malintsyan	\$ 2,196.50
01/10/19	25019559	Serli Beigikhaniy	\$ 860.00
01/17/19	25035624	Serli Beigikhaniy	\$ 15.00

Summary of Commercial Warrants

	Amount	Count
GENERAL FUND - UNRESTRICTED	3,259,968.82	291
GENERAL FUND - RESTRICTED	748,478.79	261
STUDENT FINANCIAL AID	1,471,648.23	4
CAPITAL CONSTRUCTION	0.00	0
SELF INSURANCE	53,746.26	6
CAFETERIA	18,532.74	27
PROFESSIONAL DEVELOPMENT CENTER	87,018.61	51
GO BOND SERIES B & C	906.50	1
MEASURE GC-GO BOND, SERIES A	1,255,026.69	81
PAYROLL CLEARING	144,127.97	25

\$7,039,454.61	747
-----------------------	------------

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 GENERAL FUND - UNRESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3109	S.T.R.S. DISTRICT CONTRIBUTION	1	865.24
3209	P.E.R.S. DISTRICT CONTRIBUTION	1	195,208.00
3790	RETIREE EMPLOYEE BENEFITS	6	49,526.44
4300	INSTRUCTIONAL SUPPLIES	2	263.24
4530	SUPPLIES & MATERIALS-BLDGS	6	24,324.65
4540	SUPPLIES & MATERIALS-GROUNDS	2	4,556.58
4550	SUPPLIES & MATERIALS-EQUIPMENT	5	4,064.19
4560	SUPPLIES & MATERIALS-CUSTODIAL	2	9,896.04
4590	OTHER SUPPLIES	45	49,856.43
5110	CONTRACT CONSULTANT	2	750.00
5120	CONTRACT LECTURES	1	18.19
5130	CONTRACT DOCTORS & NURSES	1	610.00
5210	MILEAGE	6	242.33
5220	TRAVEL	32	13,894.85
5221	TRAINING	1	870.00
5300	MEMBERSHIP AND DUES	12	70,318.00
5510	NATURAL GAS	2	12,153.86
5521	GLENDALE WATER/SEW/RUBBISH	1	2,731.85
5522	GARFIELD E/W/S/R	1	13,196.09
5540	TELEPHONE	2	280.57
5560	TRASH DISPOSAL	2	9,927.80
5650	VENDOR REPAIRS-EQUIPMENT	7	4,033.21
5690	ALL OTHER CONTRACT SERVICES	99	827,213.93
5730	LEGAL SERVICES	4	44,647.04
5825	PRINTING AND ADVERTISING	9	18,565.92
5850	POSTAGE	6	26,194.63
5860	OPER. COST-DIST VEHICLES	2	1,303.52
5885	STUDENT TRANSPORTATION	1	865.00
5890	OTHER EXPENSE	7	1,433.35
5892	CREDIT CARD SERVICE CHARGE	2	1,407.66
6410	INSTRUCTIONAL EQUIPMENT	2	1,524.74
6420	NON-INSTRUCTIONAL EQUIPMENT	7	7,773.30
6520	LEASE PURCHASE-PERSONAL PROP.	2	513.30
9505	ACCT. PAYABLE STUDENT FEES	1	4,302.82
9523	FOUNDATION CONTRIBUTIONS	1	300.00
9530	FB-SUBS-H&W	7	1,707,627.64
9531	FB-SUBS-SUI	1	8,536.76
9552	USE TAX PAYABLE	-4	-396.27
9554	ACCOUNTS PAYABLE - ASGCC	1	39,810.00
9555	STUDENT REFUNDS	2	90,432.92
9574	VISA	1	10,325.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 GENERAL FUND - UNRESTRICTED

OBJECT CODE	OBJECT NAME
-------------	-------------

291 \$3,259,968.82

Fund: 3 GENERAL FUND - RESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4100	TEXTBOOKS	2	6,154.54
4200	OTHER BOOKS	3	743.72
4300	INSTRUCTIONAL SUPPLIES	51	127,766.83
4400	INSTRUCT. MEDIA SUPPLIES	1	503.25
4590	OTHER SUPPLIES	35	32,041.09
4710	FOOD	2	10,720.50
5110	CONTRACT CONSULTANT	53	85,120.10
5210	MILEAGE	2	272.13
5220	TRAVEL	30	19,679.98
5610	RENT & LEASES - REAL PROP	2	3,899.83
5615	RENTS & LEASE-PERSONAL PROPERT	5	22,530.27
5655	VENDOR REPAIRS-VEHICLES	1	7,747.21
5690	ALL OTHER CONTRACT SERVICES	36	76,670.38
5825	PRINTING AND ADVERTISING	4	1,086.09
5860	OPER. COST-DIST VEHICLES	2	2,232.07
5890	OTHER EXPENSE	5	985.79
6310	LIBRARY BOOKS	1	319.34
6410	INSTRUCTIONAL EQUIPMENT	11	72,527.20
6420	NON-INSTRUCTIONAL EQUIPMENT	5	8,381.37
7601	OTH. PAYMENT STUDENTS	1	4,067.36
8639	CHILD DEVELOPMENT GRANT	1	2,438.00
8871	COMMUNITY SERVICE	1	85.00
8876	BAJA FIELD STUDIES	3	366.00
9530	FB-SUBS-H&W	11	261,860.45
9531	FB-SUBS-SUI	1	1,427.98
9552	USE TAX PAYABLE	-8	-1,147.69
		261	\$748,478.79

Fund: 9 STUDENT FINANCIAL AID

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
7500	STUDENT FINANCIAL AID	4	1,471,648.23
		4	\$1,471,648.23

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 15 CAPITAL CONSTRUCTION

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
6230	CONSTRUCTION MANAGEMENT	0	0.00
		0	\$0.00

Fund: 18 SELF INSURANCE

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3409	H & W, TEACHERS	4	41,732.50
3790	RETIREE EMPLOYEE BENEFITS	1	2,013.76
5690	ALL OTHER CONTRACT SERVICES	1	10,000.00
		6	\$53,746.26

Fund: 30 CAFETERIA

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4590	OTHER SUPPLIES	2	1,405.50
4710	FOOD	13	5,353.53
5650	VENDOR REPAIRS-EQUIPMENT	1	539.82
9530	FB-SUBS-H&W	10	11,182.78
9531	FB-SUBS-SUI	1	51.11
		27	\$18,532.74

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4300	INSTRUCTIONAL SUPPLIES	2	1,892.21
4590	OTHER SUPPLIES	2	272.78
5210	MILEAGE	1	3,824.52
5220	TRAVEL	1	1,135.06
5510	NATURAL GAS	1	118.21
5520	LIGHT AND POWER	2	3,666.28
5560	TRASH DISPOSAL	1	127.21
5590	MISC. HOUSEKEEPING SERVICES	3	2,474.00
5690	ALL OTHER CONTRACT SERVICES	28	58,528.90
5825	PRINTING AND ADVERTISING	1	842.06
5850	POSTAGE	1	116.00
6410	INSTRUCTIONAL EQUIPMENT	1	8,220.00
9530	FB-SUBS-H&W	6	5,763.01
9531	FB-SUBS-SUI	1	38.37
		51	\$87,018.61

Fund: 71 GO BOND SERIES B & C

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
6220	ARCHITECT AND ENGINEERING	1	906.50
		1	\$906.50

Fund: 74 MEASURE GC-GO BOND, SERIES A

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4550	SUPPLIES & MATERIALS-EQUIPMENT	2	7,106.33
5690	ALL OTHER CONTRACT SERVICES	31	418,512.03
5730	LEGAL SERVICES	2	17,768.46
5890	OTHER EXPENSE	18	257,759.43
6220	ARCHITECT AND ENGINEERING	8	215,977.61
6230	CONSTRUCTION MANAGEMENT	5	149,122.50
6240	INSPECTION AND TESTING FEES	6	57,257.00
6410	INSTRUCTIONAL EQUIPMENT	2	26,135.55
6420	NON-INSTRUCTIONAL EQUIPMENT	7	105,387.78
		81	\$1,255,026.69

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 76 PAYROLL CLEARING

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
9530	FB-SUBS-H&W	9	52,630.19
9576	VOLUNTARY CHARITABLE DEDUCTIONS	2	129.00
9577	VOLUNTARY UNION DEDUCTIONS	11	68,697.58
9579	VOLUNTARY DISABILITY/LIFE INS DED - 12	3	22,671.20
		25	\$144,127.97

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing and Purchase Order Listing**

07/01/19 - 07/31/19

REPORT DATE: 20-AUG-19

REPORT OF RECOMMENDATION

TO: THE BOARD OF TRUSTEES

SUBMITTED BY: DAVID VIAR, SUPERINTENDENT/PRESIDENT

PREPARED BY: PURCHASING OFFICE

SUBJECT: CONTRACT LISTING and PURCHASE ORDER LISTING

**IT IS RECOMMENDED THAT THE FOLLOWING CONTRACTS
ISSUED AS NEEDED TO MEET OPERATIONAL NEEDS BE
AUTHORIZED:**

Summary of Contracts

GENERAL FUND - UNRESTRICTED	3,276,032.86	452
GENERAL FUND - RESTRICTED	997,990.30	435
CAPITAL CONSTRUCTION	357,018.00	1
SELF INSURANCE	673,114.00	4
CAFETERIA	42,170.58	10
PROFESSIONAL DEVELOPMENT CENTER	512,933.39	39
MEASURE GC-GO BOND, SERIES A	4,497,272.34	97

Grand Total:

\$10,356,531.47	1038
------------------------	-------------

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-PERSONAL SERVICE			
74562	ERIN CALDERONE	Kinesiology Div Retreat Rancho Mirage July 12-14 2019	200.00
CONTRACT-RENT/LEASE			
75087	MAIL FINANCE INC	Lease - Mail Machine	9,650.36
CONTRACT-SERVICE			
73742	ORACLE AMERICA INC	Oracle Support WebCenter Imaging May 2019 - May 2020 Per Support Service Number 6315079	19,315.22
73903	ORACLE AMERICA INC	Oracle Support EBS and PeopleSoft Campus Solutions May 2019 - May 2020 Per Support Service Number 2595939	679,814.40
74682	DIRECT MAIL SOURCE INC	Mailing Services - Bulk Mail	10,000.00
74856	SPECTRUM BUSINESS	Blanket for Digital Receivers - ITS Fiscal Year 2020	1,200.00
74873	COMPUTERLAND - SILICON VALLEY	Adobe FCCC ETLA	49,407.00
74953	PPC	Replacement of Oval Cup Sink in Fume Hood Per Proposal	2,893.00
74961	GS1 GROUP INC	Security Services - Garfield FY 2020	99,200.00
74976	JOHNSON CONTROLS	Annual Maintenance and Monitoring Contract	137,347.07
74986	ACCO BRANDS USA LLC	Equipment Maintenance Agreement 16DB SEDK Binder SN DB07413 FY 2020	510.57
74987	ACCO BRANDS USA LLC	Electric Punch 111 PM Contract 10001080 Maintenance Agreement Serial No DD03520 FY 2020	1,277.47
74989	MARK ANDY PRINT PRODUCTS	Model CHEH 3A Spindle Paper Drill Parts and Labor SN 74865 8/1/19-7/31/20 Acct JB32600000	1,140.00
75022	ADVANTUM INNOVATIVE TECHNOLOGIES INC	Fin Aid Assistance Two Months Onsite Support Per SOW Not to Exceed	200,000.00
75120	CITY OF GLENDALE	Wireless Communication Contract Renewal 070119 - 063020	8,100.00
75145	U S BANK	Lease Purchase Payment Copiers Duplicating Center	60,000.00
DEFAULT-DEFAULT			
74598	JOHNSTONE SUPPLY	Facilities Blanket FY 2019-20 Authorized : Patrick Shahnazarian and Paul Venhuizen	2,500.00
74598	JOHNSTONE SUPPLY	Facilities Blanket FY 2019-20 Authorized Signatures: Paul VenhuizenMike Nevieus, Patrick Shahnazarian.	2,500.00
74620	ANDERSEN'S PET SHOP	Facilities Blanket for Pet Store FY 2019-20 Authorized : Patrick Shahnazarian	300.00
74752	ANDY'S TRANSFER & STORAGE	Andy's Moving Boxes	251.21
74791	SAMUEL FRENCH INCORPORATED	Blanket Theatre for Rents and Royalties FY 19/20 Authorized: Hirschhorn, Randel and Farr	500.00
74792	DRAMATIC PUBLISHING	Blanket Theatre Rents and Royalties FY 19/20 Authorized: Hirschhorn, Randel and Farr	1,103.94
75003	HUNTINGTON HARDWARE CO INC	Blanket PO for Fiscal Year 2020	30,000.00
75009	ARCO BUSINESS SOLUTIONS	College Gas Charges Fiscal Year 2020	45,000.00
75212	ANDY'S TRANSFER & STORAGE	Andy's Moving Boxes	130.48

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
EQUIPMENT-FACILITIES			
74592	DO IT CENTER	Facilities Blanket PO for Supplies FY 2018-19 Authorized Personnel: Patrick Shahnazarian, Mike Nevius, Patrick Paul Venhuizen	500.00
74610	RSD	Facilities Blanket PO for Supplies FY 2019-20 Authorized Personnel Paul Venhuizen, Patrick Shahnazarian	6,000.00
EQUIPMENT-INSTRUCTIONAL			
74735	ALLIED SCORING TABLES INC	Freestanding Scoring Table Per Order 3240	5,068.75
74735	ALLIED SCORING TABLES INC	Sales Tax	519.55
74936	BKM OFFICE ENVIRONMENTS INC	Sofa Leg Repair Package Per Quote 35451	69.46
75183	GL PIANOS	Pearl River Grand Piano and Delivery Per Proposal	2,999.20
EQUIPMENT-OFFICE			
74787	CDW-G	Replacement Battery Cartridges Qty 10 Per Quote KSPC591	1,596.75
74801	WELLS FARGO	Xerox WorkCentre 5335 60 Month All- Inclusive Copy + Program (July 2019 - June 2020)	4,000.00
75129	WELLS FARGO	Xerox WorkCentre 5335 60 Month All- Inclusive Copy + Program (July 2019 - June 2020)	5,000.00
EQUIPMENT-POLICE			
74714	MOTOROLA SOLUTIONS INC	Annual Maintenance - Radio and Equipment	15,484.87
MAINT AGREEMENT-COPIER			
74813	CANON SOLUTIONS AMERICA INC	Garfield Campus IR5050 DZA12998 Canon Copier Mainenance Service Contract Renewal Vlaid 7/1/19- 6/30/20	1,460.66
75163	MRC SMART TECHNOLOGY SOLUTIONS	Social Sceinces Copier SN 9HB349972 Maintenance Agreement 3/26/19-3/25/20	396.90
75197	MRC SMART TECHNOLOGY SOLUTIONS	Interantional Students Xerox Copier Serial Number AE9569864 Maintenance Agreement for 06/23/2019-06/22/2020 period Equipment # 44444	673.83
MAINT AGREEMENT-TYPEWRITER			
74742	ACE BUSINESS MACHINES INC	Annual Service Agreement Duplo Paper Folder FY 20	510.00
MEMBERSHIPS-MEMBERSHIPS			
74423	CSSO	Membership Dues FY19/20 Student Services Inv 1257	300.00
74601	GLENDALE CHAMBER OF COMMERCE	Membership Dues FY 2020 Superintendent President	362.00
74602	ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES	Membership Dues Fiscal Year 2020 Superintendent/President	34,622.00
74681	CALIFORNIA ORGANIZATION OF ASSOCIATE DEGREE NURSING PROGRAM-SOUTH	COADN Membership Dues 070119 - 063020 Inv 1003	100.00
74690	IIE INSTITUTE OF INTERNATIONAL	Membership Dues 2020 International Students	375.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
MEMBERSHIPS-MEMBERSHIPS			
	EDUCATION		
74691	NAFSA ASSOCIATION OF INTERNATIONAL EDUCATORS	Membership Dues 2020 International Students	2,754.00
74716	CCCAA	Membership Dues 19/20 Student Affairs	11,050.00
74717	CCLC	Membership Dues 19/20 Superintendent/President	2,000.00
74824	WESTERN STATE CONFERENCE	Membership Dues FY 19/20 Student Affairs	5,200.00
74852	ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES	Membership Dues July 1 2019 to June 30 2020 Superintendent/Presidents Office Inv 52654	7,445.00
74896	CCLC	Board Docs Pro Plus Fiscal Year 19/20 Inv 11630	17,500.00
74906	SOUTHERN CALIFORNIA FOOTBALL ASSN	Membership Dues 19/20 Student Affairs	2,400.00
74990	EDUCAUSE	Membership Dues Fiscal Year 2020	3,710.00
75030	ANTHONY CULPEPPER	Reimburse Membership for Institute of Management Accountants 19/20 FY	260.00
75088	CCLC	Membership Dues 2020 Superintendent/President	25,238.00
75094	BURBANK CHAMBER OF COMMERCE	Membership Dues Term 090519-090420 Inv 35789 Acct 24921	226.00
OTHER SERVICES-OTHER SERVICE			
72253	MICHAEL DULAY	Reimburse for Division Meeting Supplies	0.00
74600	EMCOR SERVICES	CS Room 202 Work Order 1218726	1,175.00
74603	FOUNDATION FOR CALIFORNIA COMM COLLEGES	FUSION - Annual License Fee FY 2020	16,332.00
74606	EDUCAUSE	Annual Fee for Domain Name glendale.edu	77.00
74607	MIRACLE ART SERVICES	Garfield Countertops Per Proposal	5,400.00
74612	TENNANT SALES AND SERVICE COMPANY	Facilities Blanket Gardeners' Sweeper Maintenance FY 2019-20 Authorized Authorized : Bill Easley and Patrick Shahnazarian,Victor Torres	3,000.00
74619	AA1 GRAPHICS & SIGNS INC	Facilities Blanket FY 2018-19 Authorized Personndel: Mike Nevious, Patrick Shahnazarian	1,000.00
74633	CALSTRS PENSION 2 PLAN	To Pay Excess Sick Leave	865.24
74657	BRITEWORKS INC	CDC and Life Skills Per Quote 03619A	60,000.00
74661	CORNERSTONE CONSTRUCTION SOLUTIONS INC	AD 115 Conference Room Per Estimate 25	14,973.00
74662	CLARK COMPANY	Flooring SF 104-105	10,080.00
74668	CHEMSEARCH	Professional Water Treatment Program \$4,048.33 per Month Fiscal Year 2020	48,580.01
74683	CLARK COMPANY	Flooring SG 216	4,960.00
74687	EXTERMINATOR EXTRAORDINAIRE	Pest Control Services Fiscal Year 2020	36,720.00
74689	ACCU-LINE STRIPING	Striping and Signage Per Bid 061819	1,295.74
74692	HBEB INC	HS1st Floor - Paint	6,750.00
74693	OTIS ELEVATOR COMPANY	Garfield Elevators 2020	6,876.72
74694	VISCO	Maintenance for the Electronic Sign at Corner of Mountain & Verdugo FY 2020	3,240.00
74695	FPS	Fire Systems Preventive Maintenance	2,294.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
		Agreement	
74696	WEST SANITATION SERVICES INC	13 services per year 302 AeroWest Drip Wise Fan Units	24,571.30
74702	HYATT PLACE	Student Services Retreat July 17-18, 2019	8,476.51
74709	SOUTHLAND DISPOSAL COMPANY	Trash Disposal Services FY 2020 Account 114975, 111661, 111650, 111647, 111636, 129740, 117321, 119653, 125510	90,000.00
74710	AIR CLEANING TECHNOLOGY	Air Cleaning for FY 2020	8,208.00
74712	TAMIS SYSTEMS INC	Annual Maintenance FY 2020	2,880.00
74718	SO CAL PROPERTY SERVICES	Sweeping Parking Structure using High Powered Vacuum 2 x per Week	12,300.00
74754	SOLARWINDS INC	Network Performance Monitor Renewal Fiscal Year 2020	6,417.00
74759	WON DOOR CORPORATION	Door Repair	3,500.00
74785	JOSE I RODRIGUEZ	Gardening Services	4,200.00
74788	CALPERS	Annual Unfunded Accrued Liability	195,208.00
74789	JET CARPET CLEANING AND FLOOR CARE	Clean Chairs High-Tech Center and Instructional Assistance Center Per Quote 1231	950.00
74796	FINAL TOUCH PRO	College Police Vehicles FY 19/20	3,000.00
74797	ACCU-LINE STRIPING	Blanket Parking lots Signage and Striping Services FY 19/20	5,000.00
74802	ACE BUSINESS MACHINES INC	WYSIGN Single User Complete Check Signer Software & Annual Service Contract	1,146.74
74803	VAVRINEK TRINE DAY & CO LLP	District Audit Service	85,000.00
74862	TORO'S LAWNMOWER CENTER	Grounds - Repair of Honda Roto Tiller	1,413.81
74863	AMERICAN FINGERPRINTING LIVESCAN	Blanket PO for Fingerprinting 2020	5,000.00
74864	EXXONMOBIL	District Gas Card	10,000.00
74867	BRINKS INCORPORATED	Armored Services	3,150.00
74869	JOBELEPHANT.COM INC	Job Ads Incoices 2339132=\$435, #2341427=\$315, #2341372=\$2,166	2,916.00
74898	GLENDALE COLLEGE FOUNDATION	Reimbursement for Annual Subscription District Portion	4,000.00
74899	TOLLY LANDSCAPE INCORPORATED	Facilities Blanket - Garfield Landscape Services FY 2020	22,200.00
74900	WON DOOR CORPORATION	Fire Door Guards FY 2020	3,360.00
74934	GLENDALE FENCE CO	Fence Installation for Parking Garage Quote 20190711C	6,495.00
74940	JOBELEPHANT.COM INC	Advertising Inv 2343354 , 2343930, 2345683, 2343937	3,542.00
74952	BUSINESS CARD	Student Services Retreat July 17-18, 2019	510.00
74954	HBEB INC	SG Rooms Per Proposal 6045	8,750.00
74992	CORNERSTONE CONSTRUCTION SOLUTIONS INC	AD 115 Conference Room Electrical Per Estimate 26	14,916.00
74993	CHEMSEARCH	Closed Loop Treatment	9,066.00
74995	HANDS ON PAINTING INC	Prep and paint - Handrails and Doors at Life Skills	860.00
75001	SOUTHLAND FIRE PROTECTION CO	Fire Systems Service Per Proposal Fiscal Year 2020	10,700.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

07/01/19 - 07/31/19

August 20, 2019

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
75004	KONE INC	Elevator Service Proposal	35,000.00
75005	L & J SERVICES INC	Change Filters Campus Wide	45,000.00
75007	EMERGENCY RESPONSE	PO for Emergencies FY 2020	5,000.00
75008	A-Z GOLF CART SPECIALISTS INC	Cart Repairs Per Service Agreement	30,000.00
75010	ASAP DOOR	Key and Door Services \$75/hour Fiscal Year 2020	40,000.00
75011	ROSENDIN ELECTRIC	Work Orders Fiscal Year 2020	200,000.00
75012	TELETRAC INC	Vehicle Tracking Tracking Service	455.81
75013	NORTH STATE ENVIRONMENTAL	Hazardous Waste Services Fiscal Year 2020	60,000.00
75014	THYSSENKRUPP ELEVATOR	Maintenance Service for 20 Elevators incl. 2 Chairlifts Fiscal Year 2020	50,000.00
75015	EMCOR SERVICES	Emcor - all Work Orders FY 2020	10,725.00
75016	H L MOE CO INC	Blanket for Work Orders 2020	10,000.00
75042	SPARKLING LAUNDRY SERVICES	Confirming PO Sparkling Laundry Invoice # 6517 Dated 7/16/19	95.75
75067	PAPER RECYCLING AND SHREDDING SPECIALISTS	On site Shredding 071219 Inv 434353	346.50
75086	DEWEY PEST CONTROL	Blanket FY 2020 Monthly Service Main Campus	2,000.00
75090	HBEB INC	Work Orders \$40/Hr FY 2020	60,000.00
75091	CHABOT-LAS POSITAS COMMUNITY COLLEGE	Diversity Summit Chabot-Las Positas Community College District 2/8/2019 attendance fee Val Dantzer and Donna Dimond	250.00
75093	JOSEPH W COCREHAM	Reimbursement Facilities Candidate Interview Travel 060219 - 060419	773.82
75117	VERIZON WIRELESS	Wireless Connection at Baseball Field	1,000.00
75118	VERIZON WIRELESS	Wireless Connection Campus Police	500.00
75121	RISE VISION	Digital Signage Software Subscription	199.00
75143	ROCK'S TREE AND HILLSIDE SERVICE INC	Clean area along Mountain St. from Tennis Court entrance to Verdugo Sign Per Quote 4271	3,850.00
75156	LONG BEACH COMMUNITY COLLEGE DISTRICT	Registration Investigator Training Title IX for Victoria Simmons 081519 Order# 986063667	500.00
75174	ROCK'S TREE AND HILLSIDE SERVICE INC	Trim and remove trees at Main Campus Per Proposal 4270	8,850.00
75186	REDROCK SECURITY & CABLING SOLUTIONS INC	Vanderbilt 3 Day Basic Administrator End User Software Training Per Quote	1,510.01
75187	HANDS ON PAINTING INC	Prep and Paint and Stucco Frame Scoreboard Storage Area Per Estimate 20643	3,200.00
75195	JOBELEPHANT.COM INC	Advertisement Library Technician II (#23498887) Inv 2349887	725.00
75198	HOOVER ZARIANI	Reimbursement supplies SPARK Peer Mentoring 72519	78.27
75199	ROCK'S TREE AND HILLSIDE SERVICE INC	Trimming Tree Palms at Garfield - Safety Issue	3,470.00
75221	THOMAS PARTITIONS AND SPEC INC	Urinal screens Men's Restroom AD First Floor	1,469.36
75222	GARDEN VIEW NURSERY	Delivery Charge	99.00
75222	GARDEN VIEW NURSERY	Sales Tax	63.66
75222	GARDEN VIEW NURSERY	Verbena Rigida Plant	239.70

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
75222	GARDEN VIEW NURSERY	King Palm Trunk Plant	430.40
75223	HOHBACH-LEWIN INC	Structural Assessment of Clock Tower Per Proposal	2,500.00
POSTAGE-POSTAGE			
74741	FEDERAL EXPRESS CORP	College Mailings Fiscal Year 2020	6,000.00
75023	UNITED STATES POSTAL SERVICE	Permit 1 Account	25,000.00
PRINTING-MISC			
74822	PRINTEFEX	Invoice No 70383 MCEC 3 Fold Brocures	543.53
75122	PRINTEFEX	Blanket Purchase Order for Business Card Printing Fiscal Year 2020	2,500.00
75188	ARC	Theatre Department Blanket PO for Printing and Advertising for the Period of 7/1/19-6/30/20 Authorized: Hirschhorn, Randel, Farr and Simon	1,224.00
REPAIRS-BUILDING			
75089	DIVISION OF THE STATE ARCHITECT	Close Out 03-113261	750.00
REPAIRS-EQUIPMENT			
74615	UNITED REFRIGERATION INC	Facilities Blanket Repairs adn Supplies for Equipment FY 2019-20 Authorized Personnel: Paul Venhuizen, Patrick Shahnazarian	2,500.00
REPAIRS-VEHICLE			
74613	THRIFTY AUTO SERVICE	Facilities Vehicle Repairs for Fy 19-20 Authorized : Jose Hernandez and Patrick Shahnazarian	9,000.00
SOFTWARE-MULTI USER			
75146	SMARTDRAW SOFTWARE LLC	Maintenance and Support	349.75
SUBSCRIPTIONS-SUBSCRIPTION SERVICES			
74575	LOS ANGELES TIMES	Subscription digital plan 070819 - 090219	122.96
75184	AMERICAN ACCOUNTING ASSOCIATION	Membership and Online Journal Access	170.00
SUPPLIES-CLEANING			
74550	WAXIE SANITARY SUPPLY	Custodial Supllies FY 19/20	180,000.00
SUPPLIES-INSTRUCTIONAL			
74651	BRP US INC	Part 770389 Power Post Red	10.89
74651	BRP US INC	Part 385407 Battery Terminal Kit	31.56
74651	BRP US INC	Part 584381 Cable Assembly	41.05
74651	BRP US INC	Sales Tax 10.25%	12.91
74651	BRP US INC	Part 770388 Power Post Black	10.89
74651	BRP US INC	Part 504301 Cable Boot	18.24
74815	SCANTRON CORPORATION	Sales Tax	13.22

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
74815	SCANTRON CORPORATION	Item 9700 Item Analysis Pack of 75	56.25
74815	SCANTRON CORPORATION	Shipping Estimate	15.00
74815	SCANTRON CORPORATION	Item 882-E Answer Sheet Pack of 500	72.75
74927	ROCKLER WOODWORKING AND HARDWARE	Theatre Arts Blanket Purchase Order Valid from 7/1/19 to 6/30/20 Authorized Signature Guido Girardi	1,000.00
74928	TOOL SHACK INC	Theatre Arts Blanket Purchase Order Valid from 7/1/19 to 6/30/20 Authorized Signature Guido Girardi	1,000.00
75209	TEAM CONNECTION	Volleyball Supplies Per Quote	273.75
75209	TEAM CONNECTION	Sales Tax	38.31
SUPPLIES-OFFICE			
74589	OFFICE DEPOT	Sales Tax	292.46
74589	OFFICE DEPOT	Item 172460 Small Post It	15.96
74589	OFFICE DEPOT	Item 634000 Window Envelopes	221.60
74589	OFFICE DEPOT	Item 633888 Business Envelopes	105.10
74589	OFFICE DEPOT	Item 503222 Post It	113.95
74589	OFFICE DEPOT	Item 916544 Neon Green Avery 5971	85.00
74589	OFFICE DEPOT	Item 756769 305A CE413A	391.00
74589	OFFICE DEPOT	Item 741074 Hand Sanitizers	46.18
74589	OFFICE DEPOT	Item 568419 Shipping Tape	13.22
74589	OFFICE DEPOT	Item 1373923 Black Pens	57.60
74589	OFFICE DEPOT	Item 5288753 Sheet Protectors	25.18
74589	OFFICE DEPOT	Item 678251 Post it Note Pad	33.20
74589	OFFICE DEPOT	Item 756589 305A CE410A	274.76
74589	OFFICE DEPOT	Item 475166 Paperpro Staplers	42.98
74589	OFFICE DEPOT	Item 390980 Trodat Dater 4820	74.95
74589	OFFICE DEPOT	Item 756724 305A CE412A	391.00
74589	OFFICE DEPOT	Item 220636 Multipurpose Tape	12.79
74589	OFFICE DEPOT	Item 431954 Tape Dispensers	17.25
74589	OFFICE DEPOT	Item 1373878 Blue Pens	57.60
74589	OFFICE DEPOT	Item 7881526 Assorted Colored Folders	38.25
74589	OFFICE DEPOT	Item 756706 305A CE411A	391.00
74589	OFFICE DEPOT	Item 779338 Clear Hanging Folders	199.95
74589	OFFICE DEPOT	Item 143291 HP 83A	223.28
74589	OFFICE DEPOT	Item 1386775 Three Tier Desk Tray	16.56
74589	OFFICE DEPOT	Item 888318 Glue Sticks	5.00
74590	CERTIFIED WHOLESALE ELECTRIC	Facilities Blanket PO for Supplies Valid 7/1/19-6/30/20 Autorized : Patrick Shahnazarian	4,750.00
74590	CERTIFIED WHOLESALE ELECTRIC	Facilities Blanket PO for Supplies Valid 7/1/19-6/30/20 Autorized : Patrick Shahnazarian, Mike Nevious adn Paul Venhuizen	4,750.00
74591	CONSOLIDATED ELECTRICAL DIST	Facilities Blanket PO for Supplies Valid 7/1/19-6/30/20 Authorized Signatures Patrick Shahnazarian, Mike Nevious, PauL Venhuizen	2,000.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
74593	EWING IRRIGATION PRODUCTS	Facilities Blanket FY 2019--20 Authorized Personnel: Bill Easley, Victor Torres, Patrick Shahnazarian	5,000.00
74594	GARDEN VIEW NURSERY	Facilities Blanket FY 2019-20 Authorized Personnel: Bill Easley, Victor Torres, Patrick Shahnazarian	5,000.00
74595	GRAINGER	Facilities Blanket PO for Supplies FY 19-20 Authorized : Patrick Shahnazarian, Mike Nevius, Gustavo Rocha,Silvestre FLOres	15,000.00
74596	HOME DEPOT	Facilities Blanket PO for Supplies for FY19-20 Authorized Personnel: Mike Nevius, Paul Venhuizen, Patrick Shahnazarian, Juan Romano, Bill Easley	10,000.00
74597	HYDRAULIC INDUST PLUMBING SUPPLY	Facilities Blanket PO for Supplies for FY 19-20 Authorized : Paul Vanheuzen and Patrick Shahnazarian	27,000.00
74599	PLAZA WHOLESALE ELECTRIC INC	Facilities Blanket -Electrical Supplies FY 2019-20 Authorized Personnel Patrick Shahnazarian	2,000.00
74609	RED WING SHOE COMPANY	Facilities Employees Shoe Allowance- Total not to Exceed \$187 Per Person (Including Tax). Anything Additional and Above this Amount will be Paid by Employee	11,100.00
74611	THE SHERWIN-WILLIAMS CO	Facilities Blanket PO for Paint Supplies For Fy 19-20 Authorized : Henrik Yeghnazar , Patrick Shahnazarian	7,000.00
74614	TORO'S LAWNMOWER CENTER	Facilities Blanket PO FY 2019-20 Authorized Signatures: Bill Easley, Victor Torres, Patrick Shahnazarian	4,500.00
74616	VIRGIL'S GLENDALE HARDWARE CTR	Facilities Blanket PO for Acct No 27831 For Supplies Fy 19-20 Authorized : Mike Nevius, Patrcik Shahnazarian, PauL Van Heuzen	10,000.00
74617	WRIGHTS SUPPLY INC	Facilities Blanket PO for Supplies FY 19-20 Authorized : PauL Vanheuzen and Patrick Shahnazarian and Mike Nevius	4,000.00
74618	AMERIGAS	Facilities Blanket FY 2019-20 Account #101251385 Authorized : Paul Vanheuzen and Patrick Shahnazarian	2,000.00
74621	OFFICE DEPOT	Item 609360 Sharpie Accent Retractable High	5.03
74621	OFFICE DEPOT	Sales Tax	3.75
74621	OFFICE DEPOT	Item 264110 Bostitch Premium Heavy Duty Staples 58"	9.09
74621	OFFICE DEPOT	Item 583864 Alliance Rubber Advantage Bands 7" Pack of 12	2.49
74621	OFFICE DEPOT	Item 546871 Pendaflex File Folders Letter size	13.03
74622	CHATSWORTH GLOVES INC	Sales Tax	166.46
74622	CHATSWORTH GLOVES INC	Item BLK50015 Large Skintx Black Nitrile 4 MIL Powder Free Exam Gloves Latex Free	812.00
74622	CHATSWORTH GLOVES INC	Item BLK50020 XLarge Skintx Black Nitrile 4 MIL Powder Free Exam Gloves Latex Free	812.00
74623	HUNTINGTON PARK RUBBER STAMP CO	Shipping	9.30
74623	HUNTINGTON PARK RUBBER STAMP CO	Sales Tax	1.60

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
74623	HUNTINGTON PARK RUBBER STAMP CO	Name PLate for DR.SIMMONS (2x12" Bronze with black Lettering for new Human Resource Vice President)	15.60
74625	GEORGE PATTON ASSOCIATES INC	Estimated Sales Tax	28.08
74625	GEORGE PATTON ASSOCIATES INC	Item SLDEB1824 18 x 24 Poster Stand For Floor	273.98
74626	SYNCHRONY BANK/AMAZON	Item B007Z92RZ0 Scotch Removable Poster Tape, 3/4 x 150 Inches	12.51
74626	SYNCHRONY BANK/AMAZON	Sales Tax	1.84
74626	SYNCHRONY BANK/AMAZON	Item B071YVJ1XW Command Poster Strips, 136 Strips	17.96
74676	OFFICE DEPOT	Item 574635 Preprinted Tab Dividers	8.72
74676	OFFICE DEPOT	Item 325503 Quality Park Envelope Moistener	8.32
74676	OFFICE DEPOT	Item 634313 Steno Book	3.15
74676	OFFICE DEPOT	Item 620007 Nestle Bottled Water	9.10
74676	OFFICE DEPOT	Item 305466 Writing Pads	9.70
74676	OFFICE DEPOT	Sales Tax	5.61
74676	OFFICE DEPOT	Item 826876 White Outs	11.62
74676	OFFICE DEPOT	Item 582716 Avery Peel Return Address Labels	11.06
74676	OFFICE DEPOT	Item 221720 Office Depot Brand Paper Clips No 1	2.31
74744	OFFICE DEPOT	Office Supplies Superintendent/Presidents Office	475.70
74744	OFFICE DEPOT	Tax	48.52
74808	OFFICE DEPOT	Item 218412 Cartridge Tape	18.58
74808	OFFICE DEPOT	602793 Logitech R800 Professional Presenter	127.18
74808	OFFICE DEPOT	532866 Panel Wall Clips	32.98
74808	OFFICE DEPOT	305466 Office Depot Perforated Writing Pads	4.85
74808	OFFICE DEPOT	Sales Tax	21.26
74808	OFFICE DEPOT	444765 Steel Cubicle Hooks	11.58
74810	OFFICE DEPOT	Sales Tax	20.99
74810	OFFICE DEPOT	Item 1386775 Mesh organizer	16.56
74810	OFFICE DEPOT	Item 459155 Magnetic Folder Hanger	130.95
74810	OFFICE DEPOT	Item 434205 Green Works	41.70
74810	OFFICE DEPOT	Item 427111 Stapler Remover	14.60
74814	OFFICE DEPOT	Item 810838 File Folders Box of 100	59.15
74814	OFFICE DEPOT	Item 303334 Cross-Cut Shredder	135.70
74814	OFFICE DEPOT	Sales Tax	28.34
74814	OFFICE DEPOT	Item 274402 Horizontal Sign Holder	8.75
74814	OFFICE DEPOT	Item 9023061 Ativa USB Hub	9.99
74814	OFFICE DEPOT	Item 621122 Sheet Protectors Pack of 25	32.36
74814	OFFICE DEPOT	Item 934767 Avery Labels File Folder Pack of 750	11.35
74814	OFFICE DEPOT	Item 274457 Vertical Sign Holder	4.17
74814	OFFICE DEPOT	Item 477727 Clipboards Pack of 3	1.49

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
74814	OFFICE DEPOT	Item 345637 Xerox Blue Ream	4.22
74814	OFFICE DEPOT	Item 470229 Avery A-Z Tab Dividers	9.32
74818	GALLS/QUARTERMASTER LLC	Dispatcher Alex Gonzales Blanket PO for Uniforms Valid 7/1/19-6/30/20	750.00
74820	TOM'S UNIFORMS	Cadet Uniforms Blanket PO Valid 7/1/19-6/30/20	2,500.00
74821	EMBROIDME	Cadet Uniforms Blanket PO Valid 7/1/19-6/30/20	1,000.00
74823	OFFICE DEPOT	Item 203349 Fine Point Markers	6.76
74823	OFFICE DEPOT	Item 6994757 Monthly Calendar July 19 to June 2020	19.99
74823	OFFICE DEPOT	Item 839935 Stapler	12.58
74823	OFFICE DEPOT	Item 268571 Low Oder Markers	6.96
74823	OFFICE DEPOT	Item 259251 Chisel Tip Black	9.06
74823	OFFICE DEPOT	Item 732987 Posted Notes	17.84
74823	OFFICE DEPOT	SalesTax	13.33
74823	OFFICE DEPOT	Item 350960 Assorted Gel Pens	16.13
74823	OFFICE DEPOT	Item 839935 Black Gray Stapler	12.58
74823	OFFICE DEPOT	Item 553778 Medium Point Pens	12.72
74823	OFFICE DEPOT	Item 452913 Invisible Tapes	15.45
74847	SYNCHRONY BANK/AMAZON	Rand Mcnally World Map	18.90
74847	SYNCHRONY BANK/AMAZON	Command Refill Strips (17022-ES)	5.96
74851	DEBRA KALLAS	Reimbursement Supplies Board Meeting July 2019	184.73
74871	BATTERY SYSTEMS INC	Duracell Procell D Battery	1,224.00
74871	BATTERY SYSTEMS INC	Sales Tax	125.46
74912	OFFICE DEPOT	Item 24996621 Cleaning Dusters	14.75
74912	OFFICE DEPOT	Item 112664 Laser Multipurpose Labels	16.45
74912	OFFICE DEPOT	Item 10018241 Dry-Erase Soft-Pile Eraser	33.88
74912	OFFICE DEPOT	Item 149452 Disinfecting Wipes	14.58
74912	OFFICE DEPOT	Item 20022994 Black Chisel Tip Dry Erase Markers	117.78
74912	OFFICE DEPOT	Item 20837301 Self-Adhesive Reinforcement Labels	5.94
74912	OFFICE DEPOT	Estimated tax	62.00
74912	OFFICE DEPOT	Item 20023001 Green Chisel Tip Dry Erase Markers	135.90
74912	OFFICE DEPOT	Item 24992732 Black Security Counter Pen Refill	2.34
74912	OFFICE DEPOT	Item 25162804 Calculator Print Rolls	11.06
74912	OFFICE DEPOT	Item 10010711 Black Electric Pencil Sharpener	12.75
74912	OFFICE DEPOT	Item 20022985 Red Chisel Tip Dry Erase Markers	129.35
74912	OFFICE DEPOT	Item 24639189 Clean Seal Security Envelopes	18.02
74912	OFFICE DEPOT	Item 427866 Goo GoneSpray	20.98
74912	OFFICE DEPOT	Item 21571568 Heavy-Duty Shipping Tape	26.44
74912	OFFICE DEPOT	Item 25153235 Laminating Pouches	3.40

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
74912	OFFICE DEPOT	Item 24639937 Window Envelopes	44.32
74929	SYNCHRONY BANK/AMAZON	ASIN B01KWY703I Wall USB Travel Charger Cube	139.90
74929	SYNCHRONY BANK/AMAZON	ASIN B001PMGBY6 Removable Tape	12.72
74929	SYNCHRONY BANK/AMAZON	ASIN B001LDKAVE Tombow Mono Hybrid Correction Tape 10-Pack	12.48
74929	SYNCHRONY BANK/AMAZON	ASIN B019F9JMTG Black Reusable Fastening Cable Ties	35.97
74929	SYNCHRONY BANK/AMAZON	ASIN B0756KZMMD Dark Grey Nylon Braided USB A to Lightning Compatible Cable 10 pack	63.89
74929	SYNCHRONY BANK/AMAZON	ASIN B00006IBQF Red Micropore Stamp Pad	15.54
74931	DEMCO INC	Product W16824060 Blue Color-coded Paper Tape	5.16
74931	DEMCO INC	Product W16822080 Light Green Color-coded Paper Tape	5.74
74931	DEMCO INC	Product W12274150 Book Jacket Covers on Rolls 9 inch	151.89
74931	DEMCO INC	Product W16783220 Self Seal Bubble Cushioned Mailers #5	12.60
74931	DEMCO INC	Product W13302660 Metal Label Peeler	6.76
74931	DEMCO INC	Product W16783200 Self Seal Bubble Cushioned Mailers #2	10.60
74931	DEMCO INC	Product W12274250 Book Jacket Covers on Rolls 12 inch	55.55
74931	DEMCO INC	Product W16824010 Yellow Color-coded Paper Tape	5.16
74931	DEMCO INC	Product W14255700 Base Tan Plastic Princeton Files	25.40
74931	DEMCO INC	Quote No W919201300 Customer ID No 810798124 Contract No C40701 ; Discount Code E& I Cooperative - Please apply discounts - Estimated tax	89.38
74931	DEMCO INC	Product W16783210 Self Seal Bubble Cushioned Mailers #4	11.40
74931	DEMCO INC	Product W13691120 Book Binding Knife	1.72
74931	DEMCO INC	Product W13829710 Gummed Date Due Slips 2 Column	17.86
74931	DEMCO INC	Product W16203710 Clear Economy Carton Sealing Tape	2.70
74931	DEMCO INC	Product W12274200 Book Jacket Covers on Rolls 10 inch	503.80
74931	DEMCO INC	Product W20014750 Labels Laser Spine Foil Back	50.47
74931	DEMCO INC	Product W16824040 Red Color-coded Paper Tape	5.16
74951	OFFICE DEPOT	Item 508901 Toner 508A	149.14
74951	OFFICE DEPOT	Item 508450 Plastic Spoons	2.19
74951	OFFICE DEPOT	Item 330744 Office Depot Brand Envelopes 6"x9 "	9.70
74951	OFFICE DEPOT	Item 9828845 Lexar USB 2.0 Flash Drive	41.94
74951	OFFICE DEPOT	Item 426220 Hot Cups	2.49
74951	OFFICE DEPOT	Item 391261 View Folders 1 "	11.18

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
74951	OFFICE DEPOT	Item 1376326 File Folders	15.30
74951	OFFICE DEPOT	Item 161488 Storage Box	24.05
74951	OFFICE DEPOT	Item 954001 Legal Size Paper	17.49
74951	OFFICE DEPOT	Sales Tax	34.68
74951	OFFICE DEPOT	Item 823184 Facial Tissues	20.25
74951	OFFICE DEPOT	Item 620007 Bottled Water	9.10
74951	OFFICE DEPOT	Item 344279 Office Depot Brand Staples	2.95
74951	OFFICE DEPOT	Item 110284 Office Depot Brand Cleaning Dusters Pack of 6	14.75
74951	OFFICE DEPOT	Item 695686 Plastic Knives	3.62
74951	OFFICE DEPOT	Item 906401 Red Arrow Page Flags	7.58
74951	OFFICE DEPOT	Item 238327 Coin Envelops	2.29
74951	OFFICE DEPOT	Item 508506 Plastic Forks	4.38
74959	ORVAC ELECTRONICS INC	Blanket PO for Orvac Electronics Authorized: Stanley Jung	5,000.00
75002	REGENCY LIGHTING	Facilities Blanket FY 2020 Order Electrical Supply & Lamps. Authorized Personnel Patrick Shahnazarian	5,000.00
75031	CERTIFIED WHOLESALE ELECTRIC	Theatre Arts Blanket Purchase Order Valid from 7/1/19 to 6/30/20 Authorized Signature Guido Girardi	500.00
75033	SYNCHRONY BANK/AMAZON	Charging Stations ASIN:B07RTXXPBM	79.98
75033	SYNCHRONY BANK/AMAZON	Sign Holder ASIN B07FST26YD	62.97
75033	SYNCHRONY BANK/AMAZON	Flashligh ASIN: B000V6USJQ	19.94
75033	SYNCHRONY BANK/AMAZON	Scissors ASIN B01BRGU8R0	9.99
75033	SYNCHRONY BANK/AMAZON	Sales Tax	21.55
75033	SYNCHRONY BANK/AMAZON	Laminator ASIN B01M8GSBLJ	60.98
75044	OFFICE DEPOT	567213 Scoth tape	9.51
75044	OFFICE DEPOT	545469 Batteries	12.29
75044	OFFICE DEPOT	Sales Tax	7.39
75044	OFFICE DEPOT	653477 Dividers	19.24
75044	OFFICE DEPOT	391401 Dividers	15.10
75052	OFFICE DEPOT	Item 634000 #10 Envelopes	22.16
75052	OFFICE DEPOT	Item 628021 Index Card	6.09
75052	OFFICE DEPOT	Item 314928 DVD +R	44.99
75052	OFFICE DEPOT	Item 801826 Thermal Laminating Pouches	10.99
75052	OFFICE DEPOT	Item 546628 Elmers Glue	22.79
75052	OFFICE DEPOT	Item 310152 Asprrted Bright Paper 24 lbs	19.99
75052	OFFICE DEPOT	Item 452913 Scotch Magic Tape	15.45
75052	OFFICE DEPOT	Item 579750 Swingline Stapler	19.99
75052	OFFICE DEPOT	Sales Tax	40.30
75052	OFFICE DEPOT	Item 1389070 Medical Supplies First Aid	42.59
75052	OFFICE DEPOT	Item 442306 Yellow Pad Notes	6.49
75052	OFFICE DEPOT	Item 210016 3" Binders	21.18
75052	OFFICE DEPOT	Item 9934862 Lexar Jump Drives 16 GB	7.98

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
75052	OFFICE DEPOT	Item 384622 Pilot Gel Pens	22.46
75052	OFFICE DEPOT	Item 614748 5" Rings navy Binders	19.99
75052	OFFICE DEPOT	Item 394329 Smead Report Covers Black	62.60
75052	OFFICE DEPOT	Item 918932 5" D-Ring Red Binder	19.99
75052	OFFICE DEPOT	Item 432212 Scissors 8"	27.50
75053	SYNCHRONY BANK/AMAZON	Webcam	81.21
75068	OFFICE DEPOT	Sales Tax	4.90
75068	OFFICE DEPOT	212464 Binder	9.10
75068	OFFICE DEPOT	7881526 Folders	7.65
75068	OFFICE DEPOT	545951 Green Pens	17.49
75068	OFFICE DEPOT	212878 Binder	13.65
75069	OFFICE DEPOT	545469 Batteries	12.29
75069	OFFICE DEPOT	Sales Tax	7.39
75069	OFFICE DEPOT	567213 Scoth tape	9.51
75069	OFFICE DEPOT	391401 Dividers	15.10
75069	OFFICE DEPOT	653477 Dividers	19.24
75069	OFFICE DEPOT	111617 Labels	15.97
75077	SYNCHRONY BANK/AMAZON	Sales Tax	14.34
75077	SYNCHRONY BANK/AMAZON	Rolling Cart 3-shelf Dark Blue	139.95
75078	SYNCHRONY BANK/AMAZON	SG-375-L Safegrip Exam Gloves large	139.99
75078	SYNCHRONY BANK/AMAZON	SG-375-XL Safegrip Exam Gloves large	139.99
75081	SYNCHRONY BANK/AMAZON	ASIN B00N3BUIH8 Scotch Magic Tape 810 3/4 inch x 2592 inch 3 inch Core 2 Pack	87.06
75081	SYNCHRONY BANK/AMAZON	Sales Tax	5.46
75081	SYNCHRONY BANK/AMAZON	ASIN B000NTH8MQ Wooden Mallet 2 Pocket Countertop Newspaper Display Light Oak	53.24
75085	OFFICE DEPOT	Item 110284 10 Oz Dusters pack of 6	14.75
75085	OFFICE DEPOT	Item 826876 White Out	34.86
75085	OFFICE DEPOT	Item 1378108 Letter Size hanging Folders	16.58
75085	OFFICE DEPOT	Sales Tax	12.32
75085	OFFICE DEPOT	Item 210016 Durable View Round_ Ring 4" Binders	6.18
75085	OFFICE DEPOT	Item 293433 Office Depot Screen Cleaning Wipes	11.99
75085	OFFICE DEPOT	Item 696386 Clorox Wipes	14.29
75085	OFFICE DEPOT	Item 424213 Electronic Screen Cleaner	10.79
75092	DREW SUGARS	Reimbursement furniture for communications office	285.55
75102	OFFICE DEPOT	Item 272060 Heavy Duty Plastic Box	32.40
75102	OFFICE DEPOT	Sales Tax	3.32
75103	OFFICE DEPOT	Item 709637 Brother P-Touch 1/2 Blue Pstel Tape	34.18
75103	OFFICE DEPOT	Item 9348217 Espson Bright White Paper 96 Lbs	33.98
75103	OFFICE DEPOT	Sales Tax	6.98

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
75106	OFFICE DEPOT	878270 HP 05A	268.00
75106	OFFICE DEPOT	479596 Brother label tapes	66.20
75106	OFFICE DEPOT	Sales Tax	37.65
75106	OFFICE DEPOT	550624 carter's micropore stamp	6.29
75106	OFFICE DEPOT	466169 carter's felt stamp	8.58
75106	OFFICE DEPOT	691148 Powder free gloves	18.25
75108	OFFICE DEPOT	Sales Tax	28.93
75108	OFFICE DEPOT	Item 287444 83A Toner	50.45
75108	OFFICE DEPOT	Item 809939 1.5x2 Post it Notes	4.35
75108	OFFICE DEPOT	Item 149407 Clorex Wipes 2 Tubes	9.99
75108	OFFICE DEPOT	Item 254089 Papermate Correction Tape	7.04
75108	OFFICE DEPOT	Item 899051 HP37 A Toner	199.39
75108	OFFICE DEPOT	Item 280156 Duracell D Batteries	6.00
75108	OFFICE DEPOT	Item 784007 3x3 Post it notes Green	5.09
75161	GALLS/QUARTERMASTER LLC	Corporal Neil Carthew Blanket PO for Uniforms Valid 7/1/19-6/30/20	500.00
75162	US ARMOR	Corporal Neil Carthew Blanket PO for Uniforms Valid 7/1/19-6/30/20	1,500.00
75185	SYNCHRONY BANK/AMAZON	Tax and Shipping	7.57
75185	SYNCHRONY BANK/AMAZON	Scanner ASIN # B076N6FMFJ	224.00
75192	OFFICE DEPOT	908194 Stapler	12.70
75192	OFFICE DEPOT	444970 Packing Tapes	16.22
75192	OFFICE DEPOT	479596 Brother Tapes	33.10
75192	OFFICE DEPOT	Sales Tax	6.52
75192	OFFICE DEPOT	320960 Staples	1.64
75193	DEMCO INC	Product W12856020 Pressure sensitive Imprinted Library Logo Label 500 Roll	100.20
75193	DEMCO INC	Sales Tax	10.26
75207	SCRIP-SAFE SECURITY PRODUCTS INC	Diploma Paper Quote NO 0197415	3,421.60
75207	SCRIP-SAFE SECURITY PRODUCTS INC	Shipping	72.00
75207	SCRIP-SAFE SECURITY PRODUCTS INC	Sales Tax	292.10
75211	CARD INTEGRATORS	Sales Tax	45.13
75211	CARD INTEGRATORS	Quote No 0102614 Ribbon YMCKO 300 PRINTS/ROLL	475.00
75211	CARD INTEGRATORS	Shipping	18.00
TRAVEL-CONFERENCE			
73009	KRISTEL FOUTCH	National Assoc of EMS Educators Training Course Monterey Park CA 062419 to 062619	354.08
74292	AGNES EGUARAS	ATIXA Civil Rights Investigator Level 2 Cert Training Pasadena June 24-25 2019	58.33
74551	TERI ISMAIL	CPR and First Aid Red Cross office 070319	115.00
74553	JASON BENDER	Kinesiology Div Retreat July 12-14 2019	200.00
74554	JORGE MENA	Kinesiology Division Retreat July 12-14 2019	200.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

07/01/19 - 07/31/19

August 20, 2019

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
------	-------------	-------------	--------

TRAVEL-CONFERENCE

		Rancho Mirage CA	
74555	JOEL WEISS	Kinesiology Division Retreat July 12-14 2019	200.00
		Rancho Mirage CA	
74556	LAURA MATSUMOTO	Kinesiology Div Retreat July 12-14 2019	200.00
		Rancho Mirage	
74557	JON GOLD	Kinesiology Div Retreat July 12-14 2019	300.00
		Rancho Mirage	
74558	GREGORY OSBOURNE	Kinesiology Div Retreat July 12-14 2019	200.00
		Rancho Mirage	
74559	ROBERT DONAGHY	Kinesiology Div Retreat July 12-14 2019	200.00
		Rancho Mirage	
74560	CHRIS CICUTO	Kinesiology Div Retreat Rancho Mirage July 12-14 2019	200.00
74561	JASON PLOURDE	Kinesiology Division Retreat July 12-14 2019	200.00
		Rancho Mirage CA	
74740	OVANES ARAKELYAN	National Conference on Keyboard Pedagogy July 24 to 27 2019 Lombard IL	886.00
74762	NANCY TRAYNOR	Curriculum Institute July 10 to 13 2019 San Francisco CA	1,735.00
74773	JOSE GOMEZ	Kinesiology Division Retreat July 12 to 14 2029	200.00
		Rancho Mirage CA	
74774	LARA KARTALIAN	Cornerstone Implementation Training July 15 & 16 2019 Palomar College	655.00
74800	YVETTE YBARRA	Elumen Conference July 17 & 18 2019 Pasadena CA	391.48
74904	DAPHNE DIONISIO	Cornerstone System Training July 14 to 16 2019 San Marcos CA	542.69
74933	ANDRANIK MANUKYAN	Reimburse Travel for Student Trustee Sune Aghakian for the Student Trustee Conference Aug 16 to 18 2019	900.86
74935	SUNE AGHAKIAN	Student Trustee Workshop Aug 16 to 18 2019 San Diego CA	100.00
75025	ALFRED RAMIREZ	National Community College Hispanic Council Symposium Sep 10 to 14 2019 Scottsdale AZ	4,871.88
75037	VEGANUSH CHIL-GEVORKYAN	ACCCA Admin 101 Program Costa Mesa CA July 21-25 2019	2,250.00
75038	DAVID YAMAMOTO	Elumen User Conf Pasadena 071719-071819	249.00
75100	CBIA	CBIA 2019 Conference Registration for Erin Kurasz	325.00
75109	ERIN KURASZ	Background Investigators Assoc Conference Oct 28 to 30 2019 Rancho Las Palmas CA	870.28

\$3,276,032.86

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
------	-------------	-------------	--------

BOOKS-INSTRUCTIONAL

75080	FHEG STORE 1283	Books for Student Margaret Larkin MS EXcel 1-305-87082-7-978-1-305-88148-8	208.92
75080	FHEG STORE 1283	Sales Tax	39.26
75080	FHEG STORE 1283	OutLook 978-1-305-87114-4 1305-87114-6	174.20

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
BOOKS-INSTRUCTIONAL			
75112	FHEG STORE 1283	Equity Vouchers	4,067.36
BOOKS-LIBRARY			
74654	FHEG STORE 1283	ISBN 97801341941003 BBeginning and Intermediate Algebra 6th Edition	135.50
74654	FHEG STORE 1283	ISBN 9781323942437 A Pathway to Introductory Statistics 1st Edition	131.00
74654	FHEG STORE 1283	ISBN 9780134606675 Integrated Review Materials Statistics Informed Decisions Usng Data 5th Edition	234.75
74654	FHEG STORE 1283	Sales Tax	75.54
74654	FHEG STORE 1283	ISBN 9781118434413 Elementary Linear Algebra 11th Edition	234.75
74747	BUSINESS CARD	Item 8400-9470 Critical Approaches to Credit-Bearing Information Literacy Courses PDF e-book	44.00
74748	BUSINESS CARD	2019 State Edition 116th Congress 1st Session Book	18.95
75035	SYNCHRONY BANK/AMAZON	Library Blanket Purchase Order Valid 7/1/19-6/30/2020	1,300.00
75074	LAMABOOKS	Books 2019-21 Occupational Programs in California Comm College Inv113254	42.81
75191	GREY HOUSE PUBLISHING	Sales Tax	102.50
75191	GREY HOUSE PUBLISHING	ISBN 9781642650686 Opinions Throughout History: Voters' Rights	175.50
75191	GREY HOUSE PUBLISHING	ISBN 9781642650778 Privacy Rights in the Digital Age	148.50
75191	GREY HOUSE PUBLISHING	ISBN 9781682179536 Opinions Throughout History: The Environment	175.50
75191	GREY HOUSE PUBLISHING	ISBN 9781642651072 The Religious Right	148.50
75191	GREY HOUSE PUBLISHING	ISBN 9781642650662 Opinions Throughout History: The Death Penalty	175.50
75191	GREY HOUSE PUBLISHING	This order should include Free Online Access ISBN 9781642650648 Opinions Throughout History: Social Media Issues	175.50
CONTRACT-PERSONAL SERVICE			
74563	DANIEL MORROW	Baja Studies field program Station Manager July 1-15 2019	200.00
74564	ANDREW KLATT	Baja Studies field program TA July 13-28 2019	200.00
74565	ALVARO DE LA CRUZ	Baja Studies field program TA and station assistant July 17-15 2019	200.00
74566	ERIC SOLTANI	Baja Studies field program TA July 17-15 2019	200.00
74567	ISABELL MIRANDA	Baja Studies field program TA and station assistant June 15 - July 17 2019	200.00
74568	MICHAEL GAGO	Baja Studies field program TA and station assistant June 17 - July 15 2019	200.00
74581	CYNTHIA GONZALEZ	Welcome center transition programs 070119-083019	5,400.00
74632	JOCELYN CAJANAP-GANTMAN	ICU Lecture 061919 - 082119	3,000.00
74707	BOBBI KOONSE	Class 19SFH085B Gentle Tai Chi Balance and Mobility Friday 051719	180.00
74707	BOBBI KOONSE	Class 19SFH085 Gentle Tai Chi for Balance	180.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-PERSONAL SERVICE			
		and Mobility Wed 051519	
74708	BOBBI KOONSE	Class 19SFH083 Fallproof Balance and Mobility 051419 - 070219	288.00
74708	BOBBI KOONSE	Class 19SFH085 Gentle Tai Chi for Balance and Mobility Wed 051519	180.00
74779	LILIT KHACHATRYAN	Introduction to Floral Design 19UCA001-A Jun-July 2019	540.00
74827	ARMENA ANDRANIAN	Summer Enrichment Program Fremont Elementary School 2019	3,268.00
74828	VICKIE ATIKIAN-AVILES	Summer Enrichment Program 2019 On Site Principal	3,222.00
74829	LILIANA CASTILLO	Summer Enrichment Program 2019 Fremont Elementary School	3,268.00
74830	RITA DERMENJIAN	Summer Enrichment Program 2019 Fremont Elementary	1,175.00
74831	AMY GENTILE	Summer Enrichment Program 2019 Fremont Elementary School	3,268.00
74832	KRISTIN PARDO	Summer Enrichment Program 2019 Fremont Elementary School	3,268.00
74833	LESLIE SCHILLING	Summer Enrichment Program 2019 Fremont Elementary School	3,268.00
74834	FRANCES STUPAKIS	Summer Enrichment Program 2019 Fremont Elementary School	3,268.00
74835	GRADY SCHILLING	Summer Enrichment Program 2019	1,175.00
74836	RYAN PARTIKA	Summer Enrichment Program 2019	3,268.00
74837	ROXANNE O'ROURKE	Summer Enrichment Program 2019	3,268.00
74838	CAROL NICOLL	Summer Enrichment Program 2019	3,268.00
74839	CHRISTIN MOLANO	Summer Enrichment Program 2019	1,074.00
74840	ELMA TADEVOSIAN	Summer Enrichment Program 2019 Fremont Elementary School	1,175.00
74841	KENDAL KULLY	Summer Enrichment Program 2019	1,175.00
74842	CHRISTINE HOLDEN	Summer Enrichment Program 2019	3,268.00
74843	LESLIE WALLACE	Summer Enrichment Program 2019 Fremont Elementary School	2,616.00
74844	SHARREN ESPINOZA	Summer Enrichment Program 2019	1,175.00
74845	ANYA BERGMAN	Summer Enrichment Program 2019	3,268.00
74846	JON WEINGARTEN	Community Services Summer Enrichment Program 2018 7/6/18	3,268.00
74848	EDIT SHAHBAZIAN	Summer Enrichment Program 2019	3,268.00
74849	MARI BEGIJANMASIHI	Summer Enrichment Program 2019	3,268.00
74850	TRACY BROWN	Summer Enrichment Program 2019	3,268.00
74877	DREW MARTENSON	ICU Course Lecture	480.00
74917	CONNIE SPARKS	Class 19ubu202 Business Plan Writing Essentials 7/13/19	46.40
74922	SARAH O'REILLY	Onsite Facilitator Hoover High School Summer 2019	2,300.00
74970	ZEE NAJARIAN	Class 19UBU267 Turning Your Passion into Profits 7/8/19	70.80
75057	DIANA FUENTES	Class 19UCA259-1 Macrame 1 Wall Hanging 7/20/19	180.00
75059	HEATHER WHITE	Class 19UFH069 Intro to Energy Healing	60.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-PERSONAL SERVICE			
		7/13/19	
75115	DALE LADUKE	Class 19UPA040 Beginning Piano 6/17/19	114.00
75115	DALE LADUKE	Class 19UPA002-I Beginning Guitar Level I 6/17/19	456.00
75115	DALE LADUKE	Class 19UPA029-A1 Beginning Ukulele Level I 6/17/19	304.00
75116	SEUNG-YEON OH	Class 19UCA153 Asian Brush Painting 6/21/19	480.00
75168	HEATHER WHITE	Class 19UFH047 Learn how to Meditate 7/13/19	144.00
75169	VICKI MONTEZ	Class 19UCA006-75 Paper Arts Make & Take 7/27/19	150.00
75171	ANNA BRODY	Class 19UCA050 Intro to Sewing 7/6/19	480.00
75172	LUCIAN BADICA	Class 19USI028 Infant & Child CPR 7/29/19	140.00
CONTRACT-RENT/LEASE			
74670	WHITEMAN HANGAR LLC	Hanger Rental for Aviation FY 2020	47,000.00
74671	AMERICAN AIRPORTS CORPORATION	Hanger Rental 2020	1,200.00
74672	ABLE AIR CORPORATION	Aircraft Repairs Fiscal Year 20209	100,000.00
74994	EVOQUA WATER TECHNOLOGIES LLC	Renew Evoqua Rental Contract for Deionized Water System. Chemistry Department	1,000.00
75071	CANON FINANCIAL SERVICES INC	FMV Lease ImageRunner C5250 Model With Accessories Rate of \$236.08/Month Plus Sales Tax Payments Due Upon Receipt of Invoice Per Pricing and Terms of CSU MEA 70818 This Annual PO Good From FY 2020	3,200.00
CONTRACT-SERVICE			
74569	AZTEC SOFTWARE	Kaplan HISET Prep Solution	7,500.00
74569	AZTEC SOFTWARE	Aztec's Bridge Series	2,490.00
74569	AZTEC SOFTWARE	Kaplan GED Prep Solition	5,625.00
74669	SPECTRUM BUSINESS	Internet Access Aviation Hanger 2020	3,000.00
74677	BETINS.COM	Student Insurance Baja Program Summer 2019 Invoice 232819	484.74
74677	BETINS.COM	Student Insurance Baja Program Summer 2019 Invoice 232035 and 232068	522.78
74685	ECMC	Grace Counseling Default Prevention and Loantracker Dashboard from 7/1/19 to 6/30/20	3,200.00
74772	GOOD TIMES TRAVEL	Trip 19UTR145 Hollywood Bowl Patriotic Concert 7/4/19	1,513.00
74799	ARAKEL ARISTAKESSIAN	Coordinate Services for pride center 070119 - 083019 not to exceed set amount	10,800.00
74908	GOOD TIMES TRAVEL	CSE SDT 19UTR172 SB Festival Inv GCC071419	1,316.00
74909	CAROL REYNOLDS	CSE 19SSI008 Horseback Riding Inv July 2019	3,070.00
74910	GLENDALE UNIFIED SCHOOL DISTRICT	CSE 19USEP GUSD Rentals Inv 10891	14,195.00
74911	GLENDALE UNIFIED SCHOOL DISTRICT	CSE SEP FREMONT USAGE Inv July 2019	2,555.00
74966	SOUTHWEST OFFSET PRINTING CO	CSE 19F Catalog 2019 Estimate 31194	14,692.00
75020	C AUGENTSTEIN CORP	Deputy Navigator Duties Alighing Goals and	60,000.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
		Objectives	
75055	GOOD TIMES TRAVEL	Trip 19UTR230 San Diego Sunset Yacht Cruise 7/20/19	2,510.00
75107	EVERBRIDGE INC	Nixle 360 - Emergency Notification Renewal	7,073.15
75166	CHILD CARE CAREERS LLC	Substitute Teachers CDC	20,000.00
75170	DAVID BROIDA	Class 19UPA011 Beginning Folk & Blues Harmonica 7/20/19	72.00
75177	GOOD TIMES TRAVEL	Trip 19UTR173 Getty & Gladstones 7/27/19	2,175.00
75180	CHERI ALLEY	Community Services Fall 2019 Catalog Inv 1565	2,600.00
DEFAULT-DEFAULT			
74624	OFFICE DEPOT	Sales Tax	6.46
EQUIPMENT-COMPUTER			
74756	VERDUGO TECHNOLOGY SERVICES	A/V Equipment for Veteran's Center	3,520.28
75219	DELL MARKETING LP	Precision 5820 Tower	27,500.00
EQUIPMENT-INSTRUCTIONAL			
74737	DELL MARKETING LP	OptiPlex 7470 All-in-One Desktop, Screen Size: 24",	3,207.00
74737	DELL MARKETING LP	Sales Tax (10.25%)	328.72
74868	ARS ENTERPRISES	Equipment and supplies for Biology	2,275.72
74868	ARS ENTERPRISES	Sales Tax	243.06
EQUIPMENT-OFFICE			
74659	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Shipping	7.00
74659	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Sales Tax	3.76
74659	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#662641 Cuff, BP Lrg Adlt Flexiportreuse	29.64
FURNITURE-FURNITURE			
74969	NAJARIAN BUILDING AND DEVELOPMENT	Generic White Quartz Counter for Conference Room	3,050.00
75139	PIVOT INTERIORS INC	Dauphin Tec Line Medium Stools	10,584.00
75190	SCHOOL HEALTH CORPORATION	Item #24283 Couch Biltmore w/Base 2 Drwr/wire pull Royal/Walnut Base	933.00
75190	SCHOOL HEALTH CORPORATION	Sales Tax	90.00
75190	SCHOOL HEALTH CORPORATION	Shipping	80.00
MAINT AGREEMENT-COPIER			
74812	CANON SOLUTIONS AMERICA INC	Inv NO 4029873463 Gafireld IR2020 CLP00175 Canon Copier Maintenance Contract Renewal Valid 7/1/19-8/30/19 Terminated as of 8/30/19	241.76
74905	CANON SOLUTIONS AMERICA INC	Assesment Center Copier QNN01337 Contract per Black and Color Copy Valid 7/1/19-6/30/20	500.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
MEMBERSHIPS-MEMBERSHIPS			
74795	GLENDALE TMA	Membership Dues FY 19/20 AQMD Rule 2202 Compliance Assistance and Services Inv 308	6,498.00
OTHER SERVICES-OTHER SERVICE			
74674	BUSINESS CARD	Viasat Internet Baja Station Internet Services FY 2020	2,000.00
74679	THE FLAME BROILER	Supplies food Summer Bridge 071019	591.05
74680	THE FLAME BROILER	Supplies food Summer Bridge 072419	589.29
74743	SYNCHRONY BANK/AMAZON	Becoming a Student Ready College: A New Culture of Leadership for Student Success 1st Edition	637.80
74746	SARS SOFTWARE PRODUCTS INC	Annual Renewal of SARS Messages Support Licence 070119-063020 Inv INV-000310- SARS	2,000.00
74769	THE HABIT RESTAURANTS LLC	Food and supplies for Welcome Fair Fall 2019 082919	9,000.00
74770	THE HABIT RESTAURANTS LLC	Truck Rental for Welcome Fair Fall 2019 082919	1,000.00
74781	NETYRA OWENS	Direct Student Support Emergency Fund Student ID 10140894	75.00
74867	BRINKS INCORPORATED	Armored Services	1,750.00
74938	THE FLAME BROILER	Food and supplies FDIP Summer Institute intern training Day 1 7/13/19	82.19
75056	CULLIGAN WATER CONDITIONING	Blanket FY 19/20 CDC Water Supply	1,400.00
75058	PACIFIC CLINICS	Blanket FY 19/20 CDC Food and Supplies	50,000.00
75062	MOUNTAIN VALLEY WATER OF LA	Blanket FY 19/20 CDC Water Supplies	1,000.00
75063	US FOODS INC	Blanket FY 19/20 CDC Food Supplies	1,000.00
75105	SPARKLETTS	DSPS Blanket PO for Water Supplies FY 19- 20	1,000.00
75119	VERIZON WIRELESS	Wireless Hotspot Devices Student Outreach	3,500.00
75127	VERIZON WIRELESS	Wireless Access for Laptops FY 2020	6,000.00
75142	LIEBERT CASSIDY WHITMORE	Sex harrasment training during Management Retreat by Liebert Cassidy Whitmore (LCW)	2,100.00
75152	LIEBERT CASSIDY WHITMORE	CSEA Retreat training provided by (LCW)Liebert Cassidy Whitmore	2,100.00
75153	TWO GUYS FROM ITALY	Lung Catering by Two Guys From Italy for FDIP day 3 training	93.59
75157	HOOVER ZARIANI	Reimbursement supplies Student Voice Inquiry Team Mtg 072519	86.64
75194	ALONTI CATERING	Supplies and food FDIP summer training 072619 Inv 1615498	104.85
75200	US FOODS INC	Blanket PO Culinary Arts Fiscal Year 2020	7,500.00
75202	KARINA OVASAPYAN	Reimbursement meals and supplies Hiring committee Counseling Dual Enrolment position 072519	72.20
PRINTING-MISC			
74738	THE KEYS TO RECOVERY NEWSPAPER, INC	Newspaper Ad 1/2 page July 2019	1,200.00
74963	ARC	Careed ED Overview Quote No 3857023 Work Order no L0542690	217.38
74964	ARC	Kinesiology FSC Flyers Qutoe No 3853155	217.38

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
PRINTING-MISC			
		Work Order No L0542680	
74965	ARC	Career Education Programs Qutoe No 3848817 Work Order No L0542618	265.39
74967	PRINTEFEX	Table Top Banner and Full Size Pull up Baner	384.77
75159	PRINTEFEX	Sales Tax	24.60
75159	PRINTEFEX	Photo Frame For CTE Outreach Advertising Purposes	240.00
75160	ARC	Career Education and Counselor Flyers and Programs Qutoe No 3867447 Work Order No L0553576	265.39
75164	MINUTEMAN PRESS	Two Stamps for SE Learning Communities Fall 2019	100.00
SOFTWARE-MULTI USER			
74574	STUDICA INC	Harmony 16 Premium for Schools	8,700.00
74574	STUDICA INC	Storyboard Pro 6 for Schools	4,650.00
75148	BLACKBAUD INC	AcademicWorks Scholarship Software Annual Service Fee	9,261.00
SUBSCRIPTIONS-SUBSCRIPTIONS			
75099	LOS ANGELES TIMES	LA Times Renewal 7/12/19 Acct 10004884449	106.76
SUPPLIES-INSTRUCTIONAL			
74570	MARIA KRETZMANN	Advance for Expenses Baja Field Studies Program July 2019	10,110.00
74576	MICHAEL LEVINE FABRICS	Theatre Arts Blanket PO for Supplies for the Period of 7/1/19-6/30/20 Authorized Users Hirschhorn, Randel, Farr and Tedrow	650.00
74577	RICHARD THE THREAD	Theatre Arts Blanket PO for Supplies for the Period of 7/1/19-6/30/20 Authorized Users Hirschhorn, Randel, Farr and Tedrow	200.00
74578	NIGEL'S BEAUTY EMPORIUM	Theatre Arts Blanket PO for Supplies for the Period of 7/1/19-6/30/20 Authorized Users Hirschhorn, Randel, Farr and Tedrow	200.00
74624	OFFICE DEPOT	502769 Lexmark 701M Magenta Toner Cartridge	62.99
74627	COMPUTERLAND - SILICON VALLEY	Snagit Upgrade	81.90
74628	TURNITIN LLC	Vericite Renewal PF-Q-214952-2	13,436.28
74650	J W PEPPER & SON INC	Music Department Blanket PO for Suppies for the Period of 7/1/19-6/30/20	1,000.00
74673	BUSINESS CARD	Fuel for Aviation FY 20	117,000.00
74678	PIZZA CHI INC DBA ROCKYS GOURMET PIZZA	Supplies Summer Bridge July 8-21 2019	4,800.00
74729	SIGMA-ALDRICH INC	Chemistry Blanket PO For Supplies Valid 7/1/19-6/30/20 Authorized : Chaminda Hettige and Anahit Tosunyan	3,000.00
74733	VERNIER SOFTWARE & TECHNOLOGY LLC	Blanket PO for Chemistry Supplies Valid 7/1/19-6/30/20 Authorized : Anahit Tosunyan, Asmik Oganesyhan	2,000.00
74749	AVID	AVID License Renewal FY 2020	3,000.00
74790	CHANDLER MUSIC INC	Blanket Music Supplies FY 19/20 Authorized Users Green, Sparfeld and Pineda	2,500.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
74793	GRACE TRAINING SUPPLY INC	Item KGCC-Complete ADN Lab Kit	2,860.00
74793	GRACE TRAINING SUPPLY INC	Tax 10.25%	293.15
74794	GRACE TRAINING SUPPLY INC	Item KGCC-EMT SKILLS LAB KIT	4,340.00
74794	GRACE TRAINING SUPPLY INC	Tax 10.25%	444.85
74870	INFOBASE LEARNING	Infobase Subscription Invoice 334030	1,122.61
74875	LACMTA	Shipping	10.00
74875	LACMTA	250 - 30 Day Metro Passes	25,500.00
74879	SYNCHRONY BANK/AMAZON	Shipping and Handling	13.86
74879	SYNCHRONY BANK/AMAZON	Increase of Price	2.00
74879	SYNCHRONY BANK/AMAZON	100 White Plain Matches Matchbooks	17.90
74880	OFFICE DEPOT	Item#1370863 Duracell Coppertop Alkaline 9V Batteries Pack Of 4	10.73
74880	OFFICE DEPOT	Sales Tax	1.09
74881	SYNCHRONY BANK/AMAZON	AG12 386A LR43 L1142 RW84 Button Cell Batteries [20-Pack]	4.08
74881	SYNCHRONY BANK/AMAZON	Duracell - CopperTop 6V 908 Alkaline Lantern Batteries with Spring Terminals	42.03
74881	SYNCHRONY BANK/AMAZON	Maxell LR1130 Alkaline Battery 1.5V, 10 Pack	8.58
74881	SYNCHRONY BANK/AMAZON	STERILITE 19849806 18 Quart/17 Liter Ultra Latch Box, Clear with a White Lid and Black Latches	40.64
74881	SYNCHRONY BANK/AMAZON	Dust-Off Falcon Professional Electronics Compressed Air Duster, 12 oz, 3 Pack	8.80
74881	SYNCHRONY BANK/AMAZON	AmazonBasics Neoprene Dumbbell Pair	10.49
74881	SYNCHRONY BANK/AMAZON	Gorilla Clear Glue Minis, Four 3 gram Tubes, Clear	11.74
74881	SYNCHRONY BANK/AMAZON	USB C to VGA, uni VGA to USB C Adapter [Thunderbolt 3] Compatible for MacBook Air 2018	13.99
74881	SYNCHRONY BANK/AMAZON	Day 1 Fitness Neoprene Dumbbell Pairs 3 Pounds - Non-Slip, Hexagon Shape, Color Coded, set of 2	13.99
74884	EPSTEIN EDUCATIONAL ENTERPRISES INC	IF-AT Forms Short 10 Questions 4 Answer Choices 500 forms	90.00
74884	EPSTEIN EDUCATIONAL ENTERPRISES INC	TAX 10.25%	9.23
74887	THORN SMITH LABORATORIES	Shipping	26.99
74887	THORN SMITH LABORATORIES	Quote#AM071619-01 Activity 80-1261 Ferrous Ammonium Sulfate/100 GM Exclude Lots#190,195,208 Thorn Smith Laboratories	341.00
74887	THORN SMITH LABORATORIES	Sales Tax	34.95
74888	ASMIK OGANESYAN	Reimbursement FedEx Poster Printing For Research Class	661.59
74890	ARBOR SCIENTIFIC	2.5 N Spring Scale; Item #:01-6960	5.50
74890	ARBOR SCIENTIFIC	Tax and Shipping	25.00
74890	ARBOR SCIENTIFIC	10 N Spring Scale; Item #:01-6962	5.50
74890	ARBOR SCIENTIFIC	Ferrofluid Display Cell; Item#: P8-4000	30.00
74890	ARBOR SCIENTIFIC	Alnico Bar Magnets Pair; Item #: P8-1127	68.00
74890	ARBOR SCIENTIFIC	Newton Scale; Item #: PX-1090	40.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
74890	ARBOR SCIENTIFIC	Meter Stick 6 pack; Item #: P1-7072	36.00
74891	NASCO	Tabletop Pulley; Item #: SB37209	249.50
74891	NASCO	Windup Meter Tape - 10 m; Item #: SB33643	59.00
74891	NASCO	Sales Tax	31.62
74913	BUD'S LITES	Theatre Arts Blanket Purchase Order Valid from 7/1/19 to 6/30/20 Authorized Signature Guido Girardi	1,000.00
74914	GUIDO GIRARDI	Theatre Arts Blanket Purchase Order for Guido Girardi from 7/1/19 to 6/30/20	500.00
74915	INDUSTRIAL METAL SUPPLY CO	Theatre Arts Blanket Purchase Order Valid from 7/1/19 to 6/30/20 Authorized Signature Guido Girardi	500.00
74916	HOLLYWOOD SOUND SYSTEMS	Theatre Arts Blanket Purchase Order Valid from 7/1/19 to 6/30/20 Authorized Signature Guido Girardi	500.00
74918	HOME DEPOT	Theatre Arts Blanket Purchase Order Valid from 7/1/19 to 6/30/20 Authorized Signature Guido Girardi	1,000.00
74919	PACIFIC RADIO ELECTRONICS	Theatre Arts Blanket Purchase Order Valid from 7/1/19 to 6/30/20 Authorized Signature Guido Girardi Blanket Purchase Order for Pacific Radio from 7/1/19 to 6/30/20 Authorized signatures Guido Girardi, Marco Navarro and Nathan Milisavljevich	1,000.00
74920	VIRGIL'S GLENDALE HARDWARE CTR	Theatre Arts Blanket Purchase Order from 7/1/19 to 6/30/20 Authorized Signatures Guido Girardi, Marco Navarro and Nathan Milisavljevich	1,000.00
74921	4WALL ENTERTAINMENT INC	Theatre Arts Blanket Purchase Order Valid from 7/1/19 to 6/30/20 Authorized Signatures Guido Girardi, Marco Navarro and Nathan Milisavljevich	500.00
74923	GUIDO GIRARDI	Blanket Purchase Order for Guido Girardi from 7/1/19 to 6/30/20 Authorized signature Guido Girardi	500.00
74924	MARK'S PAINT STORE INC	Theatre Arts Blanket Purchase Order Valid from 7/1/19 to 6/30/20 Authorized Signature Guido Girardi	1,000.00
74925	ROSE BRAND	Theatre Arts Blanket Purchase Order Valid from 7/1/19 to 6/30/20 Authorized Signature Guido Girardi	1,000.00
74926	TOPANGA LUMBER & HARDWARE	Theatre Arts Blanket Purchase Order Valid from 7/1/19 to 6/30/20 Authorized Signature Guido Girardi	2,000.00
74932	FHEG STORE 1283	Jump Start Textbook Voucher Program Summer 2019	14,991.53
74950	AIRGAS USA LLC	EMT Blanket PO 19-20 Authorized Buyer Abraham Baca	1,000.00
75032	KYLA HANSEN	Open PO for Kyla Hansen Reimbursements	100.00
75034	TEAM CONNECTION	Item NVP06-Black Nike Essential Kneepad	240.00
75034	TEAM CONNECTION	Sales Tax	161.77
75034	TEAM CONNECTION	Item 108720-Black Nike Performance Game Short	468.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
75034	TEAM CONNECTION	Item 453181 Nike Womens Short SLeeve	240.00
		Legend - Cardinal	
75034	TEAM CONNECTION	Estimated Shipping	96.00
75034	TEAM CONNECTION	Two Color Logo, One color Team Name one	210.24
		Color Numbers	
75034	TEAM CONNECTION	Quote Dated 7/17/19 Item SX5566-Black Nike	324.00
		Womens Max Cushion Crew Sock (3 Pack)	
75051	IKEA US RETAIL LLC	Blanket FY 19/20 CDC Account GLE0159	2,000.00
75054	LAKESHORE CURRICULUM MATERIALS	Blanket FY 19/20 CDC Supplies	3,000.00
75070	BUSINESS CARD	Blanket Purchase Order for Fire Academy	3,000.00
75083	SYNCHRONY BANK/AMAZON	25679 Jackson Safety Glasses Clear Anti-Fog	187.92
		Black Frame 12 Per Case	
75083	SYNCHRONY BANK/AMAZON	74549 Avery Pin Style Name Badges 100 Pack	14.80
75083	SYNCHRONY BANK/AMAZON	Shipping	5.99
75083	SYNCHRONY BANK/AMAZON	Sales Tax	24.45
75111	INDUSTRIAL METAL SUPPLY CO	Blanket Welding Supplies FY20	20,000.00
75113	HOME DEPOT	Blanket Fire Academy Supplies FY20	15,000.00
75114	AIRGAS USA LLC	Blanket Wedding Supplies FY20	20,000.00
75181	EDUCATIONAL MUSIC SERVICES	Blanket Music Department Supplies FY20	900.00
		Sherman, Pineda, Delto and Pflueger	
75182	JWE CORPORATION	Blanket Music Department Supplies FY20	1,300.00
		Sherman, Pineda, Delto and Pflueger	
75189	DICK BLICK COMPANY	23887-1009 Elmers Glue All 128 oz	37.72
75189	DICK BLICK COMPANY	33408-1020 Amaco Wireform Studio Mesh	27.65
		Roll 20" x 5ft	
75189	DICK BLICK COMPANY	60401-1001 Creativity Street Craft sticks box	6.48
		of 1000, Natural	
75189	DICK BLICK COMPANY	22151-1002 DecoColor Acrylic Paint Marker	11.78
		Set Bright Colors	
75189	DICK BLICK COMPANY	57435-1010 Olfa Snap Off Blade Cutter	20.96
		Replacement blades pack of 10	
75189	DICK BLICK COMPANY	33400-1155 Armature wire 11 1/2 gauge 50	10.79
		feet	
75189	DICK BLICK COMPANY	58983-4863 Dahle Self Healing Cutting Mat	37.45
		Blue 9" x 12"	
75189	DICK BLICK COMPANY	57426-1005 Olfa Heavy Duty Snap Off Blade	11.70
		pack of 5	
75189	DICK BLICK COMPANY	55698-1012 C-Thru Professional Triangle 12"	39.24
		30-60 Degree	
75189	DICK BLICK COMPANY	55689-1018 Staedtler Flexible Curve 18"	58.45
75189	DICK BLICK COMPANY	30325-1009 Kemper Pottery Tool Kit	62.08
75189	DICK BLICK COMPANY	33219-1002 Original Sculpey Package 1 3/4 lb	22.86
		White	
75189	DICK BLICK COMPANY	12917-2612 Saral Transfer Paper 12" x 12 ft,	43.96
		Graphite, Wax Free Roll	
75189	DICK BLICK COMPANY	57435-1180 Olfa Snap Off Blade Cutter	32.40
		Standard	
75189	DICK BLICK COMPANY	57413-1011 Xacto Replacement Blades #11 X	30.85
		life Pkg of 100	
75189	DICK BLICK COMPANY	57426-0000 Olfa Utility Knife Snap Off Blade	59.70

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
75189	DICK BLICK COMPANY	30326-1012 Steel Calipers 12"	24.72
75189	DICK BLICK COMPANY	06066-1489 Foam Brush Set of 48	25.21
75189	DICK BLICK COMPANY	33400-1610 Armature wire 6 gauge 10 feet	8.29
75189	DICK BLICK COMPANY	12917-1012 Saral Transfer Paper - 12" x 12 ft, White, Wax Free, Roll	21.98
75189	DICK BLICK COMPANY	55703-1012 C-Thru Professional Triangle 12" 45-90 Degree	92.28
75189	DICK BLICK COMPANY	22151-1001 DecoColor Acrylic Paint Marker Set Primary Colors	11.78
75189	DICK BLICK COMPANY	57445-1101 Xacto Knife #1 with cap	37.10
75189	DICK BLICK COMPANY	Tax	95.59
75189	DICK BLICK COMPANY	60406-0500 Creativity Street Jumbo Craft Sticks box of 500, Natural	14.70
75189	DICK BLICK COMPANY	23602-1404 Glue Sticks for Mini Trigger Guns 5lb, 5/16 x 4"	30.57
75189	DICK BLICK COMPANY	58983-4866 Dahle Self Healing Cutting Mat Blue 12" x 18"	152.00
75203	DEPARTMENT OF FISH AND WILDLIFE	Scientific Collecting Permit General Use Marine	47.64
SUPPLIES-LAB			
74579	BIO CORPORATION	Biology Division Blanket PO for Supplies Valid 7/1/19-6/30/20. Authorized Users: Joseph Soriano & Naira Khudaverdyan	3,000.00
74580	BIO-RAD LABORATORIES	Biology Division Blanket PO for Supplies Valid 7/1/19-6/30/20. Authorized Users: Joseph Soriano & Naira Khudaverdyan	600.00
74582	CAROLINA BIOLOGICAL SUPPLY CO.	Biology Division Blanket PO for Supplies Valid 7/1/19-6/30/20 Authorized Users: Joseph Soriano & Naira Khudaverdyan	6,000.00
74583	VWR INTERNATIONAL	Biology Division Blanket PO for Supplies Valid 7/1/19-6/30/20 Authorized users: Joseph Soriano & Naira Khudaverdyan	7,000.00
74584	CHATSWORTH GLOVES INC	Biology Division Blanket PO for Supplies Valid 7/1/19-6/30/20 Authorized users: Joseph Soriana & Naira Khudaverdyan	2,000.00
74585	EDVOTEK INC	Biology Division Blanket PO for Supplies Valid 7/1/19-6/30/20 Authorized Users: Joseph Soriano & Naira Khudaverdyan	2,500.00
74586	FISHER SCIENTIFIC COMPANY	Biology Division- Blanket PO for supplies valid 7/1/19-6/30/20. Fisher Scientific. Authorized Users: Joseph Soriano & Naira Khudaverdyan	500.00
74587	HARDY DIAGNOSTICS	Biology Division- Blanket PO for Supplies Valid 7/1/19-6/30/20 Authorized Users: Joseph Soriano & Naira Khudaverdyan	2,000.00
74588	KLM BIOSCIENTIFIC	Biology Division- Blanket PO for Supplies Valid 7/1/19-6/30/20 Authorized Users: Joseph Soriano & Naira Khudaverdyan	500.00
74635	LARAGEN INC	Biology Division Blanket PO for Supplies Valid 7/1/19-6/30/20 Authorized User: Shelley Thai	320.00
74636	THE BIG CHEESE RODENT FACTORY	Biology Division Blanket PO for supplies valid 7/1/19-6/30/20. The Authorized User: Joseph Beeman	800.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-LAB			
74638	ANDERSEN'S PET SHOP	Biology Division Blanket PO for PetFood for the Biology Dept Animals Valid 7 /1/19-6/30/20. Andersens Pet Shop. Authorized User:	250.00
74642	KEITH CONOVER	Franciso Javier Gago Biology Division Blanket PO for Purchasing Emergency Supplies valid 7/1/19-6/30/20. To reimburse Robert Keith Conover. Authorized user: Robert Keith Conover	500.00
74727	FLINN SCIENTIFIC	Chemistry Dept Blanket PO for Supplies Valid 7/1/19-6/30/20 Authorized : Sevada Chamras Asmik Oganesyany Anahit Tosunyan and Chaminda Herttge	10,000.00
74728	FISHER SCIENTIFIC COMPANY	Chemistry Dept Blanket PO for Supplies Valid 7/1/19-6/30/20 Authorized : Sevada Chamras Asmik Oganesyany Anahit Tosunyan and Chaminda Herttge	8,000.00
74730	CHATSWORTH GLOVES INC	Chemistry Dept Blanket PO for Supplies Valid 7/1/19-6/30/20 Authorized : Sevada Chamras Asmik Oganesyany Anahit Tosunyan and Chaminda Herttge	3,000.00
74731	AIRGAS USA LLC	Chemistry Blanket Purchase Order for Orders Between 7/1/19-6/30/20	300.00
74732	VWR INTERNATIONAL	Chemistry Dept Blanket PO for Supplies Valid 7/1/19-6/30/20 Authorized : Sevada Chamras Asmik Oganesyany Anahit Tosunyan and Chaminda Herttge	2,000.00
74878	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Biology Division Blanket PO for supplies valid 7/1/19-6/30/20. Moore Medical. Authorized users: Joseph Soriano & Naira Khudaverdyan	400.00
74882	SARGENT-WELCH SCIENTIFIC	V-Groove Rable Top Support Clamp ; Item #: 470123-510	299.85
74882	SARGENT-WELCH SCIENTIFIC	Tax and Shipping	35.00
SUPPLIES-MEDICAL			
74634	VAXSERVE	#305553 BD SAFETY-LOK 1ML TB SYR W/NDL 27G X 1/2 BOX/100	135.09
74634	VAXSERVE	Sales Tax	12.83
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#260637 Diotame, tab 262mg 2x250	39.85
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#701695 Ventolin HFA, ser w/counter 60 dose	37.43
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#921603 Glove, exam nitr pf blu med, 100/bx	21.48
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#921605 Glove, exam nitr pf blu xlg, 100/bx	53.70
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#454619 Bandage, elas slf-clsr prem n/s lf 3x5yds	18.94
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#1107888 Sore Throat, loz 18/pk	16.32
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#953916 Cover, probe oral suretemp disp, 250/bx	14.56
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	tax	18.91
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#142779 Hydrogen peroxide 3% 160z	3.18

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-MEDICAL			
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#813514 Applicator, cotton tipped st 3"	3.39
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#1043538 Solution, PVP PREP 8oz	14.22
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#454618 Bandage, elas slf-clsr prem n/s lf 2x5yds	7.47
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#4633 Dressing, ADAPTIC 3"x3", 50/bx	37.43
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#689981 Mask, face procedure lf blu w/earloop, 50/bx	5.48
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#833027 Needle, sfty SURGUARD3 25GX5/8", 100/bx	52.04
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#921602 Glove, exam nitr pf blu sm, 100/bx	32.22
74771	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#333758 Tissue, Facial Surpass, 30 bx/cs	1.72
74949	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#51434 Bandage, Adhsv favr ptch 2x4 str lf (50/bx)	15.00
74949	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Sales Tax	6.82
74949	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	#333758 Tissue, Facial surpass (30bx/cs)	51.52
SUPPLIES-OFFICE			
74637	KEITH CONOVER	Biology Division Blanket PO for Emergency Supplies Purchase by Keith Conover Valid 7/1/19-6/30/19	500.00
74745	SYNCHRONY BANK/AMAZON	Canon GPR-15 - Black - original - toner cartridge	44.99
74809	OFFICE DEPOT	595347 Nestle Bottled Water 8 Oz Case Of 24	17.80
74809	OFFICE DEPOT	673985 Lysol Disinfecting Wipes	42.69
74809	OFFICE DEPOT	Sales Tax	6.20
74811	OFFICE DEPOT	Sales Tax	5.00
74811	OFFICE DEPOT	#479596 Brother TZe-231 pack of 2	33.10
74811	OFFICE DEPOT	#6679101 Business Source top-loading protectores box/100	14.39
74816	OFFICE DEPOT	Item 515344 Scotch Tape Dispenser	6.90
74816	OFFICE DEPOT	Item 398580 Astrobright Galaxy Gold Paper	61.17
74816	OFFICE DEPOT	Item 273361 Bic White Out	10.18
74816	OFFICE DEPOT	Item 496812 DYMO Balck On White label	29.99
74816	OFFICE DEPOT	Item 882927 Cramer One Up Nonslip Step Stool	49.89
74816	OFFICE DEPOT	Sales Tax	98.40
74816	OFFICE DEPOT	Item WM2JC High Yield Toner	57.25
74816	OFFICE DEPOT	Item 865798 Dell 810WH Toner	114.50
74816	OFFICE DEPOT	Item 246428 Black Toner	350.61
74816	OFFICE DEPOT	Item 96341 BLaack Toner	62.79
74816	OFFICE DEPOT	Item 953893 Color-Kraft Cover Notebook	15.56
74816	OFFICE DEPOT	Item 347125 HP85A	201.18
74825	OFFICE DEPOT	Item 511391 Color Penciles Pack Of 50	16.78

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
74825	OFFICE DEPOT	Item 193031 410 Standard Black	86.87
74825	OFFICE DEPOT	Sales Tax	109.77
74825	OFFICE DEPOT	Item 764937 Folding Caddy	50.79
74825	OFFICE DEPOT	Item 691040 Twizzlers Strawberry Locorice	18.36
74825	OFFICE DEPOT	Item 830150 410A Magenta Yellow Cyan Pack Of 3	327.89
74825	OFFICE DEPOT	Item 620007 Bottled Water	45.50
74825	OFFICE DEPOT	Item 829265 Sunshine Cheez- It Bags	96.16
74825	OFFICE DEPOT	Item 474442 Black Toner	138.14
74825	OFFICE DEPOT	Item 212084 Nabisco Cracker Pack	202.72
74825	OFFICE DEPOT	Item 154737 Conair Luggage Cart	59.29
74825	OFFICE DEPOT	Item 907183 Swingline Stapler	27.49
74881	SYNCHRONY BANK/AMAZON	Tax & Shipping	30.00
74881	SYNCHRONY BANK/AMAZON	Aicok Single Serve Coffee Maker, Single Cup Travel Coffee Brewer with One-Touch Button	53.95
74883	OFFICE DEPOT	Item 246428 HP 26A (CF226A) Black Original LaserJet Toner Cartridge	116.87
74883	OFFICE DEPOT	Item 984856 Puffs Plus Lotion 2-Ply Facial Tissues, White, 56 Sheets Per Box, Pack of 4 Boxes	6.09
74883	OFFICE DEPOT	Sales Tax	12.60
74886	OFFICE DEPOT	Item 314934 Organizer	4.99
74886	OFFICE DEPOT	Sales Tax	21.85
74886	OFFICE DEPOT	Item 478156 Paper Vitality	42.20
74886	OFFICE DEPOT	Item 911919 Chair Mat	165.98
74962	OFFICE DEPOT	Item 348268 Cover Stock Paper Letter Size	195.60
74962	OFFICE DEPOT	Item 421006 Self Inking Time Stamper	60.80
74962	OFFICE DEPOT	Sales Tax	51.74
74962	OFFICE DEPOT	Item 345660 Yellow letter Size Paper	101.28
74962	OFFICE DEPOT	Item 633888 White Business Envelopes	147.14
74980	OFFICE DEPOT	Item 756151 Ticket Rolls	4.11
74980	OFFICE DEPOT	Item 909060 Clear Plastic Cups	56.32
74980	OFFICE DEPOT	Item 618405 Kleenex Tissues	37.95
74980	OFFICE DEPOT	Item 876894 Stir Sticks	6.69
74980	OFFICE DEPOT	Item 892805 Vanity Fair Napkins	38.36
74980	OFFICE DEPOT	Item 283975 Stevia Box of 200 Packets	39.98
74980	OFFICE DEPOT	Item 696386 Clorox Wipes	228.64
74980	OFFICE DEPOT	Item 211038 PVC-Free Badge Holders	239.85
74980	OFFICE DEPOT	Item 593153 Dixie Cups	90.65
74980	OFFICE DEPOT	Sales tax	60.82
74980	OFFICE DEPOT	Item 450073 Purell Hand Sanitizer	43.35
74980	OFFICE DEPOT	Item 645521 Lysol Spray	21.96
74981	OFFICE DEPOT	Item 345134 Black Toner	44.35
74981	OFFICE DEPOT	Item 345170 Cyan Toner	64.09

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
74981	OFFICE DEPOT	Item 246428 BLack Toner 26A	233.74
74981	OFFICE DEPOT	Item 345197 Magenta Toner	64.19
74981	OFFICE DEPOT	Sales Tax	49.75
74981	OFFICE DEPOT	Item 8604356 Academic Calendar	16.99
74981	OFFICE DEPOT	Item 345179 Yellow Toner	64.39
75082	OFFICE DEPOT	Item 9797352 Lorell Mesh 3-Tier Desktop Sorter, Black	12.39
75082	OFFICE DEPOT	Item 911245 Office Depot Brand Cleaning Dusters, 10 Oz., Pack Of 3	7.45
75082	OFFICE DEPOT	Sales Tax	10.79
75082	OFFICE DEPOT	Item 254369 Post-it Notes CAT-330 Pop-Up Note Dispenser, 3" x 3", White	5.97
75082	OFFICE DEPOT	Item 826876 BIC Wite-Out Brand EZ Correct Correction Tape, 1/6" x 471 3/5", White, Pack Of 10	23.24
75082	OFFICE DEPOT	Item 165076 Office Depot Brand Clipboard, 9" x 12", Assorted Colors	5.96
75082	OFFICE DEPOT	Item 952733 Pilot G- Retractable Gel Pens, Bold Point, 1.0 mm, Clear Barrels, Black Ink, Pack Of 12	10.56
75082	OFFICE DEPOT	Item 790841 Pilot G-2 Retractable Gel Pens, Fine Point, 0.7 mm, Clear Barrels, Red Ink, Pack Of 12	9.89
75082	OFFICE DEPOT	Item 127731 EXPO Dry-Erase Surface Cleaner, 1 Gallon Bottle	29.76
75084	SYNCHRONY BANK/AMAZON	Sales Tax	7.23
75084	SYNCHRONY BANK/AMAZON	Avery Easy Peal Laser Address Labels 1"x4" White 20Sheet 250 Sheets 5961	70.50
75098	OFFICE DEPOT	Item 991152. Duracell Coppertop Alkaline AAA Batteries, Box Of 36 Batteries	32.64
75098	OFFICE DEPOT	Sales Tax	3.35
TRAVEL-CONFERENCE			
72887	JOHN GRIMALDI	National Assoc of EMT Educators Training Jun 24 to 26 2019 Monterey Park CA	386.27
73009	KRISTEL FOUTCH	National Assoc of EMS Educators Training Course Monterey Park CA 062419 to 062619	124.41
73157	MARIA CZECH	Comprehensive Adult Student Assessment System Institute Jun 11 to 13 2019 Garden Grove CA	1,302.49
73885	LYNN HILL	Online Teaching Conference Jun 17 to 19 2019 Anaheim CA	489.40
74156	KARL WONG	National Assoc of EMS Educators Instructor Course June 24 to 26 2019 Monterey CA	476.75
74552	HARRY ROBERT NEWMAN	NACCE Presenting National Conf Newport Beach Oct 13-16 2019	1,212.00
74571	FOUNDATION FOR CALIFORNIA COMM COLLEGES	CAP COMM OF PRACTICE English CoP Southern CA July 2019 Inv 1021707	1,750.00
74572	NACCE	Registration NACCE Makeshift Conf April 24- 26 Inv 6700	300.00
74652	EMMA SANCHEZ	CCEM Pathways Conf Riverside Sept 19-20 2019	717.28

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
TRAVEL-CONFERENCE			
74653	TERRENCE YU	CTE Employment Outcomes Survey 2019 Conference Santa Rosa Aug 1-2 2019	100.00
74739	CYNTHIA A FLORES	Community of Practice Conference July 12 & 13 2019 Riverside CA	533.69
74761	CHRISTINA TANGALAKIS	Chancellors Office Directors Board Meeting July 28 to 30 2019 Sacramento CA	450.00
74764	NACCE	Registration for Jan Swinton Jason Bender & Fatima Baldiwala	2,547.00
74776	AARIN EDWARDS	CalWORKS Association Conference Planning 7/15/19 Burlingame CA	84.00
74777	DIANE CHIA	California Community College Association for Occupational Education Conference Oct 16 to 19 2019 Palm Springs CA	325.00
74778	FAYE HENSON	California Community College Association for Occupational Education Conference Oct 16 to 19 2019 Palm Springs CA	975.00
74780	SIMON MIRZAIAN	CA Cloud Workforce July 11 to 13 2019 Walnut CA	440.00
74798	MIRNA NAJERA	California Community College Association for Occupational Education Conference Oct 16 to 18 2019 Palm Springs CA	975.00
74806	ROBERT HILL	State Budget Workshop 7/25/19 Irvine CA	58.46
74894	NACCE	Registration for Curtis Potter for NACCE Conference Oct 12 to 16 2019	849.00
74895	CALIFORNIA WORKFORCE ASSN	Conference Registration for Jan Swinton	600.00
74939	JAN SWINTON	Meeting of the Minds Conference Sept 1 to 5 2019 Monterey CA	1,400.00
74941	JAN SWINTON	CA Community College Assoc for Occupational Education Conference Oct 16 to 18 2019 Palm Springs CA	1,000.00
74944	JAN SWINTON	National Assoc for Community College Entrepreneurship Conference Oct 13 to 16 2019 Newport Beach CA	1,050.00
74945	EMMA SANCHEZ	Career & Technical Education Conference Nov 20 to 22 2019 Rancho Mirage CA	1,240.00
74946	EMMA SANCHEZ	CA Community College Assoc for Occupational Education Conference Oct 16 to 18 2019 Palm Springs CA	1,195.00
74947	EMMA SANCHEZ	Valley Economic Alliance 7/18/19 Pasadena Convention Center	119.28
74972	LA CANADA FLINTRIDGE COUNTRY CLUB	Retreat and Training Conimuing Education	5,764.40
75024	ALFRED RAMIREZ	Council for Adult & Experiential Learning Workshop Nov 5 to 8 2019 Chicago IL	2,524.00
75026	CCCAOE	Registration for Jan Swinton Faye Henson Diane Chia & Marisela Canela Fall Conference Oct 16 to 18 2019	1,485.00
75036	FRANCIEN ROHRBACHER	Curriculum Institute July 10 to 13 2019 San Francisco CA	1,477.15
75039	KENNETH TAIRA	Def Con 2019 Cyber Security Training and Workshop 080819 to 081119	500.00
75040	SARKIS MEGUERDIJIAN	Def Con 2019 Cyber Security Training and Workshop Las Vegas NV 080819 to 081119	900.00
75041	SEVADA ISAYAN	Def Con 2019 Cyber Security Training and Workshops Las Vegas NV 080819 to 081119	1,260.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

07/01/19 - 07/31/19

August 20, 2019

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
TRAVEL-CONFERENCE			
75048	PATRIK GERAGOSSIAN NAMAGARDI	Curriculum Institute July 10 to 13 2019 San Francisco CA	1,697.51
75049	REID KERR	California Acceleration Project CAP Summer Institute 2019 Riverside CA July 12-14 2019	195.93
75050	SARAH MCLEMORE SCHWENDIMANN	California Acceleration Project CAP Summer Institute 2019 Riverside CA July 12-14 2019	133.57
75060	MICHAEL DAVIS	Strengthening Student Success Conference Oct 9 to 11 2019 Burlingame CA	1,401.04
75064	ISAAC PEDRAZA	CA Community College Assoc for Occupational Education Conference Oct 16 to 18 2019 Rancho Mirage CA	850.00
75065	MARISELA CANELA	CA Community College Assoc for Occupational Education Conference Oct 16 to 18 2019 Rancho Mirage CA	843.84
75079	CCCAOE	Registration for Mirna Najera Emma Sanchez & Isaac Pedraza Fall Conference Oct 16 to 18 2019	1,485.00
75095	FEDERICO SAUCEDO	CA Community College Assoc for Occupational Education Conference Oct 16 to 18 2019 Palm Springs CA	1,695.07
75096	TIFFANY NAKAWATASE	CA Community College Assoc for Occupational Education Conference Oct 16 to 18 2019 Palm Springs CA	1,395.00
75097	SAM DIGIOVANNA	CA Fire Technology Directors Sep 17 to 20 2019 Seaside CA	1,300.00
75123	EVET PATROSSIAN	CA Community Colleges Extended Opportunity Programs & Services Assoc Conference Oct 21 to 24 2019 Palm Springs CA	1,411.33
75124	ANAHID MARDRES	CA Community Colleges Extended Opportunity Programs & Services Assoc Conference Oct 21 to 24 2019 Palm Springs CA	1,411.33
75125	AREVIK SARGSYAN	Pantry Help	9,500.00
75126	TATEVIK BABAYAN	Pantry Help	11,000.00
75204	NACCE	Registration for Nareh Manooki for NACCE Conference Oct 12 to 16 2019	849.00
75206	CCCAOE	Registration for Nareh Manooki Fall Conference Oct 16 to 18 2019	495.00
			<hr/> \$997,990.30

Fund: 15 CAPITAL CONSTRUCTION

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
74518	SUNBELT CONTROLS INC	Building Automation Sytems Verdugo Gym Per Proposal	357,018.00
			<hr/> \$357,018.00

Fund: 18 SELF INSURANCE

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
------	-------------	-------------	--------

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

07/01/19 - 07/31/19

August 20, 2019

Fund: 18 SELF INSURANCE

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
------	-------------	-------------	--------

OTHER SERVICES-OTHER SERVICE

74751	ALVART MARKARIAN	Claim	10,000.00
74971	RK LEGAL, PC ATTORNEY TRUST ACCOUNT	Claim	10,000.00
75043	PHYSICIANS ADVENTIST SURGERY CENTER	flintroy MRN 8705	3,442.00
75130	ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS	Property and Liability Program Premium - Fiscal Year 2020	649,672.00

\$673,114.00

Fund: 30 CAFETERIA

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
------	-------------	-------------	--------

OTHER SERVICES-OTHER SERVICE

74755	BON APPETIT	Blanket Cafeteria FY19/20	1,200.00
74757	JACK STOTLER WHOLESALE BAKERY	Blanket Cafeteria FY 19/20	700.00
74758	GIULIANO'S BAKERY	Blanket Cafeteria FY 19/20	1,000.00
74763	CALIFORNIA LINEN SERVICES	Blanket Cafeteria FY 19/20	900.00
74765	PSLA	Blanket Cafeteria FY 19/20	4,000.00
74766	HEALTHY TIMES	Blanket Cafeteria FY 19/20	1,800.00
74767	FB HOLDING COMPANY LLC DBA FRESH GRILL/BROWN BAG SANDWICH	Blanket Cafeteria FY 19/20	5,000.00
74826	US FOODS INC	Blanket Cafeteria Supplies FY 19/20	25,000.00
75110	PEPSI-COLA COMPANY	Blanket PO Fiscal Year 2020	2,000.00
75158	ONTARIO REFRIGERATION	R134a Refrigerant service Inv GW14571 071919	570.58

\$42,170.58

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
------	-------------	-------------	--------

BOOKS-INSTRUCTIONAL

75167	GOODHEART- WILCOX PUBLISHER	Print Reading for Industry Textbooks Inv 01678094	1,383.88
-------	-----------------------------	---	----------

CONTRACT-SERVICE

74711	SOUTHLAND DISPOSAL COMPANY	PDC Blanket FY 19/20	1,500.00
74715	DEWEY PEST CONTROL	PDC Blanket FY 19/20	1,200.00
74719	MINERVA TORRES	PDC Blanket Cleaning Services FY 19/20	26,000.00
74720	SPECTRUM BUSINESS	PDC Blanket FY 19/20	2,600.00
74722	JOSE I RODRIGUEZ	PDC Landscaping Blanket FY 19/20	4,680.00
74723	QUENCH USA INC	PDC Blanket FY 19/20	600.00
74724	R & R IMPRESSIONS	PDC Blanket FY 19/20	5,000.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

07/01/19 - 07/31/19

August 20, 2019

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
EQUIPMENT-OFFICE			
74655	EAGLE ONE PROTECTION	PDC Monitoring Security System 2020	500.00
OTHER SERVICES-OTHER SERVICE			
74893	CAREER STRATEGIES TEMPORARY INC	Temporary Services for PDC Inv 436141	520.74
75140	ANAHITA MODJAHEDPOUR	Excel Training Montrose Center	1,000.00
75176	EXPRESS SERVICES INC	Contract Services Week of 071419 Inv 22626089	1,371.20
75178	GS1 GROUP INC	Blanket Security Services PDC FY20	29,000.00
75210	RAINBOW PRINTING	Parking Permits Inv 00156315	465.00
SUPPLIES-INSTRUCTIONAL			
74897	PROMO DIRECT	Set up fee	59.00
74897	PROMO DIRECT	Sales Tax	99.43
74897	PROMO DIRECT	Freight	193.04
74897	PROMO DIRECT	Item 25670 Tornado Deluxe Backpack	911.00
74903	SYNCHRONY BANK/AMAZON	Eventitems 48pc Sil Wristband Red	8.99
74903	SYNCHRONY BANK/AMAZON	Eventitems 48pc Sil Wristband Neon Blue	8.99
74943	SYNCHRONY BANK/AMAZON	Assorted Candy Party Mix 8lb	38.39
SUPPLIES-OFFICE			
74889	PAPER DIRECT	Certificates PDC	216.50
75175	STAPLES ADVANTAGE	Blanket PDC Office Supplies FY20	10,000.00
TRAVEL-CONFERENCE			
75061	KIM EDELMAN	Employment Training Panel Meeting 7/25/19 Sacramento CA	618.95
			<hr/>
			\$512,933.39

Fund: 74 MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-CONSTRUCTION			
75128	THE NAZERIAN GROUP	PE Gym Replacement Increment 2 Construction Pay App 2	370,136.51
75205	MENEMSHA CONSTRUCTION SERVICES	Starbucks Kiosk Installation and Site Work	197,410.00
CONTRACT-RENT/LEASE			
74706	MOBILE MINI STORAGE SOLUTIONS	Storage Containers - Construction	10,000.00
CONTRACT-SERVICE			
71613	BRJ & ASSOCIATES LLC	Project Managment Services Per Proposal	2,150,536.00
73902	ORACLE AMERICA INC	Oracle Cloud Infrastructure Per Ordering Document	148,960.89
74426	LITTLE DIVERSIFIED ARCHITECTURAL	PE Project - Electrical and Data Scope	16,000.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 74

MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
	CONSULTING INC	Changes	
74488	tk1sc	Commissioning Service Science Building	49,950.00
74500	EMCOR SERVICES	Remove and Replace 5 Ton Ductless Split System Per Proposal 15158	13,784.00
74665	TIGRAN AKOPYAN	First Floor Hallway Lights	14,975.00
74686	TIGRAN AKOPYAN	Conference Room Data and Electric Per Estimate 116339	13,675.00
74854	PERFORMANCE ARCHITECTS INC	Database Upgrade Evaluation Phase 5	75,000.00
74855	PACIFIC MOBILE STRUCTURES, INC.	Construction Rentals	60,000.00
74866	OWNER INSITE LLC	Document and Communication Management for Construction	9,750.00
74901	SWRCB	Application Fee PE Increment 2	526.00
74942	HMC ARCHITECTS	Facilities Master Plan Invoice	5,280.00
74960	TIGRAN AKOPYAN	Conference Room Wall Backing Per Estimate 116344	11,250.00
74975	TIGRAN AKOPYAN	Conference Room T-Bar Ceiling Per Estimate 116338	8,900.00
75021	AMPLIFY PROFESSIONAL SERVICES INC	Consulting for Progamming and Tech Support for Oracle and P/S	65,000.00
EQUIPMENT-COMPUTER			
74645	OCEAN INTERFACE CO., INC.	HDD/SSD Drive Caddies Per Quote E062401	59.61
74656	DELL MARKETING LP	AIOs for Instructor Stations	13,273.07
74955	DELL MARKETING LP	AIOs for Labs	66,365.26
74979	KST DATA INC	APC SMX1500RM2UNC Per Proposal 92171	5,538.51
75219	DELL MARKETING LP	Precision 5820 Tower	45,983.70
EQUIPMENT-FACILITIES			
74760	ASAP DOOR SUPPLY	Door Hardware for Classroom Upgrades	169,725.00
75196	TRANE US INC	Temp Chiller Rental	30,000.00
EQUIPMENT-INSTRUCTIONAL			
71900	BKM OFFICE ENVIRONMENTS INC	Fin Aid Cabinet	392.72
74397	INDOFF INCORPORATED	ITS Panels NCPA Contract Number 07-39 Per Quote 815389	80,605.30
74456	CDW-G	Spectrum LECTERNS Classroom Upgrades Per Quote KQQF325	15,231.59
74604	INDOFF INCORPORATED	ITS Furniture Per Quote 8191740	57,639.29
74605	CDW-G	Screens and Mounts Per Per Quote KRVN174	3,019.97
74629	BERNARDS OFFICE FURNITURE INC	Cona Midback Conf Chair 5 prong Faux leather PVC free Color- Cross Grove	12,362.00
74629	BERNARDS OFFICE FURNITURE INC	Sales Tax	1,267.11
74658	KI	Mobile Instruct Per Quote 19AJU-420475/C	17,015.42
74660	CDW-G	Epson PowerLite 5535U Projectors Per Quote KQQC695	20,479.05
74666	INDOFF INCORPORATED	Hideaway Desks SPA 256993 (UCS) Per Quote 8193366	24,018.65
74675	COMPUTER COMFORTS INC	Classroom Refresh SG	1,186.97

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/19 - 07/31/19

August 20, 2019

Fund: 74

MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
EQUIPMENT-INSTRUCTIONAL			
74704	INDOFF INCORPORATED	Shelving for Science Storage	4,098.00
74783	INDOFF INCORPORATED	Chairs for Classroom Upgrades	26,807.74
74784	INDOFF INCORPORATED	Virco Desks for Classroom Refresh	11,300.48
74937	BKM OFFICE ENVIRONMENTS INC	Third Floor SV Per Quote 35255	89,385.00
74988	INDOFF INCORPORATED	Wall Mount Sliding Unit Per Quote 816410 AT 212	3,287.93
74999	OLPIN GROUP INC	Provide and Install Shelving Police Per Proposal 19185	5,557.75
75000	KI	Trek and All Terrain Lectern Per Quotation 19AJU-422939/C	13,458.55
75006	INDOFF INCORPORATED	Markerboard SG 341	4,851.35
75017	INDOFF INCORPORATED	Stools Per Quote 8167417 AT 212	3,811.58
75018	INDOFF INCORPORATED	Classroom Refresh Per Quote 8183781	18,714.72
75073	INDOFF INCORPORATED	Classroom Refresh Per Quote 8203109	17,822.64
75173	COMPUTER COMFORTS INC	Computer Lab Upgrades Additional Tax Due	504.67
75217	INDOFF INCORPORATED	Furniture Per Quote 8200101	1,480.40
OTHER SERVICES-OTHER SERVICE			
72625	H L MOE CO INC	Sierra Nevada Hot Water Main	40,762.48
74490	QUALITY WINDOW BLINDS	Tuition Office Blinds	3,384.62
74639	HBEB INC	AD 252 Classroom Refresh Per Proposal 6046	6,450.00
74663	QUALITY WINDOW BLINDS	Presidents Conference Room Blinds	2,546.23
74664	MIRACLE ART SERVICES	ITS Ceiling Tiles	8,800.00
74667	HBEB INC	Classroom Refresh Per Proposal 6044	9,700.00
74684	CLARK COMPANY	SG 136, 138 and 138 Flooring	13,760.00
74688	MIRACLE ART SERVICES	SG 138 Ceiling Tiles	7,800.00
74697	KELYN CARRANZA GOMEZ AND JAIRO AVILA	Relocation	4,705.00
74698	EMMA DILANIAN	Relocation	9,162.50
74699	VARDAN POCHIKYAN	Relocation	4,924.84
74700	HARUTYUN POCHIKYAN	Relocation	3,817.33
74701	HASMIK SEVILYAN	Relocation	3,817.33
74703	STUDIO SPECTRUM INC	Classroom AV Refresh HS 117 Per Proposal	5,112.71
74736	JESUS HERNANDEZ SANTIAGO	Relocation	41,438.20
74750	QUALITY WINDOW BLINDS	Classroom Refresh AD 252	2,127.02
74753	COMMUNICATION CABLING SOLUTIONS INC	Campus Safety Project Cabling for Wall Phones	34,329.50
74782	REYNALDO TRINIDAD	Relocation	16,383.87
74786	REYNA MORALES BAIZABAL	Relocation	6,010.00
74807	AK CONSTRUCTION AND ROOFING INC	SF 104 Per Proposal 444716	4,725.00
74858	ANTONIO LOPEZ AND ELIZABETH DE LA CRUZ	Relocation	5,319.00
74859	ANA ABEL HERNANDEZ	Relocation	43,050.76
74860	DIONDRA GALLOWAY	Relocation	1,210.00
74861	HILARY J PERLAS WHITT	Relocation	282.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

07/01/19 - 07/31/19

August 20, 2019

Fund: 74

MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
74872	CLARK COMPANY	Carpet Garfiled Classrooms	7,976.00
74902	STUDIO SPECTRUM INC	AV Upgrade	5,222.72
74948	QUALITY WINDOW BLINDS	Classroom Refresh TR 213	418.83
74974	STUDIO SPECTRUM INC	Classroom AV Refresh HS 118 Per Proposal	5,112.71
74977	CLARK COMPANY	SG 329 Flooring	8,560.00
74978	QUALITY WINDOW BLINDS	Classroom Refresh CR 230	311.34
74982	GUADALUPE C RIOS	Relocation	24,475.00
74983	HOVIK JOHN ZIRAKIAN	Relocation	78,161.60
74984	GEORGE LATEROVIAN AND MARIA ALSAMMOUR	Relocation	7,450.50
74985	GEORGE LATEROVIAN AND MARIA ALSAMMOUR	Relocation	832.50
74996	MIRACLE ART SERVICES	SG 137 Ceiling Tiles	6,960.00
74997	TIGRAN AKOPYAN	LED Lighting Room 202	14,175.00
74998	ROSENDIN ELECTRIC	12KV Scchweizer Relay Permit	5,501.00
75019	MIRACLE ART SERVICES	SG 326 Ceiling Tiles	4,500.00
75027	EMCOR SERVICES	Police Substation Ductless Split Install	16,492.00
75028	ACE FENCE COMPANY	Furnish and Install Fencing for Construction	19,800.00
75029	CDW-G	Hovercams and Cables Per Quote KLHD836	474.52
75046	EMMA DILANIAN	Relocation	962.50
75047	VARDAN POCHIKYAN	Relocation	1,107.50
75072	ARC	Printing PE Increment II	108.47
75149	HANDS ON PAINTING INC	Stairs and Handrails San Gabriel	4,175.00
75150	CLARK COMPANY	SG 341 345 Concrete Flooring	10,390.00
75151	STUDIO SPECTRUM INC	Classroom AV Refresh AD 252 Per Proposal	6,109.33
SUPPLIES-OFFICE			
74958	ORVAC ELECTRONICS INC	Security Project Authorized: Stanley Jung	2,000.00
			<hr/> \$4,497,272.34 <hr/>

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

CONSENT CALENDAR NO. 4

PERSONNEL REPORT NO. 2

TO: BOARD OF TRUSTEES

SUBMITTED: David Viar, Superintendent/President

REVIEWED BY: Victoria Simmons, Vice President
Human Resources

PREPARED BY: Nicole Hise, Human Resources Generalist

SUBJECT: ACADEMIC PERSONNEL REPORT

The Superintendent/President recommends that the various entries on the following report be approved as presented.

Full Name	Location	Position	Dates	Account No	Hours	Rate	FTE	Acct %	Board Action
Kobaissi, Dr. Ali	Continuing and Community Ed Center	Program Manager III-Night/Weekend Site Manager	07/29/19 - 08/30/19	01 0300 0 601001 1210	NTE 40 hrs/wk	Est Rate of Pay		100	Additional Assignment - Temporary
Barsegyan, Ms. Yeranui	Student Services	Interim Program Manager III, Student Equity	07/01/19 - 01/31/20						Administrative Contract Extension
Chil-Gevorkyan, Mrs. Veganush	Student Affairs	Interim Program Manager I, Student Outreach	07/01/19 - 12/31/19						Administrative Contract Extension
Dionisio, Dr. Daphne	Office of Instructional Services	Interim Program Manager I	07/01/19 - 01/31/20						Administrative Contract Extension
Bouyadjian, Ms. Nairy	Student Services	Counselor	9/1/2019			C V			Advancement on Salary
Der Hovanessian, Mrs. Polet	EOPS	EOPS Counselor	9/3/2019			C IV			Advancement on Salary
Kocol, Mr. Aleksander	Health and Physical Education Division	Health and PE Adjunct	6/21/2019			C IV-6			Advancement on Salary
Masihi Yousefian, Mr. Avo	Business Division	Business Adjunct	9/3/2019			C IV-2			Advancement on Salary
Swinton, Ms. Jan	Office of VP Instructional Services	Dean, Workforce Development	6/18/2019						Change to the Board Report 6/18/19: Change Leave End Date
Oppenberg, Mrs. Ellen	Office of VP Instructional Services	Learning Disability Specialist			NTE 63 hrs				Correction to the Board: 3/19/19 - Hours
Cason, Ms. Meghan Gaynor	Library and Learning Resources	Librarian Adjunct	06/17/19 - 08/30/19						Correction to the Board: 7/16/19 - Effective Dates
Donovan, Ms. Debra J	Library and Learning Resources	Librarian Adjunct	06/17/19 - 06/30/19						Correction to the Board: 7/16/19 - Effective Dates
Cuevas, Mrs. Martha	Office of VP Instructional Services	Adjunct Counselor			NTE 13 hrs/wk				Correction to the Board: 7/16/19 meeting - Hours
Fordyce, Dr. James Forrest	Credit ESL Division	ESL Instructor	12/18/2019						Correction to the Board: April 16, 2019: Correct Leave End Date
Garibyan, Ms. Nare K.	Student Services	Counselor	07/01/19 - 06/30/20	01 1000 0 630000 1250				100	Correction to the Board: Change of Account
Aghegian, Ms. Rosette M.	EOPS	Counselor	09/03/19 - 06/10/20				0.8		Decrease of Assignment 20% Reduced Workload
Potter, Mr. Curtis G	Office of Instructional Services	Division Chair Tech and Aviation	7/1/2019	01 1000 0 601000 1280			0.7	100	Election
Aslanian, Mrs. Angina	Continuing and Community Ed Center	Counselor	04/08/19 - 06/12/19	03 0700 0 649000 1450	NTE 8 hrs/wk			100	Election of Hourly

Full Name	Location	Position	Dates	Account No	Hours	Rate	FTE	Acct %	Board Action
Barrera, Ms. Vivian	Continuing and Community Ed Center	Counselor	07/01/19 - 08/23/19	03 4820 0 601001 1455	NTE 23 hrs/wk	C IV-3		100	Election of Hourly
Beheshti, Ms. Bahareh	Student Services	Adjunct Counselor	09/01/19 - 12/31/19	03 1300 0 663200 1450	NTE 368 hrs	C IV-3		100	Election of Hourly
Cuevas, Mrs. Martha	Student Services	Adjunct Counselor	09/01/19 - 12/31/19	03 1300 0 663200 1450	NTE 368 hrs	C IV-6		100	Election of Hourly
Darin, Mrs. Carolyn V.	Student Services	Adjunct Counselor	09/01/19 - 12/31/19	03 1300 0 663200 1450	NTE 192 hrs	C IV-4		100	Election of Hourly
Midell, Mr. David A	DSPS	Adjunct DSPS High Tech Specialist	06/17/19 - 08/30/19	03 2200 0 642000 1315		C IV-3		100	Election of Hourly
Midell, Mr. David A	Office of VP College Services	Adjunct DSPS High Tech Specialist	09/03/19 - 12/18/19	03 0610 0 632100 1460	NTE 6 hrs/wk	C IV-3		100	Election of Hourly
Nersisyan, Ms. Hayarpi	Student Services	Adjunct Counselor	09/01/19 - 12/31/19	03 1300 0 663200 1450	NTE 192 hrs	C IV-1		100	Election of Hourly
Toros-Adami, Mr. Varand	Visual and Performing Arts Division	Applied Music Adjunct	09/03/19 - 12/18/19	01 0100 0 100400 1310	As Needed	C III-1		100	Election of Hourly
Azolyan, Mrs. Mariam	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	03 0600 0 630000 1450		C IV-6		100	Election of Hourly Fall
Barrera, Ms. Vivian	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	01 1000 0 630000 1450		C IV-3		100	Election of Hourly Fall
Beck, Ms. Anne-Marie	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	03 0600 0 630000 1450 01 1000 0 630000 1450		C IV-2		50 50	Election of Hourly Fall
Bergman, Ms. Emily Anne	Library and Learning Resources	Librarian Adjunct	09/02/19 - 12/18/19	01 1000 0 612000 1430 03 0610 0 632100 1430		C III-3		100	Election of Hourly Fall
Bishop, Mr. Ryan	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	01 1000 0 630000 1450		C III-2		100	Election of Hourly Fall
Blackmon, Ms. Destinee	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	03 0600 0 630000 1450		C IV-1		100	Election of Hourly Fall
Canela, Ms. Marisela	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	01 1000 0 630000 1450		C IV-4		100	Election of Hourly Fall
Cason, Ms. Meghan Gaynor	Library and Learning Resources	Librarian Adjunct	09/02/19 - 12/18/19	01 1000 0 612000 1430		C IV-4		100	Election of Hourly Fall
Coates, Ms. Spenser Jane	Library and Learning Resources	Librarian Adjunct	09/02/19 - 12/18/19	01 1000 0 612000 1430 03 0610 0 632100 1430		C III-6		100	Election of Hourly Fall
Cribbs, Ms. Margaret	Library and Learning Resources	Librarian Adjunct	09/02/19 - 12/12/19	01 1000 0 612000 1430 03 0610 0 632100 1430		C III-6		100	Election of Hourly Fall
Cuevas, Mrs. Martha	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	01 1000 0 630000 1450		C IV-6		100	Election of Hourly Fall
Del Real, Mr. Antonio	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	03 0600 0 630000 1450		C IV-4		100	Election of Hourly Fall
Dilanchian, Ms. Andrineh	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	03 0600 0 630000 1450		C IV-1		100	Election of Hourly Fall
Donovan, Ms. Debra J	Library and Learning Resources	Librarian Adjunct	09/02/19 - 12/18/19	01 1000 0 612000 1430 03 0610 0 632100 1430		C III-1		100	Election of Hourly Fall
Dulay, Ms. Breanna	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	01 1000 0 630000 1450		C IV-3		100	Election of Hourly Fall
Grenot, Ms. Teresa L	Library and Learning Resources	Librarian Adjunct	09/02/19 - 12/18/19	01 1000 0 612000 4300 03 0610 0 632100 1430		C IV-3		100	Election of Hourly Fall
Hemeng, Mr. Eric K	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	03 0600 0 630000 1450		C IV-1		100	Election of Hourly Fall
Knotts, Ms. Karen	Library and Learning Resources	Librarian Adjunct	09/02/19 - 12/18/19	01 1000 0 612000 1430		C III-6		100	Election of Hourly Fall
Midell, Mr. David A	DSPS	Adjunct DSPS High Tech Specialist	09/03/19 - 12/18/19	03 2200 0 642000 1310		C IV-3		100	Election of Hourly Fall

Full Name	Location	Position	Dates	Account No	Hours	Rate	FTE	Acct %	Board Action
Morris, Ms. Jolie	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	03 0600 0 630000 1450		C III-6		100	Election of Hourly Fall
Najera, Mrs. Mirna	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	01 1000 0 630000 1450		C IV-6		100	Election of Hourly Fall
Nakawatase, Ms. Tiffany	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	01 1000 0 630000 1450		C IV-3		100	Election of Hourly Fall
Pan, Ms. Sabrina	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	01 1000 0 630000 1450		C IV-3		100	Election of Hourly Fall
Samani, Ms. Nicole	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	01 1000 0 630000 1450		C IV-3		100	Election of Hourly Fall
Sherman, Mr. James	Library and Learning Resources	Librarian Adjunct	09/02/19 - 12/18/19	01 1000 0 612000 1430 03 0610 0 632100 1430		C IV-6		100	Election of Hourly Fall
Shim, Ms. Irene I.	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	01 1000 0 630000 1450		C IV-4		100	Election of Hourly Fall
Sullivan, Ms. Patricia	Library and Learning Resources	Librarian Adjunct	09/02/19 - 12/18/19	01 1000 0 612000 1430 03 0610 0 632100 1430		C IV-6		100	Election of Hourly Fall
Tufenkjian, Ms. Tanya	Student Services	Adjunct Counselor	09/03/19 - 12/20/19	03 0600 0 630000 1450		C III-3		100	Election of Hourly Fall
Zollman, Ms. Andrea S	Library and Learning Resources	Librarian Adjunct	09/02/19 - 12/18/19	01 1000 0 612000 1430 03 0610 0 632100 1430		C III-4		100	Election of Hourly Fall
Fejtek, Mrs. Stela	DSPS	Adjunct Learning Disability Specialist	09/03/19 - 12/18/19	03 2200 0 642000 1310		C IV-6		100	Election of Hourly Fall
Bishop, Mr. Ryan	Student Services	Adjunct Counselor	09/01/19 - 12/31/19	03 1300 0 663200 1450	NTE 368 hrs	C III-2		100	Election of Hourly Fall 2019 adjunct career counselor
AbiSaab, Samar	Continuing and Community Ed Center	Noncredit ESL Adjunct	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 10 hrs	C III-1		100	Election of Hourly Non-Instructional
Aintablian, Mrs. Mariam	Continuing and Community Ed Center	Noncredit ESL Adjunct	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 10 hrs	C III-4		100	Election of Hourly Non-Instructional
Ames, Travis James	Office of VP Instructional Services	Economics	06/17/19 - 08/23/19	03 3770 0 630002 1465	NTE 20 hrs	C III-2		100	Election of Hourly Non-Instructional
Badalyan, Ms. Irina	Office of VP Instructional Services	Mathametics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Biancheri, Mrs. Mary Jane	Office of VP Instructional Services	Child Develoment	05/14/19 - 05/14/19	03 3770 0 630002 1460	NTE 3 hrs	C II-4		100	Election of Hourly Non-Instructional
Cheeseman, Bonnie L	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 12 hrs	C III-3		100	Election of Hourly Non-Instructional
Christy, Mrs. Alexandra	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 50 hrs	C III-2		100	Election of Hourly Non-Instructional
Ciuca, Mr. Razvan A	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Cohen, Ms. Harriet Ganderson	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 07/25/19	03 5370 0 150802 1465	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Cruz, Andres E	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 30 hrs	C III-3		100	Election of Hourly Non-Instructional
Davis, Mr. Michael Grant	Office of VP Instructional Services	Mathematics	06/17/19 - 08/23/19	03 3770 0 630002 1465	NTE 20 hrs	C III-4		100	Election of Hourly Non-Instructional

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Account No	Hours	Rate	FTE	Acct %	Board Action
Demirchyan, Mr. Gevork	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-3		100	Election of Hourly Non-Instructional
Drummond, Mrs. Karin A	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 20 hrs	C III-4		100	Election of Hourly Non-Instructional
Esmaili, Ms. Sabine	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Evinyan, Ms. Zarik	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Ferguson, Mr. Timothy Jeremiah	Office of VP Instructional Services	Mathematics	05/03/19 - 06/08/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Fine, Mr. Richard L	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Fishman, Ms. Robyn	Office of VP Instructional Services	History	04/26/19 - 05/14/19	03 3770 0 630002 1460	NTE 10 hrs	C III-4		100	Election of Hourly Non-Instructional
Fishman, Ms. Robyn	Office of VP Instructional Services	History	06/17/19 - 08/23/19	03 3770 0 630002 1465	NTE 20 hrs	C III-4		100	Election of Hourly Non-Instructional
Frankian, Ms. Narineh	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C II-4		100	Election of Hourly Non-Instructional
Gomez, Mr. Gabriel Dante	Office of VP Instructional Services	English	05/14/19 - 05/14/19	03 3770 0 630002 1460	NTE 1 hr	C III-4		100	Election of Hourly Non-Instructional
Grygoruk, Dr. Anna	Office of VP Instructional Services	Biology	05/14/19 - 05/14/19	03 3770 0 630002 1460	NTE 3 hrs	C III-3		100	Election of Hourly Non-Instructional
Hopkins, Mr. Leif	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-3		100	Election of Hourly Non-Instructional
Hovasapyan, Mr. Samvel	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Hovsepian, Mrs. Melina	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Janvelyan, Marine	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 16 hrs	C III-3		100	Election of Hourly Non-Instructional
Kamei, Mr. Richard T	Office of VP Instructional Services	Sociology	06/17/19 - 08/23/19	03 3770 0 630002 1465	NTE 10 hrs	C III-4		100	Election of Hourly Non-Instructional
Labra Bahena, Mr. Luis	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-1		100	Election of Hourly Non-Instructional
Limina, Mrs. Sandra	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 20 hrs	C III-4		100	Election of Hourly Non-Instructional
Maier, Dr. Mark	Office of VP Instructional Services	Economics	05/14/19 - 05/14/19	03 3770 0 630002 1460	NTE 3 hrs	C III-4		100	Election of Hourly Non-Instructional
Maier, Dr. Mark	Office of VP Instructional Services	Economics	02/19/19 - 06/12/19	03 3770 0 630002 1460	NTE 50 hrs	C III-4		100	Election of Hourly Non-Instructional

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Account No	Hours	Rate	FTE	Acct %	Board Action
Makaryan, Ms. Mariya	Office of VP Instructional Services	Mathematics	05/03/19 - 06/08/19	03 1081 9 490001 1460	NTE 4 hrs	C III-1		100	Election of Hourly Non-Instructional
Matsumoto, Ms. Laura	Office of VP College Services	DSPS High Tech Specialist	09/03/19 - 12/18/19	03 0610 0 632100 1460		C III-4		100	Election of Hourly Non-Instructional
Mayer, Mr. Paul Stuart	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 20 hrs	C III-4		100	Election of Hourly Non-Instructional
Mikaelian, Mr. Vrej	Office of VP Instructional Services	Mathematics	05/12/19 - 06/13/19	03 1081 9 490001 1460	NTE 4 hrs	C III-3		100	Election of Hourly Non-Instructional
Mumba, Alicia I	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 30 hrs	C III-1		100	Election of Hourly Non-Instructional
Murray, Dr. Diane R	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-1		100	Election of Hourly Non-Instructional
Ong, Mr. Hai T.	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Paxton, Ms. Carol	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Petrosians, Ms. Sevana	Office of VP Instructional Services	Mathematics	05/03/19 - 06/08/19	03 1081 9 490001 1460	NTE 4 hrs	C III-2		100	Election of Hourly Non-Instructional
Pope, Mr. Ethan A	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Raimondo, Krista J	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 2380	NTE 22 hrs	C III-3		100	Election of Hourly Non-Instructional
Richer, Ms. Margaret	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 80 hrs	C III-4		100	Election of Hourly Non-Instructional
Ridgway, Mrs. Rachel	Office of VP Instructional Services	Oceanography	05/14/19 - 05/14/19	03 3770 0 630002 1460	NTE 3 hrs	C III-2		100	Election of Hourly Non-Instructional
Ridgway, Mrs. Rachel	Office of VP Instructional Services	Oceanography	06/17/19 - 08/23/19	03 3770 0 630002 1465	NTE 20 hrs	C III-2		100	Election of Hourly Non-Instructional
Ryan, Miss Susan	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Sadeghilar, Sara	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 2 hrs	C III-2		100	Election of Hourly Non-Instructional
Saporito, Ms. Joanna Mary	Workforce Development	Adjunct Faculty	06/17/19 - 12/18/19	03 1151 9 499900 1460	8 hrs/wk	C III-4		100	Election of Hourly Non-Instructional
Sargsyan, Mrs. Arusyak	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 14 hrs	C III-4		100	Election of Hourly Non-Instructional
Sato, Mrs. Naomi	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 110 hrs	C II-4		100	Election of Hourly Non-Instructional
Seaborne, Robert W	Continuing and Community Ed Center	Noncredit ESL	08/01/19 - 08/30/19	03 5370 0 150802 1465	NTE 3 hrs	C III-2		100	Election of Hourly Non-Instructional

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Account No	Hours	Rate	FTE	Acct %	Board Action
Semerdzhyan, Susanna R	Continuing and Community Ed Center	Noncredit ESL	08/01/19 - 08/30/19	03 5370 0 150802 1465	NTE 30 hrs	C III-3		100	Election of Hourly Non-Instructional
Semerdzhyan, Susanna R	Office of VP Instructional Services	Noncredit ESL	06/17/19 - 08/23/19	03 3770 0 630002 1465	NTE 20 hrs	C III-3		100	Election of Hourly Non-Instructional
Shahioian, Mr. Shant R	Office of VP Instructional Services	Humanities	06/17/19 - 08/23/19	03 3770 0 630002 1465	NTE 20 hrs	C III-4		100	Election of Hourly Non-Instructional
Shamhart, Mr. William M.	Office of VP Instructional Services	Mathematics	05/03/19 - 06/08/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Siegrist, Ms. Esthela G	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 10 hrs	C III-4		100	Election of Hourly Non-Instructional
Silverio, Ms. Valerie K.	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Simpson, Kathryn A	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 18 hrs	C III-2		100	Election of Hourly Non-Instructional
Somo, Sandy	Office of VP Instructional Services	Sociology	06/17/19 - 08/23/19	03 3770 0 630002 1465	NTE 10 hrs	C II-3		100	Election of Hourly Non-Instructional
Swett, Karen L	Office of VP Instructional Services	Speech	05/14/19 - 05/14/19	03 3770 0 630002 1460	NTE 3 hrs	C II-3		100	Election of Hourly Non-Instructional
Sze, Ms. Yui	Health Sciences Division	Nursing Adjunct	07/05/19 - 07/18/19	03 3920 0 120300 1465	6.5 hrs	C III-1		100	Election of Hourly Non-Instructional
Tovmasian, Mrs. Hasmik	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Towns, Mr. Lester III	Physical Education	Health and PE Adjunct	07/13/19 - 07/19/19	01 0100 0 083500 1460	NTE 20 hrs	C III-3		100	Election of Hourly Non-Instructional
Tubbs, Robyn A	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 10 hrs	C III-2		100	Election of Hourly Non-Instructional
Van Bremen, Mr. Dennis	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 40 hrs	C III-4		100	Election of Hourly Non-Instructional
Van Norman, Sarah E	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 30 hrs	C III-2		100	Election of Hourly Non-Instructional
Watts, Mr. Larry G.	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 14 hrs	C III-4		100	Election of Hourly Non-Instructional
Woo, Ms. Misik	Office of VP Instructional Services	Mathematics	05/03/19 - 06/08/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional
Young, Ms. Linda K	Continuing and Community Ed Center	Noncredit ESL	08/01/19 - 08/30/19	03 5370 0 150802 1465	NTE 50 hrs	C III-4		100	Election of Hourly Non-Instructional
Young, Ms. Linda K	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 75 hrs	C III-4		100	Election of Hourly Non-Instructional
Zamora, Mrs. Monica B	Continuing and Community Ed Center	Noncredit ESL	06/17/19 - 08/23/19	03 5370 0 150802 1465	NTE 37 hrs	C III-3		100	Election of Hourly Non-Instructional

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Account No	Hours	Rate	FTE	Acct %	Board Action
Chang, Mr. Hsiao-Ying	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional of Non-Instructional Hourly
Nalbandyan, Mr. Zorayr	Office of VP Instructional Services	Mathematics	05/13/19 - 06/12/19	03 1081 9 490001 1460	NTE 4 hrs	C III-4		100	Election of Hourly Non-Instructional of Non-Instructional Hourly
Dickes, Mr. Roger	Visual and Performing Arts Division	Animation Instructor	07/01/19 - 07/23/19	03 1100 0 061411 1460	NTE 32 hrs	C III-4		100	Election of Hourly Non-Instructional ZBrush Workshop
Villalobos, Ms. Ana L	Health Sciences Division	Nursing Adjunct Sub	6/28/2019	01 0100 0 120300 1325	8 hrs	C III-2		100	Election of Hourly Sub
Ataian, Ms. Shakeh	EOPS	EOPS Counselor	06/17/19 - 07/19/19	03 1500 0 643000 1455	NTE 147 hrs	Per Diem		100	Election of Hourly Summer
Beheshti, Ms. Bahareh	Student Services	Adjunct Counselor	07/01/19 - 08/31/19	03 0610 0 632100 1455	15 hrs/wk	C IV-3		100	Election of Hourly Summer
Boduryan, Mrs. Anahit	EOPS	Counselor	06/17/19 - 07/19/19	03 1500 0 643000 1455	NTE 147 hrs	C IV-3		100	Election of Hourly Summer
Castel De Oro, Mr. James	EOPS	Counselor	06/17/19 - 07/19/19	03 1500 0 643000 1455	NTE 147 hrs	Per Diem		100	Election of Hourly Summer
Darin, Mrs. Carolyn V.	Student Services	Adjunct Counselor	07/01/19 - 08/31/19	03 0610 0 632100 1455	15 hrs/wk	C IV-4		100	Election of Hourly Summer
Dieny, Mark	Technology and Aviation Division	Welding	07/08/19 - 08/16/19	01 0100 0 095600 1315		Per Diem		100	Election of Hourly Summer
Dimatulac, Mr. Kevin	Student Services	Adjunct Counselor	07/01/19 - 08/30/19	03 0610 0 632100 1455	35 hrs/wk	C IV-1		100	Election of Hourly Summer
Evans, Ms. Alexandra	Student Services	Adjunct Counselor	07/01/19 - 08/31/19	03 0610 0 632100 1455	35 hrs/wk	C IV-2		100	Election of Hourly Summer
Garcia, Mr. Jose Antonio (Anthony)	Student Services	Adjunct Counselor	07/01/19 - 08/31/19	03 0610 0 632100 1455	20 hrs/wk	C IV-1		100	Election of Hourly Summer
Gomez, Jose J.	Health and Physical Education Division	Health	07/22/19 - 08/23/19	01 0100 0 083700 1315		C III-6		100	Election of Hourly Summer
Johnson, Alison	Social Sciences Division	Psychology	07/22/19 - 08/23/19	01 0100 0 200000 1315		C IV-6		100	Election of Hourly Summer
Kocol, Aleksander	Health and Physical Education Division	Kinesiology	06/17/19 - 08/23/19	01 0100 0 083500 1315		C IV-6		100	Election of Hourly Summer
Midell, Mr. David A	DSPS	Adjunct DSPS High Tech Specialist	07/01/19 - 08/30/19	03 0610 0 632100 1465		C IV-3		100	Election of Hourly Summer
Nersisyan, Ms. Hayarpi	Student Services	Adjunct Counselor	07/01/19 - 08/31/19	03 0610 0 632100 1455	15 hrs/wk	C IV-1		100	Election of Hourly Summer
Perkins, Mr. Gregory	EOPS	Counseling	06/17/19 - 07/19/19	03 1500 0 643000 1455	NTE 147 hrs	Per Diem		100	Election of Hourly Summer

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Account No	Hours	Rate	FTE	Acct %	Board Action
Quintanilla, Ms. Johanna	Student Services	Adjunct Counselor	07/01/19 - 08/31/19	03 0610 0 632100 1455	35 hrs/wk	C IV-3		100	Election of Hourly Summer
Rafii, Ms. Rokhsareh	EOPS	Counseling	07/22/19 - 08/23/19	03 1500 0 643000 1455	NTE 147 hrs	Per Diem		100	Election of Hourly Summer
Roybal, Mr. Orlando	Student Services	Adjunct Counselor	07/01/19 - 08/31/19	03 0610 0 632100 1455	35hrs/wk	C IV-1		100	Election of Hourly Summer
Sanchez, Ms. Jamie C.	Student Services	Adjunct Counselor	07/01/19 - 08/31/19	03 0610 0 632100 1455	35 hrs/wk	C IV-3		100	Election of Hourly Summer
Villarreal, Ms. Jennifer	Student Services	Adjunct Counselor	07/01/19 - 08/31/19	03 0610 0 632100 1455	23 hrs/wk	C IV-1		100	Election of Hourly Summer
Tashiro, Jeanette	Life Skills- Non-credit Business Division	Parent Education	06/17/2019 - 08/09/2019	01 0300 0 130501 1315		Per Diem		100	Election of Hourly Summer
Ridgway, Mrs. Rachel	Office of VP College Services	Oceanography Instructor	07/01/19 - 08/30/19	03 0610 0 632100 1315	NTE 30 hrs	C IV-2		100	Election of Overload
Matsumoto, Ms. Laura	DSPS	High Tech Center Instructor	07/01/19 - 08/30/19	03 0610 0 632100 1465		C IV-6		100	Election of Overload Student Equity Project PAIR UP
Barrett, Ms. Mary Elizabeth	DSPS	DSPS Counselor	06/17/19 - 08/30/19	03 2200 0 642000 1455		C IV-6		100	Election of Overload Summer
Bryer, Miss Elizabeth J	Office of VP College Services	English Instructor	07/01/19 - 08/30/19	03 0610 0 632100 1310	NTE 30 hrs	C IV-6		100	Election of Overload Summer
Bryer, Miss Elizabeth J	Office of VP College Services	English Instructor	07/01/19 - 08/30/19	03 0610 0 632100 1315	NTE 10 hrs	C IV-6		100	Election of Overload Summer
Camp, Ms. Kathryn (Casey)	DSPS	High Tech Center Instructor	06/17/19 - 08/20/19	03 2200 0 642000 1315		C IV-6		100	Election of Overload Summer
Davis, Mr. Michael Grant	Student Services	Math Instructor	07/01/19 - 08/30/19	03 0610 0 632100 1315	NTE 40 hrs	C IV-6		100	Election of Overload Summer
Davis, Ms. Teresa	Student Services	Counselor	07/01/19 - 08/31/19	03 0610 0 632100 1455	12 hrs/wk	C III-6		100	Election of Overload Summer
Hassakoursian, Ms. Yvette	Student Services	Math Instructor	07/01/19 - 08/30/19	03 0610 0 632100 1315	NTE 40 hrs	C IV-6		100	Election of Overload Summer
Hoehn, Dr. Susan	DSPS	Learning Disab Special Instructor	06/17/19 - 08/30/19	03 2200 0 642000 1315		C IV-6		100	Election of Overload Summer
Matsumoto, Ms. Laura	DSPS	High Tech Center Instructor	06/17/19 - 08/30/19	03 2200 0 642000 1315		C IV-6		100	Election of Overload Summer
Oppenberg, Mrs. Ellen	DSPS	Learning Disab Special Instructor	06/17/19 - 08/30/19	03 2200 0 642000 1315		C IV-6		100	Election of Overload Summer
Ziegler, Ms. Tracey Brooke	DSPS	DSPS Counselor	06/17/19 - 08/30/19	03 2200 0 642000 1455		C IV-6		100	Election of Overload Summer

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Account No	Hours	Rate	FTE	Acct %	Board Action
Ziegler, Ms. Tracey Brooke	DSPS	DSPS Counselor	06/17/19 - 08/30/19	03 2200 0 642000 1455	147 hrs	Per Diem		100	Election of Overload Summer block
Zobayan, Ms. Rita	DSPS	DSPS Counselor	06/17/19 - 08/30/19	03 2200 0 642000 1455	147 hrs	Per Diem		100	Election of Overload Summer block
Sheldon, Ms. Christina	Library and Learning Resources	Librarian Adjunct	09/02/19 - 12/18/19	01 1000 0 612000 1430 03 0610 0 632100 1430		C IV-4		100	Election of Hourly Fall
Dionisio, Dr. Daphne	Social Sciences Division	Psychology Instructor	07/01/19 - 01/31/20						Leave of Absence Extend Unpaid Leave
Baca, Mr. Abraham E.	Health Sciences Division	Emergency Medical Technology Instructor	9/3/2019	01 0100 0 125000 1110		AC III-6	1	100	New Hire FT Tenure Track
Cuevas, Mrs. Martha	Student Services	Dual Enrollment Counselor	9/3/2019	01 0100 0 671100 1250		AC V-8	1	100	New Hire FT Tenure Track
Diehl, Ms. Deborah Lynn	Visual and Performing Arts Division	Media Arts Instructor	9/3/2019	01 0100 0 060300 1110		AC III-8	1	100	New Hire FT Tenure Track
Marshall, Mr. Jason A	Physical Science Division	Physics Instructor	9/3/2019	01 0100 0 190200 1110		AC V-4	1	100	New Hire FT Tenure Track
Mirzayan, Mr. Simon	Computer Science - Information Systems	Computer Information Systems Instructor	9/3/2019	01 0100 0 070000 1110		AC I-8	1	100	New Hire FT Tenure Track
Paransky, Vladimir	Computer Science - Information Systems	Computer Information Systems Instructor	9/3/2019	01 0100 0 040000 1110		AC II-8	1	100	New Hire FT Tenure Track
Semerdzhyan, Susanna R	Non-Credit ESL Division	Noncredit ESL Instructor/Technology Coordinator	9/3/2019			AC II-4	1	100	New Hire FT Tenure Track
Labadzhyan, Mr. Gagik	Physical Science Division	Chemistry Instructor	09/03/19 - 06/10/20	01 0100 0 190500 1100		AC IV-7	1	100	New Hire One Year Contract- 100%
Czech, Dr. Maria A	Continuing and Community Ed Center	NC Student Success Center	02/19/19 - 06/12/19	03 1070 9 150801 1295				5	Release Time Bridging Noncredit to Credit Project
Young, Ms. Jan P.	Continuing and Community Ed Center	Life Skills Noncredit Business	02/19/19 - 06/12/19	03 1079 9 601000 1295				40	Release Time BSI Coordinator for Spring 2019
Herwerth, Mr. Christopher A.	Workforce Development	Engineering Faculty	02/18/20 - 06/10/20	03 1100 0 090111 1295		\$4,570.00		100	Release Time From CTEA Perkins Grant
Chen, Ms. Ching-Chin	Mathematics Division	Mathematics Adjunct	8/30/2018						Retirement 16 years, 6 months of service
Diekmann, Ms. Diana	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	6/12/2019						Retirement 16 years, 9 months of service
Jones, Mr. David Paul	Mathematics Division	Math Instructor	6/12/2019						Retirement 31 years, 8 months of service
Cohen, Ms. Harriet Ganderson	Non-Credit ESL Division	Non-Credit ESL Adjunct	7/25/2019						Retirement 31 yrs, 4 months of service

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Account No	Hours	Rate	FTE	Acct %	Board Action
Fordyce, Dr. James Forrest	Credit ESL Division	ESL Instructor	12/18/2019						Retirement 37 years, 10 months of service
Rooney, Ms. Marian Amanda C	Office of VP Instructional Services	English	06/17/19 - 08/23/19	01 0100 0 499900 1395		\$4,910.40		100	Stipend Academic Senate President - Summer 2019
Paxton, Ms. Carol	Mathematics Division	Math Instructor	08/01/19 - 08/23/19	01 0100 0 170000 1395		\$3,883.00		100	Stipend Assistant Division Chair
Blaker, Mrs. Rhona	Office of VP Instructional Services	English Adjunct	06/17/19 - 07/26/19	01 0100 0 499900 1395		\$1,841.40		100	Stipend Contextualized Teaching and Learning Coordinator - Summer 2019
Hanson, Dr. Eric J.	Library and Learning Resources	Dean Library and Learning Support Services	8/1/2019			\$239.00/mo		100	Stipend Doctoral
Burrell, Ms. Angela Brothers	Language Arts Division	Faculty Intern	06/25/19 - 12/30/19	03 0611 8 673200 1395		\$500		100	Stipend Faculty Diversity Internship Program
Campos, Mr. Rodolfo	Sociology	Faculty Intern	06/25/19 - 12/30/19	03 0611 8 673200 1395		\$500		100	Stipend Faculty Diversity Internship Program
Kim, Ms. Lilla Margaret	Credit ESL Division	Faculty Intern	06/25/19 - 12/30/19	03 0611 8 673200 1395		\$500		100	Stipend Faculty Diversity Internship Program
Kim, Ms. Melinda Jee	Credit ESL Division	Faculty Intern	06/25/19 - 12/30/19	03 0611 8 673200 1395		\$500		100	Stipend Faculty Diversity Internship Program
Lorenzana, Mr. Danny Leonel	Ethnic Studies	Faculty Intern	06/25/19 - 12/30/19	03 0611 8 673200 1395		\$500		100	Stipend Faculty Diversity Internship Program
Young, Mr. Jacqueline Anne Huynh	English Division	Faculty Intern	06/25/19 - 12/30/19	03 0611 8 673200 1395		\$500		100	Stipend Faculty Diversity Internship Program
Haiduk-Pollack, Dr. Cynthia	Continuing and Community Ed Center	Life Skills Noncredit Business	05/06/19 - 06/30/19	03 1151 9 499901 1395		\$500.00		100	Stipend For Curriculum Writing for Customer Service Certificate
Simpson, Mr. Steve	Continuing and Community Ed Center	Life Skills Noncredit Business	05/06/19 - 06/30/19	03 1151 9 499901 1395		\$1,000.00		100	Stipend For Developing New CDCP Computer Curriculum
Parks, Dr. Lee M	Library and Learning Resources	Kinesiology	06/13/19 - 06/13/19	01 1000 0 601000 1395	6 hrs	C III-4		100	Stipend Hiring Committee
Shahioian, Mr. Shant R	Library and Learning Resources	English	06/13/19 - 06/13/19	01 1000 0 601000 1395	6 hrs	C III-4		100	Stipend Hiring Committee
Brotman, Mr. Daniel	Staff Development	Social Science Adjunct	02/18/19 - 06/12/19	01 0100 0 675100 1395		\$500.00		100	Stipend Humanities/Social Science Lecture Series Spring 2019
Keshavarz, Mr. James	Health and Physical Education Division	Health and PE Adjunct	07/25/19 - 12/18/19	01 1000 0 644000 1395		\$4,062.00		100	Stipend Interim Wellness Program Coordinator

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Account No	Hours	Rate	FTE	Acct %	Board Action
Davis, Dr. Troy	Student Services	Counselor	09/01/19 - 12/31/19	03 1300 0 663200 1395	NTE 52 hrs	\$3,200		100	Stipend Planning, Consultation, and Other Work Supporting Grant
Dionisio, Dr. Daphne	Institutional Research	Director of Innovation Grant	09/01/19 - 12/31/19	03 1300 0 663200 1290		\$16,120.00		100	Stipend Planning, Consultation, Logistics, Technology Configuration, Implementation of Grant Activities
Lelikyan, Mrs. Armenui	Continuing and Community Ed Center	Life Skills Noncredit Business	05/06/19 - 06/30/19	03 1151 9 499901 1395		\$750.00		100	Stipend Rewriting Admin Med Asst Class and New Prog Cert.
Diarian, Mrs. Ani	Continuing and Community Ed Center	Life Skills Noncredit Business	05/06/19 - 06/30/19	03 1151 9 499901 1395		\$750.00		100	Stipend Rewriting Admin Med Asst Class and New Project Certificate
Garibyan, Ms. Nare K.	Staff Development	Counselor	02/18/19 - 06/12/19	01 0100 0 675100 1395		\$500.00		100	Stipend Science Lecture Series Coordinator Spring 2019
Mansour, Dr. Margaret	Office of VP Instructional Services	Counselor	06/17/19 - 06/26/19	01 0100 0 499900 1395		\$1,043.46		100	Stipend Serving on a Hiring Committee - Summer 2019
Mayer, Mr. Paul Stuart	Office of VP Instructional Services	Noncredit ESL	06/17/19 - 06/26/19	01 0100 0 499900 1395	1 hr @ NI Rate	\$61.38		100	Stipend Serving on a Hiring Committee - Summer 2019
Richer, Ms. Margaret	Office of VP Instructional Services	Noncredit ESL	06/17/19 - 06/26/19	01 0100 0 499900 1395		\$491.04		100	Stipend Serving on a Hiring Committee - Summer 2019
Robiglio, Ms. Deborah Virginia	Office of VP Instructional Services	Noncredit ESL	06/17/19 - 06/26/19	01 0100 0 499900 1395		\$1,043.46		100	Stipend Serving on a Hiring Committee - Summer 2019
Sato, Mrs. Naomi	Office of VP Instructional Services	Noncredit ESL	06/17/19 - 06/26/19	01 0100 0 499900 1395		\$1,000.79		100	Stipend Serving on a Hiring Committee - Summer 2019
Calderone, Mrs. Erin E	Health and Physical Education Division	Kinesiology Instructor	02/19/19 - 06/12/19	01 0100 0 083500 1395		\$400		100	Stipend Spring 2019 PE 50 Instructor
Ybarra, Ms. Yvette C	Health and Physical Education Division	Health and PE Instructor	02/19/19 - 06/12/19	01 0100 0 083500 1395		\$800		100	Stipend Spring 2019 PE 50 Instructor
Hovhannisyan, Miss Ani S.	Health and Physical Education Division	Dance Adjunct	09/03/19 - 12/18/19	01 1000 0 644000 1395		\$750.00		100	Stipend Teaching Zumba to Staff

01 = Day
 02 = Evening
 03 = Non-Credit

Rate Legend
 C = Class in Salary Schedule
 Example: C 1 - 1 = Class 1, Step 1

Full Name	Location	Position	Dates	Account No	Hours	Rate	FTE	Acct %	Board Action
Czech, Dr. Maria A	Continuing and Community Ed Center	Student Success Center	05/06/19 - 06/30/19	03 1151 9 499901 1395		\$1,250.00		100	Stipend Writing a Class for Personal Care Giver and Program Certificate
Czech, Dr. Maria A	Continuing and Community Ed Center	Student Success Center	05/06/19 - 06/30/19	03 5370 9 150802 1395		\$750.00		100	Stipend Writing Integrated Math Curriculum

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

CONSENT CALENDAR NO. 5

PERSONNEL REPORT NO. 2

TO: BOARD OF TRUSTEES

SUBMITTED: David Viar, Superintendent/President

REVIEWED BY: Victoria Simmons, Vice President
Human Resources

PREPARED BY: Nicole Hise, Human Resources Generalist

SUBJECT: CLASSIFIED PERSONNEL REPORT

The Superintendent/President recommends that the various entries on the following report be approved as presented.

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Accou	Board Action
Anouchian, Mrs. Marlen	Continuing and Community Ed Center	Assist Instruct Comp Lab Tech	07/29/19 - 08/30/19	01 0300 0 601001 2380	NTE 100 hrs	Est Rate of Pay		100	Additional Assignment - Temporary
Lelikyan, Mari	Continuing and Community Ed Center	Assist Instruct Comp Lab Tech	07/29/19 - 08/30/19	01 0300 0 601001 2380	NTE 100 hrs	Est Rate of Pay		100	Additional Assignment - Temporary
Marouti, Hasmic	Continuing and Community Ed Center	Assist Instruct Comp Lab Tech	07/29/19 - 08/30/19	01 0300 0 601001 2380	NTE 110 hrs	Est Rate of Pay		100	Additional Assignment - Temporary
Yu, Mr. Terrence	Student Services	Planning and Research Analyst	07/01/19 - 06/30/20	03 0610 0 632100 2110		Est Rate of Pay		100	Change of Account Change of Account and Percentages
Rodriguez, Ms. Gladis	Cafeteria	Food Services Worker	7/31/2019					100	Correction to the Board: 11/20/18: Correct Leave End Date
Keshishian, Mrs. Ani	Professional Dev Center	Assistant Director Professional Development Center		59 8000 0 490059 2125				100	Correction to the Board: 7/16/19 - Account Number
Bartholomew, Mrs. Tatyana	Student Services	Student Services Technician	07/01/19 - 06/30/20	01 1000 0 630000 2110				100	Correction to the Board: Change of Account
Nartea, Mrs. Dana	Student Services	Operations Analyst	07/01/19 - 06/30/20	01 1000 0 630000 2110					Correction to the Board: Change of Account
Dantzler, Ms. Valicia Y.	Human Resources	Interim Assoc VP Human Resources	03/01/19 - 06/30/19	01 1000 0 673100 2125	40 hrs/wk	M 48-1 + 2 longevity	1	100	Extension of Assignment
Rojas, Jose L	Facilities	Custodian	7/15/2019	01 1000 0 652000 2120	36 hrs/wk	Est Rate of Pay + ND		100	Increase of Assignment Increase of Hours
Khudaverdyan, Mrs. Naira	Biology Division	Sr Lab Technician	07/29/19 - 07/31/19	01 0100 0 040000 2210		NTE 40 hrs/wk		100	Increase of Assignment Temporary
Chil-Gevorkyan, Mrs. Veganush	Student Affairs	Student Services Program Coordinator	07/01/19 - 12/31/19						Leave of Absence Extend Unpaid Leave
Dantzler, Ms. Valicia Y.	Human Resources	Human Resources Manager	03/01/19 - 06/30/19						Leave of Absence Extend Unpaid Leave
Tronnes, Mr. Robert Huston (Huston Tronnes)	Media Arts	Instruct Comp Lab Tech	7/1/2019	01 0100 0 100200 2210	40 hrs/wk	R 28-2	1	100	New Hire
Aghanian, Mrs. Irene	Student Financial Aid	Financial Aid Advisor	10/25/2018	01 2080 0 646000 2110		R 36-10		100	Reclassification
Ambartsumyan, Kristine	Student Financial Aid	Financial Aid Advisor	10/25/2018	03 1900 0 646000 2110		R 36-5 + 2L		100	Reclassification
Carrasco, Ms. Linda	Student Financial Aid	Financial Aid Advisor	10/25/2018	03 1910 0 646000 2110		R 36-5 + 3L		100	Reclassification
Goodbarian, Ms. Oda	Student Financial Aid	Financial Aid Advisor	10/25/2018	01 1000 0 646000 2110		R 36-10		100	Reclassification
Gourgian, Ms. Armineh	Student Financial Aid	Financial Aid Advisor	10/25/2018	03 1910 0 646000 2110		R 36-5 = 2L		100	Reclassification

Rate Legend

MH = Management Hourly Rate
 R = Regular Classified Range/Row
 UH = Unclassified Range/Rate
 ND = Night Differential
 Example: R - 1 = Range 1 of the Salary Schedule

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Accou	Board Action
Patron, Mrs. Eunice	Student Financial Aid	Financial Aid Advisor	10/25/2018	01 1000 0 646000 2110		R 36-5		100	Reclassification
De Cuba, Hyacinthe	Continuing and Community Ed Center	Instructional Aide	7/25/2019						Resignation
Mirzayan, Mr. Simon	Information and Technology Services	Dir Network Systems and Support Services	9/2/2019						Retirement 24 years, 3 months of classified service
Seifert, Ms. Kathy	Continuing and Community Ed Center	Dir of Community Services	8/31/2019						Retirement 27 years, 10 months of service
Rodriguez, Ms. Gladis	Cafeteria	Food Services Worker	7/31/2019					100	Retirement 31 years, 2 months of service
Allahverdi, Ms. Melina	Physical Science Division	Admin Asst	6/1/2019	01 0100 0 190000 2110		\$80.00/mo		100	Stipend Classified Professional Growth
Andzhu, Ms. Armenuhi	Student Services	Student Services Technician	7/1/2019	01 1000 0 630300 2110		\$180.00/mo		100	Stipend Classified Professional Growth
Armen, Mrs. Flora	DSPS	Student Services Technician	6/1/2019	03 2200 0 642000 2110		\$140.00/mo		100	Stipend Classified Professional Growth
Aziskhanova, Ms. Saodat	Comm - Marketing - Foundation	Foundation Accountant Bus Ops Specialist	6/1/2019	01 1000 0 663500 2110		\$120.00/mo		100	Stipend Classified Professional Growth
Blen, Ms. Shauna	Campus Police	Admin Asst II	6/1/2019	01 1000 0 677000 2110		\$80.00/mo		100	Stipend Classified Professional Growth
Gabagat, Ms. Ethel Marie Z.	Nursing	Admin Asst	6/1/2019	01 0100 0 120300 2110		\$40.00/mo		100	Stipend Classified Professional Growth
Khudaverdyan, Mrs. Naira	Biology Division	Sr. Instruct Lab Tech	5/1/2019	01 0100 0 040000 2210		\$140.00/mo		100	Stipend Classified Professional Growth
Mackabee, Mr. Brandon	Campus Police	Police Officer	7/1/2019	01 1000 0 677000 2110		\$200.00/mo		100	Stipend Classified Professional Growth
Manukyan, Mr. Andranik (Andre)	Student Affairs	Student Services Program Coordinator	6/1/2019	01 1000 0 696500 2110		\$100.00/mo		100	Stipend Classified Professional Growth
Mardres, Ms. Anahid	EOPS	Sr. Student Services Tech	5/1/2019	01 1000 0 643000 2110		\$20.00/mo		100	Stipend Classified Professional Growth
Mnatsakanyan, Mrs. Armine A	Mathematics Division	Admin Asst	5/1/2019	01 0100 0 170000 2110		\$60.00/mo		100	Stipend Classified Professional Growth
Ovsepnyan, Ms. Iveta	Life Skills - Non-Credit Business Division	Student Services Asst	5/1/2019	01 0300 0 490000 2210		\$100.00/mo		100	Stipend Classified Professional Growth
Truong, Ms. Christina Anne	Controller	Payroll Tech	6/1/2019	01 1000 0 672000 2110		\$40.00/mo		100	Stipend Classified Professional Growth

Rate Legend
 MH = Management Hourly Rate
 R = Regular Classified Range/Row
 UH = Unclassified Range/Rate
 ND = Night Differential
 Example: R - 1 = Range 1 of the Salary Schedule

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Accou	Board Action
Collazo, Miss Blanca Yvette	Campus Police	Police Officer	6/1/2019			\$20.00/mo			Stipend Discontinue CPGU Stipend Due to Promotion
Aghajani, Mr. Seboo	Admissions and Records	Enrollment Services Technician	07/01/19 - 11/30/19	01 1000 0 620000 2495		\$262.37/mo		100	Stipend Out-of-Class Stipend
Aghajani, Mr. Seboo	Admissions and Records	Enrollment Services Technician	05/06/19 - 06/30/19	01 1000 0 620000 2495		\$262.37/mo		100	Stipend Out-of-Class Stipend
Keshishian, Ms. Natalie Vickie	Student Financial Aid	Financial Aid Assistant Technician	01/02/19 - 06/30/19	01 1000 0 646000 2495		\$226.60/mo		100	Stipend Out-of-Class Stipend
Perez, Mr. Leonardo	Admissions and Records	Enrollment Services Assistant	07/01/19 - 09/30/19	01 1000 0 620000 2495		\$295.64/mo		100	Stipend Out-of-Class Stipend
Perez, Mr. Leonardo	Admissions and Records	Enrollment Services Assistant	05/06/19 - 06/30/19	01 1000 0 620000 2495		\$295.64/mo		100	Stipend Out-of-Class Stipend
Rodriguez, Mrs. Emma	Cafeteria	Lead Food Services Worker	08/26/19 - 08/30/19	30 1000 0 694000 2495		\$244.81/mo		100	Stipend Out-of-Class Stipend
Rodriguez, Mrs. Emma	Cafeteria	Lead Food Services Worker	01/05/19 - 06/30/19	30 1000 0 694000 2495		\$244.81/mo		100	Stipend Out-of-Class Stipend
Rodriguez, Mrs. Emma	Cafeteria	Lead Food Services Worker	07/01/19 - 07/24/19	30 1000 0 694000 2495		\$244.81/mo		100	Stipend Out-of-Class Stipend
Board Reporting Short Term Employees									
The District may employ short-term hourly employees to replace an employee who is on leave, or to perform work that is of a short-term or seasonal nature. Short-term hourly employees may be assigned up to 280 hours and 45 days per assignment, not to exceed a total of 170 days and 800 hours per fiscal year. Short-term hourly employees hired to replace an employee on leave may be employed for up to 60 calendar days subject to the provisions of the current CSEA collective bargaining agreement. The following short-term hourly employees will not exceed 170 working days and 800 hours during the fiscal year without additional Board of Trustees approval.									
Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Acct %	Board Action
Diaz, Mr. Joshua	Campus Police	Police Cadet Corporal	6/19/2019	01 1000 0 677000 2380	NTE 900 hrs/yr	\$15.09/hr + WD + ND		100	Change Title and Pay Increase
McDonald, Mr. Eion	Campus Police	Police Cadet Corporal	6/19/2019	01 1000 0 677000 2380	NTE 900 hrs/yr	\$15.09/hr + WD + ND		100	Change Title and Pay Increase
Minassian, Mr. Armand	Campus Police	Police Cadet Senior Corporal	6/27/2019	01 1000 0 677000 2380	NTE 900 hrs/yr	\$16.84/hr + WD + ND		100	Change Title and Pay Increase
Aghakian, Sune	Board of Trustees	Student Board Trustee	06/18/19 - 06/16/20	01 1000 0 661000 2380		\$150.00/mo		100	Election

Rate Legend
 MH = Management Hourly Rate
 R = Regular Classified Range/Row
 UH = Unclassified Range/Rate
 ND = Night Differential
 Example: R - 1 = Range 1 of the Salary Schedule

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Accou	Board Action
Khodavirdian, Janet	EOPS	Clerical Assistant	10/01/19 - 12/23/19	03 1500 0 643000 2380	NTE 16 hrs/wk			100	Election
Markarian, Mrs. Arlet	Health and Physical Education Division	General Worker	6/13/2017						End of Assignment - PARS withdrawal
Pakhanyan, Ms. Kristine	Campus Police	Police Cadet Senior Corporal	6/19/2019	01 1000 0 677000 2380	NTE 900 hrs/yr	\$16.84/hr + WD + ND		100	Change Title and Pay Increase
Kasabyan, Mr. Grigor	Campus Police	Police Cadet	7/3/2019						Resignation
Khodabakhshian, Mr. Argam	Campus Police	Police Cadet	7/4/2019						Resignation
Torres, Mr. Louie Anthony	Health and Physical Education Division	Instructional Aide - Temporary	10/13/2017						Resignation
Abnoosian, Ms. Mineli	Admissions and Records	Registration Worker I	07/18/19 - 12/23/19	01 1000 0 620000 2380	NTE 90 days/fisc yr, as needed	\$14.74/hr		100	Temporary Assignment
Amador, Ms. Jennifer	Child Development Center	CDC Relief Worker	07/01/19 - 09/30/19	03 8400 0 130502 2380	NTE 90 days/fisc yr, as needed	\$14.35/hr		100	Temporary Assignment
Aparicio, Felipa	Facilities	General Worker	10/01/18 - 06/28/19	01 1000 0 652000 2380	NTE 20 hrs/wk	\$14.35/hr + ND		100	Temporary Assignment
Arakelyan, Ms. Lilit	Student Services	Instructional Aide	07/11/19 - 08/23/19	03 0610 0 632100 2210	NTE 60 hrs	\$16.39/hr		100	Temporary Assignment
Espinoza-Ponce, Ms. Melisa	Controller	Registration Worker I	07/01/19 - 09/30/19	01 1000 0 672000 2380	NTE 90 days/fisc yr, as needed	\$14.74/hr		100	Temporary Assignment
Frohmoth, Mrs. Debra	Child Development Center	Retiree Help	07/01/19 - 08/09/19	03 8400 0 130502 2380	NTE 90 days/fisc yr, as needed	CH 31-3		100	Temporary Assignment
Ghadimian, Ms. Galineh	Child Development Center	CDC Relief Worker	07/01/19 - 09/30/19	03 8400 0 130502 2380	NTE 90 days/fisc yr, as needed	\$14.35/hr		100	Temporary Assignment
Gutierrez, Ms. Cynthia Irene	DSPS	Sign Language Interpreter	07/22/19 - 08/23/19	01 2200 0 642000 2380	NTE 90 Days 900 hrs/yr	\$31.00/hr +ND		100	Temporary Assignment
Gutierrez, Ms. Cynthia Irene	DSPS	Sign Language Interpreter	07/22/19 - 08/23/19	03 2200 0 642000 2380	NTE 90 Days 900 hrs/yr	\$31.00/hr +ND		100	Temporary Assignment
Heredia, Mrs. Karla	Child Development Center	CDC Relief Worker	07/01/19 - 09/30/19	03 8400 0 130502 2380	NTE 90 days/fisc yr, as needed	\$14.35/hr		100	Temporary Assignment
Hurtado, Ms. Alvina	Controller	Registration Worker I	07/01/19 - 09/30/19	01 1000 0 672000 2380	NTE 90 days/fisc yr, as needed	\$14.74/hr		100	Temporary Assignment
Jastrem, Mr. Christopher B	Facilities	General Worker	07/01/19 - 10/31/19	01 1000 0 652000 2380	NTE 20 hrs/wk	\$14.35/hr + ND		100	Temporary Assignment
Jones, Mr. Carl	Facilities	Custodian	07/01/19 - 10/31/19	01 1000 0 652000 2380	NTE 30 hrs/wk	\$18.09/hr + ND as needed		100	Temporary Assignment

Rate Legend
 MH = Management Hourly Rate
 R = Regular Classified Range/Row
 UH = Unclassified Range/Rate
 ND = Night Differential
 Example: R - 1 = Range 1 of the Salary Schedule

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Accou	Board Action
Kalantarmoradian, Ms. Shakeh	Mathematics Division	Instructional Aide	07/01/19 - 08/23/19	03 0610 0 632100 2210	As needed	\$16.39/hr		100	Temporary Assignment
Khougaeva, Ms. Venera	Child Development Center	CDC Relief Worker	07/01/19 - 09/30/19	03 8400 0 130502 2380	NTE 90 days/fisc yr, as needed	\$14.35/hr		100	Temporary Assignment
Marroquin, Rutdelina Cazun	Facilities	General Worker	10/01/18 - 06/30/19	01 1000 0 652000 2380	NTE 20 hrs	\$14.35/ hr		100	Temporary Assignment
Minasian, Mr. Menua	Facilities	Administrative Assistant	07/26/19 - 10/31/19	01 1000 0 652000 2380	NTE 20 hrs	\$22.04/hr		100	Temporary Assignment
Minasian, Mr. Menua	Facilities	Clerical Assistant	01/01/19 - 06/28/19	01 1000 0 652000 2380	NTE 20 hrs/wk	\$14.68/hr		100	Temporary Assignment
Montemayor, Jojet V	Facilities	Custodian	05/01/19 - 06/28/19	01 1000 0 652000 2380	NTE 30 hrs/wk	\$18.09/hr + ND as needed		100	Temporary Assignment
Moradian, Mrs. Naira	Health Services	Office Assistant I	06/26/19 - 07/09/19	03 3100 0 644000 2380	11.5 hrs	\$17.22/hr + ND		100	Temporary Assignment
Moradian, Mrs. Naira	Health Services	Office Assistant I	07/16/19 - 07/16/19	03 3100 0 644000 2380	6 hrs	\$17.22/hr + ND		100	Temporary Assignment
Movsesyan, Ms. Ilona	Student Services	Student Services Assistant II	07/01/19 - 06/30/20	03 0600 0 630000 2380	NTE 25 hrs/wk	\$21.50/hr		100	Temporary Assignment
Obispo, Ariel D	Facilities	General Worker	10/01/18 - 01/03/19	01 1000 0 652000 2380	As needed	\$14.35/hr		100	Temporary Assignment
Page, Miss Leeann Marion	Child Development Center	CDC Relief Worker	07/01/19 - 09/30/19	03 8400 0 130502 2380	NTE 90 days/fisc yr, as needed	\$14.35/hr		100	Temporary Assignment
Perez, Mr. Micah Ruben	DSPS	Sign Language Interpreter	07/22/19 - 08/23/19	01 2200 0 642000 2380	NTE 90 Days 900 hrs/yr	\$31.00/hr +ND		100	Temporary Assignment
Perez, Mr. Micah Ruben	DSPS	Sign Language Interpreter	07/22/19 - 08/23/19	03 2200 0 642000 2380	NTE 90 Days 900 hrs/yr	\$31.00/hr +ND		100	Temporary Assignment
Prince, Ms. Jo Beth	DSPS	Sign Language Interpreter	07/22/19 - 08/23/19	01 2200 0 642000 2380	NTE 90 Days 900 hrs/yr	\$38.45/hr +ND		100	Temporary Assignment
Prince, Ms. Jo Beth	DSPS	Sign Language Interpreter	07/22/19 - 08/23/19	03 2200 0 642000 2380	NTE 90 Days 900 hrs/yr	\$38.45/hr +ND		100	Temporary Assignment
Rivera, Patricia Elizabeth	DSPS	Sign Language Interpreter	07/30/19 - 11/04/19	03 2200 0 642000 2380	NTE 90 days/fisc yr, as needed	\$33.22/hr +ND		100	Temporary Assignment
Rosas, Mr. Michael J	Facilities	Custodian	07/01/19 - 10/31/19	01 1000 0 652000 2380	NTE 30 hrs/wk	\$18.09/hr + ND as needed		100	Temporary Assignment
Salinas, Ruben	Facilities	General Worker	05/01/19 - 06/28/19	01 1000 0 652000 2380		\$14.35/hr + ND		100	Temporary Assignment

Rate Legend
 MH = Management Hourly Rate
 R = Regular Classified Range/Row
 UH = Unclassified Range/Rate
 ND = Night Differential
 Example: R - 1 = Range 1 of the Salary Schedule

Full Name	Location	Position	Dates	Account No	Hours	Rate	Fte	Accou	Board Action
Shaffer, Patricia L	DSPS	Sign Language Interpreter	07/22/19 - 08/23/19	01 2200 0 642000 2380	NTE 90 Days 900 hrs/yr	\$38.48/hr +ND		100	Temporary Assignment
Shaffer, Patricia L	DSPS	Sign Language Interpreter	07/22/19 - 08/23/19	03 2200 0 642000 2380	NTE 90 Days 900 hrs/yr	\$38.48/hr +ND		100	Temporary Assignment
Talarico, Ms. Nathalie Nicole	Controller	Registration Worker I	07/01/19 - 09/30/19	01 1000 0 672000 2380	NTE 90 days/fisc yr, as needed	\$14.74/hr		100	Temporary Assignment
Villalta, Miss Rose E.	Child Development Center	CDC Relief Worker	07/01/19 - 09/30/19	03 8400 0 130502 2380	NTE 90 days/fisc yr, as needed	\$14.35/hr		100	Temporary Assignment
Zargaryan, Ms. Lili	Student Services	Office Assistant I	07/01/19 - 09/30/19	01 1000 0 630000 2380	As needed	\$17.22/hr		100	Temporary Assignment
Puerto, Giovanna	Cafeteria	Food Services Worker	6/14/2017						Temporary Assignment End of Assignment
Rodriguez, Miss Christina Jeannette	Child Development Center	Clerical Assistant	6/30/2016						Temporary Assignment End of Assignment
Espinoza-Ponce, Ms. Melisa	Controller	Registration Worker I	06/25/19 - 06/30/19	01 1000 0 672000 2380	NTE 90 days/fisc yr, as needed	\$14.74/hr		100	Temporary Assignment New
Hurtado, Ms. Alvina	Controller	Registration Worker I	06/25/19 - 06/30/19	01 1000 0 672000 2380	NTE 90 days/fisc yr, as needed	\$14.74/hr		100	Temporary Assignment New
Kalantarmoradian, Ms. Shakeh	Mathematics Division	Instructional Aide	06/24/19 - 06/30/19	03 0610 0 632100 2210	As needed	\$16.39/hr		100	Temporary Assignment New
Talarico, Ms. Nathalie Nicole	Controller	Registration Worker I	06/25/19 - 06/30/19	01 1000 0 672000 2380	NTE 90 days/fisc yr, as needed	\$14.74/hr		100	Temporary Assignment New
Olvera, Victoria M	Continuing and Community Ed Center	Student Services Tech	07/03/19 - 10/31/19	03 4820 0 647001 2370	NTE 30 hrs/wk	\$26.20/hr		100	Temporary Assignment New - Substitute
Artuni, Marineh	Office of Instructional Services	Admin Asst	09/03/19 - 12/16/19	01 1000 0 601100 2380	As needed	\$22.04/hr		100	Temporary Assignment Substitute
Park, Deborah Soojin	Language Arts Division	Admin Asst	08/12/19 - 12/18/19	01 0100 0 150600 2380	NTE 30 hrs/wk	\$22.04/hr		100	Temporary Assignment Substitute

Rate Legend
 MH = Management Hourly Rate
 R = Regular Classified Range/Row
 UH = Unclassified Range/Rate
 ND = Night Differential
 Example: R - 1 = Range 1 of the Salary Schedule

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

CONSENT CALENDAR NO. 6

PERSONNEL REPORT NO. 2

TO: BOARD OF TRUSTEES

SUBMITTED: David Viar, Superintendent/President

REVIEWED BY: Victoria Simmons, Vice President
Human Resources

PREPARED BY: Nicole Hise, Human Resources Generalist

SUBJECT: STUDENT REPORT

The Superintendent/President recommends that the various entries on the following report be approved as presented.

Student Report No. 2

08/14/19 12:00 PM

Job Title	Student Name	Asg Start Date	Asg End Date	Rate	Costing
STU. ASSIST. II	Akopyan, Gevorg	07/01/2019	06/30/2020	\$13.00	01 1000 0 611000 2360
STU. ASSIST. II	Akopyan, Gevorg	07/01/2019	06/30/2020	\$13.00	03 1100 0 499911 2360
STU. ASSIST. II	Arestakesyan, Anke	07/01/2019	06/30/2020	\$13.00	03 1150 0 095600 2360
STU. ASSIST. II	Boghzian, Angine	07/01/2019	06/30/2020	\$13.00	01 1000 0 611000 2360
STU. ASSIST. II	Boghzian, Angine	07/01/2019	06/30/2020	\$13.00	03 1100 0 499911 2360
STU. ASSIST. I	Brandenburg, Mark	07/01/2019	06/30/2020	\$13.00	03 0610 0 601003 2360
STU. ASSIST. I	Cornejo, Alejandra	07/01/2019	06/30/2020	\$12.00	03 2200 0 642000 2360
STU. ASSIST. II	Daranian, Lala	07/01/2019	06/30/2020	\$13.00	03 1150 0 095600 2360
STU. ASSIST. I	Dermarderosian, Are	07/01/2019	06/30/2020	\$12.00	03 0610 0 601003 2360
STU. ASSIST. I	Hartounianmishehpa	07/01/2019	06/30/2020	\$12.00	01 1000 0 696500 2360
STU. ASSIST. II	Karapetyan, Narek	07/01/2019	06/30/2020	\$13.00	01 1000 0 630300 2360
STU. ASSIST. II	Karapetyan, Narek	07/01/2019	06/30/2020	\$13.00	03 1100 0 499911 2360
STU. ASSIST. II	Kim, Soloman	07/01/2020	06/30/2021	\$13.01	03 2200 0 642000 2360
STU. ASSIST. II	Kordab, Nizar	07/01/2019	06/30/2020	\$13.00	01 1000 0 611000 2360
STU. ASSIST. II	Kordab, Nizar	07/01/2019	06/30/2020	\$13.00	03 1100 0 499911 2360
STU. ASSIST. II	Koury-Stoops, Trisha	07/01/2019	06/30/2020	\$13.00	03 0610 0 632100 2360
STU. ASSIST. II	Lokmanian, Shushig	07/01/2019	06/30/2020	\$13.00	01 1000 0 611000 2360
STU. ASSIST. II	Lokmanian, Shushig	07/01/2019	06/30/2020	\$13.00	03 1100 0 499911 2360
STU. ASSIST. I	Love, Precious	07/01/2019	06/30/2020	\$12.00	03 2200 0 642000 2360
STU. ASSIST. I	Manukyan, Grigor	07/01/2019	06/30/2020	\$12.00	01 2110 0 601200 2360
STU. ASSIST. I	Manukyan, Lilit	07/01/2019	06/30/2020	\$12.00	01 2110 0 051400 2360
STU. ASSIST. I	Manukyan, Lilit	07/01/2019	06/30/2020	\$12.00	03 2110 0 051400 2360
STU. ASSIST. I	Masihishahbazian, G	07/01/2019	06/30/2020	\$12.00	01 2110 0 130500 2360
STU. ASSIST. I	Masihishahbazian, G	07/01/2019	06/30/2020	\$12.00	03 2110 0 130500 2360
STU. ASSIST. II	Melkonian, Arin	07/01/2019	06/30/2020	\$13.00	01 1000 0 611000 2360
STU. ASSIST. II	Melkonian, Arin	07/01/2019	06/30/2020	\$13.00	03 1100 0 499911 2360
STU. ASSIST. II	Messner, Julia	07/01/2019	06/30/2020	\$13.00	03 0600 0 040000 2360
STU. ASSIST. I	Movsisyan, Karine	07/01/2019	06/30/2020	\$12.00	01 2110 0 051400 2360
STU. ASSIST. I	Movsisyan, Karine	07/01/2019	06/30/2020	\$12.00	03 2110 0 051400 2360
STU. ASSIST. I	Poduryan, Shogher	07/01/2019	06/30/2020	\$12.00	03 2200 0 642000 2360
STU. ASSIST. I	Pogosyan, David	07/01/2019	06/30/2020	\$12.00	03 0610 0 601003 2360
STU. ASSIST. I	Sanchez, Arielle	07/01/2019	06/30/2020	\$12.00	03 2200 0 642000 2360
STU. ASSIST. I	Shan, Kaili	07/01/2019	06/30/2020	\$12.00	03 2200 0 642000 2360
STU. ASSIST. II	Soto, Daniel	07/01/2019	06/30/2020	\$13.00	01 1000 0 611000 2360
STU. ASSIST. II	Soto, Daniel	07/01/2019	06/30/2020	\$13.00	03 1100 0 499911 2360
STU. ASSIST. I	Tahmasian Savarani,	07/01/2019	06/30/2020	\$12.00	01 1000 0 601000 2360
STU. ASSIST. I	Tecson, Arien	07/01/2019	06/30/2020	\$12.00	03 2200 0 642000 2360
STU. ASSIST. II	Tokatly, Zain	07/01/2019	06/30/2020	\$13.00	03 0610 0 632100 2360
STU. ASSIST. II	Torosyan, Yelena	07/01/2019	06/30/2020	\$13.00	01 1000 0 611000 2360
STU. ASSIST. II	Torosyan, Yelena	07/01/2019	06/30/2020	\$13.00	03 1100 0 499911 2360
STU. ASSIST. II	Yit, Kinh Toung	07/01/2019	06/30/2020	\$13.00	01 1000 0 630300 2360
STU. ASSIST. II	Yit, Kinh Toung	07/01/2019	06/30/2020	\$13.00	03 1100 0 499911 2360

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

NEW BUSINESS REPORT NO. 1 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: HMC Architects

SUBJECT: GLENDALE COMMUNITY COLLEGE DISTRICT
SCIENCE BUILDING – SCHEMATIC DESIGN

DESCRIPTION OF HISTORY / BACKGROUND*

Glendale Community College is projected to face an increased enrollment of students and supporting faculty in the next decade in the science areas. Assessment of existing space for the sciences showed a need to replace insufficiently sized and outdated space in the San Gabriel, Arroyo Seco, and Camino Real Buildings and to provide additional space to address student demand for classes that has led to long wait lists.

For the past 1 ½ years, representatives of HMC Architects and Gafcon Construction Managers have been working with GCC science faculty and staff and GCC administrators in the planning and programming of a new Science Center based on a projected budget of \$110 million from Measure GC facilities bond proceeds.

The plans call for a new five stories Science Center to be located at the Northwest corner of the Verdugo Campus. It would be approximately 97,000 gross square feet (GSF) and consist of:

- 31 science classrooms/labs for earth science, biology, chemistry, and physics,
- dedicated laboratory support spaces,
- 3,000 SF science student resource center with flexible space for studying, collaboration, and tutoring,
- 100 seat stepped lecture hall,
- 30 faculty offices and 2 department offices,
- student collaboration spaces in a variety of forms and sizes throughout all five levels, and
- open lounge spaces for student activity and social interaction and collaborative learning inside and outside the building.

Given the technical requirements of labs, science buildings typically have a lower efficiency percentage than other facilities. With a total of 60,145 assignable square footage (ASF) and 93,600 GSF, the schematic design is at 64% efficiency. This is on target for science buildings and is a significant accomplishment in design considering the site challenges the project faces, including a 36 feet grade difference across the length of the site.

During the planning and programming process, the Board of Trustees has received information reports and provided comments at its meetings on May 15, 2018, August 2, 2018, and May 21, 2019.

HMC Architects and the design team have completed the schematic design phase that is reflected in the 177-page design package available for review in the Superintendent/President's Office or on-line at http://www-01.glendale.edu/BOT/2019_GCCD_Science_Building_Schematic_Design.pdf. The schematic design includes the programming matrix; site conditions; massing; floor plans; sustainability; elevations and sections; exterior and interior materials; landscaping; lab planning; structural, electrical, and mechanical components, and code compliance analysis.

The schematic design outlines a schedule that includes:

- design development (August - December 2019),
- cost estimate update (December 2019),
- construction documents (January 2020 - June 2020),
- cost estimate update (June 2020),
- Department of State Architects review and approval (June 2020 - December 2020),
- construction bid awarded (January 2021), and
- construction (January 2021 - January 2023).

*narrative includes material from HMC Architects Schematic Design package – 2019.07.23

COMMITTEE HISTORY

College Executive Committee August 13, 2019

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees accept the Glendale Community College District Science Building – Schematic Design as presented by HMC Architects and approve moving to the design development phase of the project.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

NEW BUSINESS REPORT NO. 2 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: GLENDALE PARKING FACILITIES AGREEMENT
BETWEEN THE CITY OF GLENDALE AND GLENDALE
COMMUNITY COLLEGE DISTRICT

DESCRIPTION OF HISTORY / BACKGROUND

In August 1993, the City of Glendale and Glendale Community College District entered into a Joint Powers Agreement creating the Glendale Parking Facilities Joint Powers Authority ("JPA") pursuant to Government Code Section 6500 *et seq.* The purpose of the JPA was to provide for the financing of part or all of the costs of the purchase, construction, expansion, improvement and rehabilitation of parking facilities and the operation of those facilities for the use and benefit of the City and District. Upon establishment of the JPA, \$6,160,000 of revenue bonds were issued at an interest of 5.875%.

The revenue from the bonds was used for the construction of the college parking lot, elevator installation, and upgrade and installation of parking meters.

On April 1, 2014 all bonds issued under the JPA and the interest thereon were paid off in full. Under the terms of the JPA, the agreement ended upon payment in full of all bonds issued under the JPA. However, since the termination date of the JPA, the City and District have continued to operate under the terms of the JPA. This has included sharing of the revenue and expenses from parking at the facilities included under the JPA.

Over the last several months meetings between the City and GCC have occurred in order to draft an official replacement agreement. Approval of the replacement agreement by the City Council and Glendale Community College District Board of Trustees will result in the termination of the JPA and the JPA reserve balance of approximately \$3,708,088 will be distributed evenly between the City and District as provided in the JPA agreements.

Highlights of the proposed agreement include:

- The City and District will continue to own separately their respective parking facilities.
- Parking facilities included within the agreement include City-owned Lots 30, 31, 32, 33, 34, and Civic Auditorium structure (total of 1,381 spaces) and all College-owned lots and structure on the Verdugo Campus (total of 1,791 spaces).
- The City and District will continue to share the use of these parking facilities and the adjusted revenue from the parking operations.
- The adjusted revenue is determined following deduction of approved maintenance and operating expenses for the respective parking facilities.
- Parking rates for these identified facilities and properties will be set jointly.
- The term of the agreement is for five years and will extend automatically for up to three additional five-year periods unless written notice is provided within 18 months before the end of the current term.
- During the term of the agreement, the District has the right to purchase any of the City parking facilities included in the agreement if a decision is made by the City to sell designated property included in the agreement.

COMMITTEE HISTORY

College Executive Meeting

August 13, 2019

FISCAL IMPACT

Unknown

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the Glendale Parking Facilities Agreement between the City of Glendale and Glendale Community College District to continue to jointly operate and manage designated City and GCC parking facilities and to jointly set parking rates.

GLENDALE PARKING FACILITIES AGREEMENT

BETWEEN THE CITY OF GLENDALE
AND
GLENDALE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT ("Agreement"), effective _____, 20____ ("Effective Date"), is between the City of Glendale ("CITY"), a municipal corporation, and Glendale Community College District ("GCC"), a community college district, each duly organized and existing under the Constitution and laws of the State of California (collectively, "PARTIES" or individually, "PARTY").

RECITALS

A. Whereas, on or about August 8, 1993, CITY and GCC entered into a Joint Powers Agreement creating the Glendale Parking Facilities Joint Powers Authority ("JPA") pursuant to Government Code Section 6500 *et seq.*, to provide for the operation and financing of part or all of the costs of the purchase, construction, expansion, improvement and rehabilitation of parking facilities for the use and benefit of CITY and GCC; and

B. Whereas, on April 1, 2014, all bonds issued under the JPA and the interest thereon were paid off in full, and the JPA provided for its termination upon payment in full of all bonds issued under the JPA; and

C. Whereas, since the termination date of the JPA, both PARTIES have continued to operate under the terms of the JPA; and

D. Whereas, the reserve balance of the JPA contains approximately \$3,708,088, as of June 30, 2018, of which the PARTIES desire to distribute evenly; as provided for in JPA Attachment A, Item 12, dated December 17, 1992 and Section 7.02 of the JPA Agreement, dated April 8, 1993.

E. Whereas, CITY and GCC desire to continue to jointly operate and manage CITY Parking Facilities and GCC Parking Facilities, to allow the shared use of said parking facilities and to share revenue from the parking operations by the adoption of a new parking agreement, which shall supersede all prior representations, negotiations, agreements or understandings whether written or oral; and

F. Whereas, CITY desires to continue to own CITY's Parking Facilities and GCC desires to continue to own GCC's Parking Facilities, while jointly setting parking rates for all Parking Facilities.

AGREEMENT

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. INCORPORATION OF RECITALS

The Recitals constitute the factual basis upon which CITY and GCC have entered into this Agreement. CITY and GCC acknowledge the Recitals' accuracy and, therefore, incorporate them into this Agreement.

2. DEFINITIONS

Unless the context otherwise requires, the words and terms defined in this Section shall, for the purposes hereof, have the meanings herein specified.

- a. "Adjusted Parking Revenue" means all Parking Revenue, less Approved Maintenance and Operating Expenses and Obligations.
- b. "Agreement" means this Glendale Parking Facilities Agreement, including any Amendments thereto.
- c. "Approved Maintenance and Operating Expenses and Obligations" means those expenses and obligations that are approved by the PARTIES through the process set forth in Section 7.02 of this Agreement.
- d. "CITY Parking Facilities" shall mean those certain parking facilities owned by CITY, more particularly described on Exhibit A to this Agreement, which is incorporated herein by this reference.
- e. "CITY Adjusted Parking Revenue" means all Parking Revenue generated from CITY's Parking Facilities, identified in Exhibit A, less Approved Maintenance and Operating Expenses and Obligations.
- f. "Daily Passes" shall mean the daily rate parking passes issued by GCC at GCC Parking Facilities.
- g. "Fiscal Year" shall mean the fiscal year beginning on July 1 and ending on June 30.
- h. "GCC Parking Facilities" mean those certain parking facilities owned by GCC, more particularly described on Exhibit B to this Agreement, incorporated herein by reference.
- i. "GCC Adjusted Parking Revenue" means all Parking Revenue generated from the GCC Parking Facilities, including Daily Passes and Semester Student Parking Permits, identified in Exhibit B, less Approved Maintenance and Operating Expenses and Obligations.
- j. "Hours of Operation" shall mean the hours of operation of each Parking Facility, as established in Section 7.02 of this Agreement and as posted in each Parking Facility.

- k. "Parking Facilities" means CITY and GCC Parking Facilities, collectively.
- l. "Parking Revenue" means all gross parking operations revenue received from operation of GCC Parking Facilities, including Daily Passes and Semester Student Parking Permits, and all gross meter revenue from CITY's Parking Facilities. Revenue obtained from citations and fines from enforcement of the Parking Facilities shall not be subject to the Parking Revenue.
- m. "Permittees" shall mean those persons purchasing a permit from either PARTY, to park in the Parking Facilities.
- n. "Semester Parking Permit" means the semester parking permits issued by GCC, for use at Parking Facilities.

3. SETTLEMENT OF POST JPA TERMINATION REVENUE

An accounting of the JPA Parking Revenue and expenditures for the period of April 30, 2014 to June 30, 2018 will be prepared pursuant to the method of calculation for revenue and expenditures as set forth in Section 6.03 of the JPA Agreement dated April 8, 1993, Items 19, 20, and 21 of Attachment A to the JPA Agreement dated April 8, 1993, and Sections 3 through 8 of the Second Amendment to the JPA Agreement dated August 1, 2003, as calculated through April 30, 2014. The total funds balance as of June 30, 2018, approximately \$3,709,088.00, as set forth and attached hereto as Exhibit C, will be split between the PARTIES on a 50-50 basis. Upon execution of this Agreement, the Parties will perform an audit for the period of April 30, 2014 through June 30, 2018. Should the audit require an adjustment of the total funds balance of June 30, 2018, said adjustment will be made on the next quarterly settlement as outlined in Section 6.

For JPA Parking Revenue and expenditures for the period of July 1, 2018 through June 30, 2019, an accounting will be prepared pursuant to the method of calculation for revenue and expenditures as set forth in Section 6.03 of the JPA Agreement dated April 8, 1993, Items 19, 20, and 21 of Attachment A to the JPA Agreement dated April 8, 1993, and Sections 3 through 8 of the Second Amendment to the JPA Agreement dated August 1, 2003 and distributed accordingly. Upon execution of this Agreement, the Parties will perform an audit for the period of July 1, 2018 through June 30, 2019. Should the audit require an adjustment of the total funds balance of June 30, 2019, said adjustment will be made on the next quarterly settlement as outlined in Section 6.

For JPA Parking Revenue and expenditures for the period of July 1, 2019 through the Effective Date of this Agreement, an accounting will be prepared pursuant to the method of calculation for revenue and expenditures as set forth in Section 6 of this Agreement.

4. TERM

This Agreement shall begin on the Effective Date and will be for 5 years (the "Initial Term"), unless this Agreement ends sooner according to the terms of this Agreement. The Initial Term will extend automatically for no more than three (3) additional 5 year periods. If any PARTY chooses not to extend the Agreement, it must provide written notice to the other PARTY within 18 months before the end of the current term.

5. COVENANTS & RESPONSIBILITIES OF PARTIES

5.01 Covenants by CITY. CITY covenants with GCC, that as to the CITY Parking Facilities, it shall:

- (a) establish and collect parking meter revenues at such times and in such manner as may be applicable to other parking meters managed by the CITY;
- (b) properly post metered parking areas to indicate the times during which metering will be enforced;
- (c) enforce metered parking and time zones as needed through citations and assessment and collection of fines;
- (d) segregate parking meter revenues collected from the CITY Parking Facilities from its other general parking meter revenues;
- (f) permit the use of the Civic Auditorium Parking Structure on a non-exclusive basis, for use by Permittees, during any period when no events are in progress at the Civic Auditorium Facilities; it being understood that:
 - (1) it shall be the obligation of Permittees to determine those periods during which Permittees shall be authorized to use the Civic Auditorium Parking Structure, and GCC and the CITY specifically agree that Permittees violating the terms of this provision shall be subject to citation and fine for the benefit of the CITY; and
 - (2) during the Hours of Operation, Lot 31 and the Civic Auditorium Parking Structure shall be reserved for Permittees, except when used for Civic Auditorium events; unless otherwise mutually agreed to by the CITY and GCC;
 - (3) CITY shall notify GCC in advance of events scheduled for the Civic Auditorium during the Hours of Operation, and shall use its best efforts to determine and identify which parking areas will be affected

by the events; it being understood and agreed that CITY shall provide full access to the remaining parking areas for use by Permittees;

- (4) when the Civic Auditorium has an event scheduled and noticed as provided in paragraph (3) above, CITY may collect and retain all fees and revenues therefrom, including, but not limited to, parking citations, for that event; and
- (g) operate and maintain at its expense its CITY Parking Facilities in a manner consistent with the operation and maintenance of its other owned parking facilities, and to perform all maintenance, improvements, repairs and striping, as well as the repair and replacement of all meters presently located on the CITY Parking Facilities.

5.02 Covenants by GCC. GCC covenants with CITY, that as to the GCC Parking Facilities, it shall:

- (a) levy and collect Semester Student Parking Permit Fees [and Daily Pass Fees] in the manner set forth in the Agreement;
- (b) properly post in the GCC Parking Facilities the Hours of Operation during which parking for Permittees will be enforced;
- (c) enforce Semester Student Parking Permits [and Daily Passes] and time zones as needed through citations and assessment and collection of fines;
- (d) segregate Semester Student Parking Permit Fees [and Daily Pass Fees] from its other general parking revenues;
- (f) to operate and maintain at its expense the GCC Parking Facilities in a manner consistent with the operation and maintenance of other parking facilities owned by the GCC, and to perform all maintenance, improvements, repairs and striping, as well as the repair and replacement of all meters presently located on the GCC Parking Facilities;
- (g) establish and collect parking meter revenues at such times and in such manner as is consistent with industry standards in Los Angeles County. GCC may subcontract this service to the CITY or any other person or entity. Should GCC continue to have CITY collect and maintain parking meters on GCC Parking Facilities, CITY shall be reimbursed by GCC for all associated costs at a rate to be determined and agreed upon by the PARTIES.

6. PARKING REVENUE

6.01 Payment. Adjusted Parking Revenue payments due under this Agreement are due on a quarterly basis. Payments are due within sixty (60) calendar days of the end of each quarter.

6.02 Revenue Sharing. CITY and GCC shall share Parking Revenue as follows:

(a) CITY shall be entitled to 50% of GCC's Adjusted Parking Revenue. Payments made by GCC to CITY pursuant to this Agreement must be accompanied by an accounting showing the following for the applicable Fiscal Year: (1) total Parking Revenue generated at GCC Parking Facilities; (2) quarterly payments made to CITY pursuant to this Agreement; and (3) Approved Maintenance and Operating Expenses and Obligations generated for the applicable Fiscal Year. Such accountings shall include detail reasonably sufficient to allow CITY to confirm GCC's calculation and composition of the CITY's share of GCC Adjusted Parking Revenue.

(b) GCC shall be entitled to 50% of CITY Adjusted Parking Revenue. Payments made by CITY to GCC pursuant to this Agreement must be accompanied by an accounting showing the following for the applicable Fiscal Year: (1) total Parking Revenue generated at CITY Parking Facilities; (2) quarterly payments made to GCC pursuant to this Agreement; and (3) Approved Maintenance and Operating Expenses and Obligations generated for the applicable Fiscal Year. Such accountings shall include detail reasonably sufficient to allow GCC to confirm CITY's calculation and composition of GCC's share of CITY Adjusted Parking Revenue.

6.03 Late Payments. If either PARTY fails to pay its share of the Adjusted Parking Revenue for the applicable quarter by the 60th calendar day after the end each quarter, said PARTY will be responsible for interest on the unpaid amount owed.

Interest for late payments will accrue at the rate of one-half of one percent (.005%) per month or fraction thereof on the amount owed from the date on which the payment first became late until paid. .

7. ADMINISTRATION

7.01. The Agreement will be administered by two (2) representatives from each PARTY, which shall include the City of Glendale City Manager or his/her designee(s) and GCC Executive Vice President and his/her designee(s), for a total of four (4) persons.

7.02. The representatives designated in Paragraph 7.01 shall be responsible for the following:

- (1) Establishing the amounts to be charged for Daily Passes, Semester Student Parking Permit Fees and parking meter fees for the CITY Parking Facilities.
- (2) Establishing Hours of Operation and parking policies and rates.
- (3) Approving joint maintenance and operating expenses.

Any action taken pursuant to this section will proceed only with a majority vote of the four (4) representatives designated in Section 7.01.

8. PROPERTY AND PROPERTY OWNERSHIP

- 8.01. The PARTIES agree that notwithstanding anything to the contrary in this Agreement, CITY retains ownership of the CITY's Parking Facilities and GCC retains ownership of the GCC's Parking Facilities.
- 8.02. The PARTIES agree that notwithstanding anything to the contrary in this Agreement, each PARTY retains the right, in its sole discretion, to convey, sell, dispose of, improve, alter or alienate its Parking Facilities, or any portion thereof, and any rights in and to that PARTY's real and personal property where its Parking Facilities are located, upon 18 months written notice to the other PARTY.
- 8.03. Either PARTY may, at any time upon 24 hour written notice to the other PARTY, and only on a temporary basis, remove up to ten percent (10%) of its Parking Facilities from the scope of the shared use.
- 8.04. Upon a PARTY's notice of intent to remove specified Parking Facilities from the scope of the Agreement, the PARTY may thereafter exclusively use, manage, and retain revenues for such Parking Facilities or designated portion thereof and shall cease to operate the designated Parking Facilities or portions thereof pursuant to this Agreement. Unless otherwise agreed to by the PARTIES, the PARTIES shall continue to jointly manage any remaining Parking Facilities. The Adjusted Parking Revenue payable to the PARTY that has removed its Parking Asset(s) from the scope of the shared use shall be reduced commensurate with the reduction in the number of spaces that have been taken out of the scope of the shared use.
- 8.05. Emergency Use of Property. CITY reserves the right to enter, use, occupy, and operate the PARKING FACILITIES at any time for any one or more of the following reasons:
 - (1) For an emergency or catastrophe;
 - (2) To protect or preserve:
 - a) Life or property; or
 - b) The public's health, safety, welfare, or peace; or
 - (3) As public necessity may reasonably require.

- 8.06. Condemnation. If a public agency— other than CITY— condemns, or by eminent domain takes, any of the Parking Facilities, in whole or in part, for a public purpose that substantially impairs the use of any of the Parking Facilities, then unless otherwise agreed to by the PARTIES, the PARTIES shall continue to jointly manage any remaining Parking Facilities under the terms of this Agreement. The Adjusted Parking Revenue shall be reduced commensurate with the reduction in the number of spaces that have been taken out of the scope of the shared use. Each PARTY has the exclusive right to receive the entire condemnation award for the land; and the buildings, structures, improvements, equipment, machinery, and fixtures that it solely built or placed on each's respective Parking Facility. This Agreement does not give any rights to third parties for compensation or damages from CITY or GCC under federal eminent domain law, California eminent domain law, or both.
- 8.07 Damage or Destruction to Parking Facilities If any of the Parking Facilities property become damaged or destroyed— whether partially, totally, temporarily, or otherwise— during this Agreement's initial term or, as applicable, renewal term(s), so as to seriously interfere with the intended use of parking, either PARTY must provide immediate written notice to the other PARTY. Unless otherwise agreed to by the PARTIES, the PARTIES shall continue to jointly manage any remaining Parking Facilities pursuant to the terms of this Agreement. The Adjusted Parking Revenue shall be reduced commensurate with the reduction in the number of spaces that have been taken out of the scope of the shared use.

9. DEFAULT AND REMEDIES

The PARTIES shall follow the process and procedures below for non-performance or unsatisfactory performance of this Agreement:

- 9.1 If a PARTY determines that the other PARTY has not performed, or has unsatisfactorily performed, a condition, obligation, or provision of this Agreement, the aggrieved PARTY shall give the other PARTY written notice that:
- (1) describes the violation of the Agreement or the problem with the other PARTY's performance;
 - (2) to the extent reasonably possible, states one or more reasonable corrective measures, or a particular reasonable manner of correction; and
 - (3) specifies a reasonable time period within which the other PARTY must correct the violation or problem. At its discretion, the aggrieved PARTY may extend the time in which the other PARTY must correct the violation or problem.
- 9.2 The other PARTY shall correct the violation or problem within a reasonable time period specified in the notice (or within any extension of time granted), and in a reasonable manner agreed upon by the PARTIES.

- 9.3 After the aggrieved PARTY has given the other PARTY reasonable written notice, and after a reasonable time (or any extension of time) to correct the violation or problem has passed without satisfactory correction or resolution in the aggrieved PARTY's determination, the aggrieved PARTY may take any one or more of the following actions:
- (1) immediately suspend this Agreement until such time as the other PARTY has corrected the violation or problem;
 - (2) terminate this Agreement pursuant to Section 14.02; or
 - (3) pursue any available, lawful right, remedy, or action following the dispute resolution procedures set forth in Section 11.

10. FORCE MAJEURE

If an event or condition constituting a "force majeure"— including an act of God, labor dispute, civil unrest, epidemic, natural disaster — prevents or delays a PARTY from performing or fulfilling an obligation under this Agreement, the PARTY is not in Default, under Paragraph 9 of this Agreement. A delay beyond a PARTY's control automatically extends the time, in an amount equal to the period of the delay, for the PARTY to perform the obligation under this Agreement. The PARTIES must prepare and sign an appropriate document acknowledging any extension of time under this Paragraph.

11. DISPUTE RESOLUTION

In the event of a dispute between the PARTIES pertaining to the rights and obligations created by this Agreement, CITY and GCC promise and agree that, as a condition precedent to their respective right to commence a legal action against the other relating to this Agreement:

- 11.01 Either PARTY shall be obligated to commence mediation by providing to Judicial Arbitration and Mediation Services, Inc. ("JAMS") and the other PARTY a written request for mediation, setting forth the subject of the dispute and the relief requested.
- 11.02 The PARTIES will cooperate with JAMS and with one another in selecting a mediator from the JAMS panel of neutrals and in scheduling the mediation proceedings. The PARTIES agree that they will participate in the mediation in good faith and that they will share equally in its costs.
- 11.03 All offers, promises, conduct and statements, whether oral or written, made in the course of the mediation by any of the PARTIES, their agents, employees, experts and attorneys, and by the mediator or any JAMS employees, are confidential, privileged and inadmissible for any purpose, including impeachment, in any arbitration or other proceeding involving the PARTIES, provided that evidence that is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of its use in the mediation.

- 11.04 Either PARTY may initiate an action in a court of competent jurisdiction with respect to the matters submitted to mediation by filing an action at any time following the initial mediation session unless the other PARTY has failed or refused to cooperate with regard to the mediation obligations described above. In that case, the PARTY seeking to engage in mediation may commence an action forty-five (45) calendar days following the initial request for mediation.
- 11.05 At no time prior to the dates described in Section 11.04, *supra*, shall either side initiate an action related to this Agreement except to pursue a provisional remedy that is authorized by law or by JAMS Rules or by agreement of the PARTIES. However, this limitation is inapplicable to a PARTY if the other PARTY refuses to comply with the requirements of Section 11.04 *supra*.
- 11.06 All applicable statutes of limitation and defenses based upon the passage of time shall be tolled for a period of forty-five (45) calendar days after the request for mediation. The PARTIES will take such action, if any, required to effectuate such tolling.

12. INSURANCE

CITY and GCC certify that each is self-insured for general liability, automobile liability, and workers' compensation liability. Each entity warrants that the limits of its self-insurance coverage meet or exceed the requirements and obligations as set forth, and to the extent permitted, by State law.

13. INDEMNITY

CITY agrees to indemnify, defend, and hold harmless GCC, its officers, agents, and employees from and against any and all liability, claims, suits, proceedings, judgments, liens, losses, damages, injuries, costs, or expenses which arise from or are caused by the CITY's performance of this Agreement, except for those injuries, losses, or damages arising from or caused by the sole negligence of, or a dangerous condition created by, GCC, its officers, agents, and employees.

GCC agrees to indemnify, defend, and hold harmless CITY, its officers, agents, and employees from and against any and all liability, claims, suits, proceedings, judgments, liens, losses, damages, injuries, costs, or expenses which arise from or are caused by the GCC's performance of this Agreement, except for those injuries, losses, or damages arising from or caused by the sole negligence of, or a dangerous condition created by, CITY, its officers, agents, and employees.

14. TERMINATION

- 14.01 Termination for Convenience. The PARTIES may elect to terminate this Agreement for any reason, at any time upon 18 months prior written notice.
- 14.02 Termination for Default. Either PARTY may terminate this Agreement upon default by the other PARTY, which default remained uncured 60 calendar days after written notice thereof.

15. RIGHT OF FIRST REFUSAL AGREEMENT

15.01 Right of First Refusal. CITY shall not sell any CITY Parking Facilities identified in Exhibit "A" except in accordance with the provisions of this Agreement. Any such sale of a CITY Parking Facility (Subject Property) shall be pursuant to a bona fide written offer (Offer) from an independent third party that is not directly or indirectly owned or controlled by or under common control by GCC and that intends to purchase one or more of CITY Parking Facilities for its own account ("Qualified Purchaser"), setting forth the terms and conditions for such proposed price.

- (1) If at any time during this Agreement, CITY receives an Offer that CITY is willing to accept, CITY shall give GCC a copy of the Offer and certify to GCC that the proposed purchaser is a Qualified Purchaser (Offer Notice). The Offer Notice shall set clearly set forth the material terms for any proposed sale or other transfer by CITY, including the proposed sales price (the "Purchase Price"), whether such sale or other transfer shall be on an "all cash" or other basis, the proposed closing date for such sale or transfer (which shall not be earlier than ninety (90) days from the date of the Offer Notice), the condition of title for the conveyance of CITY's Fee Interest, the amount of any good faith deposit that shall be required (which shall not exceed, in any event, five percent (5%) of the Purchase Price) and any other material contingencies, conditions to, or requirements for closing.
- (2) GCC shall have 30 days from the delivery of the Officer Notice (Acceptance Period) within which to notify CITY of its election to purchase the Subject Property by giving written notice to CITY (Acceptance Notice) of such election.
- (3) On delivery of the Acceptance Notice, CITY and GCC shall forthwith proceed to consummate the sale and purchase of the Subject Property on the terms and conditions set forth in the Offer. Such right and option of GCC shall be exercisable only by the Acceptance Notice timely delivered to CITY signed by GCC.
- (4) If the Acceptance Notice is not given in a timely manner or GCC does not elect to purchase the Subject Property, then CITY shall be free for the period of twenty four (24) months following the expiration of the Acceptance Period (the "ROFR Contract Period") to sell the Subject Property to the Qualified Purchaser at not

less than ninety-five percent (95%) of the Purchase Price and on terms and conditions that are generally not more favorable to the Qualified Purchaser than the terms set forth in the Offer Notice; provided, that at or before the closing on such sale CITY shall furnish GCC a copy (certified as true, correct and complete by CITY) of the executed purchase and sale agreement between CITY and the Qualified Purchaser for purchase of the Subject Property showing and confirming that such sale or other transfer to the Qualified Purchaser is on such terms. If the sale or other transfer by CITY to the Qualified Purchaser on such terms is not consummated within the ROFR Contract Period, the Subject Property may not be sold unless again first offered for sale to GCC pursuant to Section 15.01, subsection (1).

- (5) The Right of First Refusal set forth in this Section shall not be applicable to sales or transfers of any of CITY's Parking Facilities on account of transfers by operation of law and involuntary transfers.
- (6) The Right of First Refusal set forth in this section may not be assigned or transferred by GCC.
- (7) The Right of First Refusal shall terminate on June 30, 2024, however; if the term of the Agreement is extended then the termination date will be extended to match the termination date of the Agreement.

15.02 Further Closing Conditions. Any sale by CITY and purchase by GCC arising out of the provisions of Section 15.01 will be subject to the following provisions:

- (1) The closing shall occur at the office of GCC's title insurance company and shall be conducted through a title company escrow at which neither CITY nor GCC need be present;
- (2) All real property recordation and transfer taxes shall be borne by CITY and GCC in equal shares and all other recording fees and charges, if any, shall be paid by GCC;
- (3) CITY shall deliver a grant deed, executed by CITY in form for recording so as to convey title, together with such evidence as GCC or GCC's title insurance company may reasonably require regarding the power and authority of CITY to convey the Subject Property, and of the individual executing the deed to execute and deliver such instrument and all other documents and agreements necessary to consummate the transfer;
- (4) The Subject Property shall be sold in its "as is" condition without recourse, representation or warranty;
- (5) The Subject Property shall be sold subject only to (A) Permitted Encumbrances and such other matters of record created by CITY at GCC's request or with GCC's approval, (B) any title matters caused by or through GCC or any party

claiming by, through or under GCC, (C) any liens for taxes and assessments that are not yet due and payable recognizing that GCC remains responsible for all such taxes and assessments under this Agreement for periods on or before the closing, (D) any other title encumbrances or matters that have been consented to in writing by GCC, and (E); provided, however, that any conveyance of the Subject Property shall be made free and clear of all mortgages and all other liens, encumbrances and other title matters created by CITY and/or arising from CITY's acts;

- (6) If CITY fails to perform its obligations hereunder to make full settlement in accordance with the terms hereof, GCC's sole and exclusive remedy shall be either (i) an action for specific performance or (ii) at its option, GCC shall be entitled to terminate its purchase and receive full refund of the Deposit.
- (7) All of GCC's obligations, duties and covenants under this Agreement shall remain in full force and effect through the date of closing, notwithstanding the exercise by GCC of any of its rights under this Agreement to acquire the Subject Property.
- (8) GCC shall pay any title insurance premiums or charges for GCC's owner's title insurance policy, if any;
- (9) Assignment of licenses, permits and warranties related to the the Subject Property, if any, shall be given by CITY at the closing, transferring CITY's interest, if any, in any licenses, permits and warranties that relate to the the Subject Property, and that are transferable, without recourse, representation or warranty;
- (10) At closing, GCC and CITY each shall provide the necessary information for, and execute and deliver, all required transfer tax forms in connection with the conveyance of the Subject Property, and the recordation of the deed contemplated hereunder;
- (11) CITY and GCC each represents and warrants to the other that it has not dealt with any broker in connection with the granting of the options set forth in Section 15, and CITY and GCC each shall indemnify the other Party for any claims by brokers claiming to have dealt with such Party in connection with the granting of such options and the closing of Option Transfer;
- (12) At the closing, at GCC's option (i) CITY shall assign to GCC or its designee all its rights, title and interest in and to this Agreement pursuant to an assignment and assumption agreement in recordable form and in form otherwise reasonably satisfactory to CITY and GCC or (ii) a termination of this Agreement (and any memorandum thereof) in recordable form and in form otherwise reasonably satisfactory to CITY and GCC;

- (13) CITY and GCC each shall execute and deliver such other documents as shall be necessary to give effect to the transfer or as may be required by any Laws.
- (14) Time is of the Essence of this Right of First Refusal Agreement and is a material term. If the option is not exercised before expiration of the term of the option that is set forth in this Article, the option and all rights of GCC shall automatically and immediately terminate without notice, and GCC shall have no interest whatever in the Subject Property.
- (15) On execution of this Agreement, CITY and GCC shall execute and record in the official records of the County of Los Angeles a memorandum of option in the form of the attached Exhibit "C". GCC covenants to execute and deliver to GCC immediately on the expiration or earlier termination of the term of this Agreement a quitclaim deed in recordable form releasing and reconveying to GCC all right, title and interest of GCC in the Subject Property.

16. RECORDS RETENTION; AUDITS

During this Agreement's term, and for a period of four (4) years after the expiration or termination of this Agreement, or any extension of it, each PARTY must:

- (1) Keep and maintain, in their original form, all records, books, papers, or documents related to this Agreement; and
- (2) Permit either PARTY, at all reasonable times, to have access to, examine, audit, excerpt, copy, photocopy, photograph, videotape, record, or transcribe all records, books, papers, or documents related to the performance of this Agreement.

17. COMPLIANCE WITH LAWS

This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitution, statutory and/or other legal right, privilege power, obligation, duty or immunity of the PARTIES.

18. GOVERNING LAW

California's laws govern this Agreement's construction and interpretation. Unless this Agreement provides otherwise, any reference to laws, ordinances, rules, or regulations include their later amendments, modifications, and successor legislation.

19. WAIVER OF BREACH

If either PARTY fails to require the other to perform any term in this Agreement, that failure does not prevent the PARTY from later enforcing that term, or any other term. If either PARTY waives the other's breach of a term, that waiver is not treated as waiving a later breach of the term. A waiver of a term is valid only if it is in writing and signed by the PARTY waiving it. This Agreement's duties and obligations:

- (1) Are cumulative (rather than alternative) and are in addition to (rather than a limitation on) any option, right, power, remedy, or privilege; and
- (2) Are not exhausted by a PARTY's exercise of any one of them.

20. ATTORNEY'S FEES

If CITY or GCC brings an action at law or in equity to enforce or interpret one or more provisions of this Agreement, the "prevailing PARTY" is entitled to "reasonable attorney's fees" in addition to any other relief to which the prevailing PARTY may be entitled. A "prevailing PARTY" has the same meaning as that term is defined in California Code of Civil Procedure Section 1032(a)(4). "Reasonable attorney's fees" of the City Attorney's office means the fees regularly charged by private attorneys who:

- (1) Practice in a law firm located in Los Angeles County; and
- (2) Have an equivalent number of years of professional experience in the subject matter area of the law for which the City Attorney's services were rendered.

21. ASSURANCES

Upon either PARTY's reasonable request at any time, each PARTY shall promptly:

- (1) Take further necessary action;
- (2) Provide consent whenever a PARTY's consent is required and not unreasonably withhold or delay said consent; and
- (3) Sign, acknowledge, and deliver all additional documents as may be reasonable, necessary, or appropriate to carry out this Agreement's intent, purpose, and terms.

22. SEVERABILITY

Should any part, term or provision of this Agreement be decided by any court of competent jurisdiction to be illegal or in conflict with any applicable law, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining portions or provisions shall not be affected thereby.

23. ASSIGNMENT

This Agreement does not give any rights or benefits to anyone, other than to CITY and GCC. All duties, obligations, and responsibilities under this Agreement are for the sole and exclusive benefit of CITY and GCC, and are not for the benefit of another person, entity, or organization. Without either PARTY's prior written authorization, a PARTY shall not do any one or more of the following:

- (1) Assign or transfer a right or interest— whether in whole, in part, temporarily, or otherwise— in this Agreement; or
- (2) Delegate a duty or obligation owed— whether in whole, in part, temporarily, or otherwise— under this Agreement.

24. NOTICES

24.01 The PARTIES shall submit in writing all notices and correspondence that this Agreement requires or permits, and shall use the following delivery method:

- (1) Personal delivery;
- (2) U.S. mail, first class postage prepaid;
- (3) "Certified" U.S. mail, postage prepaid, return receipt requested; or
- (4) Email.

24.02 All written notices or correspondence done in the manner described in Section 24.01 above with the street address or place, or email address listed in Section 24.03 below will be presumed "given" to a PARTY on whichever date occurs earliest:

- (1) The date of personal delivery;
- (2) The third (3rd) business day following deposit in the U.S. mail, when sent by "first class" mail;
- (3) The date on which the PARTY or its agent either signed the return receipt or refused to accept delivery, as noted on the return receipt or other U.S. Postal Service form, when sent by "certified" mail; or
- (4) The date of transmission, when sent by email.

24.03 CITY and GCC designate the following contact person, street address or place, telephone, or email address for giving notice.

CITY: City of Glendale
Dept.: Public Works – Parking Services Division
633 East Broadway, Room 204
Glendale, CA 91206
Attn: Tad Dombroski – Parking Manager

Tel. No.: (818) 937-8325
Email: tdombroski@glendaleca.gov

GCC: Glendale Community College
Dept: Administration
1500 North Verdugo Road
Glendale, CA 91208
Attn: Dr. Anthony Culpepper

Tel. No.: (818) 551-5210
Email: aculpepper@glendale.edu

24.04 At any time, by providing written notice to the other PARTY, CITY or GCC may change the contact information listed in Subparagraph (C) above.

25. EXECUTION IN COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the PARTIES hereto have executed this Glendale Parking Facilities Agreement by their duly authorized officers as of the date first above written.

26. REPRESENTATIONS – AUTHORITY

The PARTIES represent that:

(A) They have read this Agreement, fully understand its contents, and have received a copy of it;

(B) Through their duly authorized representative, they are authorized to sign this Agreement, and they are bound by its terms; and

(C) They have executed this Agreement on the date opposite their signature.

BY: CITY OF GLENDALE

By: _____

Name: _____

Title: _____

Date of Execution: _____

BY: GLENDALE COMMUNITY COLLEGE

By: _____

Name: _____

Title: _____

Date of Execution: _____

EXHIBIT A: CITY Parking Facilities

<u>City-Owned Lots</u>			
Student Spaces			
<i>Lots</i>	<i>Regular Spaces</i>	<i>ADA Spaces</i>	<i>Total</i>
Lot 30	317	4	321
Lot 31	156	6	162
Civic Auditorium Structure	336	10	346
Lot 32	169	0	169
Lot 33	163	2	165
Lot 34	217	1	218
TOTAL	1358	23	1381

EXHIBIT B: GCC Parking Facilities

College Owned Lots				
Staff Spaces				
<i>Lots</i>	<i>Regular Spaces</i>	<i>ADA Spaces</i>	<i>Other</i>	<i>Total</i>
Circle Drive	67	2	0	69
District Vehicle Lot	15	0	0	15
Lot A (Under Construction)	55	3	0	58
Lot D	22	2	0	24
Lot E	29	0	0	29
Lot G	50	5	0	55
Lot H	2	8	0	10
Lot I	33	2	0	35
Parking Structure	336	29	18	383
Subtotal	609	51	18	678
Student Spaces				
Lot B (Outer Portion)	383	0	5	388
Parking Structure	725	0	0	725
Subtotal	1108	0	5	1113
TOTAL	1717	51	23	1791

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

NEW BUSINESS REPORT NO. 3 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

SUBJECT: APPOINTMENT OF MEMBERS TO THE INDEPENDENT
CITIZENS' BOND OVERSIGHT COMMITTEE

DESCRIPTION OF HISTORY / BACKGROUND

An election was held in the Glendale Community College District on November 8, 2016 for the issuance and sale of general obligation bonds of the Glendale Community College District (the "District"). Measure GC was approved under Proposition 39 which requires that the District establish, populate and empower an independent citizens' bond oversight committee. The District previously had a bond oversight committee established for Measure G in connection with the issuance of bonds under Measure G. In December 2016 the Board expanded the responsibilities of the Glendale Community College District Independent Citizens' Bond Oversight Committee to include the review of expenditures of the Measure GC bond proceeds and approved Amended and Restated Bylaws which set forth the expanded powers and responsibilities of the Committee. The GCC Executive Vice President of Administrative Services serves as the chief college staff member in support of the work of the Committee.

Members of the committee may serve no more than three consecutive terms of two years each. Terms commence as of the date of the appointment by the Board of Trustees, with an effort to have terms run from July 1 – June 30.

With the sale of \$122 million of the first phase of the Measure GC facilities bonds and significant increase in responsibilities for the oversight committee, the Independent Citizens' Bond Oversight Committee discussed the value to increase the membership of the committee to at least 12 members, including a GCC student.

Proposition 39 and the By-Laws require that the oversight committee consist of at least seven members representing the following areas:

- Local business organization
- Senior citizens' organization
- Taxpayer organization
- Currently enrolled student active in student government
- District support organization such as the College Foundation
- Community at-large (at least two)

The composition of the Oversight Committee includes the following individuals:

First Term Members:

Zanku Armenian (1 st term ending, June 2019)	Business
Annie Reed (1 st term ending, June 2019)	Community
Seda Khatchaturian (1 st term ending, June 2020)	Taxpayers Org.
Alex Parajon (1 st term ending, June 2020)	Community
Jennifer Quinonez–Skinner (1 st term ending, June 2020)	Community
Melanie Kasparian (has transferred, 1 st term ending, June 2020)	Student

Second Term Members:

Roberta Hacopian (2 nd term ending June 2020)	Senior Citizens Org.
Harry Leon (2 nd term ending June 2020)	Taxpayers Org.
Sophal Ear (2 nd term ending June 2019)	Community
Larry Hanson (2 nd term ending June 2019)	District Organization

Third Term Members

Armik Avedisian (3 rd term ending June 2020)	Business Organization
Kevin Lee (3 rd term ending June 2020)	Community At-Large

Four members have terms expiring and they are interested in continuing their service: Zanku Armenian, Annie Reed, Sophal Ear, and Larry Hanson. No recommendations are being made to add new members beyond the 12 now in place and willing to be reappointed.

COMMITTEE HISTORY

College Executive Committee August 13, 2019

FISCAL IMPACT

Because the Education Code prohibits the use of bond funds for the support of the Committee, there may be a limited fiscal impact to the General Fund resulting from the creation of and the District's support of the Committee.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the reappointments of Zanku Armenian, Annie Reed, Sophal Ear, and Larry Hanson to the Glendale Community College District Independent Citizens' Bond Oversight Committee for terms ending June 30, 2021.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

NEW BUSINESS REPORT NO. 4 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: APPROVAL OF AGREEMENT FOR OPERATIONS AND
MANAGEMENT OF FOOD SERVICES FOR GCC
VERDUGO CAMPUS

DESCRIPTION OF HISTORY/BACKGROUND

At the Verdugo Campus of Glendale Community College, food services have been provided by the District for students, staff, and community at four locations - the cafeteria on the second floor of the Sierra Madre Building, CJs Café and Convenience Store on the ground floor of the Sierra Madre Building, Milky Way Café on the ground floor of the Cimmarusti Science Center, and The Café kiosk adjacent to the San Rafael Building.

Since the 2008 – 2009 fiscal year, Glendale Community College has operated its food services program at an average annual loss of \$178,864. During that period the losses have ranged from \$305,713 - \$74,744. Those annual losses are covered by transfers from the college general fund.

For the past two years, college officials have been exploring options to reduce the annual loss and determined the best option was to contract with a service provider. Proposals were received and interviews conducted with potential companies with experience in providing food services support for colleges and universities. The company selected is Pacific Dining.

Pacific Dining was founded in 1989 serving the food service needs of business and industry but during the last 15 years has focused primarily on college food services. Currently Pacific Dining contracts with 16 community colleges throughout California and operates entirely in California. Pacific Dining reports it has never lost an account having never been canceled or not renewed.

Highlights of the proposed agreement call for Pacific Dining to:

- manage and operate food and dining services offered at the Verdugo Campus,
- procure, prepare and sell food and beverages,
- provide service that includes breakfast, lunch, dinner, banquet, picnic, and catered affairs for district events,
- establish hours of operations and pricing of goods subject to approval by the District,
- employ, train and maintain a regular staff of employees,
- utilize the services of college students as employees and interns to the fullest extent possible,
- pay the college monthly commissions based on gross sales at the level of: 7% for cafeteria and catering, 9% for coffee stands, and 10% for catering for outside groups using campus facilities,
- annually provide two \$500 scholarships, \$500 of in-kind catering for a college event, and \$500 in-kind catering of an ASGCC event.

and for the District to:

- furnish all existing space, furniture and fixtures necessary,
- maintain and repair all plumbing, heating, air conditioning, and electrical systems,
- daily clean and maintain the floor surfaces in the dining areas.

Six GCCD employees who have been working in the Food Services area are affected by the move to contracting with an outside vendor. After extensive collaboration between the CSEA and Administration, an understanding has been reached to establish an early retirement plan for eligible employees in the food services department. Three food services employees have accepted an early retirement offer through Public Agency Retirement Services (PARS) and three of the employees (two "lead foodservice workers" and one "cook") will remain as GCCD employees assigned to work with Pacific Dining. The salary, benefits, and PERS costs of these employees will be reimbursed the District by Pacific Dining.

COMMITTEE HISTORY

College Executive Committee August 13, 2019

FISCAL IMPACT

Food Services Contract - The District will save approximately \$175,000 annually and receive at least 7% of the gross revenues from food service sales.

Early Retirement Agreement - The District will pay an administration fee equal to five and one-half percent (5.50%) of all premiums paid on behalf of the three participants in the subject Plan, subject to a \$2,500.00 minimum per annual contribution.

RECOMMENDATION

- A. The Superintendent/President recommends that the Board of Trustees approve the agreement with Pacific Dining for operations and management of food services for GCC Verdugo campus.
- B. The Superintendent/President recommends that the Board of Trustees approve the agreement with Public Agency Retirement Services (PARS) to assist in the establishment of an early retirement incentive program for eligible food services employees.
- C. The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 05-2019-2020, Retirement Incentive Offer to Eligible Food Services Employees.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

NEW BUSINESS REPORT NO. 5 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Calvin Madlock, Chief Information Services Officer

SUBJECT: APPROVAL OF AGREEMENT FOR CONSULTING
SERVICES FOR THE PEOPLESOFT UPGRADE

DESCRIPTION OF HISTORY/BACKGROUND

GCC implemented PeopleSoft Campus Solutions in 2010 replacing an aging student information system that had been in place since 1983. The current PeopleSoft Campus Solutions support maintenance contract for version 9.0 will expire December 31, 2019. To assist in the implementation of the upgrade of Oracle PeopleSoft Campus Solutions from version 9.0 to 9.2 GCC extended an RFQ reaching a broad range of vendors resulting in seven viable responses.

Highstreet IT Solutions is an Oracle Platinum Partner with full service technology offerings and was selected based on a range of service criteria. This includes experienced project managers, skilled software system engineers, successful completion of numerous ERP implementations, structured implementation methodologies, California Community College expertise, along with reliable higher education references.

In addition, Highstreet IT Solutions offers a Campus Solutions Health Check with recommendations for improving business processes, improving student outcome efficiency, and leveraging unused functionality. This includes a fit/gap analysis comparing delivered PeopleSoft functionality to the college's current business processes and requirements.

COMMITTEE HISTORY

College Executive Committee August 13, 2019

FISCAL IMPACT

The estimated time for overall implementation oversight, campus solutions health check, application and tools upgrade, customization retrofits, and implementation of health check recommendations includes 2,000 onsite hours and 3,600 remote hours over a ten-month period at a total estimated fee of \$975,930.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the agreement with Highstreet IT Solutions for PeopleSoft Campus Solutions upgrade consulting services.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

NEW BUSINESS REPORT NO. 6 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: ACCEPTANCE OF BID – MARIPOSA SEWER RETROFIT
PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

On July 31, 2019 bids were received for the Mariposa Sewer Retrofit project. This project is required to correct angle of the flow to prevent waste back up. It is best to proceed with this project during the summer to avoid disruption of classes. The bids came in as listed below.

Summary of Bids

Bidders	Bid Amount
1. George C Hopkins Construction Co Inc	\$428,888

COMMITTEE HISTORY

College Executive Committee August 13, 2019

FISCAL IMPACT

\$428,888. This project is being funded by Measure GC.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees accept the bid for the Mariposa Sewer Retrofit project to the lowest responsive, responsible bidder, George C Hopkins Construction Co Inc in the amount not to exceed \$428,888.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

NEW BUSINESS REPORT NO. 7 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: APPROVAL OF AGREEMENT FOR COLLECTION
SERVICES

DESCRIPTION OF HISTORY/BACKGROUND

Board Policy 5035: Withholding Student Records authorizes present and former student records to be “withheld and/or registration blocked upon written notification for failure to resolve financial obligations with the College...”

Under Administrative Regulation 5035, the Director of Admissions and Records “may withhold grades, transcripts, diplomas, and registration privileges from any student or former student who fails to pay a proper financial obligation to the College. The student shall be given written notification from the Student Fees Office and the opportunity to appeal if the financial obligation is in error. The definition of a proper financial obligation shall include, but is not limited to: student fees; loans; obligations incurred through the use of facilities, equipment or materials; library fines; unreturned library books; materials remaining improperly in the possession of the student; or lost or destroyed and/or any other unpaid obligation a student or former student owes to the College.”

For the past several years, the college has sought to support and encourage potential students and present students to attend college and, therefore, did not require all fees to be paid in advance of registration and did not withhold registration privileges from students who owed the college money. Instead, the college enforced the provision of the policy to withhold the issuance of transcripts in order to resolve any financial obligations owed the college by the students.

This practice has resulted in the college having over ten million dollars in delinquent and uncollected accounts, including approximately eight million dollars for resident students and almost two million dollars for international students. The number of past and present students owing money to the college is 14,049.

As an effort to collect some of these receivables, the college explored several options and determined it should attempt to collect the money owed through the use of a collection service. A Request for Proposals was issued July 1, 2019, seeking proposals from contractors to provide collection services for:

- Account receivables as a result of financial aid over payment (i.e. Pell Grants)
- Tuition receivable accounts including past due fees i.e. non-resident tuition and resident fees)
- Miscellaneous accounts receivable (fees, short-term loans, payroll)

The RFP further listed the collection services that may be included in the contract:

- Skip tracing
- Researching debtor assets
- Contacting debtors by phone and mail
- Negotiating payments
- Litigation
- Credit bureau reporting
- Related activities required for verifying and collecting accounts

ConServe is being recommended to the Board for selection. It has provided a wide-range of collection services to over 800 colleges and universities for over 33 year, including 26 community college clients in California. Two recent California community colleges report ConServe recovery rates at 28% and 22%.

The term of the contract is for one year with an option to renew for an additional three years. Collection fees shall be the sole consideration paid to ConServe for its services under the contract and are as follows:

	Tuition/Fees Accounts	Perkins/Federal
Primary Placements	17.5%	19.5%
Secondary Placements	22.5%	22.5%
Legal Accounts	22.5%	22.5%

COMMITTEE HISTORY

College Executive Committee August 13, 2019

FISCAL IMPACT

The collection agency will remit net account receivables along with an itemized report. No fees will be paid on uncollected accounts. Based on a collection rate of 22% approximately \$2.2 million might be collected of which an estimated average of 20% fee paid could result in \$1,760,000 million for the college.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the agreement with ConServe for collection services.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

NEW BUSINESS REPORT NO. 8 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Dr. Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: CHANGE ORDER NO. 002 – HUMAN RESOURCES
RENOVATION PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The Human Resource Renovation Project will remodel the Admissions and Records former offices for occupancy by the Human Resources. On March 12, 2019, bids were received for the Human Resources Renovation Project. The Bid Proposal from Monet Construction Inc. was accepted on March 19, 2019. This change order adds as set forth below.

COMMITTEE HISTORY

College Executive Committee August 13, 2019

FISCAL IMPACT

The cost for Change Order No. 002 is \$12,689. Funds are available in Measure GC allocated for this project.

CHANGE IN PROJECT SCHEDULE

Change Order No. 002 will add one (1) day. The Contract Completion Date is changed to August 14, 2019.

CHANGE IN PROJECT SCOPE

For the expenses exceeding the statutory amount, approving Change Orders in lieu of procuring through the competitive process will serve the best interest of the district.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Change Order No. 002 for the Human Resources Renovation Project and that the contract price be amended to reflect an increase of \$12,689.

CHANGE ORDER NO. 002 SUMMARY

1. RFP 3 – Provide and install new J-boxes/Conduit as required and abandon existing J-boxes/conduit above the HVAC duct. Unforeseen field conditions.	\$2,979
2. PCO 4 – Remove existing conduit and communication cabling from center of Room 139. Unforeseen field conditions.	\$ 895
3. CCD 1 – Provide full-height wall. Owner requested.	\$ 970
4. RFP 1 – Cut existing concrete at vault (non structural) to accommodate diffusers.	\$ 642
5. PCO 8 - Connect emergency light fixtures to the inverter in the basement instead to the existing emergency circuit in the corridor.	\$ 611
6. PCO 10R1 – Custom color match for signage	\$ 464
7. PCO 11 – Alternate connection for hanger wires.	\$4,527
8. PCO 11 – Delete refrigerator and microwave	-\$2,618
9. RFP 6- Remove reception area wall. Owner requested.	\$2,944
10. RFP N/A – Lower compass trim under soffit.	\$1,275
TOTAL FOR CHANGE ORDER NO. 002	\$12,689
Original contract price	\$598,000
New change by previous change orders	\$ 5,893
Contract price prior to this change order	\$603,893
Amount contract price increased by this C/O	\$ 12,689
New contract price (3% over original price)	\$616,283

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

NEW BUSINESS REPORT NO. 9 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

SUBJECT: SUPERINTENDENT/PRESIDENT FOCUS AREAS
FOR THE 2019-2020 ACADEMIC YEAR

DESCRIPTION OF HISTORY / BACKGROUND

The contract of employment with the Superintendent/President calls for an annual evaluation of “performance in carrying out the duties and responsibilities (of the position), the goals and priority duties established by the Board, and performance of other duties...” The contract further calls upon the Board and Superintendent/President at the conclusion of the annual evaluation to “compile an updated set of goals and priority duties” for the next year.

The attached was developed through discussions with the Superintendent/President and Board during a Special Board Meeting held on June 28, 2019. These areas for CEO focus during the coming year are intended to reflect issues identified as requiring special attention by the Superintendent/President while continuing to fulfill all other duties and responsibilities. They also are intended to include issues that have been identified by the Board for the college to address in the fulfillment of the mission and Institutional Master Plan.

COMMITTEE HISTORY

College Executive Committee August 13, 2019

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the 2019-20 Superintendent/President Focus Areas.

**Superintendent/President Focus Areas
for the 2019 – 2020 Academic Year**

Recommended Superintendent/President Focus Areas:

- Encourage and support the identification and implementation of appropriate changes in the priorities and operations of the District under the Guided Pathways initiative that will lead to improved student success and completion and to receiving the maximum state funding possible under the new state funding formula.
- Expand outreach and communication with the superintendents and high school principals for those districts and schools whose graduates attend GCC.
- Increase the number of opportunities for professional development for the managers, administrators, and division chairs of the college.
- Improve the diversity of faculty, classified staff, and management to reflect the students and communities served by the college.
- Work with the leadership of Facilities, IT, and HR to assure efficient and effective operations focused on supporting the needs of the college.

GLENDALE COMMUNITY COLLEGE

August 20, 2019

NEW BUSINESS REPORT NO. 10 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

SUBJECT: BOARD FOCUS AREAS FOR THE 2019-2020
ACADEMIC YEAR

DESCRIPTION OF HISTORY / BACKGROUND

At the Special Board Meeting of June 28, 2019, in fulfillment of Board Policy 2745, the Board evaluated its work in relation to expectations established in “Standard IV: Leadership and Governance” of the Accreditation Standards of the Accrediting Commission for Community and Junior Colleges; studied the results of the College Views 2018 Faculty/Staff Survey regarding the functioning of the Board; discussed members’ view of the Board’s performance on questions related to their roles and responsibilities; and assessed progress made on the outcome measures established for Board Focus Areas for 2018-19. Based on these considerations the Board agreed on five areas on which as a whole, and individually, members will focus special attention during July 2019 - June 2020, in addition to ongoing responsibilities in their policy leadership role.

Board members concurred that rather than identify the areas of special attention as “Board Goals” they would be termed “Focus Areas.” This is to avoid confusion and make clear the Board Goals are in fact the College’s Goals as identified in the Institutional Master Plan 2018-2025 developed through the College’s governance processes and approved by the Board on May 15, 2018. The Board Focus Areas reflect those areas of direct Board attention, involvement, and action during the year and also identify outcome measures to show the way in which the focus will be maintained (see attached).

COMMITTEE HISTORY

College Executive Committee August 13, 2019

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the 2019-20 Board Focus Areas.

**Board Focus Areas and Outcome Measures
For the 2019 – 2020 Academic Year**

- 1. Board members focus on policy issues related to achievement of the Institutional Master Plan Strategic Goals (clarify student pathways, facilitate student entry into pathways, help students stay on pathway, ensure student learning, and improve operational effectiveness) and monitor progress on the key performance indicators.**
 - Assure the fiscal stability of the college.
 - Maintain oversight of the college budget including an expectation of timely informative meetings, the setting of budget benchmarks, and five-year budget projections.
 - Provide oversight and support to increase student success and degree and certificate completion and to close the equity gaps.
 - Provide leadership support as GCC faculty, staff and administrators implement the Guided Pathways model.
 - Devote a portion of each public meeting to at least one of the areas of oversight.
 - Receive and review status reports on achievements of the master plan strategic initiatives.
 - Annually receive the Student Success Score Card results and Campus Profile data and identify areas for college attention.
 - Learn the process the college uses to identify the Greater Los Angeles Region’s job market needs and to align the college CE programs with those needs.
 - Ensure online education implementation and expansion are occurring across all departments to assure its effective use in fulfilling the college mission.
 - Support GCC efforts to expand the use of open education resources (OER), zero-textbook-cost degree programs, and other approaches to the reduction of textbook costs for students.
 - Expand partnerships with the city and other entities to implement and improve energy conservation and sustainability efforts.
 - Monitor progress on achieving diversity among faculty, classified staff, managers, and administrators.
 - Receive and review quarterly reports on accreditation.

2. Board members engage in professional development activities to enhance the performance of their roles and responsibilities

- Develop and participate in trustee professional development related to the needs of the Board in leading GCC.
- Improve processes for student trustee orientation and support.
- Attend at least two professional development events directed toward governing board roles.
- At least two trustees will participate in the CCLC Excellence in Trusteeship program.
- Report to fellow board members on professional development events attended.
- Participate in two board special meeting retreats held during the year.
- Conduct a board self-evaluation and make improvements as necessary.
- Include opportunities for those participating in evaluation of the board to provide written comments in the College Views annual survey.

3. Board members are active in the college community educating the public on the mission and needs of the college and learning how the college can better meet its mission.

- Meet with local elected officials from the city, county, and school district during the year.
- Show interest in the life of the college by attendance at student, faculty, and staff activities at the college.
- Attend at least six community events and speak to at least two groups.

4. Board members are knowledgeable about state and federal legislation affecting Glendale Community College and involved in encouraging outcomes favorable to the college.

- Meet with GCC's state senator and state assembly member and Congressman during the year.
- Review at least quarterly, reports on key legislation of particular interest for Glendale Community College.
- As necessary, take positions on legislation and communicate those positions to appropriate state and federal officials.

5. Board members support the fundraising efforts of the college foundation.

- Contribute to at least one of the college's fundraising events and activities.
- Introduce the Superintendent/President and/or foundation leaders to potential significant donors to the college.
- Maintain awareness of the work of the Foundation and its support of the mission of the college and its priorities.

6. Board members communicate with the Superintendent/President regarding college issues and direct community members and college constituency concerns to his office for resolution.

- Meet individually with the Superintendent/President at least once/month.
- Work with the Superintendent/President in the establishment of his annual focus areas.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 20, 2019

COLLEGE LEADERS REPORTS

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Office of the Superintendent/President

ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Ms. Piper Rooney

- The Academic Senate is in recess this month.

GUILD REPRESENTATIVE TO THE BOARD

Mr. Roger Bowerman

- This Day in Labor History - August 20, 1886
Sentences were handed down on this date against the Haymarket defendants. All were found guilty despite the obvious innocence of most of them. None were even present at the scene of the bombing at Haymarket Square, Chicago, where activists had been organizing for the 8-hour day. Seven of the eight defendants (George Engel, Samuel Fielden, Adolph Fischer, Louis Lingg, Albert Parsons, Michael Schwab and August Spies) were condemned to death. Oscar Neebe was sent to prison for 15 years. The hangings occurred on November 11, 1887.

CSEA REPRESENTATIVE TO THE BOARD

Mr. Narbeh Nazari

- I would like to express my heartfelt appreciation and personally thank each and every one of our cafeteria staff for their hard work and dedication. Thank you for all you have done to make the Food Services Department a welcoming environment for students, staff, faculty and visitors. I am honored and humbled to have had our cafeteria staff's support during the past few months. I have to admit, change is not easy and there is often resistance from multiple sources. However, I think together, we can further improve on what we have built in the past.
- Congratulations to Mr. Robert Huston Tronnes who is a newly hired classified employee as an Instructional Computer Lab Tech in Media Arts.
- Congratulations to Ms. Gladis Rodriguez on her retirement after 31 years and 2 months of service in the cafeteria and much thanks for her service.

VICE PRESIDENTS

Dr. Anthony Culpepper, Executive Vice President, Administrative Services

- No written report presented.

Dr. Paul Schlossman, Vice President, Student Services

- EOPS (Extended Opportunity Programs & Services) closed out the 2018-2019 academic year as the third largest program in the state. EOPS faculty and staff served 2,059 eligible students with comprehensive support services, more than 12,000 counseling contacts, and \$1,149,623 in direct financial support through EOPS grants, book vouchers, CARE grants, and meal cards.
- The MCEC (Multicultural & Community Engagement Center) staff trained 10 reentry students to serve as peer mentors/advocates for the Center for Reentry Pathways during the 2019-2020 academic year.
- The Financial Aid Office has launched the GCC Last Mile Grant to assist students when traditional sources of aid do not cover their financial needs. Made possible through AB 19 funds, the Last Mile Grant is intended to help students who are in the final stages of their academic programs overcome financial barriers to completion and “cross the finish line.”
- Fifty-two (52) student athletes were accepted for transfer for the 2019-2020 academic year. Thirteen are transferring to CSU schools, ten to UC schools, and four to USC. Other notable transfer destinations for the Vaqueros include the University of Oklahoma and the University of New Orleans.
- The Student Outreach Services (SOS) staff conducted a successful text message campaign to Welcome Center contacts and graduating seniors who submitted 2019-2020 admissions applications, but had not yet enrolled in classes as of August 1. Of the 2,481 students contacted through the campaign, 1,410 have enrolled in summer or fall 2019 classes to date – a success rate of 56.8%.
- Sponsored by the Student Equity Program, 152 students have completed the 2019 Summer Bridge program to date with three more sessions remaining. Trained by the MCEC staff, 17 SPARK mentors are providing peer-mentoring services to Summer Bridge students and will assist them throughout the 2019-2020 school year.

Dr. Michael Ritterbrown, Vice President, Instructional Services

- We have completed the hiring process for 15 new instructional faculty members. Faculty were hired in Biology, Business, History, Noncredit ESL, Health Sciences, Library, Chemistry, Physics, Media Arts, Math, and English. We are excited to welcome this dynamic and diverse group.
- Visited the Verdugo Fire Academy’s new location with Freddy Saucedo, Associate Dean of Workforce Development
- Attended the Completion Ceremony for the Welding Academy
- Led a retreat for Garfield Campus leaders
- Noncredit ESL will introduce support class for Administrative Medical Assisting students in fall 2019
- Attended the poster session for the summer 2019 Undergraduate Chemistry Research class
- James Keshavarz was selected to serve as the Faculty Wellness Coordinator
- Kevin Dimatulac was selected to serve as the Cultural Diversity Program Coordinator

ASSOCIATED STUDENTS OF GLENDALE COMMUNITY COLLEGE

Ms. Sune Aghakian, Student Trustee

- Attended the Student Trustee Conference in San Diego 08/16 – 08/18
- The ASGCC orientation will be held on 08/25
- One of the ASGCC's focus areas this year will be on hosting week long educational initiatives. Some of these activities include Mental Health Awareness Week & Cultural Week.

BOARD OF TRUSTEES

Dr. Armine Hacopian, Member

- GUSD Meet and Greet - Superintendent Dr. Vivian Ekchian 07/17
- RCPOA National Night Out 08/06
- Meeting with RCPOA board president 08/12

Ms. Ann Ransford, Member

- Community Leaders to Israel - Jewish Federation of Los Angeles sponsored 07/14-07/22
- Guided Pathways Advisory Committee in Sacramento 08/07

Ms. Yvette V. Davis, Clerk

- GUSD Meet and Greet - Superintendent Dr. Vivian Ekchian 07/17
- City of Glendale Cruise Night 07/20
- Interview with Armenian General Benevolent Union (AGBU), Hye Geen 07/25
- Glendale Education Foundation (GEF) Bake Sale 07/28

Mr. Anthony Tartaglia, Vice President

- GUSD Meet and Greet - Superintendent Dr. Vivian Ekchian 07/17

Dr. Vahé Perroomian, President

- GUSD Meet and Greet - Superintendent Dr. Vivian Ekchian 07/17