

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

SPECIAL BOARD OF TRUSTEES MEETING NO. 1

The special board meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Perroomian at 9:03 a.m. on Friday, June 28, 2019 in the Glendale Community College, J.W. Smith Student Center, Room SC212, located at 1500 North Verdugo Road, Glendale, California 91208.

Trustees Present:

Ms. Yvette V. Davis
Dr. Armine Hacopian
Dr. Vahé Perroomian
Ms. Ann H. Ransford
Mr. Anthony P. Tartaglia
Ms. Sune Aghakian ST

Administrators Present:

Dr. David Viar
Dr. Anthony Culpepper
Dr. Michael Ritterbrown
Dr. Paul Schlossman

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board of Trustees President, Dr. Vahé Perroomian.

COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY

No comments presented.

STUDY SESSIONS

1. Fiscal Health and Sustainability

- Five Year Budget Projections

Dr. Anthony Culpepper outlined the Student-Centered Funding Formula impact simulation as it relates to GCCD presently and into the 2019-2020 fiscal year.

Dr. Culpepper highlighted GCC's fiscal outlook from a 2018-2019 forecast through a 2023-2024 projection to include apportionment allocations, Hold Harmless projections, and district-wide distribution of funding sources under the Student-Centered Focus Funding Formula (SCFF Model). In presenting the Five-Year Projections, Dr. Culpepper addressed revenue projections (base revenues and anticipated COLA), base augmentation, and regular growth, various raise scenarios, expenditures projections, and the compliance surplus/deficit projections.

- Collecting Tuition and Fees Receivable

During an outline regarding collecting tuition and fees receivable, Dr. Culpepper explained the current Administrative Regulations (AR 5032) and Board Policy (BP 5035) related to payment procedures and withholding student records due to failure to resolve financial obligations with the College. He also provided details to the Board on unpaid student account receivables, student receivables write-offs, and consideration in utilizing a collection agency to help collect the receivables.

Also presented was information on cash flow issues and potential use of Tax and Revenue Anticipation Notes (TRAN) issuance should there be a need if cash flow was insufficient to cover expenses.

Fiscal Health and Sustainability - continued

- Contracting Out Food Services

Dr. Culpepper provided information to the Board on food services at Glendale Community College District over the past 10 years. The Board discussed issues in relation to food services and considerations going forward.

2. Student-Centered Funding Formula and Impact on GCC

Dr. Michael Ritterbrown and Dr. Paul Schlossman presented current trends in base allocation, supplemental allocation, and student success allocation as it relates to the Student-Centered Funding Formula. Discussion regarding student access, outreach services, admissions and records access, the GCC Promise and financial aid were outlined. Student success support measures were presented. The Board inquired about reaching out to area (and beyond local) high schools, online course development and continuing to promote dual/concurrent enrollment.

3. Collaboration with Glendale Unified School District

Dr. Viar emphasized how GCCD will continue its collaboration with the Glendale Unified School District by building relations with new Superintendent Vivian Ekchian and increasing communications with high school campus principals and counselors.

RECESS

At 12:03 p.m., Dr. Perroomian announced a recess. The Board of Trustees reconvened at 12:17 p.m.

4. Board Evaluation

Dr. Viar provided insight regarding the Board focus areas and felt the Board and Superintendent/President collaborated well and were working towards a common goal for the betterment of the college district, students and community as a whole. Board members suggested striving to broaden outreach efforts within the community for greater support for the college.

5. Board and Superintendent/President Focus Areas for 2019-2020

Board of Trustees

The Board reviewed the 2018-2019 Board Focus Areas and Outcome Measures. Board members discussed some changes and additions to the focus areas.

Superintendent/President

The Board discussed the Superintendent/President's potential focus areas for 2019-20. It was agreed the major areas of student success outcomes, the new state funding formula, leadership development, faculty/management/staff diversity, increased relations with Glendale Unified School District, and area high school principal/counselor connections, and oversight of GCCD facilities development were appropriate.

It was agreed the suggestions made for the Board and Superintendent/President focus areas would be presented at the August 20th board meeting for action.

6. Board Policies
Chapter 6: Business and Fiscal Affairs

The Board considered Chapter 6 Board Policies and recommendations of the Superintendent/President and agreed with the suggestions made based on the board criteria for review of policies. Of the 27 policies in Chapter 6, 19 required no change (BP6100, BP6120, BP6150, BP6250, BP6301, BP6307, BP6310, BP6320, BP6330, BP6340, BP6400, BP6500, BP6520, BP6540, BP6560, BP6620, BP6700, BP6750, and BP6900), and 8 required additional review in the college governance process (BP6200, BP6300, BP6305, BP6307, BP6535, BP6600, BP6740, and BP6800).

ADJOURNMENT

Dr. Perroomian adjourned the meeting at 2:25 p.m.

Dr. Vahé Perroomian, President

Ms. Yvette Davis, Clerk

Board of Trustees Special Meeting, June 28, 2019

Minutes recorded by Debra Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.

Minutes approved at the Regular Board of Trustees Meeting, August 20, 2019.