

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 3

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Peroomian at 5:01 p.m. on Tuesday, August 20, 2019 in Kreider Hall of the San Rafael Building.

Trustees Present:

Ms. Yvette V. Davis
Dr. Armine Hacopian
Dr. Vahé Peroomian
Ms. Ann H. Ransford
Mr. Anthony P. Tartaglia
Ms. Sune Aghakian ST

Administrators Present:

Dr. David Viar
Dr. Anthony Culpepper
Dr. Michael Ritterbrown
Dr. Paul Schlossman
Dr. Victoria Simmons

Representatives Present:

Academic Senate: Ms. Piper Rooney
CSEA: Mr. Narbeh Nazari
Guild: Dr. Troy Davis proxy for
R. Bowerman

Absent:

Mr. Roger Bowerman

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by student, William Lee, who is majoring in Business Administration with an emphasis in Entrepreneurship. Mr. Lee is the Founder and Chairman of the Business Club, Treasurer of STEM Club and Treasurer of Entrepreneurs Alliance Club. He owns a digital consulting and marketing company called Abrupt Collective that works with local businesses. Mr. Lee also works at GCC as a student project manager for the Business Division. He's entering his sophomore year at GCC, a year early, as he took the California High School Proficiency Exam (CHSPE) and is set to leave GCC Spring 2020 for either USC or Cal Poly Pomona.

PUBLIC HEARING

1. Public Hearing – 2019-2020 Proposed Budget

Dr. Peroomian opened Public Hearing No. 1 at 5:03 p.m. as required by the California Code of Regulations, Section 58191. Dr. Peroomian called for public comments.

No comments presented.

Dr. Peroomian closed Public Hearing No. 1 at 5:03 p.m.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented.

SPECIAL PRESENTATIONS

1. Chief Gary Montecuello introduced the newly appointed Glendale Community College District Police Officer, Blanca Collazo.

RESOLUTIONS

1. Resolution No. 01-2019-2020: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – Disabled Student Program and Services (DSP&S)

It was moved (Dr. Hacopian) and seconded (Ms. Aghakian) to adopt Resolution No. 01-2019-2020 to transfer up to \$610,307 from the Unrestricted General Fund (01) to the Restricted General Fund (03) to backfill the DSP&S program for fiscal year 2018-2019.

The motion passed unanimously.

2. Resolution No. 02-2019-2020: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – Governmental Accounting Standards Board (GASB) 45

It was moved (Ms. Davis) and seconded (Ms. Ransford) to adopt Resolution No. 02-2019-2020 to transfer \$454,114 from the Unrestricted General Fund to the Restricted General Fund for GASB 45.

The motion passed unanimously.

3. Resolution No. 03-2019-2020: Transfer from the Restricted General Fund (03) to the Unrestricted General Fund (01) – Administrative Allowances Claimed from Grants

It was moved (Mr. Tartaglia) and seconded (Dr. Hacopian) to adopt Resolution No. 03-2019-2020 to transfer \$119,021 from the Restricted General Fund to the Unrestricted General Fund for administrative allowances claimed from grants in 2018-2019 fiscal year.

The motion passed unanimously.

4. Resolution No. 04-2019-2020: Board of Trustees Absences

It was moved (Ms. Aghakian) and seconded (Ms. Davis) to adopt Resolution No. 04-2019-2020 which specifies that trustees be compensated for absences as indicated.

The motion passed unanimously.

5. Resolution No. 05-2019-2020: Retirement Incentive Offer to Eligible Food Services Employees

(see New Business Report No. 4)

INFORMATIONAL REPORTS - NO ACTION

1. Fourth Quarter Budget Balances as of June 30, 2019
2. Fourth Quarter Financial Status Report as of June 30, 2019
3. Enrollment Update
4. Measure G and GC Funds Balances and Schedule Update
5. Glendale College Foundation - Statement of Financial Position, Income Statement and Fourth Quarter Report of Donation, June 30, 2019
6. CSEA Initial Proposal for 2019-2020 Contract Negotiations

Informational Report Nos. 1 through 6 were duly noted.

UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS – ACTION

1. Administrative Services – Board Policy 3430: Prohibition of Harassment

It was moved (Dr. Hacopian) and seconded (Ms. Davis) to approve Board Policy 3430.

The motion passed unanimously.

2. Student Services – Board Policy 5500: Standards of Student Conduct

It was moved (Ms. Ransford) and seconded (Mr. Tartaglia) to approve Board Policy 5500.

The motion passed unanimously.

3. Student Services – Board Policy 5510: Off Campus Student Organizations

It was moved (Ms. Ransford) and seconded (Ms. Aghakian) to approve Board Policy 5510.

The motion passed unanimously.

FIRST READING REPORTS – FIRST OF TWO READINGS - NO ACTION

1. Adoption of the Final Budget - Year 2019-2020

Dr. Anthony Culpepper, Executive Vice President of Administrative Services, presented a 10-Year Comparative Budget Analysis related to instructional, classified and benefit costs; costs, revenue and fund balances per FTES; and a five-year projection based on the draft Final Budget for 2019-2020. Final action will be taken at the September 2019 Board meeting.

CONSENT CALENDAR – ACTION

- 1.a. Approval of Minutes – Special Board Meeting of June 28, 2019
- 1.b. Approval of Minutes – Regular Board Meeting of July 16, 2019
2. Warrants – District Funds July 1, 2019 through July 31, 2019
3. Contract Listing and Purchase Order Listing – July 1, 2019 through July 31, 2019
4. Personnel Report No. 2 - Academic Personnel Report
5. Personnel Report No. 2 - Classified Personnel Report
6. Personnel Report No. 2 - Student Worker Report

It was moved (Ms. Davis) and seconded (Ms. Aghakian) to approve Consent Calendar item Nos. 1 through 6.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Glendale Community College District Science Building – Schematic Design

It was moved (Mr. Tartaglia) and seconded (Ms. Ransford) to accept the Glendale Community College District Science Building – Schematic Design as presented by HMC Architects and approve moving to the design development phase of the project.

The motion passed unanimously.

2. Glendale Parking Facilities Agreement between the City of Glendale and Glendale Community College District

It was moved (Dr. Hacopian) and seconded (Ms. Ransford) to approve the Glendale Parking Facilities Agreement between the City of Glendale and Glendale Community College District to continue to jointly operate and manage designated City and GCC parking facilities and to jointly set parking rates.

The motion passed unanimously.

3. Appointment of Members to the Independent Citizens' Bond Oversight Committee

It was moved (Mr. Tartaglia) and seconded (Ms. Ransford) to approve the reappointments of Zanku Armenian, Annie Reed, Sophal Ear and Larry Hanson to the Glendale Community College District Independent Citizens' Bond Oversight Committee for terms ending June 30, 2021.

The motion passed unanimously.

4. Approval of Agreement for Operations and Management of Food Services for GCC Verdugo Campus, PARS Administrative Services Agreement and Resolution No. 05-2019-2020

- A. It was moved (Ms. Ransford) and seconded (Ms. Davis) to approve the agreement with Pacific Dining for operations and management of food services for GCC Verdugo campus.

The motion passed unanimously.

- B. It was moved (Mr. Tartaglia) and seconded (Ms. Aghakian) to approve the agreement with Public Agency Retirement Services (PARS) to assist in the establishment of an early retirement incentive program for eligible food services employees.

The motion passed unanimously.

- C. It was moved (Ms. Ransford) and seconded (Dr. Hacopian) to adopt Resolution No. 05-2019-2020: Retirement Incentive Offer to Eligible Food Services Employees.

The motion passed unanimously.

5. Approval of Agreement for Consulting Services for the Peoplesoft Upgrade

It was moved (Ms. Ransford) and seconded (Ms. Aghakian) to approve the agreement with Highstreet IT Solutions for Peoplesoft Campus Solutions upgrade consulting services.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION - continued

6. Acceptance of Bid – Mariposa Sewer Retrofit Project

It was moved (Mr. Tartaglia) and seconded (Ms. Ransford) to accept the bid for the Mariposa Sewer Retrofit project to the lowest responsive, responsible bidder, George C. Hopkins Construction Co., Inc. in the amount not to exceed \$428,888.

The motion passed unanimously.

7. Approval of Agreement for Collection Services

It was moved (Ms. Ransford) and seconded (Dr. Hacopian) to approve the agreement with ConServe for collection services.

The motion passed unanimously.

8. Change Order No. 002 – Human Resources Renovation Project

It was moved (Ms. Ransford) and seconded (Mr. Tartaglia) to approve Change Order No. 002 for the Human Resources Renovation Project and that the contract price be amended to reflect an increase of \$12,689.

The motion passed unanimously.

9. Superintendent/President Focus Areas for the 2019-2020 Academic Year

It was moved (Ms. Ransford) and seconded (Dr. Hacopian) to approve the 2019-20 Superintendent/ President Focus Areas.

The motion passed unanimously.

10. Board Focus Areas for the 2019-2020 Academic Year

It was moved (Dr. Hacopian) and seconded (Ms. Davis) to approve the 2019-20 Board Focus Areas.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No request for information.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

No comments presented.

ADJOURNMENT

Dr. Perroomian adjourned the meeting at 7:03 p.m. in honor of Glendale resident, Marc Stirdivant, who recently passed away. Retired GCC Counselor, Jeanette Stirdivant, was his wife of 48+ years. After ending his career in entertainment in 2004, Mark worked for the City of Glendale and volunteered in numerous local outdoor organizations.

Dr. Vahé Perroomian, President

Ms. Yvette Vartanian Davis, Clerk

Board of Trustees Regular Meeting, August 20, 2019

Minutes recorded by Debra Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees

Minutes approved at the Regular Board of Trustees Meeting, September 10, 2019.