

II.

# <u>"CHECKLIST"</u> FOR INTERNATIONAL STUDENT APPLICATION

I.	Instructions for Applicants Overseas & Currently in the U.S.

The following forms & documents are required to complete your file for Admission and the necessary Immigration Form. It is important that you follow this "Checklist" to complete your student application for timely processing.

	International Student Application Form. Complete in full; then sign & date.  Please note that an online application is required for a student ID. We highly recommend submission of the online application in place of the paper application. If you submit the paper application, you will be asked to submit the online application as well.
	Required Application Fee <b>\$60.00 USD</b> ; non-refundable. Payable to: "Glendale Community College"—bank check, money order or credit card (see Auth. Form).
	Official transcripts/grade report (from High School/Secondary School, or College/ University attended AND Diploma received). If original documents are NOT in English, a certified English translation is required.
	Proof of English proficiency. TOEFL iBT (min. 45), IELTS Academic (min. 4.5), or Duolingo English Test (min. 75). Not required if English is first language and/or language of instruction throughout High School. ["Credit ESL/English" Admission is available without English exams. Check box on Application Form.]
	"Affidavit of Support Form" or sponsorship letter AND official Bank Statement (min. of \$23,877 USD for all costs Academic Year; see "Tuition/Fee Schedule").
	Personal statement/essay outlining academic and career goals (one page).
	Copy of passport name page.
In addi	cants Currently in the U.S. (on F-1 Student Visa): tion to the above items listed in "Section I," the following documents are needed for students by in the U.S. before registering for classes at GCC.
	"TRANSFER ELIGIBILITY FORM" (to "release" SEVIS Form I-20 to GCC).
	Copy of Passport & Visa pages. Plus, current Form I-20 & I-94 Arrival Card.

#### ■ III. Academic Calendar & Recommended "Deadlines"

Glendale Community College offers year-round instruction and a flexible enrollment schedule for International students. <u>Please Note</u>: current overseas applicants are <u>strongly advised</u> to apply for the FALL or SPRING Semesters—as the short-term "Sessions" offer very limited class scheduling for new students.

- FALL SEMESTER = 16 weeks; begins end of August.
- SPRING SEMESTER = 16 weeks; begins mid-February
- Transfer students admitted to the Fall/Spring may take classes during the winter/summer intersessions

#### \*\*Overseas Application Deadlines:

FALL SEMESTER: July 10 U.S.-based Application Deadlines:

SPRING SEMESTER: December 10 FALL SEMESTER: August 1\*

SUMMER SESSION: May 1 \*\*May 15, if you wish to enroll in summer session SPRING SEMESTER: January 10\*\*

\*\*Dec 1, if you wish to enroll in winter session

(Deadlines may be flexible. Please contact International Student Office for details.) Finally Note: All submitted documentation becomes the property of GCC International Student Office and cannot be returned.



# **CREDIT CARD AUTHORIZATION FORM**

\$60 Application Fee Payment by Credit or Debit Card

The \$60.00 non-refundable Application Processing Fee is required as part of your International Student Application Form to Glendale Community College. **Please Print or Type in completely.** 

Student Name	Family/Last/S	Surname		Given/First
	,			
Semester Applying	g For: □Fall	□Spring	□Summer	Year:
Credit Card Type:	□Visa □	MasterCard	□Discove	er
Name on Credit Ca	ard			
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Card Billing Addre	ssNuml	oer Stre	et Name	Apt./Unit #
City	Provi	nce	Country	Postal Code
l authorize \$60 US application fee.	SD to be cha	rged to my c	redit/debit card	d to pay the above student's
Please Print Full N	ame of Perso	on Signing _		
Signature			Date	

International Student Office
Glendale Community College (CA)
1500 North Verdugo Road
Glendale, CA 91208-2894 USA
E-mail: gcciso@glendale.edu



# INTERNATIONAL STUDENT APPLICATION FORM

Before Completing This Application Form, Please Read the Accompanying "Checklist" of Instructions Carefully. Answer All Sections and Type or Print in Ink; Then Sign & Date.

### **●** PERSONAL & ADDRESS—CONTACT INFORMATION:

	LAST (FA	MILY)		First	Middle	
Date of Birth			Male	Female	Age	Married -
Mo	onth E	Oay Year				
Country of Birth _		City o	f Birth	Citi	zen of	
Overseas	s Home Address	( <u>Required</u> )		Current Add	ress in U.S. (if a	wailable)
Postal Code:				Dh an a /Call Manah an		
Phone /Cell Numbe E-mail address				Phone/Cell Number E-mail address		
L-man address				ge in your above addr		
Name and address			·	•		
	or a person in you	ir country or	in the United	l States who should b	e contacted in	case of
any emergency:				m.l. 1 ( )		
Name				Telephone ()		
Address Relation:				 E-mail		
Semester or sess				E-man		
(Note: If you are a				ll" or "Spring")		
•			•	ansfer student currently in	the U.S., please in	dicate here if
Year	Year	would like to e	nroll in the Win	ter or Summer	_ Intersession.	
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1. Family Member/Friend			
2. Overseas Agency/Education Company (			
3. U.S. Language School (please list)			
4. Web site (please list)			
5. Other source or publication (please list)			
EDUCATIONAL BACKGROUND INI	FORMATION:		
List every high school, language progra List High School first. <b>Please Do Not le</b>		•	urrently attending.
School, College or University	Country	Dates attended	Diploma/Degree
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Please return all application materials together with your processing fee of \$60 to:

GLENDALE COMMUNITY COLLEGE International Student Admissions 1500 North Verdugo Road Glendale, California 91208-2894 U.S.A.



#### AFFIDAVIT OF SUPPORT FORM

(Sponsorship Documentation)

**Tuition/Fee Expenses:** Nonresident Tuition will be charged to International Students at the rate shown on the enclosed "Tuition/Fee Schedule." <u>It is payable at registration; there is no advanced deposit</u>. International students must also pay the "Enrollment Fee" as listed on the Tuition/Fee Schedule. Total (nonresident) tuition costs for the Fall and Spring Semesters combined is \$6,240 USD for *Academic Year 2022-23*. Additional required fees for two semesters = \$2,181. **Total Tuition/Fees** = **\$8,421 USD.** [costs are subject to periodic change.]

**Off-Campus Living Expenses:** Off-campus living expenses in the Glendale area will vary according to the requirements of the student's lifestyle. As outlined on the Fee Schedule, students should be prepared to spend approximately \$13,000 during a 10-month period (academic year) for shared living expenses. "Homestay" – host family placements are also available.

**Total Available Funds Required:** Students living independently while attending the College must show **\$23,877 USD** in available funds for the first academic year (10 months)—to include full-time tuition, fees, and estimated living expenses. This financial documentation is required for formal admission and the necessary immigration form. [Refer to "Tuition/Fee Schedule" for exact breakdowns and details.] NOTE: Students whose room and board living expenses will be provided by a local sponsor or local family member in Southern California, must show at least **\$11,000 USD** in available funds for the first academic year.

If you are bringing spouse with you, an additional \$8,000 needs to be documented; \$4,000 for each dependent child. Please provide passport copies for each dependent/family member accompanying you.

# Source of Funding Student/Applicant Information (please type-in or print clearly): Last/Family Name: \_\_\_\_\_\_ First/Given Names: \_\_\_\_\_\_ Date of Birth (MM/DD/YYYY): \_\_\_\_\_ City of Birth: \_\_\_\_\_ Applicant's Personal Funds (if self-funded) = USD\$ \_\_\_\_\_ (if self-funded, include certified copy of bank statement in your name) Family/Sponsor's Funds = USD\$ \_\_\_\_\_ "I certify funds in the amount listed above will be available to this student as part of their study program at Glendale Community College" Print Full Name: \_\_\_\_\_ Relationship to the Student: \_\_\_\_\_\_ Signature of Sponsor: \_\_\_\_\_\_ Date: \_\_\_\_\_

**Note**: include a bank statement (dated within past six months) in the sponsor's name with this Support Form. Minimum amount required for All Costs for the Academic Year (10 months, plus living expenses) = **\$23,877 USD**.

Finally Note: having a U.S.-based family sponsor will likely impact your ability to get approved for the student visa at the U.S. Embassy.

# **OFFICIAL BANK CERTIFICATION**

To the applicant, parent or sponsor: Present this to your bank.

# TO BE COMPLETED BY BANK OR RELATED FINANCIAL INSTITUTION

We hereby certify the following information regarding the account held by
Date account opened
Type of Account (ex. – Checking, Savings, C.D., other; please list):
Present balance U.S. \$
Required:
Name of Bank or Financial Institution
Official's signature / Seal or Stamp Authorization
Title
Address
Date



# **APPLICANT'S PERSONAL STATEMENT**

Last/Family Name:	First Name:
Date of Birth (MM/DD/YY):	
Please provide a statement of your educational p page is required if you did not provide your perso a statement with your online application, the	olans and career goals as part of a short essay (1 page maximum). This onal statement during the time of your application. <b>If you submitted</b> is page is not necessary.



#### TRANSFER ELIGIBILITY FORM

(For Applicants Transferring from other U.S. Schools, Colleges & Universities)

Applicant's Name .				Date of Birth:
11	Last Name	First Name	Middle	Date of Birth:
Country of Birth _		City of Bir	th	Citizen of
SEVIS ID#				
Semester or session	n you plan to ente	er Glendale Comm	unity College	
**I hereby authorize the Information requested below to be to Glendale Community College (California).			varded by	Name of current/previous school
Student's Signature				Date
requested below.  • This student is/w (if not, explain in "C	as enrolled full ti	·		ility for transfer by providing the informal state of the informal
• Dates of enrollme	ent at your institu	ıtion: From		Until
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Telephone: 818-240-1000, Ext. 6645, 5439 E-mail: gcciso@glendale.edu