CoDE Agenda
Tuesday, October 22, 2019
12:20-1:30pm - FIC Conference Room

I. *Call to Order*
II. *Comments from the audience on agenda items only*
III. **Approval of Minutes –** Sept. 24, 2019 (emailed)
IV. *Coordinator's Report*

- **@ONE DE Certification: New 2020 Dates Now Posted for 2020!**
  - Register: https://tinyurl.com/DE-Certification

- **"GCC Canvas Sample Course Shell" - On Canvas Commons!**
  - Website: https://tinyurl.com/DE-Fac-Center

- **GCC DE Resource Shell: Self-Enroll:** https://gcc.instructure.com/enroll/YEARDN
  - Announcements/Reminders will come from Shell/Reduces Emails
  - *Committee on Canvas Tools is now within the DE Resource Shell!*
  - *Not Getting Announcements? Turn them on under Settings>Notifications*

- **Now Available from CVC-OEI!** Communities of Practice (CoP) for all CCC employees interested in *developing and delivering* fully online courses that satisfy general education transfer requirements for **oral comm, science labs, and math**.
  - Email **Logan Murray** at lmurray@cvc.edu to be added to these CoP Shells!

- **Cranium Café (online counseling) and Languages Other than English**
  - Out of compliance with Edu. Code and CA State Academic Senate (p. 2)

- **Proctorio Pilot is Underway!**
  - Check the DE Faculty Resource Shell Announcement for details on this tool.
  - Contact Alexa (de@glendale.edu) to add Proctorio to your Canvas course.

- **Change Default Language in Canvas as a Student**
  - https://community.canvaslms.com/docs/DOC-10630-4212710343
  - If the Teacher overrides the language, (ESL), a student cannot change it.

- **Switching from Zoom Basic to ConferZoom (inside Canvas)**
  - Confer Tech Support, 1-760-744-1150 x1554, support@cctechconnect.org

- **New Student Orientation produced by Canvas on Canvas Commons**
  - Self-Paced Course: Passport to Canvas: Quick Start Guide for Students

- **Now Available from Ally – "Accessibility report" for each Canvas Course**
  - Link is above Settings in your course (left-hand side)

- **Now Available as an Alternative Format for students in Canvas!**
  - BeeLine Reader makes it easier to read on-screen text.

- **Approved DE Addenda List Now Available for CoDE and C&I Reps**
  - https://www.glendale.edu/class-schedule/distance-education/de-faculty-center/de-policies-procedures
  - DE Policies and Procedures>Approved Distance Education Addenda List

- **Integrating Library ~~Workshops~~ Resources into DE Classes (Zohara Kaye)**

V.   Guided Pathways Update from Rachel Ridgway
VI.   Julie Gamberg – DE Faculty Development Coordinator
VII.   OEI Steering Committee Update from Eric Hanson

VIII. Call for additional items (for future agendas)
IX.   Approval of Agenda

X.   High Priority Items

   1. **Approval of DE Addenda Reviews**
      1. **ART 132** (Rebecca Hillquist – VPAD – COR: 1/8/17)
      2. **ART 134** (Rebecca Hillquist – VPAD – COR: 1/416)
      3. **ART 199** (Emily Haraldson – VPAD – COR: 4/1/17)
      4. **CHEM 110** (Alex Gilewski – PSD – COR 9/25/19)
      5. **ACCT 170** (Araik Eric Margaryan – BUSD – COR 9/19/18)
      6. **ACCT 220** (Araik Eric Margaryan – BUSD – COR 9/19/18)
      7. **ACCT 225** (Araik Eric Margaryan – BUSD – COR 9/19/18)

XI.   Old Business
XII.   New Business

   1. SWOT Analysis Activity and Discussion
      a. S = Strengths
      b. W = Weaknesses
      c. O = Opportunities
      d. T = Threats

X.   Adjournment

Fall 2020 CoDE Meetings: September 24, October 22 and November 26

WECOME BACK TO CODE AND THE FALL 2019 TERM!

DE Coordinator: Alexa Schumacher: de@glendale.edu
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Assistant Support Instructional Specialist: Daniele Ingrao: dingrao@glendal.edu

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Per Academic Senate for California Community Colleges, Resolution Number: 09.03, Courses and services officially taught or communicated in language other than English was found: NOT FEASIBLE. The System Office considers such a practice, OUT OF COMPLIANCE, with Education Code. Therefore, the objective is not feasible and should be removed, if at all in place.

Article 3. Language of Instruction/Services

a) English shall be the basic language of instruction and services provided in all schools.
b) The governing board of a school district, or community college district, and any private school may determine when and under what circumstances instruction and services may be give bilingually.
c) It is the policy of the state to ensure the mastery of English by all pupils in the schools, provided that bilingual instruction may be offered in those situations when such instruction is educationally advantageous to the pupils. Bilingual instruction is authorized to the extent that it does not interfere with the systematic, sequential, and regular instruction of all pupils in the English language.

(Amended by Stats. 2018, Ch. 865, Sec. 1. (AB2319) Effective January 1, 2019)