



GLENDALE COMMUNITY COLLEGE

POLICE DEPARTMENT

Gary J. Montecuolo, Chief of Police

GENERAL ORDER: # 11-001

SUBJECT: T-3 Motion Vehicle Policy

DATE: 11-3-2011

INTRODUCTION

The Glendale Community College District Police Department uses and deploys T3 Motion Vehicles (T3 vehicles). T3 vehicles are assigned to the Police Department and shall be used only by authorized personnel, as defined herein. T3 vehicles may be deployed at the direction of Police Management. This General Order is the policy for use of the T3 vehicles. The Police Department Operations Manual is currently under review. This General Order will be incorporated into the revised policy manual at a later date.

PURPOSE

The Glendale Community College is comprised of sidewalks, pathways and small service access vehicle roadways throughout the campus (i.e. the Lot B parking structure, several other student and staff parking lots and pedestrian areas). Patrol vehicle access within these areas is limited due to poor access. Accordingly, response times within these areas is limited and result in a delayed response. In addition, it may be unsafe to attempt to access these areas with patrol vehicles.

Each year, hundreds of calls for service are received and dispatched to District Police Officers and Cadets. These calls are often handled by foot patrol which can result in a delayed response.

T3 vehicles will allow for greater efficiency while improving the ability of Officers and Cadets to respond timely to calls for service. T3 vehicles will be available for immediate response to all calls within the campus and surrounding parking lots. The compact size of the T3 vehicle allows Officers and Cadets to travel on sidewalks, on walkways and in

congested corridors at an elevated height, thus providing authorized personnel an unobstructed view over crowds.

T3 vehicles also will allow authorized personnel to have a higher profile, and be more approachable at school events such as football games, graduation or student gatherings in the plaza or other campus locations.

The communities' attraction to the T3 will also allow personnel to interact and engage with the public, providing an opportunity for community outreach and recruitment.

The intended purpose of deploying the T3 vehicles is to:

- Reduce response times within the campus and off campus parking lots
- Allow officers an unobstructed view over crowds and obstacles
- Aid in the prevention or detection of disruptive behavior or terrorist related activity
- Provide authorized personnel access to remote areas of the campus not easily or safely accessible to patrol cars
- Proactively suppress criminal activity
- Apprehend criminal offenders
- Develop improved relations between the police, the staff, students and visitors through enhanced mobility and visibility.
- Increase Officer Safety by reducing fatigue factors and potential injuries that can occur with foot patrols.

POLICY

T3 vehicles are defined under the authority of the California Vehicle Code section. T3 vehicles are not required to be registered or licensed and no driver's license is required to drive them. They are subject to all the standard traffic rules and additional laws governing the operation of T3 vehicles may be extended by state or local governments. T3 vehicles are to be used as a tool to enable to operator to more effectively accomplish assigned tasks in a professional work environment.

Prior to operating a T3 vehicle, all operators shall complete a District-approved driver's training course consisting of both slow and rapid speed operation. This course shall include a slow and high speed cone weave, figure eights, 90 degree turns, 0 degree turns, high speed turning, and maneuvering over obstacles such as curbs. Each operator shall become proficient in the operation of the T3 vehicle prior to being certified as an authorized personnel for purposes of utilizing the T3 vehicle.

All Department personnel including non -sworn personnel shall complete a District-prescribed course of instruction as part of their assignment to Patrol.

Only authorized personnel who have successfully completed and passed the department's course of instruction shall deploy the T3 vehicle. A list of authorized personnel will be maintained by the Police Sergeant and a copy provided to the Chief of Police

Any authorized personnel shall be responsible for conducting a safety inspection of each assigned T3 vehicle prior to their deployment and must report any damage or mechanical problems. No T3 shall be used unless it is in good working order.

Authorized personnel shall be responsible for keeping each assigned T3 vehicle in serviceable condition by ensuring that each vehicle's battery is fully charged and its chain drive is properly lubed on a daily basis in order to facilitate the vehicle's quick activation.

The operation of T3 vehicles shall be conducted in a safe manner at all times and in accordance with GCCPD training guidelines, department policy, the California Vehicle Code and Glendale Community College District Guidelines and Board Policy.

All authorized personnel shall utilize an approved safety helmet while operating a T3 vehicle.

Except at the direction of a supervisor, operation of the T3 vehicles shall only be performed by uniformed and authorized Officers or Cadets assigned to Patrol. Any Officers and Cadets operating in a plain clothes capacity shall not be assigned to T3 vehicles.

Authorized personnel shall use headlights when operating a T3 vehicle at night or where visibility is poor.

At no times shall T3 vehicles be operated at speeds which are unsafe for the prevailing conditions.

Each authorized personnel shall ensure at the end of an assigned shift that any T3 vehicle used during the shift is returned to its docking station and its battery connected to a charging unit.

A "Code 3" response while using a T3 vehicle should be limited to emergencies only and in accordance to existing department policy.

The T3 vehicle shall not be used to attempt to pursue a vehicle.

T3 vehicles shall be housed in the police vehicle cage located on the first floor of the Lot B Parking Structure when not assigned to authorized personnel, or staged at the Police Substation or in front of the Sierra Madre building when assigned to authorized personnel, but not in use.

No more than one authorized person shall be on a T3 vehicle at any time.

If authorized personnel have to leave the T3 vehicle unattended for any reason, they should reasonably find a way to secure it or keep it under observation