

**GLENDALE COMMUNITY COLLEGE
GOVERNANCE UPDATE
FEBRUARY 2020**

The Governance Update report consists of actions taken by various governance committees. It is required by Administrative Regulation 2511 the Governance Document.

The report includes motions and information items, as recorded in the minutes of committees that reported to the Governance office between **January 3, 2020 and January 28, 2020**. The College Executive Committee reviewed these items during their **February 11, 2020** meeting.

- Items reported here may have changed or been resolved during a more recent meeting than the date noted.
- Any questions regarding any items listed please contact the chair of the appropriate committee.
- Committee chairs may be emailed directly from the Blue List of members. For the list of governance committees and to view committee minutes in their entirety visit:
<https://sp.glendale.edu/committees/governance/Pages/minutes.aspx>

Standing Committee indicated with an asterisk*

I. COLLEGE EXECUTIVE COMMITTEE* – Last meeting reported January 14, 2020

Meets 1 week prior to Board of Trustees meetings, 2:30 pm, AD 121

Met on February 11, 2020 report is forthcoming.

NEXT MEETING: March 10, 2020

SUBCOMMITTEES OF THE COLLEGE EXECUTIVE COMMITTEE:

1. **Budget** – Last meeting reported November 14, 2019
2nd Thursday and 4th Tuesday, 12:20-1:30 pm, AD 252
January 9 meeting cancelled.
NEXT MEETING: January 28, 2020
College Executive will review these minutes at their next scheduled meeting.
2. **College Computer Coordinating** – Last meeting reported November 21, 2019
3rd Thursday, 12:30-1:30 pm, LB 113, I.T. Conference Room
NEXT MEETING: February 20, 2020
3. **Enrollment Management** – Last meeting reported May 8, 2019
2nd Wednesday, 12:20-1:20 pm, AD 252
NEXT MEETING: TBD
4. **Equal Employment Opportunity (EEO)** – Last meeting reported May 23, 2019
4th Thursday, 12:30-1:30 pm, contact Chair for location
NEXT MEETING: TBD
5. **Governance Review** – Last meeting reported December 3, 2019
1st Tuesday, 1:40-2:40 pm, AD 249
NEXT MEETING: March 3, 2020
6. **Released Time Extra Pay (RTEP)** – Last meeting reported September 20, 2019
4th Friday, 10:00-11:00 am, contact Chair for location
Met on December 6, 2019 report is forthcoming.
NEXT MEETING: TBD
College Executive will review these minutes at their next scheduled meeting.
7. **Staff Development** – Last meeting reported October 17, 2019
3rd Thursday, 12:30-1:30 pm, SV 105
NEXT MEETING: February 21, 2020

8. **Student Equity & Achievement** – New committee
4th Friday, 1:00pm-2:00 pm, contact Chair for location
NEXT MEETING: February 28, 2020
9. **Web Oversight** – Last meeting reported September 26, 2018
Meets as needed
NEXT MEETING: TBD, *No report as of July 30, 2019*

II. INSTITUTIONAL PLANNING COORDINATION COMMITTEE * (IPCC) –

Last meeting reported October 14, 2019

2nd Monday, 12:15pm-1:30 pm, AD 121

Met on December 2, 2019, report is forthcoming.

NEXT MEETING: TBD

SUBCOMMITTEES OF THE INSTITUTIONAL PLANNING COORDINATION COMMITTEE:

1. **Master Planning Team A** – Last meeting reported April 26, 2019
Meets once per semester
NEXT MEETING: Spring 2020
2. **Program Review** – Last meeting reported September 17, 2019
3rd Tuesday, 1:30–2:30 pm, AD 121
Met on October 15 and November 19, 2019, reports are forthcoming.
NEXT MEETING: TBD
IPCC will review these minutes at their next scheduled meeting.

III. ACADEMIC AFFAIRS COMMITTEE *- Last meeting reported November 20, 2019

3rd Wednesday, 2:00-4:00 pm, AD 252

NEXT MEETING: February 19, 2020

SUBCOMMITTEES OF THE ACADEMIC AFFAIRS COMMITTEE:

1. **Academic Calendar** – Last meeting reported October 10, 2019
Meets as needed
Met on December 5, 2019 report is forthcoming.
NEXT MEETING: TBD
Academic Affairs will review these minutes at their next scheduled meeting.
2. **Baja Program** – Last meeting reported May 13, 2019
Meets twice per academic year
Met October 10, 2019, report is forthcoming.
NEXT MEETING: TBD
Academic Affairs will review these minutes at their next scheduled meeting.
3. **Graduation Requirements** – Last meeting reported November 26, 2018
Meets as needed
NEXT MEETING: TBD
4. **Library and Information Competency** – Last meeting reported October 24, 2019
4th Thursday, 12:30-1:30 pm, LB 417
NEXT MEETING: February 27, 2020

5. **Scholars Program** – Last meeting reported May 28, 2019
4th Tuesday, 12:30-1:30 pm, LB 210
Met on September 24, 2019, report is forthcoming.
NEXT MEETING: TBD
Academic Affairs will review these minutes at their next scheduled meeting.

6. **Study Abroad** – Last meeting reported September 26, 2019
4th Thursday, 12:20-1:30 pm, SR 328
Met on October 24, 2019, report is forthcoming.
NEXT MEETING: TBD
Academic Affairs will review these minutes at their next scheduled meeting.

IV. STUDENT AFFAIRS COMMITTEE * – Last reported meeting November 20, 2019
3rd Wednesday, 1:00-2:00 pm, AD 252
NEXT MEETING: February 19, 2019

SUBCOMMITTEES OF THE STUDENT AFFAIRS COMMITTEE:

1. **Assessment** – Last reported meeting October 24, 2019
Meets twice per semester. 2nd Thursday, 2:00-3:00 pm, AD 121
Met on November 19, 2019, report is forthcoming.
NEXT MEETING: TBD
Student Affairs will review these minutes at their next scheduled meeting.
2. **International Students** – Last meeting reported April 25, 2019
Meets once per academic year.
NEXT MEETING: TBD
3. **Multicultural and Community Engagement** – Last meeting reported May 23, 2019
2nd Thursday, 12:30–1:30 pm, SM 267
NEXT MEETING: TBD
4. **Student Fees and Tuition** – Last meeting reported February 13, 2019
2nd Wednesday 2:00-3:30 pm, AD 121
Met on September 11, 2019, report is forthcoming.
NEXT MEETING: TBD
Student Affairs will review these minutes at their next scheduled meeting.
5. **Technology Mediated Services (TMS)** – Last meeting reported April 2, 2019
Meets as needed, contact Chair
Met on November 12, 2019, report is forthcoming. January 2020 meeting cancelled.
NEXT MEETING: TBD
Student Affairs will review these minutes at their next scheduled meeting.

V. ADMINISTRATIVE AFFAIRS COMMITTEE* – Last reported meeting November 12, 2019
2nd Tuesday, 11:00 am–12:20 pm, AD 121
NEXT MEETING: March 10, 2020

SUBCOMMITTEES OF THE ADMINISTRATIVE AFFAIRS COMMITTEE:

1. **Campus Development** – Last reported meeting October 3, 2019
1st Thursday, 12:30–1:30 pm, HS 214
Met on November 7, 2019, report is forthcoming.
NEXT MEETING: March 5, 2020
Administrative Affairs will review these minutes at their next scheduled meeting.

2. **Environmental Affairs** – Last meeting reported May 1, 2019
1st Wednesday, 12:20 pm – 1:30 pm, HS 214
Met on November 7, 2019, report is forthcoming.
NEXT MEETING: March 4, 2020
Administrative Affairs will review these minutes at their next scheduled meeting.

3. **Safety** – Last reported meeting September 18, 2019
3rd Wednesday, 11:00 am-12:00 pm, HS 214
Met on October 16, 2019, report is forthcoming.
NEXT MEETING: March 18, 2020
Administrative Affairs will review these minutes at their next scheduled meeting.

Respectfully submitted by Frankie Strong, Governance Office