

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

SPECIAL BOARD OF TRUSTEES MEETING NO. 10

The special board meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Peroomian at 9:06 a.m. on Friday, January 31, 2020 in the Glendale Community College Sierra Vista Building, Room SV280, located at 1500 North Verdugo Road, Glendale, CA 91208.

Trustees Present:

Ms. Yvette V. Davis
Dr. Armine Hacopian
Dr. Vahé Peroomian
Ms. Ann H. Ransford
Mr. Anthony P. Tartaglia

Administrators Present:

Dr. David Viar
Dr. Anthony Culpepper
Dr. Ed Karpp
Mr. Joel Peterson
Dr. Michael Ritterbrown
Dr. Victoria Simmons
Mr. Drew Sugars

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board of Trustees President, Dr. Vahé Peroomian.

COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY

No comments presented.

STUDY SESSIONS

1. Fall 2019 College Views Survey Results
2019 College Profile Data Highlights
Systems Vision for Success Metrics

Dr. Karpp highlighted responses from the GCC 2019 College Views Annual Faculty/Staff Survey, student demographic trends from the 2019 College Profile, and short-term outcome measures. He also reported on GCC progress in addressing The Vision for Success systemwide goals for completion, transfer, unit accumulation, workforce, equity, and regional gaps.

2. Student-Centered Funding Formula Metrics: Trend Analysis

Dr. Ritterbrown outlined the approaches being used at GCC regarding Student-Centered Funding Formula Metrics:

Action to Increase Base Allocation

Student-Centered Approach to Services, Counseling, and Classroom Practice:

- Comprehensive Student Outreach Services
- Expanded Student Services at the Garfield Campus
- Automated Application & Enrollment Process
- Streamlined Placement Process
- Early College Acceptance Program (ECAP)
- Summer Bridge Program
- Curriculum Development
- High Impact Classroom Practice

Student-Centered Funding Formula Metrics: Trend Analysis - continued

Actions to Increase Supplemental Allocation

Greater Awareness of Programs and Resources Available to Students with Financial Need:

- Financial Aid Training for Academic Counselors
- GCC Promise: Expanded Marketing and Increased Benefits
- Streamlined FAFSA Submission and Verification Process
- Increased Financial Aid Advising and Resource Hours

Actions to Increase Student Success Allocation

Improving Processes and Practices to Help Students More Effectively Define and Reach Their Educational Goals:

- Guided Pathways
- Degree Audit and Auto-Awarding of Degrees through PeopleSoft
- Expanded Counseling Options: Embedded and Online
- Counselor Promotion of Degree and Certificate Attainment

3. GCC Cash Flow Analysis

Dr. Culpepper presented a Cash Flow Analysis for the 2019 -2020 fiscal year addressed monthly cash balance, receipts of cash, and dash expenditures. This information will become part of GCC's operational efficiency efforts to address the effect of financial decisions on the cash availability of the district.

RECESS

At 12:10 p.m., Dr. Peroomian announced the Board would break for a recess. The Board of Trustees reconvened at 12:20 p.m.

4. Measure GC Facilities Projects Update and Review of Bond Priorities

Mr. Peterson outlined the status of the following facility projects and the latest projected costs to complete the projects within the \$325 million bond authorization from Measure GC:

1. Athletics and Kinesiology Expansion and Seismic Retrofitting (aka Physical Education-PE, Verdugo Gym)
2. New Science Building (NSB)
3. Central Plant #1 Expansion (New Science Building dependent on Central Plant Upgrade)
4. Instructional Building & Conference Center (IBCC)
5. Administration Building - Human Resources
6. San Rafael Renovation Second Floor
7. San Gabriel First Floor-DSPS Space San Gabriel Building including Disabled Student Programs and Services (DSPS)
8. Welding Lab Alteration, Aviation Arts Building
9. Garfield Campus Property Acquisition & Parking Construction
10. Garfield Campus Mariposa Renovation
11. San Gabriel Renovations-Math Department Relocation
12. Montrose Campus Enhancements
13. Centralized Storage Building (To be included in New Science Building)
14. Safety & Security
15. Technology
16. Minor Capital Projects
17. Classroom/Lab Renovation Project
18. Infrastructure
19. Energy Conservation
20. Fire Academy Project (In partnership with the City of Glendale)

5. Wayfinding Project

Mr. Sugars presented proposals for wayfinding signage throughout the college campuses to make navigating the various campuses easier and more inviting. Plans are in place to create a consistent, standard signage at all campuses. The GCC logo also was discussed and the Board will consider this topic in more depth following further review and discussion within the college constituencies.

6. Assessment of Board Policies

- Chapter 1 – District
- Chapter 2 – Board of Trustees
- Chapter 3 – General Institution

The Board considered Chapter 1, 2 and 3 Board Policies and recommendations of the Superintendent/President and agreed with the suggestions made based on the board criteria for review of policies. The Board concurred with the recommendations as follows:

Non-Substantive Changes Requiring no Further Action

- BP 2010 Board Membership
- BP 2015 Student Member of the Board
- BP 2100 Board of Trustees (Board) Elections
- BP 2110 Vacancies on the Board
- BP 2345 Public Participation at Board Meetings
- BP 2722 Communications to the Board of Trustees
- BP 2737 Board of Trustees' Attendance at Conferences and Meetings
- BP 2740 Board Education
- BP 2745 Board of Trustees Evaluation

Changes for College Governance Committees Consideration and Action

- BP 2200 Board Duties and Responsibilities
- BP 2345 Public Participation at Board Meetings
- BP 2410 Board Policies and Administrative Regulations
- BP 2415 Superintendent/President Role
- BP 2430 Delegation of Authority to the Superintendent/President
- BP 2435 Evaluation of Superintendent/President
- BP 2610 Presentation of Initial Collective Bargaining Proposals
- BP 2715 Ethical Responsibilities of the Board of Trustees
- BP 2716 Political Activity
- BP 2725 Board Member Compensation
- BP 2730 Board Member Health Benefits
- BP 3280 Grants
- BP 3410 Nondiscrimination and Equal Opportunity Policy
- BP 3420 Equal Employment Opportunity Non-Compliance Complaints
- BP 3430 Prohibition of Harassment
- BP 3518 Child Abuse Reporting
- BP 3520 Local Law Enforcement
- BP 3550 Drug Free Environment and Drug Prevention Program
- BP 3600 Auxiliary Organizations
- BP 3710 Securing of Copyright

No Changes

- BP 1100 Glendale Community College District
- BP 1200 District Mission, Vision and Values Statements
- BP 2101 Board of Trustees - Oath of Office
- BP 2210 Board Officers
- BP 2220 Committees of the Board
- BP 2305 Annual Organizational Meeting
- BP 2310 Meetings of the Board
- BP 2330 Quorum and Voting
- BP 2340 Agendas

Assessment of Board Policies - continued

No Changes

BP 2355 Decorum
BP 2360 Minutes
BP 2365 Recording
BP 2431 Superintendent/President Selection
BP 2432 Superintendent/President Succession
BP 2510 Participation in Local Decision-Making
BP 2710 Conflict of Interest
BP 2717 Personal Use of Public Resources
BP 2720 Communications
BP 2728 Board Member Restrictions on Teaching
BP 2735 Board Member Travel
BP 2750 Recognition from Board of Trustees
BP 3050 Employee Code of Conduct and Conflict of Interest
BP 3100 Line of Responsibility - Administrative Operations
BP 3110 Environmental Sustainability
BP 3200 Accreditation
BP 3225 Institutional Effectiveness
BP 3250 Institutional Planning
BP 3300 Public Records
BP 3310 Retention and Destruction of Records
BP 3440 Service Animals and Other Animals on Campus Policy
BP 3500 Campus Safety
BP 3501 Campus Security and Access
BP 3505 Emergency Operations Plan
BP 3506 State of Emergency
BP 3510 Workplace Violence
BP 3515 Reporting of Crimes
BP 3530 Weapons on Campus
BP 3540 Sexual and Other Assaults on Campus
BP 3560 Alcoholic Beverages
BP 3570 Smoking Policy
BP 3715 Intellectual Property
BP 3720 Computer Network Use
BP 3722 Section 508 Standards for Electronic & Information Tech Accessibility
BP 3725 Website
BP 3730 College Mass Communications
BP 3750 Use of Copyrighted Materials
BP 3810 Claims and Actions against the District
BP 3820 Gifts, Grants and Bequests
BP 3825 Campus Visitors and Minors on Campus
BP 3900 Speech: Time, Place and Manner

ADJOURNMENT

Dr. Peroomian adjourned the meeting at 2:15 p.m.

Dr. Vahé Peroomian, President

Ms. Yvette V. Davis, Clerk