GLENDALE COMMUNITY COLLEGE LO COMMITTEE MINUTES: AD 121 September 26, 2019

Meeting called to order: 12:34

Members Present: Yvette Ybarra, Jonathon Holt, Tiffany Ingle (Proxy: Susanna Semerdzhyan), Susie Chin, Charlotte Schulten, Paul Sherman, David Yamamoto, Terrence Yu, Margaret Mansour, Travis Ames, Alexander Gilewski, Francien Rohrbacher, Kirk Vaughn, Elizabeth Fremgen, Cynthia Flores

Members Absent: Emelyn Judge, John Rome, Nick Smith

Quorum: 15/17

Guests: None

Approval of Previous Minutes

MSC Fremgen/Sherman

New business

Outcome

Move New Business to the top of the agenda MSC David/Susie

1. Mapping change (document)

ACCJC Standard 1.B.4

- See attached Document
- There is a hierarchy of SLO/PLO/ILO
 - Some SLOs have no hierarchical attachment.
 - Two SLOs to an ILO to a PLO will double the data and skew the data for this course.
- Split model
 - The hierarchy is used for specific degrees or certificates
 - We will use the "US Education model"
 - SLOs can be attached to a PLO OR an ILO.
 - This will not double the data and skew the model.
 - This method gives us only two levels instead of three.

T
 This is not about business
 Move that we change to a
split model from
hierarchical model.
MSC Vaughn/Yamamoto
Will move to Senate

Information Items

• Will resume workshops in October

ACCJC Standard I.B.2

• How to write SLOs—one pager or workshops?? C& I examples

 All Divisions know we are using eLumen for assessment—if we need to schedule a time to meet with a Division or Department please email me

ACCJC Standard II.A.3

Outcome

- Integration with Canvas.
- Two workshops Nov, Oct, maybe in Dec.
- Basics of eLumen.
- C and I review of SLO writing to not cross over with Exit Standards
 - The current system allows incorrect writing of SLO's
 - The New system allows
 Yvette to prevent
 submission if the SLO is
 not written correctly.
- Creation of a "one page" to explain creation of SLOs
- There is a lot of changes in course outlines due to the eLumen change.
- We expect a large increase in assessments in Fall.
- Yvette will explain how to determine who has or has not done assessments.

• Assessing every semester and assessing all SLOs (Old Business)

ACCJC Standard II.A.3

- All SLOs, classes and sections need to be assessed in the next 1.5 years to meet accreditation.
 - We need to have year to year data
 - We need to show that we are using the data to implement changes
 - If SLOs need to be changed, we will not meet the assessment deadline?
 - Continue to assess SLOs as they exist before the change.
 - Show a change of SLO as a change with continuity so that the modified SLO only needs one reading in C&I.
 - o eLumen will store all old data.
- Canvas integration allows assessment through canvas but does not allow for automatic assessment.
- Fall 2017 is in eLumen and old data can be added to the assessment.
- GCC is very far behind the rest of the CCC system.
 - Assessments every student, every semester, every section.
 - Not over a three-year cycle.
- Can we make changes every three years but assess every year?
 - Possibly, but reviewing yearly is best practice.
- SLO data should be used in Program Review for resource allocation, therefore looking at data more often is useful.

- SLO dialog has been increased but we have to learn how to use the data.
 - Forward any division or area minutes that show proof of using SLO data for planning to Yvette or David.
 - Minutes or notes are acceptable. They need to be uploaded to SharePoint in order to be used. We need "evidence of discussion."
 - Evidence of discussion is what is needed.
 - There are folders on SharePoint, created by Yvette, that division can drop information into.
 - Pass rates are an example of something that could be added to a divisions SharePoint folder.
- PLOs continuing to meet with DC

ACCJC Standard I.A.3 and I.B.1

- Reworking of PLOs should have been done over summer.
 - They should have been reviews and re-written as needed.
 - Only half have done this or started the process.
 - Mapping can only happen after PLOs and ILOs have been approved AND mapped.
- Accreditation
 Recommendations—we are writing now do end of October

ACCJC Standard I.A.3

- David and Yvette are working on the accreditation recommendations
 - Documentation of meetings, training is important for accreditation

• Learning Outcome- Research and Planning (document)

 Reference Research and Planning Notification attached to these minutes.

ACCJC Standard I.A.3

Old Business Outcome

- 1. Dialog on Campus and proposed workshops-(Yvette and Terrance)
 - a. How to use data for assessment reporting (this will happen as soon as we get more information in eLumen
- 2. What do we want to ask eLumen?

• Not Covered.

Items to move to Senate:

1. Motion to change Learning Outcome Coordinators-Senate (this is on hold until we meet with David Attyah and review current job description)

Future Focus:

- 1. Guided Pathways, Meta Majors and Learning Outcomes
- 2. Learning Outcome 1 Pager-ideas

Meeting Adjourned: 1:27

Next Meeting: October 31, 2019 1230-130pm Room AD121

Respectfully Submitted by Paul Sherman

Reviewed by: Yvette Ybarra