

MASTER PLANNING – TEAM A

MEETING MINUTES

April 26, 2019

Student Center

Present: Ed Karpp (Chair), Henrik Anassian (ASGCC), Tina Andersen-Wahlberg (Admin), Tatiana Avedisian (ASGCC), Saodat Aziskhanova (CSEA), Roger Bowerman (Guild), Troy Davis (Joint Faculty), Andrineh Dilanchian (CSEA), Mike Dulay (Joint Faculty), Agnes Eguaras (Administration), Lourdes Girardi (Joint Faculty), Eric Hanson (Admin), Robert Hill (Admin), Beth Kronbeck (Joint Faculty), Jessica Loguerico (Proxy for Frankie Strong) (CSEA), Nonah Maffit (CSEA), William Melikyan (ASGCC), Michelle Mora (Admin), Toni Reyes (Admin), Michael Ritterbrown (Admin), Piper Rooney (Senate), Freddy Saucedo (Proxy for Jan Swinton) (Admin), Paul Schlossman (Admin), Sandy Somo (Proxy for Megan Ernst) (Joint Faculty), David Viar (Admin), Jan Young (Joint Faculty)

Absent: Ramona Barrio-Sotillo (Admin), Sevada Chamras (Joint Faculty), Anthony Culpepper (Admin), Val Dantzler (Admin), Daphne Dionisio (Joint Faculty), Nancy Getty (Joint Faculty), Jon Gold (Joint Faculty), Peter Green (Joint Faculty), Emelyn Judge (Joint Faculty), Calvin Madlock (Admin), Sarah McLemore (Joint Faculty), Elmira Nazaryan (Admin), Asmik Oganesyanyan (Joint Faculty), Tzoler Oukanyan (Admin), Alfred Ramirez (Admin), Scott Rubke (Joint Faculty), Liz Russell (Joint Faculty), Michael Scott (Joint Faculty), Christina Tangalakis (Admin), Paul Vera (Joint Faculty)

Guests:

Quorum: 25/49 Voting Members (25 Needed for Quorum).

Call to Order: The meeting was called to order by Ed Karpp at approximately 1:30 p.m.

- I. Approval of Minutes
 - a. The Minutes from November 9, 2018 were reviewed.
 - ***It was MSC (Bowerman/Ritterbrown) to approve the Minutes from November 9, 2018.***
- II. Presentation on Student Outcomes Data
 - a. The Student Success Metrics is replacing the Student Success Scorecard.
 - b. Ed Karpp presented the new dashboard for Student Success Metrics
 - i. Almost 9% of students completed Transfer-Level Math and English (in their first year. This is above the State average of 8.4%.
 - ii. The percentage of students at GCC earning 9+ career Education Units is 8.5% compared to 8.4% at the state level.
 - c. Institution Set Standards
 - i. The standard for Course Completion Rates is set to 67%. GCC is currently at 73%

- ii. Retention rate is set to 47% and we are currently at 49% (fall 2017 to fall 2018)
- iii. Degree Completion: Senate recommended 550 to last year we are currently at 822.
- iv. Number of Transfers: Senate set a minimum of 850 and we are currently at 1,126.
- v. Certificate Completion: Standard is set to 200. We are only at 218 and this number has been declining over the past few years. The college is currently looking at what can be done about this.
- d. Credit and Noncredit Student Progress
 - i. Credit:
 - 1. Out of 11,000 applicants, only 47% registered.
 - 2. 40% of those enrolled were still enrolled at Census.
 - 3. 9% (977) of those completed a Credit Degree or Certificate or Transferred. This number is slightly higher than the previous year.
 - ii. Noncredit 2015
 - 1. Almost 3000 applicants
 - 2. 61% of those that applied enrolled.
 - 3. 55% completed hours in fall 2015 or summer 2015.
 - 4. 2% (67 students) Completed noncredit certificate.
 - 5. 13% (365 students) took credit courses.

III. Vision Goals

- a. Approval of Vision Goals from Academic Senate
 - i. The Vision Goals from the Academic Senate were reviewed:
 - 1. Goal 1: Completion
 - a. Systemwide Goal: Increase by at least 20% the number of CCC Students annually who acquire associates degrees, credentials, certificates, or specific job-oriented skill sets.
 - i. Goal 1A: Increase all students who earned an associate degree (including ADTs)
 - 1. Baseline 2016-2017: 783
 - 2. Expected 2021-2022: 900 (+15% increase)
 - ii. Goal 1B: Increase all students who earned a Chancellor's Office Approved Certificate
 - 1. Baseline 2016-2017: 222
 - 2. Expected 2021-2022: 225 (+1% increase)
 - 3. The number of certificates has been going down since 2016-2017. The Senate took a strategy of decreasing this number to be more realistic.
 - 4. It was suggested that we be prepared to explain to the Board the reason why our Certificates are one of the lowest in the state and why we are not aiming for a larger increase to show that this is a priority for the college.
 - a. When it was determined that the Senate would aim for 225, the 2017-2018 number was 173
 - b. It was suggested that this be presented to the Board with the 2017/18 numbers this was based on and that we

acknowledge that this is a problem and that we are doing A/B/C to address it and that next year the number will hopefully be different because we've been able to reverse the trend.

5. We do not know the reason for the decline. It could be that more students are receiving a degree instead.
 6. There was a question as to whether or not earning a certificate might decrease Financial Aid amounts and perhaps this is a reason the number is lower.
 - a. It does impact Financial Aid because of goal completion but it can be mitigated through Financial Aid appeals.
 - b. We are looking into Degree Audit through PeopleSoft. A meeting to discuss the impact will be scheduled with Ed Karpp, Michelle Mora, and Christina Tangalakis.
2. Goal 2: Transfer
- a. Systemwide Goal: Increase by at least 35% the number of CCC students system-wide transferring annually to a UC or CSU.
 - i. Goal 2A: Increase all students who earned an Associate Degree for Transfer.
 1. Baseline 2016-2017: 448
 2. Expected 2021-2022: 550 (+23% increase)
3. Goal 3: Unit Accumulation. Statewide Goal: Decrease the average number of units accumulated by CCC students earning Associates Degrees, from approximately 87 total units to 79 total units, a decrease of 9%.
4. Goal 4: Workforce
- a. Systemwide Goal: Increase the percent of exiting students who report being employed in their field of study, from the most recent statewide average of 69% to 76%, an increase of 9%.
 - i. Goal 4C: Increase all students with a job closely related to their field of study.
 1. Baseline 2016-2017: 64%
 2. Expected 2021-2022: 75% (+17 point increase)
5. Goal 5: Equity
- a. Systemwide Goal: Reduce equity gaps across all of the above measures through faster improvements among traditionally underrepresented student groups, with the goal of cutting achievement gaps by 40% within 5 years and full closing those achievement gaps for good within 10 years.
 - i. Goal 5.1A: Increase all students who earned an Associate Degree (including ADTs).
 1. Disproportionate impact identified for Hispanic/Latino students.

- a. Baseline: 2016-2017: 35
 - b. Expected 2021-2022: 47 (+34% increase)
 - ii. Goal 5.1B: Increase all students who earned a Chancellor's Office Approved Certificate.
 - 1. Disproportionate impact identified for Hispanic/Latino students.
 - a. Baseline 2016-2017: 35
 - b. Expected 2021-2022 47 (+34% increase).
 - iii. Goal 5.2A: Increase all students who earned an Associate Degree
 - 1. Disproportionate impact identified for Asian Students.
 - a. Baseline 2016-2017: 27
 - b. Expected 2021-2022: 40 (+48% increase).
 - iv. Goal 5.3A: Decrease average number of units accumulated by all Associate Degree Earners.
 - 1. Equity goal not required for this metric.
 - v. Goal 5.4C: Increase all students with a job closely related to their field of study.
 - 1. Disproportionate impact data not available from Chancellor's Office for this measure.

➤ ***It was MSC (Bowrman/Dulay) to approve the Vision Goals from the Academic Senate.***

- b. Connection of Vision Goals to IMP Goals
 - i. One of the requirements of the vision is that we have to tie our local planning to our Vision For Success Goals.
 - ii. The Crosswalk Checklist was reviewed.
 - iii. It was suggested that we add a small written form at the end of each section addressing whether or not things are in the planning stages.

IV. Institutional Master Plan (IMP) Progress Report

- a. The IMP Progress Report was reviewed.
- b. Individuals responsible for sections in the report have been asked for updates on various goals of the Master Plan. The information is entered in Sharepoint.

V. Institution Set Standards – Approval of Standards from Academic Senate

- a. The Standards from the Academic Senate were reviewed.

➤ ***It was MSC (Dulay/Girardi) that the Standards from the Academic Senate be approved.***

VI. Annual Goals 2019 – 2020

- a. Team A looked at our plans and reviewed what our highest priorities should be for the year.

- b. Governance committees will be asked to prioritize Resource Requests higher if they meet these goals.
 - c. Last Year we took things from the IMP and Guided Pathways Workplan.
 - d. Team B is proposing we keep most of what we had the previous year.
 - e. It was recommended that Annual Goal 4 (Alternative Curricular Methods) be removed.
 - f. It was suggested that D3 replace C1.
 - g. It was recommended that E2 be added.
- ***It was MSC (Ritterbrown/Girardi) that the Annual Goals for 2019 – 2020 be approved with the noted changes.***

- VII. Accreditation Update (Annual Report, Midterm Report)
- a. The Midterm report will be due in October 2020.
 - b. This semester we plan on doing more evidence collection for the midterm report.
 - c. The Timeline for the ACCJC Midterm Report was reviewed:
 - i. Spring 2019: Evidence Collection
 - ii. Summer 2019: IPCC Task Force assembles a draft outline of midterm report.
 - iii. Fall 2019: Writing teams representing the Board participate in composing assigned sections of the midterm report in consultation with IPCC Task Force.
 - iv. Winter 2020: IPCC Task Force refines the draft and readies it for approval at the start of spring 2020.
 - v. Spring 2020: Approval through Governance committees.
 - vi. June 2020: Approval by Academic Senate
 - vii. September 2020: Approval by Board of Trustees
 - viii. October 2020: Due to ACCJC.
 - d. It was recommended that additional dates be built in for items to be brought to the Board sooner.

Meeting Adjourned at 3:00 p.m.

Next Meeting: TBD

Minutes Recorded by: G. Lui