



SUPERINTENDENT / PRESIDENT
DR. DAVID VIAR

BOARD OF TRUSTEES

Yvette Vartanian Davis • Dr. Armine Hacopian • Dr. Vahé Peroomian • Ann H. Ransford • Anthony P. Tartaglia

March 16, 2020

Dear GCC Students,

This message is to inform you that due to rapidly changing and evolving efforts to reduce the transmission of the coronavirus we are expanding the closure of classes at GCC for the entire week from Monday, March 16 through Saturday, March 21, 2020. In addition, we are moving **ALL** instruction to a virtual learning and service environment effective Monday, March 23, 2020.

The most recent information provided by the County of Los Angeles Department of Public Health has prompted this latest action to assure the health and safety of our students, faculty, classified staff, and management. This means that we are now requiring that **ALL** credit and noncredit classes taught at the Verdugo and Garfield Campuses be offered through virtual and alternate modalities (remote instruction) with NO direct in-classroom experience.

CANVAS

As previously noted in my March 12, 2020 announcement, classes will be taught in the online platform Canvas, using tools such as Canvas Conferences, Chat, and Zoom. Courses previously identified as needing in-classroom experience will also move to a virtual environment. Students with specific questions may address them via canvashelp@glendale.edu or call Canvas 24/7 at (844)600-4951. Students can find information on Canvas basics at www.glendale.edu/COVID19.

Students who do not have access to computers, mobile phones, and/or Wi-Fi to accommodate the alternate means of instruction may check out computers at the Verdugo Campus library. The library will not be open to the public, so students must email to laptopcheckout@glendale.edu or call 818-240-1000 ext. 5586 to schedule an appointment to come in to check out a device.

COUNSELING

Academic counseling is available online for students who would like to speak with a counselor, but do not wish to come to the college for an in-person meeting. Online counseling appointments and online drop-in counseling services can be accessed through the Academic Counseling office web page using the following link: <https://www.glendale.edu/students/student-services/academic-counseling/online-counseling>.

DSPS students who may need additional support to achieve a successful learning experience with the non-classroom environment may contact the Center for Students with Disabilities (818)240-1000 ext. 5905 to speak with a counselor who can make the appropriate assessments, referrals, or accommodations.



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Although the College is moving to a virtual learning environment, the campuses will remain open albeit with limited services to the public.

Effective immediately, all public events and other activities scheduled at the Verdugo and Garfield Campuses are cancelled. College athletics, drama, music, and dance events are also cancelled. All college related travel for college employees and student trips remains prohibited until further notice.

The Food Pantries beginning March 18, 2020 will be open Mondays and Wednesdays 12:00PM – 1:30PM at Garfield and Tuesdays and Thursdays from 12:00PM – 1:30PM at Verdugo, but with increased requirements related to social distancing, health and safety, and subject to food availability.

The Verdugo and Garfield Campuses Child Development Centers will be closed until further notice.

Student workers are not to report for work effective March 17, 2020, but will be paid for their assigned work schedule through the end of the semester. Managers will work with student workers to identify tasks and duties the student workers may perform remotely.

Thank you for your patience and understanding during this unprecedented challenge. We are monitoring all announcements from the national, state, and county offices and are prepared to change our operations plans as necessary. Our goal is to maintain a healthy environment while seeking to support the education mission and needs of our students. To see the full list of the latest action items click on this [link](#).

For those employees, students and public members who do come on our campuses, I assure you that college personnel will continue efforts to ensure a clean and healthy environment.

A handwritten signature in cursive script that reads 'David Viar'.

David Viar
Superintendent/President