



International Student Services
Sierra Vista, 3rd Fl
1500 N Verdugo Rd
Glendale, CA 91208-2894
818-240-1000 x6645
gcciso@glendale.edu

I-20 Request Form

Please use this form to request a new I-20 from GCC. Please allow 1-3 business days for completion. Do we have your current information? Make sure your address and phone number are correct in MyGCC.

YOUR INFORMATION (Please type or print clearly)

Form fields for Last/Family Name, First Name, CITY of Birth, GCC ID Number, Date of Birth (MM/DD/YY), and Current Major.

I need a new I-20 for the following reason [please select ONE option]:

- Checkboxes for: Add a dependent spouse or child, Add/Remove Double Major, Change to NonDegree, New Major: After Original Program Completion, and Extension of Program.

Signature lines for Academic Counselor's Name, Academic Counselor's Signature, and Date.

For GCC International Student Office Use Only: Processed in SEVIS: [ ]



**International Student Services**  
Sierra Vista, 3<sup>rd</sup> Fl  
1500 N Verdugo Rd  
Glendale, CA 91208-2894  
818-240-1000 x6645  
[gcciso@glendale.edu](mailto:gcciso@glendale.edu)

## I-20 Request Form

Students are required to provide documentation of financial support before an I-20 can be issued for a new program or to add dependents. **Please note that your actual expenses will vary, but proof of finances meeting the estimated maximum cost of attendance listed below must be shown in order to have an I-20 issued.** No exceptions can be made:

Tuition/Fees (Based on 12 units per required term)	Living Expenses	Health Insurance (GCC's insurance plan is mandatory for all students)	Books/Supplies	<b>Estimated Total**</b>
\$10,989	\$16,200	\$1,668	\$950	<b>\$29,807</b>

**\*\*Students wishing to add a spouse/child must add \$7,000 for the spouse and \$3,500 for each dependent child. Please complete the Dependents section below if requesting a dependent I-20 for F-2 visas.**

### APPLICANT INFORMATION (PLEASE TYPE OR PRINT CLEARLY)

Last/Family Name: \_\_\_\_\_ First/Given Name \_\_\_\_\_

Date of Birth (MM/DD/YY) \_\_\_\_\_ CITY of Birth (DO NOT LIST COUNTRY) \_\_\_\_\_

**Dependents Accompanying You to the US** (spouse or unmarried children under the age of 21). Attach more pages if necessary. Please provide passport page copies for each dependent.

Last/First/Middle Name (as appears in passport)	Date of Birth (MM/DD/YY)	City & Country of Birth	Country of Citizenship	Relationship (i.e. spouse or child)

### SOURCE OF FUNDING: PLEASE CAREFULLY READ THESE INSTRUCTIONS

Enter the source(s) and amount(s) of your financial support in US dollars below. **Attach bank statements from a checking, savings, or demand deposit account to verify this information. The bank name, account type (i.e. checking or savings), account holder's name, and account number must be written in English. All documents must be no older than 6 months.** You do not need to ask your bank to convert the currency on the statement to USD. If your bank is unable to produce a bank statement in English they may provide you with a letter that provides the same information. Please note that an I-20 cannot be issued based on future earnings (i.e. salary statements) or on funds that are not immediately available (i.e. stocks, investments – including bitcoin currencies, credit card statements, etc). **If you will be living with a sponsor in the US**, they must attach a signed letter stating they own their home and will be providing you room and board free of charge. You will then only need to show \$13,607 in remaining funds (\$29,807 - \$16,200).

<b>STUDENT'S PERSONAL FUNDS (LIST AMOUNT FROM BANK STATEMENT IN YOUR NAME HERE): \$</b>
<b>FAMILY/SPONSOR FUNDS – SPONSORS MUST SIGN THIS FORM OR PROVIDE A SIGNED LETTER OF SPONSORSHIP</b>
"I guarantee funds in the amount of \$_____ will be available per year of study at GCC."
SIGNATURE _____ DATE: _____
PRINT NAME _____ RELATIONSHIP TO APPLICANT _____
Attach a bank statement in the sponsor's name. The funds must be readily accessible to you.
<b>SPONSORING ORGANIZATION, FIRM, OR GOVERNMENT (ATTACH AWARD LETTER)</b>
Attach an original signed letter that specifies the amounts provided for tuition and/or living expenses and year/s covered by the award. Sponsor companies or organizations may be required to provide bank verification
<b>TOTAL AMOUNT OF SUPPORT (ADD ALL LINES ABOVE): \$</b>