

Garfield Training

Dates:

January 31, 2019 MP 314

May 28, 2019 MP 314

June 18, 2019 MP 314

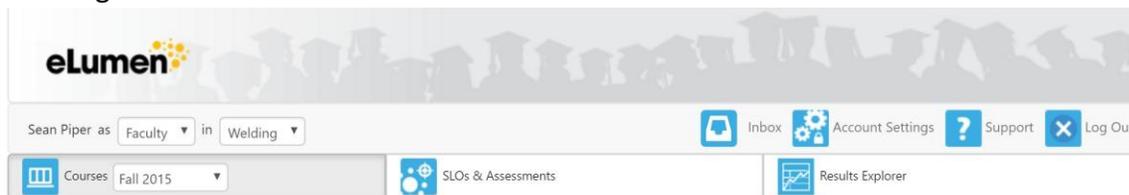
At Glendale College we use a single-sign on method. Username and password are the same as your GCC email credentials. Use either link below to access the eLumen tab and Glendale portal.

<https://www.glendale.edu/about-gcc/faculty-and-staff>

<https://www.glendale.edu/about-gcc/faculty-and-staff/learning-outcomes/learning-outcomes-database>

How to Submit Assessment once in eLumen

1. To the left, beneath the logo, is the name of the instructor, the “Faculty” role drop down, and the name of the department or program that owns the course(s) the instructor is assigned to teach.



***If you log in and DO NOT see a course listed, your class is not scheduled to be assessed or has not yet been created for assessment.**

2. Individual Student Scorecard and Rubric (circle 1 below): To assess each class, you will click on either one of the blue boxes under **SCORECARDS** (Rubric or Scorecard View). If you have not assessed the course it will show 0/40. Once the course is assessed and each student has been scored it will show 40/40.
3. Collective Student Score Entry (circle 2 below): To assess each class, you will click the blue box icon. If you have not assessed the course it will show 0/40. Once the course is assessed and each student has been scored it will show 40/40.

MATH101 - College Algebra - 2015f-015-101-001			
Course Coordinator(s): Marianna Padilla			
Evaluator(s): Marianna Padilla			
Add Assessment		Find Assessment	
Activity Name	Activity Description	Scorecards	Import Scores
<input type="checkbox"/> MATH101 Default CSLO Assessment	MATH101 Default CSLO Assessment	 	
<input type="checkbox"/> Population Modeling Project	Students will use exponents and logarithms to model population rises and falls for a small ecosystem.	 	

Collective Score Entry

To score a collective assessment select the *collective scoring icon*.



Collective Scores for General Psychology 06

Assessment: Group Discussion Participation

Description: Collective scoring of student participation in group discussion

Reset to previously-generated scores

SLO	Exceeds expectations	Meets expectations			Does not meet expectations		N/A	Scored Students
	5	4	3	2	1	Current/Total		
Demonstrate knowledge of the research methodology employed in psychology.	<input type="text" value="0"/>	0 / 10						
Demonstrate knowledge of the basic concepts and theories of psychology, historically and contemporaneously related to cognition and emotions.	<input type="text" value="0"/>	0 / 10						

Cancel Save

Each row is an *SLO* and each column is an *assessment level* and *mastery level*.

Enter the number of students scoring at each assessment level for each SLO. If your school has entered a roster of students, eLumen will check that all students are accounted for in the scoring (**last box far column**).

If your school has not entered a roster of students, check the box at the bottom of the scoring table to indicate you have completed scoring.

Then select **Save**. You **must** select **Save** from the collective score entry page or you will lose your entered scores. Once you have saved your entry continue to the reflection questions.

Per the example above, the collective score has to equal 10 or it will not save.

Individual Student Scorecard and Rubric

Rubric View

To score an individual student assessment with *performance descriptors*, select . The icon indicates the number of student scores needed.

Note: Rubric View is the only view available for Activity-Oriented Assessments. Rubric View is the recommended starting point for per student scoring with an Outcomes-Oriented Assessment to refresh the evaluator's memory of the scoring rubric.

Rubric view shows the entire rubric for **one student at a time**. The current student is highlighted in the *student table* on the left and listed at the top of the *rubric table*.

To guide scoring, the *rubric table* shows the assessed *SLOs* or *criteria* in each row, the *mastery levels* in each column, and *performance descriptors* in each cell.

Rubric for College Algebra: 2015f-015-101-001

Actions ▾

Assessment Name: MATH101 Default CSLO Assessment
Assessment Description: MATH101 Default CSLO Assessment
Assessment Type: Default Course-Ending Assessment

Scoring: *Alsop, Ian*

Students		Exceeds expectations	Meets expectations			Does not meet expectations		
Alsop, Ian		4	3	2	1	0	N/A	
Bower, Abigail								
Buckland, John	SLO:	Performance Ds:						
Cameron, Penelope	MATH101 SLO 1: Solve various algebraic equations.	With greater than 80% accuracy, students can solve various algebraic equations.	With less than 80% accuracy, students can solve various algebraic equations.	With less than 60% accuracy, students can solve various algebraic equations.	With less than 40% accuracy, students can solve various algebraic equations.	With less than 20% accuracy, students can solve various algebraic equations.		<input type="checkbox"/>  
Churchill, Una								
Clarkson, Abigail	MATH101 SLO 2: Display algebraic solutions using graphing techniques.	With greater than 80% accuracy, students can demonstrate the value of elementary graphing techniques.	With less than 80% accuracy, students can demonstrate the value of elementary graphing techniques.	With less than 60% accuracy, students can demonstrate the value of elementary graphing techniques.	With less than 40% accuracy, students can demonstrate the value of elementary graphing techniques.	With less than 20% accuracy, students can demonstrate the value of elementary graphing techniques.		<input type="checkbox"/>  
Dickens, Harry								
Duncan, Sophie								
Ellison, Heather	MATH101 SLO 3: Analyze the zeros of polynomials using theorems of algebra.	With greater than 80% accuracy, students can use theorems of algebra to analyze the zeros of polynomials.	With less than 80% accuracy, students can use theorems of algebra to analyze the zeros of polynomials.	With less than 60% accuracy, students can use theorems of algebra to analyze the zeros of polynomials.	With less than 40% accuracy, students can use theorems of algebra to analyze the zeros of polynomials.	With less than 20% accuracy, students can use theorems of algebra to analyze the zeros of polynomials.		<input type="checkbox"/>  
Forsyth, Simon								
Glover, Terry								
Hughes, Sophie								
Knox, Madeleine	MATH101 SLO 4: Apply exponential and logarithmic functions.	With greater than 80% accuracy, students can understand and apply exponential and logarithmic functions.	With less than 80% accuracy, students can understand and apply exponential and logarithmic functions.	With less than 60% accuracy, students can understand and apply exponential and logarithmic functions.	With less than 40% accuracy, students can understand and apply exponential and logarithmic functions.	With less than 20% accuracy, students can understand and apply exponential and logarithmic functions.		<input type="checkbox"/>  
Lee, Emily								

To score the current student, select the box that represents the appropriate *performance descriptor* for each *SLO*.

For Activity-Oriented assessments, the *rubric table* shows the *weights* and assessed *criteria* in each row.

Rubric for College Algebra: 2015f-015-101-001 Actions ▾

Activity Name: Population Modeling Project
Activity Description: Students will use exponents and logarithms to model population rises and falls for a small ecosystem. **Assessment Type:** Major mid-course assessment

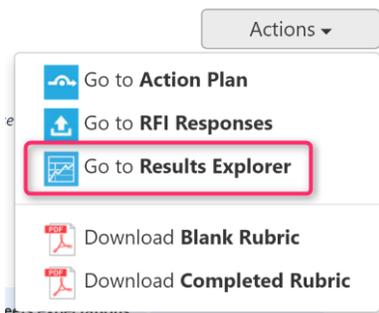
Scoring: Alsop, Ian
 Not Assessed

Students		Exceeds expectations	Meets expectations	Does not meet expectations
		2	1	0
Alsop, Ian		Performance Ds:		
Bower, Abigail				
Buckland, John	Weight:			
Cameron, Penelope	0.15	Student exceeded the minimum expectations on the outcome or criteria	Student met minimum expectations on the outcome or criteria	Student did not meet expectations on the outcome or criteria
Churchill, Una				
Clarkson, Abigail				
Dickens, Harry	0.15	Student exceeded the minimum expectations on the outcome or criteria	Student met minimum expectations on the outcome or criteria	Student did not meet expectations on the outcome or criteria
Duncan, Sophie				
Ellison, Heather	0.35	Student exceeded the minimum expectations on the outcome or criteria	Student met minimum expectations on the outcome or criteria	Student did not meet expectations on the outcome or criteria
Forsyth, Simon				
Glover, Terry				
Hughes, Sophie	0.35	Student exceeded the minimum expectations on the outcome or criteria	Student met minimum expectations on the outcome or criteria	Student did not meet expectations on the outcome or criteria
Knox, Madeleine				

After scoring all criteria, eLumen provides a weighted average recommended score and allows faculty to choose a final score.

When finished grading a student, select the **Save and Next** button under the *rubric table* to move onto the next student.

Select the **Actions** button in the top right of the *rubric table* and choose **Go to Results Explorer** to view aggregate scores students from that section. eLumen will automatically save your scores when you navigate to another eLumen page.



Scorecard View

To quickly score an Outcomes-Oriented assessment, select the scorecard icon.



The left column lists students registered in the course.

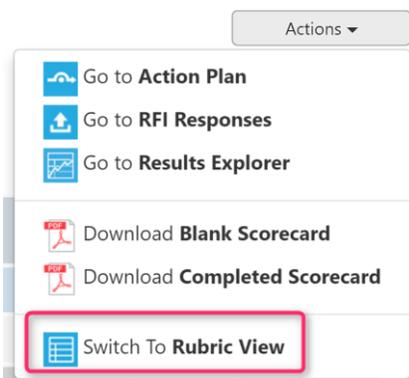
For each student the second column lists all assessed *SLOs* or *criteria*.

SLO	Exceeds expectations		Meets expectations		Does not meet expectations		N/A
	4	3	2	1	0		
MATH101 SLO 1: Solve various algebraic equations.	4	3	2	1	0	<input type="checkbox"/>	
MATH101 SLO 2: Display algebraic solutions using graphing techniques.	4	3	2	1	0	<input type="checkbox"/>	
MATH101 SLO 3: Analyze the zeros of polynomials using theorems of algebra.	4	3	2	1	0	<input type="checkbox"/>	

Select the appropriate rubric value for each SLO or criteria in the right part of the table to assign the grade to a student.

When finished grading all students, select the **Save** button at the bottom of the screen. Select **Save and Continue to Reflection** to complete the reflection template associated with the assessment.

Select the **Actions** button at the top right of the screen and choose Switch to Rubric View to view *performance descriptors for the SLOs*. eLumen will automatically save your scores when you navigate to another eLumen page.



Garfield Specific Instructions

Course Sections taught by single instructors

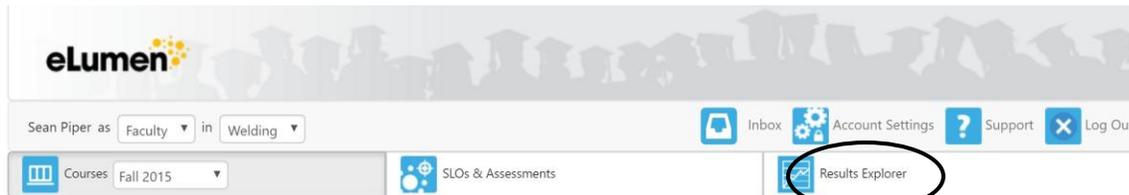
1. All faculty members must complete the assigned assessment report.
2. Each faculty member must complete the reflection questions.

Course sections taught by more than 1 instructor

1. One person will take the lead
2. All faculty will submit student information and answers to the reflection questions to lead (see reflection questions below)
3. Lead will input collective information into eLumen

Evidence Folder

1. The primary assessment report will be Collective Student Score Entry.
2. In order to collect the necessary data each area OBT, ABSE, LLS and PARED will have to support the collective score by supplying evidence.
3. To find your folder you will click on the Results Explorer tab.



4. Below the banner are 3 tabs Results Explorer, Available Reports and Document Library, click on Document library.
5. Find the correct folder, you will notice the naming category is consistent:
 - a. SLO_Evidence_ABSE
 - b. SLO_Evidence_LLS
 - c. SLO_Evidence_OBT
 - d. SLO_Evidence_ParEd
6. Once you have found the correct folder you can add your evidence for the class you taught. Please name your document the following way:
 - a. SLO_Evidence_OBT12YY
 - b. SLO_Evidence_ParEd10YY
7. If you have more than one person teaching a course add your initial to the end, example:
 - a. SLO_Evidence_OBT12YY
 - b. SLO_Evidence_ParEd10YY