

MEASURE GC OVERSIGHT COMMITTEE – FEBRUARY 4, 2019

Board Reports and Change Orders

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GLENDALE COMMUNITY COLLEGE DISTRICT

November 20, 2018

INFORMATIONAL REPORT NO. 5

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: MEASURE G AND MEASURE GC FUNDS BALANCES
AND SCHEDULE UPDATE

Attached is a summary report on Measure G and Measure GC Funds activity and budget balances through October 31, 2018.



Measure G Financial Status Report as of October 31, 2018									
Project	New Allocation As of July 1, 2017	Prior Year Expenditures (a)	2018-19 Expense	2018-19 Encumbrances	Total Obligated	Total Available	Project Status		
1 Lab/College Services	8,019,942	6,002,578	486,641	92,237	6,581,456	1,627,758	June 2018		
2 LCS - Secondary Effects	264,034	243,640	20,394	-	246,034	-	Complete		
3 Energy Conservation - Phase I	1,500,000	1,440,055	59,945	-	1,500,000	-	Complete		
4 Oracle R12/Imaging Upgrade	850,000	844,732	-	-	844,732	5,268	Complete		
5 Facilities Master Plan	150,000	112,620	37,380	-	150,000	-	Complete		
6 Energy Conservation - Phase II	1,000,000	185,792	764,245	49,963	1,000,000	-	Complete		
7 Network System Upgrade	1,260,107	845,129	412,402	-	1,257,531	2,576	Complete		
8 PE Remodel	3,000,000	118,925	275,149	68,059	462,134	2,537,866	Measure GC Funding		
9 Server Room Upgrade	1,500,943	1,500,943	-	-	1,500,943	-	Complete		
10 Cafeteria Remodel	498,500	498,500	-	-	498,500	-	Complete		
11 Infrastructure	1,991,399	1,991,399	-	-	1,991,399	-	Complete		
12 Planning	834,759	834,759	-	-	834,759	-	Complete		
13 Technology	8,243,547	8,243,547	-	-	8,243,547	-	Complete		
14 Garfield Campus	22,976,842	22,976,842	-	-	22,976,842	-	Complete		
15 Facility Renovation	2,480,697	2,480,697	-	-	2,480,697	-	Complete		
16 Allied Health	10,294,917	10,294,917	-	-	10,294,917	-	Complete		
17 COPS Payment	306,453	306,453	-	-	306,453	-	Complete		
18 Temp O & M Bldg	229,524	229,524	-	-	229,524	-	Complete		
19 Network/Telephone	1,978,103	1,978,103	-	-	1,978,103	-	Complete		
20 Science Center	6,989,932	6,989,932	-	-	6,989,932	-	Complete		
21 Parking (1185 spaces)	26,178,157	26,178,157	-	-	26,178,157	-	Complete		
22 Health & Wellness (A/C for Gym)	994,480	994,480	-	-	994,480	-	Complete		
23 Athletic Facilities	4,417,324	4,417,324	-	-	4,417,324	-	Complete		
24 Costs of Issuance	83,357	83,357	-	-	83,357	-	Complete		
Contingency Reserves	-	-	-	-	-	-	-		
Total	106,043,017	99,792,405	2,056,155	210,259	102,040,821	4,173,468			

Notes:

- (a) Prior year expenditures adjusted to reflect transfer of expenditures per Board approvals.
- (b) PeopleSoft implementation augmented from reserves, Lab/College Services and interest.
- (c) Garfield Campus project reflects additional funding from reserves and completed projects.
- (d) Allied Health reflects transfer of expenses to other projects, additional \$466,323 from reserves to cover cost increases.
- (e) Allied Health reflects additional \$8M, Foundation donation and transfer of \$267,176 to Garfield project approved by Board February 2009.
- (f) Server Room Upgrade funded with initial reallocation of \$1,500,000 from Lab/College Services Building.
- (g) Cafeteria Remodel funded with \$498,500 from Lab/College Services building.
- (h) Secondary Effects of Lab/College Services broken out to delineate for tracking purposes.
- (i) Energy Conservation - Phase I reallocated \$1,500,000 from Lab/College Services Building.
- (j) Oracle R12/Imaging Upgrade funded with \$850,000 from Contingency Reserves.
- (k) Facilities Master Plan funded from Contingency Reserves.
- (l) Energy Conservation - Phase II funded from Contingency Reserves.
- (m) PE Remodel funded from Contingency Reserves.
- (n) Network System Upgrade funded from Contingency Reserves.
- (o) LCS - Secondary Effects allocation and PE Redmodel were reallocated to Lab/College²Services.

Measure GC Financial Status Report as of October 31, 2018									
	Project	New Allocation As of July, 2018	Prior Year Expenditures (a)	2018-19 Expense	2018-19 Encumbrances	Total Obligated	Total Available	Project Status	
2	PE Remodel	44,000,000	3,432,868	2,826,517	2,704,009	8,963,394	35,036,606	TBD	
3	Technology	3,000,000	920,994	627,629	50,767	1,599,390	1,400,610	Ongoing	
4	Montrrose Campus	13,000,000	3,433,335		77,800	3,511,135	9,488,865	Ongoing	
5	Garfield Land Acquisition	30,000,000		12,993,247		12,993,247	17,006,753	Ongoing	
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24	Contingency Reserves	16,028,464					16,028,464		
	Total	122,028,464	17,262,992	17,570,915	2,853,908	37,687,815	84,340,649		

Notes:

- 1 Infrastructure Projects are ongoing in accordance with the annual planning.
- 2 PE Increment 1 was being awarded at the April 2018 Meeting. Estimated completion is Winter 2019.
- 3 Technology projects include the completion of the upgrade campus wide network and PDC, PeopleSoft Upgrade, Budgeting Application.
- 4 Property Purchased. Feasibility study will be started this year.
- 5 Purchase of land for Garfield Campus. Closed on two properties as on August 2018.

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GLENDALE COMMUNITY COLLEGE DISTRICT

December 18, 2018

INFORMATIONAL REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtey, Director, Business Services

SUBJECT: MEASURE G AND MEASURE GC FUNDS BALANCES
AND SCHEDULE UPDATE

Attached is a summary report on Measure G and Measure GC Funds activity and budget balances through November 30, 2018.

Measure G Financial Status Report as of November 30, 2018									
Project	New Allocation As of July 1, 2017	Prior Year Expenditures (a)	2018-19 Expense	2018-19 Encumbrances	Total Obligated	Total Available	Project Status		
1. Lab/College Services	8,019,942	6,002,578	947,355	84,612	7,034,545	985,397	June 2018		
2 LCS - Secondary Effects	264,034	243,640	20,394	-	246,034	-	Complete		
3 Energy Conservation - Phase I	1,500,000	1,440,055	59,945	-	1,500,000	-	Complete		
4 Oracle R12/Imaging Upgrade	850,000	844,732	-	-	844,732	5,268	Complete		
5 Facilities Master Plan	150,000	112,620	37,380	-	150,000	-	Complete		
6 Energy Conservation - Phase II	1,000,000	185,792	764,245	49,963	1,000,000	-	Complete		
7 Network System Upgrade	1,260,107	845,129	412,402	-	1,257,531	2,576	Complete		
8 PE Remodel	3,000,000	118,925	275,149	68,059	462,134	2,537,866	Measure GC Funding		
9 Server Room Upgrade	1,500,943	1,500,943	-	-	1,500,943	-	Complete		
10 Cafeteria Remodel	498,500	498,500	-	-	498,500	-	Complete		
11 Infrastructure	1,991,399	1,991,399	-	-	1,991,399	-	Complete		
12 Planning	834,759	834,759	-	-	834,759	-	Complete		
13 Technology	8,243,547	8,243,547	-	-	8,243,547	-	Complete		
14 Garfield Campus	22,976,842	22,976,842	-	-	22,976,842	-	Complete		
15 Facility Renovation	2,480,697	2,480,697	-	-	2,480,697	-	Complete		
16 Allied Health	10,294,917	10,294,917	-	-	10,294,917	-	Complete		
17 COPS Payment	306,453	306,453	-	-	306,453	-	Complete		
18 Temp O & M Bldg	229,524	229,524	-	-	229,524	-	Complete		
19 Network/Telephone	1,978,103	1,978,103	-	-	1,978,103	-	Complete		
20 Science Center	6,989,932	6,989,932	-	-	6,989,932	-	Complete		
21 Parking (1185 spaces)	26,178,157	26,178,157	-	-	26,178,157	-	Complete		
22 Health & Wellness (A/C for Gym)	994,480	994,480	-	-	994,480	-	Complete		
23 Athletic Facilities	4,417,324	4,417,324	-	-	4,417,324	-	Complete		
24 Costs of Issuance	83,357	83,357	-	-	83,357	-	Complete		
25 Contingency Reserves	-	-	-	-	-	-	-		
Total	106,043,017	99,792,405	2,516,869	202,635	102,493,910	3,531,107			

Notes:

- (a) Prior year expenditures adjusted to reflect transfer of expenditures per Board approvals.
- (b) PeopleSoft implementation augmented from reserves, Lab/College Services and interest.
- (c) Garfield Campus project reflects additional funding from reserves and completed projects.
- (d) Allied Health reflects transfer of expenses to other projects, additional \$466,323 from reserves to cover cost increases.
- (e) Allied Health reflects additional \$8M, Foundation donation and transfer of \$267,176 to Garfield project approved by Board February 2009.
- (f) Server Room Upgrade funded with initial reallocation of \$1,500,000 from Lab/College Services Building.
- (g) Cafeteria Remodel funded with \$498,500 from Lab/College Services building.
- (h) Secondary Effects of Lab/College Services broken out to delineate for tracking purposes.
- (i) Energy Conservation - Phase I reallocated \$1,500,000 from Lab/College Services Building.
- (j) Oracle R12/Imaging Upgrade funded with \$850,000 from Contingency Reserves.
- (k) Facilities Master Plan funded from Contingency Reserves.
- (l) Energy Conservation - Phase II funded from Contingency Reserves.
- (m) PE Remodel funded from Contingency Reserves.
- (n) Network System Upgrade funded from Contingency Reserves.
- (o) LCS - Secondary Effects allocation and PE Redmodel were reallocated to Lab/College Services.

Measure GC Financial Status Report as of November 30, 2018									
	Project	New Allocation As of July, 2018	Prior Year Expenditures (a)	2018-19 Expense	2018-19 Encumbrances	Total Obligated	Total Available	Project Status	
								Ongoing	TBD
1	Infrastructure	16,000,000	9,475,795	1,574,530	289,826	11,340,151	4,659,849	Ongoing	Ongoing
2	PE Remodel	44,000,000	3,432,868	3,113,321	2,990,813	9,536,992	34,463,008	TBD	TBD
3	Technology	3,000,000	920,994	721,702	34,694	1,677,390	1,322,610	Ongoing	Ongoing
4	Montrose Campus	13,000,000	3,433,335	50,911	17,301	3,501,547	9,498,453	Ongoing	Ongoing
5	Garfield Land Acquisition	30,000,000		13,053,670		13,053,670	16,946,330	Ongoing	Ongoing
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24	Contingency Reserves	16,028,464					16,028,464		
	Total	122,028,464	17,262,992	18,514,133	3,332,634	39,109,750	82,918,714		

Notes:

- 1 Infrastructure Projects are ongoing in accordance with the annual planning.
- 2 PE Increment 1 was being awarded at the April 2018 Meeting. Estimated completion is Winter 2019.
- 3 Technology projects include the completion of the upgrade campus wide network and PDC, PeopleSoft Upgrade, Budgeting Application.
- 4 Property Purchased. Feasibility study will be started this year.
- 5 Purchase of land for Garfield Campus. Closed on two properties as on August 2018.

GLENDALE COMMUNITY COLLEGE DISTRICT

December 18, 2018

NEW BUSINESS REPORT NO. 2 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: CHANGE ORDER NO. 004 – PE GYM
REPLACEMENT INCREMENT 1 PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The PE Gym Replacement Increment 1 Project includes utility and site work in preparation for the PE Gym Replacement construction phase of the project. On March 15, 2018 bids were received for the PE Gym Replacement Increment 1 Project. The Bid Proposal from Access Pacific was accepted on April 17, 2018. This change order adds as set forth below.

COMMITTEE HISTORY

College Executive Committee December 11, 2018

FISCAL IMPACT

The cost for Change Order No. 004 is \$40,844.73. Funds are available in Measure GC allocated for this project.

Estimated Construction Cost	\$7,700,000.00
Original contract price	\$4,944,075.00
Change by previous change orders	\$ 153,886.62
Amount contract price increased by this C/O	\$ 40,844.73
New contract price	\$5,138,806.35
Balance Remaining in Contingency Reserves	\$2,561,193.65

CHANGE IN PROJECT SCHEDULE

Change in Project Schedule: Change Order No. 004 includes a 1 day extension. The Contract Completion Date is changed to December 23, 2018.

CHANGE IN PROJECT SCOPE

For the expenses exceeding the statutory amount, approving Change Orders in lieu of procuring through the competitive process will serve the best interest of the district.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Change Order No. 004 for the PE Gym Replacement Increment 1 Project and that the contract price be amended to reflect an increase of \$40,844.73.

CHANGE ORDER NO. 004 SUMMARY

1. 004A. COP 12R2. Unknown obstructions encountered while drilling. Concrete structure within the footprint of SF complex approximately 100 feet in length and 3 feet in diameter at a depth about 9 feet. Not shown or identified in bid documents or as-built drawings. Additional drilling required due to the unforeseen conditions.	\$21,005.75
2. 004B. Access Pacific COP 13R1/PR10. Removal of rusted and damaged ducting and insulation not included in scope of work. Per detail 2 and 3 sheet A1.4.3.	\$11,213.42
3. 004 C. Access Pacific COP 14. Add scope to include the install of 1 inch conduit for fire department tamper switch device. This conduit was included in Increment 2 and will be deleted from Increment 2 prior to bidding.	\$10,610.56
4. 004 D. Contractor damaged data cables at San Fernando Complex. Credit for District cost to restore connectivity to the classrooms.	- \$ 1,985.00
TOTAL FOR CHANGE ORDER NO. 004	\$40,844.73

GLENDALE COMMUNITY COLLEGE DISTRICT

January 15, 2019

INFORMATIONAL REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: MEASURE G AND MEASURE GC FUNDS BALANCES
AND SCHEDULE UPDATE

Attached is a summary report on Measure G and Measure GC Funds activity and budget balances through December 31, 2018.

Measure G Financial Status Report as of December 31, 2018									
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2 LCS - Secondary Effects	264,034	243,640	20,394	-	246,034	-	Complete		
3 Energy Conservation - Phase I	1,500,000	1,440,055	59,945	-	1,500,000	-	Complete		
4 Oracle R12/Imaging Upgrade	850,000	844,732	-	-	844,732	5,266	Complete		
5 Facilities Master Plan	150,000	112,620	37,380	-	150,000	-	Complete		
6 Energy Conservation - Phase II	1,000,000	185,792	764,245	49,963	1,000,000	-	Complete		
7 Network System Upgrade	1,260,107	845,129	412,402	-	1,257,531	2,576	Complete		
8 PE Remodel	3,000,000	118,925	275,149	68,059	462,134	2,537,866	Measure GC Funding		
9 Server Room Upgrade	1,500,943	1,500,943	-	-	1,500,943	-	Complete		
10 Cafeteria Remodel	498,500	498,500	-	-	498,500	-	Complete		
11 Infrastructure	1,991,399	1,991,399	-	-	1,991,399	-	Complete		
12 Planning	834,759	834,759	-	-	834,759	-	Complete		
13 Technology	8,243,547	8,243,547	-	-	8,243,547	-	Complete		
14 Garfield Campus	22,976,842	22,976,842	-	-	22,976,842	-	Complete		
15 Facility Renovation	2,480,697	2,480,697	-	-	2,480,697	-	Complete		
16 Allied Health	10,294,917	10,294,917	-	-	10,294,917	-	Complete		
17 COPS Payment	306,453	306,453	-	-	306,453	-	Complete		
18 Temp O & M Bldg	229,524	229,524	-	-	229,524	-	Complete		
19 Network/Telephone	1,978,103	1,978,103	-	-	1,978,103	-	Complete		
20 Science Center	6,989,932	6,989,932	-	-	6,989,932	-	Complete		
21 Parking (1185 spaces)	26,178,157	26,178,157	-	-	26,178,157	-	Complete		
22 Health & Wellness (A/C for Gym)	994,480	994,480	-	-	994,480	-	Complete		
23 Athletic Facilities	4,417,324	4,417,324	-	-	4,417,324	-	Complete		
24 Costs of Issuance	83,357	83,357	-	-	83,357	-	Complete		
25 Contingency Reserves	-	-	-	-	-	-	-		
Total	106,043,017	99,792,405	2,516,869	202,635	102,493,910	3,531,107	-		

Notes:

- (a) Prior year expenditures adjusted to reflect transfer of expenditures per Board approvals.
- (b) PeopleSoft implementation augmented from reserves, Lab/College Services and interest.
- (c) Garfield Campus project reflects additional funding from reserves and completed projects.
- (d) Allied Health reflects transfer of expenses to other projects, additional \$466,323 from reserves to cover cost increases.
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- (f) Server Room Upgrade funded with initial reallocation of \$1,500,000 from Lab/College Services Building.
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- (l) Energy Conservation - Phase II funded from Contingency Reserves.
- (m) PE Remodel funded from Contingency Reserves.
- (n) Network System Upgrade funded from Contingency Reserves.
- (o) LCS - Secondary Effects allocation and PE Redmodel were reallocated to Lab/College¹⁰Services.

Measure GC Financial Status Report as of December 31, 2018									
Project	New Allocation As of July, 2018	Prior Year Expenditures (a)	2018-19 Expense	2018-19 Encumbrances	Total Obligated	Total Available	Project Status		
1	16,000,000	9,475,795	2,419,412	203,017	12,098,226	3,901,774	Ongoing		
2	44,000,000	3,432,868	3,763,896	3,255,898	10,452,662	33,547,338	TBD		
3	3,000,000	920,994	765,152	31,244	1,717,390	1,282,610	Ongoing		
4	13,000,000	3,433,335	50,911	17,301	3,501,547	9,498,453	Ongoing		
5	30,000,000		14,768,948		14,786,948	15,213,052	Ongoing		
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23									
24	16,028,464					16,028,464			
Total	122,028,464	17,262,992	21,768,319	3,507,460	42,556,773	79,471,691			

Notes:

- 1 Infrastructure Projects are ongoing in accordance with the annual planning.
- 2 PE Increment 1 was being awarded at the April 2018 Meeting. Estimated completion is Winter 2019.
- 3 Technology projects include the completion of the upgrade campus wide network and PDC, PeopleSoft Upgrade, Budgeting Application.
- 4 Property Purchased. Feasibility study will be started this year.
- 5 Purchase of land for Garfield Campus. Closed on two properties as on August 2018.

GLENDALE COMMUNITY COLLEGE DISTRICT

January 15, 2019

NEW BUSINESS REPORT NO. 2 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: CHANGE ORDER NO. 005 – PE GYM
REPLACEMENT INCREMENT 1 PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The PE Gym Replacement Increment 1 Project includes utility and site work in preparation for the PE Gym Replacement construction phase of the project. On March 15, 2018 bids were received for the PE Gym Replacement Increment 1 Project. The Bid Proposal from Access Pacific was accepted on April 17, 2018. This change order adds as set forth below.

COMMITTEE HISTORY

College Executive Committee January 8, 2019

FISCAL IMPACT

The cost for Change Order No. 005 is \$39,538. Funds are available in Measure GC allocated for this project.

Estimated Construction Cost	\$7,700,000.00
Original contract price	\$4,944,075.00
Change by previous change orders	\$ 194,731.35
Amount contract price increased by this C/O	\$ 39,538.00
New contract price	\$5,178,344.35
Balance Remaining in Contingency Reserves	\$2,521,655.65

CHANGE IN PROJECT SCHEDULE

Change Order No. 005 includes a 3 day extension. The Contract Completion Date is changed to December 26, 2018.

CHANGE IN PROJECT SCOPE

For the expenses exceeding the statutory amount, approving Change Orders in lieu of procuring through the competitive process will serve the best interest of the district.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Change Order No. 005 for the PE Gym Replacement Increment 1 Project and that the contract price be amended to reflect an increase of \$39,538.

CHANGE ORDER NO. 005 SUMMARY

1. 005A. Access Pacific COP 16R1/PR#13. Add code required fire water pressure reducer to reduce existing pressure from 210+PSI to 150 PSI, to accommodate fire system design. This scope was originally called out for this equipment to be installed within the fire water raiser room in new structure, due to code issues with access for fire department the PRV and test riser are required to be installed exterior for fire access. This work will be eliminated from Increment 2 to avoid delays and extreme cost impacts to area already certified and tested. DSA and Fire Related Code requirement. \$39,538.00

TOTAL FOR CHANGE ORDER NO. 005 \$39,538.00