



PROGRAM TITLE : Engineering Entrepreneurship Skill Award

PROGRAM GOAL : CTE

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

PROPOSAL

ITEM 1: PROGRAM GOALS AND OBJECTIVES

Objective: Provide opportunity to students who are interested in being Entrepreneurs in the Engineering Technology Field to learn about Entrepreneurship and Engineering, and be awarded for doing so. Rationale: Many Engineering and Engineering Technology students are interested in starting up their own companies or being inventors. Skills/Knowledge: Students will learn business skills to start up their companies and Engineering technology/hands on skills for designing their products. Relationship to general field of study: Incorporates basic/general Engineering Technology and Business skills. Difference in Goals: Specifies business skills in the Engineering Design and Technology Field.

Program Learning Outcomes:

Students learn hands-on skills and problem solving techniques for businesses related to engineering design, installation, manufacturing, testing, technical sales, maintenance, and other such topics in engineering technology.

Students learn the engineering design process and how technical products are made, assembled, and integrated into complex systems.

Students learn how the business skills of starting-up or managing their business in the engineering field.

ITEM 2: CATALOG DESCRIPTION

The Engineering Entrepreneurship skill award allows students to learn the basics of starting-up their own Engineering Company. Classes will introduce students to business skill of starting and managing an Engineering related company. Engineering Design and Technology classes will teach students design and hands on skills to develop their ideas, products and services for their business. This skill award requires 8 units.

ITEM 3: ENROLLMENT AND COMPLETER PROJECTIONS

It will attract a new demographic of students who are interested in both business (entrepreneurship) and engineering technology. Engineering Technology students will be taking a business class, which they wouldn't ordinarily. Conversely, business students may take Engineering classes, which they wouldn't ordinarily.

Annual Completers : 15

ITEM 4. PLACE OF PROGRAM IN CURRICULUM/SIMILAR PROGRAMS

none



PROGRAM TITLE : Engineering Entrepreneurship Skill Award
PROGRAM GOAL : CTE

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

ITEM 5: SIMILAR PROGRAMS AT OTHER COLLEGES IN SERVICE AREA

USC: Product Development Engineering Program teaches management techniques for engineering/engineering technology intellectual property and engineering teams. Dartmouth University: Engineering Entrepreneurship Program integrates entrepreneurship and leadership training into all levels of engineering curriculum.

ITEM 6: TABLE OF PROGRAM REQUIREMENTS

PROGRAM TITLE: Engineering Entrepreneurship Skill Award

REQUIRED COURSES

	Subject	Number	Title	CSU-GE	IGETC	Units
			REQUIRED COURSES WITHOUT OPTIONS			8 - 8
	ENTRE	101	Concepts of Entrepreneurship			2
and	ENGR	100	Introduction To Engineering			3
and	ENGR	133	Introduction to Engineering Design			3



PROGRAM TITLE : AS Fitness Specialist
PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

PROPOSAL

ITEM 1: PROGRAM GOALS AND OBJECTIVES

Upon completion of this program students will demonstrate the knowledge, skills and abilities required for the NASM-CPT exam; demonstrate the knowledge, skills and abilities required for the AFAA GFI exam; demonstrate understanding of the fundamental science of kinesiology and apply its principles to assess, design, implement and lead fitness programs and sessions for individuals and groups in a diverse population; and utilize universal risk management strategies.

Program Learning Outcomes:

Demonstrate knowledge, skills and abilities required for the NASM-CPT and AFAA-GFI exams (see below) apply fundamental science of kinesiology to assess, design, implement and lead fitness programs for individuals and groups in a diverse population utilize universal risk management strategies;

Apply knowledge, skills and abilities required for the NASM-CPT and AFAA-GFI exams apply fundamental science of kinesiology to assess, design, implement and lead fitness programs for individuals and groups in a diverse population utilize universal risk management strategies.

ITEM 2: CATALOG DESCRIPTION

The Fitness Specialist Associate of Science degree is designed to prepare students with the knowledge, skills and abilities required to become Personal Trainers and/or Group Fitness Instructors. Practical experience is integrated into curriculum for the development of skill mastery. Students are recommended to have basic knowledge of human biology, basic English writing and speaking skills, and the ability to perform moderate physical activity before beginning this program. Students must complete all required core courses for a total of 18-24 units.

ITEM 3: ENROLLMENT AND COMPLETER PROJECTIONS

N/A

Annual Completers : 10

ITEM 4. PLACE OF PROGRAM IN CURRICULUM/SIMILAR PROGRAMS

Fitness Specialist Certificate.

ITEM 5. EXTERNAL CERTIFICATION



NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

ITEM 6: SIMILAR PROGRAMS AT OTHER COLLEGES IN SERVICE AREA

Currently the only colleges in the immediate area that offer similar programs are Cerritos and Rio Hondo. Per the LMI report provided by COE, there is a significant gap between the projected 3,107 jobs available annually in the region and the average 32 awards conferred in the LAOCRC region.

ITEM 7: TABLE OF PROGRAM REQUIREMENTS

PROGRAM TITLE: AS Fitness Specialist

REQUIRED COURSES

	Subject	Number	Title	CSU-GE	IGETC	Units
			REQUIRED COURSES WITHOUT OPTIONS			14 - 17
	KIN	151	Applied Exercise Science			4
	KIN	155	Foundations for Group Exercise Instruction			3
	KIN	156	Foundations For Personal Fitness Training			4
	KIN	167	Weight Training and Conditioning I	E = Lifelong Understanding & Self-Development		2
	KIN	168	Weight Training and Conditioning II	E = Lifelong Understanding & Self-Development		1.5
	HLTH	102	Standard First Aid And CPR	E = Lifelong Understanding & Self-Development		4
			Select one course from the following:			2 - 4



PROGRAM TITLE : AS Fitness Specialist
 PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

KIN	157	Prevention And Care Of Athletic Injuries			3
KIN	158	Fitness Training for Special Populations			4
HLTH	128	Nutrition For Physical Fitness And Disease Prevention			3
ENTRE	101	Concepts of Entrepreneurship			2
ENTRE	102	The Entrepreneurial Mindset			3
		Select two courses from the following (KIN 50 may be taken twice)			2 - 3
PE	108	Group Exercise I	E = Lifelong Understanding & Self-Development		1
PE	110	Indoor Cycling I	D = Social, Political, & Economic Institutions, E = Lifelong Understanding & Self-Development		1
PE	111	Indoor Cycling II	E = Lifelong Understanding & Self-Development		1



PROGRAM TITLE : AS Fitness Specialist
PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

	PE	180	Running Aerobics I	E = Lifelong Understanding & Self- Development		1
	PE	181	Running Aerobics II	E = Lifelong Understanding & Self- Development		1

	PE	220	Kickboxing I	E = Lifelong Understanding & Self- Development		1
	PE	221	Kickboxing II	E = Lifelong Understanding & Self- Development		1
	DANCE	101	Introduction To Dance	E = Lifelong Understanding & Self- Development		1.5
	DANCE	190	Beginning Yoga	E = Lifelong Understanding & Self- Development		1.5
	DANCE	194	Pilates	E = Lifelong Understanding & Self- Development		1.5



PROGRAM TITLE : AS Fitness Specialist

PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

	KIN	50	Internship in Kinesiology			3
			Recommended Preparation			0 - 0
	BIOL	114	Human Form and Function			3
or	BIOL	115	Human Biology		Physical/ Biological Sciences, Biological Sciences	4
	ENGL	120	Composition and Reading	C = Arts, Literature, Philosophy, and Foreign Language, C2 Humanities, D = Social, Political, & Economic Institutions	Social/ Behavioral Sciences, Arts and Humanities, Humanities	3
or	ENGL	100	Writing Workshop			4
or	ESL	151	Reading And Composition V			4



PROGRAM TITLE : Medical Assistant Certificate

PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

PROPOSAL

ITEM 1: PROGRAM GOALS AND OBJECTIVES

The Medical Assistant Certificate Program is designed in response to the workforce needs of the local medical community, which prepares the participant for an entry-level position. The program's goal is to train the student for employment as an administrative medical assistant and clinical medical assistant, addressing the trend of physician offices combining the tasks of front and back office as a single position. Skills and knowledge provided by STV 61 include the following: use of medical vocabulary applicable to all specialties; proper telephone techniques; maintenance of patient confidentiality; medical insurance billing; documentation of medical reports; legal safeguards to a charting system; use of various databases and electronic health records (EHR); and CPR in emergency situations. STV 63, the clinical end of the certificate, includes: assisting with the physical exams and minor office surgery; providing minor and post-operative wound care; performing vision and audiometry screening, spirometry testing, and electrocardiograms; preparing and administering medications; acquiring familiarity with physician office laboratory, and identifying equipment used to perform CLIA (California Laboratory Improvement Amendments) waived tests; processing and performing tests on blood and body fluids in the physician's office laboratory setting; properly collecting and processing microbiology specimens; and educating patients on nutritional and therapeutic diets.

Program Learning Outcomes:

Explain health data and clinical documentation principles, standards and guidelines
Describe the duties, processes, and procedures in managing the medical front and back office
Pass the California Certified Board for Medical Assistants Exam

ITEM 2: CATALOG DESCRIPTION

The Medical Assistant Certificate Program is designed to train students for employment as an administrative medical assistant and clinical medical assistant, addressing the trend of physician offices combining the tasks of front and back office as a single position. The certificate provides the participant with a comprehensive understanding of all medical office duties. Front office training emphasizes mastering medical terminology, handling problem situations involving patients over the phone or in person, learning basic billing and transcription techniques and medical software. Additionally, the clinical back office procedures emphasize checking blood pressure, injections, and drawing blood, and gaining the skills needed to hold a variety of roles in a medical practice setting.

ITEM 3: ENROLLMENT AND COMPLETER PROJECTIONS

Because of the growing demand for qualified candidates in the health services, there is a definite possibility of growth in enrollment.

Annual Completers : 35



PROGRAM TITLE : Medical Assistant Certificate
PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

ITEM 4. PLACE OF PROGRAM IN CURRICULUM/SIMILAR PROGRAMS

Medical Front Office Certificate

ITEM 5: SIMILAR PROGRAMS AT OTHER COLLEGES IN SERVICE AREA

As of now, we are unique in this offering

ITEM 6: TABLE OF PROGRAM REQUIREMENTS

PROGRAM TITLE: Medical Assistant

REQUIRED COURSES

	Subject	Number	Title	CSU-GE	IGETC	Units
			REQUIRED COURSES WITHOUT OPTIONS			564 - 564
	STV	61	Administrative Medical Assisting			0
	STV	63	Medical Clinical Assisting			0



PROGRAM TITLE : Sports Coaching - AS Degree

PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

PROPOSAL

ITEM 1: PROGRAM GOALS AND OBJECTIVES

The Sports Coaching AS Degree is designed to help students become assistant and/or head coaches for sports teams of many kinds; recreational, youth/adult league, club, Jr. Varsity, Varsity, Intercollegiate, Intramural or Special Olympics. Students learn foundations in theories of motor learning and skill development, coaching techniques for individuals and teams, theories and organization of practice, conditioning and competition, ethical standards, administrative roles and healthy communication practices with athletes, administrators and parents. Students have the option to focus on their choice of sports offered at GCC including intercollegiate athletics courses.

Program Learning Outcomes:

Evaluate, compare and examine skill development, different types of tactics and strategies, coaching philosophies, leadership styles, and practice organization to enhance the growth of student-athletes;

Develop and examine the value of effective communication with administration, parents, officials and student athletes to facilitate positive social growth;

Recognize ethical and social responsibilities in the area of coaching and how to work through ethical dilemmas in sport.

ITEM 2: CATALOG DESCRIPTION

The Sport Coaching AS degree provides students a foundation in evidence-based coaching theories and effective practices to prepare students to become sports coaches for community or competitive sports. Communication techniques, sports-skills development and ethical standards are emphasized, along with considerations for coaching a diverse population of athletes across all ages, racial backgrounds, competition levels and abilities. Students should be able to perform moderate physical activity and communicate verbally in English before starting this program, and are encouraged to practice their focus sport(s) through PE sports classes or intercollegiate sports competition prior to and/or during the program. Students will complete a total of 22=25 core units.

ITEM 3: ENROLLMENT AND COMPLETER PROJECTIONS

This program will attract students who want to become sports coaches, but may not want to invest in a B.S. degree or wish to pursue coaching while earning an AA-T degree in Kinesiology and then transferring. Some current coaches may also want to earn this certificate for their own professional development. At some levels (ex: intercollegiate) the minimum qualifications require an AA degree and a certain number of years of experience - which students can pursue at the same time as the certificate. Sports coaching is significantly different from the Fitness Specialist certificate, which is designed for personal trainers and group fitness instructors.

Annual Completers : 10



NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

ITEM 4. PLACE OF PROGRAM IN CURRICULUM/SIMILAR PROGRAMS

KIN AA-T degree Fitness Specialist Certificate/AS degree

ITEM 5. EXTERNAL CERTIFICATION

ITEM 6: SIMILAR PROGRAMS AT OTHER COLLEGES IN SERVICE AREA

Sports Coaching programs offered by other colleges and completer rates for 2017/2018 Citrus: 3
 Cypress: 3 Fullerton: 0 Saddleback: 1 Santa Monica: 7

ITEM 7: TABLE OF PROGRAM REQUIREMENTS

PROGRAM TITLE: Sports Coaching - AS Degree

REQUIRED COURSES

Subject	Number	Title	CSU-GE	IGETC	Units
		REQUIRED COURSES WITHOUT OPTIONS			13 - 13
HLTH	101	First Aid			1
KIN	157	Prevention And Care Of Athletic Injuries			3
KIN	167	Weight Training and Conditioning I	E = Lifelong Understanding & Self-Development		1.5
KIN	168	Weight Training and Conditioning II	E = Lifelong Understanding & Self-Development		1.5
KIN	170	Sports Coaching Theory			3
PSYCH	170	Sports Psychology			3
		Select one of the following:			2 - 4



PROGRAM TITLE : Sports Coaching - AS Degree
 PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

	KIN	171	Small Sports Teams Theory	E = Lifelong Understanding & Self- Development		2
or	KIN	151	Applied Exercise Science			4
or	KIN	158	Fitness Training for Special Populations			4
			Select one of the following:			3 - 3

	HLTH	128	Nutrition For Physical Fitness And Disease Prevention			3
or	NUTR	125	Elements Of Nutrition	E = Lifelong Understanding & Self- Development		3
			Select one of the following:			3 - 4
	ETH S	110	Contemporary Ethnic Women			3
or	ETH S	121	Ethnic and Racial Minorities			3
or	ENGL	101	Introduction to College Reading and Composition			4
			Select one of the following:			1 - 1
	PE	202	Golf I	E = Lifelong Understanding & Self- Development		1



NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

or	PE	210	Flag Football I	E = Lifelong Understanding & Self- Development		1
or	PE	217	Introduction to Brazilian Jiu- Jitsu	E = Lifelong Understanding & Self- Development		1
or	PE	220	Kickboxing I	E = Lifelong Understanding & Self- Development		1
or	PE	238	Soccer I	E = Lifelong Understanding & Self- Development		1
or	PE	256	Pickleball I	E = Lifelong Understanding & Self- Development		1
or	PE	261	Tennis I	E = Lifelong Understanding & Self- Development		1
or	PE	140	Badminton I	E = Lifelong Understanding & Self- Development		1



PROGRAM TITLE : Sports Coaching - AS Degree
PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

or	PE	150	Basketball I	E = Lifelong Understanding & Self- Development		1
or	PE	274	Volleyball I	E = Lifelong Understanding & Self- Development		1



PROGRAM TITLE : Sports Coaching - Certificate

PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

PROPOSAL

ITEM 1: PROGRAM GOALS AND OBJECTIVES

The Sports Coaching certificate is designed to help students become assistant and/or head coaches for sports teams of many kinds; recreational, youth/adult league, club, Jr. Varsity, Varsity, Intercollegiate, Intramural or Special Olympics. Students learn foundations in theories of motor learning and skill development, coaching techniques for individuals and teams, theories and organization of practice, conditioning and competition, ethical standards, administrative roles and healthy communication practices with athletes, administrators and parents. Students have the option to focus on their choice of sports offered at GCC including intercollegiate athletics courses.

Program Learning Outcomes:

Evaluate, compare and examine skill development, different types of tactics and strategies, coaching philosophies, leadership styles, and practice organization to enhance the growth of student-athletes;

Develop and examine the value of effective communication with administration, parents, officials and student athletes to facilitate positive social growth;

Recognize ethical and social responsibilities in the area of coaching and how to work through ethical dilemmas in sport.

ITEM 2: CATALOG DESCRIPTION

The Sport Coaching Certificate provides students a foundation in evidence-based coaching theories and effective practices to prepare students to become sports coaches for community or competitive sports. Communication techniques, sports-skills development and ethical standards are emphasized, along with considerations for coaching a diverse population of athletes across all ages, racial backgrounds, competition levels and abilities. Students should be able to perform moderate physical activity and communicate verbally in English before starting this program, and are encouraged to practice their focus sport(s) through PE sports classes or intercollegiate sports competition prior to and/or during the program. Students will complete 22-25 core units.

ITEM 3: ENROLLMENT AND COMPLETER PROJECTIONS

This program will attract students who want to become sports coaches, but may not want to invest in a B.S. degree or wish to pursue coaching while earning an AA-T degree in Kinesiology and then transferring. Some current coaches may also want to earn this certificate for their own professional development. At some levels (ex: intercollegiate) the minimum qualifications require an AA degree and a certain number of years of experience - which students can pursue at the same time as the certificate. Sports coaching is significantly different from the Fitness Specialist certificate, which is designed for personal trainers and group fitness instructors.



PROGRAM TITLE : Sports Coaching - Certificate
PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

Annual Completers : 10

ITEM 4. PLACE OF PROGRAM IN CURRICULUM/SIMILAR PROGRAMS

KIN AA-T degree, Fitness Specialist Certificate/AS degree

ITEM 5. EXTERNAL CERTIFICATION

ITEM 6: SIMILAR PROGRAMS AT OTHER COLLEGES IN SERVICE AREA

Sports Coaching programs offered by other colleges and completer rates for 2017/2018 Citrus: 3
 Cypress: 3 Fullerton: 0 Saddleback: 1 Santa Monica: 7

ITEM 7: TABLE OF PROGRAM REQUIREMENTS

PROGRAM TITLE: Sports Coaching - Certificate

REQUIRED COURSES

	Subject	Number	Title	CSU-GE	IGETC	Units
			REQUIRED COURSES WITHOUT OPTIONS			13 - 13
	HLTH	101	First Aid			1
	KIN	157	Prevention And Care Of Athletic Injuries			3
	KIN	167	Weight Training and Conditioning I	E = Lifelong Understanding & Self-Development		1.5
	KIN	168	Weight Training and Conditioning II	E = Lifelong Understanding & Self-Development		1.5
	KIN	170	Sports Coaching Theory			3
	PSYCH	170	Sports Psychology			3



PROGRAM TITLE : Sports Coaching - Certificate
PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

			Select one of the following:			2 - 4
	KIN	171	Small Sports Teams Theory	E = Lifelong Understanding & Self- Development		2
or	KIN	151	Applied Exercise Science			4
or	KIN	158	Fitness Training for Special Populations			4
			Select one of the following:			3 - 3

	HLTH	128	Nutrition For Physical Fitness And Disease Prevention			3
or	NUTR	125	Elements Of Nutrition	E = Lifelong Understanding & Self- Development		3
			Select one of the following:			3 - 4
	ETH S	110	Contemporary Ethnic Women			3
or	ETH S	121	Ethnic and Racial Minorities			3
or	ENGL	101	Introduction to College Reading and Composition			4
			Select one of the following:			1 - 1
	PE	202	Golf I	E = Lifelong Understanding & Self- Development		1



PROGRAM TITLE : Sports Coaching - Certificate

PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

or	PE	210	Flag Football I	E = Lifelong Understanding & Self- Development		1
or	PE	217	Introduction to Brazilian Jiu- Jitsu	E = Lifelong Understanding & Self- Development		1
or	PE	220	Kickboxing I	E = Lifelong Understanding & Self- Development		1
or	PE	238	Soccer I	E = Lifelong Understanding & Self- Development		1
or	PE	256	Pickleball I	E = Lifelong Understanding & Self- Development		1
or	PE	261	Tennis I	E = Lifelong Understanding & Self- Development		1
or	PE	140	Badminton I	E = Lifelong Understanding & Self- Development		1



PROGRAM TITLE : Sports Coaching - Certificate
PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

or	PE	150	Basketball I	E = Lifelong Understanding & Self- Development		1
or	PE	274	Volleyball I	E = Lifelong Understanding & Self- Development		1



PROGRAM TITLE : Transitional Kindergarten Certificate

PROGRAM GOAL : CTE

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

PROPOSAL

ITEM 1: PROGRAM GOALS AND OBJECTIVES

The Transitional Kindergarten (TK) certificate will fulfill the requirements of Transitional Kindergarten Senate Bill 837. This bill requires teachers with a teaching credential who wish to teach in a TK classroom to complete 24 units of Child Development or Early Childhood Education coursework by August 1, 2020. The courses offered in this TK Certificate will prepare students to specifically work with four and five-year-old children, with an emphasis on the California Preschool Learning Foundations and how to create a developmentally appropriate environment for young children. This certificate helps guide current and future educators to enroll in coursework that will specifically prepare them for the unique developmental needs of a four and five-year-old child.

Program Learning Outcomes:

Upon completion of the "Transitional Kindergarten Certificate," students will have acquired a broad and critical understanding of the roles and responsibilities of professional early childhood educators. They will be able to effectively plan, implement and evaluate developmentally appropriate, culturally and linguistically relevant curriculum to support the development and learning of young children with special emphasis on Transitional Kindergarten (TK) and children enrolled in a TK program.

Describe the role and responsibilities of professional early childhood educators.

plan, implement and evaluate developmentally appropriate, culturally and linguistically relevant curriculum; identify strategies that support the development and learning of young children with special emphasis on Transitional Kindergarten (TK) and children enrolled in a TK program.

ITEM 2: CATALOG DESCRIPTION

The Transitional Kindergarten (TK) certificate provides students with the requisite coursework to teach in the TK setting. Beginning in August 2020, credentialed teachers wishing to teach in a TK setting must complete 24 units of Child Development or Early Childhood Education coursework. The courses offered in this TK Certificate will prepare students to specifically work with four and five -year-old children, with an emphasis on the California Preschool Learning Foundations and how to create a developmentally appropriate environment for young children. Students will complete a core of 24 units.

ITEM 3: ENROLLMENT AND COMPLETER PROJECTIONS

This certificate will attract new students to Glendale: predominantly, they will be holders of an elementary teaching credential who need this certificate to teach in the TK classroom.

Annual Completers : 10



NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

ITEM 4. PLACE OF PROGRAM IN CURRICULUM/SIMILAR PROGRAMS

Child Development and Education

ITEM 5. EXTERNAL CERTIFICATION

ITEM 6: SIMILAR PROGRAMS AT OTHER COLLEGES IN SERVICE AREA

Nearby colleges, including LA Valley, LA Mission, and PCC, do not offer this certificate (yet). Students may take 24 units at other schools, but it will not be tailored or curated for the prospective TK educator.

ITEM 7: TABLE OF PROGRAM REQUIREMENTS

PROGRAM TITLE: Transitional Kindergarten Certificate

REQUIRED COURSES

	Subject	Number	Title	CSU-GE	IGETC	Units
			REQUIRED COURSES WITHOUT OPTIONS			21 - 21
	CHLDV	135	Child Growth and Development	E = Lifelong Understanding & Self-Development		3
	CHLDV	101	Introduction to Elementary Classroom Teaching			3
	CHLDV	137	School Age Children In Child Care			3
	CHLDV	140	Principles and Practices of Teaching			3
	CHLDV	142	Child, Family, and Community			3
	CHLDV	156	Teaching In A Diverse Society			3



PROGRAM TITLE : Transitional Kindergarten Certificate

PROGRAM GOAL : CTE

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

	CHLDV	159	Science and Math for Young Children			3
			REQUIRED COURSES WITH OPTIONS			3 - 3
	CHLDV	152	Music For Young Children			3
or	CHLDV	154	Early Childhood Education and the Art Experience			3
or	CHLDV	158	Movement Development: Birth Through Twelve Years			3



PROGRAM TITLE : Home Caregiver Certificate Program
PROGRAM GOAL : Local

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

PROPOSAL

ITEM 1: PROGRAM GOALS AND OBJECTIVES

The Home Caregiver Certificate Program is designed in response to the workforce needs of the local medical community. Home care is one of the fastest growing segments of the elder care market, and there are a variety of different home care options—offering everything from light housekeeping to personal health assistance in the home. This program is specifically designed for noncredit students who are seeking training in the health field for immediate entry-level employment. STV 60, Pathways to Health Careers, is the first of a series of Allied Health courses that will lead to the certificate. This course introduces students to the various courses and programs that are offered by both noncredit and credit as potential pathways for interested students. Some of the basic concepts encompassed in this course included understanding roles in health careers, having compassion for individuals in other cultures, and customer/patient service. STV 64 is one of the preliminary occupations providing experience in the health care system. Additionally, it provides foundational health skills for students to enter into more advanced health career programs. Skills and knowledge include knowledge of body systems and common diseases, application of infection control precautions and strategies, and assistance with bed, bath, and overall body care of patients.

Program Learning Outcomes:

1. Compare the various pathways in health careers
2. demonstrate proficiency in personal care tasks.
3. pass a cumulative course exam

ITEM 2: CATALOG DESCRIPTION

This program is designed to train students for employment as personal care assistants in the home, addressing the trend of the fastest growing segments of the elder care market. The certificate provides the participant with investigation of professions and pathways in health care careers. Some of the basic concepts include understanding roles in health careers, having compassion for individuals in other cultures, and customer/patient service. Furthermore, this program will also provide foundational health skills for students to enter into more advanced health career programs.

ITEM 3: ENROLLMENT AND COMPLETER PROJECTIONS

Annual Completers : 0

PROGRAM TITLE : Home Caregiver Certificate Program
PROGRAM GOAL : Local



NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

Subject	Number	Title	Annual Sections	Annual Enrollment
		REQUIRED COURSES WITHOUT OPTIONS		
STV	60	Pathways to Health Careers		
STV	64	Home Caregiver/Aide		

ITEM 5. PLACE OF PROGRAM IN CURRICULUM/SIMILAR PROGRAMS

none