

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 13

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Davis at 5:03 p.m. on Tuesday, April 21, 2020 via WebEx teleconference.

<u>Trustees Present:</u>	<u>Administrators Present:</u>	<u>Representatives Present:</u>
Mr. Sevan Benlian	Dr. David Viar	Academic Senate: Ms. Piper Rooney
Ms. Yvette V. Davis	Dr. Anthony Culpepper	CSEA: Mr. Narbeh Nazari
Dr. Armine Hacopian	Dr. Michael Ritterbrown	Guild: Mr. Roger Bowerman
Ms. Desireé P. Rabinov	Dr. Paul Schlossman	
Ms. Ann H. Ransford	Dr. Victoria Simmons	
Ms. Sune Aghakian ST		

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led Board of Trustees President Ms. Yvette V. Davis.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented.

ADMINISTRATION OF OATH OF OFFICE – BOARD OF TRUSTEES

The Oath of Office follows the March 27, 2020 certification of votes by the City Clerk from the March 3, 2020 Glendale Municipal Election. The following individuals elected to the Governing Board of the Glendale Community College District for a four-year term for the area designated took the oath of office.

Mr. Sevan Benlian - Area 5
Ms. Desireé Portillo Rabinov - Area 1

REORGANIZATION OF BOARD – NEW BUSINESS REPORT - ACTION

1. Reorganization of the Glendale Community College District Board of Trustees

1.1 Election of Board of Trustees President, Vice President, and Clerk

It was moved (Dr. Hacopian) and seconded (Ms. Ransford) that Ms. Yvette V. Davis be elected to serve as President of the Board of Trustees for a one-year term.

The motion passed unanimously.

It was moved (Mr. Benlian) and seconded (Ms. Ransford) that Dr. Armine Hacopian be elected to serve as Vice President of the Board of Trustees for a one-year term.

The motion passed unanimously.

It was moved (Ms. Portillo Rabinov) and seconded (Dr. Hacopian) that Ms. Ann Ransford be elected to serve as Clerk of the Board of Trustees for a one-year term.

The motion passed unanimously.

REORGANIZATION OF BOARD – NEW BUSINESS REPORT – ACTION - continued

- 1.2 Glendale Community College District Board of Trustees' Representative to the Los Angeles County Committee on School District Organization

It was moved (Ms. Ransford) and seconded (Ms. Portillo Rabinov) to designate Mr. Sevan Benlian as the voting representative to elect members to the Los Angeles County Committee on School District Organization.

The motion passed unanimously.

- 1.3 Glendale Community College District Board of Trustees' Representative to the Los Angeles County School Trustees Association for July 1, 2020 - June 30, 2021.

It was moved (Dr. Hacopian) and seconded (Mr. Benlian) to designate Ms. Desireé Portillo Rabinov as the Board's annual representative to the Los Angeles County School Trustees Association (LACSTA) for July 1, 2020 – June 30, 2021.

The motion passed unanimously.

- 1.4 Glendale Community College District Board of Trustees Regular Board Meetings Schedule for the 2020-2021

It was moved (Ms. Ransford) and seconded (Dr. Hacopian) to adopt the 2020-2021 Glendale Community College District Board of Trustees regular board meetings schedule as presented.

The motion passed unanimously.

RESOLUTIONS

1. Resolution Nos. 17-2019-2020 through 20-2019-2020: Signature Resolutions

It was moved (Ms. Portillo Rabinov) and seconded (Ms. Ransford) to adopt Resolution No. 17-2019-2020 through Resolution No. 20-2019-2020 to carry on the business affairs of the Glendale Community College District from April 22, 2020 to April 20, 2021.

The motion passed unanimously.

2. Resolution No. 21-2019-2020: Recognizing Classified School Employees Week

It was moved (Mr. Benlian) and seconded (Ms. Portillo Rabinov) to adopt Resolution No. 21-2019-2020 to recognize Classified School Employees Week from Sunday, May 17, 2020 through Saturday, May 23, 2020.

The motion passed unanimously.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update
3. Guild Reopeners for 2018-2021 Collective Bargaining Agreement

Informational Reports Nos. 1 through 3 were duly noted.

UNFINISHED BUSINESS REPORTS – THIRD OF THREE READINGS – ACTION

1. Board of Trustees - Board Policies

- 1) Board Policy 2200: Board Duties and Responsibilities;
- 2) Board Policy 2345: Public Participation at Board Meetings;
- 3) Board Policy 2410: Board Policies and Administrative Regulations;
- 4) Board Policy 2415: Superintendent/President Role;
- 5) Board Policy 2430: Delegation of Authority to the Superintendent/President;
- 6) Board Policy 2435: Evaluation of Superintendent/President;
- 7) Board Policy 2610: Presentation of Initial Collective Bargaining Proposals;
- 8) Board Policy 2715: Ethical Responsibilities of the Board of Trustees;
- 9) Board Policy 2716: Political Activity;
- 10) Board Policy 2725: Board Member Compensation;
- 11) Board Policy 2730: Board Member Health Benefits (new)

It was moved (Dr. Hacopian) and seconded (Ms. Ransford) to approve Unfinished Business Report No. 1.

The motion passed unanimously.

FIRST READING REPORTS – FIRST OF TWO READINGS – NO ACTION

1. District Reopeners for the 2018-2021 Collective Bargaining Agreement Between the District and Glendale College Guild, Local 2276, American Federation of Teachers

Dr. Viar outlined the District reopeners as follows:

1. Article XI – Health and Welfare –The District has an interest in exploring entry into benefits joint powers authority or health benefit trust and related benefit plan offerings.
2. Article IX – Evaluation Procedures – The District has an interest in clarifying the timelines delineated in the evaluation procedures.

Mutual Reopeners Pursuant to Article XV – Duration, Termination and Negotiation

1. Article VIII – Salaries (and related appendices)

Additional Mutual Reopeners

1. Appendix C - Work Year – 2020-2021

2. Issuance of Glendale Community College District 2016 Measure GC General Obligation Bonds, Series B

RBC Capital Markets Managing Director, Frank Vega, presented the Measure GC Bond Program by providing recent events in the finance markets, an economic overview, recent tax-exempt interest rate changes, and taxable interest rates and credit spread movement. Mr. Vega also evaluated GCC's assessment value, the 20-year annualized growth rate, bond election scenarios and Series B financing updates.

First Reading Reports Nos. 1 and 2 were duly noted.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of March 17, 2020
2. Warrants - District Funds March 1, 2020 through March 31, 2020
3. Contract Listing and Purchase Order Listing – March 1, 2020 through March 31, 2020
4. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01) - March 1, 2020 through March 31, 2020
5. Budget Revisions and Appropriation Transfers General Fund Restricted (03) - March 1, 2020 through March 31, 2020
6. Personnel Report No. 10 - Academic Personnel Report
7. Personnel Report No. 10 - Classified Personnel Report
8. Personnel Report No. 10 - Student Report

It was moved (Ms. Ransford) and seconded (Dr. Hacopian) to approve Consent Calendar item Nos. 1 through 8.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Reorganization of Glendale Community College Board of Trustees

Action taken at start of meeting.

2. Sabbatical Requests for Spring 2021 - Fall 2021

It was moved (Ms. Portillo Rabinov) and seconded (Mr. Benlian) to approve the sabbatical leave request from Maria Kretzmann for Spring 2021 - Fall 2021.

The motion passed unanimously.

3. Renewal of License Support Agreements with Oracle 2020-2021

It was moved (Ms. Ransford) and seconded (Ms. Portillo Rabinov) to approve the renewal of the license support agreements with Oracle for fiscal year 2020-2021 for the cost of \$763,961.19.

The motion passed unanimously.

4. Change Order No. 003 – PE Gym Replacement Increment 2 Project

It was moved (Dr. Hacopian) and seconded (Ms. Portillo Rabinov) to approve Change Order No. 003 for the PE Gym Replacement Increment 2 Project and that the contract price be amended to reflect an increase of \$36,228.

The motion passed unanimously.

5. Change Order No. 001 – San Rafael Second Floor Renovation Project

It was moved (Dr. Hacopian) and seconded (Ms. Ransford) to approve Change Order No. 001 for the San Rafael Second Floor Renovation Project and that the contract price be amended to reflect an increase of \$118,024.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION - continued

6. Change Order No.001 – Welding Shop Alterations Project

It was moved (Ms. Portillo Rabinov) and seconded (Ms. Ransford) to approve Change Order No. 001 for the Welding Shop Alterations Project and that the contract price be amended to reflect an increase of \$13,892.

The motion passed unanimously.

7. Change Order No. 001 – Administration Building Window Replacement Project

It was moved (Ms. Ransford) and seconded (Dr. Hacopian) to approve Change Order No. 001 for the Administration Building Window Replacement Project and that the contract price be amended to reflect an increase of \$5,238.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

Dr. Viar provided an update on actions being taken and planned by GCCD that are necessary to address the health and safety of college students and employees, the quality of the learning environment, and the fiscal integrity of the district during the COVID-19 pandemic. Accommodations are being made for the student population concerning Spring 2020 enrollment, parking permit reimbursement, and determining the remainder of the Spring 2020 and entire Summer 2020 sessions will be remote instruction.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

Dr. Hacopian requested information concerning the effect on community college transfer students of CSU and UC changing their admissions' policies related to new first-year students.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

No comments presented.

ADJOURNMENT

Ms. Davis adjourned the meeting at 6:40 p.m.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, April 21, 2020
Minutes recorded by Debra Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees
Minutes approved at the Regular Board of Trustees Meeting, May 19, 2020.