

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 1

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Davis at 5:00 p.m. on Tuesday, July 21, 2020 via WebEx teleconference.

Trustees Present:

Mr. Sevan Benlian
 Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Ms. Desireé P. Rabinov
 Ms. Ann H. Ransford
 Ms. Vanessa Angeles - ST

Administrators Present:

Dr. David Viar
 Dr. Anthony Culpepper
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman
 Dr. Victoria Simmons

Representatives Present:

Academic Senate: Mr. Roger Dickes
 CSEA: Mr. Narbeh Nazari
 Guild: Ms. Emily Haraldson

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board of Trustees President Davis.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented.

RESOLUTIONS

1. Resolution No. 01-2020-2021: Issuance of 2020-2021 Tax and Revenue Anticipation Notes (TRANS)

Culpepper presented information outlining TRANS assistance noting this is a temporary financial solution to provide the District supplemental support for cash flow needs.

It was moved (Ransford) and seconded (Benlian) to approve Resolution No. 01-2020-2021: Authorizing the Issuance of 2020-2021 Tax and Revenue Anticipation Notes for the Glendale Community College District by the Board of Supervisors of the County of Los Angeles.

The motion passed unanimously.

2. Resolution No. 02-2020-2021: Supplementary Retirement Plan (SRP)

Viar presented an overview of the purpose of a PARS SRP, the timeline, options for future Board action, and the eligibility details to participate in the plan.

It was moved (Hacopian) and seconded (Benlian) to approve Resolution No. 02-2020-2021 to adopt the PARS Supplementary Retirement Plan as presented for eligible employee enrollment effective July 22, 2020 and subject to final Board action September 15, 2020 to approve, modify, or withdraw the Plan for employees enrolled to participate in the 2020-2021 retirement incentive program, with PARS administering the program at a fee of 5.5 percent of paid premiums.

The motion passed unanimously.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update
3. Final Sales Results – Measure GC General Obligation Bonds and 2020 General Obligation Refunding Bonds
4. Guided Pathways Update

Informational Reports Nos. 1 through 4 were duly noted

UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS - ACTION

1. Accreditation Mid-Term Report

It was moved (Ransford) and seconded (Portillo Rabinov) to approve the Accreditation Mid-Term Report for submission to the Accrediting Commission for Community and Junior Colleges (ACCJC) Western Association of Schools and Colleges.

The motion passed unanimously.

FIRST READING REPORTS – FIRST OF TWO READINGS – NO ACTION

1. Board Policy 5130: Financial Aid (Revision)
2. Board Policy 5420: Associated Students Finance (Revision)
3. Board Policy 5430: Student Clubs (Renumbering)
4. Board Policy 7100: Commitment to Diversity (Revision)

First Reading Reports Nos. 1 through 4 were duly noted. These policies will be considered for approval at the August 18, 2020 Board meeting.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of June 16, 2020
2. Warrants - District Funds June 1, 2020 through June 30, 2020

Warrants issued during the month of June 2020 totaling \$18,940,958.07.
3. Contract Listing and Purchase Order Listing – June 1, 2020 through June 30, 2020

Contract listing and purchase order listing issued during the month of June 2020 totaling \$8,565,116.39.
4. Five-Year Capital Outlay Plan 2022-2026
5. Declaration of Surplus Equipment and Approval of Disposal
6. Proposed New Course

New Course
PHOTO 136 - Drone Photography and Videography

CONSENT CALENDAR – ACTION - continued

7. Revised Courses

Course Revisions

ESL 1, 10, 20, 30, 40, 50
MUSIC 121, 122

8. Personnel Report No. 1 – Academic, Classified, Administrator, and All Other Temporary Employee Actions Personnel Reports

Academic Report Administrator Report
Classified Report All Other Temporary Employee Actions Report

It was moved (Portillo Rabinov) and seconded (Hacopian) to approve Consent Calendar item Nos. 1-4 and 7-8.

The motion passed unanimously.

An inquiry was made regarding the Declaration of Surplus Equipment and Approval of Disposal. It was moved (Ransford) and seconded (Hacopian) to approve Consent Calendar item No. 5.

The motion passed unanimously.

The Board recognized the addition of new course PHOTO 136 - Drone Photography and Videography. It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Consent Calendar item No. 6.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Adoption of the 2020-2021 Tentative Budget

Culpepper presented details of the 2020-2021 Tentative Budget in preparation of the 2020-2021 Final Budget that will be presented for Board consideration at the Tuesday, October 20, 2020 meeting. Highlights included revenue and expenditure projections as well as budget deficit concerns. Cost-saving measures were noted such as the Supplemental Retirement Plan (SRP), a reduction in utility usage and other options.

It was moved (Ransford) and seconded (Portillo Rabinov) to adopt the 2020-2021 Tentative Budget, as presented.

The motion passed unanimously.

2. Academic Calendars for 2020-2021 (Amended) and 2021-2022

It was moved (Ransford) and seconded (Benlian) to approve the Academic Calendars for 2020-2021 (amended) and 2021-2022 as ratified by the Guild membership.

The motion passed unanimously.

3. Change Order No. 003 – Administration Building Window Replacement Project

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Change Order No. 003 for the Administration Building Window Replacement Project and that the contract price be amended to reflect an increase of \$61,379.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION - continued

4. Change Order No. 003 – San Rafael Second Floor Renovation Project

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Change Order No. 003 for the San Rafael Second Floor Renovation Project and that the contract price be amended to reflect an increase of \$11,113.

The motion passed unanimously.

5. Acceptance of Bid – Mariposa Renovation Project

It was moved (Hacopian) and seconded (Portillo Rabinov) to accept the bid for the Mariposa Renovation project to the lowest responsive, responsible bidder, Legion Contractors, Inc. in the amount not to exceed \$972,000.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No requests presented.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

No comments presented.

ADJOURNMENT

Davis adjourned the meeting at 6:50 p.m.

Board of Trustees President

Board of Trustees Clerk