



**Glendale Community College District
1500 North Verdugo Road
Glendale, California 91208**

BOARD OF TRUSTEES

Agenda

**Meeting No. 4
Regular Board Meeting
Tuesday, September 15, 2020 at 5:00 p.m.**

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California
(818) 240-1000

Vision

Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.

BOARD OF TRUSTEES MEETING NO. 4

Due to the Governor's stay home order and our commitment to practicing social distancing, the Tuesday, September 15, 2020 Board of Trustees meeting will be held via teleconference.

For those who want to view the meeting it will be streamed live on the GCC website at glendale.edu/streammeeting.

Tuesday, September 15, 2020 at 5:00 p.m.

AGENDA

ITEM

PAGE

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CERTIFICATION OF COMPLIANCE

To accommodate the requirement of Government Code §54954.2, it is hereby declared that the agenda for the meeting was posted 72 hours prior to this meeting at the following locations:

- At three locations in the Administration Building at Glendale Community College;
- In the display case on the outside wall of the San Gabriel Building at Glendale Community College.
- On the window adjacent to the main office entrance on the top floor of the Tropico Building on the Garfield Campus;
- On display inside the glass doors at the front entrance of the Professional Development Center;
- At <http://www.glendale.edu/boardoftrustees>.

In accordance with the Brown Act revisions, any writings relating to open session agenda items and distributed to all or a majority of all Board Members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public in the Office of the Superintendent/President, John A. Davitt Administration Building, AD 106, 1500 N. Verdugo Road, Glendale, CA 91208 during regular business hours. When possible, such writings may also be posted on the District's website: www.glendale.edu/boardoftrustees.

Individuals who require disability related accommodations or modifications should contact the Superintendent/President's office by noon of the business day preceding the Board meeting. Please call (818) 551-5105.

PUBLIC HEARINGS

1. Public Hearing of the Mutual Re-Openers to the 2018-2021 Collective Bargaining Agreement between the District and California School Employees Association (CSEA) Glendale College Chapter #76 7

A public hearing of the mutual re-openers between the District and CSEA Chapter #76 will be held pursuant to Government Code Section 3547. Request for adoption follows in Unfinished Business Report No. 1.

2. Public Hearing of the Proposed Final Budget 2020-2021 9

A public hearing of the proposed final budget of Glendale Community College District for fiscal year 2020-2021 will be held as required by the California Code of Regulations, Section 58191. The proposed final budget will be presented in First Reading Report No. 1.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

Members of the public who would like to participate in the public comment period may do so by submitting their comments via email to comms@glendale.edu before noon (12:00 p.m.) on Tuesday, September 15, 2020. Comments will be read aloud during the appropriate time of the meeting.

Public comment guidelines remain in effect. Submissions must include the person's name and address. Content should take no more than a total of five (5) minutes to read out loud. Not more than twenty (20) minutes will be allocated to public comment for any agenda item, except by unanimous consent of the Board. A speaker's time may not be transferred to another speaker.

RESOLUTIONS

1. Resolution No. 03-2020-2021: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – Disabled Student Program and Services (DSP&S) 10

The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 03-2020-2021 to transfer up to \$592,204 from the Unrestricted General Fund (01) to the Restricted General Fund (03) to backfill the DSP&S program for fiscal year 2019-2020.

2. Resolution No. 04-2020-2021: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – Governmental Accounting Standards Board (GASB) 45 12

The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 04-2020-2021 to transfer \$265,348 from the Unrestricted General Fund to the Restricted General Fund for GASB 45.

3. Resolution No. 05-2020-2021: Transfer from the Restricted General Fund (03) to the Unrestricted General Fund (01) – Administrative Allowances Claimed from Grants 15

The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 05-2020-2021 to transfer \$89,502 from the Restricted General Fund to the Unrestricted General Fund for administrative allowances claimed from grants in 2019-2020 fiscal year.

RESOLUTIONS – continued

- | | | |
|----|---|----|
| 4. | Resolution No. 06-2020-2021: Transfer from the Unrestricted General Fund (01) to the Cafeteria Fund (30) | 17 |
| | The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 06-2020-2021 to transfer \$120,000 from the Unrestricted General Fund (01) to the Cafeteria Fund (30) for the 2020-2021 cafeteria operations. | |
| 5. | Resolution No. 07- 2020-2021: Transfer from the Unrestricted General Fund (01) to the Student Health Services Program Fund (03) | 19 |
| | The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 07-2020-2021 to transfer \$332,453 from the Unrestricted General Fund (01) to the Student Health Services fund (03) for the 2020-2021. | |
| 6. | Resolution No. 08-2020-2021: Supplementary Retirement Plan | 21 |
| | The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 08-2020-2021 approving implementation of the Supplemental Retirement Plan adopted at its meeting on July 21, 2020. | |

INFORMATIONAL REPORTS - NO ACTION

- | | | |
|----|--|----|
| 1. | Fourth Quarter Budget Balances as of June 30, 2020 | 27 |
| 2. | Fourth Quarter Financial Status Report as of June 30, 2020 | 40 |
| 3. | Enrollment Update | 44 |
| 4. | Measure GC Funds Balances and Schedule Update | 47 |
| 5. | Guided Pathways Update | 49 |
| 6. | Disabled Students Programs and Services (DSPS)
Presented by DSPS Program Manager, Tina Andersen-Wahlberg, and DSPS Counselor Rita Zobayan | 61 |
| 7. | Distribution Plan for CARES Act Funds for Students
Presented by Interim Program Manager of Student Basic Needs, Andre Manukyan | 79 |

UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS – ACTION

- | | | |
|----|---|----|
| 1. | Mutual Re-Openers to the 2018-2021 Collective Bargaining Agreement between the District and California School Employees Association (CSEA) Glendale College Chapter #76 | 88 |
| | The Superintendent/President recommends the Board of Trustees conduct a second of two readings for board action of the mutual re-openers to the 2018-2021 Collective Bargaining Agreement between the District and California School Employees Association (CSEA) Glendale College Chapter #76. | |
| 2. | Board Policy 3200: Accreditation (Revision) | 90 |
| | The Superintendent/President recommends that the Board of Trustees conduct a second of two readings for board action of Board Policy 3200: Accreditation. | |

UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS – ACTION - continued

3. Board Policy 3280: Grants (Revision) 92
- The Superintendent/President recommends that the Board of Trustees conduct a second of two readings for board action of Board Policy 3280: Grants.
4. Board Policy 3420: Equal Employment Opportunity Non-Compliance Complaints (Revision) 94
- The Superintendent/President recommends that the Board of Trustees conduct a second of two readings for board action of Board Policy 3420: Equal Employment Opportunity Non-Compliance Complaints.
5. Board Policy 7130: Compensation (Revision) 96
- The Superintendent/President recommends that the Board of Trustees conduct a second of two readings for board action of Board Policy 7130: Compensation.

FIRST READING REPORTS – FIRST OF TWO READINGS – NO ACTION

1. Adoption of the Final Budget - Year 2020-2021 98
- The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board action on the proposed budget as the college's 2020-2021 Final Budget as required by the California Code of Regulations, Section 58191.
- Dr. Anthony Culpepper, Executive Vice President of Administrative Services, will make a presentation on the proposed 2020-2021 budget and the Board will continue discussion prior to final action at the Tuesday, October 20, 2020 board meeting.

CONSENT CALENDAR - ACTION

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under New Business Reports/Action.

- 1.a. Approval of Minutes - Regular Board Meeting of August 18, 2020 105
- The Superintendent/President recommends that the Board of Trustees approve the regular Board meeting minutes of August 18, 2020.
- 1.b. Approval of Minutes – Special Board Meeting of August 28, 2020 110
- The Superintendent/President recommends that the Board of Trustees approve the special Board meeting minutes of August 28, 2020.
2. Warrants - District Funds August 1, 2020 through August 31, 2020 113
- The Superintendent/President recommends that the Board of Trustees approve warrants issued during the month of August 2020 totaling \$13,561,316.64.

CONSENT CALENDAR – ACTION – continued

3. Contract Listing and Purchase Order Listing – August 1, 2020 through August 31, 2020 119
- The Superintendent/President recommends that the Board of Trustees approve the contract listing and purchase order listing issued during the month of August 2020 totaling \$4,419,843.19.
4. Revised Courses 136
- The Superintendent/President recommends that the Board of Trustees approve the revised courses as presented.
5. Staffing Report No. 3 – Academic, Classified, Administrator, and All Other Temporary Employee Actions Reports 139
- The Superintendent/President recommends that the Board of Trustees confirm the following staffing reports:
- | | |
|-------------------|---|
| Academic Report | Administrator Report |
| Classified Report | All Other Temporary Employee Actions Report |
| | Student Employee Reports |

NEW BUSINESS REPORTS

1. Board Focus Areas for the 2020-2021 Academic Year 160
- The Superintendent/President recommends that the Board of Trustees approve the 2020-2021 Board Focus Areas.
2. Renewal of CISCO SmartNet Support Agreements for Network and Phone System 163
- The Superintendent/President recommends that the Board of Trustees approve the renewal of the CISCO SmartNet support agreements with ConvergeOne for fiscal year 2020-2021.

COLLEGE LEADERS REPORTS

164

1. Academic Senate Representative to the Board
2. Guild Representative to the Board
3. CSEA Representative to the Board
4. Vice Presidents
5. Superintendent/President
6. Associated Students of Glendale Community College
7. Board of Trustees

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

This is an opportunity for the Board of Trustees to request information.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

ADDRESSING THE BOARD OF TRUSTEES - Members of the public who would like to participate in the public comment period may do so by submitting their comments via email to comms@glendale.edu before noon (12:00 p.m.) on Tuesday, September 15, 2020. Comments will be read aloud during the appropriate time of the meeting.

GLENDALE COMMUNITY COLLEGE DISTRICT
Board of Trustees Meeting No. 4
September 15, 2020

Public comment guidelines remain in effect. Submissions must include the person's name and address. Content should take no more than a total of five (5) minutes to read out loud. Not more than twenty (20) minutes will be allocated to public comment for any agenda item, except by unanimous consent of the Board. A speaker's time may not be transferred to another speaker.

ADJOURNMENT

FUTURE DATES

Tuesday, October 20, 2020	Regular Board Meeting
Monday, November 9, 2020	College Closed – Veterans' Day
Tuesday, November 17, 2020	Regular Board Meeting
Thursday, November 26, 2020 – Saturday, November 28, 2020	College Closed – Thanksgiving Break
Tuesday, December 15, 2020	Regular Board Meeting
Wednesday, December 23, 2020 - Sunday, January 3, 2021	College Closed – Winter Break
Monday, January 4, 2021	Winter Intersession Begins
Monday, January 18, 2021	College Closed – Martin Luther King, Jr. Holiday
Tuesday, January 19, 2021	Regular Board Meeting
Friday, January 29, 2021	Board Winter Special Meeting
Friday, February 12, 2021	College Closed – Presidents' Holiday
Monday, February 15, 2021	College Closed – Presidents' Holiday
Tuesday, February 16, 2021	Regular Board Meeting
Monday, February 22, 2021	Spring Session Begins
Tuesday, March 16, 2021	Regular Board Meeting
Wednesday, March 31, 2021	College Closed – Cesar Chavez Day
Tuesday, April 20, 2021	Regular Board Meeting
Saturday, April 24, 2021	College Closed – Armenian Genocide Remembrance Day
Tuesday, May 18, 2021	Regular Board Meeting
Monday, May 31, 2021	College Closed – Memorial Day
Tuesday, June 15, 2021	Regular Board Meeting
Wednesday, June 16, 2021	GCC Commencement

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

PUBLIC HEARING NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Victoria Simmons, Vice President, Human Resources
and Saodat Aziskhanova, Chief Negotiator, CSEA

SUBJECT: MUTUAL RE-OPENERS FOR THE 2018-2021 COLLECTIVE
BARGAINING AGREEMENT BETWEEN THE DISTRICT AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
GLENDALE COLLEGE CHAPTER #76

DESCRIPTION OF HISTORY / BACKGROUND

A public hearing of the mutual re-openers between the District and CSEA Chapter #76 is being held pursuant to Government Code Section 3547. Request for adoption is presented in Unfinished Business Report No. 1.

The following information represents the District and California School Employees Association (CSEA) mutual re-openers for year three of the three-year Collective Bargaining Agreement between the District and CSEA Glendale College Chapter #76, July 1, 2018 through June 30, 2021.

Mutual Reopeners

- 1. Article X – Leaves of Absence:** CSEA and the District have a mutual interest in clarifying various provisions of the article to ensure compliance with federal and state statutes and regulations.
- 2. Article XIII - Applications, Recruitment and Selection of Employees:** The District and CSEA have a mutual interest in clarifying various provisions of the article including: job vacancies, announcements of job vacancies, absence during the posting or interview period, employment application, rejection of applications, selection, verification of employment, orientation information, and information to provide to new employees.
- 3. Article XXIII – Safety Conditions:** CSEA and the District have a mutual interest in adding language regarding working conditions that promote a safe learning and work environment during a pandemic.
- 4. Appendix B2:** The District and CSEA have a mutual interest in deleting references in the Collective Bargaining Agreement related to Appendix B2.

Additional Mutual Reopeners

- 1. Article VIII – Wages:** CSEA and the District intend to enter into productive discussions around compensation that honors all parties' perspectives.
- 2. Article IX – Health and Welfare:** The District and CSEA have an interest in reviewing additional options for Health and Welfare Benefits Providers.
- 3. Article XVIII – Disciplinary Procedures:** CSEA and the District have an interest in clarifying language.

FISCAL IMPACT

To be determined.

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

PUBLIC HEARING NO. 2

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Anthony Culpepper,
Executive Vice President, Administrative Services

SUBJECT: PUBLIC HEARING OF THE 2020-2021 PROPOSED
BUDGET

The Proposed Budget of Glendale Community College District for fiscal year 2020-2021 is being presented for a public hearing as required by the California Code of Regulations, Section 58191.

The total budget for the District includes eight separate self-balanced funds established to record income received and expenditures made for distinctly defined purposes. Statute or Board of Governors' regulations prohibit the co-mingling of these fiscal records; however, transfers among the fund budgets may be made by the Board of Trustees in accordance with provisions of applicable regulations.

The Board of Trustees reviewed college cash flow analysis at its January 31, 2020, Special Board Meeting. Budget parameters for developing the 2020-2021 budget were discussed at this meeting. The Board of Trustees considered and discussed budget projections in relation to the 2020-2021 Tentative Budget and provided general direction on expenditure and reserve levels at its July 21, 2020 meeting.

The proposed final budget represents a financial plan for the operating year based on the State's adopted budget. Modifications to the budget are brought to the Board for consideration and approval throughout the year to recognize changes in revenue and to allocate or reallocate resources to achieve program objectives.

The agenda for the October 20, 2020 board meeting will include the final action on the budget. A budget overview of the proposed 2020-2021 budget is provided under First Reading Report No. 1 and a detailed analysis of revenue and expenses for each fund are available by contacting Dr. Anthony Culpepper, Executive Vice President, Administrative Services.

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

RESOLUTION NO. 03-2020-2021

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: TRANSFER FROM THE UNRESTRICTED GENERAL FUND (01)
TO THE RESTRICTED GENERAL FUND (03) –
DISABLED STUDENTS PROGRAM & SERVICES (DSP&S)

DESCRIPTION OF HISTORY / BACKGROUND

Due to the State budget cuts that occurred in 2009-10, the college has been supporting its categorical programs. This year, the college budgeted \$592,204 in its Unrestricted General Fund (01) to backfill the State budget cuts within the Disabled Students Program & Services program (DSP&S). This transfer is necessary to maintain services and permanent staff in the DSP&S program.

COMMITTEE HISTORY

College Executive Committee September 8, 2020

FISCAL IMPACT

\$592,204 from the Unrestricted General Fund (01).

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt the attached Resolution No. 03-2020-2021 to transfer up to \$592,204 from the Unrestricted General Fund (01) to the Restricted General Fund (03) to backfill the DSP&S program for fiscal year 2019-2020.

GLENDALE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 03-2020-2021

TRANSFER FROM THE UNRESTRICTED GENERAL FUND (01)

TO THE RESTRICTED GENERAL FUND (03)

Whereas, the Board of Trustees of the Glendale Community College District desires to make funds available to the Restricted General Fund (03):

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Glendale Community College District that an amount not to exceed \$592,204 be transferred from the Unrestricted General Fund (01) to the Restricted General Fund (03) to backfill the DSP&S program for the 2019-2020 fiscal year.

Dated this 15th day of September, 2020.

Member, Board of Trustees

David Viar, Superintendent/President

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

RESOLUTION NO. 04-2020-2021

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: TRANSFER FROM THE UNRESTRICTED GENERAL FUND
(01) TO THE RESTRICTED GENERAL FUND (03) – GASB 45

DESCRIPTION OF HISTORY / BACKGROUND

In addition to retirement pension support through CalPERS, CalSTRS, and Social Security contributions, Glendale Community College provides “other postemployment benefits” (OPEB) as part of the total compensation for its employees. At GCC those OPEBs include Early Retirement Health Benefits and Supplemental Medical Coverage. Presently there are 220 retired employees receiving these benefits at an approximate annual cost to the District of \$604,603. Prior to 2015, the cost of these benefits for retirees was financed annually and no provisions were in place to set-a-side money for required future payments.

Starting in 2015, the college developed a formula to provide a designated amount of funds annually to place in a restricted fund to help cover future costs of postemployment benefits. Biennially the college conducts an actuarial valuation of potential retiree benefit costs. The most recent valuation was identified as \$23.8 million of unfunded liability after the District total contributions of \$10,175,652 since its inception.

GASB 45 Funding Policy set aside, a minimum of \$50,000, 50% of all mandated cost reimbursement, excluding Health center, and an additional \$200,000 if Unrestricted Ending Balance is greater than 6% every fiscal year. The funding formula calls for the District to place \$265,348 in a Restricted General Fund reserve for the 2019-20 fiscal year. This resolution will make that transfer.

COMMITTEE HISTORY

College Executive Committee September 8, 2020

FISCAL IMPACT

The District started prefunding the OPEB on 10/07/2015:

Trust ending balance as of 06/30/2020:	\$10,175,652
2019-20 Contribution (Process in 2020-21)	454,114
2020-21 Contribution (Process in 2021-22)	<u>265,348</u>
Total:	\$10,895,114
 Net OPEB Liability as of 06/30/2019:	 \$23,782,755

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt the attached Resolution No. 04-2020-2021 to transfer \$265,348 from the Unrestricted General Fund to the Restricted General Fund for future payments of other postemployment benefits obligations.

GLENDALE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 04-2020-2021

TRANSFER FROM THE UNRESTRICTED GENERAL FUND (01)

TO THE RESTRICTED GENERAL FUND (03)

Whereas, the Board of Trustees of the Glendale Community College District desires to make funds available to the Restricted General Fund (03):

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Glendale Community College District that an amount of \$265,348 be transferred from the Unrestricted General Fund (01) to the Restricted General Fund (03) to establish reserves for the GASB 45.

Dated this 15th day of September, 2020.

Member, Board of Trustees

David Viar, Superintendent/President

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

RESOLUTION NO. 05-2020-2021

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: TRANSFER FROM THE RESTRICTED GENERAL FUND (03)
TO THE UNRESTRICTED GENERAL FUND (01) –
ADMINSTRATIVE ALLOWANCES CLAIMED FROM GRANTS

DESCRIPTION OF HISTORY / BACKGROUND

The college is awarded numerous grants from federal, state, and local entities. Within the parameters of each grant, the college may receive an allowance for the administration of the grant. The college uses this administrative allowance for support of its operating budget. For 2019-2020, administrative allowances in the amount of \$89,502 were claimed by the college and need to be transferred to the Unrestricted General Fund.

COMMITTEE HISTORY

College Executive Committee September 8, 2020

FISCAL IMPACT

\$89,502 from the Restricted General Fund.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt the attached Resolution No. 05-2020-2021 to transfer \$89,502 from the Restricted General Fund to the Unrestricted General Fund for administrative allowances claimed from grants in 2019-2020 fiscal year.

GLENDALE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 05-2020-2021

TRANSFER FROM THE RESTRICTED GENERAL FUND (03)

TO THE UNRESTRICTED GENERAL FUND (01)

Whereas, the Board of Trustees of the Glendale Community College District desires to make funds available to the Unrestricted General Fund (01):

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Glendale Community College District that an amount of \$89,502 be transferred from the Restricted General Fund (03) to the Unrestricted General Fund (01) for administrative allowances claimed from grants in 2019-2020 fiscal year.

Dated this 15th day of September, 2020.

Member, Board of Trustees

David Viar, Superintendent/President

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

RESOLUTION NO. 06-2020-2021

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: TRANSFER FROM THE UNRESTRICTED GENERAL
FUND (01) TO THE CAFETERIA FUND (30)

DESCRIPTION OF HISTORY / BACKGROUND

The college supports its food services operations each year and budgets \$120,000 in its Unrestricted General Fund (01). This transfer is necessary to provide funds for maintaining the cafeteria's operations in the 2019-2020 fiscal year.

COMMITTEE HISTORY

College Executive Committee September 8, 2020

FISCAL IMPACT

\$120,000 from the Unrestricted General Fund (01)

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt the attached Resolution No. 06-2020-2021 to transfer \$120,000 from the Unrestricted General Fund (01) to the Cafeteria Fund (30) for 2019-2020 cafeteria operations.

GLENDALE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 06-2020-2021

TRANSFER FROM THE UNRESTRICTED GENERAL FUND (01)

TO THE CAFETERIA FUND (30)

Whereas, the Board of Trustees of the Glendale Community College District desires to make funds available to the Cafeteria Fund (30):

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Glendale Community College District that an amount of \$120,000 be transferred from the Unrestricted General Fund (01) to the Cafeteria Fund (30) to support operating expenses in 2019-20.

Dated this 15th day of September, 2020.

Member, Board of Trustees

David Viar, Superintendent/President

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

RESOLUTION NO. 07-2020-2021

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: TRANSFER FROM THE UNRESTRICTED GENERAL
FUND (01) TO THE RESTRICTED GENERAL FUND (03) -
STUDENT HEALTH SERVICES PROGRAM

DESCRIPTION OF HISTORY / BACKGROUND

The college has been supporting its categorical programs. This year, the college budgeted \$332,453 in its Unrestricted General Fund (01) to address the operating deficit within the Students Health Services program. This transfer is necessary to maintain services and permanent staff in the Student Health Services program.

COMMITTEE HISTORY

College Executive Committee September 8, 2020

FISCAL IMPACT

\$332,453 from the Unrestricted General Fund (01)

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt the attached Resolution No. 07-2020-2021 to transfer up to \$332,453 from the Unrestricted General Fund (01) to the Restricted General Fund (03) to backfill the Student Health Services program for fiscal year 2019-2020.

GLENDALE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 07-2020-2021

TRANSFER FROM THE UNRESTRICTED GENERAL FUND (01)

TO THE RESTRICTED GENERAL FUND (03)

Whereas, the Board of Trustees of the Glendale Community College District desires to make funds available to the Restricted General Fund (03):

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Glendale Community College District that an amount not to exceed \$332,453 be transferred from the Unrestricted General Fund (01) to the Restricted General Fund (03) to backfill the Student Health Services program for the 2019-2020 fiscal year.

Dated this 15th day of September, 2020.

Member, Board of Trustees

David Viar, Superintendent/President

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

RESOLUTION NO. 08-2020-2021

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

SUBJECT: SUPPLEMENTARY RETIREMENT PLAN (SRP)

DESCRIPTION OF HISTORY/BACKGROUND

The objective of a supplementary retirement plan (SRP) is to establish a retirement incentive that may increase and accelerate the normal retirement rate of the college. This provides the opportunity for reduced labor costs, personnel restructuring needed for operational effectiveness, and the avoidance/reduction of layoffs. Fiscal savings are achieved by replacing the retiring employee, who is typically at the higher end of the salary schedule, with a replacement employee at the lower end of the salary schedule or with part-time employees.

With the district anticipating a \$7 million to \$10 million budget deficit for its 2020- 21 budget, exploration has begun to address a number of cost-cutting options. A supplementary retirement plan has been used twice before by the District to reduce personnel costs, including in 2008 (44 participants) and 2011(41 participants). For those two efforts, the District used the services of the Public Agency Retirement Services (PARS), for support and administration of the program and is working with PARS again for this analysis.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 08-2020-2021 approving implementation of the Supplemental Retirement Plan adopted at its meeting on July 21, 2020.

GLENDALE COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 08-2020-2021
SUPPLEMENTARY RETIREMENT PLAN (SRP)

WHEREAS, on July 21, 2020, the Board of Trustees approved a resolution indicating its intention to provide a retirement incentive offer to eligible employees who wish to voluntarily exercise their option to retire from District Service; and

WHEREAS, the Public Agency Retirement Services (PARS) has made available to the District a retirement incentive program supplementing STRS/PERS, and qualifying under the relevant sections of Section 403(b) of the Internal Revenue Code; and

WHEREAS, the adopted Supplemental Retirement Plans for faculty, classified employees (including confidential employees), classified management, and academic administrators to fund the incentive through non-elective employer, post-employment contributions to the PARS designated 403(b) provider; and

WHEREAS, the Board of Trustees, based on the enrollments received and the cost-benefit analysis associated with them, finds that the District will achieve significant monetary savings by implementing the Supplemental Retirement Plans.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees elects to implement the Supplemental Retirement Plan.
2. The resignations/retirements of the employees set forth in Attachment 1 hereto are hereby accepted.
3. Pursuant to Section 2.2 of the Supplemental Retirement Plan, the District withdraws the SRP for the Controller as that resignation will adversely affect the District's fiscal and operational objectives at this time.
4. The Board of Trustees appoints the Dr. Anthony Culpepper, Executive Vice President of Administrative Services, to serve as the District's Plan Administrator. The District's Plan Administrator is authorized to execute contracts, custodial agreement facilitating the payment of contributions to the 403(b) arrangement, and other legal

documents related to a trust or the plan on behalf of the District and to take whatever additional actions are necessary to maintain the District's participation in the plan and to maintain compliance of any relevant regulations issued.

5. Phase II Systems, doing business as Public Agency Retirement Services ("PARS") is designated as the contracted administrator of the Supplemental Retirement Plans.

Financial Analysis Summary: Post analysis reveals that the District received 44 total enrollees with a range of savings estimated to be from a minimum net five-year savings of \$6,330.344, assuming all positions are replaced, and a maximum net five-year savings of \$24,232,326, assuming none of the positions are replaced.

MOTION MADE BY:
SECONDED BY:

AYES:
NOES:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

David Viar, the Secretary of the Board of Trustees of the Glendale Community College District of Los Angeles County, California, hereby certifies that the above foregoing resolution was duly and regularly adopted by said District at a regular meeting thereof held on the September 15, 2020, and passed by a __ vote of said Board.

IN WITNESS WHEREOF I have hereunto set my hand and seal this September 15, 2020.

Secretary of the Board

Attachment 1

ENROLLMENT LIST

Glendale Community College District

Prepared on: September 2, 2020

Faculty

- | # | Employee Name |
|----|-------------------------|
| 1 | Assadi, Barbara Diane |
| 2 | Camp, Kathryn |
| 3 | Coleman, Richard |
| 4 | Collins, Elodia |
| 5 | Conover, Robert K |
| 6 | Davis, Teresa Aguilar |
| 7 | Dominguez, Roxanne C |
| 8 | Fremgen, Elizabeth |
| 9 | Gee, Young B |
| 10 | Gellert, Robert W |
| 11 | Kazanjian, Phillip C |
| 12 | Mizuno-Masunaga, Lynn Y |
| 13 | McColl, Richard |
| 14 | Moore, Jiwon C |
| 15 | Noori, Paris |
| 16 | Parker, Randal |
| 17 | Paxton, Carol |
| 18 | Queen, John Robert |
| 19 | Randel, Melissa R |
| 20 | Stinson Sheffey, Sandi |
| 21 | Taghdis, Mohammad |

Educational Administrators

- | # | Employee Name |
|---|-------------------|
| 1 | Edelman, Kimberly |
| 2 | Sanchez, Emma M |
| 3 | Swinton, Jan Lori |

Classified Non-Management

#	Employee Name
1	Aghanian, Irene
2	Bartholomew, Tatyana U
3	Braza, Menchie P
4	Cohill, Frances Faye
5	Darcourt, Mark
6	Der-Stepanians, Rita
7	Ghazarian, Paul Megerdich
8	Henson, Villafe D
9	Issakham, Victoria
10	Lapshinova, Klarisa
11	McGrattan, Lesley
12	Naso, Joann Marie
13	Nevieus, Michael William
14	Pineda, Geber P
15	Rodriguez, Emma
16	Trejo, Aide
17	Venhuizen, Paul

Classified Administrators & Confidential

#	Employee Name
1	Abou-Rass, Samir
2	Ahaus, Merrilee L
3	Easley, Charles W

Attachment 2

Supplementary Retirement Plan
Retirement List
September 2, 2020

Faculty (21)

Divisions

Biology (2)
Business (2)
 Business
 CABOT
Business and Life Skills noncredit (1)
Counseling (3 Verdugo)
 (2 Garfield)
DSPS (1)
 High Tech
ESL credit (1)
ESL noncredit (1)
Math (1)
Physical Sciences (1)
 Chemistry
Social Sciences (3)
 Sociology
 Philosophy
 Political Science
Visual and Performing Arts (3)
 Art History
 Ceramics
 Theatre Arts

**Classified (17), Administrators (5),
Confidentials (1)**

Areas

Administrative Services
 Administrative Assistant IV
 Employee Benefits Tech
 Administrative Assistant
 Food Services Worker

Continuing and Community Education
(Garfield)
 Grants Analyst
 Instruction Lab Tech (noncredit business)
 Student Services Assistant II

Facilities

Senior Custodian
Custodian (2)
Grounds Supervisor
Skilled HVAC Repair
Skilled Crafts Maintenance II

Instructional Services

Professional Development Center
 Director
Workforce Development and Career
Education
 Dean
 Program Manager I
 Administrative Assistant II

Student Services

Admissions and Records
 Enrollment services Assistant II
Cal WORKS
 Student Services Assistant II
Career Center
 Student Services Tech
Financial Aid
 Financial Aid Advisor

Superintendent/President Office

College Police
 Police Sergeant
 Police Communication and
 Records Specialist

September 15, 2020

INFORMATIONAL REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: FOURTH QUARTER BUDGET BALANCES AS OF JUNE 30, 2020

Attached is a summary report on the operation of the District for the quarter ending June 30, 2020 involving payments, incomes.

The following are significant or unusual cash receipts received during quarter ending June 30, 2020.

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
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**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 UNRESTRICTED GENERAL FUND 01**

September 15, 2020

		<----- BUDGET ----->		
		AS ADOPTED (1)	CURRENT BUDGET (2)	TRANSACTIONS TO DATE (3)
		<u> </u>	<u> </u>	<u> </u>
INCOME				
	Federal	\$ 1,050	\$ 1,050	\$ 675
	State	69,414,693	69,414,693	73,238,925
	Local	<u>33,701,621</u>	<u>33,701,621</u>	<u>32,460,371</u>
	Total Income:	\$ 103,117,364	\$ 103,117,364	\$ 105,699,971
	Transfers In	\$ 119,021	\$ 119,021	\$ 5,384,739
	Beginning Balance	11,064,244	11,064,244	9,481,653
	General Reserve	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL RESOURCES		<u>\$ 114,300,629</u>	<u>\$ 114,300,629</u>	<u>\$ 120,566,363</u>
<hr/>				
EXPENDITURES				
	Certificated Salaries	\$ 43,996,856	\$ 43,782,757	\$ 46,930,888
	Classified Salaries	24,210,766	24,214,089	23,121,788
	Employee Benefits	25,609,943	25,871,247	29,276,553
	Books/Supplies/Equip. Repl.	635,331	636,311	640,520
	Contracted Services	10,335,983	10,312,278	10,444,194
	Capital Outlay	<u>151,338</u>	<u>152,812</u>	<u>230,931</u>
	Total Expenditures	\$ 104,940,217	\$ 104,969,494	\$ 110,644,874
	Transfers Out	\$ 4,284,359	\$ 4,050,000	\$ 3,844,790
	Reserve For Contingencies	5,076,053	5,281,135	-
	Fund Balance	<u> </u>	<u> </u>	<u>6,076,699</u>
TOTAL EXPENDITURES/ CONTINGENCY & TRANSFERS		<u>\$ 114,300,629</u>	<u>\$ 114,300,629</u>	<u>\$ 120,566,363</u>
<hr/>				
TOTAL APPROPRIATION		\$ 114,300,629	\$ 114,300,629	\$ 120,566,363
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**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 UNRESTRICTED GENERAL FUND 01**

September 15, 2020

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
FEDERAL INCOME					
8110	Veterans Education	\$ 1,050	\$ 1,050	\$ 675	\$ 675
8190	Other Federal Revenue	-	-	-	-
	TOTAL FEDERAL INCOME	\$ 1,050	1,050	675	675
<hr/>					
STATE INCOME					
8610	General Apportionment	\$ 64,353,752	\$ 64,353,752	\$ 12,477,390	\$ 64,653,514
8611	Basic Skills	-	-	-	-
8615	Full Time Faculty Hiring	-	-	148,770	619,873
8616	General Apportionment-P/Y	-	-	704,138	4,335
8617	Part Time Parity	293,497	293,497	60,787	242,569
8618	Equalization	-	-	-	-
8619	Part Time Faculty Ins.	1,060,690	1,060,690	1,407,953	1,422,576
8624	Board Of Governor's Grant	179,063	179,063	42,975	179,063
8630	Return of Title IV	43,001	43,001	-	36,104
8656	Block Grant - One Time	-	-	-	-
8672	Homeowners Tax Exemption	70,000	70,000	30,154	61,342
8680	Lottery	3,006,461	3,006,461	757,710	1,261,657
8690	Misc. Income	-	-	4,327,196	4,327,196
8691	Mandated Costs	408,229	408,229	-	430,696
	TOTAL STATE INCOME	\$ 69,414,693	\$ 69,414,693	\$ 19,957,073	\$ 73,238,925
<hr/>					
LOCAL INCOME					
8810	Property Tax, ERAF	11,481,336	\$ 11,481,336	\$ 8,867,677	\$ 9,369,630
8811	Property Tax, Secured	11,000,000	11,000,000	4,562,605	11,149,392
8812	Property Tax, Supplemental	280,000	280,000	96,887	253,049
8813	Property Tax, Unsecured	220,000	220,000	-	314,053
8816	Property Tax, Prior Year	200,000	200,000	(18,155)	246,996
8818	Redevelopment Agency Tax	1,461,549	1,461,549	1,047,941	1,750,163
8845	Catalog Sales	95	95	10	70
8850	Rents And Leases	22,473	22,473	-	19,327
8860	Interest	384,811	384,811	229,223	285,177
8861	Interest, Trans	-	-	-	-
8890	Other Local Income	48,399	48,399	77,582	202,036
8891	Delinquent Prop Tax Premium	10,974	10,974	13,196	13,196
	TOTAL LOCAL INCOME	\$ 25,109,637	\$ 25,109,637	\$ 14,876,966	\$ 23,603,089
<hr/>					
STUDENT CHARGES					
8819	I.D. Card Verification	\$ -	\$ -	\$ -	\$ -
8847	Refund Processing	10,190	10,190	-	6,510
8869	ASGCC Contribution Credit	192,730	192,730	62,385	177,260
8872	Non-Resident Tuition	3,699,652	3,699,652	(413,475)	3,508,383
8873	International Application Fee	23,460	23,460	3,105	16,965
8874	Transcripts	164,785	164,785	56,083	167,765
8875	Library Fines	3,510	3,510	(75)	1,411
8879	Enrollment Fee	4,497,657	4,497,657	(238,348)	4,976,378
8882	Student ID Cards	-	-	(37,130)	2,610
8883	Material Fee	-	-	-	-
	TOTAL STUDENT FEES	\$ 8,591,984	\$ 8,591,984	\$ (567,455)	\$ 8,857,282
<hr/>					
	TOTAL INCOME	\$ 103,117,364	\$ 103,117,364	\$ 34,267,259	\$ 105,699,971
8981	TRANSFERS IN	\$ 119,021	\$ 119,021	\$ 5,384,739	\$ 5,384,739
	BEGINNING BALANCE	\$ 11,064,244	\$ 11,064,244	\$ (1,582,591)	\$ 9,481,653
	GENERAL RESERVE	\$ -	\$ -	-	29
	TOTAL RESOURCES	\$ 114,300,629	\$ 114,300,629	\$ 38,069,407	\$ 120,566,363

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 RESTRICTED GENERAL FUND 03**

September 15, 2020

<-----BUDGET ----->

	AS ADOPTED (1)	CURRENT BUDGET (2)	TRANSACTIONS TO DATE (3)
INCOME			
Federal	\$ 1,682,308	\$ 2,715,692	\$ 4,617,218
State	10,234,463	14,537,614	15,381,660
Local	<u>3,781,811</u>	<u>3,949,624</u>	<u>2,747,785</u>
Total Income:	\$ 15,698,582	\$ 21,202,930	\$ 22,746,663
Transfers In	\$ 2,017,498	\$ 2,017,498	\$ 1,574,790
Beginning Balance	<u>6,606,127</u>	<u>6,606,127</u>	<u>5,506,127</u>
TOTAL RESOURCES	<u><u>\$ 24,322,207</u></u>	<u><u>\$ 29,826,555</u></u>	<u><u>\$ 29,827,580</u></u>
<hr/>			
Certificated Salaries	\$ 9,033,881	\$ 9,183,162	\$ 6,093,410
Classified Salaries	6,598,222	7,460,239	5,321,062
Employee Benefits	5,420,246	4,945,270	4,828,010
Books/Supplies/Equip. Repl.	1,539,837	1,378,716	1,539,983
Contracted Services	1,239,972	3,333,123	4,041,343
Capital Outlay	138,259	1,567,301	1,475,538
Financial Aid	<u>232,769</u>	<u>693,391</u>	<u>202,332</u>
Total Expenditures	\$ 24,203,186	\$ 28,561,202	\$ 23,501,678
Transfers Out	\$ 119,021	\$ 131,873	\$ 2,142,386
Reserve For Contingencies	-	1,133,480	-
Fund Balance	<u> </u>	<u> </u>	<u>4,183,516</u>
TOTAL EXPENDITURES/ CONTINGENCY & TRANSFERS	<u><u>\$ 24,322,207</u></u>	<u><u>\$ 29,826,555</u></u>	<u><u>\$ 29,827,580</u></u>
<hr/>			
TOTAL APPROPRIATION	\$ 24,322,207	\$ 29,826,555	\$ 29,827,580

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 RESTRICTED GENERAL FUND 03**

September 15, 2020

	<----- BUDGET ----->		<--- INCOME RECEIVED --->	
	AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
FEDERAL INCOME				
8110 JTPA / WIA	\$ -	\$ -	\$ -	-
8120 Vocational Education	541,755	541,755	553,039	542,206
8128 Teaching American History	-	-	-	-
8129 Network Backbone & Media Proj.	-	-	-	-
8130 College Work Study	430,633	430,633	396,651	395,751
8140 Pell Administration	99,611	99,611	-	56,345
8160 Seog Administration	61,999	61,999	-	-
8170 TANF	-	149,595	102,720	235,504
8174 Adult Basic Education	-	532,506	320,312	649,230
8190 Other Federal	-	89,760	2,087,105	2,151,013
8191 Title V-H.S.I.	525,000	783,461	300,975	585,773
8192 National Science Foundation	23,310	26,372	1,397	1,396
8193 NASA	-	-	-	-
TOTAL FEDERAL INCOME	\$ 1,682,308	\$ 2,715,692	\$ 3,762,199	\$ 4,617,218

STATE INCOME				
8610				
8611 Basic Skill	-	-	-	116,514
8612 Staff Development Program	-	-	-	230
8614 Faculty & Staff Diversity	68,024	68,024	(150,161)	61,604
8615 Energy Program	-	-	-	387,343
8616 Apportionment - Prior Year	-	-	-	-
8618 Veteran Resource Center	-	-	27,051	56,664
8620 State Instructional Equipment	-	-	67,148	67,148
8621 DSPS	1,494,391	1,494,391	361,338	1,514,141
8622 EOPS	2,241,061	2,241,061	(499,664)	1,306,626
8623 BFAP Administration	53,259	53,259	85,692	694,729
8627 Nursing	294,557	90,000	-	90,000
8628 Calworks	-	831,563	273,689	1,653,568
8629 TANF	-	-	-	-
8631 Instructional Improvement	-	-	-	-
8635 Teacher Development	-	-	-	-
8636 Economic Development	-	204,557	49,094	204,557
8638 Gain Over cap	-	-	-	-
8639 CDC State Programs	155,040	187,092	14,998	59,991
8641 Child & Adult Care Food Program	-	-	4,103	12,506
8653 Deferred Maintenance	-	-	-	-
8665 California Career Pathways	-	-	-	-
8670 Adult Basic Education	-	-	(1,521,987)	1,198,370
8680 Lottery	339,433	339,433	720,598	88,821
8690 Other	2,505,455	2,382,431	(2,563,930)	3,079,518
8691 State Mandated Costs	-	-	-	-
8698 Student Equity/SSSP	3,083,243	6,645,803	(373,030)	4,789,330
TOTAL STATE INCOME	\$ 10,234,463	\$ 14,537,614	\$ (3,505,061)	\$ 15,381,660

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 RESTRICTED GENERAL FUND 03**

September 15, 2020

	<----- BUDGET ----->		<--- INCOME RECEIVED --->	
	AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
LOCAL INCOME				
8820 ASB Contribution	\$ -	\$ -	\$ -	\$ -
8821 CSULA Nursing Collaborative	-	-	-	-
8822 Foundation	43,644	189,707	31,787	202,734
8823 PEG Fees	50,000	50,000	16,468	65,564
8824 Duplicating	25,715	25,715	-	1,812
8827 Nursing Tutor/Mentor	-	-	-	-
8828 Athletic Field Rental	2,721	2,721	-	4,688
8831 County Assessor	-	-	-	-
8833 Carnegie Grant	-	-	-	-
8834 CDC-LA Universal Preschool	-	8,000	8,000	8,000
8838 Hospital	-	-	-	-
8840 Job Placement Fee	-	-	-	-
8841 Vendor Parking	-	-	578	3,355
8842 Sale of Equipment	-	-	-	-
8844 Catering	-	-	-	-
8849 Auditorium Performances	41,693	41,693	(1,450)	60,374
8850 Rental Income	19,161	19,161	-	-
8851 Swap Meet	-	-	-	-
8853 Catering	-	-	-	-
8860 Interest	-	-	(130,650)	-
8866 CBET Program	-	-	-	-
8873 CDC Application Fees	-	-	70	455
8876 Baja Field Studies	880	880	4,790	8,716
8880 Technology Fee	-	-	-	-
8886 Fiscal Service	-	-	-	-
8887 Child Develop. Center	818,454	818,454	68,739	587,929
8888 Job Placement Center	-	-	-	-
8889 CDC Training Consortium	-	-	624	624
8890 Misc Income	27,767	41,517	(3,832)	1,904
8896 Redevelopment Agency Pass Thro	-	-	-	-
8897 CDC Evening Child Care	-	-	-	-
8898 CDC Non-Credit	-	-	946	4,353
TOTAL LOCAL INCOME	\$ 1,030,035	\$ 1,197,848	\$ (3,930)	\$ 950,508
STUDENT CHARGES				
8837 Parent Ed Retirement Seminar	-	-	-	-
8848 Test Fee	-	-	-	-
8867 Hemodialysis	-	-	-	-
8870 Fire Academy	-	-	-	-
8871 Community Service Leisure	712,365	712,365	(13,753)	364,705
8877 Parking Fees	929,692	929,692	(294,947)	-
8878 Health	628,757	628,757	(28,128)	586,043
8880 Capital Outlay Fee	278,999	278,999	(71,442)	607,616
8883 Material Fee	-	-	-	-
8884 Pilot Training Program	201,963	201,963	(66,578)	177,597
8885 Parking Fines	-	-	11,887	61,316
TOTAL STUDENT FEES	\$ 2,751,776	\$ 2,751,776	\$ (462,961)	\$ 1,797,277
TOTAL INCOME	\$ 15,698,582	\$ 21,202,930	\$ (209,753)	\$ 22,746,663
TRANSFERS IN	\$ 2,017,498	\$ 2,017,498	\$ 1,574,790	\$ 1,574,790
BEGINNING BALANCE	\$ 6,606,127	\$ 6,606,127	\$ (1,100,000)	\$ 5,506,127
TOTAL RESOURCES	\$ 24,322,207	\$ 29,826,555	\$ 265,037	\$ 29,827,580

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 STUDENT FINANCIAL AID FUND 09**

September 15, 2020

	<----- BUDGET ----->		<--- INCOME RECEIVED --->	
	AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
INCOME				
8140 PELL	\$ 22,600,000	\$ 21,871,741	\$ 1,805,619	\$ 24,820,493
8151 ACG	-	-	-	-
8152 Loans	2,000,000	1,726,575	291,009	1,791,637
8160 SEOG	290,000	456,500	200	456,500
8190 Other Federal Revenue	-	-	3,230,000	3,230,000
8622 EOPS	1,248,000	1,199,999	573,276	1,023,652
8622 EOPS Care	-	47,999	17,304	46,420
8623 Financial Aid Technology	-	-	-	-
8633 California College Promise	-	835,184	513,676	1,348,860
8634 Cal Grants	4,875,566	4,875,568	73,987	3,092,766
8635 F/T Student Success	-	-	584,849	2,467,087
8690 CC Completion	-	-	-	-
8690 Non-Resident Dreamer EAP	-	-	-	-
8860 Interest	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Income	\$ 31,013,566	\$ 31,013,566	\$ 7,089,920	\$ 38,277,415
8981 Transfers In	\$ -	\$ -	\$ -	\$ -
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL RESOURCES	<u>\$ 31,013,566</u>	<u>\$ 31,013,566</u>	<u>\$ 7,089,920</u>	<u>\$ 38,277,415</u>

EXPENDITURES

2XXX Classified Salaries	-	-	6,929	22,159
3XXX Employee Benefits	-	-	139	381
4XXX Books/Supplies/Equip. Repl.	-	50,000	105	335
5XXX Contracted Services	-	-	22,382	95,291
6XXX Capital Outlay	-	-	-	9,171
7500 Student Financial Aid	\$ 31,013,566	\$ 30,963,566	\$ 6,994,233	\$ 37,891,918
7601 Other Payment Students	-	-	258,160	258,160
7300 Transfers Out	-	-	-	-
7900 Reserve For Contingencies	-	-	-	-
Fund Balance	<u> </u>	<u> </u>	<u>(192,028)</u>	<u> </u>
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY	<u>\$ 31,013,566</u>	<u>\$ 31,013,566</u>	<u>\$ 7,089,920</u>	<u>\$ 38,277,415</u>

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 CAPITAL OUTLAY FUND 15**

September 15, 2020

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
INCOME					
8141	Parking Project	\$ -	\$ -	\$ -	\$ -
8620	Instructional equipment	-	-	-	-
8639	California Clean Energy Job Act	-	-	-	-
8652	Construction Projects	-	-	-	-
8653	Deferred Maintenance/Planning	488,000	488,000	(26,859)	100,721
8820	ASGCC Bond Payment	-	-	-	-
8822	Foundation Contributions	-	-	-	-
8842	Sale of Equipment	-	-	-	-
8860	Interest	-	-	8,321	35,799
8869	ASGCC Fees	-	-	-	-
8877	Parking Permits	-	-	-	-
8890	Miscellaneous Income	-	-	-	-
8891	Delinquent Property Tax	-	-	-	-
8941	Cops Bonds Proceeds	-	-	-	-
	Total Income	\$ 488,000	\$ 488,000	\$ (18,538)	\$ 136,520
8981	Transfers In	-	-	-	-
	Beginning Balance	980,591	980,591	156,487	1,137,078
TOTAL RESOURCES		\$ 1,468,591	\$ 1,468,591	\$ 137,949	\$ 1,273,598

EXPENDITURES

4000	Other Supplies	\$ -	\$ -	\$ -	\$ -
5000	Other Contract Services	-	-	25,763	1,029,731
6000	Capital Outlay	1,468,591	1,468,591	-	-
6200	New Building & Improvement	-	-	-	-
6400	New Equipment	-	-	-	-
6500	Lease Purchase	-	-	-	-
	Total Expenditures	\$ 1,468,591	\$ 1,468,591	\$ 25,763	\$ 1,029,731
7190	Debt Repayment - Other	-	-	-	-
7300	Transfers Out	-	-	-	-
7900	Reserve For Contingencies	-	-	-	-
	Fund Balance	-	-	112,186	243,867
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY		\$ 1,468,591	\$ 1,468,591	\$ 137,949	\$ 1,273,598

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 SELF INSURANCE FUND 18**

September 15, 2020

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
INCOME					
8662	State Haz. Sub. Removal	\$ -	\$ -	\$ -	\$ -
8860	Interest	5,000	5,000	136	136
8868	Health Rebate	250,000	250,000	-	-
8890	Miscellaneous	-	-	35,679	139,429
8894	Rebate Worker's Comp.	-	-	-	-
	Total Income	\$ 255,000	\$ 255,000	\$ 35,815	\$ 139,565
8981	Transfers In	\$ 2,266,861	\$ 2,266,861	\$ 900,000	\$ 2,150,000
	Beginning Balance	397,339	397,339	-	397,339
TOTAL RESOURCES		\$ 2,919,200	\$ 2,919,200	\$ 935,815	\$ 2,686,904

EXPENDITURES

1000	Certificated Salaries	-	\$ -	\$ -	\$ -
2000	Classified Salaries	-	-	-	-
3000	Health & Welfare	1,850,000	1,850,000	420,959	1,843,104
4000	Supplies & Materials	5,200	5,200	-	1,044
5000	Contract Services	650,000	650,000	32,321	707,520
6000	Equipment	14,000	14,000	1,588	9,087
	Total Expenditures	\$ 2,519,200	\$ 2,519,200	\$ 454,868	\$ 2,560,755
7300	Transfers Out	\$ -	\$ -	\$ -	\$ -
7900	Reserve For Contingencies	400,000	400,000	-	-
	Fund Balance			480,947	126,149
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY		\$ 2,919,200	\$ 2,919,200	\$ 935,815	\$ 2,686,904

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 CAFETERIA FUND 30**

September 15, 2020

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
INCOME					
8843	Vendor Sales (Espresso)	\$ -	\$ -	\$ 144,969	\$ 192,722
8844	Food Sales (Upstairs)	-	-	-	11,329
8853	Catering	-	-	-	-
8854	Milky Way	-	-	-	-
8855	Deli	-	-	-	5,349
8856	Pacific Rim	-	-	-	-
8857	Casa Ortega	-	-	-	-
8858	CJ's	-	-	-	9,193
8860	Interest	-	-	-	209
8890	Other Local Income	-	-	-	-
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 144,969</u>	<u>\$ 218,802</u>
8981	Transfers In Beginning Balance	\$ - 93,755	\$ - 93,755	\$ 120,000 -	\$ 120,000 93,755
TOTAL RESOURCES		<u><u>\$ 93,755</u></u>	<u><u>\$ 93,755</u></u>	<u><u>\$ 264,969</u></u>	<u><u>\$ 432,557</u></u>

EXPENDITURES					
2000	Classified Salaries	\$ 93,755	\$ 93,755	\$ 41,026	\$ 201,965
3000	Employee Benefits	-	-	(5,645)	60,467
4300	Instruct. Media Supplies	-	-	-	-
4500	Supplies	-	-	2,719	4,605
4710	Food	-	-	10,199	16,037
4715	Commission	-	-	-	-
5000	Contracted Services	-	-	(2,720)	2,678
6000	Equipment	-	-	-	-
7000	Financial Aid	-	-	-	-
	Total Expenditures	<u>\$ 93,755</u>	<u>\$ 93,755</u>	<u>\$ 45,579</u>	<u>\$ 285,752</u>
7300	Transfers Out	\$ -	\$ -	\$ -	\$ -
7900	Reserve For Contingencies	-	-	-	-
	Fund Balance	<u>-</u>	<u>-</u>	<u>219,390</u>	<u>146,805</u>
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY		<u><u>\$ 93,755</u></u>	<u><u>\$ 93,755</u></u>	<u><u>\$ 264,969</u></u>	<u><u>\$ 432,557</u></u>

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 PROFESSIONAL DEVELOPMENT CENTER FUND 59**

September 15, 2020

		<----- BUDGET ----->		
		AS ADOPTED (1)	CURRENT BUDGET (2)	TRANSACTIONS TO DATE (3)
		<u> </u>	<u> </u>	<u> </u>
INCOME				
	Federal	\$ -	\$ -	\$ -
	State	892,308	892,308	683,927
	Local	<u>511,605</u>	<u>511,605</u>	<u>556,850</u>
	Total Income:	\$ 1,403,913	\$ 1,403,913	\$ 1,240,777
	Transfers In	\$ -	\$ -	\$ -
	Beginning Balance	<u>641,378</u>	<u>641,378</u>	<u>757,914</u>
TOTAL RESOURCES		<u>\$ 2,045,291</u>	<u>\$ 2,045,291</u>	<u>\$ 1,998,691</u>
<hr/>				
EXPENDITURES				
	Certificated Salaries	\$ 304,590	\$ 304,590	\$ 199,260
	Classified Salaries	-	-	124,235
	Employee Benefits	112,522	112,522	134,045
	Books/Supplies/Equip. Repl.	50,497	50,497	45,980
	Contracted Services	811,547	811,547	712,205
	Capital Outlay	<u>8,220</u>	<u>8,220</u>	<u>-</u>
	Total Expenditures	\$ 1,287,376	\$ 1,287,376	\$ 1,215,725
	Transfers Out	\$ -	\$ -	\$ 500,000
	Reserve For Contingencies	757,915	757,915	-
	Fund Balance	<u> </u>	<u> </u>	<u>282,966</u>
TOTAL EXPENDITURES/ CONTINGENCY & TRANSFERS		<u>\$ 2,045,291</u>	<u>\$ 2,045,291</u>	<u>\$ 1,998,691</u>
<hr/>				
TOTAL APPROPRIATION		\$ 2,045,291	\$ 2,045,291	\$ 1,998,691
<hr/>				

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 PROFESSIONAL DEVELOPMENT CENTER FUND 59**

September 15, 2020

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
STATE INCOME					
	Economic Development	\$ -	\$ -	\$ -	\$ -
8658	Employment Train. Panel	892,308	892,308	250,813	659,578
8690	Mis. Income	-	-	24,349	24,349
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
	TOTAL STATE INCOME	892,308	892,308	275,162	683,927
<hr/>					
LOCAL INCOME					
8830	Profess. Develop. Center	\$ 511,605	\$ 511,605	\$ 124,632	\$ 537,923
8860	Interest	-	-	4,526	8,752
8893	PDC Donations	-	-	-	10,175
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
	TOTAL LOCAL INCOME	\$ 511,605	\$ 511,605	\$ 129,158	\$ 556,850
<hr/>					
	TOTAL INCOME	\$ 1,403,913	\$ 1,403,913	\$ 404,320	\$ 1,240,777
	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -
	BEGINNING BALANCE	\$ 641,378	\$ 641,378	\$ 116,536	\$ 757,914
	TOTAL RESOURCES	<u>\$ 2,045,291</u>	<u>\$ 2,045,291</u>	<u>\$ 520,856</u>	<u>\$ 1,998,691</u>

GLENDALE COMMUNITY COLLEGE DISTRICT
QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
MEASURE GC-GO BOND, SERIES A FUND 74

September 15, 2020

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
INCOME					
8941	Bond Proceeds	\$ -	\$ -	\$ -	\$ -
447	Interest	800,000	800,000	239,192	686,349
	Total Income	<u>\$ 800,000</u>	<u>\$ 800,000</u>	<u>\$ 239,192</u>	<u>\$ 686,349</u>
8981	Transfers In	\$ -	\$ -	\$ -	\$ -
	Beginning Balance	54,569,538	54,569,538	-	54,569,538
TOTAL RESOURCES		<u><u>\$ 55,369,538</u></u>	<u><u>\$ 55,369,538</u></u>	<u><u>\$ 239,192</u></u>	<u><u>\$ 55,255,887</u></u>

EXPENDITURES

2000	Classified Salaries	\$ -	\$ -	\$ 95,955	\$ 95,955
3000	Employee Benefits	-	-	64,886	64,886
4000	Other Supplies	-	-	2,013	48,765
5000	Other Contract Services	-	-	3,072,399	10,244,393
6100	Capital Outlay - Site	3,000,000	3,000,000	1,808,281	2,786,252
6200	New Building & Improvement	25,000,000	25,000,000	8,277,943	23,284,150
6400	New Equipment	2,000,000	2,000,000	625,198	2,168,557
6500	Lease Purchase	-	-	-	-
7000	Other Outgo	-	-	-	-
	Total Expenditures	<u>\$ 30,000,000</u>	<u>\$ 30,000,000</u>	<u>\$ 13,785,834</u>	<u>\$ 38,692,958</u>
7190	Campus Parking Debt Payment	\$ -	\$ -	\$ -	\$ -
7300	Transfers Out	-	-	-	-
7900	Reserve For Contingencies	25,369,538	25,369,538	-	-
	Fund Balance			(13,546,642)	16,562,929
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY		<u><u>\$ 55,369,538</u></u>	<u><u>\$ 55,369,538</u></u>	<u><u>\$ 239,192</u></u>	<u><u>\$ 55,255,887</u></u>

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

INFORMATIONAL REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: FOURTH QUARTER FINANCIAL STATUS REPORT

The Quarterly Financial Status Report, CCFS-311Q, has been prepared in compliance with AB 2910 (Hughes) that was signed into law as Chapter 1486, Statutes of 1986. This law requires community college districts to report each quarter on their financial condition, in order to provide an early warning for districts headed toward financial distress. The Board of Trustees is required to receive this report and forward it, through the County Superintendent of Schools, to the State Chancellor's Office. The Fourth Quarter CCFS-311Q is attached.

California Community Colleges
 Quarterly Financial Status Report, CCFS-311Q

Fiscal Year: 2019-20

District: 730 Glendale Community College District

Quarter Ended: 30-Jun

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2016-17	Actual 2017-18	Actual 2018-19	Actual 2019-20
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100,8600,8800)	95,051,179	101,831,820	100,149,397	105,699,971
A.2	Other Financing Sources (Object 8900)	31,218	84,195	119,021	5,384,739
A-3	Total Unrestricted Revenues (A.1 + A.2)	95,082,397	101,916,015	100,268,418	111,084,710
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	89,810,633	95,445,247	104,505,375	110,644,874
B.2	Other Outgo (Objects 7100, 7200, 7300, 7500, 7600)	4,869,770	4,437,632	2,764,099	3,844,790
B.3	Total Unrestricted Expenditures (B.1 + B.2)	94,680,403	99,882,879	107,269,474	114,489,664
C.	Revenues Over(Under) Expenditures (A.3-B.3)	401,994	2,033,136	(7,001,056)	(3,404,954)
D.	Fund Balance, Beginning	11,119,089	11,521,083	13,554,219	6,553,163
D.1	Prior Year Adjustments + (-)	-	-	-	2,928,490
D.2	Adjusted Fund Balance, Beginning (D + D.1)	11,119,089	11,521,083	13,554,219	9,481,653
E.	Fund Balance, Ending (C + D.2)	11,521,083	13,554,219	6,553,163	6,076,699
F.1	Percentage of GF Fund Balance to GE Expenditures (E./B.3)	12.2%	13.6%	6.1%	5.3%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	15,541	13,955	13,829	13,431
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As of the specified quarter ended for each fiscal year presented				
	2016-17	2017-18	2018-19	2019-20

III. Total General Fund Cash Balance (Unrestricted and Restricted)

H.1	Cash, excluding borrowed funds	32,987,076	32,030,866	26,284,865	19,882,817
H.2	Cash, borrowed funds only	-	-	-	-
H.3	Total Cash (H.1 + H.2)	32,987,076	32,030,866	26,284,865	19,882,817

IV. Unrestricted General Fund Revenues and Expenditures: 2019-20 Budget to Year-to-Date Actuals

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	Revenues:				
I.1	Unrestricted General Fund Revenues (Objects 8100,8600,8800)	103,117,364	103,117,364	105,699,971	102.5%
I.2	Other Financing Sources (Object 8900)	119,021	119,021	5,384,739	4524.2%
I.3	Total Unrestricted Revenues (I.1 + I.2)	103,236,385	103,236,385	111,084,710	107.6%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	104,940,217	104,469,494	110,644,874	105.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7500, 7600)	4,284,359	4,050,000	3,844,790	94.9%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	109,224,576	108,519,494	114,489,664	105.5%
K.	Revenues Over(Under) Expenditures (I.3-J.3)	(5,988,191)	(5,283,109)	(3,404,954)	
L.	Adjusted Fund Balance, Beginning	11,064,244	11,064,244	9,481,653	
L.1	Fund Balance, Ending	5,076,053	5,781,135	6,076,699	
M.	Percentage of UGF Fund Balance to UGF Expenditures (L.1/J.3)	4.6%	5.3%		

V. Has the district settled any employee contracts during this quarter?

No

If yes, complete the following:(If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	%*	Permanent		Temporary		Total Cost Increase	%*
Total Cost Increase			%*	Total Cost Increase	%*			
a. SALARIES								
Year 1:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 2:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 3:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
b. BENEFITS								
Year 1:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 2:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 3:	0	0.0%	0	0.0%	0	0.0%	0	0.0%

*As specified in Collective Bargaining Agreement or other Employment Contract.

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

d. Dis any contracts settled in this period cover part-time, temporary faculty?

No

d.1. Does the contract include minimum standards for the terms of reemployment preference and evaluation for part-time, temporary faculty in order to remain eligible to receive Student Equity and Achievement Program funds*?

No

d.2. Does the collective bargaining agreement achieve parity between compensation for full-time and part-time, temporary faculty?

No

*As a condition for receiving Student Equity and Achievement Program funds, negotiations between districts and the exclusive representative for part-time, temporary faculty must include minimum standards for the terms of reemployment preference and evaluation as outlined in Education Code section 87482.3. Education Code section 78222(d)(2) links the negotiation requirement to the receipt of funds for the Student Equity and Achievement Program.

VI. Did the district have significant events for the quarter (including incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS, issuance of COPs etc.)?

No

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed this year?

No

Next Year? No

If yes, what are the problems and what actions will be taken? (Enter explanation below include additional pages if needed)

Certification:

District: 730 Glendale Community College District

To the best of my knowledge, the data in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, and afforded the opportunity to be discussed and entered into the minutes of that meeting.

District Chief Business Officer

Date

District Superintendent/President

Date

Qtr. Ended: June 30, 2020

Governing Board Meeting Date: September 15, 2020

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

INFORMATIONAL REPORT NO. 3

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Edward Karpp, Dean, Research, Planning, and Grants

SUBJECT: ENROLLMENT UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

California community colleges' apportionment revenues from the state are based on the enrollments of resident students. Enrollments are converted into Full-Time Equivalent Students (FTES) numbers for apportionment reporting. The attached report includes updated enrollment numbers and projections.

One FTES, whether credit or noncredit, is defined by state regulations as 525 hours of student contact. Most credit courses use a weekly accounting method: They meet the same number of hours every week, and apportionment is based on a calculation of hours per week times number of weeks divided by 525. Credit courses shorter than a full semester (such as 8-week courses, or Summer and Winter courses) use an analogous daily accounting method. Both weekly and daily courses use a census date to determine enrollments and FTES.

All noncredit courses and a small number of credit courses use positive attendance accounting, which is not based on enrollment and class sessions per week but rather on the actual hours that students attend class. Each student's attendance is tracked for every class session. The total number of attendance hours is divided by 525 to calculate FTES based on positive attendance. FTES based on positive attendance is more difficult to project than FTES based on weekly or daily accounting because students' actual attendance must be tracked every day, rather than using a defined census date.

Due to the COVID-19 emergency, the current report includes an estimate of positive attendance FTES in 2019-2020 calculated using the Chancellor's Office method that incorporates the average of positive attendance hours over the past three offerings of each course.

COMMITTEE HISTORY

None

FISCAL IMPACT

None

RECOMMENDATION

This report is being submitted for informational purposes.

ENROLLMENT UPDATE (RESIDENT, FACTORED FTES) – 2020-2021

	2019- 2020	2020- 2021	Difference	% Change
Summer Credit FTES excluding Positive Attendance	967	1,328	+361	+37.3%
Summer Credit FTES from Positive Attendance	23	10	-13	-56.5%
Summer Noncredit FTES	256	217	-39	-15.2%
Summer Total FTES (Projected End of Term)	1,246	1,555	+309	+24.8%
Fall Credit FTES excluding Positive Attendance (1 Day Before Start)	4,595	4,586	-9	-0.2%
Fall Credit FTES excluding Positive Attendance (Projected End of Term)	4,791	4,782	-9	-0.2%
Fall Credit FTES from Positive Attendance	44	44	+0	+0.0%
Fall Noncredit FTES	900	900	+0	+0.0%
Fall Total FTES (Projected End of Term)	5,735	5,726	-9	-0.2%

Note: Gray-shaded cells indicate projections or estimates.

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

INFORMATIONAL REPORT NO. 4

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtey, Director, Business Services

SUBJECT: MEASURE GC FUNDS BALANCES AND SCHEDULE
UPDATE

Attached are summary reports on Measure GC Fund activity and budget balances through August 31, 2020.

Measure GC Financial Status Report as of August 31, 2020								
	Project	New Allocation As of July, 2018	Prior Year Expenditures (a)	2020-21 Expense	2020-21 Encumbrances	Total Obligated	Total Available	Project Status
1	Infrastructure	\$ 16,000,000.00	\$ 31,669,194.00	\$ 2,037,818.00	\$ 4,787,248.00	\$ 38,494,260.00	\$ (21,494,260.00)	Ongoing
2	PE Remodel	\$ 44,000,000.00	\$ 17,862,230.00	\$ 102,037.00	\$ 18,880,283.00	\$ 36,844,550.00	\$ 7,155,450.00	Summer 2021
3	Technology	\$ 3,000,000.00	\$ 4,103,391.00	\$ 28,080.00	\$ 283,428.00	\$ 4,414,900.00	\$ (1,414,900.00)	Ongoing
4	Montrose Campus	\$ 13,000,000.00	\$ 3,650,199.00	\$ -	\$ 1,274,439.00	\$ 4,924,638.00	\$ 8,075,362.00	Ongoing
5	Garfield Acquisition and Parking	\$ 30,000,000.00	\$ 28,097,588.00	\$ 38,029.00	\$ 143,741.00	\$ 28,279,358.00	\$ 1,720,642.00	Ongoing
6	Classroom/Lab Renovations	\$ 5,000,000.00	\$ 5,161,166.00	\$ 110,619.00	\$ -	\$ 5,271,785.00	\$ (271,785.00)	Ongoing
7	Science Building	\$ 10,200,000.00	\$ 5,928,475.00	\$ 226,394.00	\$ 2,383,742.00	\$ 8,538,611.00	\$ 1,661,389.00	Ongoing
8	Campus Wide Safety and Security	\$ 500,000.00	\$ 639,157.00		\$ -	\$ 639,157.00	\$ (139,157.00)	Ongoing
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22	Series B Proceeds	\$ 216,997,571.64					\$ 216,997,572.00	
23	Interest	\$ 2,990,541.45					\$ 2,832,413.50	
24	Contingency Reserves	\$ 328,464.00					\$ 328,464.00	
	Total	\$ 342,016,577.09	\$ 97,111,400.00	\$ 2,542,977.00	\$ 27,752,881.00	\$ 127,407,259.00	\$ 215,451,190.50	

Notes:

- 1 Infrastructure Projects are ongoing in accordance with the annual planning.
- 2 PE Increment 1 is complete. PE Increment 2 commenced. Estimated completion is Summer 2021.
- 3 Technology projects include the completion of the upgrade campus wide network and PDC, PeopleSoft Upgrade, Budgeting Application.
- 4 Property Purchased. Feasibility study will be started this year.
- 5 Purchase of land for Garfield Campus.
- 6 Project Funds will be allocated for that Series B funding and projects at the next Board Meeting

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

INFORMATIONAL REPORT NO. 5

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
PREPARED BY: Michael Ritterbrown, Vice President, Instructional Services
SUBJECT: GUIDED PATHWAYS UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

This report is being submitted for informational purposes.



GUIDED PATHWAYS

Glendale Community College

September 2020



INTRODUCTION TO CAMPUS COMMUNITY

GOALS

- ✓ Introduce Guided Pathways to the Glendale Community College community
- ✓ Build on multiple measures assessment & placement (MMAP) implementation momentum to investigate and evaluate potential modifications to placement and developmental education programs
- ✓ Identify aspects of current categorical funding initiatives that are consistent with the goals of Guided Pathways
- ✓ Discuss ways to introduce greater implementation of high-impact practice in counseling and instruction

ACTIONS

- ✓ Held information sessions (SP17 through Title V Abriendo Caminos Grant)
- ✓ Distributed literature to constituencies
- ✓ Engaged widespread discussion and began implementation of MMAP in math and English
- ✓ Held information sessions for governance committees, including Division Chairs, Academic Affairs, Faculty Meeting, C&I, Cabinet, Master Plan, and College Executive
- ✓ Initiated Integrated Planning meetings that included SSSP, Student Equity, Basic Skills, AEBG, Perkins, Strong Workforce, and Title V
- ✓ Met with faculty development and Title V to plan faculty development for Guided Pathways
- ✓ Presented Guided Pathways overview to the Board
- ✓ Attended statewide and national training and information sessions
- ✓ Investigated infrastructure support platforms

GOALS

- ✓ Establish and communicate specific vision and goals
- ✓ Continue making the case for change
- ✓ Begin modifications to developmental education and placement programs to make them more consistent with effective practice
- ✓ Align Master Plan goals with Guided Pathway
- ✓ Broadly engage faculty and staff in examining current practice and planning redesign
- ✓ Build technology infrastructure for Guided Pathways program
- ✓ Focus and integrate categorical programs and projects to more closely align with Guided Pathways structure and goals
- ✓ Receive Chancellor's Office funding to support Guided Pathways
- ✓ Develop an overall plan for communicating about Guided Pathways with the college community

ACTIONS

- ✓ Established Steering Committee and meeting schedule
- ✓ Acquired platform for infrastructure
- ✓ Master Plan draft aligned with Guided Pathways approved
- ✓ Steering Committee Workgroups established
- ✓ Begin implementation of co-requisite college-level core requirements as an alternative to developmental education
- ✓ Attended required Chancellor's Office Workshop 10/16/17
- ✓ Finalized implementation of MMAP and evaluation processes, and further prepared for Common Assessment Initiative
- ✓ Established working groups for meta-majors, faculty development, compliance, and student focus groups
- ✓ Established faculty, administrator, and staff inquiry groups to design meta-majors

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Established work groups for implementation of Guided Pathways infrastructure implementation
- ✓ Published articles regarding Guided Pathways implementation and technology infrastructure in faculty newsletter
- ✓ Held Guided Pathways self-assessment forums for faculty and staff
- ✓ Visited Student Services faculty meetings to explain and discuss Guided Pathways
- ✓ Completed required Self-Evaluation for Chancellor's Office
- ✓ Held kick-off for EAB Navigate
- ✓ Accounts for Guided Pathways have been established
- ✓ GCC team attended IEPI workshop focusing on the Work Plan for the Chancellor's Office
- ✓ Draft of Chancellor's Office Work Plan completed
- ✓ Educational Advisory Board Opportunity Assessments held 3/15/18
- ✓ Multiple Measures Placement established for Math and English
- ✓ Chancellor's Office Work Plan completed
- ✓ Representative attended IEPI Advanced Guided Pathways workshop
- ✓ Focus groups with students held to help determine current areas of strength and weakness where Guided Pathways is concerned
- ✓ Initial approval of Guided Pathways Faculty Coordinator
- ✓ GCC team attended IEPI workshop to share work plans
- ✓ Guided Pathways presentation and panel at CSEA retreat
- ✓ Campus-wide Communications Workgroup discussions of Guided Pathways goals and message
- ✓ Planned faculty engagement to implement high-impact practice
- ✓ Completed initial draft of meta-majors and solicited feedback from Divisions and Senate
- ✓ Began work with categorical funding sources through the Integrated Planning committee to increase awareness of parallels between their missions and Guided Pathways
- ✓ Held Town Hall meetings to discuss Guided Pathways with the campus community

(CONTINUED)

YEARS

2017
2018

ENGAGEMENT + HIGH-LEVEL PLANNING

ACTIONS (CONTINUED)

- ✔ Guided Pathways in Action workshop was held on campus and attended by 63 managers, classified staff, and faculty
- ✔ Held meeting to determine the best ways of communicating about Guided Pathways with the faculty, staff, and students
- ✔ Planned integration of Guided Pathways into faculty and classified institute day
- ✔ Filled long-term faculty GP coordinator position and established approval for counseling and classified GP coordinator positions

GOALS

- ✓ Map program pathways for largest programs
- ✓ Scale modifications to developmental education in compliance with AB705 requirements
- ✓ Continue to develop and institutionalize faculty development programs
- ✓ Continue broad collaborations with governance to optimize Guided Pathways
- ✓ Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- ✓ Communicate regularly through established governance channels and steering committee representatives, soliciting feedback and modifying plans as appropriate
- ✓ Launch EAB Navigate technological infrastructure supporting the Guided Pathways model
- ✓ Establish plan for ongoing inquiry into the student experience
- ✓ Establish college-wide communication campaign focused on changes resulting from MMAP and AB705
- ✓ Establish mechanism for creation of online professional development material focused on Guided Pathways
- ✓ Establish a mechanism for sustainable online professional development focusing on key topics for Guided Pathways implementation
- ✓ Refresh Guided Pathways steering and workgroup structure through a broadly inclusive nomination process and direct involvement of shared governance
- ✓ Formalize a college-wide Scale of Adoption Assessment process to broaden engagement and inform planning
- ✓ Introduce EAB Navigate to counselors and students

ACTIONS

- ✓ Identify priority pathways and establish draft default program maps
- ✓ Redesign intake systems underway

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Revise MMAP to ensure optimal results—GCC’s Guided Placement Survey (GPS), consistent with AB705 implementation guidelines, is running at full scale in Assessment Center
- ✓ Completed retroactive re-placement of students using new plans established for retroactive re-placement of students using new AB705 math & English placement rules, including individualized communication campaign
- ✓ Design co-requisite programs in Math and English
- ✓ Evaluate counseling to support timely intervention
- ✓ Evaluate infrastructure to support effective student progress, monitoring, and counseling
- ✓ Continue communications and engagement with the college community regarding Guided Pathways
- ✓ Faculty Institute Day focusing on Guided Pathways
- ✓ Launch test sites of EAB Navigate and Campus technology platforms and coordinate testing, feedback and training among faculty and staff
- ✓ Launch EAB Navigate and Campus technology platforms, along with a coordinated information and support campaign for students—test site available to Counselors
- ✓ Host large student focus group and faculty survey, followed by panel discussion and keynote address at faculty institute day
- ✓ Establish team and supporting funds to focus on student voice inquiry
- ✓ Gain approval for funds to support creation of online professional development materials
- ✓ Completed RTEP hiring for counseling and classified coordinators
- ✓ Held information sessions for students and counselors to pilot EAB Navigate

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Representatives from the college attended IEPI workshop in February
- ✓ Guided Pathways Coordinators are working with IT to ensure smooth implementation of EAB Navigate.
- ✓ Work with Research and Planning to solidify plans and initiate data collection for evaluation of established key components of guided pathways
- ✓ Establish a dedicated team of student co-designers to be integrated with staff teams throughout implementation of Guided Pathways
- ✓ Restructure Guided Pathways Steering Team for improved coordination, efficiency, and inclusive program design
- ✓ Develop Guided Pathways framework for Student Equity and Achievement Program
- ✓ Classified GP Coordinator selected: Frankie Strong
- ✓ Implement Program Mapper software to increase access to and visibility of metamajors and program maps
- ✓ Hold Counseling retreat to further engage the division in exploring new modes of operation consistent with Guided Pathways recommendations to better support student success
- ✓ Guided Pathways was the focus of the Division Chairs and Instructional Managers Retreat
- ✓ Create embedded metamajors counselors who will work directly with instructional divisions
- ✓ 49 program maps have been completed

GOALS

- Continue development of meta-majors and default schedules
- Evaluate initial implementation
- ✓ Continue broad communications and engagement with governance
- Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- ✓ Increase modifications and improvements to developmental education
- ✓ Institutionalize changes to placement and intake processes
- Establish a framework to support an intentional action research agenda that examines the efficacy of Guided Pathways and develops practical knowledge and tools to support effective implementation at scale.

ACTIONS

- ✓ EAB Navigate counselor training modules posted
- ✓ Ensure availability of drafts of default schedule offerings
- ✓ Pilot offerings of drafts of default schedules
- Continue to create default schedules based on meta-majors
- ✓ Re-design onboarding system
- Increase implementation of high-impact counseling practice integrated with Guided Pathways infrastructure
- ✓ Increase co-requisite offerings in Math and English
- Continue to refine and develop faculty development and engagement programs to increase high-impact classroom practice
- ✓ Work with categorical funding sources to institutionalize programs associated with Guided Pathways
- Refine evaluation process and criteria

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ EAB Navigate live for counselors and students
- ✓ Updated Guided Pathways Website
- ✓ Updated Guided Pathways Comment Box
- ✓ Guided Pathways presentations at Division Chairs, Classified Institute, and CSEA chapter meeting
- ✓ Guided Pathways Chaparral article
- ✓ Establishment of Guided Pathways workgroups
- ✓ Guided Pathways Workgroup leadership established
- ✓ Guided Pathways Workgroup presentation at faculty meeting
- ✓ Created Guaranteed and Priority Pathways Program that includes partnerships with the University of California Los Angeles, Santa Barbara, Davis, Riverside, Merced, Santa Cruz, and Irvine; California State University, Northridge and Los Angeles; Loyola Marymount, University of La Verne, Pacific Oaks College, and Pepperdine's Graziadio School of Business
- ✓ Held meetings with local community college Guided Pathways Coordinators to develop best practices
- ✓ Host guided pathways summit for colleagues in key implementation roles at other colleges in the region
- ✓ Held meetings to continue Guided Pathways staff development for classified staff
- ✓ Held meetings and webinars to get input for the Scale of Adoption Assessment (SOAA)
- ✓ Established regular contact with Regional Guided Pathways Coordinator, Sean Pepin
- ✓ Established Guided Pathways AB705 workgroup
- ✓ Develop a Guided Self-Placement tool for Credit ESL AB705 implementation
- ✓ Created a spreadsheet with data reflecting the GCC Scale of Adoption Assessment
- ✓ Hosted a faculty member and an administrator from Pasadena City College at the Guided Pathways Steering Committee meeting to discuss their Guided Pathways implementation

GOALS

- Refine and improve scale implementation of the system from intake to completion.
- Continue faculty and staff development to increase high-impact practice
- Continue communications and engagement with the college community

ACTIONS

- Begin scale implementation of meta-majors and default schedules
- Continue to evaluate and make changes based on previous evaluations
- ✓ EAB Navigate is currently available for students and counselors. This is the first phase of implementation that provides an online platform for the implementation of Guided Pathways
- ✓ Meta-Majors are now called Learning & Professional Pathways. The Learning & Professional Pathways are: (Language & Communication), (Visual & Performing Arts), (Business, Entrepreneurship & Management), (Industrial Technology & Aviation), (Science, Technology, Engineering & Math), (Health, Public Safety, & Wellness), (People, Power & Perspective), (Personal Exploration)
- ✓ (2020 - 2021) GCC has partnered with Pacific Oaks College to provide a Guaranteed Pathway for students
- ✓ Met with division chairs to discuss the next phase of EAB Navigate for instruction.
- ✓ Glendale will receive \$164,797 to support the implementation of Guided Pathways in the 2020 - 2021 academic year.
- ✓ State leadership for Guided Pathways will now be under the direction of the Foundation for California Community Colleges.
- **New:** Configure new Learning and Professional Programs (LPPs) and first wave of program maps in Program Mapper
- **New:** Develop and launch Noncredit Guided Placement Survey
- **New:** Advance the implementation of EAB Navigate in key areas: (1) new program maps; (2) appointment center; (3) early alert and coordinated care network tools; (4) course registration through Navigate
- **New:** Welcome new team of GP Student Co-developers.



SCALE IMPLEMENTATION

GOALS

- Scale implementation of Guided Pathways
- Institutionalize evaluation and continuous improvement

ACTIONS

- Scale implementation of co-requisite programs in Math and English
- Make modifications based on evaluations

Adapted from: Jenkins, Davis. 2014. *Redesigning Community Colleges for Student Success: Overview of the Guided Pathways Approach*. New York, NY: CCRC p.13.

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

INFORMATIONAL REPORT NO. 6

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Tina Andersen-Wahlberg, Program Manager
Disabled Students Program and Services (DSPS)

SUBJECT: DISABLED STUDENTS PROGRAM AND SERVICES
(DSPS) UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

This report is being submitted for informational purposes.

Prepared and facilitated by
Rita Zobayan, MS,
DSPS Counselor and Tina
Andersen-Wahlberg, DSPS
Director

Serving Students within DSPS

Disabled Students Program & Services

WHO WE ARE

WHAT WE DO

HOW YOU CAN HELP

Disabilities are prevalent.

According to the [CDC Infographic on Disabilities](#) from 09/2019:

* approximately 26% of adults in the USA have some type of a disability =
approximately 61 million adults

According to the [CDC Infographic on CA](#) from 09/2019:

* approximately 23% of adults in California have some type of a disability =
approximately 9 million adults

Disabilities are prevalent, but not always visible...

DSPS served approximately 750 students in 2019-20.

	Acquired Brain Injury	ADHD	Autism Spectrum	Blind/ Low Vision	Deaf/ Hard of Hearing	Intellectual Disability	Learning Disability	Mental Health	Other	Physical
Verdugo	1%	9%	9%	3%	3%	3%	33%	20%	10%	15%
Garfield	0%	0%	11%	0%	0%	17%	33%	17%	0%	22%

Statistics from GCC Office of Research and Planning; based on Summer 2019 - Spring 2020 state MIS reporting. Percentages are approximate (rounded).

DSPS: Who We Are

DSPS is comprised of five departments:

- ★ Center for Students with Disabilities, CSD

- ★ Accommodations Resource Center, ARC

(formerly Instructional Assistance Center and High Tech Center)

- ★ Alternate Media Services

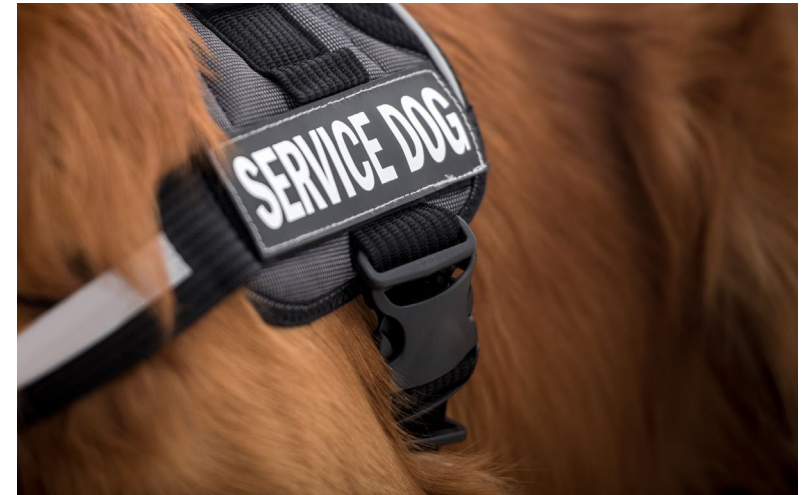
- ★ Services for Students who are Deaf and Hard of Hearing, D/HoH

- ★ Adapted Physical Education, APE

Center for Students with Disabilities (CSD)

csd@glendale.edu, ext. 5905

- * We welcome students to campus and get them started on the process to attain services
- * Verify documentation
- * Write referrals for accommodations and services, including note taking
- * Help students plan their schedules, create a Student Ed Plan, choose majors
- * Troubleshoot learning issues
- * Provide support to students, staff, and faculty
- * Refer students to campus and community departments and services
- * Hold workshops and events: ECAP, Communication Fundamentals (thanks Senate!), October disABILITY Awareness activities, publish a newsletter, run Instagram, *and the list is growing!*

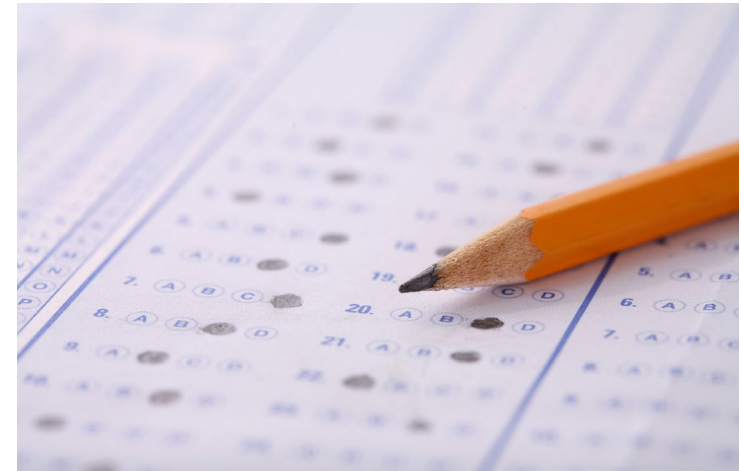


Accommodations Resource Center (ARC)

ARC@glendale.edu

We work with students and faculty to offer the following:

- * test proctoring and accommodations
- * specialized tutoring in math and English
- * equipment loans, such as iPads
- * study skills and strategies and progress monitoring
- * assistive technology, such as text-to-speech, audio books, etc.
- * run Project Pair Up (technology) and Gateway to Success (for non-traditional age) groups
- * assessments for learning disabilities (on hold during remote learning)



Alternate Media

sziegler@glendale.edu, ext. 3366

Alternate Media Specialist Scott Ziegler

- * Works with faculty, staff, and students to provide alternate media required textbooks, course materials, class handouts, exams, and other print materials.
- * Uses specialized equipment to scan books and documents and to emboss Braille and create tactile images.
- * Uses software to convert scanned images to text, software for the conversion of text to Braille or to audio files, and equipment.
- * Enlarged print
- * E-text (electronic text)
- * Audio formatting (MP3 or Daisy)
- * Screen readers



Services for Deaf and Hard of Hearing Students

kweissman@glendale.edu

MON to FRI 9:00am to 3:00pm (or available by appt)

Lead Interpreter/Coordinator: Kim Weissman

I work with students, staff, and faculty to

- ★ provide American Sign Language (ASL) interpreters
- ★ provide captioning services, including real time
- ★ provide language access services/communication facilitation

These services are provided for instruction time, campus events, workshops, student events, and more!

Adaptive Physical Education (APE)

Dr. Parks and Coach Laura Matsumoto offer a variety of classes that are personalized to students' abilities.

- ★ Classes are transferable to CSU, UC, and USC.
- ★ Participation in these classes improves quality of sleep, enhances organizational abilities, and underscores improvement in student physical, cardiovascular, and health.



At GCC, everybody can be active!

Hey, did you know that DSPS offers classes?

APE CABOT Student Development

FALL CLASSES ESPECIALLY FOR YOU!

Students, did you know that you can enroll in a multitude of fall classes offered by DSPS?

ADAPTED PHYSICAL EDUCATION (APE)

Dr. Lee Parks and Coach Laura Matsumoto, OTR, offer a variety of classes that are personalized to you and your abilities. Classes are transferable to CSU, UC, and USC. Since 2014, a study of GCC's adapted PE students indicates that engaging in these classes improves quality of sleep, enhances organizational abilities, and underscores improvement in student physical, cardiovascular, and health. **At GCC, every BODY can be active!** Please email lparks@glendale.edu or lauram@glendale.edu for more info.

PE 130 Adapted Activities

#1867, TuTh at 10:45am-12:10pm

This class introduces students to a variety of sport and recreation activities.

PE 131 Adapted Self Defense

#1928, MonWed at 12:20-1:45pm

Students are introduced to Tai Chi movement and its mental and physical health benefits. It's great for mindfulness, focus, and calm.

PE 132 Adapted Aquatics

#1868, MonWed at 9:10-10:35am

#1869, TuTh at 9:10-10:35am

This class offers swimming and aquatic exercise to all students, swimmers and non-swimmers alike.

PE 134

Adapted Wellness and Fitness

#1929, MonWed at 1:55-3:20pm

#1930, MonWed at 3:30-4:55pm

Students learn cardiovascular and strength workout programs that are personalized for them.

PE 135

Adapted Indoor Cycling for Fitness

#1931, TuTh at 1:55pm-3:20pm

This high-intensity exercise class focuses on each student's cardiovascular goals.

Dance 150

Physical Reintegration

#2807, Fri at 12:20-1:25pm

#2808 Fri at 1:25-2:50pm for the lab

Love to dance or just interested in exploring the chance to learn dance in a safe and supportive environment? Then you are invited to enroll in a class that centers on student's artistic, expressive, and emotional talents. (No dance experience is necessary!)

COMPUTER APPLICATIONS & BUSINESS OFFICE TECHNOLOGIES (CABOT)

KC Camp and David Midell are here to help you learn how to navigate technology. Both classes include instruction on Canvas, Canvas Ally (accessibility features for Canvas), and Zoom.

CABOT 92

also includes MS Word

3 units; #1436, TuTh at 10:45am-12:10pm

Recommended prep: Eng 191/100 or ESL 141.

CABOT 94

also includes MS Word, Excel, and PowerPoint

3 units; #3373, TuTh at 1:55-3:20pm

Prerequisite: Successful completion of CABOT 92 or demonstration of comparable knowledge and skills.

STUDENT DEVELOPMENT 143 (#3390)

This lab course offers students tutoring and student success strategies. Online tutoring for English and math is provided by the wonderful Mauricio and Elena via Zoom. In addition, students will receive guidance, progress monitoring, and academic success assistance from Ellen Oppenberg, Learning Specialist. To learn more, please email your counselor or Ellen at elleno@glendale.edu.

So, that's who we are and what we do.

But wait!  We're not done.

Remember, we're going to talk about
how YOU can help.

What you can do to help...

Work to destigmatize disabilities via inclusion and positive representation.

Promote awareness of the **histories**

and **stories**

and **achievements**



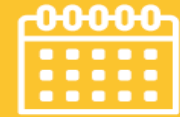
of people with disabilities.

Show your support!

★ Promote and attend our events.

* Encourage others to attend, as well.

Upcoming Events



STUDENTS: we are forming a group for our students to meet, mingle, advocate, and organize. If you're interested in learning more, please email Rita at rzobayan@glendale.edu.

Join us!

Stay tuned for info on

- Virtual Welcome Back event in September
- disABILITY Awareness Month (October)
- Student panel on disabilities
- Lives Worth Living screening
- Crip Camp screening
- Disability Resources Fair (Spring 2021, if conditions allow)

Communication Fundamentals Workshops via Zoom will resume in the fall. This group works on topics from making small talk to honing interview techniques. Guest presenters join the fun, too. Email Rita at rzobayan@glendale.edu for more details.

Gateway to Success Adult Re-Entry Meetings via Zoom will resume in the fall. Are you a non-traditional age returning student (ages 24 and up)? This group is for you. We support one another through meetings and discuss many different topics. Email Ellen at elleno@glendale.edu for more information.

Project PAIR UP (technology) via Zoom will resume in the fall. This is a technology-based program that aims to help students discover which assistive technology programs and applications work best for them. The program is iPad-based, and consists of free iPad loans, technology/application seminars, and individual/group instruction. Email David at dmidell@glendale.edu for details on loans/seminars/instruction.

And keep showing your support...

- ★ **Promote** our services. Here's a handy-dandy *video* to show in your classes or other public speaking venues promoting GCC. [DSPS Introductory Video](#)
- ★ **Read and promote** our [newsletter](#): it's chock-full of good info.
- ★ **Follow DSPS** on [Instagram!](#)



Learn more

- * Explore the [DSPS Resources for Faculty and Staff page](#)
- * Expand your knowledge (and earn FLEX/**CPG?** credit) via
 - * *Inclusive Practices: Students with Disabilities*, an Innovation Grant Professional Development Lesson created by Ellen Oppenberg and Rita Zobayan
 - * The DSPS [Options and Opportunities](#) Inservice created by Dr. Susan Hoehn, KC Camp, and Scott Ziegler

Because the more we *ALL* work
toward inclusion, the more we

destigmatize disabilities,
educate our campus,
and empower our students, staff, and faculty.



[DSPS Introductory Video](#)

References and Credits

CDC references: <https://www.cdc.gov/ncbddd/disabilityandhealth/infographic-disability-impacts-all.html> and <https://www.cdc.gov/ncbddd/disabilityandhealth/impacts/california.html>

GCC DSPS info: <https://www.glendale.edu/students/student-services/disabled-student-programs-services> and stats provided by Ed Karpp

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

INFORMATIONAL REPORT NO. 7

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Andre Manukyan, Interim Program Manager
Student Basic Needs

SUBJECT: DISTRIBUTION PLAN FOR CARES ACT FUNDS FOR
STUDENTS

DESCRIPTION OF HISTORY / BACKGROUND

This report is being submitted for informational purposes.

Glendale Community College CARES Act Emergency Grants Phase 2 Strategy

**Andre Manukyan
Interim Program Manager
Student Basic Needs**

CARES Act - Summary of Appropriation



- The CARES Act & funding for the Higher Education Emergency Relief Fund
- Total allocation for Glendale Community College under the HEERF was \$10,056,959
- CARES Act mandated that half, or \$5,028,480, was to be distributed directly to students in the form of emergency grants
- Initial guidance from the US Department of Education was restrictive and limited the students eligible for support

GCC CARES Act - Phase 1



- GCCD opted to distribute 70% of the emergency grants in Spring 2020. The remaining 30% was reserved for Fall 2020 and Spring 2021
- GCCD used an equal distribution as the emergency grants strategy in Spring 2020
- Based on the guidance from the US Department of Education, GCCD identified and awarded 5,168 students with a \$625 emergency grant
- In Phase 1, a total of \$3,230,000 was disbursed, which left \$1,798,480 for Phase 2 distribution

Considerations for Phase 2

- Courts issued a preliminary injunction against the US Department of Education in *Oakley v. DeVos*, which expanded the definition of eligible students
- At GCCD, the expanded definition of eligible students included all individuals taking both credit and non-credit courses
- The preliminary injunction increased the number eligible students in Fall 2020 from approximately 5,000 to approximately 18,000
- Under the equal distribution model used in Phase 1, this would have led to an approximately \$100 CARES grant per student

Need Based Model for Phase 2

- The remainder of CARES Act funding will be used to develop an emergency grant process to be launched in September 2020
- This approach allows the district to target support to students that need it most, while identifying specific student needs that we may be able to address from other sources of funding
- Implementing a need based emergency grant is a process used by benchmark institutions for financial hardship grants in order to retain students facing a basic needs and financial crisis

Phase 2: Emergency Grant Process

- Students notified of the grant through their student email and other forms of marketing
- Students will be able to complete the entire Emergency Grant application online through www.glendale.edu/emergencygrant in approximately 15 minutes
- Initial 2-week moratorium on disbursement to determine overall demand for the grant
- Basic Needs reviews the applications and determines an award amount based on a predetermined formula. Financial Aid disburses the grants to students
- Eligible student: Fall 2020 enrollment in any credit-course or completed 40-hours of positive enrollment in non-credit courses

Emergency Grants - Award Formula

- Maximum grant: The lesser of \$1,000 or identified emergency need
- The maximum grant will be reduced by \$625 for students who received funding during CARES Phase 1
- The maximum grant will be reduced by 20% of a students other Title IV financial aid awarded in Fall 2020
- Approximately \$500,000 reserved for Garfield/non-credit students through Fall 2020. Unused funding released to all students in Spring 2021

Anticipated Impact of Emergency Grants



- Support 2,300 to 2,600 students whose financial hardship threatens their continuation at Glendale Community College
- Directly address the district's focus on student basic needs by providing grants for groceries, rent, child care, technology, educational materials, and medical expenses
- Expand access of financial support to non-credit, international, and undocumented students who previously were not eligible for any forms of financial aid
- Identify students with ongoing financial insecurity needs that can be addressed by the college's new Student Basic Needs office

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

UNFINISHED BUSINESS REPORT NO. 1 – SECOND OF TWO READINGS – ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Victoria Simmons, Vice President, Human Resources
and Saodat Aziskhanova, Chief Negotiator, CSEA

SUBJECT: MUTUAL RE-OPENERS FOR THE 2018-2021 COLLECTIVE
BARGAINING AGREEMENT BETWEEN THE DISTRICT AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
GLENDALE COLLEGE CHAPTER #76

DESCRIPTION OF HISTORY / BACKGROUND

The following information represents the District and California School Employees Association (CSEA) mutual re-openers for year three of the three-year Collective Bargaining Agreement between the District and CSEA Glendale College Chapter #76, July 1, 2018 through June 30, 2021.

Mutual Reopeners

- 1. Article X – Leaves of Absence:** CSEA and the District have a mutual interest in clarifying various provisions of the article to ensure compliance with federal and state statutes and regulations.
- 2. Article XIII - Applications, Recruitment and Selection of Employees:** The District and CSEA have a mutual interest in clarifying various provisions of the article including: job vacancies, announcements of job vacancies, absence during the posting or interview period, employment application, rejection of applications, selection, verification of employment, orientation information, and information to provide to new employees.
- 3. Article XXIII – Safety Conditions:** CSEA and the District have a mutual interest in adding language regarding working conditions that promote a safe learning and work environment during a pandemic.
- 4. Appendix B2:** The District and CSEA have a mutual interest in deleting references in the Collective Bargaining Agreement related to Appendix B2.

Additional Mutual Reopeners

- 1. Article VIII – Wages:** CSEA and the District intend to enter into productive discussions around compensation that honors all parties' perspectives.
- 2. Article IX – Health and Welfare:** The District and CSEA have an interest in reviewing additional options for Health and Welfare Benefits Providers.
- 3. Article XVIII – Disciplinary Procedures:** CSEA and the District have an interest in clarifying language.

FISCAL IMPACT

To be determined.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on the proposed mutual re-openers to the 2018-2021 Collective Bargaining Agreement between the District and California School Employees Association (CSEA) Glendale College Chapter #76.

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

UNFINISHED BUSINESS REPORT NO. 2 – SECOND OF TWO READINGS - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 3200:
ACCREDITATION

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3200 Accreditation was forwarded to the Administrative Affairs Committee after it was reviewed, revised and approved by the Institutional Planning Coordination Committee (IPCC). The policy is deemed in alignment with the Community College League of California (CCLC) recommendations with minor changes.

COMMITTEE HISTORY

Administrative Affairs Committee:	May 12, 2020 (First Reading)
Administrative Affairs Committee:	June 9, 2020 (Second Reading)
College Executive Committee:	July 14, 2020 (First Reading)
College Executive Committee:	August 11, 2020 (Second Reading)
Board of Trustees	August 18, 2020 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action and approve Board Policy 3200.

Glendale Community College District

3200

Board Policy

ACCREDITATION

1. In order to provide assurance of the quality, efficacy, and stability of the college to the public, to colleges and universities, to employers, and to trade or profession-related licensing agencies, Glendale Community College shall meet or exceed the standards established by the regional accrediting commission authorized to operate by the U. S. Department of Education through the Higher Education Opportunity Act.
2. The Superintendent/President shall ensure that the District complies with the accreditation processes and standards of the regional accrediting commission and the processes, and standards for separate accreditation sought and/or required for specialized District programs.
3. The Superintendent/President shall keep the Board informed about the regional accrediting commission's eligibility requirements, accreditation standards and procedures, policies, and the college's accredited status. The Superintendent/President shall also assist the Board in evaluating the governing board roles and functions in the accreditation process.
4. The Superintendent/President shall provide the Board with a summary of any accreditation report and any actions taken or to be taken in response to recommendations in an accreditation report.
5. Faculty roles of in the accreditation process are defined in the Mutual Gains Agreement (Administrative Regulation 4000).

Reference:

- Title 5 Section 51016
- Accreditation Standards I.C.12, I.C.13, and IV.C.13 (2014)

See Administrative Regulation 3200

Approved 9/9/14

Reviewed 12/02/14; 3/15/16; 8/7/17; 1/31/20

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

UNFINISHED BUSINESS REPORT NO. 3 - SECOND OF TWO READINGS - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 3280:
GRANTS

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3280 Grants was revised on January 31, 2020 by the Board of Trustees during their Chapter 3 General Institution review. The language change conforms with recommendations made by the Community College League of California (CCLC).

COMMITTEE HISTORY

Administrative Affairs Committee:	May 12, 2020 (First Reading)
Administrative Affairs Committee:	June 9, 2020 (Second Reading)
College Executive Committee:	July 14, 2020 (First Reading)
College Executive Committee:	August 11, 2020 (Second Reading)
Board of Trustees	August 18, 2020 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action and approve Board Policy 3280.

Glendale Community College District

3280

Board Policy

GRANTS

The Board of Trustees will ~~approve acceptance of all grant funds awarded~~ **be informed about all grant applications** ~~made and received~~ **awarded** to the College prior to the receipt of any grant funding.

The Superintendent/President shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the College.

Reference:

- Education Code 70902
- Accreditation Standard III.D.10 (2014)

Administrative Regulation:

None

Adopted 3/15/10

Reviewed 6/29/15; 8/07/17; 1/31/20

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

UNFINISHED BUSINESS REPORT NO. 4 - SECOND OF TWO READINGS - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 3420:
EQUAL EMPLOYMENT OPPORTUNITY NON-
COMPLIANCE COMPLAINTS

DESCRIPTION OF HISTORY / BACKGROUND

BP 3420 Equal Employment Opportunity Non-compliance Complaints was submitted to Administrative Services as part of the Human Resources Department's on-going review of board policies and administrative regulations for Chapter 3 General Institution and Chapter 7 Human Resources. The revisions were made to conform with the Community College League of California recommendations.

COMMITTEE HISTORY

Administrative Affairs Committee:	May 12, 2020 (First Reading)
Administrative Affairs Committee:	June 9, 2020 (Second Reading)
College Executive Committee:	July 14, 2020 (First Reading)
College Executive Committee:	August 11, 2020 (Second Reading)
Board of Trustees	August 18, 2020 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action and approve Board Policy 3420.

3420

Board Policy

EQUAL EMPLOYMENT OPPORTUNITY (EEO) NON-COMPLIANCE COMPLAINTS

~~It is the policy of the Glendale Community College District to develop and practice reasonable and effective means of resolving difficulties, which may arise among applicants to and employees of the Glendale Community College District regarding Equal Employment Opportunity complaints. This complaint procedure is outlined in Administrative Regulation 3420 and has been established to provide for prompt and equitable adjustment of such complaints at or close to the point of origin.~~

The Board supports the intent set forth by the California Legislature to assure that effort is made to build a community in which opportunity is equalized, and community colleges foster a climate of acceptance, with the inclusion of faculty and staff from a wide variety of backgrounds. It agrees that diversity in the academic environment fosters cultural awareness, mutual understanding and respect, harmony and respect, and suitable role models for all students. The Board therefore commits itself to promote the total realization of equal employment through a continuing equal employment opportunity program.

The Superintendent/President shall develop, for review and adoption by the Board, a plan for equal employment opportunity that complies with the Education Code and Title 5 requirements as from time to time modified or clarified by judicial interpretation.

References:

- Education Code Sections 87100, et seq.;
- ~~California Code of Regulations, tit. Title 5, § 59300 et seq.~~
- ACCJC Accreditation Standard III.A.12
- ~~34 C.F.R. § 106.8(b). Ed. Code, §§ 66270, 66271.1, 66281.5~~
- ~~Government Codes, § 11135-11139.5 and § 12926~~
- ~~Accreditation Standard III.A.11 (2014)~~

See Administrative Regulation 3420

Adopted: 6/30/03

Reviewed: 6/29/15, 1/31/20

Renumbered from Board Policy 4031: 10/21/14

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

UNFINISHED BUSINESS REPORT NO. 5 - SECOND OF TWO READINGS - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7130:
COMPENSATION

DESCRIPTION OF HISTORY / BACKGROUND

BP 7130 Compensation was submitted to Administrative Services as part of the Human Resources Department's on-going review of board policies and administrative regulations for Chapter 3 General Institution and Chapter 7 Human Resources. The revisions were made to conform with the Community College League of California recommendations.

COMMITTEE HISTORY

Administrative Affairs Committee:	May 12, 2020 (First Reading)
Administrative Affairs Committee:	June 9, 2020 (Second Reading)
College Executive Committee:	July 14, 2020 (First Reading)
College Executive Committee:	August 11, 2020 (Second Reading)
Board of Trustees	August 18, 2020 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action and approve Board Policy 7130.

Glendale Community College District

7130

Board Policy

COMPENSATION

Salary schedules, compensation and benefits, including health and welfare benefits, for all classes of employees and each ~~contract employee~~ administrator employed pursuant to a contract under Education Code Section 72411 shall be ~~approved~~ established by the Board.

Prohibition of Incentive Compensation

The District shall not provide any commission, bonus, or other incentive payment based, directly or indirectly, on the success in securing enrollments or financial aid, to any person or entity engaged in any student recruiting or admission activities or in making decisions regarding the award of student financial assistance. Employees covered by this ban shall be referred to as “covered employees” for purposes of this policy.

Reference:

- Education Code Sections 70902 subdivision (b)(4), 72411, 87801, and 88160;
- Government Code Section 53200;
- 34 Code of Federal Regulations Part 668 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended)
- ~~Education Code Section 70902(d)~~

Adopted: 6/25/08

Reviewed: 1/13/17

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

FIRST READING REPORT NO. 1 - FIRST OF TWO READINGS - NO ACTION

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
PREPARED BY: Anthony Culpepper, Executive Vice President
SUBJECT: ADOPTION OF 2020-2021 BUDGET

DESCRIPTION OF HISTORY / BACKGROUND

IMPACT OF BUDGET INITIATIVES

Fiscal Year 2020-21

General Revenue Apportionment and Cash Flow: The California fiscal crisis began in 2019-20 and will continue to affect Glendale Community College (GCC) well into the 2021-22 academic year. GCC will show a lower apportionment in 2019-20 than originally projected at the beginning of the academic year. The projected apportionment for 2019-20 will decrease by .95%. This deficit factor reduced the Total Computational Revenue (TCR) apportionment by approximately \$1M. Unlike K-12 there is no guaranteed automatic backfill provision for a decline in revenue projections for community colleges.

The projected decline in state general fund revenue and the Education Protection Account (EPA) has led the Governor and Chancellor's office to implement a deferment of apportionment strategy. Knowing that this act will cause a strain on GCC's cash flow needs, we have begun cash flow analysis in collaboration with a financial advisor to project the cash needs of the District. Although the District is held harmless at 2017-18 FTES level plus compounded cost of living adjustments (COA), this does not insulate the District from apportionment reductions or economic downturns. This reduction in apportionment will decrease the cash balance available for operational use during the 2020-21 academic year.

As noted, GCC's Total Computational Revenue (TCR) for 2020-21 was budgeted based on a hold harmless revenue projection of approximately \$92.7M. This is a reduction in revenue of approximately \$800K. The Chancellor's Office elected to allocate to all Districts, excluding the community supported districts (basic aid), the effect of .88% deficit factor in the state revenue projections.

GCC is also affected by the current federal policies and the evolving pandemic. The 2020-21 International/Non-Resident student projection was decreased by approximately \$2M. In addition, refunds were made available to students who dropped their courses.

Although the Chancellor's office has signaled that some of these monies will be apportioned in September/October of 2020 there could be continual deferments.

Compliance Ratio: During the COVID-19 crisis, the Governor's budget allows for the COVID expenditures incurred by the District to be excluded from the 50% law calculations. The 50% Law requires that at least 50% of the District's budget is used for in class instructional costs. By excluding the COVID-19 unanticipated expenditures from the equation, GCC will meet the compliance ratio more easily. GCC's ratio is currently at 50.02%.

Hold Harmless Provision: The Governor's 2020-21 budget extends the general hold harmless provision for an additional two years until the end of fiscal year 2023-24. However, as noted in 2019-20, this does not prevent GCC from being affected by a revenue deficit that the state may incur. This extended period allows more time for the District to focus on operational efficiencies and strategically focus for long term sustainability.

Emergency One-Time Funding: The Governor has allocated COVID-19 support funding totaling \$120M to the community colleges. This is a block grant of one-time monies to be distributed to the Districts based on Full Time Equivalent Students (FTES). GCC's portion of this block grant may be approximately \$1.5M.

Deferred Revenue and Cash Flow: The compromise in the Governor's budget affects the timing of apportionment in the 2021-22 fiscal year. The Governor's budget defers \$330 million in payments for the California Community Colleges from February - June 2020. GCC portion of this deferred amount is approximately \$15M. This deferred amount will reduce the cash available for the operation of District in 2020-21. Moreover, historically, the Chancellor's office has taken action to delay deferred apportionment payments for longer periods of time. Although there appears to be the intent to fund the apportionment in July of the following academic year, it is by no means a guarantee that they will.

Cost of Living Adjustment (COLA): The Governor's budget eliminated the 2.31% COLA for 2020-21. Therefore, the hold harmless amount of approximately \$93.5M of apportionment could potentially be the baseline budgeted amount. No new revenues are anticipated at this time. In addition, if the revenue deficit persists, the adjusted baseline could be as low as \$86.9M in 2021-22 given that the District is currently being held harmless upwards of \$6M.

Pension Costs: The Governor has earmarked \$2.3B to buy down the employer rates. This action reduces CalPERS estimated employer contributions from 22.67% to 20.7% in 2020-21 and from 24.6% to 22.84% in 2021-22. Similarly, this action reduces CalSTRS estimated employer contributions from 18.41% to 16.15% in 2020-21 and from 17.9% to 16.02% in 2021-22.

COVID-19 Liability Implications: The California Assembly did not take up AB1759 “the bill would exempt institutions of higher education, and their officers, employees, and governing bodies, from monetary liability and damages for injury relating to COVID-19 infection, any condition in existence because of the COVID-19 pandemic, or any act or omission by those institutions, their officers, their employees, or their governing bodies in response to the COVID-19 pandemic”.

FEDERAL INITIATIVES

Fiscal Year 2019-20

Cares Act: The District was able to secure approximately \$10.6M from the Cares Act grant. The grant required that 50% (\$5M) to be used solely for student aid. The remaining \$5M could be used more broadly in mitigating costs incurred due to adjusting to the new online/remote learning environment.

Fiscal Year 2020-21

Federal Stimulus Implications: The compromise between the legislature and the Governor includes the conditional restoration of deferred apportionment (\$7M - \$8.2M) if the Congress approves by October 15, 2020 another stimulus package of federal relief funds that includes support earmarked for the California Community Colleges.

SUMMARY OF BUDGET IMPLICATIONS

In the midst of uncertainty, GCC is best served by illustrating several scenarios that could materialize over the next three months. It is expected that more information will be made available that will allow for a reliable 2020-21 Final Budget to be adopted in October.

An analysis of the 2020-21 budget implications effect on revenues consists of the following:

- 1) **General Revenues:** 2020-21 general revenues are composed of base apportionment ~ \$93.5M, COLA 0% ~ the Cost of Living Adjustment. This is a loss of approximately \$2.7M in apportionment. This is significant given GCC’s automatic step and column and operational costs continue to increase.
- 2) **Non-Resident Tuition:** International Student Tuition revenue is reduced to \$1.5. This adjustment removes approximately \$2M from the revenue budget. This action is necessary in order to reflect the effect of the current enrollment and federal policy trends.
- 3) **Enrollment:** GCC enrollment is trending down between 1.5% and 2%. If this trend continues, it will significantly affect the end of the hold harmless 2023-24 general apportionment revenues.

- 4) **Lottery Revenue:** Adjusted to reflect the Chancellor's budget projection
- 5) **Parking Revenue:** Adjusted to reflect the trending decline in permit purchases
- 6) **Salary and Step and Column:** Is adjusted to reflect the effect of the Supplemental Retirement Plan.
 - i) **Step and Column Increases (approx. \$750,000):** Step and column increases are the annual pay increases for all employees as they move to a higher step or range on the salary schedule. This shows approximately 44.6% of faculty, 32.7% of classified staff, and 22.7% of administrative staff receiving an increase in compensation prior to any possible adjustment in the salary schedule as a result of collective bargaining.
- 7) **Benefits and Workers Compensation:** \$1.62 per \$100 of payroll. This rate has been presumed for each subsequent year.
- 8) **Health and Wellness Benefits:** The Health and Wellness committee in collaboration with Administration approved Blue Shields' offer to freeze their rates for 2020-21. Beginning in 2021-22 a cost decrease of \$1.5M is estimated to account for a new JPA agreement.
- 9) **CalPers and CalStrs:** The Governor's budget paid down some of the employer liability allowing for an estimated decrease in costs of approximately (\$500K).

Preliminary Final Budget – Expenditure Mitigation

As GCC continues to aggregate information to compile the final budget for the 2020-21 fiscal year it should be noted that actions have already been taken to develop a budget that will continue to move the District toward a strategic goal of a balanced budget. The preliminary budget shows a deficit spend of approximately \$6M. The uncertainty of resources during this crisis will present new challenges for the District in terms of cash flow and deficit spending.

Over the past several years the District has engaged in actions to reduce operational costs and increase revenue. Through collaborative efforts with our collective bargaining colleagues the District was able to reduce the food services losses by approximately \$250,000 per year. Another mitigation example is illustrated by out of the new Starbucks. This fiscal year the District is focused on reducing other operational costs by \$1.2M (7.5%). There are costs pressures in multiple areas of the District's budget, with this in mind the District has engaged a Supplemental Retirement Plan that will reduce upward pressure on salaries and benefits; reducing its annual costs by \$1.5M – 2.5M.

The Districts cash flow is critical during these lean times. It is with this sense of urgency that the District has moved to develop and implement plans to acquire multiple Tax Revenue Anticipation Notes (TRAN) over the next several years. This additional financing will not resolve the structural cost challenges that the District needs to continually analyze for long term sustainability, however, the cash will allow for the operations to be supported as the District becomes

analyzed. The amount of the TRAN is based on a formula that includes daily/ monthly cash deficits and a percentage of the total operational costs for the fiscal year. The preliminary calculations indicate the District may be to issue TRANs between \$10M - \$15M.

All other 2020-21 budget requests are in-process for funding. Also, all funds covering Restricted General Fund and other Funds (e.g. Categorical, Self-Insurance Fund, GO Bond 74, Professional Development Center, Cafeteria, Capital Projects, Student Financial Aid) are being analyzed beyond the Final Budget

Preliminary Budget - Reserves

The 2020-21 Preliminary Final Budget is being developed to move toward a cash reserve balance that adheres to all compliance requirements. These cash reserves must consist of the following: 5% General Reserve (these monies are mandated by Board Policy as a compliance item for accreditation and best practice indicator for FCMAT); Contingency Reserve (these monies are Board directed reserves for unforeseen operational needs); Reallocation Reserve (\$150K) and a Salary Stabilization Reserve (\$30K) (these monies are set aside to fulfill CSEA collective bargaining agreement)

Reserve Fund Balance is not the same as Cash in Bank. Reserve Fund balance is the difference between fund assets and fund liabilities of governmental and similar trust funds. The difference between each governmental fund's assets and liabilities – the fund equity - is referred to as the “reserve fund balance.”

Cash balances in bank accounts indicates the amount of revenues received from various sources (i.e. State Appropriations, Student Enrollment Fees, and County Tax Collector). Cash balance does not reflect the uncollectible student enrollment fees and tuition payments that remain in accounts receivable. GCC's has redesigned its admission and tuition payment process. The new design provides guidance for students to access all options that are available to them to pay their fees.

Pending GCC Budget Actions

The Final Budget will be discussed and acted on at the October board meeting.

The following are the major issues that will affect the college final Budget:

- 1) Finalization of the Student Success Funding Formula (SSFF): The Chancellor's Office is still working toward structuring the 2020-21 advanced apportionment based on the SSFF. What is finally adopted may require additional adjustments to the college's budget.
- 2) Funding of 2020-21 Budget Requests: Other than the approval of full time faculty to meet the full time faculty obligation and the funding of “Exempt Cost” line items, the Budget Committee has not completed its prioritization and funding of the 2018-19, 2019-20 budget requests. This process is in review.

- 3) Negotiation with Employee Groups: The College has not engaged negotiating salary with the Guild and CSEA. No estimated amount has been placed in the budget to account for negotiation discussions.

GCC Budget Cautions

The primary concern with the Preliminary Final Budget is enrollment. The College's enrollment is in decline. However, there are several programs that have been implemented, such as guided pathways and dual enrollment. In addition, the SCFF plan allows for a hold harmless period ending in 2023-24. This period will allow time for the college to analyze its operational services to adjust to the new funding levels.

The College apportionment is no longer being allocated using a base of FTES alone. Therefore, the College will need to restructure its growth projections to include all three new SCFF funding formula metrics to maintain its base funding level and to increase it. If it does not, the college's apportionment funding will be reduced. In preparing the development of the 2020-21 budget, the College anticipates continual modifications to the new formula by the California Community Colleges Chancellor's Office. The fiscal planning process continues to focus on long-term sustainability using a five-year projection model as the college must restructure its apportionment projections to include enrollment, student poverty, and student success metrics over the next three years to assure a stable fiscal position.

Conclusion

- The college will be faced with additional inflationary costs from salary increases automatically provided due to step and column, and retirement costs each year for the next five years.
- With no COLA and no growth funds, traditionally the only new unrestricted ongoing revenue for the college, it is critical that the college increase its annual Full Time Equivalent Student (FTES) count, the student supplemental and success components.
- The District is optimistic about its future. It continues to develop Guided Pathway plans to support the retention and success of its students and continues its outreach to expand the number of students served by GCC. The remote/online learning modality has been effective in supporting our student population. The District uses the Measure GC Bond to enhance the learning environments. It continues to celebrate its faculty, staff, and administration as it focuses on commitment to long-term sustainable success.

COMMITTEE HISTORY

College Executive Committee

September 8, 2020

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board action on the proposed budget as the college's 2020-2021 Final Budget as required by the California Code of Regulations, Section 58191.

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

CONSENT CALENDAR NO. 1.a.

TO: Board of Trustees

FROM: David Viar, Superintendent/President

PREPARED BY: Office of the Superintendent/President

SUBJECT: APPROVAL OF MINUTES – REGULAR BOARD MEETING

The Superintendent/President recommends that the Board of Trustees approve the Regular Board Meeting minutes of August 18, 2020.

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 2

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Davis at 5:01 p.m. on Tuesday, August 18, 2020 via WebEx teleconference.

Trustees Present:

Mr. Sevan Benlian
 Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Ms. Desireé P. Rabinov
 Ms. Ann H. Ransford
 Ms. Vanessa Angeles ST

Administrators Present:

Dr. David Viar
 Dr. Anthony Culpepper
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman
 Dr. Victoria Simmons

Representatives Present:

Academic Senate: Mr. Roger Dickes
 CSEA: Mr. Terry Flexer as proxy
 for Mr. Narbeh Nazari
 Guild: Ms. Emily Haraldson

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board of Trustees President Davis.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update
3. Guided Pathways Update
4. Glendale College Foundation - Statement of Financial Position, Income Statement and Fourth Quarter Report of Donation Ending June 30, 2020
5. Mutual Re-Openers to the 2018-2021 Collective Bargaining Agreement between the District and California School Employees Association (CSEA) Glendale College Chapter #76

This report will return to the September 15, 2020 board meeting for a public hearing and request for adoption by the Board of Trustees.

Informational Reports Nos. 1 through 5 were duly noted.

6. GCC Facilities Report: Measure GC Project Updates and Potential Public/Private Partnerships

Joel Peterson, Director of Facilities, presented a facilities report related to Measure GC projects and provided potential public/private partnerships. Specific budget information and a progress report were provided in relation to the following projects:

- Athletics and Kinesiology Expansion and Seismic Retrofitting (aka Physical Education-PE, Verdugo Gym - 75% complete)
- New Science Building (NSB)
- Central Plant #1 Expansion (NSB dependent on central plant upgrade)

INFORMATIONAL REPORTS - NO ACTION - continued

- Instructional Building and Conference Center (IBCC)
- Administration Building - Human Resources (complete)
- San Rafael Renovation Second Floor (98% complete)
- San Gabriel First Floor-DSPS Space San Gabriel Building including Disabled Student Programs and Services (DSPS)
- Welding Lab Alteration, Aviation Arts Building
- Garfield Campus Property Acquisition and Parking Construction
- Garfield Campus Mariposa Renovation
- San Gabriel Renovations-Math Department Relocation
- Montrose Campus Enhancements
- Centralized Storage Building (to be included in NSB)
- Verdugo Fire Academy Project (complete)

Peterson provided background on the use of public/private partnerships, in relation to potential student housing and central plant services (e.g. designing, building, financing, operating, maintaining, and insuring). Board members commented on the potential value of public/private partnerships, expressed various concerns to be addressed before support for student housing, and thanked Peterson for bringing the concepts to the Board at their earliest stage of consideration.

7. Logo Refresh for Glendale Community College District

The GCCD logo refresh began as part of the College wayfinding project. Viar presented the logo concept that includes bridge and arch elements to represent the College as a place to connect, with accessibility to faculty/staff to assist students in achieving success and reaching their goals. Board members provided their perspectives on the designs presented.

UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS - ACTION

1. Board Policy 5130: Financial Aid (Revision)

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Board Policy 5130: Financial Aid.

The motion passed unanimously.

2. Board Policy 5420: Associated Students Finance (Revision)

It was moved (Ransford) and seconded (Portillo Rabinov) to approve Board Policy 5420: Associated Students Finance.

The motion passed unanimously.

3. Board Policy 5430: Student Clubs (Renumbering)

It was moved (Ransford) and seconded (Portillo Rabinov) to approve Board Policy 5430: Student Clubs.

The motion passed unanimously.

4. Board Policy 7100: Commitment to Diversity (Revision)

It was moved (Ransford) and seconded (Portillo Rabinov) to approve Board Policy 7100: Commitment to Diversity.

The motion passed unanimously.

FIRST READING REPORTS – FIRST OF TWO READINGS – NO ACTION

1. Mutual Re-Openers to the 2018-2021 Collective Bargaining Agreement between the District and California School Employees Association (CSEA) Glendale College Chapter #76
2. Board Policy 3200: Accreditation (Revision)
3. Board Policy 3280: Grants (Revision)
4. Board Policy 3420: Equal Employment Opportunity Non-Compliance Complaints (Revision)
5. Board Policy 7130: Compensation (Revision)

First Reading Reports Nos. 1 through 5 were duly noted. These items will be considered for approval at the September 15, 2020 Board meeting.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of July 21, 2020
2. Warrants - District Funds July 1, 2020 through July 31, 2020
Warrants issued during the month of July 2020 totaling \$15,681,413.08.
3. Contract Listing and Purchase Order Listing – July 1, 2020 through July 31, 2020
Contract listing and purchase order listing issued during the month of July 2020 totaling \$15,456,697.07.
4. Acceptance of Contract as Complete – San Rafael Second Floor Renovation Project
5. Proposed New Courses
ESL 84 – English as a Second Language North American Pronunciation for Intermediate Students
ESL 86 – English as a Second Language North American Pronunciation for Advanced Students
6. Revised Courses
JOURN 102, 103, 104, 106, 107, 110
MUSIC 100
7. Staffing Report No. 2 – Academic, Classified, Administrator, and All Other Temporary Employee Actions Reports
Academic Report Administrator Report
Classified Report All Other Temporary Employee Actions Report
Student Employee Reports

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Consent Calendar item Nos. 1 through 7.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Approval of Design-Build System of Delivery and Design-Build Agreement for the Instructional Building and Conference Center (IBCC) Project

It was moved (Ransford) and seconded (Portillo Rabinov) to approve the design-build delivery method and approve the agreement with PCL+Steinberg Hart.

The motion passed unanimously.

2. Change Order No. 004 – San Rafael Second Floor Renovation Project

It was moved (Portillo Rabinov) and seconded (Hacopian) to approve Change Order No. 004 for the San Rafael Second Floor Renovation Project and that the contract price be amended to reflect an increase of \$1,300.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

Hacopian inquired about cost-savings resulting from students and staff not on-site due to the COVID-19 pandemic.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

No comments presented.

ADJOURNMENT

Davis adjourned the meeting at 7:16 p.m.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, August 18, 2020
Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.
Minutes approved at the Regular Board of Trustees Meeting, September 15, 2020.

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

CONSENT CALENDAR NO. 1.b.

TO: Board of Trustees

FROM: David Viar, Superintendent/President

PREPARED BY: Office of the Superintendent/President

SUBJECT: APPROVAL OF MINUTES – SPECIAL BOARD MEETING

The Superintendent/President recommends that the Board of Trustees approve the Special Board Meeting minutes of August 28, 2020.

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

SPECIAL BOARD OF TRUSTEES MEETING NO. 3

The special board meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Davis at 2:04 p.m. on Friday, August 28, 2020 via teleconference, due to the Governor's stay-home order and our commitment to practice social distancing.

Trustees Present:

Mr. Sevan Benlian
Ms. Yvette V. Davis
Dr. Armine Hacopian
Ms. Desireé Portillo Rabinov
Ms. Ann H. Ransford
Ms. Vanessa Angeles ST

Administrators Present:

Dr. David Viar

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board of Trustees President Davis.

COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY

No comments presented.

STUDY SESSIONS

1. Board Evaluation – Discussion
 - a) Board Policy 2745: Board of Trustees Evaluation
 - b) College Views and Profile - Results of the Fall 2019 Board of Trustees Items
 - c) Board Self-Evaluation Survey Responses
 - d) Board Focus Areas - 2019-2020 Academic Year Outcomes

Board members discussed the results of the Board self-evaluation and College Views' surveys related to the Board, noting the group adheres to policy development and its appropriate role in relation to Governance, continues to treat constituent and community groups fairly, and meets Accreditation standards.

2. Board and Superintendent/President Focus Areas for 2020-2021 - Discussion
 - a) Institutional Master Plan (IMP) 2018-2025 Progress
 - b) Alignment of IMP Goals with State Vision for Success Goals
 - c) College Performance Outcome Goals for State Vision for Success Progress
 - d) College Annual Goals

STUDY SESSIONS - continued

e) Board Focus Areas 2019-2020

Board members reviewed the District Institutional Master Plan and College Annual Goals, considered progress being made in all areas, and discussed priorities and challenges to be addressed for the 2020-2021 year. There was consensus the following should be the primary areas of the Board's policy focus:

- Addressing pandemic issues regarding remote instruction and work and return
- Assuring a balanced budget with a 5% ending year cash balance
- Identifying and eliminating systemic racism and bias at GCC
- Implementing guided pathways
- Improving student success and completion
- Advancing student equity, diversity, and inclusion
- Meeting student basic needs (housing and food)
- Developing new CTE programs leading to better jobs for the unemployed due to COVID-19
- Expanding energy conservation and sustainability efforts
- Facilities improvements

The Board requested Viar prepare a narrative description of these 10 policy focus areas to present for Board action at its September 15th meeting.

ADJOURNMENT

Davis adjourned the meeting at 3:20 p.m.

Ms. Yvette Vartanian Davis, President

Ms. Ann Ransford, Clerk

Board of Trustees Special Meeting, August 28, 2020

Minutes recorded by Debra Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.

Minutes approved at the Regular Board of Trustees Meeting, September 15, 2020.

GLENDALE COMMUNITY COLLEGE DISTRICT
 September 15, 2020
 CONSENT CALENDAR NO. 2
 FINANCE REPORT

TO: Board of Trustees
 SUBMITTED BY: David Viar, Superintendent/President
 REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services
 PREPARED BY: Angineh Baghoomian, District Accountant
 SUBJECT: WARRANTS - DISTRICT FUNDS
 August 01, 2020 THROUGH August 31, 2020

It is recommended that "A" form (Payroll Warrants) as shown below totaling:	\$ 4,702,574.84
and "B" form (Other Than Payroll Warrants) NO 808022 through 811255 be approved:	<u>8,858,741.80</u>
	<u>\$ 13,561,316.64</u>

REGISTER NUMBER		WARRANT NUMBER		DESCRIPTION	AMOUNT
C1A	C	1877739	--- 1877774	Certificated Monthly	\$ 413,109.68
C1A	N	1877775	--- 1877776	Classified Hourly	1,450.28
V2C	C	6711647	--- 6711690	Certificated Hourly	1,912,023.35
		1884143	--- 1884522	Certificated Hourly	-
V2C	N	1884523	--- 1884545	Classified Hourly	81,876.13
213	C	1877749	--- 1877749	Certificated Monthly	(499.94)
216	C	6712537	--- 6712538	Certificated Hourly	1,967.76
217	C	6712644	--- 6712644	Certificated Hourly	6,657.63
219	N	6716577	--- 6716578	Classified Monthly	1,738.03
C3A	C	6715519	--- 6715521	Certificated Hourly	7,322.55
		1912053	--- 1912055	Certificated Hourly	-
C3A	N	6715522	--- 6715625	Classified Hourly	90,536.86
		1912056	--- 1912078	Classified Hourly	-
E4B	N	6713634	--- 6713653	Classified Hourly	2,100,942.57
		1902078	--- 1902415	Classified Hourly	-
220	C	6717107	--- 6717108	Certificated Hourly	3,700.04
224	C	6717429	--- 6717429	Certificated Hourly	7,428.92
224	N	4717430	--- 4717430	Classified Hourly	1,255.20
225	C	6718477	--- 6718477	Certificated Hourly	2,253.10
231	C	6719624	--- 6719624	Certificated Monthly	550.61
237	C	6722404	--- 6722411	Certificated Monthly	69,617.43
238	N	6722499	--- 6722499	Classified Monthly	644.64
					<u>\$ 4,702,574.84</u>

Summary of Commercial Warrants

	Amount	Count
GENERAL FUND - UNRESTRICTED	2,877,190.51	185
GENERAL FUND - RESTRICTED	467,654.22	79
STUDENT FINANCIAL AID	2,923,034.98	4
CAPITAL CONSTRUCTION	12,900.00	1
SELF INSURANCE	729,024.80	10
PROFESSIONAL DEVELOPMENT CENTER	37,183.42	29
MEASURE GC-GO BOND, SERIES A	1,723,818.67	51
PAYROLL CLEARING	87,935.20	12

\$8,858,741.80	371
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**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 **GENERAL FUND - UNRESTRICTED**

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3109	S.T.R.S. DISTRICT CONTRIBUTION	1	2,285.65
3140	SUPL EMPLOYEE RETIREMENT PLAN	1	32,288.44
3790	RETIREE EMPLOYEE BENEFITS	5	39,858.34
4300	INSTRUCTIONAL SUPPLIES	2	447.00
4530	SUPPLIES & MATERIALS-BLDGS	8	24,164.06
4540	SUPPLIES & MATERIALS-GROUNDS	1	345.25
4550	SUPPLIES & MATERIALS-EQUIPMENT	3	524.90
4590	OTHER SUPPLIES	28	13,043.26
4591	TESTING MATERIALS	1	150.00
5110	CONTRACT CONSULTANT	1	991.44
5220	TRAVEL	6	4,343.25
5300	MEMBERSHIP AND DUES	8	24,648.98
5510	NATURAL GAS	1	7,268.01
5520	LIGHT AND POWER	2	138,295.72
5521	GLENDALE WATER/SEW/RUBBISH	2	11,673.62
5522	GARFIELD E/W/S/R	1	17,107.28
5540	TELEPHONE	2	358.87
5560	TRASH DISPOSAL	3	9,300.41
5615	RENTS & LEASE-PERSONAL PROPERT	1	2,412.59
5650	VENDOR REPAIRS-EQUIPMENT	15	26,228.47
5690	ALL OTHER CONTRACT SERVICES	57	534,037.84
5720	ELECTION COST	1	183,504.24
5730	LEGAL SERVICES	3	9,066.50
5825	PRINTING AND ADVERTISING	1	644.96
5850	POSTAGE	4	25,404.00
5860	OPER. COST-DIST VEHICLES	3	1,148.62
5890	OTHER EXPENSE	7	61,741.00
5892	CREDIT CARD SERVICE CHARGE	1	107.11
6420	NON-INSTRUCTIONAL EQUIPMENT	2	1,487.09
6520	LEASE PURCHASE-PERSONAL PROP.	4	11,134.80
9530	FB-SUBS-H&W	6	1,668,162.48
9535	FB SUBS-ARP	1	19,501.33
9555	STUDENT REFUNDS	3	5,515.00
		185	\$2,877,190.51

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 3 GENERAL FUND - RESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4100	TEXTBOOKS	2	5,598.98
4300	INSTRUCTIONAL SUPPLIES	27	77,236.20
4590	OTHER SUPPLIES	4	10,848.45
5110	CONTRACT CONSULTANT	3	3,904.00
5610	RENT & LEASES - REAL PROP	2	4,040.47
5615	RENTS & LEASE-PERSONAL PROPERT	3	1,290.54
5690	ALL OTHER CONTRACT SERVICES	18	102,814.16
5825	PRINTING AND ADVERTISING	2	12,100.00
5860	OPER. COST-DIST VEHICLES	1	48.78
6310	LIBRARY BOOKS	1	38.59
6410	INSTRUCTIONAL EQUIPMENT	3	13,334.83
6420	NON-INSTRUCTIONAL EQUIPMENT	2	11,202.58
6520	LEASE PURCHASE-PERSONAL PROP.	1	213.47
9530	FB-SUBS-H&W	9	219,799.27
9535	FB SUBS-ARP	1	5,183.90
		79	\$467,654.22

Fund: 9 STUDENT FINANCIAL AID

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	1	3,912.48
7500	STUDENT FINANCIAL AID	3	2,919,122.50
		4	\$2,923,034.98

Fund: 15 CAPITAL CONSTRUCTION

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	1	12,900.00
		1	\$12,900.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 18 SELF INSURANCE

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3409	H & W, TEACHERS	3	42,573.24
3790	RETIREE EMPLOYEE BENEFITS	1	558.00
5410	FIRE & THEFT (PROPERTY) INSUR.	1	97,000.00
5420	LIBILITY INSURANCE	1	381,521.00
5430	FIDELITY INSURANCE	1	6,909.00
5690	ALL OTHER CONTRACT SERVICES	2	200,375.00
6420	NON-INSTRUCTIONAL EQUIPMENT	1	88.56
		10	\$729,024.80

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4200	OTHER BOOKS	1	683.00
4300	INSTRUCTIONAL SUPPLIES	1	1,189.31
4590	OTHER SUPPLIES	1	219.40
5510	NATURAL GAS	1	16.88
5520	LIGHT AND POWER	2	3,144.46
5530	WATER	1	102.46
5560	TRASH DISPOSAL	1	127.21
5590	MISC. HOUSEKEEPING SERVICES	2	688.00
5690	ALL OTHER CONTRACT SERVICES	12	25,726.57
5825	PRINTING AND ADVERTISING	2	435.79
9530	FB-SUBS-H&W	5	4,850.34
		29	\$37,183.42

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 74 MEASURE GC-GO BOND, SERIES A

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5650	VENDOR REPAIRS-EQUIPMENT	1	8,285.00
5690	ALL OTHER CONTRACT SERVICES	26	569,595.02
5730	LEGAL SERVICES	1	2,326.65
5890	OTHER EXPENSE	1	17,191.50
6120	SITE IMPROVEMENT	1	560,068.95
6210	BUILDING IMPROVEMENT	3	307,285.35
6220	ARCHITECT AND ENGINEERING	9	145,066.87
6230	CONSTRUCTION MANAGEMENT	3	49,019.81
6240	INSPECTION AND TESTING FEES	4	60,783.00
6410	INSTRUCTIONAL EQUIPMENT	1	955.87
6420	NON-INSTRUCTIONAL EQUIPMENT	1	3,240.65
		51	\$1,723,818.67

Fund: 76 PAYROLL CLEARING

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
9502	ALTERNATE RETIREMENT PLAN	1	24,685.23
9530	FB-SUBS-H&W	9	38,654.96
9577	VOLUNTARY UNION DEDUCTIONS	1	19,247.54
9579	VOLUNTARY DISABILITY/LIFE INS DED - 12	1	5,347.47
		12	\$87,935.20

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing and Purchase Order Listing**

08/01/20 - 08/31/20

REPORT DATE: 15-SEP-20

REPORT OF RECOMMENDATION

TO: THE BOARD OF TRUSTEES

SUBMITTED BY: DAVID VIAR, SUPERINTENDENT/PRESIDENT

PREPARED BY: PURCHASING OFFICE

SUBJECT: CONTRACT LISTING and PURCHASE ORDER LISTING

**IT IS RECOMMENDED THAT THE FOLLOWING CONTRACTS
ISSUED AS NEEDED TO MEET OPERATIONAL NEEDS BE
AUTHORIZED:**

Summary of Contracts

GENERAL FUND - UNRESTRICTED	1,243,810.75	199
GENERAL FUND - RESTRICTED	692,868.48	220
STUDENT FINANCIAL AID	25,000.00	1
CAPITAL CONSTRUCTION	53,400.00	3
SELF INSURANCE	685,805.00	1
PROFESSIONAL DEVELOPMENT CENTER	27,239.40	7
MEASURE GC-GO BOND, SERIES A	1,691,719.56	37

Grand Total:

\$4,419,843.19	468
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**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

08/01/20 - 08/31/20

September 15, 2020

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
BOOKS-INSTRUCTIONAL			
80350	ARTHUR KAYZAKIAN	Reimbursement instructional book	80.84
CONTRACT-SERVICE			
79388	ORACLE AMERICA INC	Oracle Support WebCenter Imaging May 2020 - May 2021 Per Support Service Number 6315079	20,087.83
80325	CITY OF GLENDALE	Wireless Communication Contract Renewal Fiscal Year 2021	8,100.00
80372	JOHNSON CONTROLS FIRE PROTECTION LP	Annual Maintenance and Monitoring Contract Sierra Vista	64,927.00
80407	INTEGRATED NONPROFIT SERVICES LLC	Raiser's Edge Consulting	450.00
80414	HACKING SOLUTIONS	Progammig Assistance	40,000.00
80415	IRON MOUNTAIN	Advanced Data Protection Services Contract Off Site Storage and Services	7,500.00
80418	DIRECT MAIL SOURCE INC	Mailing Services - Bulk Mail	10,000.00
80420	CENIC	Internet Circuit	2,544.64
80424	GAY'S AUTOMOTIVE AND TOWING SERVICE	GCCPD Towing	500.00
80449	ORACLE AMERICA INC	Renewal CPQ 1672687	3,696.00
80464	PUBLIC AGENCY LAW GROUP	Legal Fees	2,400.50
80513	VITAL MEDICAL SERVICES LLC	COVID Testing	500.00
80528	USA STAFFING SERVICES LLC	IT Support	60,000.00
80547	SPECTRUM BUSINESS	Blanket for Digital Receivers - ITS Fiscal Year 2021	1,200.00
80562	ROSENDIN ELECTRIC	Securing /Locking TVs ITS & Admin.	6,479.00
80574	CAROL DORMAN	Videotaping and editing Board of Trustees 081820 Inv 135	375.00
80595	SCHOOL SERVICES OF CALIFORNIA INC	Professional Services	5,720.00
80613	BEST BEST & KRIEGER LLP	Legal Fees	5,103.00
80614	CONVERGEONE INC	Cisco SmartNet	36,195.51
DEFAULT-DEFAULT			
80537	WOOD OIL COMPANY	Oil Purchases FY 2021	3,000.00
EQUIPMENT-COMPUTER			
80376	APPLE INC	2 Apple Pencils	196.25
80442	ORACLE AMERICA INC	Oracle Database Appliance X6 Support	6,209.22
80469	OCEAN INTERFACE CO., INC.	HP Laserjet M404dw	381.54
80540	CDW-G	5 WiFi Ext & 10 Webcams Per Quote LPLP441	1,169.59
80558	APPLE INC	16 in MacBook	2,787.62
80561	HEWLETT PACKARD ENTERPRISE COMPANY	Server Support HPE 49413127 Per Proposal	2,051.04
EQUIPMENT-INSTRUCTIONAL			
80329	RISE VISION	Licenses for Digital Signage	396.00
EQUIPMENT-OFFICE			

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

08/01/20 - 08/31/20

September 15, 2020

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
EQUIPMENT-OFFICE			
80358	VERIZON WIRELESS	CDC Emergency Phone J Tashiro	775.00
80453	QUADIENT INC	Supplies for IM 5000	792.83
80593	QUADIENT INC	HJ950 Maintenance Agreement 8/13/2020 to 8/12/2021	4,170.01
FURNITURE-FURNITURE			
80478	SYNCHRONY BANK/AMAZON	Shelf	307.58
MAINT AGREEMENT-COPIER			
80323	CANON SOLUTIONS AMERICA INC	DHK17050 Copier Maintenance Blanket for FY 20-21 meter read	300.00
80324	CANON SOLUTIONS AMERICA INC	DHK17098 Copier Maintenance Blanket for FY 20-21 meter read	300.00
80326	MRC SMART TECHNOLOGY SOLUTIONS	/Biology Copier SN AE9908544 Maintenance Agreement Valid 6/17/20-6/16/21	612.06
80384	MRC SMART TECHNOLOGY SOLUTIONS	Kinesiology Dept Xerox Copier SN AE9885817 Maintenance Contract Renewal Valid 6/4/20-6/6/21	416.76
80473	MRC SMART TECHNOLOGY SOLUTIONS	Construction Copier	4,000.00
80492	MRC SMART TECHNOLOGY SOLUTIONS	Workforce Dev. Office Xerox Copier SN 2XC513798 Maintenance Rnewal Contract Valid 7/30/20-7/29/21 Contract Invoice No. IN1537775	396.90
MAINT AGREEMENT-TYPEWRITER			
80353	ACE BUSINESS MACHINES INC	Annual Service Agreement Duplo Paper Folder FY 2021	510.00
MEMBERSHIPS-MEMBERSHIPS			
80327	CCLC	Board Docs Pro Plus Fiscal Year 2021	17,500.00
80352	NCMPR	Membership 2021	550.00
80419	CCCAA	Membership Dues 2021 Student Affairs	8,800.00
80425	THE RP GROUP	Research and Planning Group for the California Community Colleges	500.00
80427	AMERICAN LIBRARY ASSOCIATION	Membership Dues 2021 Library	1,425.00
80451	ACADEMIC SENATE	Membership Dues FY 2021 Academic Senate	5,378.98
80452	ACCT - ASSN OF COMMUNITY COLLEGE TRUSTEES	Annual Dues 2021	7,445.00
80463	SOUTHERN 30/EEDEC	Diversity & Equity Consortium - EDC Annual Dues	300.00
80489	IIE INSTITUTE OF INTERNATIONAL EDUCATION	Membership Dues 2021 International Students	350.00
80582	HEUG	Membership Dues Fiscal Year 2021	2,000.00
OTHER SERVICES-OTHER SERVICE			
80148	L & J SERVICES INC	Change Filters Campus Wide	85,979.00
80163	THYSSENKRUPP ELEVATOR	Maintenance Service for 20 Elevators incl. 2 Chairlifts Fiscal Year 2021	50,000.00
80164	SO CAL PROPERTY SERVICES	Sweeping Parking Structure using High Powered Vacuum 2 x per Week	12,300.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

08/01/20 - 08/31/20

September 15, 2020

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
80166	CHEMSEARCHFE	Professional Water Treatment Program \$4,048.33 per Month Fiscal Year 2021	48,580.01
80168	A-Z GOLF CART SPECIALISTS INC	Cart Repairs Per Service Agreement	45,000.00
80174	BRITEWORKS INC	Specialized Cleaning Services Fiscal Year 2021	60,000.00
80180	KONE INC	Elevator Service Proposal	35,000.00
80221	ACCU-LINE STRIPING	Striping Parking Lot	5,000.00
80333	LOS ANGELES COUNTY REGISTRAR- RECORDER	Election Costs March 3 2020	183,504.24
80334	DSM RESOURCES	Network Services Assistance	4,490.32
80336	EMCOR SERVICES	Garfield Campus - Remove and Replace VFD & Bypass for Chilled Water Pump-3 WO- 1244538 Quote 20-30030	4,749.00
80337	REUT COHEN	Tuition Rembursement - Rory Cohen	300.00
80339	CAE HEALTHCARE INC	Apollo Warranty 20-21 Per Quote Q-36882-1 Dated 07/24/20	5,601.00
80340	CAE HEALTHCARE INC	Lucina Warranty 20-21 Per Quote Q-36884-1 Dated 07/24/20	9,328.80
80344	VICTORIA BECK	Return of Funds	4,175.50
80345	YELENA MARTINOVA	Return of Funds	31,849.00
80354	VERIZON WIRELESS	Wireless Connection at Baseball Field	1,000.00
80355	VERIZON WIRELESS	Wireless Connection Campus Police	500.00
80362	HANDS ON PAINTING INC	Paint Lobby Per 20688	650.00
80374	U S BANK	PARS 403(b) Supplementary Retirement Plan	32,288.44
80375	CHEMSEARCHFE	Applause US Gen	2,042.05
80380	VOLHA LABYNTSAVA	Return of Funds	15,202.50
80381	DIANA MITINYAN	Return of Funds	9,729.00
80383	SMOKE GUARD	Smoke Guard Service August 2020	2,500.00
80386	LIEBERT CASSIDY WHITMORE	Legal Services	4,739.00
80396	ELIZABETH KRONBECK	Reimbursement Virtual Conference-Training	200.00
80402	CLARK COMPANY	CR-137 remove carpet and old floor and install vinyl	11,010.00
80403	EMCOR SERVICES	Garfield Campus - Tropico Building CHWP Control Integration Per PProposal 20 30318	8,822.00
80408	PAPER RECYCLING AND SHREDDING SPECIALISTS	On site shredding DOS 8/1/20	246.25
80412	JUAN ROMERO	Reimbursement work equipment/shoes	150.00
80421	FLEWELLING & MOODY	Campus Police	207.55
80423	ADVANCED AUTOMATIC DOOR	SR 314 Thumb Lock	437.50
80445	CALSTRS	CalSTRS Retirement Plan	2,285.65
80446	CREATIVE CONCEPTS LANDSCAPE MANAGEMENT INC	Replace Toro Sprinkler Heads Convert the Spray System to Drip System in the Planters (Children's Area); Plant Raspberry Ice Bougainvillea Plants	3,475.00
80455	AMERICAN FINGERPRINTING LIVESCAN	Blanket PO for Fingerprinting 2021	4,000.00
80459	MICHAEL E POWERS & ASSOCIATES INC	Power Furniture - Garfield TR 233 & 234 - Replacement Key for Allsteel Cabinets	58.69
80465	CDW-G	Oracle Solid State Hard Drives, Support and	1,293.94

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

08/01/20 - 08/31/20

September 15, 2020

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
		Installation Per Quote KZCB959	
80474	AIR CLEANING TECHNOLOGY	Air Cleaning for FY 2021	8,208.00
80480	RENE RESENDIZ	Reimbursement uniform work shoes	120.44
80481	RAUL YEPEZ	Reimbursement uniform supplies	148.81
80482	CARLOS MEJIA	Reimbursement uniform supplies	150.00
80484	ANTONIO SANTANA	Reimbursement uniform work shoes	150.00
80485	SUGAR RAY NIEVA	Reimbursement uniform work shoe	150.00
80486	EMILIANO MARALIT	Reimbursement uniform work shoe supplies	150.00
80502	CHEMSEARCHFE	Professional Water Treatment	9,066.00
80506	KOURY ENGINEERING & TESTING	ATT Cell Site	970.00
80507	PARKER & COVERT LLP	Services - Invoice 73060	1,927.00
80512	FRANK DELUCIA	BOT Meeting supplies / portraits	756.98
80529	ARC	Blanket Theatre FY2021 Authorized Signatures Hirschhorn, Simon, Randel, Farr	200.00
80530	DIRECT MAIL SOURCE INC	Blanket Theatre supplies FY20201 Authorized Signatures Hirschhorn, Eby, Randel, Farr	200.00
80534	FRANK'S VACUUM & SEWING	Blanket Theatre services supplies FY2021 Hirschhorn, Tedrow, Maclean	600.00
80545	DSM RESOURCES	Network Services Assistance	5,097.12
80554	JESSICA ALVAREZ	Tuition Reimbursement - Jessica Alvarez	300.00
80555	MARISELA CANELA	Tuition Reimbursement - Marisela Canela	300.00
80564	MIRACLE ART SERVICES	Sr 2nd Fl Concrete door repair and paint	2,000.00
80565	EXPRESS AIR TESTING INC	SN Bldg - Cafeteria Boiler - Intial Asbestos Survey and samples Invoice # 6204	600.00
80566	SHMUEL MOSHE	Mr. Peterson's Office - HS 211 - installation and labor for Wireless round red announcement light fixture Estimate 001267	915.00
80581	ARMEN SARGSYAN	Return of Funds	25,164.00
80597	US AIR CONDITIONING DISTRIBUTORS	Sales Tax	8.57
80597	US AIR CONDITIONING DISTRIBUTORS	AT - Welding Shop - 20 - 6? spiral wound duct cap ends	83.60
80600	CRIME BUSTERS SURVEILLANCE INC	Trouble Shoot Driveway Camera	175.00
80601	JAIME SAUCEDO	Reimbursement work uniform supplies	150.00
80605	MIRACLE ART SERVICES	Garfield Campus - fix two (2) asphalt holes and new playwood at the doors at Yellow bldg Invoice 411	2,450.00
80608	CARLOS AVALOS	Reimbursement uniform supplies	133.95
80610	SILVA AVEDISSIAN	Reimbursement uniform supplies	128.96
80611	DIRECT MAIL SOURCE INC	Printing and Mailing Services Care Packages	4,140.00
80612	HANDS ON PAINTING INC	Add Accent Color	625.00
80615	JOSE I RODRIGUEZ	Gardening Services	4,200.00
POSTAGE-POSTAGE			
80321	UNITED STATES POSTAL SERVICE	Postage Meter Account	25,000.00
80514	NDS	Presort Services	2,500.00
80591	UNITED STATES POSTAL SERVICE	Postage Meter Account	25,000.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

08/01/20 - 08/31/20

September 15, 2020

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
REPAIRS-BUILDING			
80179	JOHNSON CONTROLS FIRE PROTECTION LP	Service and Repair Fiscal Year 2021	50,000.00
SOFTWARE-MULTI USER			
80541	COMPUTERLAND - SILICON VALLEY	Power Virtual Agent - 10 Users	880.00
SUBSCRIPTIONS-SUBSCRIPTION SERVICES			
80519	THE CHRONICLE OF HIGHER ED	Renewal Subscription to Chronicle of Higher Education Ed Karp	139.00
SUPPLIES-CLEANING			
80490	REGENCY LIGHTING	Xpower F-16B ULV Cold Fogger	5,200.00
80490	REGENCY LIGHTING	Tax	589.39
80490	REGENCY LIGHTING	Puregreen 24 PG24-128	550.00
SUPPLIES-INSTRUCTIONAL			
80367	SIDECAR PUBLICATIONS	Gimlet Invoice INV - 2176	348.00
80443	APRIL BEY	Blanket PO for April Bey for Supplies Valid 7/1/20-6/30/21	300.00
SUPPLIES-OFFICE			
80015	GARDEN VIEW NURSERY	Facilities Blanket Purchase oder for Grounds Supply Valid 7/1/20-6/30/21 Autorized Users : Patrick Shahnazarian Bill Easley Victor Torres	2,000.00
80076	OFFICE DEPOT	Item 707694 Erasers	2.70
80076	OFFICE DEPOT	Item 308478 Paper Clips	0.85
80076	OFFICE DEPOT	Item 432087 Staples 1/4"	3.18
80076	OFFICE DEPOT	Item 982304 Tape In Dispenser 3/4"x850	5.64
80076	OFFICE DEPOT	Item 6498734 Mechanical Pencil	5.39
80076	OFFICE DEPOT	Item 609336 Liquid Pper	3.53
80076	OFFICE DEPOT	Item 892898	6.92
80076	OFFICE DEPOT	Sales Tax	7.42
80076	OFFICE DEPOT	Item 908194	7.81
80076	OFFICE DEPOT	Item 259838 Business Card Holder	2.99
80076	OFFICE DEPOT	Item 229203 Business Card Binder	21.19
80076	OFFICE DEPOT	Item 173336 Tape Dispenser	1.86
80076	OFFICE DEPOT	Item 355835 Sharpies	10.70
80076	OFFICE DEPOT	Item 181529 Paper Mate Mechanical Pencils	2.71
80082	VIRGIL'S GLENDALE HARDWARE CTR	Facilities Blanket PO for Acct No 27831 For Supplies Fy 20-21 Authorized : Mike Nevious, Patrcik Shahnazarian, Paul Van Heuzen	5,000.00
80096	LA POLICE GEAR INC	Blanca Collazo Police Officer Unifrom Allowance Valid 7/1/20-6/30/21	715.00
80256	BUSINESS CARD	Sales Tax	141.32
80256	BUSINESS CARD	Caution Tape Do not Enter	497.50
80256	BUSINESS CARD	trafiicsafetystore.com Road Flare 36 Pack	881.25
80256	BUSINESS CARD	Orion 20 minute Shipping	291.64

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September 15, 2020

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
80259	OFFICE DEPOT	Sales Tax	3.01
80259	OFFICE DEPOT	Item # 7881526 File folders from Office Depot \$9.78	29.34
80364	OFFICE DEPOT	Item 432087 Staples 5000 Box of 3	6.36
80364	OFFICE DEPOT	Item 9771369 Hand Sanitizer	74.85
80364	OFFICE DEPOT	Tax	21.51
80364	OFFICE DEPOT	Item 967253 Dymo Address Labels Pack of 2	7.16
80364	OFFICE DEPOT	Item 110284 Cleaning Dusters Pack of 6	17.19
80364	OFFICE DEPOT	Item 696526 Energizer AA Batteries Box of 24	13.14
80364	OFFICE DEPOT	Item 402146 Remanufactured HP26A Black	86.81
80364	OFFICE DEPOT	Item 115864 Swiffer Duster	5.40
80377	GALLS/QUARTERMASTER LLC	Uniform Allowance for Officer Serine Torosian	750.00
80389	OFFICE DEPOT	Sales Tax	10.87
80389	OFFICE DEPOT	Item 306902 Writing Pads	3.57
80389	OFFICE DEPOT	Item 9093424 Lexar Jump Drive	59.99
80389	OFFICE DEPOT	Item 527885 Pilot Gel Pens Blue	10.56
80389	OFFICE DEPOT	Item 856585 Rubber Bands #54	1.05
80389	OFFICE DEPOT	Item 420994 3x3 Sticky Notes	20.38
80389	OFFICE DEPOT	Item 527870 Pilot G2 Gel Pens Black	10.56
80395	GALLS/QUARTERMASTER LLC	Corporal Neil Carthew Blanket PO for Uniforms Valid 7/1/20-6/30/21	1,500.00
80417	PRINTEFEX	Envelopes	1,223.78
80450	OFFICE DEPOT	Item 5390931 Band Aid	8.09
80450	OFFICE DEPOT	Item 356247 Gel Wrist Pad	10.14
80450	OFFICE DEPOT	Item 212149 Heavy Duty D- Ring Binder	57.84
80450	OFFICE DEPOT	Item 207091 1" Binder Box od 12	49.79
80450	OFFICE DEPOT	Sales Tax	12.90
80456	OFFICE DEPOT	Nestle 16 Oz Case of Bottled Water	30.36
80456	OFFICE DEPOT	Health Guard Sanitizing Wipes	24.95
80456	OFFICE DEPOT	Vinyl Coated Gem Clips No. 1	5.89
80456	OFFICE DEPOT	Sales Tax	6.27
80461	SYNCHRONY BANK/AMAZON	Amazon Fee	35.00
80471	OFFICE DEPOT	Item 5400482 Toner	220.99
80471	OFFICE DEPOT	Sales Tax	22.54
80488	BLANCA COLLAZO	Reimbursement HS507C V2 Firearm red dot sighting system	206.14
80495	WALTERS WHOLESALE ELECTRIC CO	Facilities Blanket Fiscal Year 2021	8,000.00
80516	OFFICE DEPOT	Admissions Supply order	739.27
80517	SYNCHRONY BANK/AMAZON	Alcohol Hand Sanitizer Wipes , Rubbing alcohol, Disposable Latex Gloves	326.44
80521	BEST BUY TIRE CENTERS INC	Police Dept Blanket po for FY 2021 Valid till 6/30/21	2,500.00
80546	VALICIA DANTZLER	Reimbursement office supplies	29.23
80552	OFFICE DEPOT	Item 5548550 File Tote Letter/Legal Size	31.98
80552	OFFICE DEPOT	Item 810838 Manila Folder Pack of 100	49.90

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Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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SUPPLIES-OFFICE

80552	OFFICE DEPOT	Tax	13.58
80552	OFFICE DEPOT	Item 287444 HP 83A Toner	50.56
80572	OFFICE DEPOT	HP 508 A Cyan Toner CF316A	186.98
80572	OFFICE DEPOT	HP 508 A Black Toner CF360A	149.14
80572	OFFICE DEPOT	Sales Tax	34.55
80575	US ARMOR	Uniform Allowance - Vest Artin Tarverdi	850.00
80594	OFFICE DEPOT	Sales Tax	2.71
80594	OFFICE DEPOT	Item 568419 Shipping Tape	26.44

TRAVEL-CONFERENCE

80351	DESIREE PORTILLO RABINOV	Reimbursement ACCT 2020 Leadership Congress virtual Oct 5-8 2020	349.00
80496	PRI MANAGEMENT GROUP	Records Training Aug 20 and Sept 11 2020	964.98

\$1,243,810.75

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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BOOKS-INSTRUCTIONAL

80146	SYNCHRONY BANK/AMAZON	sales tax	252.20
80146	SYNCHRONY BANK/AMAZON	Young investigators the project approach in the early years	1,088.67
80146	SYNCHRONY BANK/AMAZON	Biq questions for young minds	144.95
80146	SYNCHRONY BANK/AMAZON	The Play's the thing teachers roles in childrens	1,078.20
80146	SYNCHRONY BANK/AMAZON	freight	4.35
80146	SYNCHRONY BANK/AMAZON	Effective Practices in Early Childhood	148.67
80331	FHEG STORE 1283	Books for Students	4,779.95
80338	PEARSON EDUCATION	ISBN 9780134212425 Project Success Lv 3	2,047.50
80338	PEARSON EDUCATION	ISBN 9780134212432 Project Success Lv 4	1,023.75
80585	SYNCHRONY BANK/AMAZON	Practice Management for the Dental Team	661.50
80585	SYNCHRONY BANK/AMAZON	sales tax	67.80
80587	CENGAGE LEARNING	ISBN 9781337565530 Gilberston Print Working Papers Chapters 1-17	1,725.00
80587	CENGAGE LEARNING	ISBN 9781337565547 Gilbertson Print Working Papers Chapter 18-24	575.00
80587	CENGAGE LEARNING	ISBN 9781337565424 Gilbertson Lehman Century 21 Accounting Multicolumn Journal 11th ed	4,230.00
80587	CENGAGE LEARNING	sales tax	669.33
80588	MCGRAW-HILL EDUCATION	sales tax	105.47
80588	MCGRAW-HILL EDUCATION	ISBN 9780077836382 Sanderson Comp in the Med Office	1,029.00

CONTRACT-PERSONAL SERVICE

80342	LEEANNE KRUSEMARK	Writing Online Blogs 7-16-2020	15.00
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Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-PERSONAL SERVICE			
80370	SHOUSHIK S MARDIROSIAN	Class 20SBU225-1 Medical Insurance Billing & Coding Certificate Program Part One	2,889.00
CONTRACT-RENT/LEASE			
80454	CANON FINANCIAL SERVICES INC	FMV Lease ImageRunner C5250 Model With Accessories Rate of \$236.08/Month Plus Sales Tax Payments Due Upon Receipt of Invoice Per Pricing and Terms of CSU MEA 70818 This Annual PO Good From FY 2020	3,200.00
CONTRACT-SERVICE			
80369	DOUGLAS DAY	CSE Fall 2020 Catalog & Postcard	1,500.00
80393	ARAKEL ARISTAKESSIAN	Mental Health Awareness for Students Jul-Aug 2020	1,950.00
80411	LIVING LOCKET FILMS	Pre Production for Producing Videos	300.00
80428	BLUE ICON ADVISORS LLC	Develop Policies and Procedures Manual	12,000.00
80441	EVERBRIDGE INC	Nixle 360 - Emergency Notification Renewal	7,073.15
80444	AXON ENTERPRISES INC	Tasers and Accessories PEr Quote Q-244029-43861.698C	7,982.99
80520	DESTINATION SCIENCE	Summer Camp CSE SUM20	4,048.00
CONTRACT-SITE LICENSE			
80394	3D MEDICAL LIMITED	Anatomy Software Per License Agreement Extension to August 30 2021	31,920.00
80406	COMPUTERLAND - SILICON VALLEY	Camtasia 2020 Qty 1	205.00
80422	CPS HR CONSULTING	Consulting Services	2,185.00
EQUIPMENT-COMPUTER			
80378	APPLE INC	MacBook Pro 16 in	3,790.90
80404	DELL MARKETING LP	Dell XPS 15 Laptop	2,002.16
80404	DELL MARKETING LP	OptiPlex 7080 Tower and Small Form Factor	1,423.35
80405	SYNCHRONY BANK/AMAZON	Asus VK278Q Black 27" 1920x1080 2ms Full HD HDMI LED BackLight LCD Monitor	213.69
80599	COMPUTERLAND - SILICON VALLEY	SurfaceBook Per Quote 166978-1	3,840.19
EQUIPMENT-INSTRUCTIONAL			
80373	KINETIC LIGHTING INC	Lighting Equipment Theatre Arts Per quote 71754	29,268.29
80382	SYNCHRONY BANK/AMAZON	LED Ring Light w stand	159.96
80382	SYNCHRONY BANK/AMAZON	Mountdog Photo Backdrop Stank Kit	99.99
80382	SYNCHRONY BANK/AMAZON	sales tax	40.94
80382	SYNCHRONY BANK/AMAZON	Mountdog Backdrop Support Stand	39.50
80382	SYNCHRONY BANK/AMAZON	Blue Snowball iCE USB Mic	99.98
80457	TRIARCH INCORPORATED	Sales Tax	123.12
80457	TRIARCH INCORPORATED	4-102BB Bacillus; Gram-Negative	600.60
80457	TRIARCH INCORPORATED	Quote No Q200804 4-102A Coccus; Gram-Positive	600.60
80457	TRIARCH INCORPORATED	Freight	36.04

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
EQUIPMENT-INSTRUCTIONAL			
80460	SYNCHRONY BANK/AMAZON	WD Blue 4TB PC Hard Drive - 5400 RPM Class, SATA 6 Gb/s, 64 MB Cache, 3.5" - WD40EZRZ	179.98
80460	SYNCHRONY BANK/AMAZON	tax & shipping	27.66
80476	GREENE MANUFACTURING INC	Drum Mounted Dust Collector Quantity 3 Plus Freight Per Quote 12105	7,119.00
80509	UNITED SCOPE LLC	Sales Tax	3,289.94
80509	UNITED SCOPE LLC	40X-1000X LED Lab Binocular Compound Microscope w 3D Two-Layer MechStage and Eyepiece	28,648.50
80509	UNITED SCOPE LLC	Eyepiece	3,448.50
80511	AARDVARK CLAY	Aspire Wheel with Foot Pedal Per Quote 14689	20,195.00
80511	AARDVARK CLAY	Sales Tax	2,069.99
80544	PASCO SCIENTIFIC	Smart Cart (Blue); Item #: ME-1241	169.00
80544	PASCO SCIENTIFIC	Shipping	20.00
80584	KINETIC LIGHTING INC	Lighting Equipment Theatre Arts Per quote 71849v2	37,144.45
EQUIPMENT-OFFICE			
80523	OFFICE DEPOT	Sales Tax	10.84
80523	OFFICE DEPOT	Item 942879 Avanti 1.7 Cu Ft Compact Refrigerator	105.73
FURNITURE-FURNITURE			
80617	SYNCHRONY BANK/AMAZON	Supplies for remote Teaching - Physical Sciences	515.56
MAINT AGREEMENT-COPIER			
80322	CANON SOLUTIONS AMERICA INC	Garfield Canon Copier SN DZA12998 Maintentance Agreement meter read	1,759.55
80341	MRC SMART TECHNOLOGY SOLUTIONS	Financial Aid Office Copier SN AE9885776 Maintenance Agreement Renewal Valid 6/27/20-6/26/21	2,020.83
OTHER SERVICES-OTHER SERVICE			
79133	QUANTUS PICTURES INC	FilmSkills Academic Licenses Qty 145 for 3 months	3,915.00
79507	ATI INC	Blanket PO ATI Enhanced Proctoring Per Test	375.00
80332	VERIZON WIRELESS	Hotspots	14,000.00
80356	VERIZON WIRELESS	Wireless Hotspot Devices Student Outreach	3,500.00
80357	VERIZON WIRELESS	Wireless Access for Laptops FY 2020	6,000.00
80365	SKILLSCAN PROFESSIONAL PACK	Drive Assessment for Coaches	640.00
80400	DIANA BRANDIN	Diana Brandin Invoice #GCC.Demo.7.28.20	145.00
80413	CREATION ENGINE	ZBrush Per Quote 23604	9,869.00
80448	KEY CODE MEDIA INC	Configuration for Studio	1,800.00
80500	STUDIO SPECTRUM INC	CDC Per Proposal 1521	20,601.87
80531	DRAMATIC PUBLISHING	Blanket Theatre supplies FY2021 Authorized Signatures Hirschhorn, Farr, Randel, Eby	200.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
80533	DRAMATISTS PLAY SERVICE	Blanket Theatre services supplies FY2021	200.00
80535	NIGEL'S BEAUTY EMPORIUM	Hirschhorn, Farr, Randel, Eby Blanket Theatre supplies FY2021 Authorized	100.00
80536	RICHARD THE THREAD	signature Hirschhorn Tedrow Maclean Blanket Theatre supplies services FY2021	200.00
80542	EAB	Authorized Signature Hirschhorn Teadrow Maclean Navigate Coverage Sep 29, 2020 - Sep 28, 2021	157,500.00
80543	ATI INC	Confirming PO Invoice # INV0497333 Dated 6/30/20	1,690.00
80556	PHOENIX GROUP	Citation Processing Fees	2,500.00
80557	NATIONAL NEW PLAY NETWORK LTD	Access to New Plays for Students	395.00
80573	CAD-CAM CONSULTING SERVICES INC	Mastercam Per Quote NPKQ33519-01	3,120.00
80578	RESUME WRITING ACADEMY	Payment for Invoices #05865 & 05866 For "Resume Writing Academy" Through Foundation Grant	3,790.00
80579	CREATION ENGINE	SketchUp Pro Renewal Per Quote 23650	315.00
80606	THINK AI CONSULTING	Invoice 20200740 Event Sept. 18 through GCC "The Evolution of the Workplace" sponsored by ICT Director	1,000.00
SOFTWARE-MULTI USER			
80508	SMARTDRAW SOFTWARE LLC	SmartDraw Renewal	699.50
SUBSCRIPTIONS-SUBSCRIPTION SERVICES			
80568	SOCIAL EXPLORER INC	Institution Subscription Library	1,000.00
SUBSCRIPTIONS-SUBSCRIPTIONS			
80559	THE MATH WORKS INC	Campus Wide Suite Per Quote 12067999	9,750.00
SUPPLIES-INSTRUCTIONAL			
80320	SYNCHRONY BANK/AMAZON	Replacement Item for Step Stool PO 78335	38.75
80320	SYNCHRONY BANK/AMAZON	Cosco 11408PBL1E Platinum 3-Step Stool Tax	0.00
80347	CHANDLER MUSIC INC	Blanket for visual and performing arts supplies Authorized Users: Green and Sparfeld	2,500.00
80348	J W PEPPER & SON INC	Blanket for visual and performing arts supplies Authorized Users: Green and Sparfeld	1,000.00
80349	CHANDLER MUSIC INC	Blanket for visual and performing arts supplies Authorized Users: Delto and Sherman	1,300.00
80359	ROSE BRAND	Fitch Scenic Brushes 8pc Set 1/4in-3in	2,385.00
80359	ROSE BRAND	sales tax	244.46
80387	SYNCHRONY BANK/AMAZON	Super glue 12/pk	13.58
80387	SYNCHRONY BANK/AMAZON	Mr Pen professional compass set of 2	74.85
80387	SYNCHRONY BANK/AMAZON	Mini hot glue gun	209.70
80387	SYNCHRONY BANK/AMAZON	Clearprint design vellum roll	179.50
80387	SYNCHRONY BANK/AMAZON	Brushes Artist paint 6pcs	31.98
80387	SYNCHRONY BANK/AMAZON	Dr PH watercolor bottles	97.94

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
80387	SYNCHRONY BANK/AMAZON	Metal triangular scale ruler set 4pcs	170.55
80387	SYNCHRONY BANK/AMAZON	EOOUT mesh zipper pouch	16.99
80387	SYNCHRONY BANK/AMAZON	Prismacolor eraser	10.42
80387	SYNCHRONY BANK/AMAZON	Krylon spray clear	17.90
80387	SYNCHRONY BANK/AMAZON	Architectural scale ruler	134.85
80387	SYNCHRONY BANK/AMAZON	Scrawls art watercolor brushes	134.70
80387	SYNCHRONY BANK/AMAZON	PCS Geometric drawing stencils french curve	209.85
80387	SYNCHRONY BANK/AMAZON	Gaffer tape white 2in	16.25
80387	SYNCHRONY BANK/AMAZON	HEP Paint Palette 2pcs	149.70
80387	SYNCHRONY BANK/AMAZON	Paint acrylic brush set 15pcs	239.85
80387	SYNCHRONY BANK/AMAZON	ProTape drafting 60yds	171.75
80387	SYNCHRONY BANK/AMAZON	Offidea Drafting pencil lead holder set	144.60
80387	SYNCHRONY BANK/AMAZON	sales tax	228.47
80387	SYNCHRONY BANK/AMAZON	Alvin steel erasing shield	43.20
80387	SYNCHRONY BANK/AMAZON	Gaffer tape black 2in	16.41
80388	AIRGAS USA LLC	EMT Blanket PO 20-21 Authorized Buyer Abraham Baca	1,000.00
80392	B & H PHOTO VIDEO	Headphones Qty 50	1,653.20
80401	KAPLAN	I-Human OB & MS III Bundle Fall 2020	4,000.00
80409	DICK BLICK COMPANY	Item 33301-1013 Midwest balsa wood strips 5pcs 1/16 1/4 36in	132.30
80409	DICK BLICK COMPANY	Item 33301-3016 Midwest balsa wood strips 5pcs 3/16 3/16 36in	120.60
80409	DICK BLICK COMPANY	Item 02035-1009 Utrecht watercolor med masking fluid	18.20
80409	DICK BLICK COMPANY	Item 33301-8301 Midwest balsa bag assort 30pcs	7.31
80409	DICK BLICK COMPANY	Item 20087-0729 Faber castell soft pastel set asst colors set 72	48.18
80409	DICK BLICK COMPANY	Item 13202-2003 Elmers foamboard black 10pkg	163.35
80409	DICK BLICK COMPANY	Item 13404-2020 Bainbridge blk 100 mounting board 20x30	96.00
80409	DICK BLICK COMPANY	Item 03066-1011 Butcher tray 11 x 7 1/2	57.45
80409	DICK BLICK COMPANY	Item 33301-8036 Midwest balsa wood strips 5pcs 1/16 1/16 36in	64.20
80409	DICK BLICK COMPANY	sales tax	76.95
80409	DICK BLICK COMPANY	Item 33301-8371 Midwest balsa wood strips 36pcs 1/8 1/8 36in	43.12
80410	FHEG STORE 1283	Keyboards and Mice Per Quote	632.84
80431	HOME TRAINING TOOLS LTD	sales tax	106.27
80431	HOME TRAINING TOOLS LTD	freight	61.83
80431	HOME TRAINING TOOLS LTD	Item CD-TTR2040 Test tube rack 20mm 40holes	1,036.75
80432	HOME DEPOT	sales tax	25.35
80432	HOME DEPOT	Item 1500-4 4in Flat chip brush	84.40
80432	HOME DEPOT	Item RG512 HDX Versa trainer 1qt plastic bucket	39.20

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
80432	HOME DEPOT	freight	8.99
80432	HOME DEPOT	Item HD 1172 0400 Brush 4in flat cut poly	114.70
80433	DICK BLICK COMPANY	Item 01637-0489 Blick studio acrylics 48 set	95.74
80433	DICK BLICK COMPANY	Item 33301-8036 Midwest Balsa wood strips 1/16 1/6 x36 5pcs	64.20
80433	DICK BLICK COMPANY	sales tax	79.70
80433	DICK BLICK COMPANY	Item 33301-2036 Midwest Balsa wood strips 1/8 1/4x36 5pcs	64.80
80433	DICK BLICK COMPANY	Item 00894-1129 Talens art gouache set of 12	32.85
80433	DICK BLICK COMPANY	Item 21342-3009 Prismacolor market set	519.99
80436	MEDLINE INDUSTRIES INC	Item HH70G1000 Gel Hand Sanitizers	29.64
80436	MEDLINE INDUSTRIES INC	Item DYND11NS14S 14 Fr Training Foley Kits 10 Per Pack	695.50
80436	MEDLINE INDUSTRIES INC	Item MPHSTSIDE28Z Lancets Box of 200	22.49
80436	MEDLINE INDUSTRIES INC	Item DNTQ55172 12 Per Case	137.63
80436	MEDLINE INDUSTRIES INC	Item NON171330 Box of 6	7.77
80436	MEDLINE INDUSTRIES INC	Item IME24200007 Case of 20	195.70
80436	MEDLINE INDUSTRIES INC	Item MDS2502H Exam Gloves M Box of 250	19.10
80436	MEDLINE INDUSTRIES INC	Item MDS090735 Alcohol Prep Pads Case of 3000	32.50
80436	MEDLINE INDUSTRIES INC	Item HDIR3H01450Z Glucometer Box of 50	36.44
80436	MEDLINE INDUSTRIES INC	Tax	123.83
80436	MEDLINE INDUSTRIES INC	Item NON25224 2x2 Gauze Case of 8000	31.32
80467	SYNCHRONY BANK/AMAZON	Curmio Carrying Bags Qty 40	1,174.65
80468	SYNCHRONY BANK/AMAZON	Qishare Carrying Bags Qty 60	1,425.05
80470	HOME DEPOT	Fire Academy Blanket Fiscal Year 2021	15,000.00
80475	ALLSTAR FIRE EQUIPMENT INC	Allstar Invoice 224644 Facepiece Fit Test	1,598.00
80479	OTHER WORLD COMPUTING	sales tax	30.72
80479	OTHER WORLD COMPUTING	OWC Envoy Pro EX 1.0 TB SSD w/ Thunderbolt 3	299.75
80491	ULINE SHIPPING SUPPLIES SPECIALISTS	Freight	33.81
80491	ULINE SHIPPING SUPPLIES SPECIALISTS	Sales Tax	7.70
80491	ULINE SHIPPING SUPPLIES SPECIALISTS	quote No 40484658 S-19063 12 x 6 x 6" Lightweight 32 ECT Corrugated Boxes	75.25
80501	PLAYSCRIPTS INC	Theatre Arts Department Blanket PO	1,000.00
80503	SYNCHRONY BANK/AMAZON	AMIR digital scale mini pocket	821.70
80503	SYNCHRONY BANK/AMAZON	freight	26.12
80504	CFM INTERNATIONAL LLC	Sales Tax	1,845.00
80504	CFM INTERNATIONAL LLC	MYZONE Belts Med	15,000.00
80504	CFM INTERNATIONAL LLC	Shipping	190.00
80504	CFM INTERNATIONAL LLC	MYZONE Belts Large	3,000.00
80505	BSN SPORTS	Fitness Supplies Per Order 6129835	39,408.75
80510	AARDVARK CLAY	Ceramics Department Blanket PO for Supplies for the Period of 7/1/20-6/30/21 Authorized: Salinas and McColl	3,000.00

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SUPPLIES-INSTRUCTIONAL			
80515	B & H PHOTO VIDEO	Headphones Qty 50	1,653.20
80518	B & H PHOTO VIDEO	Wacom Intuos Pro Digital Graphic Tablet - Small Qty 70	16,743.89
80522	KAPLAN	Une RN Full Play MED SURG III Bundle Fall 2020	1,450.00
80544	PASCO SCIENTIFIC	Sales Tax	30.00
80544	PASCO SCIENTIFIC	Red Diode Laser; Item #: OS-8525A	119.00
80551	TOP PHARMACY	Tax	61.50
80551	TOP PHARMACY	K95 Masks 2 Packs	600.00
80560	LAGUNA CLAY CO	Ceramics Department Blanket PO for Supplis for the Period of 7/1/20-6/30/21 Authorized: Salinas and McColl	1,000.00
80567	BUSINESS CARD	www.Petco.com SKU#583030, Zoo Med Premium Repti Bark, Volume 24 QT Quantity 5	90.95
80567	BUSINESS CARD	Sales Tax	9.32
80580	FHEG STORE 1283	Gift Cards Student Equity	2,000.00
80586	GRAINGER	sales tax	12.98
80586	GRAINGER	Item 30F070 Compartment Box 6 to 21 11L x 7-1/4W x 1-3/4H	126.60
80590	B & H PHOTO VIDEO	Theatre Arts Supplies and Equipment - Remote Learning	37,779.79
80596	SYNCHRONY BANK/AMAZON	Sales Tax	137.21
80596	SYNCHRONY BANK/AMAZON	Blood Pressure Monitor	810.98
80596	SYNCHRONY BANK/AMAZON	Skinfold Calipers & Measuring Tape	367.77
80596	SYNCHRONY BANK/AMAZON	Goniometer	159.85
80618	SYNCHRONY BANK/AMAZON	Supplies for remote Teaching - Physical Sciences	795.10
80619	FHEG STORE 1283	Support for 480 Learning Communities Students	24,000.00
SUPPLIES-OFFICE			
80298	SYNCHRONY BANK/AMAZON	Welza Sticky Note set	86.20
80298	SYNCHRONY BANK/AMAZON	Sticky Note set w bookmark	1,756.65
80298	SYNCHRONY BANK/AMAZON	Notebook Kraft Paper 24pk	524.79
80298	SYNCHRONY BANK/AMAZON	Frito lay ultimate snack assortment	423.50
80298	SYNCHRONY BANK/AMAZON	sales tax	316.16
80298	SYNCHRONY BANK/AMAZON	Nliblu Why Worry Be Happy stress balls 24	293.37
80298	SYNCHRONY BANK/AMAZON	Jarlink Sticky note set	2,005.49
80298	SYNCHRONY BANK/AMAZON	freight	293.44
80439	SYNCHRONY BANK/AMAZON	Scotch tape 8pack	23.75
80439	SYNCHRONY BANK/AMAZON	Magazine file holder set of 6 white	14.95
80439	SYNCHRONY BANK/AMAZON	Amazonbasics 48pk AA batteries	15.49
80439	SYNCHRONY BANK/AMAZON	Amazonbasics 36pk AAA batteries	10.99
80439	SYNCHRONY BANK/AMAZON	Desktop power strip 3 usb	18.99
80439	SYNCHRONY BANK/AMAZON	sales tax	23.76
80439	SYNCHRONY BANK/AMAZON	Office Chair Mesh Office Computer Swivel Desk Task Chair	69.99

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

08/01/20 - 08/31/20

September 15, 2020

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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SUPPLIES-OFFICE

80439	SYNCHRONY BANK/AMAZON	Amazonbasics mesh trasch can	15.21
80439	SYNCHRONY BANK/AMAZON	Scotch heavy duty tape 6 rolls	12.19
80439	SYNCHRONY BANK/AMAZON	Amazonbasics gel comp mouse pad	9.07
80439	SYNCHRONY BANK/AMAZON	Seacush Mind reader	23.99
80439	SYNCHRONY BANK/AMAZON	Legal pads white	11.99
80487	SYNCHRONY BANK/AMAZON	Webcam Qty 2	92.58
80548	FAYE HENSON	Reimbursement office supplies	51.60
80550	SYNCHRONY BANK/AMAZON	Student Equity Amazon Cards for Students Welcome Fair	5,000.00
80592	SYNCHRONY BANK/AMAZON	Peach Card stock 8.5x11	77.70
80592	SYNCHRONY BANK/AMAZON	Sales Tax	8.00

TRAVEL-CONFERENCE

80368	NATIONAL COUNCIL FOR WORKFORCE EDUCATION	NCWE Full Virtual Conference for Marisela Canela on Octobe 7-8, 2020	499.00
80602	MARILYN GETZ	Reimbursement for Virtual NCSBN Conference Registration 9/14/20	60.00
80603	THYE PENG NGO	Reimbursement for Virtual Conference Registration CHSE Thye Peng Ngo 8/12/20	414.66

\$692,868.48

Fund: 09 STUDENT FINANCIAL AID

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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CONTRACT-PERSONAL SERVICE

80303	CINDY HSIEH	Financial Aid Services - identifying and awarding GCCPromise students 2021	25,000.00
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\$25,000.00

Fund: 15 CAPITAL CONSTRUCTION

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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OTHER SERVICES-OTHER SERVICE

80499	CORNERSTONE CONSTRUCTION SOLUTIONS INC	AD Electrical - Estimate 003853	21,300.00
80563	MIRACLE ART SERVICES	Concrete with drain for fountain/SR - yellow crossing floor tile	4,500.00
80583	CORNERSTONE CONSTRUCTION SOLUTIONS INC	Demo - Estimate 003852	27,600.00

\$53,400.00

Fund: 18 SELF INSURANCE

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

08/01/20 - 08/31/20

September 15, 2020

Fund: 18

SELF INSURANCE

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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OTHER SERVICES-OTHER SERVICE

80371	ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS	Property and Liability Program Premium - Fiscal Year 2021	685,805.00
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\$685,805.00

Fund: 59

PROFESSIONAL DEVELOPMENT CENTER

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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BOOKS-INSTRUCTIONAL

80343	KIM EDELMAN	Reimbursement instructional books for Steps Grant WDB	219.40
80363	SDC PUBLICATIONS	Beginners Guide to SolidWorks 2020 Level 1 Qty 12	683.00
80616	SDC PUBLICATIONS	Beginners Guide to SolidWorks 2020 Level 1 Qty 12	562.00

CONTRACT-SERVICE

80532	HENRY CHARLES ROGERS	Training Services FY 20210	10,000.00
80539	ERNEST GUTIERREZ	Training Services for PDC Fiscal Year 2021	10,000.00
80607	LEVON MOVSESYAN	Virtual Learning 22 Hours	2,775.00

EQUIPMENT-OFFICE

80346	WELLS FARGO	Xerox Copier SN 5DA844747	3,000.00
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\$27,239.40

Fund: 74

MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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CONTRACT-CONSTRUCTION

80300	LEGION CONTRACTORS INC	Mariposa Renovation	972,000.00
80569	COMMUNICATION CABLING SOLUTIONS INC	Data and Cabling	36,400.00

CONTRACT-SERVICE

80078	PERFORMANCE ARCHITECTS INC	Database Upgrade PeopleSoft	85,000.00
80330	KOURY ENGINEERING & TESTING	Welding Project Per Proposal	15,000.00
80361	COUNTY OF LOS ANGELES	Plan Check Fees - PE 2 Reclaimed Water Tie In	1,791.00
80391	VITAL INSPECTION SERVICES INC	IOR and Quality Assurance Services July 1 2020 - June 30 2021	211,680.00
80398	CAROL CAMBIANICA	Design Services - Science Building	20,000.00
80466	TIGRAN AKOPYAN	Parking Lot B Light	33,575.00
80472	DIVISION OF THE STATE ARCHITECT	Plan Review Fees DSPS Project 20081	17,350.00
80494	ECOMOTION	Energy Strategy Validation	20,160.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

08/01/20 - 08/31/20

September 15, 2020

Fund: 74 MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
80538	TIGRAN AKOPYAN	CS 177	18,985.00
80570	SHORING ENGINEERS	Drilled Caisson Proposal 20086	12,250.00
80571	LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES INC	Geo Tech Services Proposal 700085700	6,400.00
80577	LITTLE DIVERSIFIED ARCHITECTURAL CONSULTING INC	Landscape and Site Work Parking Improvement	867.00
EQUIPMENT-COMPUTER			
80437	DELL MARKETING LP	Opliplex Micros Mounts	84.31
EQUIPMENT-FACILITIES			
80438	LYON GROUP HOLDINGS LLC	sales tax	642.89
80438	LYON GROUP HOLDINGS LLC	Welding Tier Lockers and freight Quote 344042	7,817.13
EQUIPMENT-INSTRUCTIONAL			
80434	HOWARDS APPLIANCES INC	GE Spacemaker Qty 2 Per Quote	1,014.28
80527	BKM OFFICE ENVIRONMENTS INC	SR Second Floor Renovation Furniture Per Quote 38388 CalWorks	6,404.98
80589	CLEAN AIR AMERICA INC	Sales Tax	5,990.00
80589	CLEAN AIR AMERICA INC	Welding Booths and Curtains Per Quote	58,439.00
80604	CLEAN AIR AMERICA INC	Welding Equipment Per Quote	44,025.00
80604	CLEAN AIR AMERICA INC	Sales Tax	4,512.56
OTHER SERVICES-OTHER SERVICE			
80106	FENCESCREEN INC	Garfield - Mariposa Bldg. Mesh Fence Signage Quote 106396	7,818.67
80328	HANDS ON PAINTING INC	CDC Classrooms Proposal 1011	8,707.00
80360	GATH E DORSAINVILLE	Relocation	17,191.50
80366	CLARK COMPANY	Remove Replace floor CS 34	10,060.00
80385	CALIFORNIA EMINENT DOMAIN LAW GROUP	Legal Fees	2,326.65
80390	BAY ALARM COMPANY	Garfield - Alarm Installation	13,750.00
80399	BIG CITY CONTRUCTION	Conduit Gym - Per Proposal	4,550.00
80416	B2 ENVIRONMENTAL INC	Air Monitoring and Reporting PE Inc 2 Per Proposal LAP200094	1,700.00
80429	SIGN 21	Garfield Campus - install 596' X 7'- 8" mesh fence cover Per Estimate No 20-072802	2,550.00
80430	HANDS ON PAINTING INC	Hallways Per Quote 1012	9,270.00
80440	EPIC LAND SOLUTIONS INC	Relocation Services - Garfield Purchases	8,938.97
80462	STEVENSON	Management Services - Garfield	6,537.12
80525	ANDY'S TRANSFER & STORAGE	Mariposa Furniture Move	5,131.50
80526	LANDLAB	Landscape Architectural Design Services Garfield Campus	12,800.00
			\$1,691,719.56

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

CONSENT CALENDAR NO. 4

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services

SUBJECT: REVISED COURSES

DESCRIPTION OF HISTORY / BACKGROUND

The attached document represents changes to courses that have been vetted by the divisions and approved by the Curriculum & Instruction (C&I), Academic Affairs, and College Executive Committees.

COMMITTEE HISTORY

See the dates listed on the attached document.

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the revised courses as presented.

Course Revisions

Course Number	Type of Change	Curriculum and Instruction Approval	Academic Affairs Committee Approval	College Executive Review
CULIN 111, 113	Change in Catalog Description	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
ECON 111	Change in Catalog Description	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
ENGR 132	Change in Units	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
GEOL 102	Change in Catalog Description	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
HIST 116	Change in Catalog Description	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
HLTH 128	Change in SAM Code	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
HRM 117, 203	Correcting Variable Units	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
JOURN 210, 250, 50	Change in Catalog Description	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020

Course Number	Type of Change	Curriculum and Instruction Approval	Academic Affairs Committee Approval	College Executive Review
KIN 157	Change in Catalog Description	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
KIN 229	Change in Course Note	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
MATH 100	Change in prerequisite	(June 24, 2020 1 st Reading, July 8, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
MATH 110B, 190	Change in Catalog Description	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
NS 223	Change in Catalog Description	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
POL S 101	Change in Title	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
SPCH 105, 106	Change in Catalog Description	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
ST DV 145	Change in Course Note	(July 22, 2020 1 st Reading, August 12, 2020 2 nd Reading)	August 19, 2020	September 8, 2020
STV 120	Change in Prefix	(July 8, 2020 1 st Reading, July 22, 2020 2 nd Reading)	August 19, 2020	September 8, 2020

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

CONSENT CALENDAR NO. 5

STAFFING REPORT NO. 3

TO: BOARD OF TRUSTEES

SUBMITTED: David Viar, Superintendent/President

REVIEWED BY: Victoria Simmons, Vice President
Human Resources

PREPARED BY: Frinna De La Cruz, Admin Asst IV-Confidential

SUBJECT: ACADEMIC, CLASSIFIED, ADMINISTRATOR, AND ALL
OTHER TEMPORARY EMPLOYEE ACTIONS REPORTS

Pursuant to Board Policy 7110, Delegation of Authority, the Superintendent/President has authorized the attached personnel actions. The actions are consistent with federal and state laws and regulations, District policies and regulations, the District budget, and relevant collective bargaining agreements.

The Superintendent/President recommends that the Board of Trustees confirm the following staffing reports:

Academic Report – Action Order
Classified Report – Action Order
Administrator Report
All Other Temporary Employee Actions Report
Student Employee Reports

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ACADEMIC									
New Hires									
Carrillo, Ms. Diana	DSPS	DSPS Counselor	9/16/2020	01 2200 0 642000 1250		AC II-5	1	100	New Hire Full Time Tenure Track
Palma, Mr. Jorge	Technology and Aviation Division	Machine Tool Technology Instructor	8/31/2020	01 0100 0 093700 1110		AC III-8	1	100	New Hire Full Time Tenure Track
Separation of Employment: Retirements/Resignations									
Janoyan, Mr. Daniel K	Noncredit ESL Division	Non-Credit ESL Adjunct	8/17/2020						Retirement 35 years, 4 months of service
All Other Academic Actions									
Brook, Dr. Dafna	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 3853 0 120300 1450		C IV-1		60	Adjunct Hourly Rate
Azolyan, Mrs. Mariam	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	01 1000 0 630000 1450		C IV-6		100	Adjunct Hourly Rate
Barrera, Ms. Vivian	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	01 1000 0 630000 1450		C IV-3		100	Adjunct Hourly Rate
Beck, Ms. Anne-Marie	Workforce Development	Adjunct Counselor	08/31/20 - 12/16/20	03 1150 9 499900 1450	8 hrs/wk	C IV-2		100	Adjunct Hourly Rate
Beck, Ms. Anne-Marie	CalWORKs	Adjunct Counselor	08/31/20 - 12/16/20	03 4820 1 601001 1450	10 hrs/wk	C IV-2		100	Adjunct Hourly Rate
Blackmon, Ms. Destinee	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 0600 1 630000 1450		C IV-2		100	Adjunct Hourly Rate
Brook, Dr. Dafna	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 3920 0 120300 1450		C IV-1		40	Adjunct Hourly Rate
Canela, Ms. Marisela	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	01 1000 0 630000 1450		C IV-4		100	Adjunct Hourly Rate
Chu, Mr. Andy	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	01 1000 0 630000 1450		C IV-1		100	Adjunct Hourly Rate
Darin, Mrs. Carolyn V.	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 0600 1 630000 1450		C IV-6		100	Adjunct Hourly Rate
Del Real, Mr. Antonio	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 0600 1 630000 1450		C IV-4		100	Adjunct Hourly Rate
Dilanchian, Ms. Andrineh	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 0600 1 630000 1450		C IV-1		100	Adjunct Hourly Rate
Dulay, Ms. Breanna	Workforce Development	Adjunct Counselor	08/31/20 - 12/16/20	03 1150 9 499900 1450	16 hrs/wk	C IV-3		100	Adjunct hourly Rate
Dulay, Ms. Breanna	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	01 1000 0 630000 1450		C IV-3		100	Adjunct Hourly Rate
Hemeng, Mr. Eric K	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 0600 1 630000 1450		C IV-2		100	Adjunct Hourly Rate
Morris, Ms. Jolie	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 0600 1 630000 1450		C III-6		100	Adjunct Hourly Rate
Najera, Mrs. Mirna	Workforce Development	Adjunct Counselor	08/31/20 - 12/16/20	03 1100 0 499911 1450	3 hrs/wk	C IV-6		100	Adjunct Hourly Rate
Najera, Mrs. Mirna	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 4820 1 601001 1450	20 hrs/wk	C IV-6		100	Adjunct Hourly Rate
Pedraza, Mr. Isaac Abel	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 0600 1 630000 1450		C IV-1		100	Adjunct Hourly Rate
Ramos, Dr. Renee	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 0600 1 630000 1450		C IV-1		100	Adjunct Hourly Rate
Rice, Mr. Eros P Jr.	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 0600 1 630000 1450		C IV-1		100	Adjunct Hourly Rate
Samani, Ms. Nicole	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 0600 1 630000 1450		C IV-3		100	Adjunct Hourly Rate

01 = Day
 02 = Evening
 03 = Non-Credit

Rate Legend
 C = Classified Salary Schedule
 Example: C 1 - 1 = Class 1, Step 1

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Saporito, Ms. Joanna Mary	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 2880 0 630000 1450	8 hrs/wk	C IV-6		100	Adjunct Hourly Rate
Shim, Ms. Irene I.	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	01 1000 0 630000 1450		C IV-4		100	Adjunct Hourly Rate
Tufenkjian, Ms. Tanya	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	01 1000 0 630000 1450		C III-3		100	Adjunct Hourly Rate
Yau, Ms. Stephanie	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	01 1000 0 630000 1450		C IV-1		100	Adjunct Hourly Rate
Pedraza, Mr. Isaac Abel	Workforce Development	Adjunct Counselor	08/31/20 - 12/16/20	03 1150 9 499900 1450	23 hrs/wk	C IV-1		100	Adjunct Hourly Rate-CTE Hours assignment
Canela, Ms. Marisela	Workforce Development	Adjunct Counselor	08/31/20 - 12/16/20	03 4551 1 093400 1450	20 hrs/wk	C IV-4		100	Adjunct Hourly Rate-CTE/CSUM Aims Hours
Alvarez, Ms. Jessica	EOPS	Counselor	2/18/2020			ACIV-6			Advancement of Salary
Boduryan, Mrs. Anahit	EOPS	Counselor	2/18/2020			ACV-9			Advancement on Salary
Der Hovannessian, Mrs. Polet	EOPS	Counselor	2/18/2020			ACV-16			Advancement on Salary
Garagliano, Samantha N	Staff Development	Language Arts	07/01/20 - 08/21/20	01 0100 0 499900 1395				100	Correction to the Board: 6/16/20 - Account Number
Schumacher, Dr. Alexa J	Staff Development	Credit ESL	07/01/20 - 08/21/20	01 0100 0 499900 1395				100	Correction to the Board: June 16, 2020 Account Number
Aronoff, Ms. Shelley	Library and Learning Resources	Librarian			NTE 140hrs	C IV-6		100	Correction to the Board: June 16, 2020. Hours
Kwa, Dr. Rosemary	Staff Development	English Instructor	08/31/20 - 12/16/20	01 0100 0 675100 1310	NTE 4hrs	C V-18		100	Election GADER Workshops
McGrath, Ms. Kimzey	Staff Development	Credit ESL	08/31/20 - 12/16/20	01 0100 0 675100 1310	NTE 4hrs	Instructional Hourly		100	Election GADER Workshops
Ridgway, Mrs. Rachel	Staff Development	Physical Science	08/31/20 - 12/16/20	01 0100 0 675100 1310	NTE 6hrs	\$0		100	Election GADER Workshops
Rome, Lauren E	Staff Development	Language Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 675100 1310	NTE 4 hrs	C III-2		100	Election GADER Workshops
Ames, Travis James	Social Sciences Division	Economics Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C II-3		100	Election of Hourly Non-Instructional
Baca, Mr. Abraham E.	Health Sciences Division	EMT Instructor	07/01/20 - 08/21/20	01 0100 0 499900 1460		C III-1		100	Election of Hourly Non-Instructional
Biancheri, Mrs. Mary Jane	Social Sciences Division	Child Development Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	7 hrs	C II-4		100	Election of Hourly Non-Instructional
Bie, Dr. Osmond Steven	Social Sciences Division	Philosophy Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional

01 = Day
 02 = Evening
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Rate Legend
 C = Classified Salary Schedule
 Example: C 1 - 1 = Class 1, Step 1

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Blaker, Mrs. Rhona	English Division	English Adjunct Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 2	C III-4		100	Election of Hourly Non-Instructional
Bouyadjian, Ms. Nairy	Office of VP Instructional Services	Counselor	06/15/20 - 08/28/20	01 1000 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Bowerman, Mr. Roger	Social Sciences Division	History Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Buresch, Ms. Victoria R	Social Sciences Division	Anthropology Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Cohen, Ms. Reut	Office of Instructional Services	Language Arts Instructor	05/09/20 - 08/04/20	01 0100 0 499900 1460	36.5 hrs	C III-3		100	Election of Hourly Non-Instructional
Davis, Mr. Michael Grant	Office of VP Instructional Services	Math Instructor	06/15/20 - 08/31/20	01 0100 0 499900 1460	NTE 6 hrs	C III-4		100	Election of Hourly Non-Instructional
Dervishian, Nune	Staff Development	Language Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 675100 1310	NTE 4hrs	C III-3		100	Election of Hourly Non-Instructional
Dickinson, Mrs. Lynn M	Staff Development	Language Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 675100 1310	NTE 4hrs	C III-4		100	Election of Hourly Non-Instructional
Dudley, Miss Catherine Mary	Health Sciences Division	Nursing Instructor	06/15/20 - 08/21/20	01 0100 0 499900 1460		C III-4		100	Election of Hourly Non-Instructional
Dudley, Miss Catherine Mary	Health Sciences Division	Nursing Instructor	07/06/20 - 07/08/20	01 0100 0 499900 1460	13 hours	C III-4		100	Election of Hourly Non-Instructional
Dulay, Mr. Michael	Social Sciences Division	Psychology Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	5 hrs	C III-4		100	Election of Hourly Non-Instructional
Eberts, Dr. Michael	Office of Instructional Services	Language Arts Instructor	06/22/20 - 08/04/20	01 0100 0 499900 1460	4.5 hrs	C III-4		100	Election of Hourly Non-Instructional
Falcon, Mr. Michael W	English Division	English Adjunct Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 1 hour	C III-4		100	Election of Hourly Non-Instructional
Fishman, Ms. Robyn	Social Sciences Division	History Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Flores, Ms. Cynthia	English Division	English Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 1 hour	C III-1		100	Election of Hourly Non-Instructional
Fonarow, Dr. Wendy	Social Sciences Division	Anthropology Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Frontini, Mr. Flavio	Office of Instructional Services	Language Arts Instructor	06/17/20 - 08/04/20	01 0100 0 499900 1460	38 hrs	C III-4		100	Election of Hourly Non-Instructional
Fulton, Mr. David Dewitt	English Division	English Adjunct Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 2	C III-4		100	Election of Hourly Non-Instructional
Gamberg, Ms. Julie	English Division	English Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 1 hour	C III-4		100	Election of Hourly Non-Instructional
Garagliano, Samantha N	Office of Instructional Services	Language Arts Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional

01 = Day
 02 = Evening
 03 = Non-Credit

Rate Legend
 C = Classified Salary Schedule
 Example: C 1 - 1 = Class 1, Step 1

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Getz, Ms. Marilyn C	Health Sciences Division	Nursing Instructor	06/15/20 - 08/21/20	01 0100 0 499900 1460		C III-4		100	Election of Hourly Non-Instructional
Groper, Ms. Jessica R	English Division	English Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 2	C III-3		100	Election of Hourly Non-Instructional
Gupta, Dr. Lina	Social Sciences Division	Philosophy Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Harnett, Dr. Michael C.	English Division	English Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 2	C III-4		100	Election of Hourly Non-Instructional
Hastings, Dr. Cameron	Social Sciences Division	Political Science Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Henry, Ms. Susan I	English Division	English Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 1 hour	C III-4		100	Election of Hourly Non-Instructional
Hernandez Rios, Mrs. Maria G	Staff Development	Language Arts Instructor	08/31/20 - 12/16/20	01 0100 0 675100 1310	NTE 4hrs	C III-4		100	Election of Hourly Non-Instructional
Hernandez Rios, Mrs. Maria G	Office of Instructional Services	Language Arts Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Jazan, Dr. Stacy	Office of Instructional Services	Language Arts Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Johnson, Ms. Jing Xu	Health Sciences Division	Nursing Instructor	07/14/20 - 07/31/20	01 0100 0 499900 1460	8 hours	C III-4		100	Election of Hourly Non-Instructional
Johnson, Ms. Jing Xu	Health Sciences Division	Nursing Instructor	06/29/20 - 08/21/20	01 0100 0 499900 1460		C III-4		100	Election of Hourly Non-Instructional
Johnston, Mr. Eric	Social Sciences Division	Anthropology Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Joseph, Mr. Samuel	English Division	English Adjunct Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 2 hours	C III-3		100	Election of Hourly Non-Instructional
Kaba, Mrs. Caroline	Social Sciences Division	Economics Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Kamei, Mr. Richard T	Social Sciences Division	Sociology Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Kartalian, Ms. Lara	English Division	English Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 1 hour	C II-4		100	Election of Hourly Non-Instructional
Kayzakian, Mr. Arthur	English Division	English Adjunct Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 2			100	Election of Hourly Non-Instructional
Kesian, Ms. Kohar Z	Health Sciences Division	Nursing Instructor	7/2/2020	03 3920 9 120300 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Kesian, Ms. Kohar Z	Health Sciences Division	Nursing Instructor	6/15/2020	03 1150 9 120300 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Kesian, Ms. Kohar Z	Health Sciences Division	Nursing Instructor	07/03/20 - 07/08/20	01 0100 0 499900 1460	11 hours	C III-4		100	Election of Hourly Non-Instructional

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Rate Legend
 C = Classified Salary Schedule
 Example: C 1 - 1 = Class 1, Step 1

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Kesian, Ms. Kohar Z	Health Sciences Division	Nursing Instructor	06/15/20 - 08/21/20	01 0100 0 499900 1460		C III-4		100	Election of Hourly Non-Instructional
Kronbeck, Mrs. Elizabeth I	Social Sciences Division	Social Sciences Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	19 hrs	C III-4		100	Election of Hourly Non-Instructional
Leaver, Mr. Darren	Social Sciences Division	Geography Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Lynch, Mr. John J	English Division	English Adjunct Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 1 hour	C III-3		100	Election of Hourly Non-Instructional
Mack, Mr. Kevin J.	Social Sciences Division	History Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	19.5 hrs	C II-4		100	Election of Hourly Non-Instructional
Maier, Dr. Mark	Social Sciences Division	Economics Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Marashlian, Dr. Levon S	Social Sciences Division	History Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Mecheneau, Sarah N	Office of Instructional Services	Language Arts Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Mecheneau, Sarah N	Staff Development	Language Arts Instructor	08/31/20 - 12/16/20	01 0100 0 675100 1310	NTE 4hrs	C III-4		100	Election of Hourly Non-Instructional
Mendoza, Mrs. Deirdre	English Division	English Adjunct Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 1 hour	C III-4		100	Election of Hourly Non-Instructional
Mikaelian, Ms. Arevik	Office of Instructional Services	Language Arts Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Moore, Ms. Jiwon C.	Social Sciences Division	Sociology Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	1 hr	C III-4		100	Election of Hourly Non-Instructional
Mykhaylov, Mr. Vadym	Health Sciences Division	Nursing Instructor	07/13/20 - 08/21/20	03 3920 0 120300 1465		C III-4		100	Election of Hourly Non-Instructional
Najera, Mrs. Mirna	Office of VP Instructional Services	Adjunct Counselor	06/15/20 - 08/28/20	01 1000 0 499900 1460	3 hrs	C III-4		100	Election of Hourly Non-Instructional
Ngo, Mr. Thye Peng	Health Sciences Division	Nursing Instructor	06/29/20 - 08/21/20	01 0100 0 499900 1460		C III-4		100	Election of Hourly Non-Instructional
Onyekwe, Dr. Rose	Health Sciences Division	Nursing Instructor	06/29/20 - 08/21/20	01 0100 0 499900 1460		C III-4		100	Election of Hourly Non-Instructional
Oppenberg, Mrs. Ellen	Office of VP Instructional Services	Counselor	06/15/20 - 08/28/20	01 1000 0 499900 1460	3 hrs	C III-4		100	Election of Hourly Non-Instructional
Owens, Dr. Deborah L	Social Sciences Division	Child Development Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Palermo, Ms. Suzanne N	Office of VP Instructional Services	Math Instructor	06/15/20 - 08/31/20	01 0100 0 499900 1460	NTE 25 hrs			100	Election of Hourly Non-Instructional
Parker, Dr. Randal	Social Sciences Division	Philosophy Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Parypinski, Ms. Joanna Marie	English Division	English Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 1 hour	C II-4		100	Election of Hourly Non-Instructional
Peterson, Maite E	Social Sciences Division	History Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C II-3		100	Election of Hourly Non-Instructional
Queen, Dr. John	Social Sciences Division	Political Sciences Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Ramos, Ms. Hazel A	Social Sciences Division	History Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Reed, Mr. Michael	Social Sciences Division	Geography Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	1 hr	C III-4		100	Election of Hourly Non-Instructional
Sahakyan, Mr. Nick	Office of Instructional Services	Language Arts Instructor	06/18/20 - 08/04/20	01 0100 0 499900 1460	9 hrs	C III-4		100	Election of Hourly Non-Instructional
Salazar Jr., Mr. Benjamin C.	Health Sciences Division	ADST Instructor	07/01/20 - 08/21/20	01 0100 0 499900 1460		C III-4		100	Election of Hourly Non-Instructional
Schwendimann, Dr. Sarah K	English Division	English Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 2 hours	C III-4		100	Election of Hourly Non-Instructional
Shahoian, Mr. Shant R	English Division	English Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 1 hour	C III-4		100	Election of Hourly Non-Instructional
Smith, Dr. Jeffrey E	Office of Instructional Services	Language Arts Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	7 hrs	C III-4		100	Election of Hourly Non-Instructional
Smith, Mr. Francis Nicholas	Staff Development	Language Arts Instructor	08/31/20 - 12/16/20	01 0100 0 675000 1310	NTE 4hrs	C III-4		100	Election of Hourly Non-Instructional
Smith, Mr. Francis Nicholas	Office of Instructional Services	Language Arts Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Somo, Sandy	Social Sciences Division	Sociology Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C II-4		100	Election of Hourly Non-Instructional
Stach, Mr. Murray H.	Office of VP Instructional Services	Counselor	06/15/20 - 08/28/20	01 1000 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Stonis, Michelle R	Social Sciences Division	History Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C II-4		100	Election of Hourly Non-Instructional
Swett, Karen L	Office of Instructional Services	Language Arts Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	2 hrs	C II-4		100	Election of Hourly Non-Instructional
Taylor, Mr. Robert Stephen	English Division	English Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 2 hours	C III-4		100	Election of Hourly Non-Instructional
Thompson, Ms. Inger	Social Sciences Division	Psychology Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Torres, Ms. Fabiola	Social Sciences Division	Ethnic Studies Instructor	07/01/20 - 08/31/20	01 0100 0 499900 1460	2 hrs	C III-4		100	Election of Hourly Non-Instructional
Tropf, Mr. Ralph	English Division	English Adjunct Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 2			100	Election of Hourly Non-Instructional

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Williams, Mr. John G	English Division	English Adjunct Instructor	07/07/20 - 08/04/20	01 0100 0 499900 1460	NTE 2	C III-4		100	Election of Hourly Non-Instructional
Yau, Ms. Stephanie	Office of VP Instructional Services	Adjunct Counselor	06/15/20 - 08/28/20	01 1000 0 499900 1460	8 hrs	C III-1		100	Election of Hourly Non-Instructional
Zobayan, Ms. Rita	Office of VP Instructional Services	Counselor	06/15/20 - 08/28/20	01 1000 0 499900 1460	18.5 hrs	C III-2		100	Election of Hourly Non-Instructional
Taghdis, Mr. Mohammad	Continuing and Community Ed Center	Counselor	08/31/20 - 12/16/20	01 1000 0 661500 1460	3 hrs/wk	C III-4		100	Election of Hourly Non-Instructional Guild Funded Release Time
Bender, Dr. Jason E	Business Division	Business Instructor	08/31/20 - 12/16/20	01 1000 0 661500 1460	3 hrs/wk	C III-4		100	Election of Hourly Non-Instructional Guild Funded Release Time Fall 2020
Depiro, Ms. Caroline M	Noncredit ESL Division	Noncredit ESL Adjunct	08/31/20 - 12/16/20	01 1000 0 661500 1460	12 hrs/wk	C III-4		100	Election of Hourly Non-Instructional Guild Funded Release Time Fall 2020
Haiduk-Pollack, Dr. Cynthia	Continuing and Community Ed Center	Life Skills Noncredit Business Adjunct	08/31/20 - 12/16/20	01 1000 0 661500 1460	9 hrs/wk	C III-4		100	Election of Hourly Non-Instructional Guild Funded Release Time Fall 2020
Reff, Mr. Brian C	Technology and Aviation Division	Tech and Aviation Adjunct	08/31/20 - 12/11/20	01 1000 0 661500 1460	3 hrs/wk	C III-4		100	Election of Hourly Non-Instructional Guild Funded Release Time Fall 2020
Scott, Mr. Michael	Business Division	Accounting Instructor	08/31/20 - 12/16/20	01 1000 0 661500 1460	3 hrs/wk	C III-4		100	Election of Hourly Non-Instructional Guild Funded Release Time Fall 2020
Wolfgang, Ms. Juliann K	Visual and Performing Arts Division	Visual and Performing Arts Adjunct	08/31/20 - 12/11/20	01 1000 0 661500 1460	3 hrs/wk	C III-4		100	Election of Hourly Non-Instructional Guild Funded Release Time Fall 2020
Yeganyan, Ms. Nune G	Noncredit ESL Division	Noncredit ESL Adjunct	08/31/20 - 12/16/20	01 1000 0 661500 1460	3 hrs/wk	C III-4		100	Election of Hourly Non-Instructional Guild Funded Release Time Fall 2020

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Saelak, Mrs. Michelle Ann Ramirez	Health Sciences Division	Nursing Instructor	06/22/20 - 06/25/20	03 1150 9 120300 1460	25 hrs	C III-4		100	Election of Hourly Non-Instructional Simulation and Make Up Labs
Girardi, Mr. Ronald	Visual and Performing Arts Division	Theatre Arts Adjunct	1/1/2020	01 0100 0 100700 1110				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Acosta, Mr. Jerome E.	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Acosta, Mrs. Gail A.	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Benedict, Mrs. Marissa C	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Biagini, Mrs. Catherine Chan	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Chilingarian, Mr. Samvel	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Coulter, Mr. Christian E	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Curtis, Ms. Tina L	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
De Guzman, Ms. Liezel Marie	Visual and Performing Arts Division	Dance Adjunct	1/1/2020	01 0100 0 083400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Deeter, Ms. Constance Marie	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Ion, Mr. Charles	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Jay, Ms. Lisa	Visual and Performing Arts Division	Dance Adjunct	1/1/2020	01 0100 0 083400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Livingstone, Mr. Paul	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Protich, Ms. Anita Mary	Visual and Performing Arts Division	Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Rios, Mr. Christopher A	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Shows, Mr. Aaron	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Soto, Mr. Jose De Jesus	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Stuntz, Dr. Lori Ann	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Sullivan, Dr. Christopher L.	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Toros-Adami, Mr. Varand	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Tuttobene, Mr. Richard Joseph	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Waterman, Mr. James Rocchio	Visual and Performing Arts Division	Applied Music Adjunct	1/1/2020	01 0100 0 100400 1310				100	Reorganization VPA from Instructional Services (Swinton) to Library and Learning Support Services (Hanson)
Rohrbacher, Ms. Francien	English Division	English Div faculty	10/01/20 - 10/15/20	03 1300 0 663200 1395		\$377.46		100	Stipend Professional Development
Markoulakis, Mr. Ioannis	Office of Instructional Services	Visual and Performing Arts Adjunct	08/14/20 - 12/16/20	01 1000 0 601000 1395		\$1,500.00		100	Stipend Adjunct Ancillary Activity
Rios, Mr. Christopher A	Office of Instructional Services	Visual and Performing Arts Adjunct	08/14/20 - 12/16/20	01 1000 0 601000 1395		\$1,500.00		100	Stipend Adjunct Ancillary Activity
Waterman, Mr. James Rocchio	Office of Instructional Services	Visual and Performing Arts Adjunct	08/14/20 - 12/16/20	01 1000 0 601000 1395		\$1,500.00		100	Stipend Adjunct Ancillary Activity
Fonua, Mr. John	Student Affairs	Athletics Adjunct	08/24/20 - 05/31/21	01 1000 0 696000 1395		\$4,000		100	Stipend Extra-Curricular Coaching - Assistant Football Coach

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Bray, Mr. Malik	Student Affairs	Athletics Adjunct	08/24/20 - 05/31/21	01 1000 0 696000 1395		\$8,000		100	Stipend Extra-Curricular Coaching - Assistant M. Basketball Coach
Johnson, Mr. Michael B	Student Affairs	Athletics Adjunct	08/24/20 - 05/31/21	01 1000 0 696000 1395		\$8,000		100	Stipend Extra-Curricular Coaching - Assistant M. Basketball Coach
Aguirre, Mr. Tomas	Student Affairs	Athletics Adjunct	08/24/20 - 05/31/21	01 1000 0 696000 1395		\$4,000		100	Stipend Extra-Curricular Coaching - Assistant M. Cross Country Coach
Osherow, Mr. Matthew	Student Affairs	Athletics Adjunct	08/24/20 - 05/31/21	01 1000 0 696000 1395		\$4,000		100	Stipend Extra-Curricular Coaching - Assistant M. Cross Country Coach
Van Horne, Mr. Vincent	Student Affairs	Athletics Adjunct	08/24/20 - 05/31/21	01 1000 0 696000 1395		\$4,000		100	Stipend Extra-Curricular Coaching - Assistant M. Football Coach
Carrera, Mr. Victor L	Student Affairs	Athletics Adjunct	08/24/20 - 06/28/21	01 1000 0 696000 1395		\$12,000		100	Stipend Extra-Curricular Coaching - Assistant M. Soccer Coach
Donaghy, Mr. Robert	Student Affairs	Athletics Adjunct	03/15/21 - 06/28/21	01 1000 0 696100 1395		\$2,000		100	Stipend Extra-Curricular Coaching - Assistant M. Tennis Coach
Ismailian, Mr. Davit	Student Affairs	Athletics Adjunct	08/24/20 - 06/28/21	01 1000 0 696000 1395		\$4,000		100	Stipend Extra-Curricular Coaching - Assistant M. Tennis Coach
Jimenez, Mr. Jose	Student Affairs	Athletics Adjunct	03/15/21 - 06/28/21	01 1000 0 696000 1395		\$2,000		100	Stipend Extra-Curricular Coaching - Assistant M. Track and Field Coach
Osherow, Mr. Anthony	Student Affairs	Athletics Adjunct	08/24/20 - 06/28/21	01 1000 0 696000 1395		\$12,000		100	Stipend Extra-Curricular Coaching - Assistant M. Track and Field Coach

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Bledsoe, Ms. Cheyenne	Student Affairs	Athletics Adjunct	03/15/21 - 06/30/21	01 1000 0 696100 1395		\$2,000		100	Stipend Extra-Curricular Coaching - Assistant W. Beach Volleyball Coach
Aguirre, Mr. Tomas	Student Affairs	Athletics Adjunct	08/24/20 - 05/31/21	01 1000 0 696100 1395		\$4,000		100	Stipend Extra-Curricular Coaching - Assistant W. Cross Country Coach
Jimenez, Mr. Jose	Student Affairs	Athletics Adjunct	01/11/21 - 04/19/21	01 1000 0 696100 1395		\$2,000		100	Stipend Extra-Curricular Coaching - Assistant W. Cross Country Coach
Osherow, Mr. Anthony	Student Affairs	Athletics Adjunct	01/11/21 - 04/19/21	01 1000 0 696100 1395		\$2,000		100	Stipend Extra-Curricular Coaching - Assistant W. Cross Country Coach
Nicolas Javier, Ms. Cecilia	Student Affairs	Athletics Adjunct	08/24/20 - 05/31/21	01 1000 0 696100 1395		\$14,000		100	Stipend Extra-Curricular Coaching - Assistant W. Soccer Coach
Taoatao, Mr. Matthew	Student Affairs	Athletics Adjunct	03/15/21 - 06/28/21	01 1000 0 696100 1395		\$2,000		100	Stipend Extra-Curricular Coaching - Assistant W. Tennis Coach
Aguirre, Mr. Tomas	Student Affairs	Athletics Adjunct	08/24/20 - 06/28/21	01 1000 0 696100 1395		\$10,000		100	Stipend Extra-Curricular Coaching - Assistant W. Track and Field Coach
Osherow, Mr. Anthony	Student Affairs	Athletics Adjunct	03/15/21 - 06/30/21	01 1000 0 696100 1395		\$2,000		100	Stipend Extra-Curricular Coaching - Assistant W. Track and Field Coach
Osherow, Mr. Matthew	Student Affairs	Athletics Adjunct	03/15/21 - 06/30/21	01 1000 0 696100 1395		\$2,000		100	Stipend Extra-Curricular Coaching - Assistant W. Track and Field Coach
Bledsoe, Ms. Cheyenne	Student Affairs	Athletics Adjunct	08/24/20 - 05/24/21	01 1000 0 696100 1395		\$4,000		100	Stipend Extra-Curricular Coaching - Assistant W. Volleyball Coach

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Cardona, Mr. Rafael	Workforce Development	Business Adjunct	02/03/20 - 06/30/20	01 0100 0 499900 1395		\$200.00		100	Stipend Nasdaq Entrepreneurship Internship Program
Dionisio, Dr. Daphne	Office of VP Instructional Services	Director of Innovation Grant	10/01/20 - 12/31/20	03 1300 0 663200 1290		\$11,356.49		100	Stipend Planning, Consultation, Logistics, Technology Configuration, Implementation of Grant Activities
Blaker, Mrs. Rhona	Office of Instructional Services	English Adjunct	10/01/20 - 08/15/20	03 1300 0 663200 1395		\$754.92		100	Stipend Professional Development
Dimatulac, Mr. Kevin	Student Services	Adjunct Counselor	10/01/20 - 10/15/20	03 1300 0 663200 1395		\$694.32		100	Stipend Professional Development
Evans, Ms. Alexandra	Office of Instructional Services	Adjunct Counselor	10/01/20 - 10/15/20	03 1300 0 663200 1395		\$694.32		100	Stipend Professional Development
Feldman, Mr. Andrew	Culinary Arts	Culinary Arts Instructor	02/18/20 - 06/10/20	01 0100 0 300200 1395	As needed	\$4,019.00		100	Stipend Special Events Coordinator - Spring 2020

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Rate Legend
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 Example: C 1 - 1 = Class 1, Step 1

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
CLASSIFIED									
New Hires									
Juan Nicolas, Ms. Claudia	Student Affairs	Student Services Assistant II	8/3/2020	01 1000 0 671100 2110	40 hrs/wk	R 23-3	1	100	New Hire
Separation of Employment: Retirements/ Resignations									
Rollins, Mr. Michael Donald	Visual and Performing Arts Division	Instructional Lab Tech	8/17/2020						Resignation
All Other Classified Actions									
Anouchian, Mrs. Marlen	Continuing and Community Ed Center	Assist Instruct Comp Lab Tech	8/13/2020	03 4250 0 150802 2380	NTE 4 hrs	Est rate of pay		100	Additional Assignment
Lelikyan, Mari	Continuing and Community Ed Center	Assist Instruct Comp Lab Tech	8/13/2020	03 4250 0 150802 2380	NTE 4 hrs	Est rate of pay		100	Additional Assignment
Marouti, Hasmic	Continuing and Community Ed Center	Assist Instruct Comp Lab Tech	8/13/2020	03 4250 0 150802 2380	NTE 4 hrs	Est rate of pay		100	Additional Assignment
Soto, Miss Alejandra Lizet	Admissions and Records	Enrollment Services Specialist	9/8/2020	01 1000 0 620000 2110	40 hrs/wk	R 31-2	1	100	Promotion
Milisavljevich, Mr. Nathan John	Visual and Performing Arts Division	Performing Arts Technician	5/20/2019	01 1000 0 100800 2120				100	Reorganization Transfer Performing Arts from VP Admin. Svs. (Culpepper) to VP Instructional Svs. (Ritterbrown)
Navarro Jr, Mr. Marco	Visual and Performing Arts Division	Performing Arts Technician	5/20/2019	01 1000 0 100800 2120				100	Reorganization Transfer Performing Arts from VP Admin. Svs. (Culpepper) to VP Instructional Svs. (Ritterbrown)
Babakhanian, Ms. Gohar	Office of VP Admin Services	Office Assistant I	5/20/2019	01 1000 0 100800 2120			0.5	100	Reorganization Transfer Performing Arts from VP Admin. Svs. (Culpepper) to VP Instructional Svs. (Ritterbrown)
Hise, Ms. Nicole	Human Resources	Human Resources Generalist	8/1/2020	01 1000 0 673200 2110		\$80.00/mo		100	Stipend Classified Professional Growth
Diamond, Ms. Donna L	Human Resources	Human Resources Generalist	8/1/2020	01 1000 0 673200 2110		\$80.00/mo		100	Stipend Classified Professional Growth
Ovsepyan, Ms. Iveta	Life Skills - Noncredit Business Division	Student Services Assistant	8/1/2020	01 0300 0 490000 2210		\$140.00/mo		100	Stipend Classified Professional Growth

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Chamroonrat, Ms. Patricia	Information and Technology Services	Web Coordinator	08/31/20 - 12/16/20	01 1000 0 661500 2495		\$1,250/semester		100	Stipend Guild - Reimbursed Lump Sum Pay Fall 2020
Strong, Ms. Franklina L.	Office of Superintendent - President	Governance Coordinator	08/31/20 - 12/16/20	01 1000 0 661500 2495		\$1,000/semester		100	Stipend Guild Reimbursed Lump Sum Pay Fall 2020

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ADMINISTRATOR									
Saucedo, Mr. Federico (Freddy Saucedo)	Workforce Development	Assoc Dean of Instruct Services and Workforce Dev	09/01/20 - 06/30/22	01 1000 0 601500 1210		M 42-6	1	100	Administrative Contract New Hire
Girardi, Mr. Ronald	Office of VP Instructional Services	Performing Arts Production Manager	5/20/2019	01 1000 0 100800 2125				100	Reorganization Transfer Performing Arts from VP Admin. Svs. (Culpepper) to VP Instructional Svs. (Ritterbrown)

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ALL OTHER TEMPORARY EMPLOYEE ACTIONS									
Professional Experts									
Pursuant to Education Code Section 88003, Section (a), the District may employ a professional expert to perform various project work.									
Abrahamyan, Larisa	Continuing and Community Ed Center	Test Supervisor	08/01/20 - 08/22/20	03 4250 0 150802 2380	NTE 4 hrs	\$16.24/hr		100	Professional Expert
Amirian, Evet	Continuing and Community Ed Center	Test Supervisor	08/01/20 - 08/22/20	03 4250 0 150802 2380	NTE 4 hrs	\$16.24		100	Professional Expert
Bakhshian, Ms. Kaitlin	Student Affairs	Assistant Softball Coach	10/01/20 - 06/28/21	01 1000 0 696100 1395		\$8,000		100	Professional Expert
DeGuzman, Mr. Vincent	Student Affairs	Assistant M. Basketball Coach	08/24/20 - 06/28/21	01 1000 0 696100 2390		\$4,000		100	Professional Expert
Dehbashian Gharghani, Ms. Sabrina	Continuing and Community Ed Center	Test Supervisor	08/01/20 - 08/22/20	03 4250 0 150802 2380	NTE 4hrs	\$16.24/hr		100	Professional Expert
Dinger, Mr. Richard	Student Affairs	Assistant Football Coach	08/24/20 - 05/31/21	01 1000 0 696000 2390		\$4,000		100	Professional Expert
Garner, Mr. William J	Student Affairs	Assistant Softball Coach	08/24/20 - 06/28/21	01 1000 0 696100 2390		\$6,000		100	Professional Expert
Gutierrez, Ms. Cynthia Irene	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	01 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Gutierrez, Ms. Cynthia Irene	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	03 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
McCullogh, Mr. Ashly	Student Affairs	Assistant W. Basketball Coach	08/24/20 - 05/24/21	01 1000 0 696100 2390		\$8,000		100	Professional Expert
Miranda, Ms. Virginia M	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	01 2200 0 642000 2380	As Needed	\$39.41/hr		100	Professional Expert
Miranda, Ms. Virginia M	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	03 2200 0 642000 2380	As Needed	\$39.41/hr		100	Professional Expert
Mkrтчyan, Mrs. Nune	Continuing and Community Ed Center	Test Supervisor	08/01/20 - 08/22/20	03 4250 0 150802 2380	NTE 4 hrs	\$16.24/hr		100	Professional Expert
Patrick-Mudd, Ms. Lauren Beth	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	03 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Patrick-Mudd, Ms. Lauren Beth	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	01 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Perez, Mr. Micah Ruben	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	01 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Perez, Mr. Micah Ruben	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	03 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Prince, Ms. Jo Beth	DSPS	Sign Language	08/31/20 - 12/17/20	01 2200 0 642000 2380	As Needed	\$39.41/hr		100	Professional Expert
Prince, Ms. Jo Beth	DSPS	Sign Language	08/31/20 - 12/17/20	03 2200 0 642000 2380	As Needed	\$39.41/hr		100	Professional Expert

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Rivera, Patricia Elizabeth	DSPS	Sign Language	08/31/20 - 12/17/20	01 2200 0 642000 2380	As Needed	\$34.05/hr		100	Professional Expert
Rivera, Patricia Elizabeth	DSPS	Sign Language	08/31/20 - 12/17/20	03 2200 0 642000 2380	As Needed	\$34.05/hr		100	Professional Expert
Samson, Mr. Daniel	Student Affairs	Assistant Coach M.	03/15/21 - 06/30/21	01 1000 0 696000 2390		\$2,000		100	Professional Expert
Shaffer, Patricia L	DSPS	Sign Language	08/31/20 - 12/17/20	01 2200 0 642000 2380	As Needed	\$39.44/hr		100	Professional Expert
Shaffer, Patricia L	DSPS	Sign Language	08/31/20 - 12/17/20	03 2200 0 642000 2380	As Needed	\$39.44/hr		100	Professional Expert
Smbatyan, Ms. Irina	Continuing and	Test Supervisor	08/01/20 - 08/22/20	03 4250 0 150802 2380	NTE 4 hrs	\$16.24/hr		100	Professional Expert
Stover, Mr. Reginald Thomas	Student Affairs	Assistant Football	08/24/20 - 05/31/21	01 1000 0 696000 2390		\$8,000		100	Professional Expert
Torres, Ms. Christina	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	01 2200 0 642000 2380	As Needed	\$37.55/hr		100	Professional Expert
Torres, Ms. Christina	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	03 2200 0 642000 2380	As Needed	\$37.55/hr		100	Professional Expert
Vandenburg, Mr. Jeffrey	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	03 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Vandenburg, Mr. Jeffrey	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	01 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Wanha, Ms. Jamie	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	03 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Wanha, Ms. Jamie	DSPS	Sign Language Interpreter	08/31/20 - 12/17/20	01 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert

Temporary Assignment Employees

Pursuant to Education Code Section 88003, Section (b) and (c) the District may employ either substitute or short-term employees. A substitute employee may be hired to either: 1) replace a classified employee who is temporarily absent from duty, or 2) employed for up to 60 calendar days when the District is filling a vacancy in a classified position. A short-term employee may be hired to perform a service for District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. All temporary employees in this section may be assigned up to 800 hours or 170 days per fiscal year.

Flores Santos, Arelly	Facilities	Custodian	09/16/20 - 11/16/20	01 1000 0 652000 2380		\$18.54/hr		100	Substitute
Little, Miss Clare	Visual and Performing Arts Division	Instructional Lab Technician	08/24/20 - 10/24/20	01 0100 0 100200 2370	NTE 40 hrs/wk, as needed	CH 28-1		100	Substitute
Vazquez-Gonzalez, Ms. Cynthia Irene	Student Outreach	Student Services Technician	07/01/20 - 08/31/20	01 1000 0 671100 2380	NTE 30 hrs/wk, 60 days	\$26.86/hr		100	Substitute
Villarreal, Ms. Jennifer	Student Outreach	Student Services Technician	07/01/20 - 08/31/20	01 1000 0 671100 2380	NTE 8 hrs/wk, 60 days	\$26.86/hr		100	Substitute
Castillo, Mr. Henry	Business Services	Mail Services Worker	12/01/20 - 02/28/20	01 1000 0 677200 2380	As needed	\$18.09/hr		100	Substitute Vacancy Replacement

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Student Employee									
Babai, Anaid		STU. ASSIST. II	08/01/20-06/30/21	01 0100 0 170100 2360		\$13.00			
Baghumyan, Ani		STU. ASSIST. I	08/01/20-06/30/21	01 2110 0 051400 2360		\$13.00			
Baghumyan, Ani		STU. ASSIST. I	08/01/20-06/30/21	03 2110 0 051400 2360		\$13.00			
Cannon, Zoe		STU. ASSIST. I	08/01/20-06/30/21	03 2200 0 642000 2360		\$13.00			
Lau, Olivia		STU. ASSIST. I	08/01/20-06/30/21	03 2200 0 642000 2360		\$13.00			
Mejia Bonilla, Karla		STU. ASSIST. I	08/01/20-06/30/21	01 1000 0 615000 2360		\$13.00			
Meza Gonzalez, Daniel		STU. ASSIST. I	08/01/20-06/30/21	03 0610 1 615000 2360		\$13.00			
Roxas, Geoffrey Uriel		STU. ASSIST. II	08/01/20-06/30/21	01 1000 0 630300 2360		\$13.00			
Shay, Thomas		STU. ASSIST. I	08/01/20-06/30/21	03 2200 0 642000 2360		\$13.00			
Zaimes, Erica		STU. ASSIST. I	08/01/20-06/30/21	03 2200 0 642000 2360		\$13.00			

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GLENDALE COMMUNITY COLLEGE

September 15, 2020

NEW BUSINESS REPORT NO. 1 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

SUBJECT: BOARD FOCUS AREAS FOR THE 2020-2021
ACADEMIC YEAR

DESCRIPTION OF HISTORY / BACKGROUND

At the Special Board Meeting of August 28, 2020, in fulfillment of Board Policy 2745, the Board evaluated its work in relation to expectations established in "Standard IV: Leadership and Governance" of the Accreditation Standards of the Accrediting Commission for Community and Junior Colleges; studied the results of the College Views 2019 Faculty/Staff Survey regarding the functioning of the Board; discussed members' view of the Board's performance on questions related to their roles and responsibilities; and assessed progress made on the outcome measures established for Board Focus Areas for 2019-2020.

Based on these considerations the Board agreed on five areas on which as a whole, and individually, members will focus special attention during July 2020 - June 2021, in addition to ongoing responsibilities in their policy leadership role.

COMMITTEE HISTORY

College Executive Committee September 8, 2020

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the 2020-2021 Board Focus Areas.

Glendale Community College District
Board Focus Areas and Outcome Measures
2020 – 2021 Academic Year
(for action September 15, 2020)

1. Board members will focus on policy issues related to:

- **addressing COVID-19 pandemic issues regarding remote instruction and work and processes, including a safe return to classroom instruction and in-person support;**
- **maintaining a balanced budget with a 5% ending year cash balance;**
- **defining and implementing concrete means for advancing racial equity and social justice, and remedying identified systemic racism and bias at GCC;**
- **refining and improving the scaled implementation of Guided Pathways in year five of the six-year implementation plan;**
- **ensuring the college is progressing toward its goals aligned with the systemwide priorities for increasing the number of students acquiring degrees, certificates and credentials, achieving transfer, and becoming employed in their field of study; and for reducing the achievement gaps among underrepresented student groups and the number of units accumulated by students for degree completion;**
- **improving the learning environment at GCC that provides academic and student support programs in order to enhance access, equity, diversity, and inclusion and reduce the achievement gaps among identified student groups;**
- **assisting students in receiving adequate basic needs support for food, shelter, technology, and transportation to improve their persistence and completion of their educational goals and their successful access to employment in the workforce;**
- **supporting the training and education needs of unemployed and underemployed individuals to achieve their successful transition to employment in essential industry sectors during the COVID-19 pandemic and in the emerging and dominant industry sectors in the post-COVID-19 economy;**
- **expanding energy conservation and sustainability efforts; and**
- **facilities improvements.**

2. Board members will engage in professional development activities to enhance the performance of their roles and responsibilities.

Develop and participate in trustee professional development related to the needs of the Board in leading GCC.

Attend at least two professional development events directed toward governing board roles.

At least two trustees will participate in the CCLC Excellence in Trusteeship program.

Report to fellow board members on professional development events attended.

Participate in two board special meeting retreats held during the year.

Conduct a board self-evaluation and make improvements as necessary.

3. Board members will be active in the college community educating the public on the mission and needs of the college and learning how the college can better achieve its mission.

Meet with local elected officials from the city, county, and school district during the year

Show interest in the life of the college by attending at student, faculty, and staff activities offered remotely and at the college when possible.

Attend at least six community events.

4. Board members will be knowledgeable about state and federal legislation affecting Glendale Community College and involved in encouraging outcomes favorable to the college.

Meet with GCC's state senator and state assembly member and Congressman during the year.

Review at least biannually, reports on key legislation of particular interest for Glendale Community College.

As necessary, take positions on legislation and communicate those positions to appropriate local, state and federal officials.

5. Board members will support the fundraising efforts of the college foundation

Contribute to at least one of the college's fundraising events and activities.

Introduce the Superintendent/President and/or foundation leaders to potential significant donors to the college.

Maintain awareness of the work of the Foundation and its support of the mission of the college and its priorities.

6. Board members will communicate with the Superintendent/President regarding college issues and direct community members and college constituency concerns to his office for resolution.

Meet individually with the Superintendent/President at least once/month.

Work with the Superintendent/President in the establishment of annual focus areas.

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

NEW BUSINESS REPORT NO. 2 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: RENEWAL OF CISCO SMARTNET SUPPORT
AGREEMENTS FOR NETWORK AND PHONE SYSTEM

DESCRIPTION OF HISTORY/BACKGROUND

The college seeks approval for the renewal of the Cisco SmartNet support agreements with ConvergeOne fiscal year 2020 - 2021. These support agreements are for network and phone system equipment. The total support cost will be \$184,719. Last year's cost was \$219,864.41.

COMMITTEE HISTORY

College Executive Committee September 8, 2020

FISCAL IMPACT

\$184,719. Funds are available in the Fiscal Year 2021 Information Technology budget.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the renewal of the CISCO SmartNet support agreements with ConvergeOne for fiscal year 2020-2021.

GLENDALE COMMUNITY COLLEGE DISTRICT

September 15, 2020

COLLEGE LEADERS REPORTS

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Office of the Superintendent/President

ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Roger Dickes, Academic Senate President

- Instructional Hiring Allocations Committee timing will be pulled forward due to the Supplemental Retirement Program
- Institute Day in process, scheduled Friday, 9/11
- Election for updated Senate Constitution
- Senate will move to create a Racial Equity and Inclusion Committee (temporary name) and recommend a separate governance committee be formed
- Senate will move extend Pass/No Pass advisory extension

GUILD REPRESENTATIVE TO THE BOARD

Emily Haraldson, Guild President

- The comprehensive COVID-19 MOU for academic year 2020-2021 was signed between the District and the Guild on August 27th. It covers remote teaching and distance education, evaluations, leaves, and safety for face-to-face essential workforce faculty (Verdugo Fire Academy, Nursing, EMT, and Welding).
- Regular negotiation sessions now continue with the new academic year.

CSEA REPRESENTATIVE TO THE BOARD

Narbeh Nazari, CSEA President

- Staff Development has started developing series of workshops to provide online courses for our classified staff. There are also student-centric equity and diversity lessons, unique to GCC created by managers and instructors through Canvas that are now available to all Classified employees.
- CSEA is coordinating this year's Classified Institute Day to take place via Zoom. The starting date will be announced soon once all the speakers are confirmed.
- We are working closely with Human Resources to temporarily reassign some of our Classified employees to different departments at the college in order to provide additional support where needed.
- I would like to thank all Classified employees who are presently working in their offices, at their work stations, from home, and other locations to fulfill the important duties that provide necessary support to the students, public, promote public

CSEA REPRESENTATIVE TO THE BOARD - continued
Narbeh Nazari, CSEA President

health, and ensure public safety. Your continued perseverance and dedication to continue the work at hand during these times is recognized and appreciated. Your can-do attitude during these unique times has been nothing short of inspiring. I am humbled to work alongside such a dedicated group and appreciate your continued commitment to serve Glendale Community College.

VICE PRESIDENTS

Anthony Culpepper, Executive Vice President, Administrative Services

- No written report provided.

Paul Schlossman, Vice President, Student Services

- The Dual Enrollment program for concurrently enrolled high school students has grown significantly in Fall 2020. Currently, 780 high school students have enrolled in 32 fall semester courses with an average class size of twenty-six students. In comparison, Dual Enrollment students numbered 574 in Fall 2019 and 471 in Fall 2018.
- The International Student Program held its first ever virtual New Student Orientation Days on August 25 and 26. More than 40 new international students participated in the event from all over the world via Zoom.
- The CalWORKs Parents Program initiated a Peer Mentor Program with twelve CalWORKs student-parents hired to serve as mentors. The new program's mission is to create communities of CalWORKs students who build success with support from one another.
- The CalWORKs Parents Program has refreshed its website: www.glendale.edu.calworks. The website now features photos and quotes from CalWORKs student-parents, tiles with the eight-most visited pages, and a Live Help Button students can press to visit the virtual front counter.
- The GCC CalWORKs team participated in 2 two-hour trainings on anti-racism facilitated by Dr. Eddie Moore, diversity educator and researcher. Dr. Moore will present virtual workshops for CalWORKs student-parents in October titled "How to Talk with Your Children about Racism."
- Estudiantes Unidos, a leadership program for Latinx students, held its first Family Day for Latinx students on August 26. Over 35 Latinx students new to GCC and their family members participated in the event that included workshops and a GCC resource fair featuring the Basic Needs Program, DSPS, EOPS, and Health Center.
- Since the implementation of the financial aid software platform, Campus Logic, in Spring 2020, the Financial Aid Office has reduced processing wait times for students in the document verification process from eight to twelve weeks in Fall 2018 to less than twenty days for Fall 2020.
- The Financial Aid Office has completed aid packaging for 3,693 Pell eligible students for the 2020-2021 academic year. 2,556 of these students have received more than \$3 million in Pell grants, to date, with weekly disbursements continuing throughout the fall semester.

VICE PRESIDENTS – continued

Michael Ritterbrown, Vice President, Instructional Services

- Attended the regional Chief Instructional Officers meeting. Discussion focused on enrollment (most colleges reported declines of 10% to 20%)
- Appointed to work with the Chief Instructional Officers on Guided Pathways.
- The Curriculum and Instruction committee task force to address the need to include curricular content addressing racism and racial bias across the curriculum met for the first time in September.
- The City of Glendale's Lean Six Sigma class at the PDC made their graduation presentations in August.
- The college was awarded a new HSI (Hispanic Serving Institution) Title V grant by the federal government. The total amount of the grant is \$3,000,000 distributed over 3 years. The grant will focus on increasing Latina and Latino awareness of and participation in services at GCC under the larger umbrella of the Guided Pathways Program.

Victoria Simmons, Vice President, Human Resources

- COVID 19-Related Matters:
 - o Continue to track positive case notifications in conjunction with Health Center
- Negotiations Update
 - o CSEA
 - Addressing COVID-19 Fall 2020 and Spring 2021 MOU: currently meeting with CSEA to revise MOU for Fall 2020 and Spring 2021 terms and conditions of employment
 - o Guild
 - Memorandums of Understanding (MOUs):
- Addressing COVID-19 Fall 2020 and Spring 2021 MOU: finalized full academic year working conditions agreement
- Demand to bargain meeting: addressed working conditions for onsite classes offered in Fall 2020 (nursing, EMT, fire academy and possibly welding)
- CPSHR Classification Study: Phase III employee interviews with CPSHR concluded. Reviewing draft classification specifications (job descriptions) from Pilot and Phase II with CSEA.
- Workers' Compensation and Leaves of Absence Administration: bi-weekly review of claims to ensure third-party administrator updates are current and employees are appropriately placed on eligible leave(s) status.
- Joint Payroll/Human Resource meetings:
 - o Established and convened bi-monthly Payroll/Human Resources
 - o Met to review retirement roles and responsibilities
 - o Meeting with third-party administrator to review correct use of workers' compensation leave accruals pursuant to Education Code
- Attended:
 - o CCCCO Emergency Planning COVID-19 Bi-Weekly Webinar (2)
 - o Division Chairs meeting with Guild to review evaluation component of the Addressing COVID-19 Fall 2020 and Spring 2021 MOU
 - o Student welcome meeting
 - o New faculty orientation

VICE PRESIDENTS - continued

Victoria Simmons, Vice President, Human Resources

- o SLIM JPA meeting (workers' compensation JPA quarterly meeting)
- o CCCCCO Government Relations webinar
- Talent Acquisition (Recruitment) Updates:
 - o Ongoing Recruitments:
 - Faculty: 3
 - Classified: 8 (multiple positions in single classification)
 - Administrators and Confidentials: 1
 - o Successfully Completed Recruitments (8/2019 through present):
 - Faculty: 10
 - Classified: 43
 - Administrators and Confidentials: 11
 - Adjuncts: 26 (as of May 2020)
 - Temporary Employees: 3 (as of May 2020)
 - Total positions filled to date: 93 (8/2019 through present)
 - o Continue efforts to refine talent acquisition EEO processes
- NeoGov
 - o Onboard implementation efforts underway. Project plan under development for a staggered implementation plan of Perform (performance management) and E-Forms (e-personnel files) modules
- Human Resources Information Systems (HRIS) and Cloud-Based Software Solutions
 - o Oracle efforts to validate and scrub data:
 - Employee contact information - complete
 - Supervisor/employee reporting structure - complete
 - Bi-lingual stipend eligibility
 - Aligning drop-down sections with collective bargaining agreement terminology
 - o In conjunction with Information Technology Services, began exploration of cloud-based software solutions:
 - PeopleSoft demonstration request – for migration of HRIS module from Oracle to PeopleSoft. Awaiting proposal from Oracle consultants

ASSOCIATED STUDENTS OF GLENDALE COMMUNITY COLLEGE

Vanessa Angeles, Student Trustee

- The Associated Students of GCC (ASGCC) started the Fall semester with a guided Legislative meeting last Tuesday, September 1st
- The ASGCC has begun the Fall semester with a 3 week-long series of social events, instructive webinars, workshops, and townhalls. An opportunity for new and returning students to be engaged with the college while creating meaningful connections with their fellow peers on a remote setting.

ASSOCIATED STUDENTS OF GLENDALE COMMUNITY COLLEGE - continued

Vanessa Angeles, Student Trustee

- Relations Committee has set up a bi-monthly "Live Service" similar to an information booth that the organization usually do in the beginning of the semester. In order to cater to all students, the "Live Service" will have two blocks in each session. One in the afternoon and the other in the evening.
- The V.O.I.C.E.S club initiated the "Social Justice Unity Coalition" where student leaders from different organizations, programs, and clubs (including ASGCC's Vice Presidents) met occasionally to address the social unrest that both Brown and Black communities are facing through letters and advertisements.

BOARD OF TRUSTEES

Desireé Portillo Rabinov, Member

- ACCT Virtual Governance Leadership Institute 8/3-8/6
- Special Board Meeting 8/28
- Community College League of California August Thursday virtual meetings
- GC Foundation "Evolution of the Workplace" virtual event 9/18

Ann Ransford, Clerk

- SCFF Taskforce 8/21 & 9/11
- Special Board Meeting 8/28
- CCLC Trustee Webinar 8/20, 8/27, 9/3 & 9/10

Armine Hacopian, Vice President

- Completed Sexual Harassment Training 8/17
- Special Board Meeting 8/28

Yvette Davis, President

- Completed Sexual Harassment Training
- Special Board Meeting 8/28
- LACSTA meeting 8/31
- CCLC special committee – DEI workgroup meetings 9/2
- ACCT Under 45 caucus – DEI strategy meeting 9/2
- Civic Leaders Round Table 9/14