

## Trustee Evaluation Instrument Questions - July 2020

		5	4	3	2	1		
		Excellent Almost Always	Good Often	Fair Sometimes	Seldom	Needs Improvement Never	Comments (Individual comments separated by / forward slash mark)	Average
<b>MISSION OF THE COLLEGE</b>								
<b>Members of the Board...</b>								
1	Understand and support the mission of the college.	1	2	0	0	0		4.3
2	Approve educational programs that implement the mission of the college.	0	1	1	0	0	All education programs are forwarded to the Board for comment and approval.	3.5
3	Ensure the institution strives to meet the needs of the diverse students.	1	2	0	0	0	This is an ongoing task for CCC. The board is being well educated by Trustee Associations.	4.3
<b>BOARD</b>								
<b>Members of the Board...</b>								
4	Adhere to their role as policy makers.	1	2	0	0	0	Most of the time. It's always tempting to "get involved."	4.3
5	Set goals for the Board.	2	0	1	0	0	Always at our retreats.	4.3
6	Understand and comply with their role as a Board, including ensuring that the Brown Act mandates are followed.	2	1	0	0	0	This is more challenging in the current pandemic environment.	4.7
7	Are supportive of the Superintendent/President.	3	0	0	0	0	Successful and effective relationship with Dr. Viar. / Yes!	5.0
8	Allow the Superintendent/President to implement Board Policies and to run the day-to-day operations of the college.	3	0	0	0	0	Definitely. A good example of how this is implemented is the decisions that were needed to be made in the current pandemic environment.	5.0
9	Set goals for the Superintendent/President.	2	1	0	0	0	Yes, at the retreat.	4.7
10	Evaluate the Superintendent/President annually.	3	0	0	0	0	Yes.	5.0

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<b>BOARD MEMBERS</b>									
<b>Members of the Board...</b>									
11	Provide for new Board Member orientation.	0	3	0	0	0		We are getting better at new board member orientation. / Not sure this has been as usual - again because of the current pandemic environment.	4.0
12	Ensure that Board Officers are selected through an open election process.	2	1	0	0	0		Yes	4.7
13	Understand and comply with their role as an individual Board Member.	2	1	0	0	0		Yes	4.7
14	Understand and implement its legal responsibilities.	2	1	0	0	0		Yes	4.7
15	Understand and approve the college budget.	1	2	0	0	0		Always well presented and opportunity for questioning and final approval.	4.3
16	Work to ensure that key functions are budgeted.	1	2	0	0	0		We heavily rely on Dr. Viar's recommendations. / Well presented by staff.	4.3
17	Ensure financial solvency.	1	2	0	0	0		Yes, many discussions through the years.	4.3
18	Ensure that the physical plant is adequate and well-maintained.	1	2	0	0	0		Per Dr. Viar's recommendations. / we are not directly involved with this / Yes.	4.3
19	Are involved in legislative matters at the state and federal level.	0	3	0	0	0		We appreciate Trustee Ransford's effort in this regard. / we have a couple of members actively involved, we can get more / Not everybody.	4.0

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20	Understand the Board's role and responsibility as it relates to the college's shared governance processes.	1	2	0	0	0		4.3
21	Approve and monitor construction projects.	2	1	0	0	0	We value our facilities master plan. / Yes. And many questions at board meetings.	4.7
22	Understand the process and the Board's role in collective negotiations.	1	2	0	0	0		4.3
23	Assume a role in the accreditation process.	1	1	1	0	0		4.0
24	Establish procedures for soliciting and reacting to feedback about the Board from the various constituencies.	1	1	1	0	0	Evaluations are conducted annually.	4.0
25	Only act and direct the Superintendent/President as a whole, not as individual members.	2	1	0	0	0	Yes.	4.7

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<b>AS A MEMBER OF THE BOARD, I...</b>								
26	Prepare for each Board Meeting.	2	1	0	0	0	i feel i can do better	4.7
27	Support the majority decisions of the Board.	2	1	0	0	0		4.7
28	Refer issues that relate to the college back to the Superintendent/President.	3	0	0	0	0		5.0
29	Balance the interests of special groups versus the welfare of the college.	2	1	0	0	0		4.7
30	Represent the college to the community and the community to the college.	3	0	0	0	0		5.0
31	Attend college activities.	3	0	0	0	0	I make a genuine effort to participate in as many events as possible. / as many as possible	5.0
32	Participate in seminars, conferences, and Board retreats to upgrade my skills as a Board Member.	2	0	1	0	0		4.3
33	Keep up-to-date by reading periodicals and books on community college trusteeship.	0	3	0	0	0	i can do better	4.0
34	Keep current with board policies, operating rules, and state and federal rulings.	1	2	0	0	0	i can do better	4.3