

# **MEASURE G AND MEASURE GC CITIZENS' BOND OVERSIGHT COMMITTEE**

## **2017-2018 ANNUAL REPORT**

### **COMMITTEE MEMBERS**

**Zanku Armenian  
Armik Avedisian  
Sophal Ear**

**Roberta Hacopian  
Larry Hanson  
Kevin Lee**

**Harry Leon  
Ani Nazaryan  
Annie G. Reed**

**PREPARED BY DR. ANTHONY CULPEPPER  
EXECUTIVE VICE PRESIDENT, ADMINISTRATIVE SERVICES**

## **2017-2018 Measure GC Committee Annual Report**

### **Measure G and Measure GC Citizens' Bond Oversight Committee**

**Measure G**, a \$98 million facilities bond measure, was passed on March 5, 2002 to authorize the repair and rehabilitation of deteriorated educational facilities and to add classrooms and instructional support space at the Verdugo Campus of Glendale Community College (GCC) and the Adult Community Training Center (ACTC), renamed the Garfield Campus (Garfield).

**Measure GC**, at the election conducted on November 8, 2016, the voters approved the issue of up to \$325,000,000 of the Glendale Community College District's general obligation bonds. These funds will enable the District to continue to upgrade educational facilities, add classrooms and instructional support space at the Verdugo campus, Garfield campus and the Professional Development Center (PDC) in Montrose.

The Measure G and Measure GC Citizens' Bond Oversight Committee was established in accordance with Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution.

There were three meetings held this fiscal year: November 6, 2017, February 5, 2018 and May 7, 2018.

On November 6, the committee members toured the nearly completed Sierra Vista Building. The reception/open house for Sierra Vista was celebrated from February 15 through March 1, 2018 with a number of planned events and guided tours of Sierra Vista conducted by ASGCC, the Associated Students of Glendale Community College.

### **Membership Changes**

Six newly appointed members were welcomed to the committee and four members had terms that expired in 2017-2018. The out-going members were greatly appreciated for their service to the committee.

### **Members whose term expired in 2017-2018:**

Greg Astorian – June 2018

John Kociemba – June 2018 (Resigned in 2017)

Kevin Lee – June 2018

Ani Nazaryan (Student Representative) – June 2018

## 2017-2018 Measure GC Committee Annual Report

### **New members appointed on October 17, 2017:**

Zanku Armenian

Annie Reed

### **New members appointed on May 15, 2018:**

Seda Khachaturian

Alex Parajon

Jennifer Quinonez-Skinner

Melanie Kasparian (Student Representative)

**Measure G Financial Status  
Report as of June 30, 2018**

Measure G Financial Status Report as of June 30, 2018							
Project	New Allocation As of July 1, 2017	Prior Year Expenditures (a)	2017-18 Expense	2017-18 Encumbrances	Total Obligated	Total Available	Project Status
1 Lab/College Services	8,019,942	4,609,498	1,307,928	273,105	6,190,531	1,829,411	March 2018
2 LCS - Secondary Effects	264,034	243,640	20,394	-	246,034	-	Complete
3 Energy Conservation - Phase I	1,500,000	1,440,055	59,945		1,500,000	-	Complete
4 Oracle R12/Imaging Upgrade	850,000	844,732			844,732	5,268	Complete
5 Facilities Master Plan	150,000	112,620	37,380	-	150,000	-	Complete
6 Energy Conservation - Phase II	1,000,000	185,792	764,245	49,963	1,000,000	-	Complete
Network System Upgrade	1,260,107	845,129	412,402	-	1,257,531	2,576	Fall 2017
7 PE Remodel	3,000,000	118,925	275,149	68,059	462,134	2,537,866	TBD
8 Server Room Upgrade	1,500,943	1,500,943			1,500,943		Complete
9 Cafeteria Remodel	498,500	498,500			498,500		Complete
10 Infrastructure	1,991,399	1,991,399			1,991,399		Complete
11 Planning	834,759	834,759			834,759		Complete
12 Technology	8,243,547	8,243,547			8,243,547		Complete
13 Garfield Campus	22,976,842	22,976,842			22,976,842		Complete
14 Facility Renovation	2,480,697	2,480,697			2,480,697		Complete
15 Allied Health	10,294,917	10,294,917			10,294,917		Complete
16 COPS Payment	306,453	306,453			306,453		Complete
17 Temp O & M Bldg	229,524	229,524			229,524		Complete
18 Network/Telephone	1,978,103	1,978,103			1,978,103		Complete
19 Science Center	6,989,932	6,989,932			6,989,932		Complete
20 Parking (1185 spaces)	26,178,157	26,178,157			26,178,157		Complete
21 Health & Wellness (A/C for Gym)	994,480	994,480			994,480		Complete
22 Athletic Facilities	4,417,324	4,417,324			4,417,324		Complete
23 Costs of Issuance	83,357	83,357			83,357		
24 Contingency Reserves	-					-	
Total	106,043,017	98,399,325	2,877,442	391,127	101,649,896	4,375,121	

Notes:

- (a) Prior year expenditures adjusted to reflect transfer of expenditures per Board approvals.
- (b) PeopleSoft implementation augmented from reserves, Lab/College Services and interest.
- (c) Garfield Campus project reflects additional funding from reserves and completed projects.
- (d) Allied Health reflects transfer of expenses to other projects, additional \$466,323 from reserves to cover cost increases.
- (e) Allied Health reflects additional \$8M, Foundation donation and transfer of \$267,176 to Garfield project approved by Board February 2009.
- (f) Server Room Upgrade funded with initial reallocation of \$1,500,000 from Lab/College Services Building.
- (g) Cafeteria Remodel funded with \$498,500 from Lab/College Services building.
- (h) Secondary Effects of Lab/College Services broken out to delineate for tracking purposes.
- (i) Energy Conservation - Phase I reallocated \$1,500,000 from Lab/College Services Building.
- (j) Oracle R12/Imaging Upgrade funded with \$850,000 from Contingency Reserves.
- (k) Facilities Master Plan funded from Contingency Reserves.
- (l) Energy Conservation - Phase II funded from Contingency Reserves.
- (m) PE Remodel funded from Contingency Reserves.
- (n) Network System Upgrade funded from Contingency Reserves.
- (o) LCS - Secondary Effects allocation and PE Remodel were reallocated to Lab/College Services.

**Measure GC Financial Status  
Report as of June 30, 2018**

Measure GC Financial Status Report as of June 30, 2018								
	Project	New Allocation As of July 1, 2017	Prior Year Expenditures (a)	2017-18 Expense	2017-18 Encumbrances	Total Obligated	Total Available	Project Status
1	Infrastructure	8,000,000		8,022,223	1,828,950	9,851,173	(1,851,173)	Ongoing
2*	PE Remodel	34,000,000		3,277,546	6,358,591	9,636,497	24,363,503	TBD
3	Technology	1,500,000		846,451	172,938	1,019,389	480,611	Ongoing
4**	Montrose Campus			3,433,335			(3,433,335)	Ongoing
5								
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24	Contingency Reserves	78,528,464					78,528,464	
	Total	122,028,464	-	15,579,555	8,360,479	20,507,059	98,088,070	

Notes:

Projects are in the planning stages pending design and bidding.

\* Increment 1 is being awarded at the April 2018 Meeting.

\*\* Property Purchased. Monies to be allocated upon completion of construction estimate

# **Measure G and Measure GC 2017-2018 Projects Report**



## 2017-2018 Measure GC Committee Annual Report

### Measure G Projects

Of the twenty-two projects listed in the Financial Status Report reported to the Board of Trustees on July 17, 2018 only a few of the projects have not been completed.

- **The Lab/College Services Building** is scheduled to be completed in March 2018
- **Energy Conservation – Phase II** (completed). The Network System Upgrade is scheduled to be completed in Fall 2017.
- **PE Remodel** – completion still to be determined. Some of the remaining projects are:
  - The Auxiliary Gym – additional basketball and volleyball courts
  - Additional classroom space
  - Utilities upgrade – air conditioning, sewer, reclaimed and domestic water
  - Improve fire truck access and additional fire hydrants
- **Garfield Campus** - Negotiations with the owners of 13 properties are in progress. The expansion would create parking space for the Garfield Campus and alleviate the traffic congestion in the area.

### Measure GC Projects

Below are some of the projects listed on the June 30, 2018 Financial Status Report, submitted to the Board of Trustees on July 17, 2018:

- Infrastructure
  - Energy Conservation: Phase I and Phase II of the Energy Conservation project uses part of the Measure G funds and funds from Prop. 39. Phase II projects address energy efficient lighting upgrades and HVAC upgrades. Also addressed are upgrades to the college's network capabilities to accommodate all the electronic devices used by the students and staff, such as laptops, iPads, smart phones, etc.
- PE Remodel

## 2017-2018 Measure GC Committee Annual Report

- The Auxiliary Gym – additional basketball and volleyball courts
  - Additional classroom space
  - Utilities upgrade – air conditioning, sewer, reclaimed and domestic water
  - Improve fire truck access and additional fire hydrant.
- Montrose Campus
    - The City Bank property was purchased with \$3.2m of Measure GC funds, which is next to the PDC (Professional Development Center) on Honolulu in Montrose.
    - The expansion could provide regular classes for the Verdugo Campus. Included in the purchase was the parking area behind City Bank, which combined with PDC parking could be used to create a two-level parking structure. Discussions have been initiated with the City of Glendale.

**Measure G and Measure GC  
2017-2018 Financial and  
Performance Audits**

## 2017-2018 Measure GC Committee Annual Report

### **Measure G Audit – June 30, 2018 (Documents available upon request)**

The Measure G General Obligation Bond/Construction Fund – Financial and Performance Audits was performed by Vavrinek, Trine, Day & Co., LLP - Certified Public Accountants and reported as of June 30, 2018. Excerpts from the Independent Auditor's Report on Performance are as follows:

*In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Accordingly, we do not express an opinion on the effectiveness of the District's internal control. The results of our tests indicated that the District's Measure G General Obligation Bond Fund (Measure G) funds are in compliance with Proposition 39 as outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution.*

### **CONCLUSION**

*The results of our tests indicated that, in all significant respects, Glendale Community College District has properly accounted for the expenditures held in the General Obligation Bond Construction Fund (Measure G) and that such expenditures were made for authorized Bond projects. There were no salaries of administrators charged to the Bond Funds for District general administration or operations. District procedures for disbursement of funds were applied in accordance with laws and regulations, as well as policies approved by the Board of Trustees.*

### **Measure GC Audit – June 30, 2018 (Documents available upon request)**

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## **2017-2018 Measure GC Committee Annual Report**

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### **CONCLUSION**

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