

Glendale Community College

GOVERNANCE UPDATE

September 2020

The Governance Update report consists of actions taken by various governance committees. It is required by Administrative Regulation 2511 the Governance Document.

The report includes motions and information items, as recorded in the minutes of committees that reported to the Governance office between **August 1, 2020 and August 31, 2020**. The College Executive Committee reviewed these items during their **September 8, 2020** meeting.

- Items reported here may have changed or been resolved during a more recent meeting than the date noted.
- Any questions regarding any items listed please contact the chair of the appropriate committee.
- Committee chairs may be emailed directly from the Blue List of members. For the list of governance committees and to view committee minutes in their entirety visit:
<https://sp.glendale.edu/committees/governance/Pages/minutes.aspx>

Note that Governance Committees continue to meet by virtual means. Requirements, such as meeting quorum, minutes reporting, and including all stakeholders, are practiced in this new medium.

Standing Committee indicated with an asterisk*

I. COLLEGE EXECUTIVE COMMITTEE * – Last meeting reported August 11, 2020

Meets Tuesday prior to Board of Trustees meetings, 2:30 pm, AD 121

Met on September 8, 2020, report of actions will be included in the next governance update.

NEXT MEETING: October 13, 2020

SUBCOMMITTEES OF THE COLLEGE EXECUTIVE COMMITTEE:

Budget Committee – August 13, 2020

2nd Thursday and 4th Tuesday, 12:20-1:30 pm, AD 252

QUORUM (6) 9/10 members present; 2 Resource members; 28 guests

APPROVAL OF MINUTES

1. MSC to approve the minutes of July 28, 2020; unanimously approved.

REPORTS

2. Vacant positions.
3. Budget update.
4. CA governor's budget update.

Budget Committee – August 25, 2020

2nd Thursday and 4th Tuesday, 12:20-1:30 pm, AD 252

QUORUM (6) 8/9 voting members present; 2 Resource members; 31 guests

APPROVAL OF MINUTES

1. MSC to approve the minutes of August 13, 2020, unanimously approved.

REPORTS

2. Vacant positions.
3. District Budget draft.

4. The TRAN – Tax Revenue Anticipation Note.
5. Utility cost savings.
6. PARS – Supplemental Retirement Plan impact on District savings.

NEXT MEETING: Thursday, September 10, 2020

College Computer Coordinating Committee (4C's) – Last meeting reported May 21, 2020

3rd Thursday, 12:30-1:30 pm, LB 113, I.T. Conference Room

NEXT MEETING: September 17, 2020

Enrollment Management Committee – Last meeting reported May 13, 2020

2nd Wednesday, 12:20-1:20 pm, AD 252

NEXT MEETING: TBD

Equal Employment Opportunity Committee (EEO) – Last meeting reported May 28, 2020

4th Thursday, 12:30-1:30 pm, contact Chair for location

NEXT MEETING: September 24, 2020

Governance Review Committee (GRC) – Last meeting reported April 7, 2020

1st Tuesday, 1:40-2:40 pm, AD 249

Did not meet in May or June 2020.

NEXT MEETING: September 1, 2020

Released Time Extra Pay Committee (RTEP) – Last meeting reported September 20, 2019

4th Friday, 10:00-11:00 am, contact Chair for location

Met on December 6, 2019 report is forthcoming.

NEXT MEETING: Scheduled for February 28, 2020, not certain that the committee met.

Staff Development Committee – Last meeting reported May 21, 2020

3rd Thursday, 12:30-1:30 pm, SV 105

QUORUM [8] 12/15 voting members

NEXT MEETING: September 17, 2020

Student Equity & Achievement Committee (SEA) – Last meeting reported May 1, 2020

4th Friday, 1:00pm-2:00 pm, contact Chair for location

NEXT MEETING: September 25, 2020

Web Oversight Committee – Last meeting reported September 26, 2018

Meets as needed

NEXT MEETING: TBD, *No report as of April 2020*

II. INSTITUTIONAL PLANNING COORDINATION COMMITTEE * (IPCC) – Last meeting reported May 11, 2020

2nd Monday, 12:15pm-1:30 pm, AD 121

NEXT MEETING: TBD

SUBCOMMITTEES OF THE INSTITUTIONAL PLANNING COORDINATION COMMITTEE:

Master Planning Team A Committee – Last meeting reported November 15, 2019

Meets once per semester

NEXT MEETING: May 29, 2020

Program Review Committee – Last meeting reported February 18, 2020
3rd Tuesday, 1:30–2:30 pm, AD 121
NEXT MEETING: May 19, 2020

III. **ACADEMIC AFFAIRS COMMITTEE** * - Last meeting reported July 15, 2020
3rd Wednesday, 2:00-4:00 pm, AD 252
NEXT MEETING – August 19, 2020

SUBCOMMITTEES OF THE ACADEMIC AFFAIRS COMMITTEE:

Academic Calendar Committee – Last meeting reported March 12, 2020
Meets as needed
NEXT MEETING: TBD

Baja Program Committee – Last meeting reported October 29, 2019
Meets twice per academic year
NEXT MEETING: Fall 2020 (contact chair for date and time)

Graduation Requirements Committee – Last meeting reported November 19, 2019
Meets as needed
NEXT MEETING: TBD

Library and Information Competency Committee – Last meeting reported May 28, 2020
4th Thursday, 12:30-1:30 pm, LB 417
NEXT MEETING: Fall 2020 (TBA)

Scholars Program Committee – Last meeting reported May 26, 2020
4th Tuesday, 12:30-1:30 pm, LB 210
NEXT MEETING: Fall 2020

Study Abroad Committee – Last meeting reported April 30, 2020
4th Thursday, 12:20-1:30 pm, SR 328
NEXT MEETING: August 27, 2020

IV. **STUDENT AFFAIRS COMMITTEE** * – Last meeting reported May 20, 2020
3rd Wednesday, 1:00-2:00 pm, AD 252
NEXT MEETING: September 16, 2020

SUBCOMMITTEES OF THE STUDENT AFFAIRS COMMITTEE:

Placement and Assessment Committee – Last meeting reported November 19, 2019
Meets twice per semester. 2nd Thursday, 2:00-3:00 pm, AD 121
NEXT MEETING: TBD

International Students Committee – Last meeting reported April 30, 2020
Meets once per academic year.
NEXT MEETING: Fall 2020 (date TBA)

Multicultural & Community Engagement Committee – Last meeting reported November 14, 2019
2ND Thursday, 12:30 pm – 1:30 pm, SM267
NEXT MEETING: TBA

Student Fees and Tuition Committee – Last meeting reported March 11, 2020
2nd Wednesday 2:00-3:30 pm, AD 121
NEXT MEETING: September 9, 2020

Technology Mediated Services Committee (TMS) – Last meeting reported February 4, 2020
Meets as needed, contact Chair
NEXT MEETING: TBA

V. ADMINISTRATIVE AFFAIRS COMMITTEE* – Last meeting reported June 9, 2020
2nd Tuesday, 11:00 am–12:20 pm, AD 121
NEXT MEETING: September 8, 2020

SUBCOMMITTEES OF THE ADMINISTRATIVE AFFAIRS COMMITTEE:

Campus Development Committee – Last meeting reported May 7, 2020
1st Thursday, 12:30 p.m. – 1:30 p.m. in HS214
NEXT MEETING: July 2, 2020

Environmental Affairs Committee – Last meeting reported May 6, 2020
1st Wednesday, 12:20 p.m. – 1:30 p.m. in HS214
NEXT MEETING: July 1, 2020

Safety Committee – Last meeting reported April 22, 2020
3rd Wednesday, 11:00am-12:00pm, Facilities Conference Room – HS 214
NEXT MEETING: TBD

Respectfully submitted by Frankie Strong, Governance Office