



Extended Opportunity Programs and Services/  
Cooperative Agencies and Resources for Education  
1500 North Verdugo Road  
Glendale, CA 91208  
Phone 818-240-1000 ext. 6900

Dear EOPS Student,

Please be advised that the second **counseling meeting deadline for EOPS is November 6.** **IMPORTANT REMINDER:** Beginning fall 2020, the temporary policy changes applied to spring semester are no longer active. **All EOPS students are expected to visit their EOPS counselors three times a semester and complete at least 6 semester units to maintain good program standing.** For details refer to the [Mutual Responsibility Contract \(MRC\)](#).

EOPS priority registration dates for winter and spring are as follows:

**Winter 2021- October 26**

**Spring 2021- November 16**

This information is also available in the [Important dates calendar 2020-2021](#).

Please make sure to contact our office and schedule a counseling appointment, so you can have your Study List for winter and spring 2021 reviewed and updated to make sure you are on a right track.

We offer counseling by-phone and ONLINE. When emailing us at [eopsdesk@glendale.edu](mailto:eopsdesk@glendale.edu), or calling us at **(818) 240-1000 ext. 6900**, to request your counseling appointment, let us know if you would like online or phone counseling.

[How to Schedule a Counseling Appointment](#)

**Send your email to the EOPS Appointment Desk at [eopsdesk@glendale.edu](mailto:eopsdesk@glendale.edu).**

**When sending us your email request make sure to do the following:**

- ◆ Write **Appointment** in the subject line.
- ◆ Write the following information in the body of the email:
  1. **Your Last Name, First Name**
  2. **Your student ID number**
  3. **Your contact phone number to call you back** **NOTE:** If we do not have your correct phone number, we will not be able to offer you a full extent of our services.

**NOTE:** Since we are now using a new calling system, when our counselors call you for your scheduled appointment, you should be able to see that the call is coming from GCC.