



**Glendale Community College District
1500 North Verdugo Road
Glendale, California 91208**

BOARD OF TRUSTEES

Agenda

**Meeting No. 7
Regular Board Meeting
Tuesday, December 15, 2020 at 5:00 p.m.**

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California
(818) 240-1000

Vision

Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.

BOARD OF TRUSTEES MEETING NO. 7

Due to the Governor's stay home order and our commitment to practicing social distancing, the Tuesday, December 15, 2020 Board of Trustees meeting will be held via teleconference.

For those who want to view the meeting it will be streamed live on the GCC [Board of Trustees Stream Meeting website](#).

Tuesday, December 15, 2020 at 5:00 p.m.

AGENDA

ITEM

PAGE

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CERTIFICATION OF COMPLIANCE

To accommodate the requirement of Government Code §54954.2, it is hereby declared that the agenda for the meeting was posted 72 hours prior to this meeting at the following locations:

- At three locations in the Administration Building at Glendale Community College;
- In the display case on the outside wall of the San Gabriel Building at Glendale Community College.
- On the window adjacent to the main office entrance on the top floor of the Tropic Building on the Garfield Campus;
- On display inside the glass doors at the front entrance of the Professional Development Center;
- At <http://www.glendale.edu/boardoftrustees>.

In accordance with the Brown Act revisions, any writings relating to open session agenda items and distributed to all or a majority of all Board Members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public in the Office of the Superintendent/President, John A. Davitt Administration Building, AD 106, 1500 N. Verdugo Road, Glendale, CA 91208 during regular business hours. When possible, such writings may also be posted on the District's website: www.glendale.edu/boardoftrustees.

Individuals who require disability related accommodations or modifications should contact the Superintendent/President's office by noon of the business day preceding the Board meeting. Please call (818) 551-5105.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

Members of the public who would like to participate in the public comment period may do so by submitting their comments via email to comms@glendale.edu before noon (12:00 p.m.) on Tuesday, December 15, 2020. Comments will be read aloud during the appropriate time of the meeting.

Public comment guidelines remain in effect. Submissions must include the person's name and address. Content should take no more than a total of five (5) minutes to read out loud. Not more than twenty (20) minutes will be allocated to public comment for any agenda item, except by unanimous consent of the Board. A speaker's time may not be transferred to another speaker.

INFORMATIONAL REPORTS - NO ACTION

- | | | |
|----|---|----|
| 1. | Enrollment Update | 6 |
| 2. | Measure GC Funds Balances and Schedule Update | 9 |
| 3. | Guided Pathways (GP) Update – Learning and Professional Pathways Established (formerly Meta-Majors)
Presented by Melissa Malandrakis, Instructional Services Specialist, Classified GP Coordinator, Kevin Meza, Professor of Counseling, Counseling GP Coordinator and Tom Voden, Professor of Mathematics, Instructional GP Coordinator | 11 |
| 4. | GCC Music Program – Adjustment to Remote Learning
Presented by Visual and Performing Arts Division Chair, Peter Green | 50 |
| 5. | COVID-19 Expenditures and Employees' Professional Development and Training Support | 51 |

FIRST READING REPORTS – FIRST OF TWO READINGS – NO ACTION

- | | | |
|----|--|----|
| 1. | General Institution - Board Policy 3520: Local Law Enforcement (Revised)

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board action on revised Board Policy 3520: Local Law Enforcement. | 53 |
| 2. | Student Services - Board Policy 5110: Counseling (Revised)

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board action on revised Board Policy 5110: Counseling. | 55 |
| 3. | Student Services - Board Policy 5570: Student Credit Card Solicitation (New)

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board action on new Board Policy 5570: Student Credit Card Solicitation. | 58 |

CONSENT CALENDAR - ACTION

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under New Business Reports/Action.

- | | | |
|----|--|----|
| 1. | Approval of Minutes - Regular Board Meeting of November 17, 2020

The Superintendent/President recommends that the Board of Trustees approve the regular Board meeting minutes of November 17, 2020. | 60 |
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CONSENT CALENDAR – ACTION - continued

- | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|----------------------|-------------------------|-------------------|---|---------|---------------------|----------|-------------------------|-----------|--------------------------|----------|-----------|---------|-----------|----------------|-----------|----------------|----|
| 2. | Warrants - District Funds November 1, 2020 through November 30, 2020

The Superintendent/President recommends that the Board of Trustees approve warrants issued during the month of November 2020 totaling \$12,863,770.62. | 64 | | | | | | | | | | | | | | | | | | |
| 3. | Contract Listing and Purchase Order Listing – November 1, 2020 through November 30, 2020

The Superintendent/President recommends that the Board of Trustees approve the contract listing and purchase order listing issued during the month of November 2020 totaling \$2,238,118.97. | 70 | | | | | | | | | | | | | | | | | | |
| 4. | Budget Revisions and Appropriation Transfers General Fund Unrestricted (01) - November 1, 2020 through November 30, 2020

The Superintendent/President recommends that the Board of Trustees approve Appropriation Transfers of \$5,100 in the General Fund Unrestricted (01). | 86 | | | | | | | | | | | | | | | | | | |
| 5. | Budget Revisions and Appropriation Transfers General Fund Restricted (03) - November 1, 2020 through November 30, 2010

The Superintendent/President recommends that the Board of Trustees approve Budget Revisions of \$619,312 in the General Fund Restricted (03). | 88 | | | | | | | | | | | | | | | | | | |
| 6. | Declaration of Surplus Equipment with Approval of Disposal

The Superintendent/President recommends that the Board of Trustees authorize the declaration of surplus and disposal of the item presented. | 92 | | | | | | | | | | | | | | | | | | |
| 7. | Revised Courses

<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">ADMJ 101, 103, 107, 110, 118, 129, 165, 170</td> <td style="width: 50%;">ENGR 49</td> </tr> <tr> <td>ART 235</td> <td>FIRE 118</td> </tr> <tr> <td>AT 114, 115, 138</td> <td>HRM 115</td> </tr> <tr> <td>CABOT 102, 266, 281</td> <td>MACH 112</td> </tr> <tr> <td>CHEM 105, 106, 120, 298</td> <td>MTLGY 150</td> </tr> <tr> <td>CHLDV 150, 152, 155, 210</td> <td>MUSIC 50</td> </tr> <tr> <td>CS/IS 180</td> <td>PHY 110</td> </tr> <tr> <td>CULIN 122</td> <td>ST DV 120, 143</td> </tr> <tr> <td>DANCE 158</td> <td>T ART 106 ,107</td> </tr> </table>
The Superintendent/President recommends that the Board of Trustees approve the revised courses as presented. | ADMJ 101, 103, 107, 110, 118, 129, 165, 170 | ENGR 49 | ART 235 | FIRE 118 | AT 114, 115, 138 | HRM 115 | CABOT 102, 266, 281 | MACH 112 | CHEM 105, 106, 120, 298 | MTLGY 150 | CHLDV 150, 152, 155, 210 | MUSIC 50 | CS/IS 180 | PHY 110 | CULIN 122 | ST DV 120, 143 | DANCE 158 | T ART 106 ,107 | 93 |
| ADMJ 101, 103, 107, 110, 118, 129, 165, 170 | ENGR 49 | | | | | | | | | | | | | | | | | | | |
| ART 235 | FIRE 118 | | | | | | | | | | | | | | | | | | | |
| AT 114, 115, 138 | HRM 115 | | | | | | | | | | | | | | | | | | | |
| CABOT 102, 266, 281 | MACH 112 | | | | | | | | | | | | | | | | | | | |
| CHEM 105, 106, 120, 298 | MTLGY 150 | | | | | | | | | | | | | | | | | | | |
| CHLDV 150, 152, 155, 210 | MUSIC 50 | | | | | | | | | | | | | | | | | | | |
| CS/IS 180 | PHY 110 | | | | | | | | | | | | | | | | | | | |
| CULIN 122 | ST DV 120, 143 | | | | | | | | | | | | | | | | | | | |
| DANCE 158 | T ART 106 ,107 | | | | | | | | | | | | | | | | | | | |
| 8. | Staffing Report No. 6 – Academic, Classified, Administrator, and All Other Temporary Employee Actions and Student Employee Reports

The Superintendent/President recommends that the Board of Trustees confirm the following reports: <table border="0" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 33%;">Academic Report</td> <td style="width: 33%;">Administrator Report</td> <td style="width: 33%;">Student Employee Report</td> </tr> <tr> <td>Classified Report</td> <td>All Other Temporary Employee Actions Report</td> <td></td> </tr> </table> | Academic Report | Administrator Report | Student Employee Report | Classified Report | All Other Temporary Employee Actions Report | | 97 | | | | | | | | | | | | |
| Academic Report | Administrator Report | Student Employee Report | | | | | | | | | | | | | | | | | | |
| Classified Report | All Other Temporary Employee Actions Report | | | | | | | | | | | | | | | | | | | |

NEW BUSINESS REPORTS

1. Academic Rank 110

The Superintendent/President recommends that the Board of Trustees grant advancement of academic rank, effective Fall semester 2020, to the 23 faculty members as presented.
2. Change Order No. 002 – Mariposa Renovation Project 120

Superintendent/President recommends that the Board of Trustees approve Change Order No. 002 for the Mariposa Renovation Project and that the contract price be amended to reflect an increase of \$10,550.
3. Approval of Design-Build System of Delivery for the Garfield Parking and Landscape Project 122

The Superintendent/President recommends that the Board of Trustees approve the design-build delivery method and to take steps to issue a request for qualifications and proposals and approve an agreement for Garfield Parking and Landscape project.
4. General Institution – Board Policy 3430: Prohibition of Harassment (Revised) 131

The Superintendent/President recommends that the Board of Trustees waive the two-reading requirement and approve Board Policy 3430: Prohibition of Harassment.
5. General Institution – Board Policy 3433: Prohibition of Sexual Harassment Under Title IX (New) 134

The Superintendent/President recommends that the Board of Trustees waive the two-reading requirement and approve Board Policy 3433: Prohibition of Sexual Harassment Under Title IX.

COLLEGE LEADERS REPORTS

137

1. Academic Senate Representative to the Board
2. Guild Representative to the Board
3. CSEA Representative to the Board
4. Vice Presidents
5. Superintendent/President
6. Associated Students of Glendale Community College
7. Board of Trustees

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

This is an opportunity for the Board of Trustees to request information.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

ADDRESSING THE BOARD OF TRUSTEES - Members of the public who would like to participate in the public comment period may do so by submitting their comments via email to comms@glendale.edu before noon (12:00 p.m.) on Tuesday, December 15, 2020. Comments will be read aloud during the appropriate time of the meeting.

GLENDALE COMMUNITY COLLEGE DISTRICT
Board of Trustees Meeting No. 7
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ADJOURNMENT

FUTURE DATES

Wednesday, December 23, 2020 - Sunday, January 3, 2021	College Closed – Winter Break
Monday, January 4, 2021	Winter Intersession Begins
Monday, January 18, 2021	College Closed – Martin Luther King, Jr. Holiday
Tuesday, January 19, 2021	Regular Board Meeting
Friday, January 29, 2021	Board Winter Special Meeting
Friday, February 12, 2021	College Closed – Presidents' Holiday
Monday, February 15, 2021	College Closed – Presidents' Holiday
Tuesday, February 16, 2021	Regular Board Meeting
Tuesday, February 16, 2021	Spring Session Begins
Tuesday, March 16, 2021	Regular Board Meeting
Wednesday, March 31, 2021	College Closed – Cesar Chavez Day
Monday, April 12, 2021 - Saturday, April 17, 2021	Spring Break
Tuesday, April 20, 2021	Regular Board Meeting
Saturday, April 24, 2021	College Closed – Armenian Genocide Remembrance Day
Tuesday, May 18, 2021	Regular Board Meeting
Monday, May 31, 2021	College Closed – Memorial Day
Tuesday, June 15, 2021	Regular Board Meeting
Wednesday, June 16, 2021	GCC Commencement

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

INFORMATIONAL REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Edward Karpp, Dean, Research, Planning, and Grants

SUBJECT: ENROLLMENT UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

California community colleges' apportionment revenues from the state are based on the enrollments of resident students. Enrollments are converted into Full-Time Equivalent Students (FTES) numbers for apportionment reporting. The attached report includes updated enrollment numbers and projections.

One FTES, whether credit or noncredit, is defined by state regulations as 525 hours of student contact. Most credit courses use a weekly accounting method: They meet the same number of hours every week, and apportionment is based on a calculation of hours per week times number of weeks divided by 525. Credit courses shorter than a full semester (such as 8-week courses, or Summer and Winter courses) use an analogous daily accounting method. Both weekly and daily courses use a census date to determine enrollments and FTES.

All noncredit courses and a small number of credit courses use positive attendance accounting, which is not based on enrollment and class sessions per week but rather on the actual hours that students attend class. Each student's attendance is tracked for every class session. The total number of attendance hours is divided by 525 to calculate FTES based on positive attendance. FTES based on positive attendance is more difficult to project than FTES based on weekly or daily accounting because students' actual attendance must be tracked every day, rather than using a defined census date.

Due to the COVID-19 emergency, the Chancellor's Office has approved a method for positive attendance FTES incorporating the average of positive attendance hours over the past three offerings of each course. The table included here shows actual FTES rather than FTES calculated by this method.

COMMITTEE HISTORY

None

FISCAL IMPACT

None

RECOMMENDATION

This report is being submitted for informational purposes.

ENROLLMENT UPDATE (RESIDENT, FACTORED FTES) – 2020-2021

	2019-2020	2020-2021	Difference	% Change
Summer Credit FTES excluding Positive Attendance	967	1,330	+363	+37.5%
Summer Credit FTES from Positive Attendance	23	10	-13	-56.5%
Summer Noncredit FTES	256	217	-39	-15.2%
Summer Total FTES (Projected End of Term)	1,246	1,557	+311	+25.0%
Fall Credit FTES excluding Positive Attendance (Day 90 of Classes)	4,787	4,510	-277	-5.8%
Fall Credit FTES excluding Positive Attendance (Projected End of Term)	4,791	4,514	-277	-5.8%
Fall Credit FTES from Positive Attendance	44	44	+0	+0.0%
Fall Noncredit FTES	900	900	+0	+0.0%
Fall Total FTES (Projected End of Term)	5,735	5,458	-277	-4.8%
Winter Credit FTES excluding Positive Attendance (36 Days Before Start of Classes)	740	780	+40	+5.4%
Winter Credit FTES excluding Positive Attendance (Projected End of Term)	815	855	+40	+4.9%
Winter Credit FTES from Positive Attendance	17	17	+0	+0.0%
Winter Noncredit FTES	239	239	+0	+0.0%
Winter Total FTES (Projected End of Term)	1,071	1,111	+40	+3.7%
Spring Credit FTES excluding Positive Attendance (85 Days Before Start of Classes)	2,025	1,948	-77	-3.8%
Spring Credit FTES excluding Positive Attendance	4,389	4,312	-77	-1.8%
Spring Credit FTES from Positive Attendance	18	18	+0	+0.0%
Spring Noncredit FTES	582	582	+0	+0.0%
Spring Total FTES (Projected End of Semester)	4,989	4,912	-77	-1.5%
Annual Credit FTES excluding Positive Attendance	9,995	9,681	-314	-3.1%
Annual Credit FTES from Positive Attendance	79	79	+0	+0.0%
Annual Noncredit FTES	1,721	1,721	+0	+0.0%
Annual Total FTES (actual enrollments)	11,795	11,481	-314	-2.7%

Note: Gray-shaded cells indicate projections or estimates.

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

INFORMATIONAL REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: MEASURE GC FUNDS BALANCES AND SCHEDULE
UPDATE

Attached is a summary report on Measure GC Funds activity and budget balances through November 30, 2020.

Measure GC Financial Status Report as of November 30, 2020								
	Project	New Allocation As of July, 2020	Prior Year Expenditures (a)	2020-21 Expense	2020-21 Encumbrances	Total Obligated	Total Available	Project Status
1	Infrastructure	\$ 54,000,000.00	\$ 31,669,194.00	\$ 14,580,150.00	\$ 4,625,460.00	\$ 50,879,804.00	\$ 3,120,196.00	Ongoing
2	PE Remodel	\$ 44,000,000.00	\$ 17,862,230.00	\$ 102,037.00	\$ 18,880,283.00	\$ 36,844,550.00	\$ 7,155,450.00	Summer 2021
3	Technology	\$ 5,000,000.00	\$ 4,103,391.00	\$ 403,540.00	\$ 178,343.00	\$ 4,685,274.00	\$ 314,726.00	Ongoing
4	Montrose Campus	\$ 13,000,000.00	\$ 3,650,199.00	\$ -	\$ 1,274,439.00	\$ 4,924,638.00	\$ 8,075,362.00	Ongoing
5	Garfield Acquisition and Parking	\$ 30,000,000.00	\$ 28,097,588.00	\$ 38,029.00	\$ 143,741.00	\$ 28,279,358.00	\$ 1,720,642.00	Ongoing
6	Classroom/Lab Renovations	\$ 5,500,000.00	\$ 5,161,166.00	\$ 110,619.00	\$ -	\$ 5,271,785.00	\$ 228,215.00	Ongoing
7	Science Building	\$ 10,200,000.00	\$ 5,928,475.00	\$ 5,069,765.00	\$ 5,602,729.00	\$ 16,600,969.00	\$ 1,661,389.00	Ongoing
8	Campus Wide Safety and Security	\$ 3,000,000.00	\$ 639,157.00	\$ -	\$ 53,400.00	\$ 692,557.00	\$ 2,307,443.00	Ongoing
9	IBCC	\$ 66,750,000.00	\$ 6,850.00	\$ 255,597.00	\$ 333,365.00	\$ 595,812.00	\$ 66,154,188.00	Ongoing
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22	Series B Proceeds	\$ 216,997,571.64					\$ 216,997,572.00	
23	Interest	\$ 2,990,541.45					\$ 2,832,413.50	
24	Contingency Reserves	\$ 328,464.00					\$ 328,464.00	
	Total	\$ 451,766,577.09	\$ 97,118,250.00	\$ 20,559,737.00	\$ 31,091,760.00	\$ 148,774,747.00	\$ 310,896,060.50	

Notes:

- 1 Infrastructure Projects are ongoing in accordance with the annual planning.
- 2 PE Increment 1 is complete. PE Increment 2 commenced. Estimated completion is Summer 2021.
- 3 Technology projects include the completion of the upgrade campus wide network and PDC, PeopleSoft Upgrade, Budgeting Application.
- 4 Property Purchased. Feasibility study will be started this year.
- 5 Purchase of land for Garfield Campus.
- 6 Project Funds will be allocated for that Series B funding and projects at the next Board Meeting

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

INFORMATIONAL REPORT NO. 3

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Tom Voden, Guided Pathways Instructional Coordinator

SUBJECT: GUIDED PATHWAYS UPDATE – LEARNING AND PROFESSIONAL PATHWAYS ESTABLISHED (FORMERLY META-MAJORS)

DESCRIPTION OF HISTORY / BACKGROUND

This report is being submitted for informational purposes by Guided Pathways Instructional Coordinator, Tom Voden, Guided Pathways Counselor, Kevin Meza and Instructional Services Specialist, Melissa Malandrakis.



GUIDED PATHWAYS

Glendale Community College

December 2020



INTRODUCTION TO CAMPUS COMMUNITY

GOALS

- ✓ Introduce Guided Pathways to the Glendale Community College community
- ✓ Build on multiple measures assessment & placement (MMAP) implementation momentum to investigate and evaluate potential modifications to placement and developmental education programs
- ✓ Identify aspects of current categorical funding initiatives that are consistent with the goals of Guided Pathways
- ✓ Discuss ways to introduce greater implementation of high-impact practice in counseling and instruction

ACTIONS

- ✓ Held information sessions (SP17 through Title V Abriendo Caminos Grant)
- ✓ Distributed literature to constituencies
- ✓ Engaged widespread discussion and began implementation of MMAP in math and English
- ✓ Held information sessions for governance committees, including Division Chairs, Academic Affairs, Faculty Meeting, C&I, Cabinet, Master Plan, and College Executive
- ✓ Initiated Integrated Planning meetings that included SSSP, Student Equity, Basic Skills, AEBG, Perkins, Strong Workforce, and Title V
- ✓ Met with faculty development and Title V to plan faculty development for Guided Pathways
- ✓ Presented Guided Pathways overview to the Board
- ✓ Attended statewide and national training and information sessions
- ✓ Investigated infrastructure support platforms

GOALS

- ✓ Establish and communicate specific vision and goals
- ✓ Continue making the case for change
- ✓ Begin modifications to developmental education and placement programs to make them more consistent with effective practice
- ✓ Align Master Plan goals with Guided Pathway
- ✓ Broadly engage faculty and staff in examining current practice and planning redesign
- ✓ Build technology infrastructure for Guided Pathways program
- ✓ Focus and integrate categorical programs and projects to more closely align with Guided Pathways structure and goals
- ✓ Receive Chancellor's Office funding to support Guided Pathways
- ✓ Develop an overall plan for communicating about Guided Pathways with the college community

ACTIONS

- ✓ Established Steering Committee and meeting schedule
- ✓ Acquired platform for infrastructure
- ✓ Master Plan draft aligned with Guided Pathways approved
- ✓ Steering Committee Workgroups established
- ✓ Begin implementation of co-requisite college-level core requirements as an alternative to developmental education
- ✓ Attended required Chancellor's Office Workshop 10/16/17
- ✓ Finalized implementation of MMAP and evaluation processes, and further prepared for Common Assessment Initiative
- ✓ Established working groups for meta-majors, faculty development, compliance, and student focus groups
- ✓ Established faculty, administrator, and staff inquiry groups to design meta-majors

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Established work groups for implementation of Guided Pathways infrastructure implementation
- ✓ Published articles regarding Guided Pathways implementation and technology infrastructure in faculty newsletter
- ✓ Held Guided Pathways self-assessment forums for faculty and staff
- ✓ Visited Student Services faculty meetings to explain and discuss Guided Pathways
- ✓ Completed required Self-Evaluation for Chancellor's Office
- ✓ Held kick-off for EAB Navigate
- ✓ Accounts for Guided Pathways have been established
- ✓ GCC team attended IEPI workshop focusing on the Work Plan for the Chancellor's Office
- ✓ Draft of Chancellor's Office Work Plan completed
- ✓ Educational Advisory Board Opportunity Assessments held 3/15/18
- ✓ Multiple Measures Placement established for Math and English
- ✓ Chancellor's Office Work Plan completed
- ✓ Representative attended IEPI Advanced Guided Pathways workshop
- ✓ Focus groups with students held to help determine current areas of strength and weakness where Guided Pathways is concerned
- ✓ Initial approval of Guided Pathways Faculty Coordinator
- ✓ GCC team attended IEPI workshop to share work plans
- ✓ Guided Pathways presentation and panel at CSEA retreat
- ✓ Campus-wide Communications Workgroup discussions of Guided Pathways goals and message
- ✓ Planned faculty engagement to implement high-impact practice
- ✓ Completed initial draft of meta-majors and solicited feedback from Divisions and Senate
- ✓ Began work with categorical funding sources through the Integrated Planning committee to increase awareness of parallels between their missions and Guided Pathways
- ✓ Held Town Hall meetings to discuss Guided Pathways with the campus community

(CONTINUED)

YEARS

2017
2018

ENGAGEMENT + HIGH-LEVEL PLANNING

ACTIONS (CONTINUED)

- ✔ Guided Pathways in Action workshop was held on campus and attended by 63 managers, classified staff, and faculty
- ✔ Held meeting to determine the best ways of communicating about Guided Pathways with the faculty, staff, and students
- ✔ Planned integration of Guided Pathways into faculty and classified institute day
- ✔ Filled long-term faculty GP coordinator position and established approval for counseling and classified GP coordinator positions

GOALS

- ✓ Map program pathways for largest programs
- ✓ Scale modifications to developmental education in compliance with AB705 requirements
- ✓ Continue to develop and institutionalize faculty development programs
- ✓ Continue broad collaborations with governance to optimize Guided Pathways
- ✓ Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- ✓ Communicate regularly through established governance channels and steering committee representatives, soliciting feedback and modifying plans as appropriate
- ✓ Launch EAB Navigate technological infrastructure supporting the Guided Pathways model
- ✓ Establish plan for ongoing inquiry into the student experience
- ✓ Establish college-wide communication campaign focused on changes resulting from MMAP and AB705
- ✓ Establish mechanism for creation of online professional development material focused on Guided Pathways
- ✓ Establish a mechanism for sustainable online professional development focusing on key topics for Guided Pathways implementation
- ✓ Refresh Guided Pathways steering and workgroup structure through a broadly inclusive nomination process and direct involvement of shared governance
- ✓ Formalize a college-wide Scale of Adoption Assessment process to broaden engagement and inform planning
- ✓ Introduce EAB Navigate to counselors and students

ACTIONS

- ✓ Identify priority pathways and establish draft default program maps
- ✓ Redesign intake systems underway

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Revise MMAP to ensure optimal results—GCC's Guided Placement Survey (GPS), consistent with AB705 implementation guidelines, is running at full scale in Assessment Center
- ✓ Completed retroactive re-placement of students using new plans established for retroactive re-placement of students using new AB705 math & English placement rules, including individualized communication campaign
- ✓ Design co-requisite programs in Math and English
- ✓ Evaluate counseling to support timely intervention
- ✓ Evaluate infrastructure to support effective student progress, monitoring, and counseling
- ✓ Continue communications and engagement with the college community regarding Guided Pathways
- ✓ Faculty Institute Day focusing on Guided Pathways
- ✓ Launch test sites of EAB Navigate and Campus technology platforms and coordinate testing, feedback and training among faculty and staff
- ✓ Launch EAB Navigate and Campus technology platforms, along with a coordinated information and support campaign for students—test site available to Counselors
- ✓ Host large student focus group and faculty survey, followed by panel discussion and keynote address at faculty institute day
- ✓ Establish team and supporting funds to focus on student voice inquiry
- ✓ Gain approval for funds to support creation of online professional development materials
- ✓ Completed RTEP hiring for counseling and classified coordinators
- ✓ Held information sessions for students and counselors to pilot EAB Navigate

(CONTINUED)

ACTIONS (CONTINUED)

- ✔ Representatives from the college attended IEPI workshop in February
- ✔ Guided Pathways Coordinators are working with IT to ensure smooth implementation of EAB Navigate.
- ✔ Work with Research and Planning to solidify plans and initiate data collection for evaluation of established key components of guided pathways
- ✔ Establish a dedicated team of student co-designers to be integrated with staff teams throughout implementation of Guided Pathways
- ✔ Restructure Guided Pathways Steering Team for improved coordination, efficiency, and inclusive program design
- ✔ Develop Guided Pathways framework for Student Equity and Achievement Program
- ✔ Classified GP Coordinator selected: Frankie Strong
- ✔ Implement Program Mapper software to increase access to and visibility of metamajors and program maps
- ✔ Hold Counseling retreat to further engage the division in exploring new modes of operation consistent with Guided Pathways recommendations to better support student success
- ✔ Guided Pathways was the focus of the Division Chairs and Instructional Managers Retreat
- ✔ Create embedded metamajors counselors who will work directly with instructional divisions
- ✔ 49 program maps have been completed

GOALS

- Continue development of meta-majors and default schedules
- Evaluate initial implementation
- ✓ Continue broad communications and engagement with governance
- Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- ✓ Increase modifications and improvements to developmental education
- ✓ Institutionalize changes to placement and intake processes
- Establish a framework to support an intentional action research agenda that examines the efficacy of Guided Pathways and develops practical knowledge and tools to support effective implementation at scale.

ACTIONS

- ✓ EAB Navigate counselor training modules posted
- ✓ Ensure availability of drafts of default schedule offerings
- ✓ Pilot offerings of drafts of default schedules
- Continue to create default schedules based on meta-majors
- ✓ Re-design onboarding system
- Increase implementation of high-impact counseling practice integrated with Guided Pathways infrastructure
- ✓ Increase co-requisite offerings in Math and English
- ✓ Continue to refine and develop faculty development and engagement programs to increase high-impact classroom practice
- ✓ Work with categorical funding sources to institutionalize programs associated with Guided Pathways
- Refine evaluation process and criteria

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ EAB Navigate live for counselors and students
- ✓ Updated Guided Pathways Website
- ✓ Updated Guided Pathways Comment Box
- ✓ Guided Pathways presentations at Division Chairs, Classified Institute, and CSEA chapter meeting
- ✓ Guided Pathways Chaparral article
- ✓ Establishment of Guided Pathways workgroups
- ✓ Guided Pathways Workgroup leadership established
- ✓ Guided Pathways Workgroup presentation at faculty meeting
- ✓ Created Guaranteed and Priority Pathways Program that includes partnerships with the University of California Los Angeles, Santa Barbara, Davis, Riverside, Merced, Santa Cruz, and Irvine; California State University, Northridge and Los Angeles; Loyola Marymount, University of La Verne, Pacific Oaks College, and Pepperdine's Graziadio School of Business
- ✓ Held meetings with local community college Guided Pathways Coordinators to develop best practices
- ✓ Host guided pathways summit for colleagues in key implementation roles at other colleges in the region
- ✓ Held meetings to continue Guided Pathways staff development for classified staff
- ✓ Held meetings and webinars to get input for the Scale of Adoption Assessment (SOAA)
- ✓ Established regular contact with Regional Guided Pathways Coordinator, Sean Pepin
- ✓ Established Guided Pathways AB705 workgroup
- ✓ Develop a Guided Self-Placement tool for Credit ESL AB705 implementation
- ✓ Created a spreadsheet with data reflecting the GCC Scale of Adoption Assessment
- ✓ Hosted a faculty member and an administrator from Pasadena City College at the Guided Pathways Steering Committee meeting to discuss their Guided Pathways implementation
- **New:** Working with division chairs to integrate instructional services into EAB Navigate
- **New:** Guided Pathways Coordinators are working with ASGCC leadership to create the Learning & Professional Pathways College Fair
- **New:** Develop Learning & Professional Pathway icons in collaboration with the Office of Communications.
- **New:** Develop comprehensive website and marketing materials for the Learning & Professional Pathways and Program Maps.²⁰

GOALS

- Refine and improve scale implementation of the system from intake to completion.
- Continue faculty and staff development to increase high-impact practice
- Continue communications and engagement with the college community
- Complete full-featured implementation of EAB Navigate

ACTIONS

- Begin scale implementation of meta-majors and default schedules
- Continue to evaluate and make changes based on previous evaluations
- ✓ EAB Navigate is currently available for students and counselors. This is the first phase of implementation that provides an online platform for the implementation of Guided Pathways
- ✓ Meta-Majors are now called Learning & Professional Pathways. The Learning & Professional Pathways are: (Language & Communication), (Visual & Performing Arts), (Business, Entrepreneurship & Management), (Industrial Technology & Aviation), (Science, Technology, Engineering & Math), (Health, Public Safety, & Wellness), (People, Power & Perspective), (Personal Exploration)
- ✓ (2020 - 2021) GCC has partnered with Pacific Oaks College to provide a Guaranteed Pathway for students
- ✓ Met with division chairs to discuss the next phase of EAB Navigate for instruction.
- ✓ Glendale will receive \$164,797 to support the implementation of Guided Pathways in the 2020 - 2021 academic year
- ✓ State leadership for Guided Pathways will now be under the direction of the Foundation for California Community Colleges.
- Configure new Learning and Professional Programs (LPPs) and first wave of program maps in Program Mapper
- ✓ Develop and launch Noncredit Guided Placement Survey
- Advance the implementation of EAB Navigate in key areas: (1) new program maps; (2) appointment center; (3) early alert and coordinated care network tools; (4) course registration through Navigate
- ✓ Welcome new team of GP Student Co-developers

ACTIONS (CONTINUED)

- Mobilize planning of coordinated care approach to student support by merging and re-forming the AB705 and Metamajors GP Workgroups
- ✓ Logo


- The Guided Pathways Coordinators are working with ASGCC leadership to create the Learning & Professional Pathways College Fair. Tentatively scheduled for November
- ✓ The Guided Pathways Counseling Coordinator (Kevin Meza) is now leading the counseling department training meetings
- Counselors are working on matching Career Theory (Holland Codes) to each Learning & Professional Pathway
- **New:** Learning & Professional Pathways workshops have begun to be offered in collaboration with ASGCC
- **New:** Hosted Information Session at the Garfield Information Day
- **New:** Establishing coordination between Guided Pathways, Student Equity and Achievement, and Title V efforts and projects
- **New:** Mobilizing planning of long-term sustainability of Guided Pathways initiatives



SCALE IMPLEMENTATION

GOALS

- Scale implementation of Guided Pathways
- Institutionalize evaluation and continuous improvement

ACTIONS

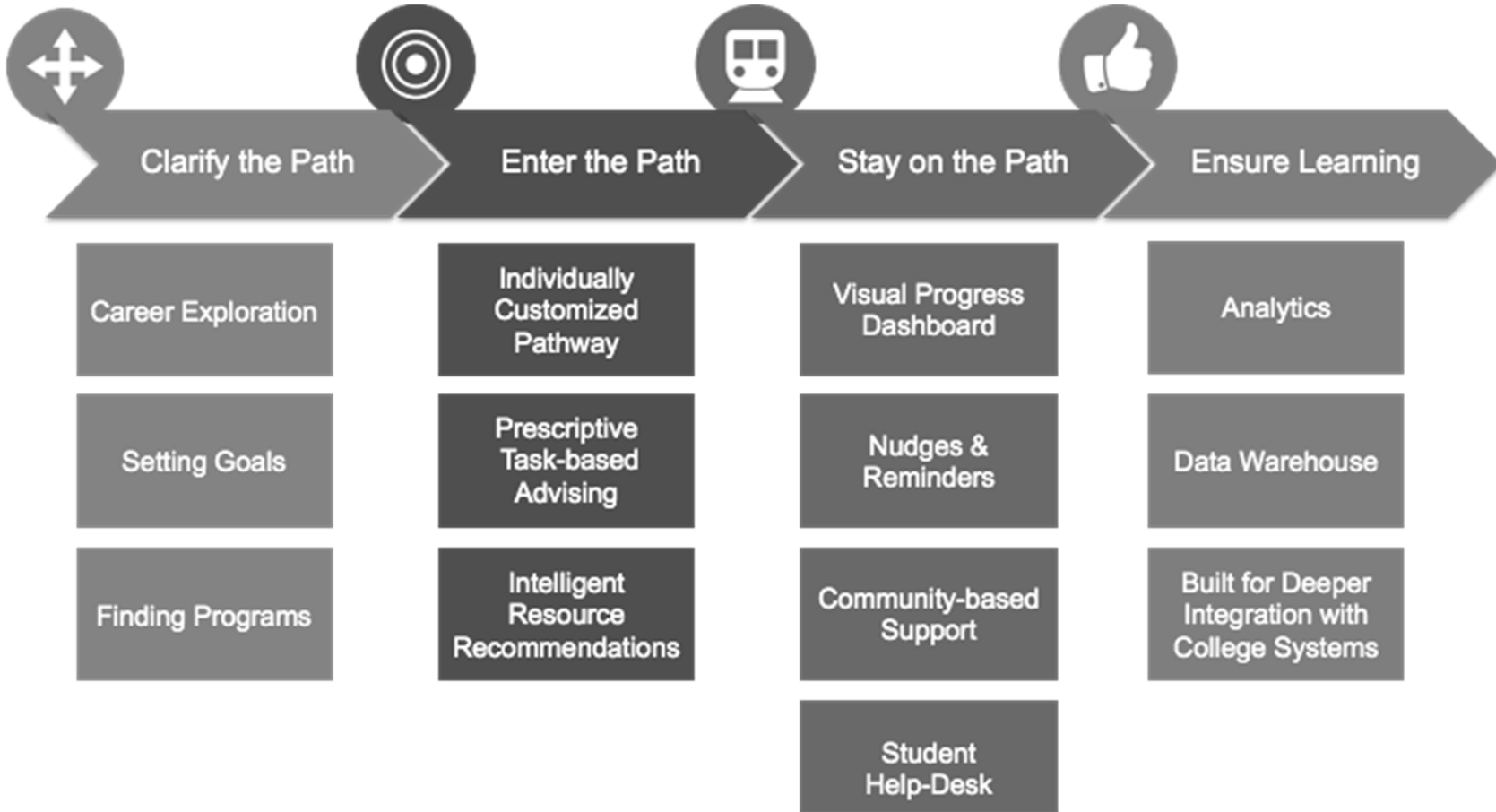
- Scale implementation of co-requisite programs in Math and English
- Make modifications based on evaluations

Adapted from: Jenkins, Davis. 2014. *Redesigning Community Colleges for Student Success: Overview of the Guided Pathways Approach*. New York, NY: CCRC p.13.

GUIDED PATHWAYS

PREPARED BY:
MELISSA MALANDRAKIS
KEVIN MEZA
TOM VODEN

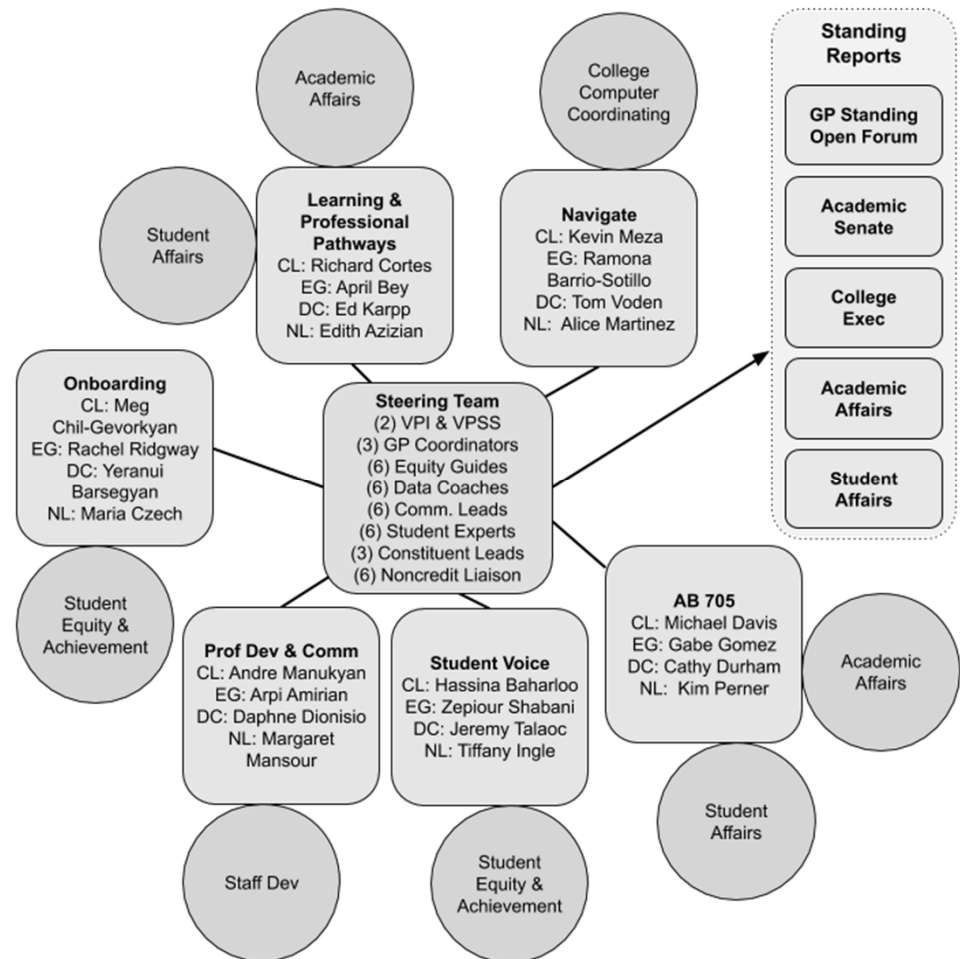




STRUCTURE

GP@GCC

OUR GP WORKGROUPS



CLARIFY THE PATH

GP@GCC

LEARNING & PROFESSIONAL PATHWAYS (LPPs)

Language & Communication	Visual & Performing Arts	Business, Entrepreneurship & Management	Industrial Technology & Aviation
Science, Technology, Engineering & Mathematics (STEM)	Health, Public Safety & Wellness	People, Power & Perspective	Personal Exploration

Language & Communication

Are you interested in exploring the languages, literatures, and cultures from around the world? Do you love connecting with people through language—written, verbal, or both? Are you someone who loves a good story? Choose this GCC pathway to explore and understand varying perspectives of humanity and connections through writing, literature, media, and language.

Film, Television and Media	
Film, Television and Electronic Media	AS-T
Visual Arts – Media Arts	AA
Cinematography and Editing	Certificate
Languages	
English	AA-T, AA
Foreign Language	AA or Certificate
Spanish	AA-T
English as a Second Language (ESL)	Noncredit certificate (Beginning, Intermediate, Advanced)
Writing and Literature	
English	AA-T, AA
Creative Writing	Certificate
Journalism	AA-T
Communications	
Communication Studies	AA-T
Mass Communications	AS
Speech/Communication	AA
Journalism	AA-T

Accounting
Associate in Science Degree
Pathway To Career Time to Completion: 2 years
2019-2020 catalog year
Page 1 of 1

Use the Course Catalog to select and fill in your course options.

FALL	SPRING	FALL	SPRING
ACCTG 101 Financial Accounting ● CORE 5.0 Units	ACCTG 102 Managerial Accounting ● CORE 5.0 Units	CS/IS 101 Intro Computer Info ● CORE 5.0 Units	ACCTG 120 Computerized Accounting Sys ● CORE 5.0 Units
BUSAD 101 Intro To Business ● CORE 3.0 Units	BUSAD 120 Business Law I ● CORE 3.0 Units	Business Communication ● CORE 3.0 Units	Spreadsheets ● CORE 2.0 Units
ENGL 101 Intro College Reading & Comp @ GEN 4.0 Units	POL S 101 Introduction To Government @ GEN 3.0 Units	ECON 102 Macroeconomics @ GEN 3.0 Units	ACCTG 50 Accounting Internship ● CORE 2.0 Units
POL S 101 Introduction To Government @ GEN 3.0 Units	HLTH 101 First Aid @ GEN 1.0 Units	HUMAN 135 Human And World Of Work @ GEN 3.0 Units	PHILO 101 Intro To Philosophy @ GEN 3.0 Units
PE 295 Walking For Health & Fitness I @ GEN 1.0 Units	PE 296 Walking For Health/Fitness II @ GEN 1.0 Units	GEOG 101 Physical Geography @ GEN 3.0 Units	American History @ GEN 3.0 Units
ST DV 101 College Success Strategies @ EDUC 1.0 Units	MATH 112 Calculus For Business @ GEN 5.0 Units		

This program may represent one possible pathway through the program. Please see a counselor to create an education plan that is customized to meet your needs.

FALL	17.0 Units	FALL	17.0 Units
● CORE ACCTG 101 Financial Accounting 5.0 Units		● CORE CS/IS 101 Intro Computer Info 5.0 Units	
● CORE BUSAD 101 Intro To Business 3.0 Units		● CORE Business Communication Choose a course 3.0 Units	
@ GEN ENGL 101 Intro College Reading & Comp 4.0 Units		@ GEN ECON 102 Macroeconomics 3.0 Units	
@ GEN POL S 101 Introduction To Government 3.0 Units		@ GEN HUMAN 135 Human And World Of Work 3.0 Units	
@ GEN PE 295 Walking For Health & Fitness I 1.0 Units		@ GEN GEOG 101 Physical Geography 3.0 Units	
@ ELEC ST DV 101 College Success Strategies 1.0 Units			
SPRING	16.0 Units	SPRING	16.0 Units
● CORE ACCTG 102 Managerial Accounting 5.0 Units		● CORE ACCTG 120 Computerized Accounting Sys 3.0 Units	
● CORE BUSAD 120 Business Law I 3.0 Units		● CORE Spreadsheets Choose a course 2.0 Units	
@ GEN POL S 101 Introduction To Government 3.0 Units		● CORE ACCTG 50 Accounting Internship 2.0 Units	
@ GEN HLTH 101 First Aid 1.0 Units		@ GEN PHILO 101 Intro To Philosophy 3.0 Units	
@ GEN PE 296 Walking For Health/Fitness II 1.0 Units		@ GEN HLTH 104 Health Education 3.0 Units	
@ GEN MATH 112 Calculus For Business 5.0 Units		@ GEN American History Choose a course 3.0 Units	

ENTER THE PATH

GP@GCC

ONBOARDING



MyGCC | Canvas | Student Email | Navigate | Calendar | Library | Directory Translate

Search GCC site GO

[APPLY](#) [ACADEMICS](#) **[STUDENTS](#)** [CLASS SCHEDULE](#) [FINANCIAL AID & FEES](#) [ABOUT GCC](#)

[STUDENTS](#) » [Student Services](#) » [SOS - Outreach](#) »

Student Enrollment Guide

- 1 SUBMIT A GCC APPLICATION** >
- 2 COMPLETE PLACEMENT & ONLINE ORIENTATION** >
- 3 MEET WITH A COUNSELOR AND COMPLETE STUDENT EDUCATIONAL PLAN (S.E.P)** >
- 4 REGISTER FOR CLASSES** >

IMPORTANT APPLICATION AND REGISTRATION DATES 2020-2021

REMOTE CAREER

Career Center & Student Employment support services in

CAREER COUNSELING

See a career counselor & choose a career path that's right for you.

STUDENT EMPLOYMENT

For student job-seekers & employers wishing to post jobs.

ST DV 125 & 145 CLASSES

Earn transferable units while learning about yourself & careers.

WORKSHOPS & EVENTS

Develop a resumé, prepare for an interview, get that job.

MEET OUR TEAM & GET

Career Services counselors & staff.

RECOMMEND RESOURCES

Information on majors, jobs, salary potential & hiring trends.

CAREER CENTER

Quick tips for career planning & job search.

Start Exploring Now!

Career Coach >

CandidCareer.com >

Eureka >

What Can I do with this Major? >

O*NET Online >

Occupational Outlook Handbook >

College Central Network Job Search >

CHOOSING YOUR PATH

- Career Center
- Holland Codes
- Career Coach Quiz

Assessment Results

Your top three traits are . . .

Social

Social people are friendly and outgoing. They are cooperative and enjoy working with and being around other people. They are understanding and insightful concerning the feelings and problems of others. They like to be helpful to others by serving in facilitative roles such as those of teachers... [Show More](#)

Conventional

Conventional people are well-organized, persistent, and practical in their approach to life. They enjoy clerical and computational activities performed according to set procedures. They are dependable, efficient, and conscientious in accomplishing the tasks in which they engage. They enjoy the... [Show More](#)

Realistic

Realistic people are attracted to outdoor, mechanical and physical activities, hobbies, and occupations. They like to work with things, objects, and animals rather than with ideas, data, and people. They tend to have mechanical and athletic abilities and are usually strong and well-coordinated. They... [Show More](#)

Assessment Options

 Retake Assessment

 Download Full Results



Home

To-Dos and Events

Study Buddies

Resources

Class Schedule

My Major

Settings

How will you explore today?

Current Major

Comm Studies - AAT

Developmental courses

Required Credits

0

Average Salary

\$26k - \$102k

Estimated Tuition

\$0k

Hiring Demand

Medium

[View More Details >](#)

Consider these



View your major explorer results

Check out majors and careers that fit your interests and talk with your advisor.



[View Details](#)



Take the major explorer again

Keep your options open if you've changed your interests.



[View Details](#)



Home



To-Dos and Events



Study Buddies



Resources



Class Schedule



My Major



Settings

Resources

Places

Academic Support

Financial

Food and Housing

Getting Involved

Student Services

Transportation, Maps & Safety

GCC CalWORKS Parents Program

Services covering books, supplies, fees, childcare, and transportation for quali...

GCC Financial Aid Office

Glendale Community College

Grants and loans for tuition, fees, books, supplies, and living costs while atte...

GCC Financial Fitness Events

Presentations and workshops about financial realities and healthy financial plan...

ACADEMIC PLANNING (COMING SOON)

NAVIGATE Explore Planner

My Planner

English - AAT AAT

Drag or add courses through the course menu to plan them on your terms.

Program Template Courses

- ENGL101 Introduction to College Reading and Composition English Composition Planned
- Mathematical Concepts and Quantitative Reasoning
- Oral Communication
- Social and Behavioral Sciences
- College Success Strategies**
- ENGL 102
- ENGL 104
- List A - Course 1
- Humanities
- Physical Sciences
- Social and Behavioral Sciences II
- List A - Course 2
- Arts

My Academic Plan

Show Completed Terms

+Add a new term

Current and Upcoming Terms

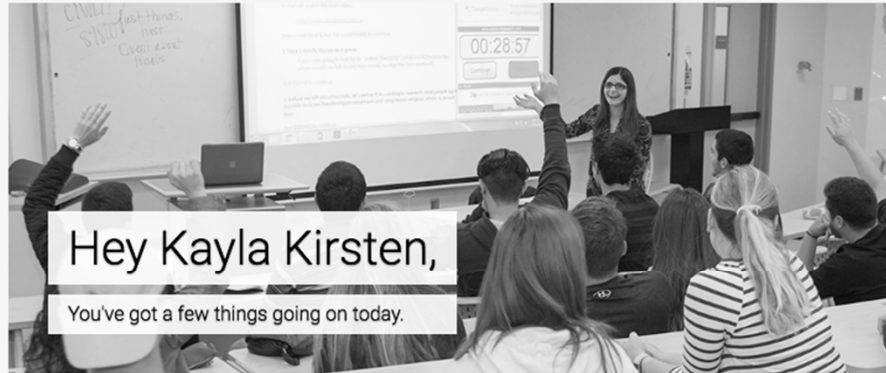
- Fall 2020
Term Status: Registration Open
- Planned
- ENGL101 Introduction to College Reading and Composition English Composition

[View / Edit Schedule](#) 4 Cr

STAY ON THE PATH

GP@GCC

- Home
- To-Dos and Events
- Study Buddies
- Resources
- Class Schedule
- My Major
- Settings



Hey Kayla Kirsten,
You've got a few things going on today.

Fri, Sep 11 [Refresh](#) [+ Add Reminder](#)

Pay your fees
Due Mon, Sep 14 [View Details](#)

You have 2 events happening today
Check them out [View Details](#)

Hey Kayla Kirsten,
You've got a few things going on today.








Fri, Sep 11 [Refresh](#) [+ Add Reminder](#)

Pay your fees
Due Mon, Sep 14

You have 2 events happening today
Check them out

EXPLORE

- To-Dos
- Study Buddies
- Resources
- Class Schedule
- My Major
- Settings

-  Home
-  To-Dos and Events
-  Study Buddies
-  Resources
-  Class Schedule
-  My Major
-  Settings

< Go back

To-Dos and Events

Today  Refresh

[+ Add Reminder](#)



KEY DATES

Overdue: First week of Fall 2020 classes
Overdue on Mon, Sep 7


[View Details](#)



TO-DO

Pay your fees
Mon, Aug 17 to Mon, Sep 14


[View Details](#)



KEY DATES

Last day to drop classes. P.S. How are you doing?
Thu, Sep 10


[View Details](#)

Upcoming 

You have no upcoming to-dos and events.

ALERTS & CASES (COMING SOON)

Staff Alerts 2

1 Open Case

1 Alert

Add a Note on this Student

Add a Reminder to this Student

Report on Appointment

Create Request for Appointment

Cases

Status:

Care Unit: Student: Opened By: Assigned To: Alert Reasons: Date Opened: to

Actions ▾

<input type="checkbox"/>	STUDENT	STATUS	CARE UNIT	REASON	DATE OPENED	OPENED BY	DATE UPDATED
<input type="checkbox"/>	Ashley Martinez	Open		Poor Attendance	05/29/2019	Support 22	05/29/2019

ISSUE AN ALERT ✕

Student: Erin Canes

Please select the reason you believe this student needs assistance:

Is this alert associated with a specific class?

Additional Comments

Please enter a comment.

My Assigned Students All Terms ▾

Actions ▾

Actions	ID	WATCH LIST	CUMULATIVE GPA	SUPPORT
Send Message	885975301		0.00	High
Create Appointment Summary	658621590		2.19	High
Appointment Campaign	178436157			
Schedule Appointment	196123052			
Tag	538235217		2.96	Moderate
Note	999777248		2.12	Moderate
Mass Print	609888859		2.79	Moderate
Issue Alert	355089613		2.98	Moderate
Charity				
Watch				
Export Results				
Show/Hide Columns				

Previous ... Next

2,806 total results

ENSURE LEARNING

GP@GCC



[Redacted Student Name]

- Overview
- Success Progress
- History
- Class Info
- Path
- More ▾

Course Grade D/F	Repeated Courses	Withdrawn Courses	Missed Success Markers	Cumulative GPA
0	0	0	0	3.95 ▾
Total Credits Earned	Credit Completion % at this Institution			
74.00	100%			

IGETC-U-IGETC UC - CERT

Certificate of Achievement
Glendale

Major History ▾

STUDENT ID
[Redacted]

CLASSIFICATION
Sophomore

MOST RECENT ENROLLMENT
Spring 2020

Staff Alerts 0

- I want to...
- Message Student
- Add a Note on this Student
- Add a Reminder to this Student
- Report on Appointment
- Schedule an Appointment
- Add to Student List
- Edit User Settings
- Impersonate User

Student Info



Analytics

Overview
Academic Performance
Academic Progress

FILTERS:

Enrollment History

ENROLLED IN:
Fall 2020

Current Student Information

IN /NOT IN (TAG/ CATEGORY)

In

CATEGORY
All

TAG
All

CLASSIFICATION
All

TRANSFER STUDENT
All

GENDER
All

ETHNICITY
All

Current Area of Study

COLLEGE
All

MAJOR
All

Total Students

13,408

Avg. Cumulative GPA*

2.93

Avg. Credit Completion

82%

Predictive Profile

13,408

*Transfer credits are defined by your institution. Contact your strategic leader for more details.

Key Populations

Need inspiration? View our Campaign Ideas Infographics for more details.

Your Students
 Institution

Students with Academic Performance Concerns

Concern	Count	Bar
Cumulative GPA < 2.0	1,316	[Bar]
Last Enrolled Term GPA < Cumulative GPA*	3,315	[Bar]
At Least 1 Missed Success Marker (Below Grade Threshold)	0	No data

*Compares each student's last recorded Term GPA to their Cumulative GPA

Students with Academic Progress Concerns

Concern	Count	Bar
Lifetime Credit Completion Under 67%	2,121	[Bar]

Staff Platform (feature available now)



Analytics

Start Here | One Population | Two Populations, One Time Period | Two Populations, Two Time Periods



Assess Effectiveness of an Intervention by Comparing Two Populations within Two Time Periods

Use this tool to compare the performance of two similar populations in different terms or years, or track the progress of student cohorts over time.

Example 1: Between 2017 and 2018, you added a required study skills seminar for Freshmen. Compare freshmen in Fall 2016 to Freshmen in Fall 2017 to see whether this resulted in higher term GPAs.

Example 2: You are using categories to track entering cohorts of scholarship students. Compare "2016 Freshmen TRIO Students" between Fall and Spring 2015 and Fall and Spring 2017 to see how their performance changed between their first and second year.

Finding impact? Please take our eight minute [survey](#) to tell us your impact story for a chance to be featured in Collaborative materials, and to help us understand which interventions are working at your institution.

Time Period A

ENROLLED IN START TERM A ENROLLED IN END TERM A

Fall 2020 Fall 2020

Population A

Intervention Information

APPT. CAMPAIGN A CAMPAIGN APPT. STATUS A

Time Period B

ENROLLED IN START TERM B ENROLLED IN END TERM B

Fall 2020 Fall 2020

Population B

Intervention Information

APPT. CAMPAIGN B CAMPAIGN APPT. STATUS B

Staff Platform (feature available now)

PLANS FOR THIS YEAR



-
- Complete first wave of program mapping
 - Expand Navigate functions
 - appointment scheduling
 - academic planning
 - registration
 - Continue to improve onboarding processes
 - Plan for long term maintenance of new programs/initiatives/products
 - Develop marketing materials for LPPs
 - website
 - icons
 - events/fairs
 - Continue work on alerts, notifications, and intervention strategies to support students

YOUR GP@GCC COORDINATORS

Melissa Malandrakis | mmalandr@glendale.edu

Kevin Meza | kmeza@glendale.edu

Tom Voden | tvoden@glendale.edu

Want more info? Visit glendale.edu/gp

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

INFORMATIONAL REPORT NO. 4

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Peter Green, Visual and Performing Arts Division Chair

SUBJECT: GCC MUSIC PROGRAM – ADJUSTMENT TO REMOTE LEARNING

DESCRIPTION OF HISTORY / BACKGROUND

This report is being submitted for informational purposes.

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

INFORMATIONAL REPORT NO. 5

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

SUBJECT: COVID-19 EXPENDITURES AND EMPLOYEES'
PROFESSIONAL DEVELOPMENT AND TRAINING SUPPORT

DESCRIPTION OF HISTORY / BACKGROUND

Glendale Community College has been allocated \$7,175,432 of federal and state funds to cover costs associated with “significant changes to the delivery of instruction” and other related costs due to the coronavirus. The latest accounting for expenditures and projected expenditures that have been determined to meet the directives and guidelines provided from the state and federal officials follows as Attachment 5-1.

Based on the calculations, GCC has approximately \$1.4 million that could be used to provide stipends to all employees related to “training and professional development engaged in to support their efforts to operate effectively in a remote learning environment.” Defining who would be eligible for the stipends, the level of the stipends for each employee, and the required documentation are now the subject of collective bargaining with the faculty and classified unions.

COMMITTEE HISTORY

College Executive Committee December 8, 2020

FISCAL IMPACT

\$1.4 million from the Federal CARES Act, Higher Education Emergency Relief Fund, Section 18004 (a)(1) Institutional Portion allocation. \$300,000 General Fund expenditure for required employer contributions to PERS and STRS.

COVID Related Expenses – Incurred and Projected
Fiscal Years 2019-2020 through 2020-2021
11/23/20

	CARES ¹	MSI ²	Prop 98 ³	Block Grant ⁴
	<u>1810</u>	<u>1811</u>	<u> </u>	<u>5010</u>
Federal and State Funds Available	\$5,028,479	\$639,230	\$830,859	\$676,864
Refund of student fees paid	1,412,636			
Fees for Emergency Withdrawal	177,477	639,230		
Staff related costs	25,208			
Overtime	1,620			
Emergency leave paid	200,000			
Faculty stipends for Curriculum/DE development	251,079			
Laptops, Hotspots, Equipment	369,375			
Hot spot access fees	50,000			150,000
Replacement donated supplies	2,350			
Work from home supplies	11,000			14,096
Instructional kits (visual arts, ceramics, sciences, music, PE)	150,000			
Remote teaching	95,000		155,859	
Facilitating distance learning				443,898
Faculty management of special projects	50,000			
Public Health				37,779
COVID testing and contact tracing	4,500			500
Cleaning	71,726			
Sanitizer/PPE	63,418		300,000	30,569
Software licensing	63,157			
Specialized software (biology, physical science, visual arts, media arts, music, theater, Proctorio, Cranium Café)	75,000			
Reopening costs	10,455			
Classroom and office return readiness	500,000			375,000
Security services	8,020			
<u>Not covered by any of the four programs</u>				
<i>Loss of revenue – CDC fees (\$220,419)</i>				
<i>Loss of revenue – parking fees/meters (\$500,000)</i>				
<i>Loss of revenue – international students (\$250,000)</i>				
<i>Loss of revenue – Community Services Program (\$400,000)</i>				
Balance	\$1,436,458	0	0	0

1. costs associated with significant changes to the delivery of instruction due to coronavirus
 - expand remote learning programs, build IT capacity to support remote learning, train faculty and staff to operate effectively in a remote learning environment
 - costs for which recipient has a reasoned basis for concluding costs have a clear nexus to significant changes to delivery of instruction
 - may not be used to defray revenue losses
2. can cover year over year decreases in revenue that are the result of a decline in enrollment, student fees, parking revenue, or other activities disrupted by COVID-19
3. and 4. activities that directly support student learning, continuity of education, and mitigate learning loss; cannot be used to backfill lost revenue

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

FIRST READING REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 3520
LOCAL LAW ENFORCEMENT

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3520 Local Law Enforcement is submitted for revision to ensure GCCD is in compliance with all state and federal regulations and statutes.

This policy is consistent with the Community College League of California Policy and Procedure service template.

COMMITTEE HISTORY

Administrative Affairs Committee:	October 13, 2020 (First Reading)
Administrative Affairs Committee:	October 13, 2020 (Second Reading)
College Executive Committee:	November 10, 2020 (First Reading)
College Executive Committee:	December 8, 2020 (Second Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings required before board action on Board Policy 3520.

Glendale Community College District

3520

Board Policy

LOCAL LAW ENFORCEMENT

The District shall enter into a written agreement with the City of Glendale Police Department. The agreement shall clarify operational responsibilities for investigations of Part I violent crimes, defined by law to include willful homicide, forcible rape, robbery, and aggravated assault, sexual assault crimes, including, but not limited to rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of any of these; and also hate crimes, as defined by law, ~~as well as sexual assault crimes~~ occurring at each campus location.

The written agreement shall designate whether the City of Glendale Police Department or the Glendale College Police Department shall have operational responsibility for violent crimes and delineate the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.

The written agreements required by this policy shall be public records and shall be made available for inspection by members of the public upon request to the office of the Superintendent/President.

References:

- Annual Security Report – Crime statistics, Glendale College (ASR)
- Education Code Sections 67381 and 67381.1;
- 34 Code of Federal Regulations Part 668.46

Adopted 1/16/18

Reviewed 1/31/20

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

FIRST READING REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Paul Schlossman
Vice President, Student Services

SUBJECT: STUDENT SERVICES - BOARD POLICY 5110:
COUNSELING (REVISED)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 5110: *Counseling* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure services.

COMMITTEE HISTORY

Student Services Cabinet	October 13, 2020
Student Affairs Committee	October 21, 2020 (First & Second Reading)
College Executive Committee	November 10, 2020 (First Reading) December 8, 2020 (Second Reading)
Board of Trustees	December 15, 2020 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings required before board action on Board Policy 5110.

Glendale Community College District

5110

Board Policy

COUNSELING Programs Policy

~~The Glendale Community College District provides counseling services for all students of the college through the operation of a number of programs and services. The College offers counseling services to assist students with academic, career and life planning to enhance the quality of their college experience and to realize their fullest potential. Counseling services are designed to assist students in selecting an academic major, develop career plans, solve situational issues and improve self understanding and personal relationships.~~

~~The Superintendent/President will insure that counseling services are publicized through the primary college publications.~~

~~The counseling services shall coordinate with other services to students including, but not limited to, financial assistance programs, health services, student employment, assessment and learning assistance programs.~~

Reference:

- ~~Education Code Section 72620; Title V Section 51018~~

~~Note: Counseling areas include Extended Opportunity Program and Services (Board Policy 5700), Center for Students with Disabilities, Academic Counseling, Career Center, Transfer Center, International Students, Adult Re-Entry, and the Garfield Campus. As policies are developed for each area, the appropriate Board Policy number will be posted.~~

Counseling services are an essential part of the educational mission of the District. The President/Superintendent, or designee, shall assure the provision of counseling services including academic, career, and personal counseling that is related to the student's education.

Counseling shall be required for all first-time students enrolled for more than six units, students enrolled provisionally, and students on academic or progress probation.

Reference:

- Education Code Section 72620
- Title V Section 51018
- ACCJC Accreditation Standard II.C.5

Adopted 3/3/00

Revised 2/29/08

Reviewed 12/09/15; 02/22/19

Glendale Community College District

5110

Board Policy

COUNSELING

Counseling services are an essential part of the educational mission of the District. The President/Superintendent, or designee, shall assure the provision of counseling services including academic, career, and personal counseling that is related to the student's education.

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- Title V Section 51018
- ACCJC Accreditation Standard II.C.5

Adopted 3/3/00

Revised 2/29/08

Reviewed 12/09/15; 02/22/19

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

FIRST READING REPORT NO. 3

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Paul Schlossman
Vice President, Student Services

SUBJECT: STUDENT SERVICES - BOARD POLICY 5570:
STUDENT CREDIT CARD SOLICITATION (NEW)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 5570: *Student Credit Card Solicitation* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure services.

COMMITTEE HISTORY

Student Services Cabinet	October 13, 2020
Student Affairs Committee	October 21, 2020 (First & Second Reading)
College Executive Committee	November 10, 2020 (First Reading) December 8, 2020 (Second Reading)
Board of Trustees	December 15, 2020 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings required before board action on Board Policy 5570.

Glendale Community College District

5570 (NEW)

Board Policy

Student Credit Card Solicitation

The Superintendent/President shall establish procedures that regulate the solicitation of student credit cards applications on District premises.

References:

- Education Code Section 99030;
- Title 5 Section 54400;
- Civil Code Section 1747.02 subdivision (m)

Draft: 10/09/20

Committee History:

Student Services Cabinet	October 13, 2020
Student Affairs Committee	October 21, 2020 (First & Second Reading)
College Executive Committee	November 10, 2020 (First Reading) December 8, 2020 (Second Reading)
Board of Trustees	December 15, 2020 (First Reading)

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

CONSENT CALENDAR NO. 1

TO: Board of Trustees
FROM: David Viar, Superintendent/President
PREPARED BY: Office of the Superintendent/President
SUBJECT: APPROVAL OF MINUTES – REGULAR BOARD MEETING

The Superintendent/President recommends that the Board of Trustees approve the Regular Board Meeting minutes of November 17, 2020.

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 6

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Davis at 5:00 p.m. on Tuesday, November 17, 2020 via WebEx teleconference.

Trustees Present:

Mr. Sevan Benlian
 Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Ms. Desireé P. Rabinov
 Ms. Ann H. Ransford
 Ms. Vanessa Angeles ST

Administrators Present:

Dr. David Viar
 Dr. Anthony Culpepper
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman
 Dr. Victoria Simmons

Representatives Present:

Academic Senate: Mr. Roger Dickes
 CSEA: Mr. Narbeh Nazari
 Guild: Ms. Emily Haraldson

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board of Trustees President Davis.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented regarding items on the agenda.

INFORMATIONAL REPORTS - NO ACTION

1. First Quarter Budget Balances as of September 30, 2020
2. First Quarter Financial Status Report
3. Glendale College Foundation – Statement of Financial Position, Income Statement, and First Quarter Report of Donations as of September 30, 2020
4. Enrollment Update
5. Measure GC Funds Balances and Schedule Update
6. Guided Pathways Update

Informational Reports Nos. 1 through 6 were duly noted.

7. Program Review Update

Program Manager of Accreditation and Institutional Effectiveness, Daphne Dionisio presented an update on Program Review, noting this is a departmental self-evaluation mechanism to review department mission and goals, establish plans, implement actions and evaluate operations and progress. Program Review includes instructional and non-instructional departments that evaluate adherence to the college mission, technology, staffing, student learning, as well as, annual service data. Departments then consider qualitative and quantitative data, considerations for improvement and develop strategic planning.

INFORMATIONAL REPORTS - NO ACTION - continued

8. GCC Theatre Arts Program – Adjustment to Remote Learning

Theatre Arts Instructor and Department Co-Chair, Jeanette Farr-Harkins, and Theatre Arts Instructor, Caitlin Eby presented information about remote learning within their department. More focus has been placed on a student pathway working towards obtaining a Technical Theatre Certificate. The department adjusted original plans for on-stage productions that moved to virtual experiences, changed the “audience” experience and learned more about streaming an event and providing online ticketing, and engaged students by providing kits to create models of performance settings. Going forward, Theatre Arts plans to collaborate with other departments and student clubs to create virtual events, and explore innovative techniques in this online platform.

UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS – ACTION

1. General Institution - Board Policy 3410: Nondiscrimination

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Board Policy 3410: Nondiscrimination.

The motion passed unanimously.

2. General Institution - Board Policy 3518: Child Abuse Reporting

It was moved (Ransford) and seconded (Portillo Rabinov) to approve Board Policy 3518: Child Abuse Reporting.

The motion passed unanimously.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of October 20, 2020
2. Warrants - District Funds October 1, 2020 through October 31, 2020
3. Contract Listing and Purchase Order Listing – October 1, 2020 through October 31, 2020
4. Declaration of Surplus Equipment with Approval of Disposal
5. Revised Courses

ARCH 103, 106, 108, 142, 230	ESL 5
ART 132, 133, 134, 135, 136, 137, 153, 180, 181, 201, 231, 232, 233, 234, 245, 246, 250, 251, 255, 270, 271	FIRE 117
ASL 102, 103, 104	KIN 156, 50
AT 120, 124, 128, 129, 132, 152	MACH 113
BUSAD 50, 106, 110	MUSIC 144, 145, 170
CABOT 271, 276	NUTR 50, 114
CAM 210, 220	RE 165, 190
CO ED 101	ST DV 001
CS/IS 100, 234, 264	T ART 121, 140, 171, 172, 173, 180, 181, 182, 183, 184
ENGR 117	T ED 140
	WELD 118, 121, 122, 123, 124, 125

6. Staffing Report No. 5 – Academic, Classified, Administrator, and All Other Temporary Employee Actions and Student Employee Reports

Academic Report	Administrator Report	Student Employee Report
Classified Report	All Other Temporary Employee Actions Report	

CONSENT CALENDAR – ACTION - continued

It was moved (Ransford) and seconded (Portillo Rabinov) to approve Consent Calendar item Nos. 1 through 6.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Sabbatical Report for Fall 2019 and Spring 2020

It was moved (Ransford) and seconded (Benlian) to accept the sabbatical report for Robyn Fishman.

The motion passed unanimously.

2. Approval of Energy Services Agreement with Bloom Energy for the Installation of a Fuel Cell Generation Facility

It was moved (Ransford) and seconded (Hacopian) to approve the Bloom Energy service agreement for the installation of a fuel cell generation facility.

Director of Facilities, Joel Peterson, outlined the details of the agreement and noted the savings by moving to this form of energy.

The motion passed unanimously.

3. Change Order No. 004 – PE Gym Replacement Increment 2 Project

It was moved (Portillo Rabinov) and seconded (Ransford) to approve Change Order No. 004 for the PE Gym Replacement Increment 2 Project and that the contract price be amended to reflect an increase of \$21,635.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

The Board requested an update from the Professional Development Center.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

No comments presented.

ADJOURNMENT

Davis adjourned the meeting at 6:20 p.m. in memory of Leo Gabrielian, husband of former GCC Board of Trustee Anita Quinonez Gabrielian, who recently passed away in Armenia, due to complications from COVID-19. Mr. Gabrielian was an active community member who recently devoted his efforts to the families of fallen soldiers in Armenia.

Board of Trustees President

Board of Trustees Clerk

GLENDALE COMMUNITY COLLEGE DISTRICT
 December 15, 2020
 CONSENT CALENDAR NO. 2
 FINANCE REPORT

TO: Board of Trustees
 SUBMITTED BY: David Viar, Superintendent/President
 REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services
 PREPARED BY: Angineh Baghoomian, District Accountant
 SUBJECT: WARRANTS - DISTRICT FUNDS
 NOVEMBER 01, 2020 THROUGH NOVEMBER 30, 2020

It is recommended that "A" form (Payroll Warrants) as shown below totaling: \$ 6,790,587.76
 and "B" form (Other Than Payroll Warrants) NO 820629 through 821995 be approved: 6,073,182.86
 \$ 12,863,770.62

REGISTER NUMBER		WARRANT NUMBER		DESCRIPTION	AMOUNT
C1D	C	6771741	--- 6771831	Certificated Monthly	\$ 4,002,159.26
		2247317	--- 2247982	Certificated Monthly	-
C1D	N	6771832	--- 6771832	Classified Monthly	64,357.18
		2247983	--- 2248009	Classified Monthly	-
303	C	6772059	--- 6772059	Certificated Hourly	1,100.52
309	C	6774982	--- 6774985	Certificated Hourly	10,022.22
E4H	N	6776889	--- 6776909	Classified Monthly	2,150,850.31
		2284667	--- 2285011	Classified Monthly	-
310	N	6778696	--- 6778696	Classified Monthly	1,700.55
C3D	C	6781544	--- 6781545	Certificated Monthly	8,922.26
		2303994	--- 2303997	Certificated Monthly	-
C3D	N	6781546	--- 6781710	Classified Monthly	122,048.17
		2303998	--- 2304022	Classified Monthly	-
317	C	6784123	--- 6784123	Certificated Hourly	1,210.58
322	N	6787484	--- 6787484	Classified Hourly	141.72
323	N	6787941	--- 6787941	Classified Hourly	268.53
324	C	6787484	--- 6787484	Certificated Monthly	1,600.00
324	N	6789965	--- 6789966	Classified Hourly	1,972.38
C2E	C	6792400	--- 6792421	Certificated Monthly	404,885.26
		2351029	--- 2351157	Certificated Monthly	-
C2E	N	2351158	--- 2351168	Classified Monthly	19,348.82
					<u>\$ 6,790,587.76</u>

Expired warrant(s) to be reissued:

06/13/20	69748340	Robert C. Gallardo	\$ 330.31
03/23/20	65787540	Lawrence Newberry	\$ 756.50
03/23/20	65787450	Sarah N. Mecheneau	\$ 523.13
03/24/20	25810412	Rima Pooladian	\$ 1,361.00

Summary of Commercial Warrants

	Amount	Count
GENERAL FUND - UNRESTRICTED	1,562,195.32	113
GENERAL FUND - RESTRICTED	394,269.05	90
STUDENT FINANCIAL AID	939,669.84	3
CAPITAL CONSTRUCTION	0.00	0
SELF INSURANCE	54,252.39	4
PROFESSIONAL DEVELOPMENT CENTER	37,962.22	25
GO BOND SERIES A	317,732.86	10
MEASURE GC-GO BOND, SERIES A	2,582,983.41	26
PAYROLL CLEARING	184,117.77	25

\$6,073,182.86	296
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**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 **GENERAL FUND - UNRESTRICTED**

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3790	RETIREE EMPLOYEE BENEFITS	3	23,614.63
4300	INSTRUCTIONAL SUPPLIES	2	2,378.94
4530	SUPPLIES & MATERIALS-BLDGS	7	5,705.11
4540	SUPPLIES & MATERIALS-GROUNDS	2	509.85
4550	SUPPLIES & MATERIALS-EQUIPMENT	1	81.93
4560	SUPPLIES & MATERIALS-CUSTODIAL	2	3,906.46
4590	OTHER SUPPLIES	16	6,846.28
5110	CONTRACT CONSULTANT	2	1,706.00
5130	CONTRACT DOCTORS & NURSES	1	390.00
5220	TRAVEL	2	285.00
5300	MEMBERSHIP AND DUES	1	226.00
5510	NATURAL GAS	1	7,688.89
5520	LIGHT AND POWER	1	242.24
5521	GLENDALE WATER/SEW/RUBBISH	1	2,670.37
5522	GARFIELD E/W/S/R	1	13,299.23
5540	TELEPHONE	1	340.04
5560	TRASH DISPOSAL	1	6,415.51
5615	RENTS & LEASE-PERSONAL PROPERT	2	2,688.23
5650	VENDOR REPAIRS-EQUIPMENT	5	10,414.94
5690	ALL OTHER CONTRACT SERVICES	43	176,818.39
5730	LEGAL SERVICES	1	3,843.00
5825	PRINTING AND ADVERTISING	3	2,788.81
5850	POSTAGE	2	216.48
5892	CREDIT CARD SERVICE CHARGE	1	1,132.00
6420	NON-INSTRUCTIONAL EQUIPMENT	1	1,199.74
6520	LEASE PURCHASE-PERSONAL PROP.	1	254.74
9530	FB-SUBS-H&W	4	912,059.94
9535	FB SUBS-ARP	1	29,571.81
9554	ACCOUNTS PAYABLE - ASGCC	1	129,660.60
9555	STUDENT REFUNDS	3	215,240.16
		113	\$1,562,195.32

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 3 GENERAL FUND - RESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4300	INSTRUCTIONAL SUPPLIES	33	44,959.61
4590	OTHER SUPPLIES	10	15,470.11
4591	TESTING MATERIALS	1	150.00
5100	PERSONAL AND CONSULTANT SERV.	1	210.00
5110	CONTRACT CONSULTANT	10	2,370.30
5220	TRAVEL	1	250.00
5300	MEMBERSHIP AND DUES	1	726.00
5610	RENT & LEASES - REAL PROP	1	3,942.56
5615	RENTS & LEASE-PERSONAL PROPERT	1	260.27
5690	ALL OTHER CONTRACT SERVICES	13	85,209.47
5860	OPER. COST-DIST VEHICLES	1	271.69
6310	LIBRARY BOOKS	2	125.60
6320	SERIALS, CONTINUATION BOOKS	1	372.23
6410	INSTRUCTIONAL EQUIPMENT	8	105,560.14
6420	NON-INSTRUCTIONAL EQUIPMENT	1	186.84
9530	FB-SUBS-H&W	6	130,061.09
9535	FB SUBS-ARP	1	4,839.95
9552	USE TAX PAYABLE	-2	-696.81
		90	\$394,269.05

Fund: 9 STUDENT FINANCIAL AID

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	1	3,923.70
7500	STUDENT FINANCIAL AID	2	935,746.14
		3	\$939,669.84

Fund: 15 CAPITAL CONSTRUCTION

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
6230	CONSTRUCTION MANAGEMENT	0	0.00
		0	\$0.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 18 SELF INSURANCE

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3409	H & W, TEACHERS	2	49,855.90
3790	RETIREE EMPLOYEE BENEFITS	1	4,363.44
6420	NON-INSTRUCTIONAL EQUIPMENT	1	33.05
		4	\$54,252.39

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4200	OTHER BOOKS	1	1,855.23
5510	NATURAL GAS	1	16.88
5530	WATER	1	60.80
5590	MISC. HOUSEKEEPING SERVICES	2	688.00
5690	ALL OTHER CONTRACT SERVICES	14	29,710.85
5825	PRINTING AND ADVERTISING	3	2,984.95
9530	FB-SUBS-H&W	3	2,645.51
		25	\$37,962.22

Fund: 70 GO BOND SERIES A

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	6	111,276.50
6220	ARCHITECT AND ENGINEERING	1	161,943.00
6240	INSPECTION AND TESTING FEES	1	32,000.00
6410	INSTRUCTIONAL EQUIPMENT	1	12,383.72
6420	NON-INSTRUCTIONAL EQUIPMENT	1	129.64
		10	\$317,732.86

Fund: 74 MEASURE GC-GO BOND, SERIES A

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	9	68,831.31
6120	SITE IMPROVEMENT	1	147,251.00
6210	BUILDING IMPROVEMENT	3	1,969,450.16
6220	ARCHITECT AND ENGINEERING	6	92,096.44
6230	CONSTRUCTION MANAGEMENT	5	240,569.51
6410	INSTRUCTIONAL EQUIPMENT	1	64,429.00
6420	NON-INSTRUCTIONAL EQUIPMENT	1	355.99
		26	\$2,582,983.41

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 76 PAYROLL CLEARING

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
9502	ALTERNATE RETIREMENT PLAN	1	34,411.76
9530	FB-SUBS-H&W	7	49,210.80
9575	VOLUNTARY CREDIT UNION DEDUCTIONS	2	21,345.00
9576	VOLUNTARY CHARITABLE DEDUCTIONS	2	104.00
9577	VOLUNTARY UNION DEDUCTIONS	11	60,136.53
9579	VOLUNTARY DISABILITY/LIFE INS DED - 12	2	18,909.68
		25	\$184,117.77

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing and Purchase Order Listing**

11/01/20 - 11/30/20

REPORT DATE: 15-DEC-20

REPORT OF RECOMMENDATION

TO: THE BOARD OF TRUSTEES

SUBMITTED BY: DAVID VIAR, SUPERINTENDENT/PRESIDENT

PREPARED BY: PURCHASING OFFICE

SUBJECT: CONTRACT LISTING and PURCHASE ORDER LISTING

**IT IS RECOMMENDED THAT THE FOLLOWING CONTRACTS
ISSUED AS NEEDED TO MEET OPERATIONAL NEEDS BE
AUTHORIZED:**

Summary of Contracts

GENERAL FUND - UNRESTRICTED	418,362.77	144
GENERAL FUND - RESTRICTED	686,562.87	203
STUDENT FINANCIAL AID	10,731.45	2
SELF INSURANCE	745.66	3
PROFESSIONAL DEVELOPMENT CENTER	29,065.82	9
GO BOND SERIES A	978,555.84	25
GO BOND SERIES B & C	35,680.00	2
MEASURE GC-GO BOND, SERIES A	78,414.56	12

Grand Total:	\$2,238,118.97	400
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**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

11/01/20 - 11/30/20

December 15, 2020

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-CONSTRUCTION			
81354	COMMUNICATION CABLING SOLUTIONS INC	Data and Cabling	10,000.00
CONTRACT-SERVICE			
81229	CENIC	Internet Circuit	2,742.34
81230	BEST BEST & KRIEGER LLP	Legal Fees	3,843.00
81272	CHARGEPOINT INC	Service Contract FY 21	4,031.00
81316	KLEIN CONSULTING GROUP LLC	Prevalent Quillix Enterprise License Maintenance 2-1-2021 to 1-31-2022	11,584.29
81324	INTEGRATED NONPROFIT SERVICES LLC	Raiser's Edge Consulting	1,845.00
81352	NE SYSTEMS INCORPORATED	Professional Services System Administrator	80,000.00
81380	CONVERGEONE INC	Software Maintenance and Support	13,406.25
81399	CAROL DORMAN	Invoice No 139 Videotaping and Editing Board Meeting November 17, 2020	375.00
81407	SWRCB	Annual Fees for Storm Water Permit 2021	553.00
DEFAULT-DEFAULT			
80635	CONCORD THEATRICALS	Blanket Theatre for Rents and Royalties FY 2021 Authorized: Hirschhorn, Randel, Farr and Eby	200.00
81382	CITY OF GLENDALE	Haz Mat Surcharge	665.00
81435	COUNTY OF LOS ANGELES	Backflow Prevention Assembly Test	1,369.00
EQUIPMENT-COMPUTER			
81305	DELL MARKETING LP	CPU and and Monitors	3,745.08
81359	OCEAN INTERFACE CO., INC.	HP Color LaserJet M479fdw	658.35
81415	DELL MARKETING LP	Latitude 5510 - Quantity 5	7,651.53
81416	DELL MARKETING LP	Latitude 5510 Quantity 20	27,945.93
81422	DELL MARKETING LP	Optiplex 7480 and Monitor	1,898.88
EQUIPMENT-INSTRUCTIONAL			
81264	BUD'S LITES	Chauvet Professional Net-X II Ethernet to DMX Node	822.00
81385	SYNCHRONY BANK/AMAZON	Telescope Camera: ZWO ASI 183 Pro Cooled Color CMOS Astrophotography Camera	942.64
81386	APPLE INC	MacBook Air	2,247.57
EQUIPMENT-POLICE			
81333	COMMUNITY CONTROLS	Access Cards	177.73
MAINT AGREEMENT-COPIER			
81134	CANON SOLUTIONS AMERICA INC	Engineering Department Canon Copier SN KRR06427 Maintenance Agreement Valid 10/2/20-10/1/21 meter read	1,799.65
81271	MRC SMART TECHNOLOGY SOLUTIONS	Xerox Maintenance Agreement Technology Copier SN BB1251598 09/2/20-9/01/21	918.07
81341	MRC SMART TECHNOLOGY SOLUTIONS	Counseling Xerox Copier SN AE9569858 Maintenance Agreement 10/28/2020-10/27/2021 meeter reader 44,450 as of	879.74

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

11/01/20 - 11/30/20

December 15, 2020

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
MAINT AGREEMENT-COPIER			
		11/17/2020	
81401	MRC SMART TECHNOLOGY SOLUTIONS	Facilities Copier SN 5DA842174 Maintenance Contract Valid 10/26/2010/25/21	476.73
81418	MRC SMART TECHNOLOGY SOLUTIONS	Multicultural Services Copier C7X265864 Maintenance Agreement Valid 09/21/20-09/20/21	198.45
MEMBERSHIPS-MEMBERSHIPS			
81292	BURBANK CHAMBER OF COMMERCE	Membership Dues Term Sept 2020-Sept 2021 Inv 36787	226.00
OTHER SERVICES-OTHER SERVICE			
80806	AMERICAN SANITARY SUPPLY INC	Campus Wide - EA-1 product non-locking station rack seko# 70-0931 (item # 5050-01). Please see attached Quote.	642.00
80806	AMERICAN SANITARY SUPPLY INC	Sales Tax	85.90
80806	AMERICAN SANITARY SUPPLY INC	CS-Non alcohol sanitizing wipes #SJF4146kets/CS (item # 1204-94)	570.50
80806	AMERICAN SANITARY SUPPLY INC	Additional Sales Tax and Fuel Charge	41.33
81226	ADVANCED AUTOMATIC DOOR	LB Door Repairs	425.00
81227	ADVANCED AUTOMATIC DOOR	SV Bldg Door Repairs	250.00
81260	CHEMSEARCHFE	Winger Replacement Lid 3071 With O-Ring for Aquapass Bypass Feeders - Aqua Pass Plus Filter Feeder 5 Gl. W/50 Mic H Temp Filtr (MPF-DB-5HD-3)	1,093.57
81261	FRANK'S HOME SERVICE	Demo VCT, Scrape Glue and Seal Concrete	1,000.00
81262	FRANK'S HOME SERVICE	Install 162 Sqft. of Saltio Tile	3,500.00
81301	DSM RESOURCES	Network Services Assistance	5,097.12
81304	MAKING IT RIGHT SERVICES LLC	Assit Facilities - Grounds Dept	24,000.00
81310	ADVANCED AUTOMATIC DOOR	SV Bldg. 2nd Floor, doors facing TC and doors next to Culinary Arts - labor to remove single operators and install new header with double operators Quote 299	17,856.00
81317	AMERICAN WATER WORKS	Pressure washer Repairs #1 (LANDA) \$802.46 and #2 (MITM) \$431.13- service and repairs. Price includes sales tax and labor Quotes: 867 and 868	1,233.59
81318	AXIOM PRINT INC	SR 135 - Baja Program Office - Dibond Aluminum Signage Invoice 38710	27.56
81347	WINTEK WINDOW TINTING	SV 3rd Floor International Students Office - 5 windows tinting (39" X 32")	350.00
81348	MIRACLE ART SERVICES	PDC - fix brick wall. Parking Lot C - weld metal electric post. 3) AD - fix concrete walkway Invoice 419	940.00
81349	QUALITY WINDOW BLINDS	SR 135 Baja Studies and Hallway - install three (3) mini blinds Quote 2758	518.47
81350	RELIABLE METAL PRODUCTS	End Cap 6"	64.44
81350	RELIABLE METAL PRODUCTS	Sales tax (9.5%)	13.39
81350	RELIABLE METAL PRODUCTS	One Drain Pan, 54" X 10", 6" lip on one 54" side, 2 " lip on other three sides, .75" drain on 10" side 4" from corner Estimate 163709	76.47

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

11/01/20 - 11/30/20

December 15, 2020

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
81365	H L MOE CO INC	Remove and Replace 12 AD Restrooms	12,940.36
81368	PASTOR SOTO	Reimbursement uniform supplies	150.00
81375	UC REGENTS - UCLA	Continuing Ed and Quality Improvement July 2020 Inv 2608	5,400.00
81383	EXPRESS AIR TESTING INC	LB - Intial Asbestos Survey and samples Invoice 6632	600.00
81388	LIEBERT CASSIDY WHITMORE	Legal Fees	581.00
81393	INSTRUCTURE INC	OEI Support	1,174.50
81395	ADVANCED AUTOMATIC DOOR	LCN Doors (North East)	3,975.00
81395	ADVANCED AUTOMATIC DOOR	Doors Facing IT Department	8,203.00
81395	ADVANCED AUTOMATIC DOOR	Gan Gabriel 1st Floor Exterior Doors - Pair of Doors Facing Coffee Shop	3,975.00
81396	MIRACLE ART SERVICES	CitBank Building Clean Up	4,500.00
81398	HBEB INC	SV 269 - Floor Covering Proposal 7091	1,965.00
81405	EMCOR SERVICES	Plant-1 Chiller-1 - Slide valve overhaul for Chiller Quote 20-32649-Rev-1	8,630.00
81411	LIEBERT CASSIDY WHITMORE	Legal Fees	227.50
81414	H L MOE CO INC	Tennis Courts- install new wall mount chilled water fountain with bottle filler and built in filter with monitor	5,341.23
81427	AXIOM PRINT INC	Yellow 6FT Apart-Square	239.00
81427	AXIOM PRINT INC	One Way Stairs Down & Up	239.00
81427	AXIOM PRINT INC	White 6ft. Apart Maintain & Physcal	239.00
81427	AXIOM PRINT INC	Sales Tax	73.49
81430	HOOVER ZARIANI	Reimbursement Canva Pro annual service Oct 2020-Oct 2021	119.40
81431	SPRINTAX INC	Master Federal Code 10 uses Inv GLENC/002	200.00
REPAIRS-BUILDING			
81221	JOHNSON CONTROLS FIRE PROTECTION LP	Service Calls - Replacement	8,826.88
81326	JOHNSON CONTROLS FIRE PROTECTION LP	Service Call - Water Damage	16,258.22
REPAIRS-EQUIPMENT			
81338	UNITED REFRIGERATION INC	Facilities Blanket Repairs adn Supplies for Equipment FY 2021 Authorized Personnel: Paul Venhuizen, Patrick Shahnazarian	2,500.00
SOFTWARE-MULTI USER			
81228	BUSINESS CARD	MailChimp Public Information Office	210.00
81247	NE SYSTEMS INCORPORATED	Central Intercept X Adv. Clds for Svr - 12 Mos	10,000.00
81387	DYNTEK SERVICES INC	NetApp Renewal	55,858.74
SUBSCRIPTIONS-SUBSCRIPTION SERVICES			
81412	LOS ANGELES TIMES	Daily Delivery Thru 11/25/2020	296.78
SUPPLIES-CLEANING			
81403	CHATSWORTH GLOVES INC	Sales Tax	539.00

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SUPPLIES-CLEANING			
81403	CHATSWORTH GLOVES INC	BLK50020 - X-Large, SkinTX Black Nitrile 4 Mil Powder Free Exam Glove, 10 X 100.	1,750.00
81403	CHATSWORTH GLOVES INC	BLK50010 - Medium, Skin TX Black Nitrile 4 Mil Powder Free Exam Glove, 10 X 100. Please see attached Quote # 132808.	1,750.00
81403	CHATSWORTH GLOVES INC	BLK50015 - Large, SkinTX Black Nitrile 4 Mil Powder Free Exam Glove, 10 X 100.	1,750.00
SUPPLIES-OFFICE			
80151	REGENCY LIGHTING	Facilities Blanket Fiscal Year 2021 Authorized Patrick Shanazarian	15,000.00
80892	SYNCHRONY BANK/AMAZON	Sales Tax and Shipping	24.61
80892	SYNCHRONY BANK/AMAZON	TNP Low Voltage Mounting Bracket	21.99
80892	SYNCHRONY BANK/AMAZON	BEBONCOOL Wireless PPT Clicker	131.20
81130	SYNCHRONY BANK/AMAZON	Adjustment for the Price Difference	4.00
81130	SYNCHRONY BANK/AMAZON	Tax	5.46
81130	SYNCHRONY BANK/AMAZON	0 Pack No Hole Clear Sheet Protectors	19.98
81130	SYNCHRONY BANK/AMAZON	Smead Desk File/Sorter, Alphabetic	29.37
81218	OFFICE DEPOT	Item No 475809 Security Envelopes	18.02
81218	OFFICE DEPOT	Item No 967360 Top Sheet Protectors	4.70
81218	OFFICE DEPOT	Item No 620007 Nestle Purified Water	10.12
81218	OFFICE DEPOT	Sales Tax	20.67
81218	OFFICE DEPOT	Item No 673293 Five Star 4 1/8"x 5 1/2" Notebook	9.95
81218	OFFICE DEPOT	Item No 330808 9x12" Clasp Envelopes	16.37
81218	OFFICE DEPOT	Item No 143291 HP83A Toner	95.00
81218	OFFICE DEPOT	Item No 911220 Cleaning Duster	5.44
81218	OFFICE DEPOT	Item No 810929 Office Depot hanging Folders	33.78
81218	OFFICE DEPOT	Item No 325503 Pen Style Envelope Moistener	8.32
81219	SYNCHRONY BANK/AMAZON	Sales Tax	11.78
81219	SYNCHRONY BANK/AMAZON	ASIN B011FHUG76 Ziploc Double Zipper Quart Freezer Bags 216 Count	115.00
81234	PRINTEFEX	Invoice NO 70452 Dtd 102620 for Spring 2021 Registration Banner at Corner of Mountain and Verdugo 246 X 60"o"	578.81
81239	APPLE INC	Magic Mouse 2 Space Gray	109.15
81240	OFFICE DEPOT	Canon PG-245XL/CL-246XL/GP-502 Black/Color Ink Cartridges And Paper Combo Pack Item # 244586	54.99
81240	OFFICE DEPOT	Sales Tax	17.42
81240	OFFICE DEPOT	HP 950XL/951 Black/Cyan/Magenta/Yellow Ink Cartridges (C2P01FNM), Pack Of 4 Cartridges Item # 434207	88.57
81270	OFFICE DEPOT	Item #162946 Point Pens	52.38
81270	OFFICE DEPOT	Sales Tax	7.59
81270	OFFICE DEPOT	Item 651870 Violet pens	21.69
81277	SYNCHRONY BANK/AMAZON	Canon PG274XL and C246XL	55.00
81277	SYNCHRONY BANK/AMAZON	Sales Tax	5.64

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SUPPLIES-OFFICE			
81283	OFFICE DEPOT	Item No 899051 HP37A Toner	203.39
81283	OFFICE DEPOT	Item No 287444 HP83A Toner	50.56
81283	OFFICE DEPOT	Item No 157902 Wireless Mouse	23.99
81283	OFFICE DEPOT	Sales Tax	28.42
81291	VALICIA DANTZLER	Reimbursement - Data Analysis Training	195.00
81313	OFFICE DEPOT	Sales Tax	1.74
81313	OFFICE DEPOT	Item No 633720 Greeting Card Envelopes	16.99
81337	PAPER DIRECT	Item KEF232BL Certificate Jacket Box of 50	104.49
81337	PAPER DIRECT	Shipping Estimate	31.98
81337	PAPER DIRECT	Item CT1344 Renaissance Standard Certificates Red Gold Box of 100	32.49
81337	PAPER DIRECT	Tax	17.37
81337	PAPER DIRECT	Item CT1301 Renaissance Standard Certificates Blue Gold Box of 100	32.49
81346	PAR CODE SYMBOLOGY INC	LAMINATED POLYESTER LABELS SEQUENCE 0035001-0040000	650.00
81346	PAR CODE SYMBOLOGY INC	Sales Tax	66.63
81346	PAR CODE SYMBOLOGY INC	UPS Shipping	32.00
81351	OFFICE DEPOT	Item No 452913 Pack of 10 Rolls	16.67
81351	OFFICE DEPOT	Sales Tax	2.00
81369	B & H PHOTO VIDEO	Monitor Laptop Stands Batteries and Chargers for Communications	402.88
81370	APPLE INC	Keyboard and Mouse	273.42
81408	OFFICE DEPOT	Item CZ073FC HP61 Black Toner	38.39
81408	OFFICE DEPOT	Item 530238 Post It Notes 4"x6"	18.90
81408	OFFICE DEPOT	Item 843982 Monthly Wall Calendar	18.99
81408	OFFICE DEPOT	Sales Tax	13.82
81408	OFFICE DEPOT	Item 8248332 Gel G2 Pens Black Toner	14.28
81408	OFFICE DEPOT	Item 443296 Stacy Notes	8.60
81408	OFFICE DEPOT	Item 732987 Post It Notes	35.68
81417	COMMUNITY CONTROLS	Invoice No AAA0511950 Dated 091820	286.32
81426	OFFICE DEPOT	Item # 4497729 MASKS	60.00
81426	OFFICE DEPOT	Item # 5774854 Calendar	47.95
81429	MRC SMART TECHNOLOGY SOLUTIONS	Language Arts SN AE9563310 Valid 11/03/20- 11/02/2021	332.66
81434	SYNCHRONY BANK/AMAZON	Amazon Gift Cards - Wellness Program	450.00
TRAVEL-CONFERENCE			
81373	PETER GREEN	Reimbursement American Choral Directors National Conf 20 Virtual 21	179.00
81374	TOBIN SPARFELD	Reimbursement American Choral Directors National Conf 20 Virtual 21	179.00
81404	KATHLEEN ROWE	Reimbursement National Virtual Conf Facing Race Nov 10 2020	400.00
TRAVEL-TUITION REIMBURSEMENT			
81367	MARGARET LOPEZ	Reimbursement CLA Virtual Conference Fall	20.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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TRAVEL-TUITION REIMBURSEMENT

2020

\$418,362.77

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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BOOKS-INSTRUCTIONAL

80227	CDE	SKU 001708 California Preschool Learning Foundations Vol 2 Visual and Perf Arts Physical Develp and Health	65.85
80227	CDE	SKU 001733 California Preschool Curriculum Frameworks Vol 3 History Social Sci and Sci	72.45
80227	CDE	SKU 001681 California Preschool Learning Foundations Vol 1 Social Emo Develop Language and Literacy	65.85
80227	CDE	SKU 001727 California Preschool Learning Foundatio Vol 3 History Social Sci and Sci freight	65.85
80227	CDE	SKU 001716 California Preschool Curriculum Frameworks Vol 2 Vis and Pef Arts Physical Develp and Health	25.01
80227	CDE	sales tax	72.45
80227	CDE	SKU 001682 California Preschool Curriculum Frameworks Vol 1 Social Emo Develp Lang and Literacy Eng Lang Develp and Math	48.60
80227	CDE	SKU 001693 California Inf Toddler Learning and Develop Foundations	72.45
81330	SYNCHRONY BANK/AMAZON	sales tax	59.25
81330	SYNCHRONY BANK/AMAZON	Atomic habits an easy and proven way to build good habits and break bads ones	30.71
81248	BUSINESS CARD	The Library Outreach Cookbook?eEditions PDF e-book	299.60

BOOKS-LIBRARY

81248	BUSINESS CARD	The Library Outreach Cookbook?eEditions PDF e-book	46.00
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CONTRACT-PERSONAL SERVICE

81279	SANDY MASUO	CSE Class 20 DCA025B The Write Stuff 4 Wed Begining 10/07/2020	210.00
81280	MIRTHA SALDANA	20FLA001-SA Conversational Spanish I 6 SAT Beginning 09/05/2020 Online	142.80
81297	JOHN C DREW	Class 20WFI003 Grant Writing Fundamentals 09192020	93.50
81298	STACY DYMALSKI	Class 20FBU98B Turn your story into a book Saturday 11072020	39.20
81357	SHOUSHIK S MARDIROSIAN	Class 20FBU225-1 Medical Ins Billing Coding Pgm 09152020	2,889.00
81358	RONALD WAYNE WILLIAMS	Class 20FBU233 DMV Auto Dealer from home 11092020	66.66

CONTRACT-SERVICE

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CONTRACT-SERVICE			
81197	CAREER TRAINING SOLUTIONS LLC	CSE Ph.Tec. 20FBU089S	17,988.00
81233	NEW READERS PRESS	News For You Online Subscription Inv 359366	259.95
81236	DESTINATION SCIENCE	CSE Kids DS(20FKCDSCRE)	372.00
81307	C AUGENTSTEIN CORP	Deputy Navigator Duties Alighing Goals and Objectives	192,000.00
81381	PERFORMANCE ARCHITECTS INC	PBCS Enhancements	15,000.00
CONTRACT-SITE LICENSE			
81325	CPS HR CONSULTING	Consulting Services	14,130.00
81379	THE MYERS BRIGGS COMPANY	Strong interest Inventory Certification Training Virtual January 28-29 2021 - Jamie Sanchez	1,000.00
DEFAULT-DEFAULT			
81281	VINTAGE KING AUDIO INC	Neumann U 87 Ai Stereo Set - Nickel	6,765.32
EQUIPMENT-COMPUTER			
80576	DELL MARKETING LP	Laptips and Monitor for Fin Aid	7,645.63
80598	DELL MARKETING LP	Laptops Per eQuote 3000072310185.1	11,285.65
81255	DELL MARKETING LP	Environmental Fee	50.00
81255	DELL MARKETING LP	Precision 5820 Tower	42,673.43
81255	DELL MARKETING LP	Estimated Tax:	3,392.67
81255	DELL MARKETING LP	Dell UltraSharp 25 Monitor - U2520D	2,975.00
81266	APPLE INC	iPad for Math Remote Teaching	863.55
81371	APPLE INC	iPad Pro 11 in 256 GB	1,039.02
81372	SYNCHRONY BANK/AMAZON	LeFix replacement LCD panel	9.99
81372	SYNCHRONY BANK/AMAZON	sales tax	10.25
81372	SYNCHRONY BANK/AMAZON	Samsung SSD 860 EVO 1TB 2.5 Inch SATA III Internal SSD (MZ-76E1T0B/AM)	99.99
81392	COMPUTERLAND - SILICON VALLEY	Quote No. 168716-2 for Surface/2 for On-line Dual Enrollment classes for Work with GUSD	3,433.16
81423	DELL MARKETING LP	Latitude 7310	1,653.14
EQUIPMENT-INSTRUCTIONAL			
81157	ORVAC ELECTRONICS INC	109888 IDE:45-165	226.64
81157	ORVAC ELECTRONICS INC	279795 WAV:BPPWM24	21.04
81157	ORVAC ELECTRONICS INC	Tax	1,463.63
81157	ORVAC ELECTRONICS INC	277085 PLN:105025	1,120.80
81157	ORVAC ELECTRONICS INC	258713 FLN:10061501	829.44
81157	ORVAC ELECTRONICS INC	282301 WAV:6A04URWH2	430.00
81157	ORVAC ELECTRONICS INC	278999 WAV:6A04URBL2	215.00
81157	ORVAC ELECTRONICS INC	277078 PLN:100061C	666.32
81157	ORVAC ELECTRONICS INC	245504 ICC:IC107BN0WH	5.44
81157	ORVAC ELECTRONICS INC	279169 KLE:VDV826-763	396.00
81157	ORVAC ELECTRONICS INC	110841 KLE:85076	517.52
81157	ORVAC ELECTRONICS INC	280806 WAV:6AKSJWHS	716.00

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EQUIPMENT-INSTRUCTIONAL			
81157	ORVAC ELECTRONICS INC	271273 Special Order Quote Item	519.35
81157	ORVAC ELECTRONICS INC	278670 KLE:VDV226-110	353.12
81203	TRIANGLE ENGINEERING INC	Adjustable Welding Stands: Triangle Engineering Inc. Quote 13225	10,100.00
81203	TRIANGLE ENGINEERING INC	Shipping	1,015.00
81203	TRIANGLE ENGINEERING INC	CA Sales Tax	1,035.25
81223	KITAGAWA NORTHTECH INC	Hydraulic Cylinder: Kitagawa Northtech Inc Quote 13050	2,154.00
81223	KITAGAWA NORTHTECH INC	Shipping	60.00
81223	KITAGAWA NORTHTECH INC	CA Sales Tax	220.79
81243	SYNCHRONY BANK/AMAZON	Instant Ocean Sea Salt for Marine Aquariums, Nitrate & Phosphate-Free, 50 Gallons	46.44
81243	SYNCHRONY BANK/AMAZON	GE 41032 Incandescent Globe Soft White Bulbs, 75 Watts, 4/Pack	19.98
81243	SYNCHRONY BANK/AMAZON	Sales Tax	6.81
81265	SYNCHRONY BANK/AMAZON	Tax	114.08
81265	SYNCHRONY BANK/AMAZON	Prestan Professional Adult CPR-AED Training Manikin 4-Pack	1,112.96
81274	SYNCHRONY BANK/AMAZON	sales tax	28.69
81274	SYNCHRONY BANK/AMAZON	Saveyour 18in LED ring light	279.96
81286	SHARP BUSINESS SYSTEMS	65 in and 32 in Sharp Televisions: Sharp Quote dated 11/11/2020	628.39
81287	AIRGAS USA LLC	Welding Gas Cylinders: Airgas Quote 2009525706	4,172.05
81366	AIRGAS USA LLC	Multi-Process and Wire Feed Welding Machines: Airgas Quote 2009540684	25,941.81
81391	VISION SCENERY CORPORATION INC	Stage Stock Flats Per Estimate	10,215.70
81413	OCEAN INTERFACE CO., INC.	Hp M479fdn plus warranty Quote E112406	872.35
81421	DELL MARKETING LP	Dell Computer: Dell Quote 3000074069354.1	2,254.49
EQUIPMENT-OFFICE			
81256	OCEAN INTERFACE CO., INC.	HP LaserJet Pro MFP M227dfw#G3Q75A for AD151	306.57
MEMBERSHIPS-MEMBERSHIPS			
81267	DEPARTMENT OF SOCIAL SERVICES	Licensing fee facility 191226062	484.00
81267	DEPARTMENT OF SOCIAL SERVICES	Licensing fee facility 191225998	242.00
OTHER SERVICES-OTHER SERVICE			
80294	T-MOBILE	Hotspots	115,000.00
81249	CDW-G	Adesso WebCams for Instruction Per Quote	376.28
81253	CENTER FOR CAREER DEVELOPMENT	Subscription What Can I do With This Major 050120 to 043021 Inv 10442	150.00
81290	CALIFORNIA FIRE TECHNOLOGY DIRECTORS ASSOCIATION	CFTDA 2021 Annual Memberships Dues	40.00
81293	KEY CODE MEDIA INC	Configuration for Studio	66,080.14
81296	SUSAN QUON	Class 20FFH010S Hatha Yoga Mind Body Spirit Saturday Sept Nov July Aug 2020	380.00
81296	SUSAN QUON	Class 20UFFH003-3 Adv Tai Chi Chuan 3	380.00

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OTHER SERVICES-OTHER SERVICE			
		Saturday Sept Nov 2020	
81296	SUSAN QUON	Class 20FFH010W Hatha Yoga Mind Body Spirit Wednesday Sept Nov 2020	380.00
81334	DIANA BRANDIN	Invoice GCC.Class.10.2020 Contract ASL Interpreting and Real-Time Captioning Oct 2020	22,253.75
81335	DIANA BRANDIN	Late billing for Contract Real-Time Captioning for Sept 2020	2,250.00
81336	DIANA BRANDIN	invoice GCC.Events.10.2020 - Contract ASL Interpreting and Real-Tome Captioning for Events Oct 2020	1,319.25
81400	TIGRAN AKOPYAN	SV 245 - Dedicated circuit for new charging station for devices Estimate 116561	7,850.00
81406	EMBROIDME	Fire Academy Wear Pullovers and Caps : Embroid Me Quote E 20215	358.57
81420	ALLSTAR FIRE EQUIPMENT INC	SCBA Flow Test Complete Regulator and Pressure Reducer for AP50-AP75-NXG2-NXG7	2,250.00
81428	DIANA BRANDIN	Diana Brandin Invoice #GCC.Video.11.23.20 - Captioning for student video project assignment	75.00
PRINTING-MISC			
81342	SIGN 21	Quotes No. 20-101405 & 20-101406 For Awning Replacements AT Building	9,437.95
REPAIRS-EQUIPMENT			
81245	WESTERN EXTRICATION SPECIALISTS INC	Repair of VFA Extrication Tools Quote 1347	669.99
SUPPLIES-INSTRUCTIONAL			
80926	SYNCHRONY BANK/AMAZON	Amazon eGift Cards 20 @ \$50	1,000.00
80941	LAKESHORE CURRICULUM MATERIALS	Item TA50AC Construction Paper 9x12 " Pack Assorted Colors	47.60
80941	LAKESHORE CURRICULUM MATERIALS	Item LA573 Hand Magnifiers Set of 36	99.99
80941	LAKESHORE CURRICULUM MATERIALS	Shipping	50.17
80941	LAKESHORE CURRICULUM MATERIALS	Item LC987 Newsprint Easel Paper	71.92
80941	LAKESHORE CURRICULUM MATERIALS	Item LA444 Hand Magnifiers Set of 12	39.99
80941	LAKESHORE CURRICULUM MATERIALS	Sales Tax	34.28
80941	LAKESHORE CURRICULUM MATERIALS	Item WD984 Magnetic Wand	74.97
81041	SWEETWATER- MUSIC TECH	Music instruments and supplies quote 6478823	9,781.00
81216	B & H PHOTO VIDEO	Music Supplies	3,809.06
81224	CAD-CAM CONSULTING SERVICES INC	Simulation Module: Quote NPKQ33868	293.64
81225	EMA DESIGN AUTOMATION INC	OrCad PSpice Software: Quote QUO-111677	2,000.00
81246	BOUND TREE MEDICAL	Item SAM XT-BB SAM XT Extremity Tourniquet, Blue	532.35

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SUPPLIES-INSTRUCTIONAL			
81246	BOUND TREE MEDICAL	Item 1880-13815 MATResponder Tourniquet	417.90
81246	BOUND TREE MEDICAL	Item 1880-19231 SOF Tactical Tourniquet, Black	364.90
81246	BOUND TREE MEDICAL	Shipping Estimate	136.00
81246	BOUND TREE MEDICAL	Tax	139.16
81246	BOUND TREE MEDICAL	Item 298303 Transportable Sharps Container	42.54
81250	SUPPLY HAWK LLC	Shipping	16.95
81250	SUPPLY HAWK LLC	Insurance	50.00
81250	SUPPLY HAWK LLC	BYD N95 Masks 20 per box	849.50
81250	SUPPLY HAWK LLC	Tax	87.07
81251	AVID	EBook PT110 For Pro Tools 2020-21-ENG	660.00
81257	AED SUPERSTORE	Item 20-1103 ISBN 978-1-61669-769-3 BLS Instructor Manual 2020	127.50
81257	AED SUPERSTORE	Tax	41.51
81257	AED SUPERSTORE	Item 20-1105 ISBN 978-1-61669-771-6 AHA BLS DVD Set 2020	277.50
81268	MFAC LLC	Women's Basketball	2,487.64
81269	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Item 921603 GLOVE, EXAM NTRL MD N/S CHEMO	116.60
81269	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Tax	31.65
81269	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Quote No 100429090 Item 430PA PRACTI- 3ML AMP 100/BX DS	192.20
81269	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Shipping Estimate	30.00
81275	SHELLEY ANDERSON	Reimbursement children material supplies	90.48
81299	SYNCHRONY BANK/AMAZON	Flic flax 4x4 fabric sheets	4.98
81299	SYNCHRONY BANK/AMAZON	Janegio 40 sheets letter stickers	7.99
81299	SYNCHRONY BANK/AMAZON	sales tax	7.13
81299	SYNCHRONY BANK/AMAZON	Schoolworks blunt kids scissors	10.59
81299	SYNCHRONY BANK/AMAZON	Watercolor set 36pk	37.99
81299	SYNCHRONY BANK/AMAZON	Colorful numbers 10 sheets self adhesive	7.99
81306	MYBINDING LLC	Fellowes 7 Mil Letter PET Ultra Clear Binding Covers 100pk Quantity 8 - 015073	144.98
81309	B & H PHOTO VIDEO	Joby GorillaPod 3K Flexible Mini-Tripod with Ball Head Kit	39.04
81309	B & H PHOTO VIDEO	Sales Tax	5.15
81309	B & H PHOTO VIDEO	Xuma Smartphone Mount	11.24
81321	GRACE TRAINING SUPPLY INC	Tax	270.60
81321	GRACE TRAINING SUPPLY INC	KGCC-COMplete Complete ADN Lab Kit	2,640.00
81344	SYNCHRONY BANK/AMAZON	Sprayer and Cleaner	2,535.56
81356	ALLSTAR FIRE EQUIPMENT INC	Item 85341 30min highway flares	580.80
81356	ALLSTAR FIRE EQUIPMENT INC	sales tax	123.90
81356	ALLSTAR FIRE EQUIPMENT INC	freight	339.00
81356	ALLSTAR FIRE EQUIPMENT INC	Item 704562 Chemguard training foam	628.00
81360	SYNCHRONY BANK/AMAZON	sales tax	67.23

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SUPPLIES-INSTRUCTIONAL			
81360	SYNCHRONY BANK/AMAZON	Big questions for young minds	148.70
81360	SYNCHRONY BANK/AMAZON	The plays the thing teachers roles in childrens play	359.40
81360	SYNCHRONY BANK/AMAZON	Effective practices in early childhood education	147.78
81362	DEBRA G GREENWOOD	Reimbursement culinary arts supplies	327.87
81363	EBSCO	American Journal Nursing Subscription 2021 Inv 0435701	944.90
81364	ANNA GRYGORUK	Reimbursement virtual instruction supplies	171.42
81377	SYNCHRONY BANK/AMAZON	Fit exercise bands	527.50
81377	SYNCHRONY BANK/AMAZON	sales tax	54.07
81394	CREDO REFERENCE LIMITED	Information Literacy Core	4,667.96
81409	IOANNIS MARKOULAKIS	Reimbursement virtual instruction Pro apps bundle for education	220.49
81424	MEDLINE INDUSTRIES INC	Item HDIR3H01450Z Test Strips Box of 50	72.88
81424	MEDLINE INDUSTRIES INC	Item OAT3002H Nitrile Gloves Medium Box of 300	17.43
81424	MEDLINE INDUSTRIES INC	Item MDS8086H Nitrile Gloves Large Box of 150	12.50
81424	MEDLINE INDUSTRIES INC	Tax	17.97
81424	MEDLINE INDUSTRIES INC	Item CBL4000111 Pure Hard Surface Disinfectant	60.05
81424	MEDLINE INDUSTRIES INC	Item MDS8085H Nitrile Gloves Medium Box of 150	12.50
SUPPLIES-MEDICAL			
81331	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Safety Needles Invoice #17051692	51.27
SUPPLIES-OFFICE			
81162	BUSINESS CARD	Amazon eGift Cards	1,000.00
81198	SYNCHRONY BANK/AMAZON	Headphones	258.23
81198	SYNCHRONY BANK/AMAZON	SalesTax	26.46
81217	PRIDE SASH	POLY SATIN White Satin Graduation Sash Burgundy Trim Per Quote # 43783 Dated 10/26/20	1,944.00
81217	PRIDE SASH	Tax	199.26
81217	PRIDE SASH	Shipping	13.60
81235	OFFICE DEPOT	487104 Packing Tape with Dispenser	53.97
81235	OFFICE DEPOT	3956073 Labels	53.96
81235	OFFICE DEPOT	Sales Tax	55.28
81235	OFFICE DEPOT	547255 15 packs of 12x12x12 Boxed	479.85
81244	SYNCHRONY BANK/AMAZON	Antiracist Baby Picture book	3,232.00
81244	SYNCHRONY BANK/AMAZON	sales tax	331.28
81285	VIK AVAKIANS	Garfield Cafe Order	476.84
81288	MARISA ZAKARIA	Reimburse office supplies	97.02
81295	SYNCHRONY BANK/AMAZON	Softsoap hand soap 6pk	13.29
81295	SYNCHRONY BANK/AMAZON	2021 calendar 2pk	12.59

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

11/01/20 - 11/30/20

December 15, 2020

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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SUPPLIES-OFFICE

81295	SYNCHRONY BANK/AMAZON	Amazonbasics mesh file holder	15.99
81295	SYNCHRONY BANK/AMAZON	2021 desk calendar at-a-glance	11.09
81295	SYNCHRONY BANK/AMAZON	sales tax	17.06
81295	SYNCHRONY BANK/AMAZON	2021 monthly planner large blk	17.79
81295	SYNCHRONY BANK/AMAZON	ffice chair seat cushion pillow	28.99
81295	SYNCHRONY BANK/AMAZON	Palmolive dish soap	8.90
81295	SYNCHRONY BANK/AMAZON	Lemical HIPS file organizer	14.99
81295	SYNCHRONY BANK/AMAZON	2021 monthly planner medium blk	16.79
81295	SYNCHRONY BANK/AMAZON	Gimars ergonomic mouse pad blk	18.76
81295	SYNCHRONY BANK/AMAZON	Scotch brite scrub sponges	7.23
81320	KAREN TU	Reimbursement supplies for virtual work	28.98
81340	OFFICE DEPOT	625489 Arm Rest	71.99
81340	OFFICE DEPOT	Sales Tax	14.00
81340	OFFICE DEPOT	8075733 Foot Rest	19.99
81340	OFFICE DEPOT	507261 Bags	36.89
81340	OFFICE DEPOT	131029 AA Batteries	7.49
81378	MRS FIELDS FAMOUS BRANDS LLC	Nibblers per Quote	9,091.40
81425	OFFICE DEPOT	Item # 209692 - Office Depot? Brand Durable View 3-Ring Binder, 2" Round Rings, White	10.80
81425	OFFICE DEPOT	Item # 172681 - HP 78 Tricolor Ink Cartridge (C6578DN)	37.37
81425	OFFICE DEPOT	Item # 106231 - Pilot EasyTouch Retractable Ballpoint Pens, Red Ink, Pack Of 12	13.06
81425	OFFICE DEPOT	Item # 6243190 - Day Designer Monthly Desk Calendar, 130874	9.99
81425	OFFICE DEPOT	Sales Tax (10.25%)	15.01
81425	OFFICE DEPOT	Item # 259251 - EXPO Dry-Erase Markers, Black, Pack Of 12	9.66
81425	OFFICE DEPOT	Item # 328649 - EXPO Dry-Erase Marker, Green, Pack of 12	9.62
81425	OFFICE DEPOT	Item # 256861 - EXPO Dry-Erase Markers, Red, Pack Of 12	10.03
81425	OFFICE DEPOT	Item # 169771 - HP 45 Black Ink Cartridge (51645A)	36.20
81425	OFFICE DEPOT	Item # 259271 - EXPO Dry-Erase Markers, Blue, Pack Of 12	9.71

TRAVEL-CONFERENCE

81167	TATEVIK BABAYAN	Student Support and Pantry Help 10/27 to 12/31/2020	4,400.00
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\$686,562.87

Fund: 09 STUDENT FINANCIAL AID

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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BOOKS-INSTRUCTIONAL

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

11/01/20 - 11/30/20

December 15, 2020

Fund: 09	STUDENT FINANCIAL AID			
	PO #	VENDOR NAME	DESCRIPTION	AMOUNT
	BOOKS-INSTRUCTIONAL			
	81300	FHEG STORE 1283	Book Vouchers 2020	428.60
	81308	FHEG STORE 1283	Book Vouchers Fall 2020	10,302.85
				<hr/>
				\$10,731.45
Fund: 18	SELF INSURANCE			
	PO #	VENDOR NAME	DESCRIPTION	AMOUNT
	FURNITURE-FURNITURE			
	81278	SYNCHRONY BANK/AMAZON	Ergo Equipment	330.74
	81361	INDOFF INCORPORATED	Ergo Equipment Per Quote 8083014	361.78
	SUPPLIES-OFFICE			
	81332	SYNCHRONY BANK/AMAZON	Scale	53.14
				<hr/>
				\$745.66
Fund: 59	PROFESSIONAL DEVELOPMENT CENTER			
	PO #	VENDOR NAME	DESCRIPTION	AMOUNT
	BOOKS-INSTRUCTIONAL			
	81242	GOODHEART- WILCOX PUBLISHER	ISBN 9781631260513 Print Reading Inv 01756776	1,855.23
	81390	CENGAGE LEARNING	ISBN 9781418060992 CNC Programming Principles and Applications	901.23
	CONTRACT-SERVICE			
	81238	APICS-SFV	ODC CPIM Part 1	7,480.00
	81284	LEVON MOVSESYAN	Virtual Learning 10 Hours IT Assistance and On site Assistance	3,000.00
	81328	REX FIRE INC	Invoice No 2021451 Dated 111320 Annual Fire Extinguisher Service	20.00
	81329	CITY OF GLENDALE	Invoice No 124432 Permit No 7212 Dated 110420 PDC ALsarm Permit Renewal Charges	170.00
	81384	PAUL MONTGOMERY	CNC Programming	15,000.00
	OTHER SERVICES-OTHER SERVICE			
	81389	KIM EDELMAN	Reimbursement Registration Women Achievers Award Ceremony Nov 16 2020	354.25
	SUPPLIES-OFFICE			
	81241	PRINTEFEX	Mailing labels inv 1027	285.11
				<hr/>
				\$29,065.82
Fund: 70	GO BOND SERIES A			

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

11/01/20 - 11/30/20

December 15, 2020

Fund: 70

GO BOND SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-CONSTRUCTION			
80975	PCL CONSTRUCTION SERVICES INC	IBCC Design Build Services - Program Validation Phase	501,820.00
81353	COMMUNICATION CABLING SOLUTIONS INC	Data and Cabling - Infrastructure	25,000.00
CONTRACT-SERVICE			
81276	PERFORMANCE ARCHITECTS INC	Database Upgrade PeopleSoft	85,000.00
81303	DIVISION OF THE STATE ARCHITECT	Plan Review Fees SG Math Renovation	31,600.00
81376	PACIFIC ENVIRONMENTAL & ABATEMENT SOLUTIONS INC	LB Third Floor Abatement Per Proposal	24,975.00
EQUIPMENT-INSTRUCTIONAL			
81402	KI	Furniture Mariposa refurbish project Quote 20CJS-499830-1/C	69,478.21
OTHER SERVICES-OTHER SERVICE			
80976	CURRENT ELECTRIC INC	Mariposa Fire Curtain Circuit Proposal 9330	1,675.00
81149	HANDS ON PAINTING INC	LB 314/315 - Prep and paint Per Estimate 20571	10,752.00
81193	CORNERSTONE CONSTRUCTION SOLUTIONS INC	AD Bldg. South Area Electrical - replace existing 2' x 4' light fixtures with new LED 2' x 4' light fixtures Invoice 102265	21,300.00
81220	HBEB INC	AD 205, 209, 217, 242, and CR 137 and 234 - patch damages on walls, prime, and paint Proposal 7085	6,500.00
81258	ANDY'S TRANSFER & STORAGE	Moving Theater Arts Dep. Storage to PDC	23,700.00
81259	FRANK'S HOME SERVICE	Board up, Used Lumber That Was on Site - Install Lights	894.00
81289	STUDIO SPECTRUM INC	Classroom AV AA 101 Welding	5,107.65
81314	BAY ALARM COMPANY	Garfield - Alarm	20,000.00
81315	ANDY'S TRANSFER & STORAGE	Welding Shop Move	1,020.00
81327	STEVENSON	Management Services - Garfield	10,744.06
81339	RAUL LONGONE	IOR PE Increment II	120,000.00
81343	CLARK COMPANY	LB 314/315 - install terrain II inside 5 offices with 4" base	6,064.00
81345	ARC	Print Surveys	189.89
81355	CALIFORNIA EMINENT DOMAIN LAW GROUP	Legal Fees	3,465.00
81410	HBEB INC	CR 136,139,146,150,225, AU 114, 115, and 216 - projector screens upgrading project - prepping materias, paint, and labor. Proposal 7089	6,750.00
81432	B2 ENVIRONMENTAL INC	Air Monitoring and Reporting PE Inc 2 Per Proposal LAP200108	1,700.00
SUPPLIES-INSTRUCTIONAL			
81282	GLOBAL EQUIPMENT COMPANY INC	sales tax	76.33
81282	GLOBAL EQUIPMENT COMPANY INC	Item WBB219795 Sliding glass door corkboard satin frame 48x36	555.00
81282	GLOBAL EQUIPMENT COMPANY INC	freight	189.70

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

11/01/20 - 11/30/20

December 15, 2020

Fund: 70

GO BOND SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
			\$978,555.84

Fund: 71

GO BOND SERIES B & C

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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OTHER SERVICES-OTHER SERVICE

81294	TIGRAN AKOPYAN	AA 109/110 - Sub panels "LTA" and "LTB." Estimate # 116554	10,885.00
81419	CORNERSTONE CONSTRUCTION SOLUTIONS INC	HVAC Evaporation Coils Cleaning - 57 Units	24,795.00
			\$35,680.00

Fund: 74

MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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CONTRACT-SERVICE

81222	KOURY ENGINEERING & TESTING	Shear Wave Velocity Study Per Proposal 18-0525	5,800.00
81252	LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES INC	Priliminary Geotechnical Investigation IBCC	7,900.00
81273	SIGHTLINES LLC	Facilities Assessment and Planning Benchmarking and Analysis	20,000.00
81323	LITTLE DIVERSIFIED ARCHITECTURAL CONSULTING INC	Welding Shop AA Alterations Per Proposal	30,000.00

OTHER SERVICES-OTHER SERVICE

80976	CURRENT ELECTRIC INC	Mariposa Fire Curtain Circuit Proposal 9330	650.00
81302	EPIC LAND SOLUTIONS INC	Relocation Services - Garfield Purchases	5,927.33

SUPPLIES-INSTRUCTIONAL

80843	GLOBAL EQUIPMENT COMPANY INC	sales tax	756.52
80843	GLOBAL EQUIPMENT COMPANY INC	Item WGB1170861 Cylinder Tube Rack 5x4	2,502.00
80843	GLOBAL EQUIPMENT COMPANY INC	Shipping	1,178.71
80843	GLOBAL EQUIPMENT COMPANY INC	Item WGB1170858 Cylinder Tube Rack 4x4	1,700.00
80843	GLOBAL EQUIPMENT COMPANY INC	Item WGB1170854 Cylinder Tube Rack 3x4	1,117.00
80843	GLOBAL EQUIPMENT COMPANY INC	Item WGB1170843 Cylinder Tube Rack 2x4	883.00

\$78,414.56

GLENDALE COMMUNITY COLLEGE DISTRICT

CONSENT CALENDAR NO. 4
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO.1

December 15, 2020

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services

PREPARED BY: Angineh Baghoomian, District Accountant

SUBJECT: BUDGET REVISIONS AND APPROPRIATION TRANSFERS
GENERAL FUND UNRESTRICTED (01)
 NOVEMBER 01, 2020 THROUGH NOVEMBER 30, 2020

It is recommended that the Board of Trustees approve the following Budget Revisions and Appropriation Transfers, under the provisions of Education Code Section 85200 through 85202.

<u>EXPENDITURE CHANGES</u>		<u>Approved Budget</u>	<u>Budget Revisions</u>	<u>Appropriation Transfers</u>	<u>Revised Budget</u>
1000	Certificated Salaries	\$ 41,580,270	\$ -	\$ -	\$ 41,580,270
2000	Classified Salaries	22,367,175	-	-	22,367,175
3000	Employee Benefits	28,174,482	-	-	28,174,482
4000	Books/Supplies	596,832	-	(5,100)	591,732
5000	Contract Services	8,439,053	-	5,100	8,444,153
6000	Capital Outlay	129,745	-	-	129,745
7000	Other Outgo	4,677,243	-	-	4,677,243
7900	Reserve for Contingencies	6,847,538	-	-	6,847,538
	Total	\$ 112,812,338	\$ -	\$ -	\$ 112,812,338

Note: See attached for significant transfers.

Significant Transfers:

	<u>Amount</u>	<u>To</u>	<u>From</u>
1.	<u>\$ 5,100</u>	5690 - All Other Contract Services	4590 - Other Supplies

To provide funds for Contract Services for Theater Arts.

GLENDALE COMMUNITY COLLEGE DISTRICT

CONSENT CALENDAR NO. 5
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO. 2

December 15, 2020

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services

PREPARED BY: Angineh Baghoomian, District Accountant

SUBJECT: BUDGET REVISIONS AND APPROPRIATION TRANSFERS
GENERAL FUND RESTRICTED (03)
 NOVEMBER 01, 2020 THROUGH NOVEMBER 30, 2020

It is recommended that the Board of Trustees approve the following Budget Revisions and Appropriation Transfers, under the provisions of Education Code Section 85200 through 85202.

<u>EXPENDITURE CHANGES</u>		<u>Approved Budget</u>	<u>Budget Revisions</u>	<u>Appropriation Transfers</u>	<u>Revised Budget</u>
1000	Certificated Salaries	\$ 6,209,256	\$ 31,885		\$ 6,241,141
2000	Classified Salaries	6,285,460	53,666		6,339,126
3000	Employee Benefits	6,309,774	(113,417)		6,196,357
4000	Books/Supplies	1,240,854	14,183		1,255,037
5000	Contract Services	2,808,665	191,767		3,000,432
6000	Capital Outlay	1,281,293	441,096		1,722,389
7000	Other Outgo	812,411	8,000		820,411
7900	Reserve for Contingencies	12,822,545	(7,868)		12,814,677
	Total	\$ 37,770,258	\$ 619,312	\$ -	\$ 38,389,570

NEW INCOME

8120	VATEA	\$ 97,357
8190	Parent Support Center Program	90,992
8191	DSN-Rio Honda Grant	32,000
8191	Title V	(418,891)
8627	DHS Grant	(4,459)
8636	Enrollment Growth Grant	(8,867)
8639	Parent Support Center Pre-K Program	61,116
8690	Strong Workforce-Local Grant	345,220
8690	Strong Workforce Rancho Santiago Grant	200,000
8690	Strong Workforce Regional Grant	170,944
8822	Foundation Contributions	53,900
		<u>\$ 619,312</u>

Note: See attached for significant transfers.

New Income:

	<u>Amount</u>	<u>To</u>	<u>From</u>
1.	\$ 71,792	2110	- Non-Instructional Salary Clerical
	12,500	3000	- Employee Benefits
	1,000	4500	- Other Supplies and Materials
	500	4590	- Other Supplies
	5,000	4710	- Food
	<u>200</u>		
	<u>\$ 90,992</u>		

To establish budget for Pacific Clinics Head Start Program.

2.	\$ 15,028	2125	- Non-Instructional Salary, Managers
	37,740	2380	- Classified, Extra Help
	5,348	3000	- Employee Benefits
	1,500	4300	- Instructional Supplies
	500	4590	- Other Supplies
	1,000	5220	- Travel
	<u>\$ 61,116</u>		

To establish budget for California State Preschool Program.

3.	\$ 192,000	5690	- All other Contract Services
	<u>8,000</u>	7300	- Interfund Transfer
	<u>\$ 200,000</u>		

To establish budget for Strong workforce Rancho Santiago Grant.

4.	<u>\$ 3,900</u>	4591	- Testing Materials
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To establish budget for Foundation Contributions to Counseling.

5.	<u>\$ 50,000</u>	6410	- Instructional Equipment
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To establish budget for Foundation Contributions to Fire Academy.

6.	<u>\$ 3,207</u>	3000	- Employee Benefits
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To adjust the budget for VATEA.

7.	\$ 3,200	1000	- Certificated Salaries
	7,000	2000	- Classified Salaries
	325	3000	- Employee Benefits
	201	4000	- Supplies and Materials
	(11,076)	5000	- Operating Expenses and Services
	94,500	6000	- Capital Outlay
	<u>\$ 94,150</u>		

To adjust the budget for VATEA.

GLENDALE COMMUNITY COLLEGE DISTRICT
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO. 2
 December 15, 2020
 Page 3

New Income:

	<u>Amount</u>	<u>To</u>	<u>From</u>
8.	\$ 52,902	1000	- Certificated Salaries
	1,500	2000	- Classified Salaries
	9,895	3000	- Employee Benefits
	15,942	4000	- Supplies and Materials
	5,576	5000	- Operating Expenses and Services
	259,405	6000	- Capital Outlay
	<u>\$ 345,220</u>		

To adjust the budget for Strong Workforce-Local Grant.

9.	\$ 265,805	1000	- Certificated Salaries
	8,500	2000	- Classified Salaries
	73,645	3000	- Employee Benefits
	31,050	4000	- Supplies and Materials
	33,700	5000	- Operating Expenses and Services
	42,500	6000	- Capital Outlay
	<u>\$ 455,200</u>		

To adjust the budget for Strong Workforce-Regional Grant.

10.	\$ (115,753)	1000	- Certificated Salaries
	(13,000)	2000	- Classified Salaries
	(101,402)	3000	- Employee Benefits
	(21,800)	4000	- Supplies and Materials
	(44,933)	5000	- Operating Expenses and Services
	12,632	6000	- Capital Outlay
	<u>\$ (284,256)</u>		

To adjust the budget for Strong Workforce-Regional Grant.

11.	\$ 1,000	1000	- Certificated Salaries
	(17,800)	4000	- Supplies and Materials
	45,800	5000	- Operating Expenses and Services
	3,000	6000	- Capital Outlay
	<u>\$ 32,000</u>		

To adjust the budget for DSN- Rio Honda Grant.

New Income:

12.	\$	(170,809)	1000	- Certificated Salaries
		(7,489)	2000	- Classified Salaries
		(116,937)	3000	- Employee Benefits
		(5,810)	4000	- Supplies and Materials
		(30,500)	5000	- Operating Expenses and Services
		(19,941)	6000	- Capital Outlay
	\$	<u>(351,486)</u>		

To adjust the budget for Title V.

13.	\$	(4,460)	1000	- Certificated Salaries
		1	3000	- Employee Benefits
	\$	<u>(4,459)</u>		

To adjust the budget for DHS Grant.

14.	\$	(1,000)	6000	- Capital Outlay
		(7,868)	7900	- Reserve for Contingencies
	\$	<u>(8,868)</u>		

To adjust the budget for Enrollment Growth Grant.

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

CONSENT CALENDAR NO. 6

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: DECLARATION OF SURPLUS EQUIPMENT WITH
APPROVAL OF DISPOSAL

DESCRIPTION OF HISTORY/BACKGROUND

It is recommended that the below item be declared surplus to the needs of the college. The item has little monetary value. It is also recommended that college staff be authorized to dispose of the listed item pursuant to the Education Code 81300 et seq., 70902 (b)(6), and 81452. Surplus Item:

Powermatic Drill Press
Model PM2800B
Serial Number 14090650
GCC Asset Tag 403406

COMMITTEE HISTORY

College Executive Committee December 8, 2020

FISCAL IMPACT

Negligible.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees authorize the declaration of surplus and disposal of the above listed item.

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

CONSENT CALENDAR NO. 7

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services

SUBJECT: REVISED COURSES

DESCRIPTION OF HISTORY / BACKGROUND

The attached document represents changes to courses that have been vetted by the divisions and approved by the Curriculum & Instruction (C&I), Academic Affairs, and College Executive Committees.

Course revisions are being advanced in Administration of Justice (ADMJ), Art (ART), American Sign Language (ASL), Aviation and Transportation (AT), Computer Applications and Business Office Technologies (CABOT), Computer Aided Manufacturing (CAM), Chemistry (CHEM), Child Development (CHLDV), Computer Science/ Information Systems (CS/IS), Culinary Arts (CULIN), Engineering (ENGR), Fire Technology (FIRE), Hotel Restaurant Management (HRM), Machine Technology (MACH), Metallurgy (MTLGY), Music (MUSIC), Physics (PHY), Student Development and Theatre Arts (ST DV), and Theater Arts (T ART).

COMMITTEE HISTORY

See the dates listed on the attached document.

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the revised courses as presented.

Course Revisions

Course Number	Type of Change	Curriculum and Instruction Approval	Academic Affairs Committee Approval	College Executive Review
ADMJ 101, 103, 107, 110, 118, 170	Change in Course Content	Sept. 23, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
ADMJ 129, 165	Change in Catalog Description	(Oct. 28, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
ART 235	Change in Catalog Description	(Sept. 23, 2020 1 st Reading, Sept. 23, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
AT 114, 115	Remove Prerequisite	(Oct. 28, 2020 1 st Reading, Nov. 11, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
AT 138	Correct Variable Units at the State	(Sept. 23 2020 1 st Reading, Sept. 23, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
CABOT 102	Change in Prerequisite	(Sept. 23, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
CABOT 266, 281	Change in Prerequisite	(Oct. 14, 2020 1 st Reading, Nov. 11, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
CHEM 105, 106	Change in Title	(Oct. 28, 2020 1 st Reading, Nov. 11, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
CHEM 120	Change in Prerequisite	(Oct. 28, 2020 1 st Reading,	November 18, 2020	December 8, 2020

		Nov. 11, 2020 2 nd Reading)		
CHEM 298	Change in Catalog Description	(Oct. 28, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
CHLDV 150, 210	Change in Prerequisite	(Oct. 28, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
CHLDV 152	Change in Catalog Description	(Oct. 28, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
CHLDV 155	Change in Title	(Oct. 28, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
CS/IS 180	Change in Catalog Description	(Oct. 28, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
CULIN 122	Add Prerequisite	(Oct. 28, 2020 1 st Reading, Nov. 11, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
DANCE 158	Change in Prerequisite	(Oct. 14, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
ENGR 49	Change in TOP and SAM Codes	(Oct. 28, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
FIRE 118	Change in Units	(Oct. 28, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
HRM 115	Change in Catalog Description	(Oct. 28, 2020 1 st Reading,	November 18, 2020	December 8, 2020

		Oct. 28, 2020 2 nd Reading)		
MACH 112	Add Prerequisite	(Oct. 28, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
MTLGY 150	Change TOP Code	(Oct. 28, 2020 1 st Reading, Nov. 11, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
MUSIC 50	Change TOP Code	(Oct. 28, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
PHY 110	Change in Catalog Description	(Oct. 14, 2020 1 st Reading, Nov. 11, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
ST DV 120	CSU Transferability	(Oct. 28, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
ST DV 143	Correction to Hours/Units	(August 26, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
T ART 106	Change in Prerequisite	(Oct. 28, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020
T ART 107	Add Catalog Note	(Oct. 28, 2020 1 st Reading, Oct. 28, 2020 2 nd Reading)	November 18, 2020	December 8, 2020

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

CONSENT CALENDAR NO. 8

STAFFING REPORT NO. 6

TO: BOARD OF TRUSTEES

SUBMITTED: David Viar, Superintendent/President

REVIEWED BY: Valicia Dantzler, Human Resources Manager

PREPARED BY: Frinna De La Cruz, Administrative Assistant IV-Confidential

SUBJECT: ACADEMIC, CLASSIFIED, ADMINISTRATOR, AND ALL
OTHER TEMPORARY EMPLOYEE ACTIONS AND
STUDENT EMPLOYEE REPORTS

Pursuant to Board Policy 7110, Delegation of Authority, the Superintendent/President has authorized the attached staffing actions. The staffing actions are consistent with federal and state laws and regulations, District policies and regulations, applicable collective bargaining agreements, and the District budget.

The Superintendent/President recommends that the Board of Trustees confirm the following reports:

Academic Report
Classified Report
Administrator Report
All Other Temporary Employee Actions Report
Student Employee Report

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ACADEMIC									
Separation of Employment: Retirements/Resignations									
Roberts, Ms. Dorothy "Dio"	Life Skills - Noncredit Business Division	Life Skills Non Cr Bus Adjunct	12/16/20 -					100	Retirement
All Other Academic Actions									
Dinsmore, Miss Alison Renee	Health Sciences Division	Nursing Adjunct	10/05/20 - 12/08/20	01 0100 0 120300 1310 01 0100 0 120300 1311	16 hrs/wk	C III-2		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Schoen, Michelle D	Health Sciences Division	Nursing Adjunct	10/01/20 - 10/30/20	03 3920 0 120300 1460 01 0100 0 120300 1310	16 hrs/wk	C II-1		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Villalobos, Ms. Ana L	Health Sciences Division	Nursing Adjunct Sub	10/03/20 -	01 0100 0 120300 1320	8 hrs	C III-2		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Ruiz, Ms. Carla A	Student Services	Adjunct Counselor	11/16/20 - 12/23/20	01 1000 0 630000 1450		C IV-1		100	Adjunct Assignment - Hourly Rate (Appendix B1) Fall 2020
Walter, Mr. Roshawn	Student Services	Adjunct Counselor	11/16/20 - 12/23/20	01 1000 0 630000 1450		C IV-1		100	Adjunct Assignment - Hourly Rate (Appendix B1) Fall 2020
Saelak, Mrs. Michelle Ann Ramirez	Health Sciences Division	Nursing Instructor		03 3920 0 120300 1310				100	Correction to the Board: 10/20/20; Account number
Beeman, Mr. Joseph	Biology Division	Biology Instructor	01/01/21 -	01 0100 0 040000 1110				50	Election Newly Elected Division Chair
Meza, Dr. Kevin	Student Services	Counselor	06/15/20 - 07/31/20	03 0800 0 499900 1460	NTE 25 hrs	C III-4		100	Election Non-Instructional Hourly
Haiduk-Pollack, Cynthia	Life Skills Non Cr Bus Division	Short Term Vocational Adjunct	08/31/2020 - 11/05/2020 09/14/2020 - 12/16/2020	01 0300 0 051801 1310 01 0300 0 493001 1310		C IV-6 C IV-6		100 100	Election of Hourly Election of Hourly
Donayan, Ms. Sona S.	Technology and Aviation Division	Nutritional Science Instructor	07/01/20 - 06/30/21	03 1100 0 130615 1460		C III-4		100	Election of Hourly Non-Instructional
Sheets, Nathaniel N	Social Sciences Division	Geography Adjunct	10/05/20 - 11/05/20	01 0100 0 499900 1460	20 hrs	C III-1		100	Election of Hourly Non-Instructional

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Newman, Mr. H. Robert	Technology and Aviation Division	Tech & Aviation Adjunct	07/01/20 - 06/30/21	03 1100 0 095011 1460	NTE 40 hrs	C III-4		100	Election of Hourly Non-Instructional Aviation & Transportation Duties
Donayan, Ms. Sona S.	Technology and Aviation Division	Nutritional Science Instructor	07/01/20 - 08/30/20	01 0100 0 499900 1460	NTE 30 hrs	C III-4		100	Election of Hourly Non-Instructional Curriculum Development
Sarkisian, Mr. Ara	Technology and Aviation Division	Tech and Aviation Adjunct	10/22/20 - 06/30/21	03 1100 0 095611 1460	NTE 15 hrs	C II-3		100	Election of Hourly Non-Instructional Machine Shop Organization
Ayala, Dr. Eduardo A	Biology Division	Biology Adjunct	09/01/20 - 12/18/20	03 1100 0 040011 1460	NTE 35 hrs	\$55.51/hr			Non-Instructional Assignment
Bloom, Lindsey	Health Sciences Division	Health Sciences Adjunct	07/27/20 - 12/04/20	03 1150 9 120300 1460		C II-2		100	Non-Instructional Assignment
Chamras, Dr. Sevada A	Physical Science Division	Chemistry Instructor	06/15/20 - 08/08/20	01 100 0 499900 1460	NTE 34 Hours	C III- 4		100	Non-Instructional Assignment
Dinsmore, Miss Alison Renee	Health Sciences Division	Nursing Adjunct	10/01/20 - 10/30/20	03 3920 0 120300 1460		C III-2		100	Non-Instructional Assignment
Dudley, Miss Catherine Mary	Health Sciences Division	Nursing Instructor	08/15/20 - 08/29/20	01 0100 0 499900 1460	26 hours	C III-4		100	Non-Instructional Assignment
Edgar, Mr. R. Daniel	Physical Science Division	Chemistry Instructor	06/15/20 - 08/08/20	01 100 0 499900 1460	NTE 5 Hours	C III-4		100	Non-Instructional Assignment
Marshall, Mr. Jason A	Physical Science Division	Physics Instructor	06/15/20 - 08/08/20	01 100 0 499900 1460	NTE 2.5 Hours	C III-4		100	Non-Instructional Assignment
Oganesyan, Mrs. Asmik	Physical Science Division	Chemistry Instructor	06/15/20 - 08/08/20	01 100 0 499900 1460	NTE 7 Hours	C III-4		100	Non-Instructional Assignment
Ridgway, Mrs. Rachel	Physical Science Division	Earth Sciences Instructor	06/15/20 - 08/08/20	01 100 0 499900 1460	NTE9.75 Hours	C III- 4		100	Non-Instructional Assignment
Jazan, Dr. Stacy	Office of VP Instructional Services	Language Arts Instructor	08/31/20 - 12/16/20	01 2080 0 110000 1110				100	Sabbatical Leave (Guild) Fall 2020
Marterella, Ms. Dana Lea	Office of VP Instructional Services	English Instructor	08/31/20 - 06/09/21	01 0100 0 150100 1110				100	Sabbatical Leave (Guild) Fall 2020 - Spring 2021
Oliver, Mrs. Amy S.	Office of VP Instructional Services	Photography Instructor	08/31/20 - 06/09/21	01 0100 0 101100 1110				100	Sabbatical Leave (Guild) Fall 2020 - Spring 2021
Sherman, Dr. Paul Jon	Office of VP Instructional Services	Music Instructor	02/16/21 - 06/09/21	01 0100 0 100400 1110				100	Sabbatical Leave (Guild) Spring 2021

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Allen, Mr. Kenneth Robert	Technology and Aviation Division	Fire Academy Adjunct	11/01/20 -			C IV-2			Salary Schedule Advancement
Kronbeck, Mrs. Elizabeth I	Social Sciences Division	Social Sciences Instructor	09/01/20 -			C V-15			Salary Schedule Advancement
Reff, Mr. Brian C	Technology and Aviation Division	Tech & Aviation Adjunct	03/01/20 -			C IV-6			Salary Schedule Advancement
Robins, Mrs. Rebecca	Business Division	Accounting Instructor	09/01/20 -			C V-12			Salary Schedule Advancement
Dontanville, Mr. Chase Christopher	Office of Instructional Services	Credit ESL Adjunct	11/02/20 - 12/16/20	01 1000 0 601000 1395		\$1,000.00		100	Stipend - Ancillary Activities
Gover Purnell, Margaret E (Maggie Gover)	Office of Instructional Services	English Adjunct	11/02/20 - 12/16/20	01 1000 0 601000 1395		\$500.00		100	Stipend - Ancillary Activities
Shabani, Miss Zepiour	Office of Instructional Services	Credit ESL Adjunct	11/04/20 - 12/16/20	01 1000 0 601000 1395		\$1,000.00		100	Stipend - Ancillary Activities
Ybarra, Ms. Yvette C	Student Affairs	Health & PE Instructor	11/16/20 - 12/31/20	01 1000 0 696100 1395		10% of Contract		100	Stipend - Head Coach Extra Curricular Coach - Head Women's Indoor Volleyball
Lopez, Mr. Eduardo	Student Affairs	Health & PE Instructor	11/16/20 - 12/31/20	01 1000 0 696100 1395		15% of Contract		100	Stipend - Head Coach Extra Curricular Coaching - Head Mens and Womens Cross Country Coach
Acosta, Mrs. Gail A.	Visual and Performing Arts Division	Music Adjunct	08/31/20 - 12/05/20	01 1000 0 100000 1395	as needed	\$1,031.30		100	Stipend - Performing Arts Chamber Chorale
Sparfeld, Dr. Tobin Christopher	Visual and Performing Arts Division	Music Instructor	08/31/20 - 12/05/20	01 1000 0 100000 1395	as needed	1804.05		100	Stipend - Performing Arts College Choir
Sherman, Dr. Paul Jon	Visual and Performing Arts Division	Music Instructor	08/31/20 - 12/05/20	01 1000 0 100000 1395	as needed	\$1,371.69		100	Stipend - Performing Arts Community Orchestra
Zoolalian, Ms. Linda A.	Visual and Performing Arts Division	Music Adjunct	08/31/20 - 12/05/20	01 1000 0 100000 1395	as needed	\$343.30		100	Stipend - Performing Arts Concert Band
Green, Dr. Peter	Visual and Performing Arts Division	Music Instructor	08/31/20 - 12/05/20	01 1000 0 100000 1395	as needed	\$1,804.05		100	Stipend - Performing Arts Concert Singers
Pflueger, Ms. Bethany Ann	Visual and Performing Arts Division	Music Instructor	08/31/20 - 12/05/20	01 1000 0 100000 1395	as needed	\$343.80		100	Stipend - Performing Arts Guitar Ensemble
Delto, Mr. Byron Daniel	Visual and Performing Arts Division	Music Instructor	08/31/20 - 12/05/20	01 1000 0 100000 1395	as needed	\$1,030.80		100	Stipend - Performing Arts Jazz Band
Acosta, Mrs. Gail A.	Visual and Performing Arts Division	Music Adjunct	08/31/20 - 12/05/20	01 1000 0 100000 1395	as needed	\$686.42		100	Stipend - Performing Arts Show Choir

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Markoulakis, Mr. Ioannis	Visual and Performing Arts Division	Adjunct Music Instructor	08/29/20 - 11/01/20	01 1000 0 100000 1395	as needed	\$1,000.00		100	Stipend Audio Designer War of the Worlds
MacLean, Ms. Megan M.	Visual and Performing Arts Division	Adjunct Theatre Instructor	08/29/20 - 11/01/20	01 1000 0 100000 1395	as needed	\$1,000.00		100	Stipend Costume Design War of the Worlds
Johnson, Ms. Jing Xu	Health Sciences Division	Nursing Instructor	08/31/20 - 12/08/20	03 3853 0 120300 1395	91 hrs	\$5,724.81		100	Stipend DHS Grant Coordinator and Nurse Advisor
Lewis, Mr. Jeremy L	Visual and Performing Arts Division	Adjunct Theatre Instructor	08/29/20 - 11/01/20	01 1000 0 100000 1395	as needed	\$1,000.00		100	Stipend Director War of the Worlds
Reff, Mr. Brian C	Office of VP Instructional Services	Culinary Arts Adjunct	06/16/20 - 07/25/20	01 0100 0 499900 1395	11.84 hrs	\$62.91		100	Stipend Guild Appointed Representative on Machine Tech Instructor Hiring Committee
Plourde, Mr. Jason	Health and Physical Education Division	Health and PE Adjunct	01/04/21 - 02/11/21	01 1000 0 644000 1395	10	\$630		100	Stipend Interim Wellness Program Coordinator
Garagliano, Samantha N	Staff Development	Speech Instructor	01/04/20 - 02/15/20	01 1000 0 601000 1395	80	\$5,556.80		100	Stipend IOTL Courses
Kartalian, Ms. Lara	Staff Development	English Instructor	08/31/20 - 12/16/20	01 0100 0 675100 1395		\$500.00		100	Stipend One Book One Glendale
Farr-Harkins, Ms. Jeanette Diane	Visual and Performing Arts Division	Theatre Instructor	08/29/20 - 12/01/20	01 1000 0 100000 1395	as needed	\$200.00		100	Stipend Producer Showcase Intro to Acting
Farr-Harkins, Ms. Jeanette Diane	Visual and Performing Arts Division	Theatre Instructor	08/29/20 - 11/01/20	01 1000 0 100000 1395	as needed	\$750.00		100	Stipend Producer War of the Worlds
Eby, Ms. Caitlin C	Visual and Performing Arts Division	Theatre Instructor	08/29/20 - 11/01/20	01 1000 0 100000 1395	as needed	\$1,000.00		100	Stipend Production Design War of the Worlds
Calderone, Mrs. Erin E	Health and Physical Education Division	Kinesiology Instructor	01/04/21 - 02/11/21	01 1000 0 644000 1395	5	\$305		100	Stipend Wellness Program
MacBean, Ms. Arianne M.	Visual and Performing Arts Division	Visual and Performing Arts Adjunct	01/04/21 - 02/11/21	01 1000 0 644000 1395	5 hrs	\$280.00		100	Stipend Wellness Program
Credit (As received from IT and Instructional Services)									
Abramyan, Melinea	EOPS	Adjunct Counselor	08/31/20 - 11/28/20	01 0100 0 493000 1310		C IV-4		100	Election of Hourly

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Calderone, Erin	Kinesiology Division	Kinesiology Non Instructional Hourly	08/31/20 - 12/16/20	01 0100 0 083500 1310		C III-4		100	Election of Hourly
Calderone, Erin	Kinesiology Division	Kinesiology Non Instructional Hourly	08/31/20 - 12/16/20	01 0100 0 083700 1310		C III-4		100	Election of Hourly
Del Castillo, Steve	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	3.00	C II-2		100	Election of Flat Rate Assignment
Del Castillo, Steve	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	0.79	C II-2		100	Election of Office Hours
Farwell, Tanner	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	11.00	C III-1		100	Election of Flat Rate Assignment
Farwell, Tanner	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	3.04	C III-1		100	Election of Office Hours
Fonua, John	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	9.00	C II-1		100	Election of Flat Rate Assignment
Fonua, John	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	2.37	C II-1		100	Election of Office Hours
Garcia, Elizabeth	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083700 1310	3.00	C IV-2		100	Election of Flat Rate Assignment
Garcia, Elizabeth	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083700 1311	1.00	C IV-2		100	Election of Office Hours
Garcia, Jesus	Kinesiology Division	Health & PE Adjunct	09/14/20 - 12/12/20	01 0100 0 083700 1310		C IV-2		100	Election of Hourly
Gomez, Alejandro	Kinesiology Division	Health & PE Adjunct	09/21/20 - 12/16/20	01 0100 0 083500 1310		C II-1		100	Election of Hourly
Jabbari Kohnehsari, Niloufar	Kinesiology Division	Health & PE Adjunct	10/26/20 - 12/16/20	01 0100 0 083500 1310		C IV-1		100	Election of Hourly
Jilizian, Vigen	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	9.00	C II-6		100	Election of Flat Rate Assignment
Jilizian, Vigen	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	2.37	C II-6		100	Election of Office Hours
Lorch, Theresa	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	6.00	C IV-6		100	Election of Flat Rate Assignment
Lorch, Theresa	Kinesiology Division	Health & PE Adjunct	10/26/20 - 12/16/20	01 0100 0 083500 1310		C IV-6		100	Election of Hourly
Lorch, Theresa	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	1.58	C IV-6		100	Election of Office Hours
Osbourne, Gregory	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	3.00	C III-6		100	Election of Flat Rate Assignment

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Osbourne, Gregory	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	0.79	C III-6		100	Election of Office Hours
Osherow, Matthew	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	3.50	C II-1		100	Election of Flat Rate
Osherow, Matthew	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	0.92	C II-1		100	Election of Office Hours
Pizzo, Salvatore	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	9.00	C I-4		100	Election of Flat Rate Assignment
Pizzo, Salvatore	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	2.37	C I-4		100	Election of Office Hours
Possidon, Sophia	Business Division	Business Adjunct	08/31/20 - 12/16/20	01 0100 0 050100 1310	3.00	C IV-1		100	Election of Flat Rate Assignment
Possidon, Sophia	Business Division	Business Adjunct	08/31/20 - 12/16/20	01 0100 0 050600 1310	3.00	C IV-1		100	Election of Flat Rate Assignment
Rathor, Sherilyn	Business Division	Business Adjunct	11/10/20 - 12/16/20	01 0100 0 051100 1310		C III-1		100	Election of Hourly
Reff, Brian	Technology and Aviation	Tech - Aviation	08/31/20 - 12/16/20	01 0100 0 130600 1310	11.00	C IV-6		100	Election of Flat Rate
Reff, Brian	Technology and Aviation	Tech - Aviation	08/31/20 - 12/16/20	01 0100 0 130600 1311	3.06	C IV-6		100	Election of Office Hours
Sparks, William	Child Development	Child Development Adjunct Instructor	09/21/20 - 12/16/20	01 0100 0 130500 1310		C III-4		100	Election of Hourly
Sy, Deomarlee	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	7.50	C III-6		100	Election of Flat Rate Assignment
Sy, Deomarlee	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083700 1310	3.00	C III-6		100	Election of Flat Rate Assignment
Sy, Deomarlee	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	2.97	C III-6		100	Election of Office Hours
Tashiro, Jeanette	Social Sciences Division	CLS Teach OVL - Social Science	10/26/20 - 12/16/20	01 0100 0 130500 1310		C III-6		100	Election of Hourly
Thompson, Marcia	Child Development	Child Development Adjunct Instructor	08/31/20 - 12/16/20	01 0100 0 130500 1310	3.00	C III-4		100	Election of Flat Rate Assignment
Thompson, Marcia	Child Development	Child Development Adjunct Instructor	08/31/20 - 12/16/20	01 0100 0 130500 1311	1.00	C III-4		100	Election of Office Hours
Tissot, Christopher	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	4.50	C III-4		100	Election of Flat Rate Assignment
Tissot, Christopher	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	1.18	C III-4		100	Election of Office Hours
Tyni, Todd	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	4.50	C III-6		100	Election of Flat Rate Assignment
Tyni, Todd	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	1.18	C III-6		100	Election of Office Hours
Van Horne, Vincent	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	2.00	C IV-1		100	Election of Flat Rate Assignment

01 = Day
 02 = Evening
 03 = Non-Credit

Rate Legend
 C = Class in Salary Schedule
 Example: C 1 - 1 = Class 1, Step 1

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Van Horne, Vincent	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310		C IV-1		100	Election of Hourly
Van Horne, Vincent	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	0.67	C IV-1		100	Election of Office Hours
Weiss, Joel	Kinesiology Division	Kinesiology Non Instructional Hourly	08/31/20 - 12/16/20	01 0100 0 083500 1310		C III-3		100	Election of Hourly

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
CLASSIFIED									
Separation of Employment: Retirements/ Resignations									
Campbell, Ms. Frances G.	Life Skills - Noncredit Business Division	Instructional Computer Lab Technician	10/30/20 -						Retirement 21 years of service
All Other Classified Actions									
Hirschhorn, Miss Ilana Maria	Visual and Performing Arts Division	Office Assistant III	10/28/20 - 11/01/20	01 0100 0 100700 2110	NTE 14 hrs/wk	Est Rate of Pay		100	Additional Hours - Temporary Additional Hours in Theatre Department
Collazo, Miss Blanca Yvette	College Police	Police Officer	11/01/20 -	01 1000 0 677000 2110		\$40.00/mo		100	Stipend - Classified Professional Growth
Mnatsakanyan, Mrs. Armine A	Mathematics Division	Admin Asst	11/01/20 -	01 0100 0 170000 2110		\$80.00/mo		100	Stipend - Classified Professional Growth
Truong, Ms. Christina Anne	Controller	Payroll Tech	11/01/20 -	01 1000 0 672000 2110		\$60.00/mo		100	Stipend - Classified Professional Growth
Yaldizian, Ms. Nancy L	Library and Learning Resources	Student Services Program Coordinator	08/01/20 -	01 1000 0 611000 2110		\$220.00/mo		100	Stipend - Classified Professional Growth
Aziskhanova, Ms. Saodat	College Foundation	Foundation Accountant Bus Ops Specialist	08/01/20 -	01 1000 0 663500 2110		\$160.00/mo		100	Stipend Classified Professional Growth
Kakosian, Ms. Nane	MCEC	Student Services Program Coord	10/01/20 -	01 1590 0 615000 2110		\$80.00/mo		100	Stipend Classified Professional Growth
Milislavjevich, Mr. Nathan John	Performing Arts	Performing Arts Technician	09/01/20 -	01 1000 0 100800 2120		\$20.00/mo		100	Stipend Classified Professional Growth

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ADMINISTRATOR									
Gimbert, Clifford	Facilities	Interim Facilities Assistant Project Manager	12/19/20 - 12/18/21	01 1000 0 655000 2125	40 hrs/wk	M33-4	1	100	Administrative Contract Interim
Keshishian, Mrs. Ani	Office of VP Instructional Services	Interim Program Director PDC	01/04/21 - 01/03/22	59 8000 0 490059 2125	40 hrs/wk	M46-3 +longevity	1	100	Administrative Contract Interim
Saucedo, Mr. Federico (Freddy Saucedo)	Office of VP Instructional Services	Interim Dean, Workforce Development	01/04/21 - 01/03/22	01 1000 0 601500 1210	40 hrs/wk	M46-5	1	100	Administrative Contract Interim
Sorkazian, Silva	Facilities	Interim Facilities Project Manager	01/21/21 - 01/20/22	01 1000 0 655000 2125	40 hrs/wk	M35-4	1	100	Administrative Contract Interim
Dionisio, Dr. Daphne	Office of VP Instructional Services	Program Manager I	01/01/21 - 03/31/21	03 1300 0 663200 1290	NTE 203 hrs	\$13,434.54		100	Stipend Administrative Stipend for Innovative Grant Work

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ALL OTHER TEMPORARY EMPLOYEE ACTIONS									
Professional Experts									
Pursuant to Education Code Section 88003, Section (a), the District may employ a professional expert to perform various project work.									
Bakhshian, Ms. Kaitlin	Athletics	Professional Expert - Assistant Softball Coach		01 1000 0 696100 2380				100	Correction to the Board: 9/15/2020 - Account Number
Abrahamyan, Larisa	Continuing and Community Ed Center	Test Supervisor	08/31/20 - 12/16/20	03 5370 1 150802 2380	NTE 40 hrs	\$16.24/hr		100	Professional Expert
Amirian, Evet	Continuing and Community Ed Center	Test Supervisor	08/31/20 - 12/16/20	03 5370 1 150802 2380	NTE 40 hrs	\$16.24/hr		100	Professional Expert
Dehbashian Gharghani, Ms. Sabrina	Continuing and Community Ed Center	Test Supervisor	08/31/20 - 12/16/20	03 5370 1 150802 2380	NTE 40 hrs	\$16.24/hr		100	Professional Expert
Mkrtchyan, Mrs. Nune	Continuing and Community Ed Center	Test Supervisor	08/31/20 - 12/16/20	03 5370 1 150802 2380	NTE 40 hrs	\$16.24/hr		100	Professional Expert
Temporary Assignment Employees									
Pursuant to Education Code Section 88003, Section (b) and (c) the District may employ either substitute or short-term employees. A substitute employee may be hired to either: 1) replace a classified employee who is temporarily absent from duty, or 2) employed for up to 60 calendar days when the District is filling a vacancy in a classified position. A short-term employee may be hired perform a service for District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. All temporary employees in this section may be assigned up to 800 hours or 170 days per fiscal year.									
Little, Miss Clare	Visual and Performing Arts Division	Instructional Lab Tech	10/24/20 - 12/17/20	01 0100 0 100200 2370	NTE 40 hrs/wk	CH 28-1		100	Substitute - Vacancy Replacement (NTE 60 Days) Studio Arts
Police Cadet									
Alvarez, Miss Griselda	College Police	Police Cadet Corporal	11/04/20 - 12/31/20	01 1000 0 677000 2380	NTE 900 hrs/yr	\$15.47/hr		100	Police Cadet
Alvarez, Miss Griselda	Campus Police	Police Cadet Corporal	01/01/21 - 03/31/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$15.47/hr		100	Police Cadet
Avetisyan, Mr. Karen	Campus Police	Police Senior Cadet	01/01/21 - 03/31/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$13.66/hr		100	Police Cadet
Huerta, Mr. Jaime Jr.	Campus Police	Police Senior Cadet	01/01/21 - 03/31/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$13.66/hr.		100	Police Cadet
Karibyan, Mr. Sarkis	Campus Police	Police Cadet Corporal	01/01/21 - 03/31/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$15.47/hr		100	Police Cadet
McDonald, Mr. Eion	Campus Police	Police Cadet Senior Corporal	01/01/21 - 03/31/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$17.26/hr		100	Police Cadet
Medina, Ms. Emely Ruby	Campus Police	Police Cadet Corporal	01/01/21 - 03/31/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$15.47/hr.		100	Police Cadet
Pakhanyan, Ms. Kristine	Campus Police	Police Cadet Senior Corporal	01/01/21 - 03/31/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$17.26/hr		100	Police Cadet
Torosyan, Ms. Ailita	Campus Police	Police Cadet Corporal	01/01/21 - 03/31/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$15.47/hr		100	Police Cadet

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Tweedy, Mr. Daniel	College Police	Police Cadet	11/06/20 - 12/31/20	01 1000 0 677000 2380	NTE 900 hrs/yr	\$12.49/hr		100	Police Cadet
Tweedy, Mr. Daniel	Campus Police	Police Cadet	01/01/21 - 03/31/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$12.49/hr.		100	Police Cadet

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Student Employee									
Ossman, John		STU. ASSIST. I	11/01/20- 06/30/21	03 0610 1 601003 2360		\$13.00		100	
Parsegian, Patrick		STU. ASSIST. I	11/01/20- 06/30/21	03 1151 0 050600 2360		\$13.00		100	
Rajoyan, Rafi		STU. ASSIST. I	11/01/20- 06/30/21	03 1151 0 050600 2360		\$13.00		100	
Saghatelyan, Manik		STU. ASSIST. I	11/01/20- 06/30/21	01 2110 0 696500 2360		\$13.00		100	
Saghatelyan, Manik		STU. ASSIST. I	11/01/20- 06/30/21	03 2110 0 696500 2360		\$13.00		100	
Valencia, Andrea		STU. ASSIST. I	11/01/20- 06/30/21	03 2200 0 642000 2360		\$13.00		100	
Vartani, Kevin		STU. ASSIST. I	11/01/20- 06/30/21	03 1151 0 050600 2360		\$13.00		100	
Vartanian, Armineh		STU. ASSIST. I	11/01/20- 06/30/21	03 2200 0 642000 2360		\$13.00		100	
Vasquez, Linda		STU. ASSIST. I	11/01/20- 06/30/21	03 0610 1 615000 2360		\$13.00		100	
Verweyen, Sofie		STU. ASSIST. I	11/01/20- 06/30/21	03 2200 0 642000 2360		\$13.00		100	
Zuniga, Cecilia		STU. ASSIST. I	11/01/20- 06/30/21	03 2200 0 642000 2360		\$13.00		100	

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

NEW BUSINESS REPORT NO. 1 - ACTION

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
SUBJECT: ACADEMIC RANK

DESCRIPTION OF HISTORY / BACKGROUND

Academic Ranking is a celebration of personal and professional achievement and a commitment to the GCC community. Although not a common practice among the California community colleges, academic ranking at GCC was established to recognize a GCC professor's position in the academic community of Glendale Community College, to enhance professional and academic prestige, and to increase the reputation of the college.

Academic Ranking is strictly an honorary title bestowed by the Glendale Community College Academic Senate under its authority. It is not attached to salary, nor is it a merit plan for increased salary or benefits.

Provisions for advancement in academic rank are defined in Board Policy 7220 (general authorization) and Administrative Regulation 7220 (definitions of the rank and the procedure for advancement).

Rank Definitions and Criteria for Full-Time Faculty

1. Instructor. The title of a faculty member shall be Instructor while serving in probationary status and in any case until completion of four years of full-time GCC teaching/service.
2. Assistant Professor. Any faculty member who has gained tenure and has completed four years of full-time or equivalent of teaching/service may apply to become an Assistant Professor. An instructor in a Career and Technical Education discipline must also be a holder of any appropriate Career and Technical Education credential in order to qualify as an Assistant Professor. Permanent faculty on less than 100% contract may accrue the equivalent of base contract load per year.
3. Associate Professor. A faculty member who has gained tenure and shown evidence of professional responsibility may make application for the rank of Associate Professor upon the fulfillment of a. and one of b., c., or d. following:

- a. Seven (7) years of full-time or equivalent of teaching/service. Those years of full-time service at GCC may include maternity, paternity, sabbatical leaves from college service and/or leaves for Fulbright or equivalent appointments. Permanent faculty on less than 100% contract may accrue the equivalent of their base contract load per year.
 - b. An earned Master's degree or an earned doctorate from an accredited institution of higher learning.
 - c. Forty-two (42) units of college or university credit beyond a 120-unit Bachelor of Arts, Bachelor of Science, or Bachelor of Career and Technical Education degree.
 - d. An instructor in a Career and Technical Education discipline must also be a holder of any appropriate CTE credential, or (b) 42 academic and/or trade experience units beyond a 120-unit Bachelor of Education degree, Bachelor of Career and Technical Education degree, Bachelor of Arts or Science degree. (A trade experience unit is equal to 40 hours of approved work in the subject area field).
4. Professor. A faculty member who has gained tenure and shown evidence of professional responsibility may make application for the rank of Professor upon the fulfillment of a. and one of b., c., d., or e. following:
- a. Twelve (12) years of full-time or equivalent of teaching/service. Those years of full-time service at GCC may include maternity, paternity, sabbatical leaves from college service and/or leaves for Fulbright or equivalent appointments. Permanent faculty on less than 100% contract may accrue the equivalent of their base contract load per year.
 - b. An earned doctorate from an accredited institution of higher learning.
 - c. Eighty-four (84) units of college or university credit beyond a 120-unit Bachelor of Arts, Bachelor of Science, or Bachelor of Career and Technical Education degree.
 - d. National or international eminence, which shall be demonstrated by publications recognized by scholars in the applicant's field, by citation rates (the number of times the applicant has been quoted by his or her colleagues in learned journals), by sponsorship of symposia, by invited addresses, and/or by such other relevant evidence of wide acceptance by his or her colleagues as will satisfy the Academic Rank Committee of the Faculty Senate.
 - e. An instructor in a Career and Technical Education discipline must also be a holder of any appropriate CTE credential, or (b) 84 academic and/or

Glendale Community College District trade experience units beyond a 120-unit Bachelor of Education degree, Bachelor of Career and Technical Education degree, Bachelor of Arts or Science degree.

Rank Definitions and Criteria for Adjunct Faculty

1. Instructor. The title of an adjunct faculty member shall be Instructor until eligible to apply for the rank of Adjunct Assistant Professor, Adjunct Associate Professor, or Adjunct Professor.
2. Adjunct Assistant Professor. An adjunct faculty member is eligible to apply for the title of Adjunct Assistant Professor when the prorated equivalent of four (4) cumulative years of full-time service has been reached and evidence has been shown of professional responsibility. An instructor in a Career and Technical Education discipline must also be a holder of any appropriate CTE credential in order to qualify as an Adjunct Assistant Professor.
3. Adjunct Associate Professor. An adjunct faculty member is eligible to apply for the title of Adjunct Associate Professor when the prorated equivalent of seven (7) cumulative years of full-time service has been reached, evidence shown of professional responsibility, and the faculty member meets the equivalent of the requirements under 3(b) or 3(c) above, OR the faculty member meets the equivalent of the option for Career and Technical Education instructors under section 3(d) above. Up to two prorated years of service teaching at other California Community Colleges may be applied to the service total.
4. Adjunct Professor. An adjunct faculty member is eligible to apply for the title of Adjunct Professor when the prorated equivalent of twelve (12) cumulative years of full-time service has been reached, evidence shown of professional responsibility, and the faculty member meets the equivalent of the requirements under 4(b), 4(c), or 4(d) above, OR the faculty member meets the equivalent of the option for Career and Technical Education instructors under section 4(e) above. Up to five prorated years of service teaching at other California Community Colleges may be applied to the service total.

COMMITTEE HISTORY

Applications for advancement in rank are reviewed annually by the Academic Senate's Academic Rank Committee and submitted to the Academic Senate for approval. The Academic Senate approved the candidates listed below at its November 30, 2020 meeting.

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees grant advancement of academic rank, effective Fall semester 2020, to the 23 faculty members as presented.

ADVANCEMENT IN ACADEMIC RANK
Fall 2020

ADJUNCT PROFESSOR

None

ADJUNCT ASSOCIATE PROFESSOR

Lisa Chahayed, American Sign Language
Sabine J. Esmali, Mathematics
Armenui Lelikyan, Life Skills
Ewa M. Lichwa, Non-Credit ESL
Gregory Newton, Music

ADJUNCT ASSISTANT PROFESSOR

David Dewitt Fulton, English
Narineh N. Keshishian, Non-Credit ESL
Dana R. Maiden, Art/Photography
Brian Reff, Culinary Arts/Hospitality

PROFESSOR

Barbara D. Assadi, Non-Credit ESL
Jeanette Farr-Harkins, Theatre Arts
Jessica Groper, English
Kohar Kesian, Nursing
Janet Langon, Credit ESL
Darren Leaver, Geography
Sarah McLemore, English/Humanities
Asmik Oganesyanyan, Chemistry
Marian Piper Rooney, English
Tobin Sparfeld, Music
Geri Ulrey, Media Arts

ASSOCIATE PROFESSOR

Elizabeth Kronbeck, History
Vlasta Lyles, Biology
Joanna Parypinski, English

ASSISTANT PROFESSOR

None

Glendale Community College District

7220

Board Policy

ACADEMIC RANK

Members of the faculty at Glendale Community College may be assigned the academic rank of Instructor, Assistant Professor, Associate Professor, Professor, or Visiting Professor in accordance with the qualifications and procedures which are recommended by the Glendale Community College Faculty Senate and Superintendent/President of the College District, and approved by the Board of Trustees.

The Academic Rank Policy at Glendale Community College is in no way attached to salary, nor is it considered the basis for a merit plan for salary increase.

Adopted: 7/10/73

Revised: 3/31/83

Reviewed: 1/13/17

Renumbered from Board Policy 4113: 2/2/15

ACADEMIC RANK

A. Academic Rank

Academic Ranking is a celebration of personal and professional achievement and a commitment to the GCC community. It appropriately establishes the professor's position in the academic community, enhances professional and academic prestige, and increases the reputation of the college.

Academic Ranking is strictly an honorary title bestowed by the Academic Senate under its authority. It is not attached to salary, nor is it a merit plan for increased salary or benefits.

1. **Instructor.** The title of a faculty member shall be Instructor while he/she is serving in probationary status and in any case until she/he has completed four years of full-time Glendale College teaching/service.
2. **Assistant Professor.** Any faculty member who has gained tenure and has completed four years of full-time or equivalent of teaching/service may apply to become an Assistant Professor. An instructor in a Career and Technical Education discipline must also be a holder of any appropriate Career and Technical Education credential in order to qualify as an Assistant Professor. Permanent faculty on less than 100% contract may accrue the equivalent of their base contract load per year.
3. **Associate Professor.** A faculty member who has gained tenure and shown evidence of professional responsibility may make application for the rank of Associate Professor upon the fulfillment of a. and one of b., c., or d. following:
 - a. Seven (7) years of full-time or equivalent of teaching/service. Those years of full-time service at GCC may include maternity, paternity, sabbatical leaves from college service and/or leaves for Fulbright or equivalent appointments. Permanent faculty on less than 100% contract may accrue the equivalent of their base contract load per year.
 - b. An earned Master's degree or an earned doctorate from an accredited institution of higher learning.

- c. Forty-two (42) units of college or university credit beyond a 120-unit Bachelor of Arts, Bachelor of Science, or Bachelor of Career and Technical Education degree.
 - d. An instructor in a Career and Technical Education discipline must also be a holder of any appropriate CTE credential, or (b) 42 academic and/or trade experience units beyond a 120-unit Bachelor of Education degree, Bachelor of Career and Technical Education degree, Bachelor of Arts or Science degree. (A trade experience unit is equal to 40 hours of approved work in the subject area field).
4. **Professor.** A faculty member who has gained tenure and shown evidence of professional responsibility may make application for the rank of Professor upon the fulfillment of a. and one of b., c., d., or e. following:
- a. Twelve (12) years of full-time or equivalent of teaching/service. Those years of full-time service at GCC may include maternity, paternity, sabbatical leaves from college service and/or leaves for Fulbright or equivalent appointments. Permanent faculty on less than 100% contract may accrue the equivalent of their base contract load per year.
 - b. An earned doctorate from an accredited institution of higher learning.
 - c. Eighty-four (84) units of college or university credit beyond a 120-unit Bachelor of Arts, Bachelor of Science, or Bachelor of Career and Technical Education degree.
 - d. National or international eminence, which shall be demonstrated by publications recognized by scholars in the applicant's field, by citation rates (the number of times the applicant has been quoted by his or her colleagues in learned journals), by sponsorship of symposia, by invited addresses, and/or by such other relevant evidence of wide acceptance by his or her colleagues as will satisfy the Academic Rank Committee of the Faculty Senate.
 - e. An instructor in a Career and Technical Education discipline must also be a holder of any appropriate CTE credential, or (b) 84 academic and/or trade experience units beyond a 120-unit Bachelor of Education degree, Bachelor of Career and Technical Education degree, Bachelor of Arts or Science degree.
5. **Emeritus Professor.** Faculty who retire, but continue to teach part-time at Glendale College, will retain Academic Rank and be designated with that rank followed by "Emeritus".

6. **Visiting Professor.** This is a temporary rank and subject to renewal each year. This rank is to be awarded to a teacher of obvious national or international eminence (as defined in 4(d) above) who may not have the requisite number of years of college service and/or academic qualifications to receive an appropriate rank among the foregoing. The choice of subject area must follow the policy below.

7. **Adjunct Faculty Academic Ranks**

- a. **Instructor.** The title of an adjunct faculty member shall be Instructor until eligible to apply for the rank of Adjunct Assistant Professor, Adjunct Associate Professor, or Adjunct Professor.
- b. **Adjunct Assistant Professor.** An adjunct faculty member is eligible to apply for the title of Adjunct Assistant Professor when the prorated equivalent of four (4) cumulative years of full-time service has been reached and he or she has shown evidence of professional responsibility. An instructor in a Career and Technical Education discipline must also be a holder of any appropriate CTE credential in order to qualify as an Adjunct Assistant Professor.
- c. **Adjunct Associate Professor** An adjunct faculty member is eligible to apply for the title of Adjunct Associate Professor when the prorated equivalent of seven (7) cumulative years of full-time service has been reached, he or she has shown evidence of professional responsibility, and the faculty member meets the equivalent of the requirements under 3(b) or 3(c) above, OR the faculty member meets the equivalent of the option for Career and Technical Education instructors under section 3(d) above. Up to two prorated years of service teaching at other California Community Colleges may be applied to the service total.
- d. **Adjunct Professor.** An adjunct faculty member is eligible to apply for the title of Adjunct Professor when the prorated equivalent of twelve (12) cumulative years of full-time service has been reached, he or she has shown evidence of professional responsibility, and the faculty member meets the equivalent of the requirements under 4(b), 4(c), or 4(d) above, OR the faculty member meets the equivalent of the option for Career and Technical Education instructors under section 4(e) above. Up to five prorated years of service teaching at other California Community Colleges may be applied to the service total.

For the purposes of determining eligibility for advancement in academic rank, the teaching load or college service load at Glendale College is prorated as compared to full-time college teaching/service in the applicant's discipline.

One year of full-time instruction equals 30 semester units (or instructional contact hours). For information about a specific discipline, the complete list of teaching loads at GCC is included in the Guild contract.

Academic rank earned by adjunct faculty is retained if a faculty member is hired into a tenure-track position.

B. The Procedure

1. The application for advancement in rank is to be submitted to the Academic Rank Committee of the Faculty Senate for review and evaluation. Faculty members who are otherwise eligible for advancement in rank and who will complete the duration-of-service requirements during the current academic year may apply for such advancement. Academic Senate approval of any such applications, if granted, will be contingent on, and shall become effective on, actual completion of the duration requirement.
2. A favorable vote of the Academic Rank Committee and of The Academic Senate will result in the submission of a recommendation to the Superintendent/President of the College. When the Superintendent/President of the College receives a recommended change in rank, he will forward a copy of this notification to the Office of Human Resources for insertion in the instructor's personnel file. The Academic Rank Chairman will give official notification of academic rank advancement to those who have earned it.
3. An unfavorable decision of the Committee or the Senate may be appealed before an augmented committee composed of the members of the Academic Rank Committee of the Academic Senate and three (3) additional faculty members appointed by the President of the Academic Senate. An unfavorable decision by this augmented committee shall be considered as the final appeal. An applicant so denied advancement in rank may reapply not earlier than one year from the date of the original application.
4. Academic rank may be discontinued upon the request of a majority of the faculty.
5. The execution of the above policy shall be the responsibility of the Academic Rank Committee of the Academic Senate.
 - a. To arrive at a recommendation, the committee will require evidence of professional responsibility in one of the following three areas:
 - i. Materials for the up-grading of courses or college assignments (i.e., new courses, course revisions, recent research, etc.)

- ii. Contributions to the academic life of the community (i.e., public lectures, recitals, concerts, readings, exhibits, publications, etc.).
 - iii. Offices in faculty, professional, scholarly, or social service associations.
- b. Academic rank, as herein defined, will apply to the teaching staff, librarians, counselors, administrators, and nurses. Non-teaching faculty and administrators must list their rank in the college catalog without a subject area.
- c. All academic units shall be defined as semester units.
- d. The faculty member applying for rank should select a single subject title (e.g., "Associate Professor of English" not "Associate Professor of English and French")-that of the subject area in which he/she commonly teaches; however, in unusual cases, dual subjects may be approved if the instructor has adequate credentials and spends half his/her time in two subject areas. An instructor of a Career and Technical Education subject may choose the subject area of "Applied Technology." In the case of a teaching staff member, the subject area in which the title is granted must be one in which there is a sequence of course offerings in the day program of the college, and the subject title must be one of the subjects listed in the official college catalog. Non-teaching faculty and administrators may not list a subject area after their rank. Any change in title must be made by application to the Academic Rank Committee.
- e. All units and degrees used in an application for academic rank must be from institutions accredited by a regional accrediting agency listed by the Federation of Regional Accrediting Commissions of Higher Education by the American Council on Education. Special problems (like degrees from foreign countries) shall be evaluated by the Academic Rank Committee.

Adopted: 7/10/73

Revised: 3/31/83; 2/21/95; 5/15/07, 09/05/17

Renumbered from Administrative Regulation 4113: 02/02/15

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

NEW BUSINESS REPORT NO. 2 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: CHANGE ORDER NO. 002 – MARIPOSA
RENOVATION REPLACEMENT PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The Mariposa Renovation project will renovate classrooms and offices as well as make the changes necessary for food service inside the building. On July 6, 2020 bids were received for the Mariposa Renovation project. The Bid Proposal from 1. Legion Contractors Inc. was accepted on July 21, 2020. This change order adds as set forth below.

COMMITTEE HISTORY

College Executive Committee December 8, 2020

FISCAL IMPACT

The cost for Change Order No. 002 is \$10,550. Funds are available in Measure GC allocated for this project.

CHANGE IN PROJECT SCHEDULE

Change Order No. 001 included 0 days extension of the Contract Time. Change Order 002 includes 17 days extension in the Contract Time. The Contract Completion Date remains December 11, 2020.

CHANGE IN PROJECT SCOPE

For the expenses exceeding the statutory amount, approving Change Orders in lieu of procuring through the competitive process will serve the best interest of the district.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Change Order No. 002 for the Mariposa Renovation Project and that the contract price be amended to reflect an increase of \$10,550.

CHANGE ORDER NO. 002 SUMMARY

1. PCO 5-R1 – Non-fire rated glazing on floors	(\$1,358)
2. PCO 7 – Finish revisions	\$3,819
3. PCO 9 – Conference Room 220A-220 power and data	\$5,928
4. PCO 12 – Rooms 125/220 power and data	\$2,161

TOTAL FOR CHANGE ORDER NO. 002 **\$10,550**

Original contract price	\$972,000
Change by previous change orders	\$ 16,995
Contract price prior to this change order	\$972,000
Amount contract price increased by this C/O	\$ 10,550
New contract price	\$999,546
Original Contingency	\$ 68,040
Balance Remaining in Contingency Reserves	\$ 40,495

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

NEW BUSINESS REPORT NO. 3 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

SUBJECT: APPROVAL OF DESIGN-BUILD SYSTEM OF DELIVERY FOR THE GARFIELD PARKING AND LANDSCAPE PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The Glendale Community College Facilities Master Plan was approved by the Board on December 15, 2015 and updated July 16, 2019. Included within the plan is the following:

“Since it opened its doors in 1990, the Garfield Campus has grown into a successful and well-loved center of learning within the community. With the completion of the Mariposa Building in 2011, the campus replaced all temporary facilities and currently houses 69,311 gross square feet of permanent building space. To ensure that current and future needs are met, this facilities master plan focuses on completing the development of the Garfield Campus. It recommends facilities to house services that are needed to keep pace with the growth of instructional space on the campus...”

The Project List in the Facilities Master Plan for the Garfield Campus includes:

- Campus-wide Repurposing
- Tropico and Mariposa Buildings Renovation
- Land Acquisition
- Infrastructure, surface parking, and landscaping
- Parking Structure
- New Facilities

The Plan provides descriptions on each of the identified projects. Regarding Land Acquisition, the plan states, “The acquisition of land is recommended as a first step to expand the Garfield Campus and build needed parking and facilities. Options to acquire land in the vicinity of the existing campus will be explored, with consideration given to accessible paths of travel and the need for a shuttle service or other means of transportation, if necessary, to convey students and staff between the campus areas.”

Following approval of the voters in November 2016 authorizing a \$325 million bond for GCC facilities, the Board of Trustees on September 12, 2017, voted to establish the initial priority order for addressing Garfield Campus needs. That order was: 1) land acquisition, 2) surface parking, 3) campus-wide repurposing, and 4) Tropic building renovation.

At the time, it was reported acquisition efforts would begin for the “13 properties surrounding the Garfield Campus bounded by East Garfield Avenue, on the north, East Acacia Avenue on the south, South Adams Street on the west, and South Chevy Chase Drive on the east. Acquisition of those properties will allow for the addition of approximately 260 parking spaces. This could bring the total parking available for the Garfield Campus to 438 spaces. The on-campus ratio of 1 space for every 23 students would decrease to 1 space for every 9.4 students. The Verdugo Campus ratio is 1 space for every 5.1 students.”

In 2017, in order to evaluate the potential environmental effects of the Garfield land acquisition and parking improvement, the Board authorized an Initial Study and circulation of a Proposed Negative Declaration, in compliance with the California Environmental Quality Act. On May 15, 2018 the Board adopted the 51-page Negative Declaration for the Garfield Campus Parking Improvement Project study prepared by Meridian Consultants. The study considered 19 environmental factors. The conclusion was the “proposed Project COULD NOT have a significant effect on the environment ...” No written or public comments were received prior to, or at, the meeting.

Also, on May 15, 2018 the Board passed a resolution to authorize Stevenson Realty to contact all property owners to make an offer to buy the 13 parcels (11 multi-unit and two single family totaling 62 residential units). Epic Land Solutions was contracted to serve as the relocation service to ensure all residents in the 62 units were provided all services required by law. Eleven of the 13 properties have now been purchased and all residents of the 11 properties have been relocated.

The College is now prepared to move to the design-build phase of the Garfield Parking and Landscape project, including demolition of the acquired properties. The initial feasibility study with conceptual design option for Garfield Parking and Landscape project, to be presented as part of the request for qualifications and proposals process, is attached. It proposes to add more green space for Child Care Center and faculty and staff as well as add 200 parking spots. The project design will include sustainable landscaping, exterior lighting, and monument signage.

The projected timeline for this effort is:

January – February 2021	Selection of the design-build team
February – March 2021	Completion of design
March	Community comment
March – April 2021	Demolition of buildings
March – April 2021	Department of State Architect approval
April 20, 2021	Board of Trustees review
May – July 2021	Construction

COMMITTEE HISTORY

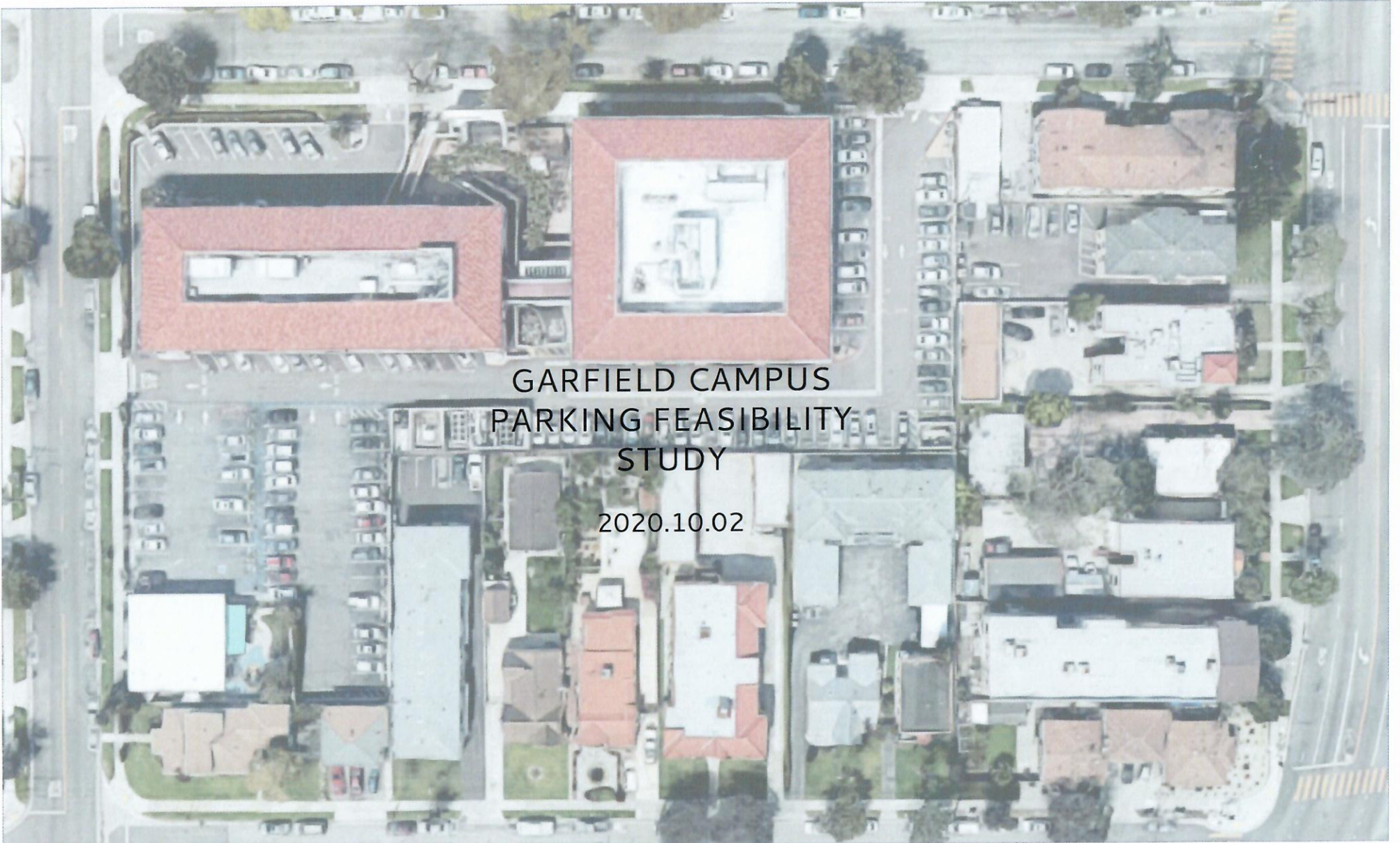
College Executive Committee December 8, 2020

FISCAL IMPACT

\$4,000,000. The funds are allocated for the project from Measure GC for the design, demolition of existing building, construction, and associated costs for the project.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the design-build delivery method and to take steps to issue a request for qualifications and proposals and approve an agreement for Garfield Parking and Landscape project.



GARFIELD CAMPUS
PARKING FEASIBILITY
STUDY

2020.10.02



Glendale CC- Garfield Campus

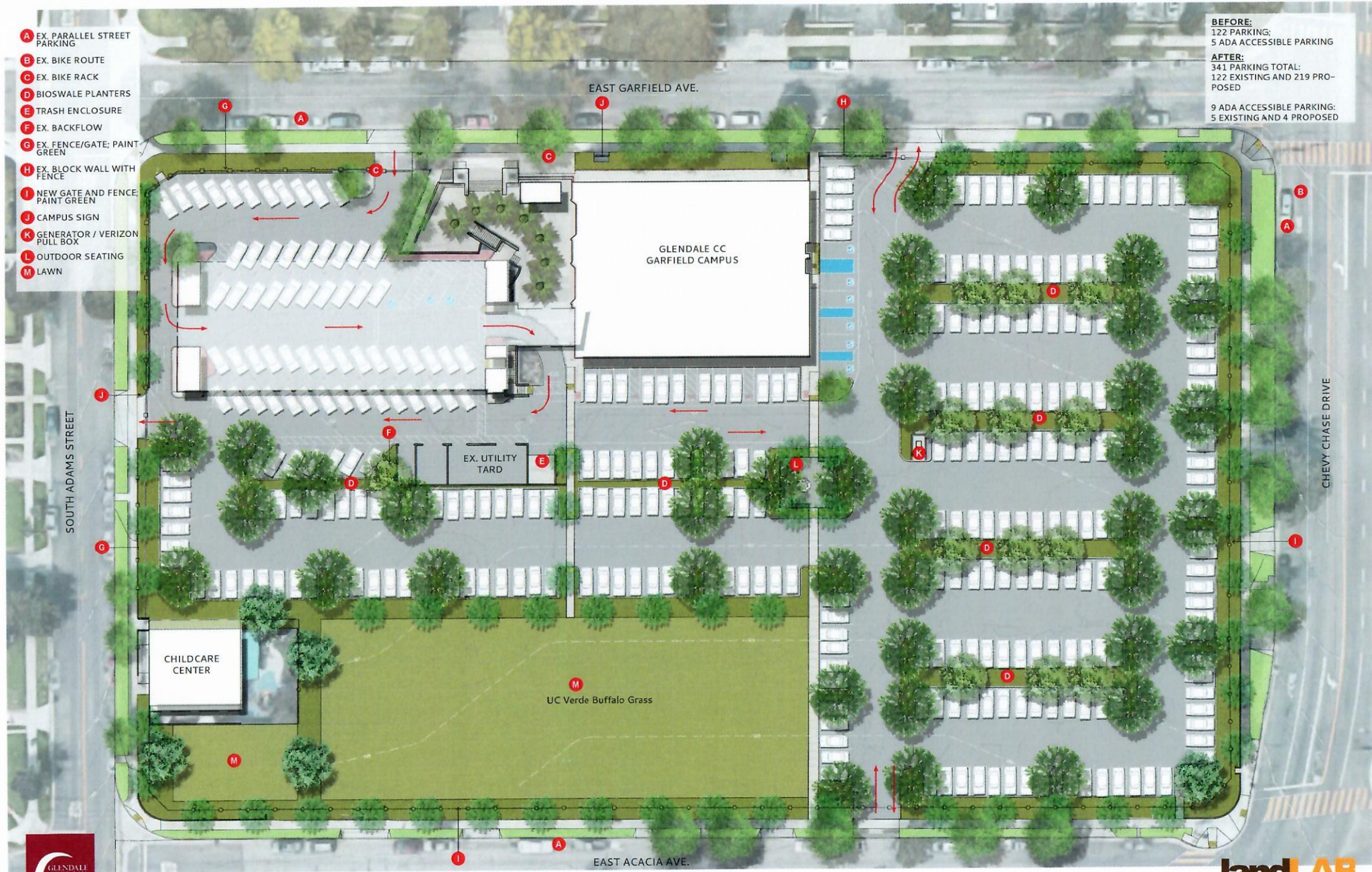


- A** EX. PARALLEL STREET PARKING
- B** EX. BIKE ROUTE
- C** EX. BIKE RACK
- D** BIOSWALE PLANTERS
- E** TRASH ENCLOSURE
- F** EX. BACKFLOW
- G** EX. FENCE/GATE; PAINT GREEN
- H** EX. BLOCK WALL WITH FENCE
- I** NEW GATE AND FENCE; PAINT GREEN
- J** CAMPUS SIGN
- K** GENERATOR / VERIZON PULL BOX
- L** OUTDOOR SEATING
- M** LAWN

BEFORE:
122 PARKING;
5 ADA ACCESSIBLE PARKING

AFTER:
341 PARKING TOTAL;
122 EXISTING AND 219 PROPOSED

9 ADA ACCESSIBLE PARKING;
5 EXISTING AND 4 PROPOSED



Glendale CC- Garfield Campus

parking concept 1 **landLAB**
environmental design



Parking lot - Stormwater man-



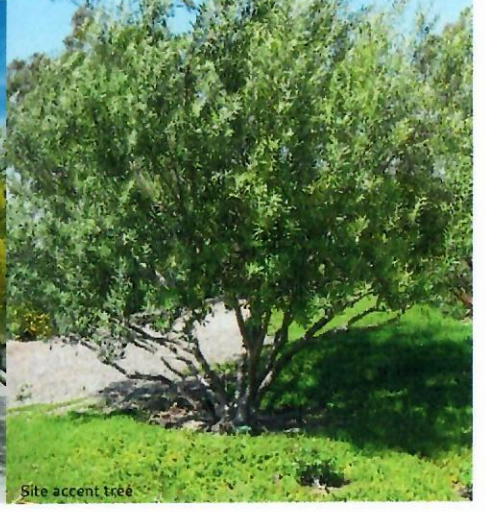
Parking lot swale tree



Parkway



Site accent tree



Site accent tree





Aerial view from Southeast corner



Aerial view from Southwest corner



Aerial view from Northeast corner



Aerial view from Northwest corner





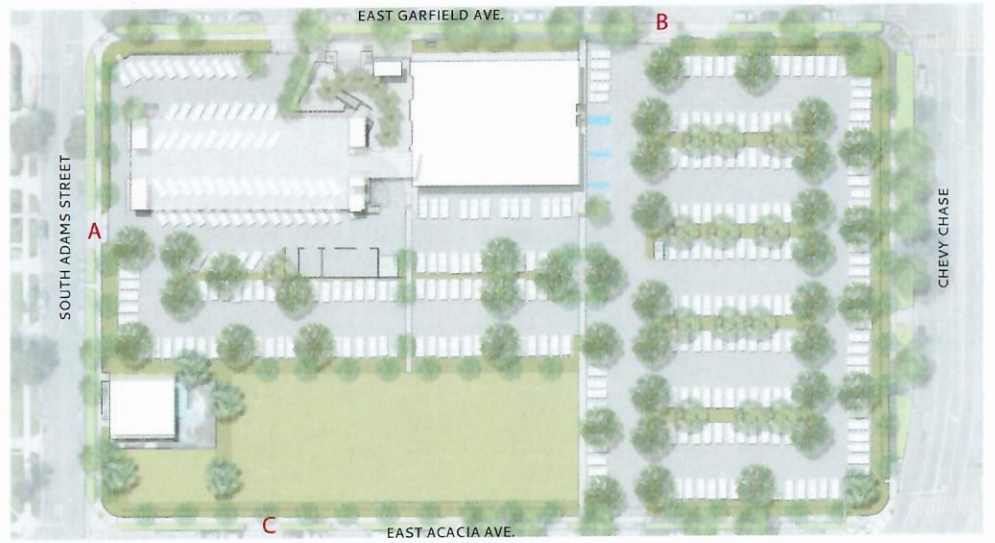
A - Existing Entry on South Adams Street



C - New Entry on East Acacia Ave.



B - Existing entry on East Garfield Ave.





GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

NEW BUSINESS REPORT NO. 4 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Victoria Simmons
Vice President, Human Resources

SUBJECT: GENERAL INSTITUTION - BOARD POLICY 3430:
PROHIBITION OF HARASSMENT

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3430: Prohibition of Harassment is submitted for revision to ensure GCCD is in compliance with all state and federal regulations and statutes.

Prior to August 14, 2020, Title IX complaints were processed under state regulations contained in Title 5 (state regulations). Effective August 14, 2020, new federal regulatory revisions to Title IX went into effect, which created a substantially different process related to sexual harassment complaints. Board Policy 3430: Prohibition of Harassment notes processes associated with discrimination and harassment complaints, which are still be processed under Title 5 state regulations. The policy language presented is consistent with the League Policy and Procedure Service template.

Waiver of the two-reading requirement before board action is recommended to assure timely compliance with federal regulations.

COMMITTEE HISTORY

College Executive Committee December 8, 2020

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees waive the two-reading requirement and approve Board Policy 3430: Prohibition of Harassment.

3430

Board Policy

PROHIBITION OF HARASSMENT

All forms of harassment are contrary to basic standards of conduct between individuals. ~~and State and federal law and this policy prohibit harassment, and the District will not tolerate harassment. are prohibited by state and federal law, as well as this policy, and will not be tolerated.~~ The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of unlawful sexual harassment, including that which is based on ~~and all forms of sexual intimidation and exploitation including acts of sexual violence.~~ It shall also be free of other unlawful harassment, including that which is based on any of the following statuses: race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, ~~or~~ sexual orientation ~~of any person~~, or military and veteran status, or because he/~~or~~she/they is perceived to have one or more of the foregoing characteristics.

The District seeks to foster an environment in which all employees, students, unpaid interns and volunteers feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy. ~~All allegations of retaliation~~ The District will investigate all allegations of retaliation ~~be~~ swiftly and thoroughly ~~investigated~~. If the District determines that someone has retaliation ~~has occurred~~, it will take all reasonable steps within its power to stop such conduct. Individuals who engage in retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any student, employee, unpaid intern or volunteer who believes that he/~~or~~she/they has/have been harassed or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AR 3435 Discrimination and Harassment Complaints and Investigations. The District requires ~~Supervisors are mandated~~ to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities and compensation.

To this end the Superintendent/President or designee shall ensure that the institution undertakes education and training activities to counter discrimination and to prevent, minimize and/or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The Superintendent/President or designee shall establish administrative regulations that define harassment on campus. The Superintendent/President or designee shall further establish regulations for employees, students, unpaid interns, volunteers and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination, and procedures for students to resolve complaints of harassment and discrimination. All participants are protected from State and federal law and this policy prohibit retaliatory acts by the District, its employees, students, and agents.

The District will publish and publicize ~~this policy and related written regulations (including the regulation for making complaints) shall be widely published and publicized to administrators, faculty, staff, students, unpaid interns, and volunteers particularly when they are new to the institution, as required in Education Code 66281.5. They shall be available for students, employees, unpaid interns, and volunteers~~ The District will make this policy and related written procedures (including the procedure for making complaints) available in all administrative offices, and shall be posted on the District's website. (See [Board of Trustees, Board Policies and Administrative Regulations](#)).

Employees who violate the policy and regulations may be subject to disciplinary action up to and including termination. Students who violate this policy and related regulations may be subject to disciplinary measures up to and including expulsion. Unpaid interns who violate this policy and related procedures may be subject to disciplinary measures up to and including termination from the internship or other unpaid work experience program.

References:

- Education Code Sections 212.5, 44100, 66252, and 66281.5;
- Government Code Sections 12923, 12940 and 12950.1;
- Civil Code Section 51.9;
- Title 2 Sections 10500 et seq.;
- Title VII of the Civil Rights Act of 1964, 42 U.S. Code Annotated Section 2000e

See Administrative Regulation 3430

Adopted: 03/17/14

Revised: 12/15/15, 8/20/19

Reviewed: 06/29/15, 08/07/17; 01/31/20

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

NEW BUSINESS REPORT NO. 5 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Victoria Simmons
Vice President, Human Resources

SUBJECT: GENERAL INSTITUTION - BOARD POLICY 3433:
PROHIBITION OF SEXUAL HARASSMENT UNDER
TITLE IX (NEW)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3433: Prohibition of Sexual Harassment Under Title IX is submitted for revision to ensure GCCD is in compliance with all state and federal regulations and statutes.

On August 14, 2020, substantial federal regulatory revisions to Title IX went into effect. Based on these revisions, Board Policy 3433: Prohibition of Sexual Harassment Under Title IX has been developed to reflect the new legally required processes related to Title IX. The policy language presented is consistent with the League Policy and Procedure Service template.

Waiver of the two-reading requirement before board action is recommended to assure timely compliance with federal regulations.

COMMITTEE HISTORY

College Executive Committee December 8, 2020

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees waive the two-reading requirement and approve Board Policy 3433: Prohibition of Sexual Harassment Under Title IX.

3433 (NEW)

Board Policy

PROHIBITION OF SEXUAL HARASSMENT UNDER TITLE IX

All forms of sexual harassment are contrary to basic standards of conduct between individuals. State and federal law and this policy prohibit sexual harassment and the District will not tolerate sexual harassment. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation including acts of sexual violence.

The District seeks to foster an environment in which all employees, students, applicants for employment, and applicants for admission feel free to report incidents of sexual harassment in violation of this policy and Title IX, without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of sexual harassment in violation of this policy and Title IX or for participating, or refusing to participate, in a sexual harassment investigation. The District will investigate all allegations of Title IX retaliation swiftly and thoroughly. If the District determines that someone has retaliated, it will take reasonable steps within its power to stop such conduct. Individuals who engage in Title IX retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any employee, student, applicant for employment, or applicant for admission who believes he/she/they has/have been harassed or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AP 3434 Responding to Harassment Based on Sex under Title IX. The District requires supervisors to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities, and compensation.

To this end, the Superintendent/President shall ensure that the institution undertakes education and training activities to counter sexual harassment and to prevent, minimize, or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The Superintendent/President shall establish procedures that define sexual harassment on campus. The Superintendent/President shall further establish procedures for employees, students, and other members of the campus community that provide for the

investigation and resolution of complaints regarding sexual harassment in violation of this policy, and procedures to resolve complaints of sexual harassment in violation of this policy. State and federal law and this policy prohibit retaliatory acts against all participants by the District, its employees, students, and agents.

The District will publish and publicize this policy and related written procedures (including the procedure for making complaints) to administrators, faculty, staff, students, applicants for employment, and applicants for admission, particularly when they are new to the institution. The District will make this policy and related written procedures (including the procedures for making complaints) available in all administrative offices and will post them on the District's website. (See [Board of Trustees, Board Policies and Administrative Regulations](#)).

Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion. Volunteers or unpaid interns who violate this policy and related procedures may be subject to disciplinary measure up to and including termination from the volunteer assignment, internship, or other unpaid work experience program.

References:

- Title IX of the Education Amendments Act of 1972;
- 34 Code of Federal Regulations Part 106

GLENDALE COMMUNITY COLLEGE DISTRICT

December 15, 2020

COLLEGE LEADERS REPORTS

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Office of the Superintendent/President

ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Roger Dickes, Academic Senate President

- Curriculum and Instruction has made excellent progress in approving updated Course Outlines of Record and its Equity Guide for course design.
- The Committee on Distance Education has approved a prevailing majority of Distance Education Addenda to Course Outlines of Record.
- The Academic Senate approved Motion 2020-56, acknowledging that the land the college sits upon is tribal Tongva/Kizh land.
- The Senate approved faculty chairs of Accreditation Standards for GCC's 2023 Accreditation Site Visit.
- The Senate approved advancement of Academic Rank for instructors and thanks Dr. Viar, Dr. Simmons, and the Board of Trustees for its commitment to processing rank advancement.
- The Senate amended its By-Laws to include a Diversity, Equity, and Inclusion Committee of the Senate.
- The Senate approved an update to the Instructional Hiring Allocations Committee Manual.

GUILD REPRESENTATIVE TO THE BOARD

Emily Haraldson, Guild President

- The Guild sends its heartiest congratulations to our 2019 and 2020 faculty retirees! You have all made such an impact on Glendale Community College and your legacy will live on in the lives of your colleagues and your students. Thank you for your years of service!

Barbara Assadi, Associate Professor of English as a Second Language
Mary Elizabeth Barrett, Counselor, Center for Students with Disabilities
Kathryn Camp, Professor of Adapted Computer Technology
Richard Coleman, Professor of Art History
Elodia Collins, Associate Professor, Counselor
Robert Conover, Professor of Biology
Gary Covitt, Adjunct Instructor of Biology
Teresa Davis, Associate Professor, Counselor

GUILD REPRESENTATIVE TO THE BOARD - continued

Roxanne Dominguez, Associate Professor, Counselor
Elizabeth Fremgen, Associate Professor of Office Business Technology
Young Gee, Associate Professor of English as a Second Language
Robert Gellert, Instructor of Chemistry
Nancy Gimbrone, Adjunct Instructor of English as a Second Language
David Glover, Instructor of Computer Information Science
Juliana Hazlett, Adjunct Instructor of History
Susan Hoehn, Learning Disability Instructor
Samvel Hovasapyan, Adjunct Instructor of Mathematics
Daniel Janoyan, Adjunct Instructor of Noncredit ESL
Phillip Kazanjian, Professor of Business Administration
Richard McColl, Instructor of Ceramics
Lynn Mizuno-Masunaga, Professor of Biology
Jiwon Moore, Professor of Sociology
Paris Noori, Professor, Counselor
Randal Parker, Instructor of Philosophy
Carol Paxton, Professor of Mathematics
Greg Perkins, Counselor, EOPS
John Queen, Professor of Political Science
Melissa Randel, Instructor of Theatre Arts
Mariah Ribeiro, Professor, Counselor
Dio Roberts, Adjunct Instructor of Life Skills Noncredit Business
William Rosenblatt, Adjunct Instructor of Composition English
Rory Schlueter, Instructor of Computer Information Science
Sandy Stinson Sheffey, Instructor of Computer Apps & Bus Office Tech
Mohammad Taghdis, Professor, Counselor
Shihoko Tatsugawa, Associate Professor of Japanese

- Happy Holidays!

CSEA REPRESENTATIVE TO THE BOARD

Narbeh Nazari, CSEA President

- In spite of all the challenges we have faced throughout this year, and may continue to face in the near future, I am thankful and grateful to have had the pleasure to work with our classified staff. You all have been so devoted to making Glendale Community College a better place. You have a heart of service. Every day, our classified employees make a difference in the lives of each member of our college community. Our classified staff members give their best to make sure our students achieve their fullest potential, providing essential support to faculty, other staff members, managers, administrators, and the Board of Trustees.
- To our retirees; your contributions to Glendale Community College go much deeper than the services you have provided throughout the years. You have built friendships, set a high standard of performance, and built a legacy that shows Glendale Community College is a premier academic institution.

CSEA REPRESENTATIVE TO THE BOARD - continued

Thank you for your hard work and commitment to our students and our college community throughout your years of service. I want you to know that your hard work is valued, recognized and appreciated.

- As the year comes to an end I would like to thank you for giving me the opportunity to work with you this year. It has been an honor and privilege for me. CSEA wishes everyone abundance, happiness, and peace in a new year filled with hope.

VICE PRESIDENTS

Anthony Culpepper, Executive Vice President, Administrative Services

- No report presented.

Paul Schlossman, Vice President, Student Services

- Aarin Edwards, CalWORKs Parents Program Director, organized "The Racist Roots of Welfare Work Requirements" on behalf of the CalWORKs Association. The program drew 160 attendees from across the state and is available online at <https://calworksassociation.org/the-racist-roots-of-work-requirements/>. Initiated in September 2020, the CalWORKs Peer Mentor Program completed its first semester with 12 peer mentors and 36 mentees. The peer mentors also completed a presentation for CalWORKs students with accounting majors, began GCC's first Student-Parent Club, presented a research project on peer mentoring, and created a mission statement, logo, and website. Learn more at <https://www.glendale.edu/students/student-services/calworks-parents-program/peer-mentors>
- CalWORKs participated in the Los Angeles County Department of Public Social Services Online Education Fair to advertise programs and services available to county welfare recipients who choose to enroll at GCC.
- CalWORKs hosted two sessions of "How to Talk with your Children about Racism and Black Lives Matter," for CalWORKs students and the college community.
- Aarin Edwards presented the workshop "CalWORKs Advocacy" as part of the New Directors Learning Series sponsored by the Chancellor's Office.
- CalWORKs staff attended the CCLC Basic Needs Summit including the sessions "BIPOC and White Supremacy in the Workplace," and "Guided Pathways Workshop: Redesigning with Equity and Career in Mind."
- The Multicultural & Community Engagement Center (MCEC) and Dream Resource Center sponsored the Undocumented Student Week of Action on October 19th through October 23rd. Workshops included an "Immigrant Experience Student Panel"; "Know Your Rights" for undocumented, AB 540, and DACA students; "Mental Wellness" focusing on specific needs of undocumented students; and "Healing Through Words" which involved creative expression of thoughts and reflections by undocumented students and their allies.
- The MCEC, Pride Center, and Dream Resource Center held open houses to publicize their services, educational programs, and activities.

VICE PRESIDENTS - continued

- The MCEC offered Safe Zone training for faculty and staff on October 23rd to increase their awareness and understanding of the needs of GCC's LGBTQ+ students and help them become LGBTQ+ allies.
- The MCEC sponsored a Dia de los Muertos presentation and workshop in conjunction with the Cultural Diversity Program which focused on the day's historical context and gave participants an opportunity to share memories of loved ones.
- The MCEC sponsored UndocuAlly training for faculty and staff to help them learn about the needs of GCC's undocumented students and provide updates on current immigration issues.
- The MCEC is continuing its free monthly Immigration Legal Clinics through December. The clinics are open to all students and employees with services provided by the Central American Resource Center (CARECEN) through a grant from the Chancellor's Office.
- The MCEC and Pride Center completed the fall semester weekly "Let's Chat" meetings for LGBTQ+ students. The meetings provide an outlet for participants to provide peer support for one another as they share their challenges and successes as students.
- The MCEC developed and published a Virtual Volunteering database on the program website to enable students to stay engaged remotely during the pandemic on the local, national, and international levels.
- The Scholarship Office collected 1,159 scholarship applications for the fall semester. This record number of applications resulted from an email campaign to 7,800 eligible students and Live Zoom Support through which students received assistance with their applications.
- The GCC CARES program has processed 2,235 emergency grant applications and approved \$1,365,161 in aid for GCC students, to date. The total funds distributed include \$571,487 specifically allocated for noncredit students.
- Garfield Campus Student Services sponsored a "Paying for College" workshop for noncredit students. Coordinated by counselor, Edith Azizian, the workshop included presentations from the Financial Aid Office, CaWORKS, EOPS, Dream Resource Center, Student Equity Program, and Student Affairs.
- The Veterans Resource Center (VRC) received a \$10,000 donation from the Marwardi Foundation to support veterans who are struggling financially during the pandemic. Nineteen enrolled veterans have received \$250 Target gift cards through these funds to date. The Marwardi Foundation has been supporting the VRC since 2012 with funding for various projects including VRC renovations, a podcast program, math and English tutoring, and school supplies.

Michael Ritterbrown, Vice President, Instructional Services

- The annual Institute of International Education (IIE) data came out yesterday on US colleges that offered study abroad programs in Fall 2018 through Summer 2019. Our combined 188 students for Study Abroad and BFS made us the #4 community college in the nation. This includes colleges that offer both semester-length and intersession programs.

VICE PRESIDENTS - continued

- The Garfield Campus is in the process of updating its website. The first iteration has been posted as of December 9.
- Ani Keshishian has been selected as Interim Director of the Glendale College Professional Development Center.
- Freddy Saucedo was selected as the Interim Dean of Workforce Development.
- Michelle Stonis was selected as the coordinator of the Social Science Lecture Series.
- The Glendale Community College Journalism department has agreed to collaborate with the Pulitzer Center with regard to student reporting on gender equity and the economic empowerment of women.
- The GCC library conducted a “Free the Textbook Webinar Series” for faculty. The series focused on awareness of open educational resources for students and faculty.
- Shoushig Lomanian, a former GCC engineering student, who transferred to UCLA, won the prestigious UCLA HaCK Competition.
- The GCC English division held a Creative Writing Faculty Reading on November 18

Victoria Simmons, Vice President, Human Resources

- COVID 19-Related Matters:
 - Continue to track positive case notifications in conjunction with Health Center
 - Revising COVID 19-related processes for state mandated contact tracing notification effective 1/1/2021
 - Revising Industrial Illness Prevention Plan (IIPP), COVID 19 Addendum to reflect new CalOSHA requirements effective 1/1/2021
- Negotiations Update
 - CSEA negotiations: commence on 1/13/2021
 - Guild negotiations: concluded on 11/12/2020; Tentative Agreement before Guild membership for ratification vote and to BOT in January 2021
- CPSHR Classification Study: Continue reviewing draft classification specifications (job descriptions) from Pilot and Phase II with CSEA. Reviewed class series recommendations for Phase III, Group 2. Phase III Group 3 (final phase and group) received and scheduled for review on 12/14/2020. Project timelines remain unchanged.
- Workers' Compensation and Leaves of Absence Administration
 - Convened quarterly claims review with third party administrator, Keenan and Associates
 - Amended 100 days of 50% pay processing to comply with Education Code 88196 and notified Payroll and CSEA of corrected accrual accounting processing
- Attended:
 - CCCCCO Bi-Weekly Webinar: Student Centered Enrollment Practices and DEI Integration Plan Update
 - LCW webinar: Employment Relationships & Title IX Regulations and Obligations
 - Statewide Student Town Hall on Diversity, Equity and Inclusion

VICE PRESIDENTS - continued

- Talent Acquisition (Recruitment) Updates:
 - Ongoing Recruitments:
- Faculty: 2
- Classified: 7 (multiple positions in single classification)
- Administrators and Confidentials: 1
 - Successfully Completed Recruitments (8/2019 through present):
- Faculty: 11
- Classified: 46
- Administrators and Confidentials: 12
- Adjuncts: 39 (as of May 2020)
- Temporary Employees: 6 (as of May 2020)
- Total positions filled to date: 114 (8/2019 through present)
- Continue efforts to refine talent acquisition EEO processes
- NeoGov
 - Perform implementation: conducting bi-weekly implementation meetings. Management e-evaluation process currently in development. Project plan includes building, testing, training and launching management, classified and then faculty e-evaluations, including tracking and reporting
 - Onboard implementation: testing of classified, faculty and administrator onboarding setup
 - E-Forms (e-personnel files) implementation: initiate after full deployment of Perform
 - Insight: data scrubbed outdated position descriptions and employees who have separated from District employment
- Human Resources Information Systems (HRIS) and Cloud-Based Software Solutions
 - Oracle efforts to validate and scrub data:
 - ◆ Employee contact information - complete
 - ◆ Supervisor/employee reporting structure - complete
 - ◆ Aligning drop-down sections with collective bargaining agreement terminology – complete
 - ◆ Aligning drop down selections with Leaves of Absences administration – complete
 - ◆ Bi-lingual stipend eligibility – review underway
 - ◆ Flat rate assignment – request to IT to modify reporting fields to accurately reflect faculty appointments. Status – requested
 - ◆ Termination process – request to Information Technology Services to create an Oracle data field to notify IT when Human Resources has terminated an employee in Oracle and accompanying termination report. Status – requested

ASSOCIATED STUDENTS OF GLENDALE COMMUNITY COLLEGE

Vanessa Angeles, ASGCC President and Student Trustee

- The Associated Students are in the works of cultivating their Spring semester 2021 plan during the winter session. This includes the process of recruiting, interviewing, and selecting a brand-new batch of qualified and competent Senators. Moreover, the Relations Committee has reported that as of now, there are more than 100 applicants who have filled out the Spring Senator application on the ASGCC website.
- The Associated Students' Executive Committee will be conducting a meeting on December 18th to start preparing for the Executive Retreat in January. Reflecting on budget, events, goals, and initiatives will be the priority of the retreat. The retreat will be used as a tool to navigate what has been effective and what hasn't during the previous semester and to use that data gathered to better it.
- The Associated Students will be having their banquet on Zoom after finals. Current officers will be rewarded with ASGCC merchandise, certificates, and checks during the online banquet.
- In the spirit of the holiday season, the Associated Students' Activities Committee will be concluding the fall semester with numerous online festivities. Giveaways and gift cards are offered to the winners.

BOARD OF TRUSTEES

Desireé Portillo Rabinov, Member

- CCC Women's Caucus Trustees
- Weekly CCLC meetings

Yvette Davis, President

- DEI Workgroup - 11/23, 12/2, 12/7
- DEI Steering Committee - 12/1
- DEI Chancellor's Webinar - 12/2