



**Glendale Community College District
1500 North Verdugo Road
Glendale, California 91208**

BOARD OF TRUSTEES

Agenda

**Meeting No. 8
Regular Board Meeting
Tuesday, January 19, 2021 at 5:00 p.m.**

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road

Glendale, California

(818) 240-1000

Vision

Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.

BOARD OF TRUSTEES MEETING NO. 8

Due to the Governor's stay home order and our commitment to practicing social distancing, the Tuesday, January 19, 2021 Board of Trustees meeting will be held via teleconference.

For those who want to view the meeting it will be streamed live on the GCC [Board of Trustees Stream Meeting website](#).

Tuesday, January 19, 2021 at 5:00 p.m.

AGENDA

ITEM

PAGE

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CERTIFICATION OF COMPLIANCE

To accommodate the requirement of Government Code §54954.2, it is hereby declared that the agenda for the meeting was posted 72 hours prior to this meeting at the following locations:

- At three locations in the Administration Building at Glendale Community College;
- In the display case on the outside wall of the San Gabriel Building at Glendale Community College.
- On the window adjacent to the main office entrance on the top floor of the Tropicco Building on the Garfield Campus;
- On display inside the glass doors at the front entrance of the Professional Development Center;
- At <http://www.glendale.edu/boardoftrustees>.

In accordance with the Brown Act revisions, any writings relating to open session agenda items and distributed to all or a majority of all Board Members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public in the Office of the Superintendent/President, John A. Davitt Administration Building, AD 106, 1500 N. Verdugo Road, Glendale, CA 91208 during regular business hours. When possible, such writings may also be posted on the District's website: www.glendale.edu/boardoftrustees.

Individuals who require disability related accommodations or modifications should contact the Superintendent/President's office by noon of the business day preceding the Board meeting. Please call (818) 551-5105.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

Members of the public who would like to participate in the public comment period may do so by submitting their comments via email to comms@glendale.edu before noon (12:00 p.m.) on Tuesday, January 19, 2021. Comments will be read aloud during the appropriate time of the meeting.

Public comment guidelines remain in effect. Submissions must include the person's name and address. Content should take no more than a total of five (5) minutes to read out loud. Not more than twenty (20) minutes will be allocated to public comment for any agenda item, except by unanimous consent of the Board. A speaker's time may not be transferred to another speaker.

RESOLUTIONS - ACTION

1. Resolution No. 16-2020-2021: Statement Condemning Attack on Democracy 6
The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 16-2020-2021: Statement Condemning Attack on Democracy.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update 9
2. Measure GC Funds Balances and Schedule Update 11
3. Sciences Programs – Adjustment to Remote Learning 13
Presented by Division Chair of Physical Sciences, Sevada Chamras, and
Division Chair of Biology, Joe Beeman
4. Clery Act - Annual Security Report/Crime Statistics 27
Presented by GCC Chief Gary Montecullo and Police Corporal Neil Carthew
5. Federal Stimulus – Higher Education Relief Fund 41
Presented by Superintendent/President, David Viar
6. Governor's State Budget for 2021 – 2022 44
Presented by Executive Vice President, Anthony Culpepper

UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS – ACTION

1. General Institution - Board Policy 3520: Local Law Enforcement (Revised) 45
The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on revised Board Policy 3520: Local Law Enforcement.
2. Student Services - Board Policy 5110: Counseling (Revised) 47
The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on revised Board Policy 5110: Counseling.
3. Student Services - Board Policy 5570: Student Credit Card Solicitation (New) 50
The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action on new Board Policy 5570: Student Credit Card Solicitation.

FIRST READING REPORTS – FIRST OF TWO READINGS – NO ACTION

- | | | |
|----|--|----|
| 1. | Board Policy 5120: Transfer Center (New) | 52 |
| | The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board action on new Board Policy 5120. | |
| 2. | Board Policy 5530: Student Grievances (Revised) | 55 |
| | The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board action on revised Board Policy 5530. | |

CONSENT CALENDAR - ACTION

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under New Business Reports/Action.

- | | | | | | | | | | | | |
|-----------|---|-------------------|----------|---------------|--------|---------------------|-------------------|-----------|----------------|---------|--|
| 1. | Approval of Minutes - Regular Board Meeting of December 15, 2020 | 58 | | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees approve the regular Board meeting minutes of December 15, 2020. | | | | | | | | | | |
| 2. | Warrants - District Funds December 1, 2020 through December 31, 2020 | 63 | | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees approve warrants issued during the month of December 2020 totaling \$12,887,195.13. | | | | | | | | | | |
| 3. | Contract Listing and Purchase Order Listing – December 1, 2020 through December 31, 2020 | 69 | | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees approve the contract listing and purchase order listing issued during the month of December 2020 totaling \$689,579.78. | | | | | | | | | | |
| 4. | Budget Revisions and Appropriation Transfers - General Fund Restricted (03) – December 1, 2020 through December 31, 2020 | 76 | | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees approve Budget Revisions of \$1,646,549 in the General Fund Restricted (03). | | | | | | | | | | |
| 5. | Revised Courses | 79 | | | | | | | | | |
| | <table border="0"> <tr> <td>ARCH 229</td> <td>CABOT 91</td> <td>FIRE 112, 210</td> </tr> <tr> <td>ASL 49</td> <td>CULIN 112, 124, 224</td> <td>HRM 201, 214, 216</td> </tr> <tr> <td>ASTRO 102</td> <td>ESL 35, 45, 85</td> <td>MOA 101</td> </tr> </table> | ARCH 229 | CABOT 91 | FIRE 112, 210 | ASL 49 | CULIN 112, 124, 224 | HRM 201, 214, 216 | ASTRO 102 | ESL 35, 45, 85 | MOA 101 | |
| ARCH 229 | CABOT 91 | FIRE 112, 210 | | | | | | | | | |
| ASL 49 | CULIN 112, 124, 224 | HRM 201, 214, 216 | | | | | | | | | |
| ASTRO 102 | ESL 35, 45, 85 | MOA 101 | | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees approve the revised courses as presented. | | | | | | | | | | |
| 6. | Staffing Report No. 7 – Academic, Classified, All Other Temporary Employee Actions and Student Employee Reports | 81 | | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees confirm the following reports: | | | | | | | | | | |

NEW BUSINESS REPORTS

1. Tentative Agreements Between the District and Glendale College Guild Local 2276 (Guild) of the American Federation of Teachers 94

The Superintendent/President recommends that the Board of Trustees approve the tentative agreements between the District and Glendale College Guild Local 2276.
2. Sabbatical Leave Requests – Fall 2021 to Spring 2022 95

The Superintendent/President recommends that the Board of Trustees approve the sabbatical leave requests from David John Attyah, Byron Delto, Gabriel Gomez, Alexa Schumacher for Fall 2021 – Spring 2022, and Charlotte Schulten for Fall 2021.
3. Superintendent/President Evaluation Process 99

The Superintendent/President recommends that the Board of Trustees approve Board Policy 2415: Superintendent/President Role and evaluation instruments to be used to assist the Board in its evaluation of the Superintendent/President for the 2020-21 academic year.
4. Change Order No. 003 - Mariposa Renovation Project and Accept Contract as Complete 116

The Superintendent/President recommends that the Board of Trustees approve Change Order No. 003 for the Mariposa Renovation Project and that the contract price be amended to reflect an increase of \$70,995 and accept the contract as complete.

COLLEGE LEADERS REPORTS

118

1. Academic Senate Representative to the Board
2. Guild Representative to the Board
3. CSEA Representative to the Board
4. Vice Presidents
5. Superintendent/President
6. Associated Students of Glendale Community College
7. Board of Trustees

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

This is an opportunity for the Board of Trustees to request information.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

ADDRESSING THE BOARD OF TRUSTEES - Members of the public who would like to participate in the public comment period may do so by submitting their comments via email to comms@glendale.edu before noon (12:00 p.m.) on Tuesday, January 19, 2021. Comments will be read aloud during the appropriate time of the meeting.

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ADJOURNMENT

FUTURE DATES

Friday, January 29, 2021	Winter Special Board Meeting
Friday, February 12, 2021	College Closed – Presidents’ Holiday
Monday, February 15, 2021	College Closed – Presidents’ Holiday
Tuesday, February 16, 2021	Regular Board Meeting
Tuesday, February 16, 2021	Spring Session Begins
Tuesday, March 16, 2021	Regular Board Meeting
Wednesday, March 31, 2021	College Closed – Cesar Chavez Day
Monday, April 12, 2021 - Saturday, April 17, 2021	Spring Break
Tuesday, April 20, 2021	Regular Board Meeting
Saturday, April 24, 2021	College Closed – Armenian Genocide Remembrance Day
Tuesday, May 18, 2021	Regular Board Meeting
Monday, May 31, 2021	College Closed – Memorial Day
Tuesday, June 15, 2021	Regular Board Meeting
Wednesday, June 9, 2021	GCC Commencement

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

RESOLUTION NO. 16-2020-2021

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

SUBJECT: STATEMENT CONDEMNING ATTACK ON DEMOCRACY

DESCRIPTION OF HISTORY / BACKGROUND

On January 6, 2021, a mob of domestic terrorists stormed the United States Capitol building in an attempt to disrupt a joint session of Congress that was in the process of certifying the 2020 presidential election. The mob's violent attempt to overturn the will of a majority of American voters was incited by the sitting president of the United States and others who refused to accept the election results. This flagrant disregard for the rule of law is a direct assault on America's democratic principles and threatens to erode the democratic process. As an institution of higher learning, Glendale Community College is steadfast in its support of free and safe elections and is committed to an informed and educated citizenry which serves to challenge the dangerous influence of misinformation and deliberate attempts to undermine basic facts.

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 16-2020-2021: Statement Condemning Attack on Democracy.

GLENDALE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO.16-2020-2021

STATEMENT CONDEMNING ATTACK ON DEMOCRACY

Whereas, community colleges are recognized as democracy's colleges in the 1947 Truman Commission report that stated, "Equal opportunity for all persons, to the maximum of their individual abilities and without regard to economic status, race, creed, color, sex, national origin, or ancestry is a major goal of American democracy. Only an informed, thoughtful, tolerant people can develop and maintain a free society" and noted the threat to democracy world-wide required the U.S. to build a strong and lasting democracy, producing effective citizens, meant increasing the number of people who were educated beyond high school.

Whereas, over 1,000 public community colleges across the country now serve a diverse student population regardless of national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status; and

Whereas, community colleges are focused on student success through the powerful teaching framework of diversity, equity, inclusion and access; and,

Whereas, key learning outcomes of community colleges focus on democracy, the importance of the U.S. Constitution, and all Glendale Community College employees are to take an oath of loyalty to the U.S. Constitution; and,

Whereas, the peaceful transition of power is a foundation of our democratic system of government; and

Whereas, a group of domestic terrorists incited by the President of the United States and Congressional members not fulfilling their Constitutional duties to certify the results of the Electoral College, engaged in a violent invasion of the Capitol resulting in death and destruction; and

Whereas, it is essential Glendale Community College board, faculty, and staff join in unity to foster an equitable and inclusive environment free of racism, hate, and violence.

Now, therefore be it RESOLVED, the Glendale Community College District Board of Trustees:

Condemns the elected leaders whose assertions about voter fraud in the Presidential election, made with no basis in evidence, have led to mistrust of our democratic processes; and,

Condemns the domestic terrorists whose violent and lawless invasion of the Capitol was a direct attack on the orderly and peaceful transition of power under the U. S. Constitution; and,

Commends Glendale Community College faculty and staff for their ongoing, focused work to educate our students about American institutions and providing opportunities to learn to think critically, obtaining and weighing evidence so as to make informed decisions; and,

Supports the work of GCC faculty to provide our students the support, encouragement, and guidance to develop and maintain their emotional well-being and intellectual honesty and integrity; and,

Commits to full and continuous support of faculty, staff, and students' diversity of thought and academic freedom, and protection of freedom of speech as an essential part of respectful academic discourse driven toward the college's mission, vision and values.

Dated this 19th day of January, 2021.

Yvette Vartanian Davis, President, Board of Trustees

David Viar, Superintendent/President

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

INFORMATIONAL REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Edward Karpp, Dean, Research, Planning, and Grants

SUBJECT: ENROLLMENT UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

California community colleges' apportionment revenues from the state are based on the enrollments of resident students. Enrollments are converted into Full-Time Equivalent Students (FTES) numbers for apportionment reporting. The attached report includes updated enrollment numbers and projections.

One FTES, whether credit or noncredit, is defined by state regulations as 525 hours of student contact. Most credit courses use a weekly accounting method: They meet the same number of hours every week, and apportionment is based on a calculation of hours per week times number of weeks divided by 525. Credit courses shorter than a full semester (such as 8-week courses, or Summer and Winter courses) use an analogous daily accounting method. Both weekly and daily courses use a census date to determine enrollments and FTES.

All noncredit courses and a small number of credit courses use positive attendance accounting, which is not based on enrollment and class sessions per week but rather on the actual hours that students attend class. Each student's attendance is tracked for every class session. The total number of attendance hours is divided by 525 to calculate FTES based on positive attendance. FTES based on positive attendance is more difficult to project than FTES based on weekly or daily accounting because students' actual attendance must be tracked every day, rather than using a defined census date.

Due to the COVID-19 emergency, the Chancellor's Office has approved a method for positive attendance FTES incorporating the average of positive attendance hours over the past three offerings of each course. The table included here shows actual FTES rather than FTES calculated by this method.

RECOMMENDATION

This report is being submitted for informational purposes.

ENROLLMENT UPDATE (RESIDENT, FACTORED FTES) – 2020-2021

	2019-2020	2020-2021	Difference	% Change
Summer Credit FTES excluding Positive Attendance	967	1,331	+364	+37.6%
Summer Credit FTES from Positive Attendance	23	10	-13	-56.5%
Summer Noncredit FTES	256	217	-39	-15.2%
Summer Total FTES (Projected End of Term)	1,246	1,558	+312	+25.0%
Fall Credit FTES excluding Positive Attendance	4,787	4,510	-277	-5.8%
Fall Credit FTES from Positive Attendance	44	5	-39	-88.6%
Fall Noncredit FTES	900	552	-348	-38.7%
Fall Total FTES (Projected End of Term)	5,731	5,067	-664	-11.6%
Winter Credit FTES excluding Positive Attendance (12 Days Before Start of Classes)	841	902	+61	+7.3%
Winter Credit FTES excluding Positive Attendance (Projected End of Term)	815	876	+61	+7.5%
Winter Credit FTES from Positive Attendance	17	17	+0	+0.0%
Winter Noncredit FTES	239	239	+0	+0.0%
Winter Total FTES (Projected End of Term)	1,071	1,132	+61	+5.7%
Spring Credit FTES excluding Positive Attendance (61 Days Before Start of Classes)	2,876	2,814	-62	-2.2%
Spring Credit FTES excluding Positive Attendance	4,389	4,327	-62	-1.4%
Spring Credit FTES from Positive Attendance	18	18	+0	+0.0%
Spring Noncredit FTES	582	582	+0	+0.0%
Spring Total FTES (Projected End of Semester)	4,989	4,927	-62	-1.2%
Annual Credit FTES excluding Positive Attendance	10,958	11,044	+86	+0.8%
Annual Credit FTES from Positive Attendance	102	50	-52	-51.0%
Annual Noncredit FTES	1,721	1,373	-348	-20.2%
Annual Total FTES (actual enrollments)	12,781	12,467	-314	-2.5%

Note: Gray-shaded cells indicate projections or estimates.

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

INFORMATIONAL REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: MEASURE GC FUNDS BALANCES AND
SCHEDULE UPDATE

Attached is a summary report on Measure GC Funds activity and budget balances through December 31, 2020.

Measure GC Financial Status Report as of December 31, 2020								
	Project	New Allocation As of July, 2020	Prior Year Expenditures (a)	2020-21 Expense	2020-21 Encumbrances	Total Obligated	Total Available	Project Status
1	Infrastructure	\$ 54,000,000.00	\$ 31,669,194.00	\$ 14,580,150.00	\$ 4,625,460.00	\$ 50,879,804.00	\$ 3,120,196.00	Ongoing
2	PE Remodel	\$ 44,000,000.00	\$ 17,862,230.00	\$ 102,037.00	\$ 18,880,283.00	\$ 36,844,550.00	\$ 7,155,450.00	Summer 2021
3	Technology	\$ 5,000,000.00	\$ 4,103,391.00	\$ 403,540.00	\$ 178,343.00	\$ 4,685,274.00	\$ 314,726.00	Ongoing
4	Montrose Campus	\$ 13,000,000.00	\$ 3,650,199.00	\$ -	\$ 1,274,439.00	\$ 4,924,638.00	\$ 8,075,362.00	Ongoing
5	Garfield Acquisition and Parking	\$ 30,000,000.00	\$ 28,097,588.00	\$ 38,029.00	\$ 143,741.00	\$ 28,279,358.00	\$ 1,720,642.00	Ongoing
6	Classroom/Lab Renovations	\$ 5,500,000.00	\$ 5,161,166.00	\$ 110,619.00	\$ -	\$ 5,271,785.00	\$ 228,215.00	Ongoing
7	Science Building	\$ 10,200,000.00	\$ 5,928,475.00	\$ 5,069,765.00	\$ 5,602,729.00	\$ 16,600,969.00	\$ 1,661,389.00	Ongoing
8	Campus Wide Safety and Security	\$ 3,000,000.00	\$ 639,157.00	\$ -	\$ 53,400.00	\$ 692,557.00	\$ 2,307,443.00	Ongoing
9	IBCC	\$ 66,750,000.00	\$ 6,850.00	\$ 255,597.00	\$ 333,365.00	\$ 595,812.00	\$ 66,154,188.00	Ongoing
10								
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21								
22	Series B Proceeds	\$ 216,997,571.64					\$ 216,997,572.00	
23	Interest	\$ 2,990,541.45					\$ 2,832,413.50	
24	Contingency Reserves	\$ 328,464.00					\$ 328,464.00	
	Total	\$ 451,766,577.09	\$ 97,118,250.00	\$ 20,559,737.00	\$ 31,091,760.00	\$ 148,774,747.00	\$ 310,896,060.50	

Notes:

- 1 Infrastructure Projects are ongoing in accordance with the annual planning.
- 2 PE Increment 1 is complete. PE Increment 2 commenced. Estimated completion is Summer 2021.
- 3 Technology projects include the completion of the upgrade campus wide network and PDC, PeopleSoft Upgrade, Budgeting Application.
- 4 Property Purchased. Feasibility study will be started this year.
- 5 Purchase of land for Garfield Campus.
- 6 Project Funds will be allocated for that Series B funding and projects at the next Board Meeting

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

INFORMATIONAL REPORT NO. 3

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Sevada Chamras, Division Chair of Physical Sciences and
Joe Beeman, Division Chair of Biology

SUBJECT: SCIENCES PROGRAMS – ADJUSTMENT TO
REMOTE LEARNING

This report is being submitted for informational purposes.

How the Physical Sciences Division Has Adapted to Remote Learning

Sevada Chamras, Ph.D.
Division Chair, Physical Sciences
Professor, Chemistry



OR

No, we can't...



1. Common perception on learning science
2. Natural and intuitive resistance against dramatic and sudden changes
3. Logistic complexity
4. Time.



Yes, we can!

1. The premise of academic institution & education
2. Change agents
3. Reality check!

Credits:

1. Creativity
2. Flexibility
3. Resourcefulness
4. Great support from College Administration and campus community

Level of adjustment and progress:

Depends upon how technical a given course is.

1. Astronomy, Geology, Oceanography, Introductory Physics:

Easier Transitions for Lecture components.

Pre-existing Online offerings. Jennifer Krestow, Rachel Ridgway,
Ziad Sedki, Wayne Henderson, Jason Marshall

2. GEOL 111 (LAB.): In-home rock sample kits and balances, purchased, distributed & Collected.

John Leland

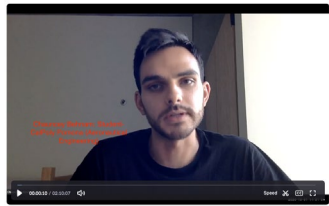


3. General Physics 105 & 106:

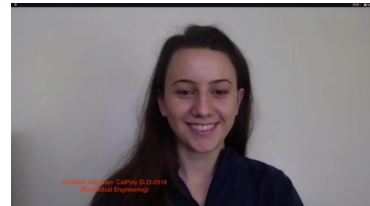
Fully online, starting Spring 2021. **Jason Marshall**

4. Engineering Physics (101) Laboratory: Guest lectures by former students employed in Engineering and Physics-related fields.

John Gerz



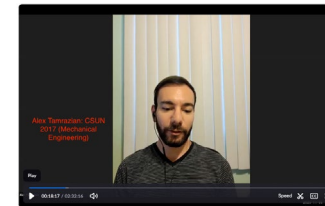
Chauncey Benham



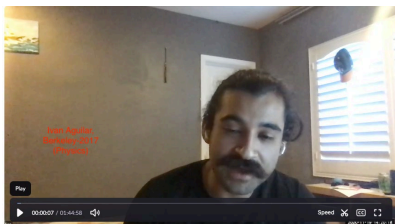
Christina Grigorian



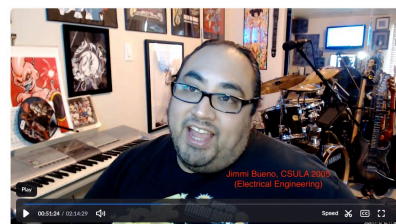
Gohar Zavradyan



Alex Tamrazian



Ivan Aguilar



Jimmy Bueno



Sevan Mardirossian

5. Random Number Generator.

Mohammad Bahrami

Generating Random Lab Results

developed by M. Bahrami using Mathematica

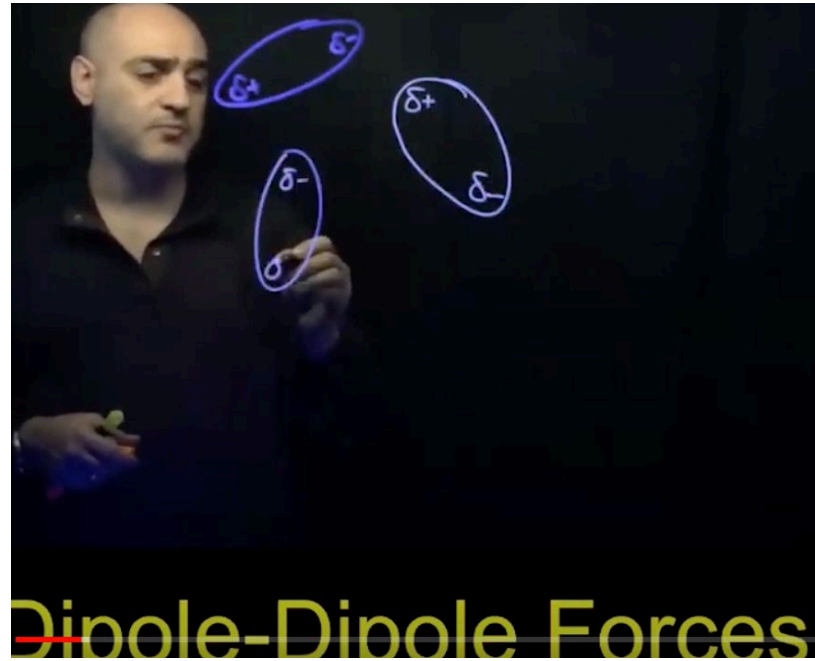
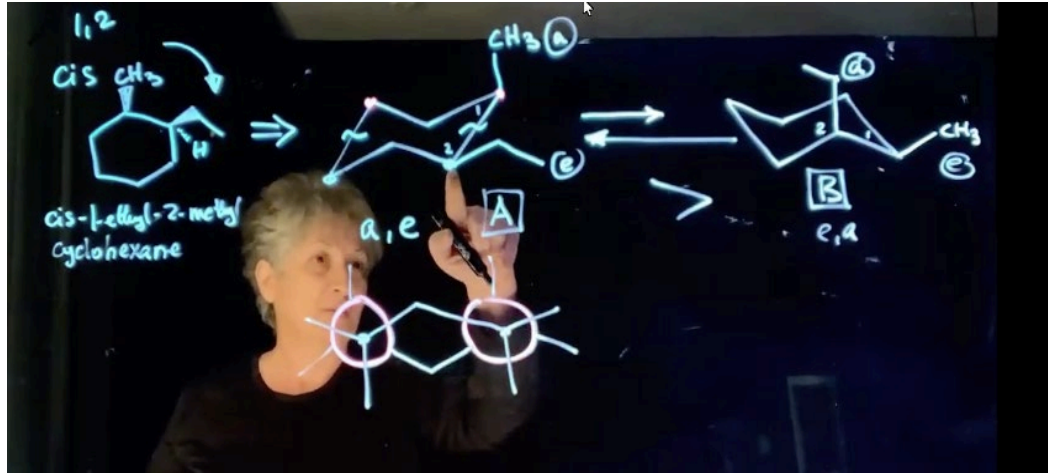
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Acceptable %Error	<input type="text" value="25"/>
Number of Trials	<input type="text" value="3"/>
Number of students	<input type="text" value="10"/>

6. Astronomy laboratory: In-home laboratory activities and assignments: “Phases of the moon”.

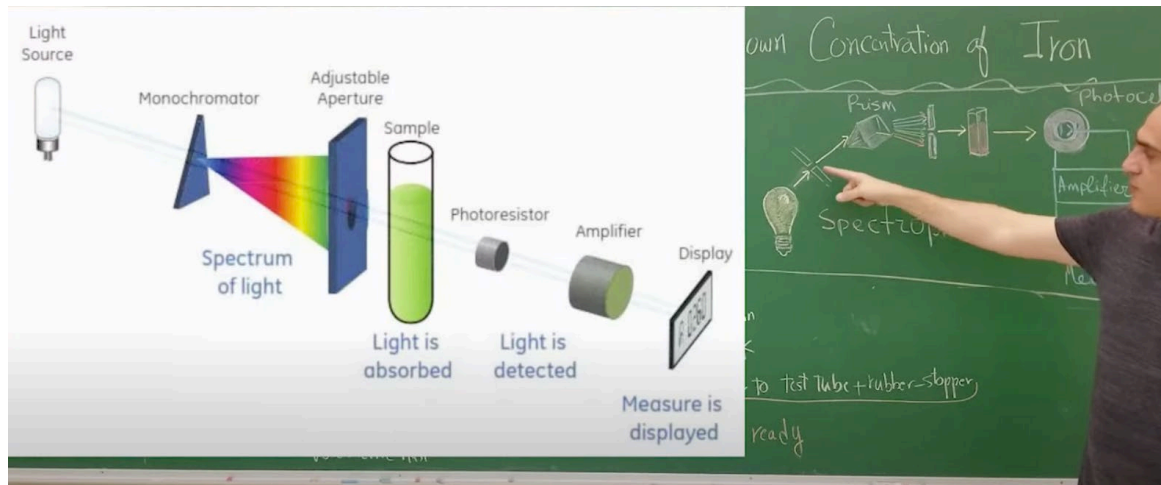
Jonathan Acuna



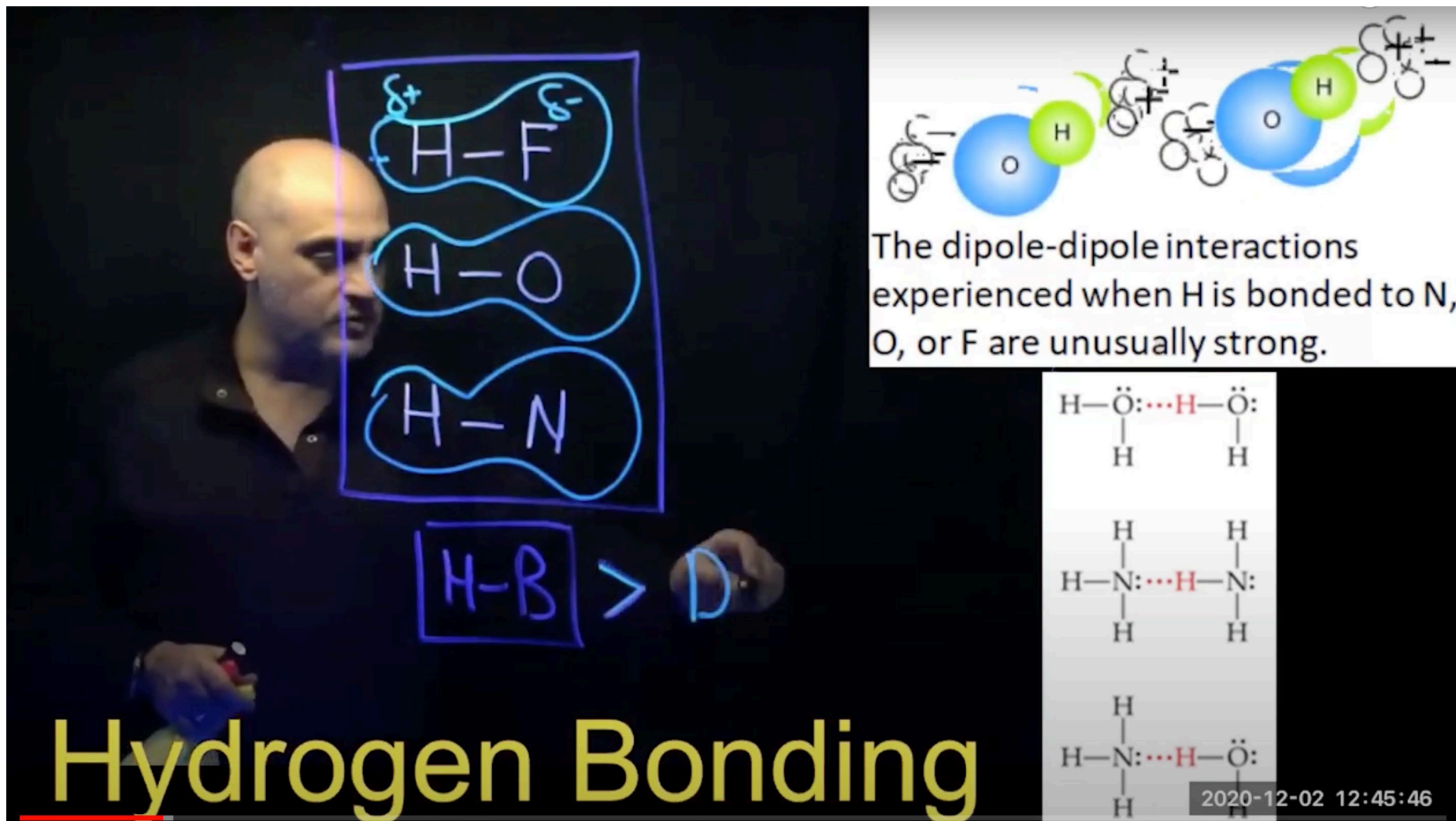
7. Light Board: Gagik Labadzhyan



8. OBS (Open Broadcaster Software)



9. Light Board and OBS combined:



The image is a composite of three parts illustrating hydrogen bonding:

- Light Board:** A man is writing on a light board. He has drawn three pairs of chemical structures: $\text{H}-\text{F}$, $\text{H}-\text{O}$, and $\text{H}-\text{N}$, each enclosed in a blue oval. Below these, he has written $\text{H}-\text{B} > \text{D}$ in a blue box.
- Molecular Orbital Diagram:** A diagram showing the interaction of orbitals between two water molecules. It features blue spheres for oxygen atoms and green spheres for hydrogen atoms. The diagram illustrates the overlap of orbitals and the resulting dipole-dipole interactions, with partial positive (δ^+) and partial negative (δ^-) charges indicated.
- Chemical Structures:** Three chemical structures showing hydrogen bonding between molecules:
 - Two water molecules: $\text{H}-\ddot{\text{O}}:\cdots\text{H}-\ddot{\text{O}}:$
 - Two ammonia molecules: $\text{H}-\text{N}:\cdots\text{H}-\text{N}:$
 - One ammonia and one water molecule: $\text{H}-\text{N}:\cdots\text{H}-\ddot{\text{O}}:$

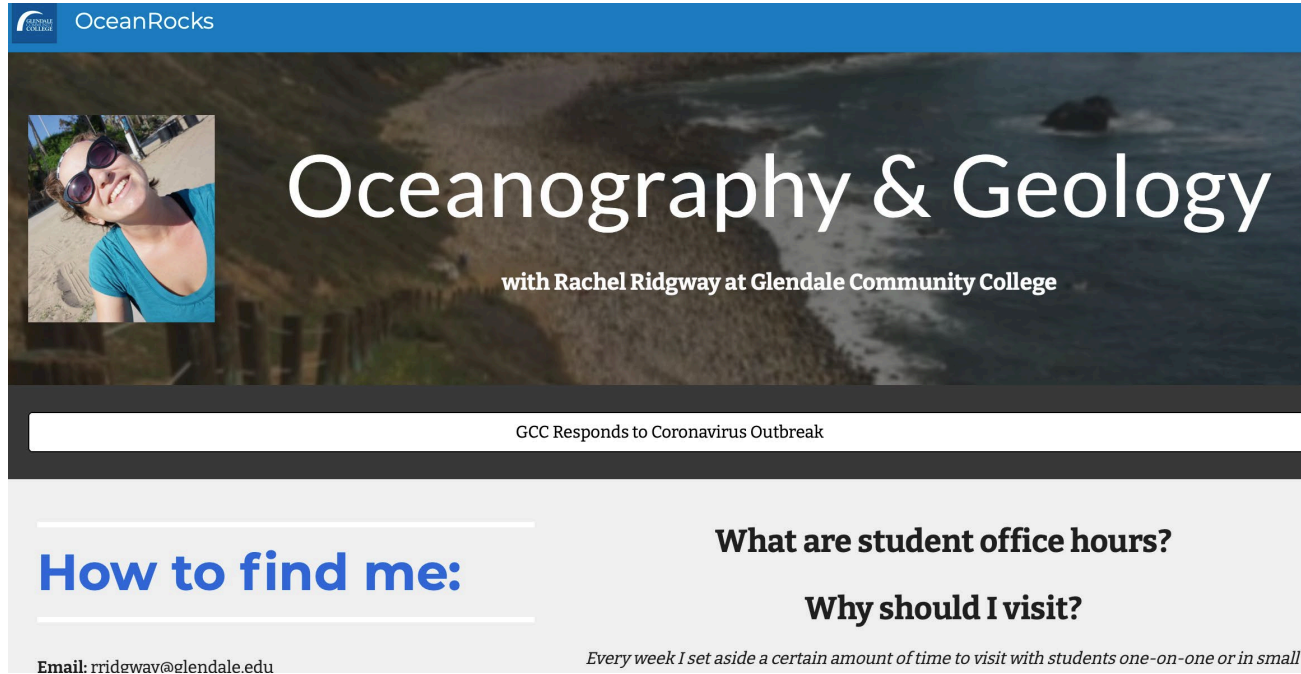
Hydrogen Bonding

The dipole-dipole interactions experienced when H is bonded to N, O, or F are unusually strong.

2020-12-02 12:45:46


10. Liquid Syllabus: A newly developed student-centered, inclusive, and welcoming.

Rachel Ridgway



The screenshot shows a digital syllabus page for 'Oceanography & Geology' at Glendale Community College. The page has a blue header with the 'OceanRocks' logo. A photo of Rachel Ridgway is on the left. The main title is 'Oceanography & Geology' with the subtitle 'with Rachel Ridgway at Glendale Community College'. Below this is a white bar with the text 'GCC Responds to Coronavirus Outbreak'. The page is divided into two columns: 'How to find me:' with the email 'rridewav@glendale.edu' and 'What are student office hours?' with the text 'Why should I visit?' and 'Every week I set aside a certain amount of time to visit with students one-on-one or in small'.

OceanRocks

 Oceanography & Geology

with Rachel Ridgway at Glendale Community College

GCC Responds to Coronavirus Outbreak

How to find me:

Email: rridewav@glendale.edu

What are student office hours?

Why should I visit?

Every week I set aside a certain amount of time to visit with students one-on-one or in small

11. Students' Accomplishments in COVID

Times: **Asmik Oganessian**

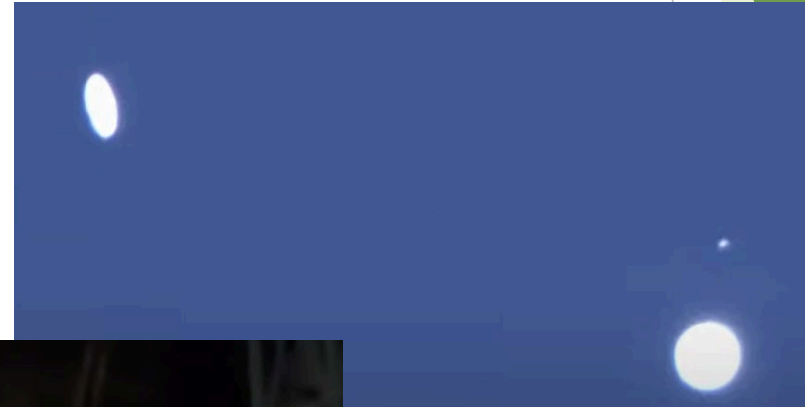
1. One student, **Aprille Lebaquinne**, accepted for internship at NASA (Summer 21).
2. Two students, **Christian Smith, Alex Postajian**, accepted for WAVE and SURF research programs at CalTech (Summer 21).
3. JC Calso, will participate in breakthrough COVID-19 research at Caltech with the, Nobel prize winner Dr. Robert Grubbs.

12. Community Outreach in COVID Times:

Conjunction watch party (Dec. 21, 20):

Organized by **Jennifer Krestow**, in collaboration with Mt. Wilson Observatory and Carnegie Institute.

of Attendees



Enrollment Update:

Fall19 Vs Fall20:	6.7% increase
W19 Vs. W20 Vs W21:	Steady
Su19 Vs Su20:	21% increase

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

INFORMATIONAL REPORT NO. 4

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Gary Montecuolo, GCCD Chief of Police and
Neil Carthew, GCCD Police Corporal

SUBJECT: CLERY ACT – ANNUAL SECURITY REPORT/
CRIME STATISTICS

DESCRIPTION OF HISTORY / BACKGROUND

Glendale Community College's 2020 Annual Security Report has been completed and is available for public review. This report is required by federal law and contains policy statements and crime statistics for the college. The policy statements address the college's policies, procedures and programs concerning safety and security. Crime statistics for the past three years are also included for certain types of crimes reported to have occurred on campus, in off-campus buildings or property owned or controlled by the college, and on public property immediately adjacent and accessible to the campuses.

This report is available online at www.glendale.edu/cleryact.

Highlights of the report will be provided for the Board of Trustees by GCCD Chief of Police Gary Montecuolo and GCCD Police Corporal Neil Carthew.



Clery Act Compliance at Glendale Community College District

Gary J. Montecuolo, Chief of Police

January 19, 2021

What is the Clery Act?

- **The primary purpose is to disclose crime incidents and policy statements of the college.**
- **In 2013, the Clery Act was amended to include disclosure of additional crimes, adding rights and services to survivors.**
- **All post-secondary institutions that receive federal financial aid funding are required to comply with the Clery Act.**

Overview of the Clery Act

- **Annual Security Report (ASR)**
- **Campus Security Authorities**
- **Prevention and Awareness Programs**
- **Evacuation Drills and Exercises**
- **Timely Warnings and Emergency Notifications**
- **Daily Crime Log**

Annual Security Report

Release an annual report each year by Oct. 1 to the college community containing:

- **Specific crimes reported for the 3 previous years.**
- **Specific policy statements related to security and safety**
- **On and off campus reporting resources**

Campus Security Authorities

Identify, contact, offer training and request crime reports from:

- **College officials with significant responsibility for student and campus activities, i.e. college police, athletic coaches, club advisors, administrators etc.**
- **All property GCC owns/controls and request crime statistics from local police.**

Prevention and Awareness Programs

Provide prevention and awareness education through in-person and/or online outreach:

- **Sexual assault, domestic violence, and stalking awareness and prevention**
- **Campus Safety Orientations**
- **Emergency Preparedness presentations**
- **Campus Security Authority trainings**

Emergency Response and Evacuation Drills

- **Conduct evacuation drills on all campuses**
- **Conduct table-top exercises with the District's Incident Management Team**
- **Test emergency notifications systems i.e. Nixle, campus phone intercom system**

Timely Warnings and Emergency Notifications

Issue Emergency Notifications and Timely Warnings to the college community for:

- **Emergencies/disasters on or near campus that pose an immediate danger**
- **Specific crimes that pose an ongoing risk of re-victimization to members the college community**

Daily Crime Log

- **Maintain a daily crime log of reported crimes updated every two business days**
- **Listing the crime, date occurred, date reported, location and disposition (if known)**
- **Log is available for viewing at the college police lobby during business hours**

Crime Statistics Data

2017 – 2019

21 categories

	PDC	Garfield
On-Campus	0	0
Public Property	0	drug violation 2019
Non-Campus	dating violence 2018	burglary 2018

Crime Statistics

2017 – 2019

21 categories

Verdugo Campus

	2017	2018	2019
<u>On-Campus</u>	forcible fondling		forcible fondling (3)
		burglary	burglary
			arson (2)
		dating violence	dating violence
	drug violation	drug violation	drug violations (2)
			weapons offense

Crime Statistics

2017 – 2019

21 categories

Verdugo Campus

	2017	2018	2019
<u>Public Property</u>		robbery	
	aggravated assault	aggravated assault	
		dating violence	
	drug violations (2)	drug violations (6)	drug violations (2)
<u>Non-Campus</u>			burglary
	drug violation		
		hate crime vandalism	

Links and Questions???

Annual Security Report:

www.Glendale.edu/cleryact

VAWA Resources

www.glendale.edu/vawa

Emergency Preparedness

www.glendale.edu/emergencyprocedures

Campus Security Authority (CSA) training

www.glendale.edu/csa

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

INFORMATIONAL REPORT NO. 5

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

SUBJECT: FEDERAL STIMULUS – HIGHER EDUCATION
RELIEF FUND

DESCRIPTION OF HISTORY/BACKGROUND*

The Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act (H.R. 133), signed into law by President Trump on December 28, 2020, is the fourth federal stimulus package in response to the Coronavirus. The stimulus allocates \$22.7 billion to the Higher Education Emergency Relief Fund of which California Community Colleges are estimated to receive \$1.2 billion in one-time resources. According to the American Association of Community Colleges in Washington, D.C. it is estimated Glendale Community College will receive approximately \$18,800,000.

While the funds will be allocated similarly to the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the COVID-19 relief bill applies a new allocation formula which considers both full-time equivalent (FTES) and headcount (student enrollment data prior to the pandemic) which will provide more money to community colleges than the CARES Act did. The funds are to be allocated to institutions within 30 days after the act became law.

Allowable Uses

The Higher Education Emergency Relief Fund provides more flexibility to institutions for expenditure of funds than was provided under the CARES Act, including:

1. Defraying expenses associated with coronavirus (including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll);
2. Carrying out student support activities authorized by the HEA that address needs related to coronavirus; and
3. Providing financial aid grants to students (including students exclusively enrolled in distance education), which may be used for any component of the student's cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or child care.

Emergency Financial Aid to Students

The COVID-19 relief bill requires higher education institutions to spend at least the same amount they spent on emergency financial aid under the CARES Act. California Community Colleges are expected to spend at least an estimated \$300 million on emergency financial aid to students. Glendale Community College through December 2020 provided approximately \$4.6 million to approximately 7,080 students in two phases during the Spring 2020 and Fall 2020 semesters.

These new funds can now be awarded to students enrolled exclusively in distance education and can be used to cover any component of a student's cost of attendance as well as other emergency costs a student incurs related to COVID-19, such as technology, provisions not included in the CARES Act.

Other Changes

Also passed along with the stimulus package is a bipartisan higher education agreement that made several changes to current law, most notably to the financial aid application process and around barriers to accessing student aid. Specifically, the agreement does the following:

Simplifies the Free Application for Federal Student Aid (FAFSA):

- Reduces the total number of questions from 108 to a maximum of 36, including the removal of questions about Selective Service registration and drug-related offenses.
- Changes the U.S. Department of Education's (USED) financial data verification process by using data from the Internal Revenue Service (IRS).
- Clarifies Pell Grant eligibility guidelines for maximum and minimum awards, so most applicants will know whether they qualify for the maximum or minimum grant.
- Enables an additional 555,000 students to qualify for Pell Grants each year, while allowing an additional 1.7 million students to qualify to receive the maximum Pell Grant award.
 - Provides clearer information and earlier outreach about college costs, financial aid, and other benefits available to students.
 - Restores Pell Grant eligibility for incarcerated individuals. (The Higher Education Reauthorization Act of 1992 and the Violent Crime Control and Law Enforcement Act of 1994 prohibited students currently incarcerated from receiving Pell Grants and other forms of federal aid.)
 - Repeals a 1998 law restricting federal financial aid for college students who were convicted of a drug-related offense.
 - Reinstates Pell Grants for students who have been defrauded by for-profit colleges.
 - Forgives more than \$1 billion in outstanding debt of HBCUs loans issued under the HBCU Capital Financing Loan Program.

- Repeals a requirement limiting how long students can borrow under the subsidized student loan program.
- Boosts the maximum Pell Grant award by \$150 to \$6,495 for the 2021-2022 school year.

*Extracted and edited from material provided by Chancellor's Office of the California Community Colleges and EAB (Education Advisory Board) Brief.

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

INFORMATIONAL REPORT NO. 6

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Anthony Culpepper, Executive Vice President
Administrative Services

SUBJECT: GOVERNOR'S STATE BUDGET FOR 2021 - 2022

This report is being submitted for informational purposes.

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

UNFINISHED BUSINESS REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 3520:
LOCAL LAW ENFORCEMENT

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3520: *Local Law Enforcement* is submitted for revision to ensure GCCD is in compliance with all state and federal regulations and statutes.

This policy is consistent with the Community College League of California Policy and Procedure service template.

COMMITTEE HISTORY

Administrative Affairs Committee:	October 13, 2020 (First Reading)
Administrative Affairs Committee:	October 13, 2020 (Second Reading)
College Executive Committee:	November 10, 2020 (First Reading)
College Executive Committee:	December 8, 2020 (Second Reading)
Board of Trustees:	December 15, 2020 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action on Board Policy 3520.

Glendale Community College District

3520

Board Policy

LOCAL LAW ENFORCEMENT

The District shall enter into a written agreement with the City of Glendale Police Department. The agreement shall clarify operational responsibilities for investigations of Part I violent crimes, defined by law to include willful homicide, forcible rape, robbery, and aggravated assault, sexual assault crimes, including, but not limited to rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of any of these; and also hate crimes, as defined by law, ~~as well as sexual assault crimes~~ occurring at each campus location.

The written agreement shall designate whether the City of Glendale Police Department or the Glendale College Police Department shall have operational responsibility for violent crimes and delineate the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.

The written agreements required by this policy shall be public records and shall be made available for inspection by members of the public upon request to the office of the Superintendent/President.

References:

- Annual Security Report – Crime statistics, Glendale College (ASR)
- Education Code Sections 67381 and 67381.1;
- 34 Code of Federal Regulations Part 668.46

Adopted 1/16/18

Reviewed 1/31/20

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

UNFINISHED BUSINESS REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Paul Schlossman
Vice President, Student Services

SUBJECT: STUDENT SERVICES - BOARD POLICY 5110:
COUNSELING (REVISED)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 5110: *Counseling* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure services.

COMMITTEE HISTORY

Student Services Cabinet	October 13, 2020
Student Affairs Committee	October 21, 2020 (First & Second Reading)
College Executive Committee	November 10, 2020 (First Reading) December 8, 2020 (Second Reading)
Board of Trustees	December 15, 2020 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action on Board Policy 5110.

Glendale Community College District

5110

Board Policy

COUNSELING Programs Policy

~~The Glendale Community College District provides counseling services for all students of the college through the operation of a number of programs and services. The College offers counseling services to assist students with academic, career and life planning to enhance the quality of their college experience and to realize their fullest potential. Counseling services are designed to assist students in selecting an academic major, develop career plans, solve situational issues and improve self understanding and personal relationships.~~

~~The Superintendent/President will insure that counseling services are publicized through the primary college publications.~~

~~The counseling services shall coordinate with other services to students including, but not limited to, financial assistance programs, health services, student employment, assessment and learning assistance programs.~~

Reference:

- ~~Education Code Section 72620; Title V Section 51018~~

~~Note: Counseling areas include Extended Opportunity Program and Services (Board Policy 5700), Center for Students with Disabilities, Academic Counseling, Career Center, Transfer Center, International Students, Adult Re-Entry, and the Garfield Campus. As policies are developed for each area, the appropriate Board Policy number will be posted.~~

Counseling services are an essential part of the educational mission of the District. The President/Superintendent, or designee, shall assure the provision of counseling services including academic, career, and personal counseling that is related to the student's education.

Counseling shall be required for all first-time students enrolled for more than six units, students enrolled provisionally, and students on academic or progress probation.

Reference:

- Education Code Section 72620
- Title V Section 51018
- ACCJC Accreditation Standard II.C.5

Adopted 3/3/00

Revised 2/29/08

Reviewed 12/09/15; 02/22/19

Glendale Community College District

5110

Board Policy

COUNSELING

Counseling services are an essential part of the educational mission of the District. The President/Superintendent, or designee, shall assure the provision of counseling services including academic, career, and personal counseling that is related to the student's education.

Counseling shall be required for all first-time students enrolled for more than six units, students enrolled provisionally, and students on academic or progress probation.

Reference:

- Education Code Section 72620
- Title V Section 51018
- ACCJC Accreditation Standard II.C.5

Adopted 3/3/00

Revised 2/29/08

Reviewed 12/09/15; 02/22/19

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

UNFINISHED BUSINESS REPORT NO. 3

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Paul Schlossman
Vice President, Student Services

SUBJECT: STUDENT SERVICES - BOARD POLICY 5570:
STUDENT CREDIT CARD SOLICITATION (NEW)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 5570: *Student Credit Card Solicitation* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure services.

COMMITTEE HISTORY

Student Services Cabinet	October 13, 2020
Student Affairs Committee	October 21, 2020 (First & Second Reading)
College Executive Committee	November 10, 2020 (First Reading) December 8, 2020 (Second Reading)
Board of Trustees	December 15, 2020 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action on Board Policy 5570.

Glendale Community College District

5570 (NEW)

Board Policy

Student Credit Card Solicitation

The Superintendent/President shall establish procedures that regulate the solicitation of student credit cards applications on District premises.

References:

- Education Code Section 99030;
- Title 5 Section 54400;
- Civil Code Section 1747.02 subdivision (m)

Draft: 10/09/20

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

FIRST READING REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Paul Schlossman
Vice President, Student Services

SUBJECT: STUDENT SERVICES - BOARD POLICY 5120:
TRANSFER CENTER (REVISED)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 5120: *Transfer Center* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

Student Services Cabinet	October 13, 2020
Student Affairs Committee	October 21, 2020 (First Reading) November 18, 2020 (Second Reading)
College Executive Committee	December 8, 2020 (First Reading) January 12, 2021 (Second Reading)
Board of Trustees	January 19, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings required before board action on Board Policy 5120.

Glendale Community College District

5120 (NEW)

Board Policy

TRANSFER CENTER

Glendale Community College District incorporates as part of its mission the transfer of its students to baccalaureate level institutions. The District further recognizes that students who have historically been underrepresented in transfer to baccalaureate level institutions are a special responsibility.

The Superintendent/President shall assure that a transfer center plan is implemented that identifies appropriate target student populations, is designed to increase the transfer applications of underrepresented or minoritized students and complies with law and regulations.

See Administrative Regulation 5120

References:

- Education Code Sections 66720 – 66744
- Title 5 Section 51027

Glendale Community College District

5120 (NEW)

Board Policy

TRANSFER CENTER

Glendale Community College District incorporates as part of its mission the transfer of its students to baccalaureate level institutions. The District further recognizes that students who have historically been underrepresented in transfer to baccalaureate level institutions are a special responsibility.

The Superintendent/President shall assure that a transfer center plan is implemented that identifies appropriate target student populations, is designed to increase the transfer applications of underrepresented or minoritized students and complies with law and regulations.

See Administrative Regulation 5120

References:

- Education Code Sections 66720 – 66744
- Title 5 Section 51027

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

FIRST READING REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Paul Schlossman
Vice President, Student Services

SUBJECT: STUDENT SERVICES - BOARD POLICY 5530:
STUDENT GRIEVANCES (REVISED)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 5530: *Student Grievances* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

Student Services Cabinet	October 13, 2020
Student Affairs Committee	October 21, 2020 (First Reading) November 18, 2020 (Second Reading)
College Executive Committee	December 8, 2020 (First Reading) January 12, 2021 (Second Reading)
Board of Trustees	January 19, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings required before board action on Board Policy 5530.

Glendale Community College District

5530

Board Policy

STUDENT GRIEVANCES

The Superintendent/President shall maintain procedures that allow for a prompt and equitable resolution of student complaints regarding actions by Glendale Community College and its employees. Students may elect to pursue a grievance if they believe a college decision or action has adversely affected their status, rights, or privileges as students in areas including, but not limited to, the exercise of rights of free expression; violation of published GCC rules, Board policies, and administrative regulations; and final grade assignments and other academic decisions.

See Administrative Regulation **5520** and 5530.

Reference:

- Education Code Sections 76200 et. seq., 76120, 76224(a)
- California Code of Regulations Section 55760(a) **55025**

Adopted: 3/31/83

Revised: 5/19/08

Reviewed: 12/9/15, 2/22/19

Glendale Community College District

5530

Board Policy

STUDENT GRIEVANCES

The Superintendent/President shall maintain procedures that allow for a prompt and equitable resolution of student complaints regarding actions by Glendale Community College and its employees. Students may elect to pursue a grievance if they believe a college decision or action has adversely affected their status, rights, or privileges as students in areas including, but not limited to, the exercise of rights of free expression; violation of published GCC rules, Board policies, and administrative regulations; and final grade assignments and other academic decisions.

See Administrative Regulation 5520 and 5530.

Reference:

- Education Code Sections 76200 et. seq., 76120, 76224(a)
- California Code of Regulations Section 55025

Adopted: 3/31/83

Revised: 5/19/08

Reviewed: 12/9/15, 2/22/19

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

CONSENT CALENDAR NO. 1

TO: Board of Trustees

FROM: David Viar, Superintendent/President

PREPARED BY: Office of the Superintendent/President

SUBJECT: APPROVAL OF MINUTES – REGULAR BOARD MEETING

The Superintendent/President recommends that the Board of Trustees approve the Regular Board Meeting minutes of December 15, 2020.

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 7

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Davis at 5:00 p.m. on Tuesday, December 15, 2020 via WebEx teleconference.

Trustees Present:

Mr. Sevan Benlian
 Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Ms. Desireé P. Rabinov
 Ms. Ann H. Ransford
 Ms. Vanessa Angeles ST

Administrators Present:

Dr. David Viar
 Dr. Anthony Culpepper
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman
 Dr. Victoria Simmons

Representatives Present:

Academic Senate: Mr. Roger Dickes
 CSEA: Mr. Narbeh Nazari
 Guild: Ms. Emily Haraldson

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board of Trustees President Davis.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented regarding items on the agenda.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update

Informational Reports Nos. 1 and 2 were duly noted.

3. Guided Pathways (GP) Update – Learning and Professional Pathways Established (formerly Meta-Majors)

Guided Pathways team members, Melissa Malandrakis, Classified Coordinator, Kevin Meza, Counseling Coordinator and Tom Voden, Instructional Coordinator, presented an update with an emphasis on the structural approach of Guided Pathways. Specifically, the four pillars to clarify, enter, and stay on an educational path, as well as to ensure continued learning. Workgroups, career coaching, and surveys are utilized to keep students on task and help them to navigate an appropriate path. Going forward, it is the teams' plan to move away from the "Guided Pathways" reference and to simply provide students with the tools to properly navigate their educational path and career goals.

4. GCC Music Program – Adjustment to Remote Learning

Visual and Performing Arts Division Chair, Peter Green, presented information about remote learning within the Music department. The department adjusted well to accommodate students virtually and collaborated efforts using sound engineering to combine and present projects for choral and instrumental ensembles (orchestra, jazz, guitar, Chamber, West African Drumming, North Indian, and World Music ensembles). Student engagement remained strong and attrition was comparatively reduced. Going forward, Music is looking forward to adding new courses and developing new approaches to remote learning.

INFORMATIONAL REPORTS - NO ACTION - continued

5. COVID-19 Expenditures and Employees' Professional Development and Training Support

Viar provided information on COVID-19 expenditures and support available for employee professional development and training. He noted this support was coming from the CARES Act federal appropriation.

FIRST READING REPORTS – FIRST OF TWO READINGS – NO ACTION

1. General Institution - Board Policy 3520: Local Law Enforcement (Revised)
2. Student Services - Board Policy 5110: Counseling (Revised)
3. Student Services - Board Policy 5570: Student Credit Card Solicitation (New)

First Reading Reports Nos. 1 through 3 were duly noted.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of November 17, 2020
2. Warrants - District Funds November 1, 2020 through November 31, 2020
3. Contract Listing and Purchase Order Listing – November 1, 2020 through November 30, 2020
4. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01) - November 1, 2020 through November 30, 2020 – Appropriation Transfers of \$5,100
5. Budget Revisions and Appropriation Transfers General Fund Restricted (03) - November 1, 2020 through November 30, 2010 - Budget Revisions of \$619,312
6. Declaration of Surplus Equipment with Approval of Disposal
7. Revised Courses

ADMJ 101, 103, 107, 110, 118, 129, 165, 170	ENGR 49
ART 235	FIRE 118
AT 114, 115, 138	HRM 115
CABOT 102, 266, 281	MACH 112
CHEM 105, 106, 120, 298	MTLGY 150
CHLDV 150, 152, 155, 210	MUSIC 50
CS/IS 180	PHY 110
CULIN 122	ST DV 120, 143
DANCE 158	T ART 106, 107

8. Staffing Report No. 6 – Academic, Classified, Administrator, and All Other Temporary Employee Actions and Student Employee Reports

Academic Report Administrator Report Student Employee Report
Classified Report All Other Temporary Employee Actions Report

It was moved (Hacopian) and seconded (Benlian) to approve Consent Calendar item Nos. 1 through 8.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Academic Rank

It was moved (Ransford) and seconded (Benlian) to grant advancement of academic rank, effective Fall semester 2020, to the 23 faculty members as presented.

The motion passed unanimously.

2. Change Order No. 002 – Mariposa Renovation Project

It was moved (Portillo Rabinov) and seconded (Ransford) to approve Change Order No. 002 for the Mariposa Renovation Project and that the contract price be amended to reflect an increase of \$10,550.

The motion passed unanimously.

3. Approval of Design-Build System of Delivery for the Garfield Parking and Landscape Project

It was moved (Ransford) and seconded (Hacopian) to approve the design-build delivery method and to take steps to issue a request for qualifications and proposals and approve an agreement for Garfield Parking and Landscape project.

Director of Facilities, Joel Peterson, outlined details for the proposed parking and property plans at the Garfield location.

The motion passed unanimously.

4. General Institution – Board Policy 3430: Prohibition of Harassment (Revised)

It was moved (Ransford) and seconded (Portillo Rabinov) to waive the two-reading requirement and approve Board Policy 3430: Prohibition of Harassment.

The motion passed unanimously.

5. General Institution – Board Policy 3433: Prohibition of Sexual Harassment Under Title IX (New)

It was moved (Hacopian) and seconded (Benlian) to waive the two-reading requirement and approve Board Policy 3433: Prohibition of Sexual Harassment Under Title IX.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No requests for information presented.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

No comments presented.

ADJOURNMENT

Davis adjourned the meeting at 6:52 p.m.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, December 15, 2020
Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.
Minutes approved at the Regular Board of Trustees Meeting, January 19, 2021.

GLENDALE COMMUNITY COLLEGE DISTRICT
 January 19, 2021
 CONSENT CALENDAR NO. 2
 FINANCE REPORT

TO: Board of Trustees
 SUBMITTED BY: David Viar, Superintendent/President
 REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services
 PREPARED BY: Angineh Baghoomian, District Accountant
 SUBJECT: WARRANTS - DISTRICT FUNDS
 DECEMBER 01, 2020 THROUGH DECEMBER 31, 2020

It is recommended that "A" form (Payroll Warrants) as shown below totaling:	\$ 6,976,974.68
and "B" form (Other Than Payroll Warrants) NO 821996 through 824084 be approved:	<u>5,910,220.45</u>
	<u>\$ 12,887,195.13</u>

REGISTER NUMBER		WARRANT NUMBER		DESCRIPTION	AMOUNT
C1E	C	6796131	--- 6796212	Certificated Monthly	\$ 4,026,040.21
		2380546	--- 2381198	Certificated Monthly	-
C1E	N	6796213	--- 6796213	Classified Monthly	64,357.18
		2381199	--- 2381225	Classified Monthly	-
329	N	6796341	--- 6796341	Classified Monthly	141.72
335	C	6796500	--- 6796532	Certificated Hourly	69,952.37
335	N	6796533	--- 6796536	Classified Hourly	4,896.50
336	C	6796609	--- 6796609	Certificated Monthly	6,665.40
337	C	6798571	--- 6798571	Certificated Hourly	5,300.50
339	C	6798793	--- 6798793	Certificated Hourly	2,756.01
E4J	N	6800698	--- 6800718	Classified Monthly	2,166,961.02
		2417879	--- 2418223	Classified Monthly	-
C3E	C	6805770	--- 6805771	Certificated Monthly	9,429.52
		2437407	--- 2437409	Certificated Monthly	-
C3E	N	6805772	--- 6805932	Classified Monthly	124,216.58
		2437410	--- 2437436	Classified Monthly	-
344	N	6806619	--- 6806620	Classified Monthly	1,105.00
345	N	6806807	--- 6806809	Classified Monthly	1,352.00
351	N	2418039	--- 2418039	Classified Hourly	(3,269.96)
353	C	6814042	--- 6814133	Certificated Monthly	95,520.83
353	N	6814134	--- 6814136	Classified Monthly	1,429.74
C2F	C	6816834	--- 6816852	Certificated Monthly	380,011.73
		2491275	--- 2491420	Certificated Monthly	-
C2F	N	6816853	--- 6816853	Classified Monthly	20,108.33
		2491421	--- 2491430	Classified Monthly	-
					<u>\$ 6,976,974.68</u>

Expired warrant(s) to be reissued:

03/05/20	25772215	Olivia Booth	\$ 181.70
03/23/20	6578850	Michael Falcon	\$ 456.42
03/23/20	6579074	Karen A. Harmon	\$ 221.49

Summary of Commercial Warrants

	Amount	Count
GENERAL FUND - UNRESTRICTED	2,091,965.54	195
GENERAL FUND - RESTRICTED	447,453.93	140
STUDENT FINANCIAL AID	1,204,377.89	27
CAPITAL CONSTRUCTION	0.00	0
SELF INSURANCE	49,311.26	8
PROFESSIONAL DEVELOPMENT CENTER	47,971.17	38
GO BOND SERIES A	584,649.21	24
MEASURE GC-GO BOND, SERIES A	1,276,779.09	41
PAYROLL CLEARING	207,712.36	24

\$5,910,220.45	497
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**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 **GENERAL FUND - UNRESTRICTED**

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3140	SUPL EMPLOYEE RETIREMENT PLAN	1	635,378.31
4530	SUPPLIES & MATERIALS-BLDGS	4	4,003.77
4540	SUPPLIES & MATERIALS-GROUNDS	1	254.43
4550	SUPPLIES & MATERIALS-EQUIPMENT	3	1,910.48
4560	SUPPLIES & MATERIALS-CUSTODIAL	3	15,926.32
4590	OTHER SUPPLIES	34	15,537.41
5110	CONTRACT CONSULTANT	3	2,967.00
5130	CONTRACT DOCTORS & NURSES	2	210.00
5210	MILEAGE	1	16.10
5220	TRAVEL	6	1,931.00
5300	MEMBERSHIP AND DUES	1	2,400.00
5510	NATURAL GAS	5	13,368.81
5520	LIGHT AND POWER	3	234,897.39
5521	GLENDALE WATER/SEW/RUBBISH	4	21,379.56
5522	GARFIELD E/W/S/R	1	204.68
5540	TELEPHONE	3	9,627.86
5560	TRASH DISPOSAL	1	6,530.73
5650	VENDOR REPAIRS-EQUIPMENT	11	62,390.33
5690	ALL OTHER CONTRACT SERVICES	81	653,413.32
5710	AUDIT COST	1	22,600.00
5730	LEGAL SERVICES	1	808.50
5825	PRINTING AND ADVERTISING	1	1,273.39
5850	POSTAGE	4	276.43
5860	OPER. COST-DIST VEHICLES	3	1,997.50
5890	OTHER EXPENSE	4	762.00
5892	CREDIT CARD SERVICE CHARGE	1	1,049.83
6410	INSTRUCTIONAL EQUIPMENT	2	1,125.64
6420	NON-INSTRUCTIONAL EQUIPMENT	2	6,105.45
6520	LEASE PURCHASE-PERSONAL PROP.	3	8,077.29
9530	FB-SUBS-H&W	1	7,871.77
9535	FB SUBS-ARP	2	28,243.52
9552	USE TAX PAYABLE	-1	-66.63
9555	STUDENT REFUNDS	3	329,493.35
		195	\$2,091,965.54

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 3 GENERAL FUND - RESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4200	OTHER BOOKS	1	3,071.25
4300	INSTRUCTIONAL SUPPLIES	50	115,229.47
4400	INSTRUCT. MEDIA SUPPLIES	1	540.00
4590	OTHER SUPPLIES	11	29,567.72
5110	CONTRACT CONSULTANT	7	14,515.41
5220	TRAVEL	21	6,675.00
5221	TRAINING	3	2,670.00
5610	RENT & LEASES - REAL PROP	2	4,040.47
5650	VENDOR REPAIRS-EQUIPMENT	1	358.57
5690	ALL OTHER CONTRACT SERVICES	16	131,857.97
5825	PRINTING AND ADVERTISING	3	5,748.89
5860	OPER. COST-DIST VEHICLES	2	859.05
6310	LIBRARY BOOKS	2	102.48
6410	INSTRUCTIONAL EQUIPMENT	11	109,072.88
6420	NON-INSTRUCTIONAL EQUIPMENT	6	13,707.40
6520	LEASE PURCHASE-PERSONAL PROP.	1	213.47
9530	FB-SUBS-H&W	3	5,550.56
9535	FB SUBS-ARP	1	4,795.66
9552	USE TAX PAYABLE	-2	-1,122.32
		140	\$447,453.93

Fund: 9 STUDENT FINANCIAL AID

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	3	10,365.85
7500	STUDENT FINANCIAL AID	24	1,194,012.04
		27	\$1,204,377.89

Fund: 15 CAPITAL CONSTRUCTION

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
6230	CONSTRUCTION MANAGEMENT	0	0.00
		0	\$0.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 18 SELF INSURANCE

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3409	H & W, TEACHERS	3	44,070.96
3790	RETIREE EMPLOYEE BENEFITS	1	3,345.56
4590	OTHER SUPPLIES	1	53.14
6420	NON-INSTRUCTIONAL EQUIPMENT	3	1,841.60
		8	\$49,311.26

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4200	OTHER BOOKS	1	901.23
4590	OTHER SUPPLIES	3	859.13
5510	NATURAL GAS	1	96.89
5520	LIGHT AND POWER	3	3,308.61
5530	WATER	1	259.32
5560	TRASH DISPOSAL	1	206.05
5590	MISC. HOUSEKEEPING SERVICES	3	1,858.00
5690	ALL OTHER CONTRACT SERVICES	21	39,994.39
5825	PRINTING AND ADVERTISING	1	269.60
9530	FB-SUBS-H&W	3	217.95
		38	\$47,971.17

Fund: 70 GO BOND SERIES A

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	18	361,341.68
5730	LEGAL SERVICES	2	8,212.50
6220	ARCHITECT AND ENGINEERING	1	189,434.00
6240	INSPECTION AND TESTING FEES	2	24,840.00
6420	NON-INSTRUCTIONAL EQUIPMENT	1	821.03
		24	\$584,649.21

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 74 MEASURE GC-GO BOND, SERIES A

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	17	202,151.08
6120	SITE IMPROVEMENT	1	149,585.47
6210	BUILDING IMPROVEMENT	4	534,688.41
6220	ARCHITECT AND ENGINEERING	9	196,645.07
6230	CONSTRUCTION MANAGEMENT	4	111,476.24
6240	INSPECTION AND TESTING FEES	2	6,996.75
6410	INSTRUCTIONAL EQUIPMENT	3	68,831.09
6420	NON-INSTRUCTIONAL EQUIPMENT	1	6,404.98
		41	\$1,276,779.09

Fund: 76 PAYROLL CLEARING

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
9502	ALTERNATE RETIREMENT PLAN	2	33,039.18
9530	FB-SUBS-H&W	3	9,150.41
9575	VOLUNTARY CREDIT UNION DEDUCTIONS	6	91,933.00
9576	VOLUNTARY CHARITABLE DEDUCTIONS	2	104.00
9577	VOLUNTARY UNION DEDUCTIONS	10	59,923.56
9579	VOLUNTARY DISABILITY/LIFE INS DED - 12	1	13,562.21
		24	\$207,712.36

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing and Purchase Order Listing**

12/12/20 - 12/31/20

REPORT DATE: 19-JAN-21

REPORT OF RECOMMENDATION

TO: THE BOARD OF TRUSTEES

SUBMITTED BY: DAVID VIAR, SUPERINTENDENT/PRESIDENT

PREPARED BY: PURCHASING OFFICE

SUBJECT: CONTRACT LISTING and PURCHASE ORDER LISTING

**IT IS RECOMMENDED THAT THE FOLLOWING CONTRACTS
ISSUED AS NEEDED TO MEET OPERATIONAL NEEDS BE
AUTHORIZED:**

Summary of Contracts

GENERAL FUND - UNRESTRICTED	142,098.38	43
GENERAL FUND - RESTRICTED	87,585.78	48
PROFESSIONAL DEVELOPMENT CENTER	3,004.00	4
GO BOND SERIES A	367,761.62	11
MEASURE GC-GO BOND, SERIES A	89,130.00	3

Grand Total:	\$689,579.78	109
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**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

12/12/20 - 12/31/20

January 19, 2021

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
81571	BRIAN COHEN	Consulting Lexipol Police Policy Manual	1,725.00
81596	STATE OF CALIFORNIA	Annual Inspection Fees Elevators	4,500.00
81598	CAROL DORMAN	Videotaping and Editing Board Meeting December 15 2020	375.00
81599	DOCUSIGN INC	eSignature Enterprise Pro Edition - Envelope Subs Per Quote Q-00532193	100,000.00
81607	CONVERGEONE INC	VXTracker Telarus Maintenance Service	2,390.63
EQUIPMENT-OFFICE			
81567	EAGLE ONE PROTECTION	Monitoring Services ITS 2021	540.00
MAINT AGREEMENT-COPIER			
81561	MRC SMART TECHNOLOGY SOLUTIONS	Physical Sceinces Copier Maintenance Contract SN E5B603366 Valid 09/29/20- 09/28/21	396.90
81562	MRC SMART TECHNOLOGY SOLUTIONS	Chemistry Copier Maintenance Contract SN 2XC513930 Valid 10/29/20-10/18/21	396.90
OTHER SERVICES-OTHER SERVICE			
81350	RELIABLE METAL PRODUCTS	Sales tax (9.5%)	13.39
81350	RELIABLE METAL PRODUCTS	End Cap 6"	64.44
81350	RELIABLE METAL PRODUCTS	One Drain Pan, 54" X 10", 6" lip on one 54" side, 2 " lip on other three sides, .75" drain on 10" side 4" from corner Estimate 163709	76.47
81555	RELIABLE METAL PRODUCTS	AT Bldg. - end cap, 6? sheet metal duct caps.	42.96
81555	RELIABLE METAL PRODUCTS	Sales Tax	4.08
81574	HBEB INC	Covering all Floors, Remove all Lockers, Patch, Primer, 2 coats of Dun Edwards Swiss Coffee on Semi-Gloss Sand/Primer all Single Doors, 2 Coats of matching Color on Doors, Replace all Cove Bases	7,200.00
81581	GRAINGER	Kohler Bathroom Sink SV 269 (Lactation Room) - Grainger - Inv. 9726725279	347.23
81611	WINTEK WINDOW TINTING	Window Tinting - 48"x17" & 31"x17" - SV 269	90.00
81613	ASAP DOOR	AA Building Single ADA Door - Estimate 2- 767	18,285.91
81620	BUSINESS CARD	Baja Insurance - MexiPass	2,134.61
PRINTING-MISC			
81569	PRINTEFEX	SV Banners Inv 70454	1,273.39
SUBSCRIPTIONS-SUBSCRIPTION SERVICES			
81602	JOBELEPHANT.COM INC	Employee Benefit Tech	149.00
SUPPLIES-OFFICE			
81240	OFFICE DEPOT	Canon PG-245XL/CL-246XL/GP-502 Black/Color Ink Cartridges And Paper Combo Pack Item # 244586	54.99
81240	OFFICE DEPOT	HP 950XL/951 Black/Cyan/Magenta/Yellow Ink Cartridges (C2P01FNM), Pack Of 4 Cartridges Item # 434207	80.34 70

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

12/12/20 - 12/31/20

January 19, 2021

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
81240	OFFICE DEPOT	Sales Tax	13.87
81291	VALICIA DANTZLER	Reimbursement - Data Analysis Training	195.00
81291	VALICIA DANTZLER	Reimbursement advanced data analysis Nov 2020	195.00
81291	VALICIA DANTZLER	Reimbursement intermediate data analysis Oct 2020	195.00
81426	OFFICE DEPOT	Sales Tax	4.91
81426	OFFICE DEPOT	Item # 4497729 MASKS	60.00
81426	OFFICE DEPOT	Item # 5774854 Calendar	47.95
81496	SYNCHRONY BANK/AMAZON	Sales Tax	16.05
81496	SYNCHRONY BANK/AMAZON	USB Drive SanDisk 128 GB Ultra Flair	84.95
81496	SYNCHRONY BANK/AMAZON	Document Holder	14.64
81576	OFFICE DEPOT	Item Number 210142 Energizer Max AAA Alkaline Batteries Pack Of 16	8.64
81576	OFFICE DEPOT	Item Number 808865 OIC Binder Clips, Medium 1 1/4" Black Box Of 12	0.35
81576	OFFICE DEPOT	Item Number 910638 Scotch 845 Book Tape 2" x 540" Clear	59.70
81576	OFFICE DEPOT	Item Number 9788127 AT-A-GLANCE Daily Loose-Leaf Desk Calendar Refil, 3-1/2" x 6" January to December 2021	27.96
81576	OFFICE DEPOT	Estimated tax	11.03
81576	OFFICE DEPOT	Item Number 814908 Energizer Max D Alkaline Batteries Pack Of 8	10.76
81576	OFFICE DEPOT	Item Number 808857 OIC Binder Clips, Small 3/4" Black Box Of 12	0.17
81595	SYNCHRONY BANK/AMAZON	Conference Microphones Qty 2	94.16
81615	ARTIN TARVERDI	Reimbursement uniform allowance supplies	617.00
TRAVEL-CONFERENCE			
81606	PATRICIA HIRONYMOUS	Hawaii International Conf Education Digital Pass 2021	150.00
81617	PATRICIA HIRONYMOUS	Reimbursement Hawaii International Conf Educational Digital Pass 2021	150.00
			<hr/> \$142,098.38

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
BOOKS-INSTRUCTIONAL			
81608	MCGRAW-HILL EDUCATION	ISBN 9780077836382 Computers in the medical office	2,572.50
81608	MCGRAW-HILL EDUCATION	ISBN 9781259608551 Med Ins Revenue cycle process approach	3,206.25
81608	MCGRAW-HILL EDUCATION	sales tax	592.32
81609	ELSEVIER INC	freight	69.27
81609	ELSEVIER INC	ISBN 9780323396721 Kinn The Administrative Med Asst Proctor	2,775.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

12/12/20 - 12/31/20

January 19, 2021

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
BOOKS-INSTRUCTIONAL			
81609	ELSEVIER INC	ISBN 9780323444927 Med Terminology A short course chabner	1,366.80
81609	ELSEVIER INC	sales tax	430.37
81610	AMERICAN MEDICAL ASSOCIATION	ISBN 9781622029235 ICD 10 CM 2020 The complete official codebook w guidelines	2,179.00
81610	AMERICAN MEDICAL ASSOCIATION	sales tax	467.20
81610	AMERICAN MEDICAL ASSOCIATION	ISBN 9781622028986 CPT Professional 2020	2,379.00
CONTRACT-PERSONAL SERVICE			
81616	SHOUSHIK S MARDIROSIAN	Class 20FBU225-2 Medical Ins Billing and Coding Cert Pgm Part tow 11172020	1,605.00
CONTRACT-SITE LICENSE			
81593	THE MYERS BRIGGS COMPANY	Strong Interest Inventory Certification Training Virtual January 28-29 2021 - Kevin Dimatulac	1,000.00
EQUIPMENT-COMPUTER			
81618	SYNCHRONY BANK/AMAZON	Fujitsu SnapScan	440.99
EQUIPMENT-INSTRUCTIONAL			
81530	ALLSTAR FIRE EQUIPMENT INC	Service SCBA Facepieces	9,932.42
81532	INDUSTRIAL METAL SUPPLY CO	Item TBH36244 Welding table 36x24x30	3,580.00
81532	INDUSTRIAL METAL SUPPLY CO	sales tax	366.95
81614	WESTERN EXTRICATION SPECIALISTS INC	Extrication Tools Quote 1397	25,931.08
OTHER SERVICES-OTHER SERVICE			
81511	CHAMPION MACHINERY MOVERS INC	Relocate Machinery Per Job Number 3193	3,200.00
81544	ALCO PRINTING INC	GCCNCESL Program flyer s/0 22368	170.89
81589	VALSOFT CORPORATION INC - SARS SOFTWARE PRODUCTS INC	SARS Annual Renewal Support License and Add-on Components	8,050.00
81592	SKILLSCAN PROFESSIONAL PACK	Drive Assessment for Coaches	326.00
81622	BROADCAST EDUCATION ASSOCIATION	Student Submission Fees	420.00
PRINTING-MISC			
81563	GOLD METROPOLITAN MEDIA	GCC City Light Pole Banners Per Job AG 3666	3,366.25
81579	ALCO PRINTING INC	Blanket - Dual Enrollment	5,000.00
SUPPLIES-INSTRUCTIONAL			
81512	ANDREW FELDMAN	Reimbursement supplies equipment for culinary arts	193.55
81591	DIVINE SPECIALTIES	Culinary Arts 124 & 224 Lab food expenses Inv 72393, 72362	1,248.55
81604	JOSE A MERCADE	Reimbursement supplies Baja station	3,180.00
81612	ECO PROMOTIONAL PRODUCTS INC	Cotton Face Masks: 12-15-2020 Quote	1,578.66
SUPPLIES-LAB			
81444	SYNCHRONY BANK/AMAZON	Sales Tax	7.63

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

12/12/20 - 12/31/20

January 19, 2021

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-LAB			
81444	SYNCHRONY BANK/AMAZON	Aqueon Algae Cleaning Magnet	10.08
SUPPLIES-MEDICAL			
80929	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Health Center Invoice #17035460	194.46
SUPPLIES-OFFICE			
81425	OFFICE DEPOT	Sales Tax (10.25%)	15.01
81425	OFFICE DEPOT	Item # 256861 - EXPO Dry-Erase Markers, Red, Pack Of 12	10.03
81425	OFFICE DEPOT	Item # 172681 - HP 78 Tricolor Ink Cartridge (C6578DN)	37.37
81425	OFFICE DEPOT	Item # 106231 - Pilot EasyTouch Retractable Ballpoint Pens, Red Ink, Pack Of 12	13.06
81425	OFFICE DEPOT	Item # 328649 - EXPO Dry-Erase Marker, Green, Pack of 12	9.62
81425	OFFICE DEPOT	Item # 169771 - HP 45 Black Ink Cartridge (51645A)	36.20
81425	OFFICE DEPOT	Item # 259251 - EXPO Dry-Erase Markers, Black, Pack Of 12	9.66
81425	OFFICE DEPOT	Item # 259271 - EXPO Dry-Erase Markers, Blue, Pack Of 12	9.71
81425	OFFICE DEPOT	Item # 209692 - Office Depot? Brand Durable View 3-Ring Binder, 2" Round Rings, White Gift Cards	10.80
81568	BUSINESS CARD		200.00
81570	KEVIN DIMATULAC	Reimbursement gift cards for Latinx Heritage student events Oct/Nov 2020	195.00
81578	SYNCHRONY BANK/AMAZON	sales tax	28.27
81578	SYNCHRONY BANK/AMAZON	freight	44.58
81578	SYNCHRONY BANK/AMAZON	Book return box	231.25
81605	KEVIN DIMATULAC	Reimbursement gift cards for Filipinx Heritage student events Oct 2020	200.00
TRAVEL-CONFERENCE			
81565	JAN YOUNG	Reimbursement ACCE conf registration Nov 2020	200.00
81565	JAN YOUNG	Reimbursement CCCAOE Conf virtual Fall 2020	495.00
			<hr/> \$87,585.78 <hr/>

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
81564	ANI KESHISHIAN	Reimbursement zoom membership Nov-Dec 2020 and webcam	85.81
81590	KIM EDELMAN	Reimbursement Mailchimp marketing platform July-Dec 2020	365.94
81597	GOENGINEER INC	Annual Subscription Service for SolidWorks	2,400.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

12/12/20 - 12/31/20

January 19, 2021

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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OTHER SERVICES-OTHER SERVICE

Educational Network License PDC

SUPPLIES-OFFICE

81564	ANI KESHISHIAN	Reimbursement PDC promotional supplies	152.25
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\$3,004.00

Fund: 70 GO BOND SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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CONTRACT-SERVICE

81586	PERFORMANCE ARCHITECTS INC	Database Upgrade PeopleSoft	75,000.00
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81594	VCA ENGINEERS INC	TOPO - Astronomy Pad	8,400.00
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EQUIPMENT-INSTRUCTIONAL

81583	INDOFF INCORPORATED	Whiteboards and Tackboards Maripos Per Quote 8386837	25,833.82
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81584	STUDIO SPECTRUM INC	Mariposa Renovation AV Per Proposal 1594c	32,382.45
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81600	CDW-G	Projectors and Doc Cameras Per Quote	16,623.37
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OTHER SERVICES-OTHER SERVICE

81566	CALIFORNIA EMINENT DOMAIN LAW GROUP	Legal Fees	3,647.50
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81573	PACIFIC ENVIRONMENTAL & ABATEMENT SOLUTIONS INC	Abatement of Asbestos Floor Tile & Mastic - LB 314-315	24,975.00
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81582	HBEB INC	LB 113 - Proposal 7103	2,875.00
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81588	STEVENSON	Management Services - Garfield	6,014.48
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81601	CORNERSTONE CONSTRUCTION SOLUTIONS INC	Ceramic Labs Per Estimate 003858	169,700.00
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81603	TIGRAN AKOPYAN	Receptacles for Camera System Estimate 116563	2,310.00
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\$367,761.62

Fund: 74 MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing
12/12/20 - 12/31/20
January 19, 2021**

Fund: 74 MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
81585	LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES INC	Geotechnical Investigation IBCC	63,800.00
81587	RSM DESIGN	Branding and Wayfinding	15,000.00
OTHER SERVICES-OTHER SERVICE			
81619	B2 ENVIRONMENTAL INC	NSB PM Remediation SA LAP2000128	10,330.00
			\$89,130.00

GLENDALE COMMUNITY COLLEGE DISTRICT

CONSENT CALENDAR NO. 4
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO. 1

January 19, 2021

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services

PREPARED BY: Angineh Baghoomian, District Accountant

SUBJECT: BUDGET REVISIONS AND APPROPRIATION TRANSFERS
GENERAL FUND RESTRICTED (03)
 DECEMBER 01, 2020 THROUGH DECEMBER 31, 2020

It is recommended that the Board of Trustees approve the following Budget Revisions and Appropriation Transfers, under the provisions of Education Code Section 85200 through 85202.

<u>EXPENDITURE CHANGES</u>		<u>Approved Budget</u>	<u>Budget Revisions</u>	<u>Appropriation Transfers</u>	<u>Revised Budget</u>
1000	Certificated Salaries	\$ 6,241,141	\$ 167,195		\$ 6,408,336
2000	Classified Salaries	6,339,126	1,186,069		7,525,195
3000	Employee Benefits	6,196,357	500,371		6,696,728
4000	Books/Supplies	1,255,037	10,375		1,265,412
5000	Contract Services	3,000,432	(212,706)		2,787,726
6000	Capital Outlay	1,722,389	449		1,722,838
7000	Other Outgo	820,411	(5,204)		815,207
7900	Reserve for Contingencies	12,814,677	-		12,814,677
	Total	\$ 38,389,570	\$ 1,646,549	\$ -	\$ 40,036,119

NEW INCOME

8120	CTE Program	\$ 53,259
8120	VATEA	(6,415)
8628	CalWORKs	1,571,895
8628	DPSS-Los Angeles County CalWORKS	279,250
8690	Career Pathway	(138,919)
8690	Strong Workforce Rancho Santiago Grant	(117,460)
8822	Foundation Contributions	4,939
		<u>\$ 1,646,549</u>

Note: See attached for significant transfers.

GLENDALE COMMUNITY COLLEGE DISTRICT
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO. 1
 January 19, 2021
 Page 2

New Income:

	<u>Amount</u>	<u>To</u>	<u>From</u>
1.	<u>\$ 3,790</u>	5690	- All Other Contract Services

To establish budget for Foundation Contributions to Guided Pathways.

2.	\$ 193,700	2110	- Non-Instructional Salary Clerical
	<u>85,550</u>	3000	- Employee Benefits
	<u>\$ 279,250</u>		

To establish budget for DPSS Los Angeles County CalWORKs program.

3.	\$ 60,000	1250	- Counselors
	90,000	1450	- Counselors, Hourly
	469,133	2110	- Non-Instructional Salary Clerical
	127,068	2125	- Non-Instructional Salary, Managers
	34,168	2210	- Instructional Aide
	350,000	2360	- Non-Cert., Student Assistant
	12,000	2380	- Classified, Extra Help
	416,757	3000	- Employee Benefits
	12,769	4590	- Other Supplies
	<u>\$ 1,571,895</u>		

To establish budget for CalWORKs.

4.	<u>\$ 449</u>	6420	- Non-Instructional Equipment
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To establish budget for Foundation Contributions to Veterans Services.

5.	<u>\$ 700</u>	5690	- All Other Contract Services
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To establish budget for Foundation Contributions to Media Arts.

6.	\$ (10,000)	1450	- Counselors, Hourly
	(8,000)	1460	- Other, Non-Instructional, Hourly
	(6,613)	3000	- Employee Benefits
	(3,894)	4590	- Other Supplies
	(4,900)	5220	- Travel
	(92,000)	5690	- All Other Contract Services
	(8,308)	5890	- Other Expense
	(5,204)	7300	- Interfund Transfer
	<u>\$ (138,919)</u>		

To adjust budget for Career Pathways.

7.	\$ 35,195	1450	- Counselors, Hourly
	14,103	3000	- Employee Benefits
	1,500	4590	- Other Supplies
	1,000	5220	- Travel
	1,461	5825	- Printing and Advertising
	<u>\$ 53,259</u>		

To adjust budget for CTE Program.

GLENDALE COMMUNITY COLLEGE DISTRICT
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO. 1
 January 19, 2021
 Page 3

New Income:

	<u>Amount</u>	<u>To</u>	<u>From</u>
8.	\$ (3,011)	3000	- Employee Benefits
	(2,160)	5220	- Travel
	(104,700)	5690	- All other Contract Services
	(7,589)	5825	- Printing and Advertising
	<u>\$ (117,459)</u>		

To adjust budget for Strong Workforce Rancho Santiago Grant.

9.	<u>\$ (6,415)</u>	3000	- Employee Benefits
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To adjust budget for VATEA.

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

CONSENT CALENDAR NO. 5

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services
PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services
SUBJECT: REVISED COURSES

DESCRIPTION OF HISTORY / BACKGROUND

The attached document represents changes to courses that have been vetted by the divisions and approved by the Curriculum & Instruction (C&I), Academic Affairs, and College Executive Committees.

Course revisions are being advanced in Architecture (ARCH), ART, American Sign Language (ASL), Astronomy (ASTRO), Computer Applications and Business Office Technologies (CABOT), Culinary Arts (CULIN), English as a Second Language (ESL), Fire Technology (FIRE), Hotel Restaurant Management (HRM), and Medical Office Administration (MOA).

COMMITTEE HISTORY

See the dates listed on the attached document.

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the revised courses as presented.

Course Revisions

Course Number	Type of Change	Curriculum and Instruction Approval	Academic Affairs Committee Approval	College Executive Review
ARCH 229	Change in Title	(Nov. 25, 2020 1 st Reading, Dec. 9, 2020 2 nd Reading)	December 16, 2020	January 12, 2021
ASL 49	Change in Prerequisite	Nov. 25, 2020 1 st Reading, Dec. 9, 2020 2 nd Reading)	December 16, 2020	January 12, 2021
ASTRO 102	Change in Catalog Description	(Nov. 25, 2020 1 st Reading, Dec. 9, 2020 2 nd Reading)	December 16, 2020	January 12, 2021
CABOT 91	Change in Catalog Note	(Nov. 25, 2020 1 st Reading, Dec. 9, 2020 2 nd Reading)	December 16, 2020	January 12, 2021
CULIN 112	Change in Catalog Description	(Nov. 25, 2020 1 st Reading, Nov. 25, 2020 2 nd Reading)	December 16, 2020	January 12, 2021
CULIN 124	Change in Repeatability	(Nov. 25, 2020 1 st Reading, Nov. 25, 2020 2 nd Reading)	December 16, 2020	January 12, 2021
CULIN 224	Change in Catalog Description	(Nov. 25, 2020 1 st Reading, Dec. 9, 2020 2 nd Reading)	December 16, 2020	January 12, 2021
ESL 35, 45, 85	Change in TOP and SAM Codes	(Nov. 25, 2020 1 st Reading, Nov. 25, 2020 2 nd Reading)	December 16, 2020	January 12, 2021
FIRE 112	Change in Catalog Description	(Nov. 25, 2020 1 st Reading, Nov. 25, 2020 2 nd Reading)	December 16, 2020	January 12, 2021
FIRE 120	Change in Units	(Nov. 25, 2020 1 st Reading, Nov. 25, 2020 2 nd Reading)	December 16, 2020	January 12, 2021
HRM 201, 214, 216	Change in Catalog Description	Nov. 25, 2020 1 st Reading, Nov. 25, 2020 2 nd Reading)	December 16, 2020	January 12, 2021
MOA 101	Change in Catalog Description	(Nov. 25, 2020 1 st Reading, Dec. 9, 2020 2 nd Reading)	December 16, 2020	January 12, 2021

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

CONSENT CALENDAR NO. 6

STAFFING REPORT NO. 7

TO: BOARD OF TRUSTEES

SUBMITTED: David Viar, Superintendent/President

REVIEWED BY: Valicia Dantzler, Human Resources Manager

PREPARED BY: Frinna De La Cruz, Administrative Assistant IV-Confidential

SUBJECT: ACADEMIC, CLASSIFIED, ALL OTHER TEMPORARY
EMPLOYEE ACTIONS, AND STUDENT EMPLOYEE
REPORTS

Pursuant to Board Policy 7110, Delegation of Authority, the Superintendent/President has authorized the attached staffing actions. The staffing actions are consistent with federal and state laws and regulations, District policies and regulations, applicable collective bargaining agreements, and the District budget.

The Superintendent/President recommends that the Board of Trustees confirm the following reports:

Academic Report
Classified Report
All Other Temporary Employee Actions Report
Student Employee Report

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ACADEMIC									
New Hires									
Monterrubio, Mr. Gerardo Edgar	Visual and Performing Arts Division	Ceramics Instructor	2/16/2021	01 0100 0 100300 1110		AC V-7	1	100	New Hire
All Other Academic Actions									
Cason, Ms. Meghan Gaynor	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	03 0610 1 632100 1430		C IV-4		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Cason, Ms. Meghan Gaynor	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	01 1000 0 612000 1436		C IV-4		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Coates, Ms. Spenser Jane	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	01 1000 0 612000 1436		C III-6		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Coates, Ms. Spenser Jane	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	03 0610 1 632100 1430		C III-6		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Cribbs, Ms. Margaret	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	03 0610 1 632100 1430		C III-6		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Cribbs, Ms. Margaret	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	01 1000 0 612000 1436		C III-6		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Grenot, Ms. Teresa L	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	01 1000 0 612000 1436		C IV-4		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Khachikian, Ms. Angela	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	01 1000 0 612000 1436		C III-1		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Khachikian, Ms. Angela	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	03 0610 1 632100 1430		C III-1		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Knotts, Ms. Karen	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	01 1000 0 612000 1436		C III-6		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Picerno, Mia M	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	01 1000 0 612000 1436	NTE 100hrs	C III-1		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Picerno, Mia M	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	03 0610 1 632100 1430		C III-1		100	Adjunct Assignment - Hourly Rate (Appendix B1)

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Romero, Alberto C	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	01 1000 0 612000 1436		C IV-1		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Sheldon, Ms. Christina	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	03 0610 1 632100 1430		C IV-4		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Sheldon, Ms. Christina	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	01 1000 0 612000 1436		C IV-4		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Sherman, Mr. James	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	01 1000 0 612000 1436		C IV-6		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Sullivan, Ms. Patricia	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	01 1000 0 612000 1436		C IV-6		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Zollman, Ms. Andrea S	Library and Learning Resources	Librarian Adjunct	01/04/21 - 02/11/21	01 1000 0 612000 1436		C III-4		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Herwerth, Mr. Christopher A.	Technology and Aviation Division	Engineering Instructor	07/01/20 - 06/30/21	03 1100 0 090111 1460		C III-4		100	Correction to the Board
Borey, Mr. Christopher W.	Visual and Performing Arts Division	Art Adjunct	01/04/21 - 02/12/21	03 1100 0 060411 1460	NTE 9.5 hrs total	C III-1		100	Non-Instructional Assignment
Davis, Mr. Michael Grant	Mathematics Division	Math Instructor	11/18/20 - 11/20/20	03 0610 1 632100 1460	NTE 2 hrs	C III-4		100	Non-Instructional Assignment
Gharibi, Ms. Linette	Mathematics Division	Math Instructor	11/18/20 - 11/20/20	03 0610 1 632100 1460	NTE 2 hrs	C II-3		100	Non-Instructional Assignment
Hassakoursian, Ms. Yvette	Mathematics Division	Math Instructor	11/18/20 - 11/20/20	03 0610 1 632100 1460	NTE 2 hrs	C III-4		100	Non-Instructional Assignment
Murray, Dr. Diane R	Mathematics Division	Math Instructor	11/18/20 - 11/20/20	03 0610 1 632100 1460	NTE 2 hrs	C III-2		100	Non-Instructional Assignment
Sierra, Ms. Mayra	Mathematics Division	Math Instructor	11/18/20 - 11/20/20	03 0610 1 632100 1460	NTE 2 hrs	C II-2		100	Non-Instructional Assignment
Steiner, Miss Carley	Visual and Performing Arts Division	Art Adjunct	01/04/21 - 02/12/21	03 1100 0 060411 1460	NTE 12 hrs total	C III-4		100	Non-Instructional Assignment
Steiner, Miss Carley	Visual and Performing Arts Division	Art Adjunct	01/04/21 - 02/12/21	03 1100 0 060411 1460	NTE 5.75 hrs total	C III-4		100	Non-Instructional Assignment
Ybarra, Ms. Yvette C	Workforce Development	Kinesiology Instructor	11/14/20 - 06/16/21	03 1100 0 083511 1460		C II-4		100	Non-Instructional Assignment
Aristakessian, Arakel	Continuing and Community Ed Center	Noncredit Adjunct Counselor	01/04/21 - 02/11/21	03 0700 0 649000 1450	NTE 23 hrs	C IV-1		100	Interession - Adjunct Counselor

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Azolyan, Mrs. Mariam	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	01 1000 0 630000 1456		C IV-6		100	Interession - Adjunct Counselor
Beck, Ms. Anne-Marie	CalWORKs	Adjunct Counselor	01/04/21 - 02/18/21	03 4820 1 601001 1456	5 hrs/wk	C IV-3		100	Interession - Adjunct Counselor
Bishop, Mr. Ryan	Student Services	Adjunct Counselor	01/01/21 - 02/28/21	03 1300 0 663200 1456	NTE 184 hrs	C IV-3		100	Interession - Adjunct Counselor
Blackmon, Ms. Destinee	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	03 0600 1 630000 1456		C IV-2		100	Interession - Adjunct Counselor
Brook, Dr. Dafna	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	03 3853 0 120300 1456		C IV-2		60	Interession - Adjunct Counselor
Brook, Dr. Dafna	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	03 3920 0 120300 1456		C IV-2		40	Interession - Adjunct Counselor
Chu, Mr. Andy	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	01 1000 0 630000 1456		C IV-1		100	Interession - Adjunct Counselor
Darin, Mrs. Carolyn V.	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	01 1000 0 630000 1456		C IV-6		100	Interession - Adjunct Counselor
Darin, Mrs. Carolyn V.	Student Services	Adjunct Counselor	01/01/21 - 02/28/21	03 1300 0 663200 1456	NTE 184 hrs	C IV-6		100	Interession - Adjunct Counselor
Del Real, Mr. Antonio	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	03 0600 1 630000 1456		C IV-4		100	Interession - Adjunct Counselor
Dilanchian, Ms. Andrineh	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	03 0600 1 630000 1456		C IV-2		100	Interession - Adjunct Counselor
Dulay, Ms. Breanna	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	01 1000 0 630000 1456		C IV-4		100	Interession - Adjunct Counselor
Hemeng, Mr. Eric K	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	03 0600 1 630000 1456		C IV-2		100	Interession - Adjunct Counselor
Morris, Ms. Jolie	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	03 0600 1 630000 1456		C III-6		100	Interession - Adjunct Counselor
Najera, Mrs. Mirna	CalWORKs	Adjunct Counselor	01/04/21 - 02/18/21	03 4820 1 601001 1456	20 hrs/wk	C IV-6		100	Interession - Adjunct Counselor
Pedraza, Mr. Isaac Abel	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	03 0600 1 630000 1456		C IV-2		100	Interession - Adjunct Counselor
Ramos, Dr. Renee	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	03 0600 1 630000 1456		C IV-1		100	Interession - Adjunct Counselor
Rice, Mr. Eros P Jr.	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	03 0600 1 630000 1456		C IV-1		100	Interession - Adjunct Counselor
Ruiz, Ms. Carla A	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	01 1000 0 630000 1456		C IV-1		100	Interession - Adjunct Counselor
Samani, Ms. Nicole	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	03 0600 1 630000 1456		C IV-4		100	Interession - Adjunct Counselor

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Saporito, Ms. Joanna Mary	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	03 2880 0 630000 1456		C IV-6		100	Interession - Adjunct Counselor
Shim, Ms. Irene I.	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	01 1000 0 630000 1456		C IV-4		100	Interession - Adjunct Counselor
Tufenkjian, Ms. Tanya	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	01 1000 0 630000 1456		C III-4		100	Interession - Adjunct Counselor
Villalpando, Angelica	Continuing and Community Ed Center	Noncredit Adjunct Counselor	01/04/21 - 02/11/21	03 0700 0 649000 1450	NTE 23 hrs	C IV-1		100	Interession - Adjunct Counselor
Villarreal, Ms. Jennifer	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	01 1000 0 630000 1456		C IV-2		100	Interession - Adjunct Counselor
Walter, Mr. Roshawn	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	01 1000 0 630000 1456		C IV-1		100	Interession - Adjunct Counselor
Yau, Ms. Stephanie	Student Services	Adjunct Counselor	01/04/21 - 02/18/21	01 1000 0 630000 1456		C IV-1		100	Interession - Adjunct Counselor
Yau, Ms. Stephanie	Student Services	Adjunct Counselor	01/01/21 - 02/28/21	03 1300 0 663200 1456	NTE 184 hrs	C IV-1		100	Interession - Adjunct Counselor
Aronoff, Ms. Shelley	Library and Learning Resources	Librarian	01/04/21 - 02/11/21	01 1000 0 612000 1236	NTE 60hrs	Per Diem		100	Interession - FT Librarian
Chin, Ms. Susie C.	Library and Learning Resources	Librarian	01/04/21 - 02/11/21	01 1000 0 612000 1236	NTE 40hrs	Per Diem		100	Interession - FT Librarian
Conner-Gaten, Aisha L	Library and Learning Resources	Librarian	01/04/21 - 02/11/21	01 1000 0 612000 1236	NTE 110hrs	Per Diem		100	Interession - FT Librarian
Cooling, Ms. Rebecca Susan	Library and Learning Resources	Librarian	01/04/21 - 02/11/21	01 1000 0 612000 1236	NTE 42hrs	Per Diem		100	Interession - FT Librarian
Hallam, Caroline L	Library and Learning Resources	Librarian	01/04/21 - 02/11/21	01 1000 0 612000 1236	NTE 32hrs	Per Diem		100	Interession - FT Librarian
Jones, Mrs. Brenda	Library and Learning Resources	Librarian	01/04/21 - 02/11/21	01 1000 0 612000 1236	NTE 66hrs	Per Diem		100	Interession - FT Librarian
Lerner, Ms. Adina	Library and Learning Resources	Librarian	01/04/21 - 02/11/21	01 1000 0 612000 1236	NTE 90hrs	Per Diem		100	Interession - FT Librarian
Kelly, Miss Brigid A.	Visual and Performing Arts Division	Art Adjunct	01/04/21 - 02/12/21	03 1100 0 060411 1460	NTE 6.33hrs total	C III-1		100	Non-Instructional Assignment
Perez, Mr. Moises	Visual and Performing Arts Division	Adjunct Art Instructor	01/04/21 - 02/12/21	03 1100 0 060411 1460	NTE 6.33 hrs total	C III-1		100	Non-Instructional Assignment
Gover Purnell, Margaret E (Maggie Gover)	Office of Instructional Services	English Adjunct	12/01/20 - 02/11/21	01 1000 0 601000 1395		\$1,300.00		100	Stipend - Ancillary Activities
Haiduk-Pollack, Dr. Cynthia	Office of Instructional Services	Noncredit Business LifeSkills Adjunct	12/02/20 - 12/16/20	01 1000 0 601000 1395		\$300.00		100	Stipend - Ancillary Activities

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Blaker, Mrs. Rhona	Office of VP Instructional Services	English Adjunct	08/31/20 - 12/16/20	01 0100 0 499900 1395		\$18,118.08		100	Stipend Contextualized Learning Coordinator
Rohrbacher, Ms. Francien	Office of VP Instructional Services	English Instructor	01/04/21 - 02/11/21	01 0100 0 499900 1395		\$6,291.00		100	Stipend Curriculum
Schumacher, Dr. Alexa J	Library and Learning Resources	Credit ESL Instructor	01/04/21 - 02/11/21	01 0100 0 499900 1395	NTE 40 hrs	\$2,516.40		100	Stipend Distance Education Coordinator
Yamamoto, Mr. David A	Office of VP Instructional Services	Art Photography Instructor	01/04/21 - 02/11/21	01 0100 0 499900 1395		\$3,774.60		100	Stipend eLumen Database Coordinator
Kartalian, Ms. Lara	Staff Development	English Instructor	07/01/20 - 08/21/20	01 0100 0 675100 1395	42hrs	\$2,534.28		100	Stipend Faculty Development Coordinator/ Summer 2020
Kartalian, Ms. Lara	Staff Development	English Instructor	01/04/21 - 02/11/21	01 0100 0 675100 1395	42hrs	\$2,534.28		100	Stipend Faculty Development Coordinator/ Winter 2021
Gold, Mr. Jon Everett	Health and Physical Education Division	Health and PE Instructor/Division Chair	02/22/21 - 06/16/21	01 0100 0 083500 1395		\$4,349.40		100	Stipend Fitness Center Director - Spring 2021
Shahonian, Mr. Shant R	Library and Learning Resources	English Instructor	01/04/21 - 02/11/21	01 1000 0 611000 1395		\$5,000.00		100	Stipend Learning Center Coordinator Winter 2021
Ybarra, Ms. Yvette C	Office of VP Instructional Services	Health & PE Instructor	01/04/21 - 02/11/21	01 0100 0 499900 1395		\$3,620.40		100	Stipend Learning Outcome Coordinator
Kronbeck, Mrs. Elizabeth I	Social Sciences Division	Social Science Instructor	11/02/20 - 12/02/20	01 1000 0 601600 1395		\$629.10		100	Stipend Program Review Validation Work
Dickes, Mr. Roger	Office of VP Instructional Services	Animation Instructor	01/04/21 - 02/11/21	01 0100 0 499900 1395		\$2,516.40		100	Stipend Senate President
Credit and Non Credit (as received from IT and Instructional Services)									
Adamian, Marina	Non-Credit ESL Division	English as a Second Language Adjunct	08/31/20 - 12/16/20	01 0300 0 493001 1310	14.00	C IV-6			Adjunct Hourly Rate
Ourfalian, Sevan	Life Skills Non Cr Bus Division	Adult Basic and Secondary Ed Adjunct	08/31/20 - 12/16/20	01 0300 0 170001 1310	3.00	C III-6			Adjunct Hourly Rate

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Ourfalian, Sevan	Life Skills Non Cr Bus Division	Adult Basic and Secondary Ed Adjunct	08/31/20 - 12/16/20	01 0300 0 493001 1310		C III-6			Adjunct Hourly Rate
Torres, Javiera	Non-Credit ESL Division	English as a Second Language Adjunct	08/31/20 - 12/16/20	01 0300 0 493001 1310	3.00	C IV-2			Adjunct Hourly Rate
Aguirre, Tomas	Kinesiology Division	CLS Teach OVL - Health & PE	08/31/20 - 12/16/20	01 0100 0 083500 1310	9.00	C III-4			Election of Flat Rate Assignment
Aguirre, Tomas	Kinesiology Division	CLS Teach OVL - Health & PE	08/31/20 - 12/16/20	01 0100 0 083500 1311	2.37	C III-4			Election of Office Hours
Aivazian, Matthew	Mathematics Division	Math Adjunct	08/31/20 - 12/16/20	01 0100 0 170000 1310	6.00	C IV-6			Election of Flat Rate Assignment
Aivazian, Matthew	Mathematics Division	Math Adjunct	08/31/20 - 12/16/20	01 0100 0 170000 1311	2.00	C IV-6			Election of Office Hours
Allen, George	Technology and Aviation Division	Tech - Aviation Adjunct	08/31/20 - 12/16/20	01 0100 0 210500 1310	6.00	C IV-2			Election of Flat Rate Assignment
Allen, George	Technology and Aviation Division	Tech - Aviation Adjunct	08/31/20 - 12/16/20	01 0100 0 210500 1311	2.00	C IV-2			Election of Office Hours
Ayala, Eduardo	Biology Division	Biology Adjunct	08/31/20 - 12/16/20	01 0100 0 040000 1310	6.00	C IV-2			Election of Flat Rate Assignment
Ayala, Eduardo	Biology Division	Biology Adjunct	08/31/20 - 12/16/20	01 0100 0 040000 1311	2.00	C IV-2			Election of Office Hours
Azizian, Ophelia	Physical Science Division	Physical Science Adjunct	08/31/20 - 12/16/20	01 0100 0 190200 1310	7.00	C III-6			Election of Flat Rate Assignment
Azizian, Ophelia	Physical Science Division	Physical Science Adjunct	08/31/20 - 12/16/20	01 0100 0 190200 1311	2.33	C III-6			Election of Office Hours
Bahrami, Mohammad	Physical Science Division	Physical Science Adjunct	08/31/20 - 12/16/20	01 0100 0 190500 1310	4.00	C IV-3			Election of Flat Rate Assignment
Bahrami, Mohammad	Physical Science Division	Physical Science Adjunct	08/31/20 - 12/16/20	01 0100 0 190500 1311	1.33	C IV-3			Election of Office Hours
Booth, Olivia	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100200 1310	8.00	C IV-3			Election of Flat Rate Assignment
Booth, Olivia	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100200 1311	2.50	C IV-3			Election of Office Hours
Butterworth, Patricia	Biology Division	Biology Adjunct	08/31/20 - 12/16/20	01 0100 0 041000 1310	15.00	C IV-3			Election of Flat Rate Assignment
Butterworth, Patricia	Biology Division	Biology Adjunct	08/31/20 - 12/16/20	01 0100 0 041000 1311	5.00	C IV-3			Election of Office Hours
Byrnes, Anthony	Technology and Aviation Division	Tech - Aviation Adjunct	08/31/20 - 12/16/20	01 0100 0 095000 1310	10.00	C IV-4			Election of Flat Rate Assignment

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Byrnes, Anthony	Technology and Aviation Division	Tech - Aviation Adjunct	08/31/20 - 12/16/20	01 0100 0 095000 1311	2.08	C IV-4			Election of Office Hours
Castro, Marta	Business Division	Business Adjunct	08/31/20 - 12/16/20	01 0100 0 051400 1310	4.00	C II-2			Election of Flat Rate Assignment
Castro, Marta	Business Division	Business Adjunct	08/31/20 - 12/16/20	01 0100 0 051400 1311	1.33	C II-2			Election of Office Hours
Chawareewong, Norachai	Business Division	Business Adjunct	08/31/20 - 12/16/20	01 0100 0 050200 1310	5.00	C III-4			Election of Flat Rate Assignment
Chawareewong, Norachai	Business Division	Business Adjunct	08/31/20 - 12/16/20	01 0100 0 050200 1311	1.67	C III-4			Election of Office Hours
Cramer, Kevin	Mathematics Division	Math Adjunct	08/31/20 - 12/16/20	01 0100 0 170000 1310	7.50	C IV-2			Election of Flat Rate
Adamian, Marina	Non-Credit ESL Division	English as a Second Language Adjunct	08/31/20 - 12/16/20	01 0300 0 493001 1311	3.33	C IV-6			Election of Office Hours
Ourfalian, Sevan	Life Skills Non Cr Bus Division	Adult Basic and Secondary Ed Adjunct	08/31/20 - 12/16/20	01 0300 0 493001 1311	0.63	C III-6			Election of Office Hours
Torres, Javiera	Non-Credit ESL Division	English as a Second Language Adjunct	08/31/20 - 12/16/20	01 0300 0 493001 1311	0.71	C IV-2			Election of Office Hours
Cramer, Kevin	Mathematics Division	Math Adjunct	08/31/20 - 12/16/20	01 0100 0 170000 1311	2.50	C IV-2			Election of Office Hours
Frieder, Mitchell	Technology and Aviation Division	Tech - Aviation Adjunct	08/31/20 - 12/16/20	01 0100 0 130600 1310	9.00	C IV-3			Election of Flat Rate Assignment
Frieder, Mitchell	Technology and Aviation Division	Tech - Aviation Adjunct	08/31/20 - 12/16/20	01 0100 0 130600 1311	2.50	C IV-3			Election of Office Hours
Garcia, Anjeanette	Social Sciences Division	Social Science Adjunct	08/31/20 - 12/16/20	01 0100 0 200000 1310	6.00	C III-3			Election of Flat Rate Assignment
Garcia, Anjeanette	Social Sciences Division	Social Science Adjunct	08/31/20 - 12/16/20	01 0100 0 200000 1311	2.00	C III-3			Election of Office Hours
Garcia, Elizabeth	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083700 1310	3.00	C IV-3			Election of Flat Rate Assignment
Garcia, Elizabeth	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083700 1311	1.00	C IV-3			Election of Office Hours
Getz, Michael	Biology Division	Biology Adjunct	08/31/20 - 12/16/20	01 0100 0 041000 1310	9.00	C IV-3			Election of Flat Rate Assignment
Getz, Michael	Biology Division	Biology Adjunct	08/31/20 - 12/16/20	01 0100 0 041000 1311	3.00	C IV-3			Election of Office Hours
Gomez, Jose J.	Kinesiology Division	CLS Teach OVL - Health & PE	08/31/20 - 12/16/20	01 0100 0 083700 1310	6.00	C III-6			Election of Flat Rate Assignment
Gomez, Jose J.	Kinesiology Division	CLS Teach OVL - Health & PE	08/31/20 - 12/16/20	01 0100 0 083700 1311	2.00	C III-6			Election of Office Hours

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Gonzalez, Laura	Social Sciences Division	Social Science Adjunct	08/31/20 - 12/16/20	01 0100 0 220300 1310	3.00	C IV-3			Election of Flat Rate Assignment
Gonzalez, Laura	Social Sciences Division	Social Science Adjunct	08/31/20 - 12/16/20	01 0100 0 220300 1311	1.00	C IV-3			Election of Office Hours
Hallak, Nouha	Social Sciences Division	Social Science Adjunct	08/31/20 - 12/16/20	01 0100 0 200000 1310	3.00	C IV-3			Election of Flat Rate
Hallak, Nouha	Social Sciences Division	Social Science Adjunct	08/31/20 - 12/16/20	01 0100 0 200000 1311	1.00	C IV-3			Election of Office Hours
Hill, Evelyn Lynn	Business Division	Business Adjunct	08/31/20 - 10/24/20	01 0100 0 051100 1310		C II-6			Election of Hourly
Barrera, Vivian	Non Credit Division	Student Development	08/31/20 - 11/28/20	01 0100 0 493000 1310		C IV-4			Election of Hourly
Hovhannisyan, Ani	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 083400 1310	5.00	C III-3			Election of Flat Rate Assignment
Hovhannisyan, Ani	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 083400 1311	1.56	C III-3			Election of Office Hours
LaManna, Armina	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100700 1310	3.00	C IV-2			Election of Flat Rate Assignment
LaManna, Armina	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100700 1311	1.00	C IV-2			Election of Office Hours
Little, Clare	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100200 1310		C IV-2			Election of Flat Rate Assignment
MacLean, Megan	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100600 1310	3.00	C IV-3			Election of Flat Rate Assignment
MacLean, Megan	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100600 1311	1.00	C IV-3			Election of Office Hours
Osherow, Matthew	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	3.50	C II-2			Election of Flat Rate Assignment
Osherow, Matthew	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	0.92	C II-2			Election of Office Hours
Petrosians, Sevana	Mathematics Division	Math Adjunct	08/31/20 - 12/16/20	01 0100 0 170000 1310	7.50	C IV-3			Election of Flat Rate Assignment
Petrosians, Sevana	Mathematics Division	Math Adjunct	08/31/20 - 12/16/20	01 0100 0 170000 1311	2.50	C IV-3			Election of Office Hours
Pineda, Cathlene	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100400 1310	3.00	C IV-4			Election of Flat Rate Assignment
Pineda, Cathlene	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100400 1311	1.00	C IV-4			Election of Office Hours
Pizzo, Salvatore	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1310	9.00	C I-6			Election of Flat Rate Assignment
Pizzo, Salvatore	Kinesiology Division	Health & PE Adjunct	08/31/20 - 12/16/20	01 0100 0 083500 1311	2.37	C I-6			Election of Office Hours

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Plascencia, Sergio	Health and Physical Education Division	Health and PE Adjunct	09/21/20 - 12/16/20	01 0100 0 083500 1310		C II-3			Election of Hourly
Plourde, Jason	Kinesiology Division	CLS Teach OVL - Health & PE	08/31/20 - 12/16/20	01 0100 0 083500 1310	3.00	C III-6			Election of Flat Rate Assignment
Plourde, Jason	Kinesiology Division	CLS Teach OVL - Health & PE	08/31/20 - 12/16/20	01 0100 0 083700 1310	6.00	C III-6			Election of Flat Rate Assignment
Plourde, Jason	Kinesiology Division	CLS Teach OVL - Health & PE	08/31/20 - 12/16/20	01 0100 0 083500 1311	3.00	C III-6			Election of Office Hours
Protich, Anita	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100400 1310	3.00	C III-4			Election of Flat Rate Assignment
Protich, Anita	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100400 1311	1.00	C III-4			Election of Office Hours
Rippel, Katherine	Social Sciences Division	Social Science Adjunct	08/31/20 - 12/16/20	01 0100 0 220200 1310	3.00	C III-3			Election of Flat Rate Assignment
Rippel, Katherine	Social Sciences Division	Social Science Adjunct	09/21/20 - 12/16/20	01 0100 0 220200 1310		C III-3			Election of Hourly
Rippel, Katherine	Social Sciences Division	Social Science Adjunct	08/31/20 - 12/16/20	01 0100 0 220200 1311	1.00	C III-3			Election of Office Hours
Rizo, Antonia	Biology Division	Biology Adjunct	08/31/20 - 12/16/20	01 0100 0 040000 1310	9.00	C III-2			Election of Flat Rate Assignment
Rizo, Antonia	Biology Division	Biology Adjunct	08/31/20 - 12/16/20	01 0100 0 040000 1311	3.00	C III-2			Election of Office Hours
Rose, Mark	Business Division	Business Adjunct	09/21/20 - 12/16/20	01 0100 0 051100 1310		C IV-3			Election of Hourly
Sabet, Farnaz	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100300 1310	4.00	C IV-2			Election of Flat Rate Assignment
Sabet, Farnaz	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100300 1311	1.25	C IV-2			Election of Office Hours
Sanchez, Armando	Kinesiology Division	CLS Teach OVL - Health & PE	08/31/20 - 12/16/20	01 0100 0 083500 1310	6.00	C I-6			Election of Flat Rate Assignment
Sanchez, Armando	Kinesiology Division	CLS Teach OVL - Health & PE	08/31/20 - 12/16/20	01 0100 0 083500 1311	1.58	C I-6			Election of Office Hours
Sinanyan, Ani	Health Sciences Division	Health Sciences Adjunct	08/31/20 - 12/16/20	01 0100 0 120300 1310	8.00	C IV-2			Election of Flat Rate Assignment
Sinanyan, Ani	Health Sciences Division	Health Sciences Adjunct	08/31/20 - 12/16/20	01 0100 0 120300 1311	2.22	C IV-2			Election of Office Hours
Soler, Anthony	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100200 1310	10.00	C IV-2			Election of Flat Rate Assignment
Soler, Anthony	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100200 1311	3.13	C IV-2			Election of Office Hours

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Sparks, William	Child Development	Child Development Adjunct Instructor	09/21/20 - 12/16/20	01 0100 0 130500 1310		C III-6			Election of Hourly
Thompson, Marcia	Child Development	Child Development Adjunct Instructor	08/31/20 - 12/16/20	01 0100 0 130500 1310	3.00	C III-6			Election of Flat Rate Assignment
Thompson, Marcia	Child Development	Child Development Adjunct Instructor	08/31/20 - 12/16/20	01 0100 0 130500 1311	1.00	C III-6			Election of Office Hours
Tran, Kim	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100400 1310	6.00	C IV-3			Election of Flat Rate Assignment
Tran, Kim	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100400 1311	2.00	C IV-3			Election of Office Hours
Vu, Luan	Physical Science Division	Physical Science Adjunct	08/31/20 - 12/16/20	01 0100 0 190500 1310	7.00	C IV-3			Election of Flat Rate Assignment
Vu, Luan	Physical Science Division	Physical Science Adjunct	08/31/20 - 12/16/20	01 0100 0 190500 1311	2.33	C IV-3			Election of Office Hours
Wolin-Tupas, Roberta	Social Sciences Division	Social Science Adjunct	08/31/20 - 12/16/20	01 0100 0 130500 1310		C IV-6			Election of Flat Rate Assignment
Wolin-Tupas, Roberta	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 083400 1310	3.00	C IV-6			Election of Flat Rate Assignment
Wolin-Tupas, Roberta	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 083400 1311	0.94	C IV-6			Election of Office Hours
Wong, Matthew	Mathematics Division	Math Adjunct	08/31/20 - 12/16/20	01 0100 0 170000 1310	10.00	C III-2			Election of Flat Rate Assignment
Wong, Matthew	Mathematics Division	Math Adjunct	08/31/20 - 12/16/20	01 0100 0 170000 1311	3.33	C III-2			Election of Office Hours
Zimble, Joanne	English Division	English Adjunct	08/31/20 - 12/16/20	01 0100 0 150100 1310	4.00	C III-4			Election of Flat Rate Assignment
Zimble, Joanne	English Division	English Adjunct	08/31/20 - 12/16/20	01 0100 0 150100 1311	1.43	C III-4			Election of Office Hours
Zoolalian, Linda	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100400 1310	4.50	C IV-4			Election of Flat Rate Assignment
Zoolalian, Linda	Visual and Performing Arts Division	Visual - Performing Arts Adjunct	08/31/20 - 12/16/20	01 0100 0 100400 1311	1.50	C IV-4			Election of Office Hours
CLASSIFIED									
New Hires									
Shamoyan, Mr. Karen (Gary)	Student Outreach	Student Services Program Coordinator	1/4/2021	01 1000 0 671100 2110	40 hrs/wk	R36-1	1	100	New Hire

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Ter-Stepanyan, Ms. Ester	Student Financial Aid	Financial Aid Assistant Technician	12/7/2020	01 1000 0 646000 2110	40 hrs/wk	R 23-3	1	100	New Hire
All Other Classified Actions									
Yeterian, Ms. Alexandra	Continuing and Community Ed Center	Office Assistant I	01/04/21 - 06/21/21	01 0300 0 601001 2495		\$307.66/month		100	Stipend Out-of-Class Stipend
ALL OTHER TEMPORARY EMPLOYEE ACTIONS									
Professional Experts									
Pursuant to Education Code Section 88003, Section (a), the District may employ a professional expert to perform various project work.									
Shows, Mr. Aaron	Visual and Performing Arts Division	Accompanist	02/22/21 - 06/16/21	01 0100 0 100400 2410	NTE 90 days/fisc yr	\$23.32/hr		100	Professional Expert
Kartvelishvili, Ms. Elene	Visual and Performing Arts Division	Accompanist	02/22/21 - 06/16/21	01 0100 0 100400 2410	NTE 90 days/fisc yr	\$23.32/hr		100	Professional Expert
Malkin, Mrs. Iris	Visual and Performing Arts Division	Accompanist	02/22/21 - 06/16/21	01 0100 0 100400 2410	NTE 90 days/fisc yr	\$23.32/hr		100	Professional Expert
Park, Ms. Ki Young	Visual and Performing Arts Division	Accompanist	02/22/21 - 06/16/21	01 0100 0 100400 2410	NTE 90 days/fisc yr	\$23.32/hr		100	Professional Expert
Rios, Mr. Christopher A	Visual and Performing Arts Division	Accompanist	02/22/21 - 06/16/21	01 0100 0 100400 2410	NTE 90 days/fisc yr	\$23.32/hr		100	Professional Expert
Simonyan, Ms. Gayane A.	Visual and Performing Arts Division	Accompanist	02/22/21 - 06/16/21	01 0100 0 100400 2410	NTE 90 days/fisc yr	\$23.32/hr		100	Professional Expert
Temporary Assignment Employees									
Pursuant to Education Code Section 88003, Section (b) and (c) the District may employ either substitute or short-term employees. A substitute employee may be hired to either: 1) replace a classified employee who is temporarily absent from duty, or 2) employed for up to 60 calendar days when the District is filling a vacancy in a classified position. A short-term employee may be hired perform a service for District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. All temporary employees in this section may be assigned up to 800 hours or 170 days per fiscal year.									
Aparicio, Felipa	Facilities	Custodian	01/04/21 - 03/03/21	01 1000 0 652000 2380	NTE 60 Days	\$18.54/hr.		100	Substitute - Absence Replacement
Martinez Mateo, Ana	Facilities	Custodian	01/04/21 - 03/03/21	01 1000 0 652000 2380	NTE 60 Days	\$18.54/hr.		100	Substitute - Absence Replacement
Castillo, Mr. Henry	Business Services	Mail Services Worker	03/01/21 - 04/30/21	01 1000 0 677200 2380	As needed	\$18.09/hr		100	Substitute - Vacancy Replacement (NTE 60 Days)
Flores Santos, Arely	Facilities	Custodian	01/04/21 - 03/03/21	01 1000 0 652000 2380	NTE 60 Days	\$18.54/hr.		100	Substitute - Vacancy Replacement (NTE 60 Days)

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Little, Miss Clare	Visual and Performing Arts Division	Instructional Lab Tech	01/04/21 - 02/12/21	01 0100 0 100200 2370	NTE 40 hrs/wk	CH 28-1		100	Substitute - Vacancy Replacement (NTE 60 Days)
Martinez, Salvador	Facilities	Warehouse Worker	01/04/21 - 03/03/21	01 1000 0 652000 2380	NTE 60 Days	\$18.54/hr.		100	Substitute - Vacancy Replacement (NTE 60 Days)
Salinas, Ruben	Facilities	Custodian	01/04/21 - 03/03/21	01 1000 0 652000 2380	NTE 60 Days	\$18.54/hr.		100	Substitute - Vacancy Replacement (NTE 60 Days)
Santana, Mr. Antonio	Facilities	Groundskeeper	01/04/21 - 03/03/21	01 1000 0 652000 2380	NTE 60 Days	\$18.54/hr		100	Substitute - Vacancy Replacement (NTE 60 Days)
Saucedo, Mr. Jaime O	Facilities	Custodian	01/04/21 - 03/03/21	01 1000 0 652000 2380	NTE 60 Days	\$18.54/hr		100	Substitute - Vacancy Replacement (NTE 60 Days)
Student Employee									
Carcelen, Janneth		STU. ASSIST. I	12/01/20-06/30/21	03 2200 0 642000 2360		\$13.00			
Chavez, Michelle		STU. ASSIST. I	12/01/20-06/30/21	03 2200 0 642000 2360		\$13.00			
Dagher, Maya		STU. ASSIST. I	12/01/20-06/30/21	03 2200 0 642000 2360		\$13.00			

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

NEW BUSINESS REPORT NO. 1 – ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Victoria Simmons, Vice President of Human Resources

SUBJECT: TENTATIVE AGREEMENTS BETWEEN THE DISTRICT AND
GLENDALE COLLEGE GUILD LOCAL 2276 (GUILD) OF THE
AMERICAN FEDERATION OF TEACHERS

DESCRIPTION OF HISTORY/BACKGROUND

The District and Guild reached tentative agreements on the following items:

1. Article VIII, Hours, Section 16, Extracurricular Duties and Salary Rates for Assistant Athletic Directors, Coaching, Fitness Center Director, Visual and Performing Arts, and Adjunct Faculty Ancillary Activities Stipends
Ancillary Activities Stipend and related forms.

COMMITTEE HISTORY

College Executive Committee January 12, 2021

FISCAL IMPACT

Non-applicable

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the tentative agreements between the District and the Guild.

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

NEW BUSINESS REPORT NO. 2 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services

SUBJECT: SABBATICAL REQUESTS FOR FALL 2021 – SPRING 2022

DESCRIPTION OF HISTORY / BACKGROUND:

Every fall and spring the Sabbatical Committee meets to review and determine support for faculty sabbatical leaves. The committee includes three faculty appointed by the Academic Senate, three faculty appointed by the Guild, and two administrators appointed by the Superintendent/President. According to the Guild contract, the Sabbatical Committee makes recommendations through the Superintendent/President to the Board of Trustees.

A sabbatical leave is granted for the purpose of improving the value and quality of work for the students, the discipline, and the District through the enrichment of the employee's experience and training. Individuals are required to provide to the Sabbatical Committee the rationale for their request and include:

- a. Goals
- b. Activities designed to meet anticipated goals and outcomes
- c. How can the project be incorporated into their duty at GCC?
- d. How can the project benefit students, discipline, division, and the District?

The Board has the authority to approve up to the equivalent of six full-time sabbatical leaves per year (4.5 FTEF sabbatical reimbursements). Faculty sabbatical requests are submitted during both the fall and spring semesters of the year prior to the sabbatical leave request.

In fall 2020, faculty submitted a total of 6 requests for sabbatical leaves. The committee approved five of the requests, and one remains under consideration.

The following is a summary of the sabbatical leave requests recommended for approval:

David John Attyah – Visual & Performing Arts (Fall 2021 – Spring 2022)

David John Attyah will use sabbatical year to author and to publish an original textbook, entitled ***What's the figure for: Understanding, observing and drawing the human form in diverse culture.*** The text will present a culturally-expansive, anti-racist, and gender-inclusive revision of figure drawing texts. The book links technical instruction to the importance and meaning of the human form in popular and global culture. The text will draw upon Attyah's 20 years of experience teaching in art education and his background in cultural anthropology.

This project will make two direct contributions to Glendale Community College. First, the textbook will be made available to all GCC students for free. This contribution impacts students in visual arts, animation, art history, race and gender studies, media studies and anatomy studies. Second, the textbook will make a definitive contribution to critical thinking, global citizenship, and student equity across disciplines, as expressed in GCC's mission statement and institutional outcomes.

Byron Delto – Visual & Performing Arts (Fall 2021 – Spring 2022)

Byron Delto will be taking sabbatical for the fall 2021 and spring 2022 semesters. Byron is an associate professor of music in the VPA division. His sabbatical is being taken for the purpose of further studies and he will be completing a Master of Music degree in music technology with an emphasis in game audio technology from Southern Utah University. Completion of this degree will enhance his skills in important and growing areas of music technology and complement his other formal degrees (B.M. commercial arranging and guitar performance and M.M. jazz studies) as well as enhancing his practical teaching and industry experience in music technology.

In completing this sabbatical Bryon will be obtaining new software and hardware skills, enhancing audio production skills, learning new industry workflows and business practices, and composing original music for film, games, and other interactive media. This will all be used to enhance current commercial music curriculum at Glendale College as well as leading to future curriculum in the program that will help keep the program current and relevant as technology and the industry evolves. This sabbatical also better positions Byron to help coordinate cross-discipline curriculum with media arts as the new IBCC building brings those programs into closer proximity for better future integration. Glendale College students, the music department, the visual and performing arts division, and the District will benefit from his enhanced knowledge, new skills, creative works, enhanced professional networks, and artistic nourishment that he will be bringing back after this sabbatical for his many remaining years of teaching at GCC.

Gabriel Gomez – English (Fall 2021 – Spring 2022)

Mr. Gomez is applying for sabbatical and his proposal consists of two core elements: writing an original play that speaks to social justice themes that are impacting our students, and writing a new course that gives them a voice for social change. He is an accomplished playwright whose justice-centered work has been published and featured on many college campuses. The course he plans to write will be centered on community-based theater for social change and will study theater as it has historically been used as a tool by the oppressed to speak against their oppressors. This will include looking at groups like Teatro Campesino as well as theater organized inside prisons. The class will also ask students to write, direct, produce and perform in their own justice-driven flash play which will be performed on campus or digitally, depending on how the campus is currently functioning.

Alexa Schumacher – Credit ESL – DE Coordinator (Fall 2021 – Spring 2022)

During the academic year, 2021 – 2022, Dr. Schumacher will lead GCC's local Peer Online Course Review (POCR) team. In the recent past, the Chancellor's Office, through the CVC-OEI, had reviewed Distance Education courses submitted by our faculty. A state team had then guided the instructor of record through the revision process in order to align the course with pedagogical standards (based on research) and ADA compliance (based on research and law) within the CVC-OEI Course Design Rubric. This was – and is – a rigorous and time-consuming process. Once the course is aligned and "Quality Reviewed" Badged, the local college and instructor can cross-list the course in the ExCEL Cross-Enrollment Platform for enrollment throughout the state.

The Chancellor's Office and CVC-OEI will no longer provide reviews and badging of local DE courses once a Local POCR team is established; they have promoted and trained local POCRs and teams to apply these same standards and guidance practices in order to locally align and provide "Quality Reviewed" Badging for fully online courses. It is now our responsibility to support our DE faculty in the demanding work of meeting the CVC-OEI high standards through course design and revision so that these courses can be eligible for the CVC-OEI ExCEL Cross-Enrollment Platform (<https://cvc.edu/excel/>). Through my sabbatical project, I propose increasing the number of GCC Distance Education courses that meet the state's CVC-OEI Course Design Rubric standards in order to grow GCC enrollment through the statewide ExCEL Cross-Enrollment Platform, meeting our CVC-OEI Master Consortium Agreement obligations, serving a broad community of students who seek to "Finish Faster" through cross-enrollment, and enhancing our Distance Education program.

Charlotte Schulten – Mathematics (Fall 2021)

Ms. Schulten is applying for a sabbatical for the fall semester of 2021 to take coding courses in MATLAB and Python and to use those languages to develop enrichment projects for our upper level math students in Multivariable Calculus (Math 105), Linear Algebra (Math 107), and Differential Equations (Math 108). She has great ideas that will be very useful for all three courses, based on things that she has already been doing with her students, or things that she has brought a JPL engineer in to explain as a guest lecture! For Math 105, there is wonderful opportunity to create a Python script for our 3D printer to make a mathematical surface. In Math 107, MATLAB is incredibly useful to invert non-square matrices, a concept that we

can really only hint at without sufficient computational tools. Finally, in Math 108, one of our last chapters deals with the Fourier transform, which can be best understood with the visual tools inside MATLAB. She needs more programming experience to pull this together into something that can be shared with the division and formalized into honors projects.

She will spend the semester of the sabbatical taking online courses in both MATLAB and Python, through GCC and the University of Michigan. Once the courses are completed, she will create MATLAB and Python course modules addressing linear algebra for M107 and differential equations for M108, which will be ready to use for all instructors and sections of these classes. She will also create a template for a 3D project in M105, using MATLAB for three-dimensional visualization and using Python and our 3D printer on campus to allow students to create mathematical shapes as part of their multivariable calculus honors course.

COMMITTEE HISTORY

The Sabbatical Committee met on November 20, 2020 to review these sabbatical requests. The College Executive Committee met on January 12, 2021 and reviewed this Report of Recommendation.

FISCAL IMPACT

Faculty on sabbatical leave receive 80% of their base salary with a savings to the District of 20% of the base salary minus the cost of backfilling classes.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the sabbatical leave requests from David John Attyah, Byron Delto, Gabriel Gomez, Alexa Schumacher for Fall 2021 – Spring 2022, and Charlotte Schulten for Fall 2021.

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

NEW BUSINESS REPORT NO. 3 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: David Viar

SUBJECT: SUPERINTENDENT/PRESIDENT EVALUATION PROCESS

DESCRIPTION OF HISTORY/BACKGROUND

Glendale Community College District Board Policy 2435: *Evaluation of Superintendent/President* calls for the Superintendent/President to be evaluated annually by the Board of Trustees with input from the faculty, staff and students.

In seeking input from the appropriate leaders and constituents, various evaluation instruments are to be used to reflect information sought from each group. The Board annually is to review and approve the evaluation instruments to be used for those providing input to the Board and that the Board members themselves will use.

Board Policy 2435 also calls for the Board to review and approve the current job responsibilities of the Superintendent/President which are included in Board Policy 2415: *Superintendent/President Role* (see attached).

The evaluation instruments will be sent in February to the required individuals through the Office of the Dean of Research, Planning and Grants. Summary reports of the evaluations from each constituent group will be provided to the Board in March to be used by board members as they complete the Board of Trustees' Superintendent/President evaluation instrument.

Attached are the evaluation instruments proposed for Board approval to use for each of the following:

1. Officers of the Academic Senate, the Guild, and the Classified School Employees Association
2. Officers of the Executive Committee of the Associated Students of GCC
3. Members of the Administrative Cabinet
4. Board of Trustees

COMMITTEE HISTORY

College Executive Committee January 12, 2021

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Board Policy 2415: *Superintendent/President Role* and the evaluation instruments to be used to assist the Board in its evaluation of the Superintendent/President for the 2020-21 academic year.

2415

Board Policy

SUPERINTENDENT/PRESIDENT ROLE

RESPONSIBILITIES

The Superintendent/President serves as the chief executive officer for the Glendale Community College District, is accountable to the Board which acts as one body, and serves as secretary to the Board. The Superintendent/President is responsible to lead the college in fulfilling its mission in accordance with state and federal laws and the policies of the Board.

The Superintendent/President has primary responsibility for the quality of the institution, and provides effective leadership in planning, organizing, budgeting, selecting and developing personnel, and assessing institutional effectiveness.

- A. The Superintendent/President plans, oversees, and evaluates an administrative structure organized and staffed to reflect the institution's purposes, size, and complexity. The Superintendent/President delegates authority to administrators and others consistent with their responsibilities, as appropriate.
- B. The Superintendent /President guides institutional improvement of the teaching and learning environment by the following:
 - 1. Establishing a collegial process that sets values, goals, and priorities
 - 2. Ensuring the college sets institutional performance standards for student achievement
 - 3. Ensuring that evaluation and planning rely on high quality research and analysis on external and internal conditions
 - 4. Ensuring that educational planning is integrated with resource planning and distribution to support student advancement and learning
 - 5. Ensuring the allocation of resources supports and improves learning and achievement; and
 - 6. Establishing procedures to evaluate overall institutional planning and implementation efforts to achieve the mission of the college.
- C. The Superintendent/President has the primary leadership role for accreditation, ensuring that the college meets or exceeds eligibility

Glendale Community College District

2415

Board Policy

requirements, accreditation standards, and official regional accrediting commission policies.

- D. The Superintendent/President assures the implementation of statutes, regulations, and governing board policies and assures that institutional practices are consistent with institutional mission and policies.
- E. The Superintendent/President effectively controls budget and expenditures.
- F. The Superintendent/President works and communicates effectively with the communities served by the institution.
- G. The Superintendent/President exercises these responsibilities in a collegial manner by supporting and relying upon the shared governance structure, process, and practice in decision-making. In academic and professional matters, the Superintendent/President will collegially consult with the Academic Senate.
- H. The Superintendent/President shall act as the professional advisor to the Board in policy formation.

The Superintendent/President is expected to perform the duties contained in the Superintendent/President job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions. The job description and goals and objectives for performance shall be developed by the Board in consultation with the Superintendent/President.

Reference:

- Accreditation Standard IVB (2014)

Administrative Regulation:

None

Adopted 10/15/07

Revised 9/09/14; 11/17/15; 4/21/20

Reviewed Annually since 2015; 1/31/20

Superintendent/President Evaluation Instrument
Officers of the Academic Senate, Guild, and CSEA

Evaluation Criteria	Responses					
	5	4	3	2	1	NK
Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known						
Leadership						
1. Appropriately supports the governing board in setting the district's policy direction and in its oversight responsibilities.						
2. Has an effective relationship with the governing board.						
3. Maintains a focus on the college's vision, mission, goals and values.						
4. Communicates the importance of a culture of evidence for decision making.						
5. Communicates the importance of a focus on student learning.						
6. Supports and encourages shared involvement in the decision making process.						
7. Supports and respects the primary responsibility of the Academic Senate to make recommendations on academic and professional matters.						
8. Supports and respects the collective bargaining process in addressing wages, benefits, hours, and working conditions.						
9. Delegates authority to appropriate college leaders and holds them accountable for their work.						
10. Demonstrates effective priority-setting skills.						
11. Encourages and supports development of ideas, innovation, and reasoned risk-taking.						
12. Provides effective oversight of the instructional programs and learning support services, including evaluation of effectiveness and improvement as necessary.						
13. Provides effective oversight of student services programs, including ensuring evaluation of effectiveness and improvement as necessary.						
14. Provides effective oversight of planning, research, accreditation standards, and institutional evaluation.						
15. Provides effective oversight of financial planning and budgeting, including ensuring evaluation of effectiveness and improvement as necessary.						

Comments on Leadership:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known	Responses					
	5	4	3	2	1	NK
Employee Relations						
16. Demonstrates effective team-building skills.						
17. Works cooperatively, respectfully, and harmoniously with faculty and staff.						
18. Is accessible to constituency groups' leaders.						
19. Maintains appropriate relations with the leadership of the Academic Senate, Guild, and the CSEA						
20. Provides effective oversight of professional development, including ensuring evaluation of effectiveness and improvement as necessary						
21. Recognizes faculty and staff accomplishments effectively.						
22. Demonstrates a commitment to diversity.						

Comments on Employee Relations:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known	Responses					
	5	4	3	2	1	NK
Communication						
23. Demonstrates effective verbal and written communication skills.						
24. Encourages openness and two-way communication.						
25. Demonstrates effective listening skills.						
26. Encourages and facilitates communication or dialogue among constituent groups.						
27. Provides clear direction, expectations and feedback as appropriate.						
28. Ensures the constituency groups' leaders are informed on issues and matters of interest as appropriate.						
29. Represents the needs of the college within the community.						

Comments on Communication:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known	Responses					
	5	4	3	2	1	NK
Personal Qualities						
30. Is skilled at analyzing and addressing problems, challenges, and conflicts.						
31. Demonstrates good judgment and common sense.						
32. Accepts responsibility for and is accountable for own decisions.						
33. Demonstrates stability in mentally and emotionally stressful situations.						
34. Is ethical and honest.						

Comments on Personal Qualities:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known						
	5	4	3	2	1	NK
Overall Performance						

Additional comments to assist the Superintendent/President in fulfilling his/her service to GCC:

Superintendent/President Evaluation Instrument

Officers of the Executive Committee of ASGCC

Evaluation Criteria	Responses					
	5	4	3	2	1	NK
Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known						
1. Maintains a focus on the college's vision, mission, goals and values.						
2. Provides effective oversight of student life programs, including ensuring evaluation of effectiveness and improvement as necessary.						
3. Assures appropriate fiscal and human resources for the effective support of the Associated Students of GCC.						
4. Ensures ASGCC leaders are provided information on issues and matters of interest as appropriate.						
5. Maintains appropriate relations with the leadership of the ASGCC.						
6. Supports and encourages student involvement in the college's decision making process.						
7. Is visible at ASGCC sponsored events.						
8. Encourages and facilitates communication and dialogue among constituent groups.						

Evaluation Criteria						
	5	4	3	2	1	NK
Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known						
Overall Performance						

Additional comments to assist the Superintendent/President in fulfilling his/her service to GCC:

Superintendent/President Evaluation Instrument Administrative Cabinet

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known	Responses					
	5	4	3	2	1	NK
Leadership						
1. Appropriately supports the governing board in setting the district's policy direction and in its oversight responsibilities.						
2. Has an effective relationship with the governing board.						
3. Maintains a focus on the college's vision, mission, goals and values.						
4. Communicates the importance of a culture of evidence for decision making.						
5. Communicates the importance of a focus on student learning.						
6. Supports and encourages shared involvement in the decision making process.						
7. Delegates authority to administrators and others consistent with their responsibilities and supports their discussions and actions, as appropriate.						
8. Respects and supports administrative staff through the hierarchy of the decision making process.						
9. Demonstrates effective priority-setting skills.						
10. Encourages and supports development of ideas, innovation, and reasoned risk-taking.						
11. Provides effective oversight of the instructional programs and learning support services, including evaluation of effectiveness and improvement as necessary.						
12. Provides effective oversight of student services programs, including ensuring evaluation of effectiveness and improvement as necessary.						
13. Provides effective oversight of planning, research, accreditation standards, and institutional evaluation.						
14. Provides effective oversight of financial planning and budgeting, including ensuring evaluation of effectiveness and improvement as necessary.						

Comments on Leadership:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known	Responses					
	5	4	3	2	1	NK
Employee Relations						
15. Motivates administrative and support staff.						
16. Demonstrates effective team-building skills.						
17. Works cooperatively, respectfully, and harmoniously with administrative and support staff.						
18. Is accessible to administrative and management staff.						
19. Provides effective oversight of administrative and management staff development, including ensuring evaluation of effectiveness and improvement as necessary.						
20. Recognizes administrative and management staff accomplishments effectively.						
21. Demonstrates a commitment to diversity.						
22. Maintains appropriate relations with the leadership of the Academic Senate, Guild, and the CSEA in a manner that supports and assists the administrative and management staff.						

Comments on Employee Relations:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known	Responses					
	5	4	3	2	1	NK
Communication						
23. Demonstrates effective verbal and written communication skills.						
24. Encourages openness and two-way communication.						
25. Demonstrates effective listening skills.						
26. Encourages and facilitates communication or dialogue among constituent groups.						
27. Provides clear direction, expectations and feedback as appropriate.						
28. Ensures the administrative and management team and college are informed on issues and matters of interest as appropriate.						
29. Represents the needs of the college within the community.						

Comments on Communication:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known	Responses					
	5	4	3	2	1	NK
Personal Qualities						
30. Is skilled at analyzing and addressing problems, challenges, and conflicts.						
31. Demonstrates good judgment and common sense.						
32. Accepts responsibility for and is accountable for own decisions						
33. Demonstrates stability in mentally and emotionally stressful situations.						
34. Is ethical and honest.						

Comments on Personal Qualities:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known						
	5	4	3	2	1	NK
Overall Performance						

Additional comments to assist the Superintendent/President in fulfilling his/her service to GCC:

Superintendent/President Evaluation Instrument GCCD Board of Trustees

Evaluation Criteria	Responses					
Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known	5	4	3	2	1	NK
A. Relationship with the Governing Board						
1. Appropriately engages the board in setting the district's policy direction						
2. Provides accurate and sufficient information for board fulfilment of its policy and oversight responsibilities						
3. Offers professional advice to the board on items requiring board action, with recommendations based on thorough study and analysis and sound educational principles						
4. Interprets, executes, and supports the intent of board policy and actions to the public and staff						
5. Communicates with the board president and members of the board in a timely manner						
6. Treats board members fairly and equally						
7. Has a harmonious working relationship with the board						
8. Provides support for board teamwork and effectiveness						
9. Promotes and supports board education and development						
10. Provides support for appropriate board roles in the community						

Comments on Relationship with the Governing Board:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known	Responses					
	5	4	3	2	1	NK
B. Educational Leadership						
1. Effectively articulates and communicates the vision, mission, and values of the college						
2. Promotes student learning and student-centered operations as fundamental to the college mission						
3. Is knowledgeable about key aspects of the college's educational programs and services						
4. Provides leadership to assure that the educational programs and services respond to student and community needs and interests						
5. Encourages and promotes comprehensive planning and implementation.						
6. Assures an effective system for monitoring, assessing, and improving institutional effectiveness in promoting student access and success						
7. Ensures the college meets or exceeds accreditation eligibility requirements, accreditation standards, and commission policies.						
8. Encourages the development of ideas, initiative, creativity, and open communication within the college community						
9. Facilitates and provides leadership for participation in decision-making by faculty, staff, and students						

Comments on Educational Leadership:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known	Responses					
	5	4	3	2	1	NK
C. Human Resources and Employee Relations						
1. Provides leadership for developing and implementing sound personnel procedures						
2. Provides leadership in assuring a recruitment and hiring process which results in employing highly qualified and diverse personnel						
3. Treats all personnel fairly, without favoritism or discrimination						
4. Exhibits respect for all constituencies and gives their issues fair consideration						
5. Recognizes staff, faculty and administrative accomplishments						
6. Represents the interests of the district fairly and forthrightly in collective bargaining						
7. Assures the safety and security of all employees.						

Comments on Human Resources and Employee Relations:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known	Responses					
	5	4	3	2	1	NK
D. Fiscal and Facilities Planning and Oversight						
1. Provides leadership for the development of a budget based on informed projections of revenues and expenditures and that furthers the college mission and plans						
2. Provides leadership for sound fiscal management practices and procedures						
3. Provides leadership for and supports appropriate strategies for attracting funds to the institution through grants and the work of the foundation						
4. Provides leadership for the development and implementation of planning for short and long-term facilities needs						

Comments on Fiscal and Facilities Planning and Oversight:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known	Responses					
	5	4	3	2	1	NK
E. Community, State, and Public Relations						
1. Maintains positive relationships with community, business and civic leaders in representing the college						
2. Presents the needs of the college to appropriate federal, state, and local officials and agencies						
3. Provides leadership for positive relations with the media						

Comments on Community, State, and Public Relations:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known	Responses					
	5	4	3	2	1	NK
F. Personal Qualities						
1. Is well-organized and efficient in accomplishment of objectives						
2. Maintains high standards of ethics, honesty and integrity						
3. Supports and fosters appreciation for diversity						
4. Shows sensitivity and respect for others						
5. Facilitates cohesiveness and team-building among those with whom he works						
6. Effectively communicates verbally and in written form						
7. Is skilled at analyzing and addressing problems, challenges and conflicts						
8. Accepts responsibility for and is accountable for own decisions						

Comments on Personal Qualities:

Evaluation Criteria Rating Key: 5-Excellent, 4-Very Good, 3-Satisfactory, 2-Needs Improvement, 1-Unacceptable, NK-Not Known						
	5	4	3	2	1	NK
Overall Performance						

Overall Comments:

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

NEW BUSINESS REPORT NO. 4 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: CHANGE ORDER NO. 003 – MARIPOSA RENOVATION
PROJECT AND ACCEPT CONTRACT AS COMPLETE

DESCRIPTION OF HISTORY/BACKGROUND

The Mariposa Renovation Project will renovate classrooms and offices as well as make the changes necessary for food service inside the building. On July 6, 2020 bids were received for the Mariposa Renovation Project. The Bid Proposal from Legion Contractors Inc. was accepted on July 21, 2020. Most of the change orders were due to unforeseen field conditions and design changes. This change order adds as set forth below.

COMMITTEE HISTORY

College Executive Committee January 12, 2021

FISCAL IMPACT

The cost for Change Order No. 003 is \$70,995. Funds are available in Measure GC allocated for this project.

Original contract price	\$ 972,000
Change by previous change orders	\$ 27,546
Contract price prior to this change order	\$ 999,546
Amount contract price increased by this C/O	\$ 70,995
New contract price	\$1,070,541
Original Contingency	\$ 68,040
Balance Remaining in Contingency Reserves	\$ 0

CHANGE IN PROJECT SCHEDULE

Change Order No. 001 included 0 days extension of the Contract Time. Change Order No. 002 includes 17 days extension in the Contract Time and Change Order No. 003 extends by 20 days. The Contract Completion Date is changed to December 31, 2020.

CHANGE IN PROJECT SCOPE

For the expenses exceeding the statutory amount, approving Change Orders in lieu of procuring through the competitive process will serve the best interest of the district.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Change Order No. 003 for the Mariposa Renovation Project and that the contract price be amended to reflect an increase of \$70,995 and the Board accept the contract as complete.

CHANGE ORDER NO. 003 SUMMARY

PCO13	J-Box Relocation in new Alcove 203-204	\$ 1,950.61
PCO14	Café Student Space Ceiling Height	\$ 6,977.55
PCO15	Relocate existing VAVs obstructed with the new wall	\$ 16,655.96
PCO16	Cafe Stainless Steel and Plumbing Connections	\$ 5,675.04
PCO17	Soffit At 10' Window in Welcome Center Room 125	\$ 4,273.44
PCO18	Lighting in the 220/221/220A-existing electrical boxes relocation	\$ 446.20
PCO19	Lighting in alcoves-L2-L3 (LDN6)	\$ 3,827.20
PCO20	Fire Sprinkler Heads in new alcoves	\$ 2,851.10
PCO21	L1 Fire Dampers Duct Sensor	\$ 2,034.80
PCO22	Mold in Lobby	\$ 350.00
PCO23	New soffit in Café for lighting	\$ 3,973.44
PCO24	12/10-Occupancy/Photocell Sensors; default auto shut-off	\$ (836.84)
PCO25	Cafe Cove Tile Base (material only: Quartz; Credit CT-3 Tile)	\$ 2,875.00
PCO26	Sprinkler Head in Cafe Soffits (two)	\$ 2,994.56
PCO27	Fire smoke damper relocation between café & corridor	\$ 11,955.18
PCO28	Power for the JACE	\$ 2,044.80
PCO29	Replace VAV in 303 Transformer	\$ 446.96
PCO30	Café install stainless steel baseboard	\$ 1,000.00
PCO31	Wiring to replace existing air handler sensors	\$1,500.00

TOTAL FOR CHANGE ORDER NO. 003

\$ 70,995

GLENDALE COMMUNITY COLLEGE DISTRICT

January 19, 2021

COLLEGE LEADERS REPORTS

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Office of the Superintendent/President

ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Roger Dickes, Academic Senate President

- Piper Rooney was selected as the next Distance Education Coordinator
- Nare Gharibyan was selected to continue as the Science Lecture Series Coordinator
- Interviews forthcoming for Avancemos Coordinator position
- A job posting for the new Diversity, Equity and Inclusion Coordinator position was advertised
- Senate will examine and determine if Senate review of the following documents is warranted: AR4220, AR4235, AR4260, BP4220, BP 4235, BP4400, AR4400
- Senate will discuss a proposal from Guided Pathways to align local graduation requirements with IGETC/CSU breadth pattern.

GUILD REPRESENTATIVE TO THE BOARD

Emily Haraldson, Guild President

- The Glendale College Guild condemns the violent attacks in our nation's capital on January 6, 2021. We share our outrage at the deplorable acts committed by hundreds of extremist right-wing terrorists as our nation's representatives gathered to uphold a free and fair election through the certification process. Terrorist plots to subvert our democracy under a president who has failed to lead and has instead spread lies, called for violence, and sown discord is not only unacceptable, but also un-American. We call for justice for all who participated in these evil acts.

Our democracy will stand firm as long as we, and our fellow Americans, continue to stand up for it. And we, as a union, will be right there to defend it.

CSEA REPRESENTATIVE TO THE BOARD

Narbeh Nazari, CSEA President

- No report provided.

VICE PRESIDENTS

Anthony Culpepper, Executive Vice President, Administrative Services

- Legislative Analyst's Office

Governor's 2021-22 Budget: Cash Deferral Buy Downs

The Governor's budget includes language to buy down the cash deferrals for the academic year 2021-22. If this language is ratified in the final May revise, it will help the cash flow needs of GCC in the 2021-22 academic year. In addition, this language may affect the funding of the current academic year 2020-21 deferrals; approximately \$1.13 billion will be funded in 2021-22. This equates to approximately \$11.7 million for GCC.

Nevertheless, GCC is proceeding with acquiring a Tax Revenue Anticipation Note (TRAN) to be funded in February 2021. The approximate amount of the TRAN is \$13.6 million. It should be noted that the TRAN monies are in lieu of receiving the apportionment amounts due to the District from February 2021 to June 2021. The action to pursue a TRAN is to support anticipated cash deficits that will be incurred during the period of February 2020 to June 2021.

- Budget and Finance

Long Term Apportionment

The Chancellor's language referring to "hold harmless" is still in effect: "In addition, the 2020 Budget Act extended the Student Centered Funding Formula's existing minimum revenue (hold harmless) provision by two years, through 2023-24. Under this provision, districts will earn at least their 2017-18 total computational revenue, adjusted by COLA each year, if applicable."

The 2021-22 budget includes language to support a 1.5% Cost of Living Adjustment (COLA) for Community Colleges; this equates to approximately an additional \$1.4 million in ongoing unrestricted apportionment for GCC. This COLA will be applied to categorical resources as well.

CalPERS and CalSTRS

The Governor's budget includes resources that will further decrease GCC's employer contribution requirement for CalSTRS to 15.92% from 16.15%. However, GCC's employer contribution rate for CalPERS will increase from 20.70% to 23%.

Michael Ritterbrown, Vice President, Instructional Services

- Piper Rooney was selected as the new Distance Education Coordinator.
- Nare Gharibyan was selected to continue as the coordinator of the Science Lecture Series.
- Ricardo Sandoval was selected as the new coordinator for the Avancemos Program.
- Ani Keshishian was selected as the Interim Director of the Professional Development Center.
- Addressed the Estudiantes Unidos group to explain my role at the college and answer questions.

VICE PRESIDENTS - continued

Paul Schlossman, Vice President, Student Services

- GCC CARES received a \$60,000 grant from LA County to fund the purchase of new equipment, provide grocery store gift cards to students, and purchase food for the food pantry.
- GCC CARES hosted another drive-through food distribution in December, serving over 1,200 families in the community. Since the start of the pandemic, the college has sponsored eight drive-through food banks in conjunction with the LA Regional Food Bank. These events have provided more than 750,000 pounds of groceries to over 12,000 food insecure families in our community.
- GCC CARES processed over 2,300 emergency grant applications and distributed approximately \$1.4 million to students facing basic needs insecurities in fall 2020.
- Student Outreach Services (SOS) in conjunction with GCC Dual Enrollment, GCC DSPS, and GUSD Special Education held the “DSPS Family Night for High School Students” on December 8, 2020. Forty-two students, parents and GUSD Special Education professionals attended the event. DSPS counselors, Diana Carrillo and Rita Zobayan, were lead presenters for the event that strengthened the college’s partnership with GUSD and clarified pathways for concurrently enrolled students with disabilities.
- The Dual Enrollment Program has four winter 2021 class offerings through Early College Academy at Hoover High School with 97 students enrolled. For spring 2021, 412 students have enrolled in 33 classes to date.
- The Virtual Welcome Center served 382 students during the first week of winter 2021 classes. During the first week of fall 2020, the Virtual Welcome Center served 534 students through the same platforms.
- Dr. Christina Tangalakis, Associate Dean, Student Financial Aid, was nominated as the Most Valuable Professional (MVP) for January 2021 by the National Association of Student Financial Aid Administrators (NAFSAA).
- Coordinated through Student Equity & Achievement (SEA), the Cultural Diversity program under the leadership of Kevin Dimatulac, Student Equity Counselor, has sponsored workshops and events that have served more than 700 participants over the past year.
- Since transitioning to remote services in March 2020, Career Services has hosted 99 virtual job search preparedness workshops attended by 520 students to date. During fall 2020, career counselors conducted 63 workshops resulting in 419 student contacts.
- Career Services counselors and staff have processed 477 MBTI, 478 Strong Interest Inventory, and 210 SkillScan assessments this academic year. These career assessments are administered to students who are enrolled in either Student Development 125 or Student Development 145 career planning classes, or underwent individual career assessment and advisement sessions.
- Initiated and managed by Career Services, the LIVE CANVAS HELP project has been assisting students with Canvas navigation and troubleshooting via Zoom. Since launching the project in April 2020, the LIVE CANVAS HELP team has provided services to 1,103 students to date.

VICE PRESIDENTS - continued

Victoria Simmons, Vice President, Human Resources

- COVID 19-Related Matters:
 - Continue to track positive case notifications in conjunction with Health Center
 - Implemented CalOSHA positive case notification requirements effective 1/1/2021; to date, two notices issued
- Negotiations Update
 - CSEA negotiations: commence on 1/27/2021
 - Guild negotiations: concluded on 11/12/2020; Tentative Agreement ratified by Guild and recommended for BOT adoption
- CPSHR Classification Study: Continue reviewing draft classification specifications (job descriptions) from Pilot and Phase II with CSEA. Reviewing class series recommendations for Phase III, Group 3. Project timelines revised – completion now slated for 3/31/2021
- Workers' Compensation and Leaves of Absence Administration
 - Continued review and administration of workers' compensation claims and leaves of absence
 - Emergency Paid Sick Leave, federal sick leave legislation, expired on 12/31/2020 and has been removed from leaves of absence administration
- Attended:
 - CCCCO Bi-Weekly Webinar: Building Resilience and Protecting Progress: The Hard Work of Cultivating Cultural Change for Equitable Student Success
- Talent Acquisition (Recruitment) Updates:
 - Ongoing Recruitments:
- Faculty: 1
- Classified: 8 (multiple positions in single classification)
- Administrators and Confidentials: 3 interims
 - Successfully Completed Recruitments (Numbers will be populated from 1/4/2021 through 12/12/23/2021):
- Faculty: NA
- Classified: NA
- Administrators and Confidentials: NA
- Adjuncts: 14 (Winter, Spring)
- Temporary Employees: NA
- Total positions filled to date: 14
 - Continue efforts to refine talent acquisition EEO processes; stakeholder exploration of student participation on all hiring committees
- NeoGov
 - Perform implementation: conducting bi-weekly implementation meetings. Management e-evaluation process currently in development. Project plan includes building, testing, training and launching management, classified and then faculty e-evaluations, including tracking and reporting
 - Onboard implementation: testing of classified, faculty and administrator onboarding setup
 - E-Forms (e-personnel files) implementation: initiate after full deployment of Perform

VICE PRESIDENTS - continued

- Human Resources Information Systems (HRIS) and Cloud-Based Software Solutions
 - o Oracle efforts to validate and scrub data:
 - Employee contact information - complete
 - Supervisor/employee reporting structure - complete
 - Aligning drop-down sections with collective bargaining agreement terminology – complete
 - Aligning drop down selections with Leaves of Absences administration – complete
 - Bi-lingual stipend eligibility – review underway
 - Flat rate assignment – request to IT to modify reporting fields to accurately reflect faculty appointments. Status – requested
 - Termination process – request to Information Technology Services to create an Oracle data field to notify IT when Human Resources has terminated an employee in Oracle and accompanying termination report. Status - requested

ASSOCIATED STUDENTS OF GLENDALE COMMUNITY COLLEGE

Vanessa Angeles, Student Trustee

- No report provided.

BOARD OF TRUSTEES

Ann Ransford, Clerk

- CCLC – Student Centered Funding Formula Taskforce Meeting 1/15/21