



COURSE OUTLINE : ESL 85
N Non-Credit
COURSE ID 010398
NOVEMBER 2020

COURSE DISCIPLINE : ESL
COURSE NUMBER : 85
COURSE TITLE (FULL) : English as a Second Language Intermediate Conversation for Employment
COURSE TITLE (SHORT) : Intermediate ESL for Employment Conversation

CATALOG DESCRIPTION

ESL 85 is designed to help intermediate students improve their oral communication, listening comprehension, and vocabulary in a workplace context. Students participate in work and career-related class discussions, presentations, and role plays such as mock job interviews. Students also practice pronunciation of individual sounds, word and sentence stress, and intonation patterns. The instructor may add laboratory assignments based on individual student needs. Lecture 45-112 hours.

Total Lecture Units: 0.00

Total Laboratory Units: 0.00

Total Course Units: 0.00

Total Lecture Hours:45.00-112.00

Total Laboratory Hours: 0.00

Total Laboratory Hours To Be Arranged: 0.00

Total Student Contact Hours: 45.00-112.00

Total Faculty Contact Hours: 45.00-112.00

Recommended Preparation: Placement is based upon performance on the division placement assessment, completion of ESL 20, or equivalent.



ENTRY STANDARDS

	Subject	Number	Title	Description	Include
1	ESL	20	ENGLISH AS A SECOND LANGUAGE LEVEL 2	approximate standard American pronunciation to be understood by typical fluent speakers of English;	Yes
2	ESL	20	ENGLISH AS A SECOND LANGUAGE LEVEL 2	create verbal and written statements in the present, past, or future tenses related to basic needs and common activities;	Yes
3	ESL	20	ENGLISH AS A SECOND LANGUAGE LEVEL 2	respond to questions about short dialogues, monologues, and reading passages such as those presented in digital recordings or in textbooks;	Yes
4	ESL	20	ENGLISH AS A SECOND LANGUAGE LEVEL 2	compose sentences and simple paragraphs using appropriate subject-verb agreement, tense, aspect (e.g. simple versus progressive), and other standard writing conventions;	Yes
5	ESL	20	ENGLISH AS A SECOND LANGUAGE LEVEL 2	listen to and converse in spoken English about familiar everyday contexts within limited semantic and discourse realms.	Yes

EXIT STANDARDS

- 1 Demonstrate comprehension of speeches, dialogues, instructions and lectures by critiquing and debating their content;
- 2 use and control English sounds, intonation patterns, and word and sentence stress to monitor self-communication;
- 3 identify and produce reductions which occur in rapid speech;
- 4 demonstrate conversational speaking competence by using appropriate vocabulary when participating in informal dialogues, role plays, and class discussions;
- 5 create and deliver short presentations;
- 6 converse at a functional level adequate for everyday use in a range of workplace situations.

STUDENT LEARNING OUTCOMES

- 1 Create and perform a short oral presentation about a potential future career or work-related topic
- 2 Use appropriate vocabulary and pronunciation to describe hard and soft skills, education, and experience
- 3 Demonstrate conversational speaking competence when participating in a mock job interview
- 4 Communicate effectively and in a culturally-appropriate manner in a variety of workplace situations



COURSE CONTENT WITH INSTRUCTIONAL HOURS

	Description	Lecture	Lab	Total Hours
1	<p>Speaking (20-50 hours)</p> <p>Pronunciation</p> <ul style="list-style-type: none"> • Word and sentence stress • Intonation patterns • Reductions that occur in rapid speech <p>Role plays and Conversations</p> <ul style="list-style-type: none"> • Discussions about workplace topics (e.g. soft skills, workplace problems) • Workplace situations (e.g. interview, requesting an application, requesting time off, performance review) • Workplace interview process • Telephone English • Polite requests • Communicative tasks using authentic workplace documents <p>Vocabulary Development</p> <ul style="list-style-type: none"> • Idioms • Formal and informal expressions used for various functions 	50	0	50
2	<p>Listening (8-19 hours)</p> <p>Recognition</p> <ul style="list-style-type: none"> • Word and sentence stress • Reductions in rapid speech <p>Comprehension</p> <ul style="list-style-type: none"> • Topic vocabulary • Idioms • Controlled and free conversation 	19	0	19



3	Grammar (3-7 hours) Verb Tenses <ul style="list-style-type: none"> • Future • Simple past • Present continuous • Present perfect • Past continuous Modals <ul style="list-style-type: none"> • Present • Past Negation Gerunds and Infinitives	7	0	7
4	North American English and Culture (2-5 hours) <ul style="list-style-type: none"> • Values and customs • Body language • Conversational turn-taking 	5	0	5
5	Workplace Topics (12-31 hours) <ul style="list-style-type: none"> • Occupations • Job search • Application process • Interview process • On-the-job communication Employee rights Problem Solving Workplace issues	31	0	31
				112



OUT OF CLASS ASSIGNMENTS

- 1 Watch communication and work-related videos
- 2 Prepare short presentations (e.g. information about a career of interest) and reports (e.g. a summary of a worker interview)
- 3 Read excerpts related to topics presented in class
- 4 Prepare to facilitate a discussion
- 5 Prepare and practice for a mock job interview

METHODS OF EVALUATION

- 1 Teacher -student conversations to evaluate students' pronunciation, listening, comprehension, and speaking abilities
- 2 Role plays to highlight course vocabulary and conversational competence
- 3 Oral summary of research gathered on a chosen career area
- 4 Student participation in a mock job interview with the instructor
- 5 Oral summary of research gathered on chosen career area
- 6 Student participation in pair and small group activities

METHODS OF INSTRUCTION

- Lecture
- Laboratory
- Studio
- Discussion
- Multimedia
- Tutorial
- Independent Study
- Collaboratory Learning
- Demonstration
- Field Activities (Trips)
- Guest Speakers
- Presentations



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TEXTBOOKS

Title	Type	Publisher	Edition	Medium	Author	ISBN	Date
Workplace Plus: Living and Working in English 3	Supplemental	Pearson	1		Joan Saslow	978-0-131928015	2005
English for Telephoning	Supplemental	Oxford University Press	1		David Gordon Smith	978-0-19-457927-8	2007
Burlington English	Required	Burlington English	1	Online Software Program			2018