

**GLENDALE COMMUNITY COLLEGE DISTRICT**

1500 North Verdugo Road  
 Glendale, California 91208  
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**BOARD OF TRUSTEES MEETING NO. 8**

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Davis at 5:02 p.m. on Tuesday, January 19, 2021 via WebEx teleconference.

Trustees Present:

Ms. Yvette V. Davis  
 Dr. Armine Hacopian  
 Ms. Desireé P. Rabinov  
 Ms. Ann H. Ransford  
 Ms. Vanessa Angeles ST

Administrators Present:

Dr. David Viar  
 Dr. Anthony Culpepper  
 Dr. Michael Ritterbrown  
 Dr. Paul Schlossman  
 Dr. Victoria Simmons

Representatives Present:

Academic Senate: Mr. Roger Dickes  
 CSEA: Mr. Narbeh Nazari  
 Guild: Ms. Emily Haraldson

## Excused:

Mr. Sevan Benlian

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Board of Trustees President Davis.

**COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY**

No comments presented regarding items on the agenda.

**RESOLUTIONS – ACTION**

1. Resolution No. 16-2020-2021: Statement Condemning Attack on Democracy

It was moved (Ransford) and seconded (Portillo Rabinov) to approve Resolution No. 16-2020-2021: Statement Condemning Attack on Democracy.

The Board shared a recent quote provided by Chancellor Eloy Ortiz Oakley, "...truth, learning, reasoned civil debate and service to students and the community represent the most significant values that we all cherish and seek to champion." This resolution is presented in support of democracy and these values.

The motion passed unanimously.

**INFORMATIONAL REPORTS - NO ACTION**

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update

Informational Reports Nos. 1 and 2 were duly noted.

3. Sciences Programs – Adjustment to Remote Learning

Physical Science Division Chair, Sevada Chamras, presented information about remote learning within the division. Chamras noted the importance of division collaboration, early on, to develop techniques to best accommodate students remotely such as, the use of light boards, Open Broadcaster Software (OBS), in-home laboratories and sample kits, and guest lecturers. The remote learning environment has been successful and enrollment has increased.

## **INFORMATIONAL REPORTS - NO ACTION - continued**

### Sciences Programs – Adjustment to Remote Learning

Biology Division Chair, Joe Beeman, noted how the division restructured lectures, labs and assignments to benefit students in a remote learning environment. Lab experiment videos with breakout rooms (through YouTube), Labster (Complete Anatomy), Surface Book, Whiteboard app, Zoom, lab atlas platform, and remote field trips were utilized. Proctorio was used for remote proctoring during testing.

#### 4. Clery Act – Annual Security Report/Crime Statistics

Chief Montecucollo and Corporal Carthew presented highlights from the Annual Security Report. It was noted the department provides prevention and awareness programs online or in-person, conducts evacuation drills, submits emergency notifications, and completes daily crime logs (available during business hours in the college police lobby).

#### 5. Federal Stimulus – Higher Education Relief Fund

Viar noted GCC will receive \$19 million from the Federal Coronavirus Response and Relief Supplemental Appropriation Act. Some allowable uses include defraying expenses associated with the coronavirus such as, lost revenue, technology costs related to distance education, student support activities, faculty and staff training, and financial aid grants for students' costs of attendance or emergency costs resulting from the COVID-19.

#### 6. Governor's State Budget for 2021-2022

Culpepper provided information on the 2021-2022 Governor's budget. Preliminary analysis indicates GCC might receive additional revenue of \$1.5M for COLA and \$6M for enrollment and see small reductions in required contributions to STRS and PERS.

The Board was informed more detailed analysis would be presented at the Special Meeting on January 29, 2021.

## **UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS – ACTION**

#### 1. General Institution - Board Policy 3520: Local Law Enforcement (Revised)

It was moved (Ransford) and seconded (Portillo Rabinov) to approve revised Board Policy 3520: Local Law Enforcement.

The motion passed unanimously.

#### 2. Student Services - Board Policy 5110: Counseling (Revised)

It was moved (Portillo Rabinov) and seconded (Ransford) to approve revised Board Policy 5110: Counseling.

The motion passed unanimously.

#### 3. Student Services - Board Policy 5570: Student Credit Card Solicitation (New)

It was moved (Ransford) and seconded (Hacopian) to approve new Board Policy 5570: Student Credit Card Solicitation.

The motion passed unanimously.

**FIRST READING REPORTS – FIRST OF TWO READINGS – NO ACTION**

1. Student Services - Board Policy 5120: Transfer Center (New)
2. Student Services - Board Policy 5530: Student Grievances (Revised)

First Reading Reports Nos. 1 and 2 were duly noted.

**CONSENT CALENDAR – ACTION**

1. Approval of Minutes - Regular Board Meeting of December 15, 2020
2. Warrants - District Funds December 1, 2020 through December 31, 2020
3. Contract Listing and Purchase Order Listing – December 1, 2020 through December 31, 2020
4. Budget Revisions and Appropriation Transfers General Fund Restricted (03) - December 1, 2020 through December 30, 2020 - Budget Revisions of \$1,646,549
5. Revised Courses

ARCH 229	CABOT 91	FIRE 112, 210
ASL 49	CULIN 112, 124, 224	HRM 201, 214, 216
ASTRO 102	ESL 35, 45, 85	MOA 101

6. Staffing Report No. 7 – Academic, Classified, and All Other Temporary Employee Actions and Student Employee Reports  
Academic Report      Student Employee Report  
Classified Report      All Other Temporary Employee Actions Report

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Consent Calendar item Nos. 1 through 6.

The motion passed unanimously.

**NEW BUSINESS REPORTS – ACTION**

1. Tentative Agreements Between the District and Glendale College Guild Local 2276 (Guild) of the American Federation of Teachers

It was moved (Ransford) and seconded (Portillo Rabinov) to approve the tentative agreements between the District and Glendale College Guild Local 2276.

The motion passed unanimously.

2. Sabbatical Leave Requests – Fall 2021 to Spring 2022

It was moved (Portillo Rabinov) and seconded (Hacopian) to approve the sabbatical leave requests from David John Attyah, Byron Delto, Gabriel Gomez, Alexa Schumacher for Fall 2021 - Spring 2022, and Charlotte Schulten for Fall 2021.

The motion passed unanimously.

### **NEW BUSINESS REPORTS – ACTION - continued**

3. Superintendent/President Evaluation Process

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Board Policy 2415: Superintendent/ President Role and evaluation instruments to be used to assist the Board in its evaluation of the Superintendent/President for the 2020-21 academic year.

The motion passed unanimously.

4. Change Order No. 003 - Mariposa Renovation Project and Accept Contract as Complete

It was moved (Ransford) and seconded (Portillo Rabinov) to approve Change Order No. 003 for the Mariposa Renovation Project and that the contract price be amended to reflect an increase of \$70,995 and accept the contract as complete.

The motion passed unanimously.

### **COLLEGE LEADERS REPORTS**

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

### **BOARD OF TRUSTEES REQUESTS FOR INFORMATION**

No requests for information presented.

### **COMMENTS FROM THE AUDIENCE ON ANY SUBJECT**

No comments presented.

### **ADJOURNMENT**

Davis adjourned the meeting at 7:11 p.m. in memory of Mathematics professor Andy Young who passed away peacefully on January 6<sup>th</sup>. Andy was a faculty member at GCC for 25 years. He was a member of the Academic Senate throughout his career and served as Academic Senate President from 2014 - 2017, and thus participated on the dais with the Board of Trustees. He was honored with the William L Parker Exceptional Service Award in 2019, and was surrounded by family and friends upon accepting this award. Andy was greatly admired by many colleagues, friends and students and will be sorely missed.

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Board of Trustees President

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Board of Trustees Clerk