

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 12

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Davis at 5:00 p.m. on Tuesday, March 16, 2021 via WebEx teleconference.

Trustees Present:

Mr. Sevan Benlian
Ms. Yvette V. Davis
Dr. Armine Hacopian
Ms. Desirée P. Rabinov
Ms. Ann H. Ransford
Ms. Elise Dulay ST

Administrators Present:

Dr. David Viar
Dr. Anthony Culpepper
Dr. Michael Ritterbrown
Dr. Paul Schlossman
Dr. Victoria Simmons

Representatives Present:

Academic Senate: Mr. Roger Dickes
CSEA: Mr. Narbeh Nazari
Guild: Ms. Emily Haraldson

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board of Trustees President Davis.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented regarding items on the agenda.

ADMINISTRATION OF THE OATH – STUDENT TRUSTEE

Ms. Elise Dulay took and subscribed to the Oath of Office as required by the Constitution of California. The Board of Trustees welcomed incoming Student Trustee Dulay and thanked her for making the commitment to the Board on behalf of the students of GCC.

PUBLIC HEARING

1. Public Hearing of the Guild Openers for 2021-2024 Collective Bargaining Agreement

The Guild openers covering the period from July 1, 2021 through June 30, 2024 were publicly presented by the Glendale College Guild, Local 2276 of the American Federation of Teachers to the Board on February 16, 2021. This public hearing was conducted in accordance with Government Code Section 3547.

Davis opened Public Hearing No. 1 at 5:04 p.m. as required by the California Code of Regulations, Section 58191 and called for public comments. Receiving none, Public Hearing No. 1 was closed at 5:05 p.m.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update
3. Guided Pathways Update

Informational Reports Nos. 1 through No. 3 were duly noted.

INFORMATIONAL REPORTS - NO ACTION - continued

4. 2020 College Profiles

Dean of Research, Planning and Grants, Dr. Ed Karpp, presented the 2020 College Profiles data outlining student population demographic trends and shorter-term outcome measures. Enrollment figures have remained relatively flat for approximately 10 years and outreach efforts continue. Student gender, age, ethnicity and special population statistics were presented. Transfer rates were shown from those in attendance from 2 – 6 years. It was noted that efforts from the Guided Pathways program may demonstrate better results in completion and transfer rates in future reporting.

5. Film, Television and Media Arts Department – Adjustment to Remote Learning

Film, Television and Media Arts Department Chair and Instructor, Geri Ulrey, and Film, Television and Media Arts Instructor, Deb Diehl presented remote learning details within the department. Student work and successes were demonstrated in video production samples. Students Gabriela Ocha, Matt Sanchez, and Anthony Pittore placed top three in the Broadcast Education Association (BEA) Festival of Media Arts – Student Narrative Audio Category. It was noted that while students prefer to collaborate on teams in-person, the remote learning using Zoom Tutorials, Adobe Premier Pro, Celtx, and the FilmSkills Tutorial Series is beneficial and may be integrated for in-person/hybrid instruction going forward.

FIRST READING REPORTS – FIRST OF TWO READINGS – NO ACTION

1. Board Policy 3722: Section 508 Standards for Electronic & Information Technology Accessibility (Delete)
2. Board Policy 3725: Website (Renumbered to BP 3735 and Delete)
3. Board Policy 3725: Information and Communications Technology Accessibility & Acceptance Use (New)
4. Board Policy 3735: Website (New as renumbered from Board Policy 3725)
5. District Successor Agreement Openers for the 2018-2021 Collective Bargaining Agreement Between the District and Glendale College Guild, Local 2276, American Federation of Teachers

First Reading Reports Nos. 1 through No. 5 were duly noted.

CONSENT CALENDAR – ACTION

- 1.a. Approval of Minutes - Regular Board Meeting of February 16, 2021
- 1.b. Approval of Minutes - Special Board Meeting of February 26, 2021
2. Warrants - District Funds February 1, 2021 through February 28, 2021
3. Contract Listing and Purchase Order Listing – February 1, 2021 through February 28, 2021
4. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01) - February 1, 2021 through February 28, 2021 – Appropriation Transfers of \$200
5. Budget Revisions and Appropriation Transfers General Fund Restricted (03) - February 1, 2021 through February 28, 2021 - Budget Revisions of \$829,006
6. Budget Revisions and Appropriation Transfers Professional Development Fund (59) - February 1, 2021 through February 28, 2021 - Budget Revisions of \$749,926

CONSENT CALENDAR – ACTION - continued

7. Staffing Report No. 9 – Academic, Classified, Administrator and All Other Temporary Employee Actions and Student Employee Reports

Academic Report Administrator Report Student Employee Report
Classified Report All Other Temporary Employee Actions Report

8. Federal Grants Applications Eligibility

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Consent Calendar item Nos. 1 through 8.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Ballot for California Community College Trustees Board Election – 2021

It was moved (Ransford) and seconded (Portillo Rabinov) to cast a vote for the following five (5) candidates to serve on the California Community College Trustees Board:

Yvette Vartanian Davis, Glendale CCD
Gregory Pensa, Allan Hancock Joint CCD
Kendall Pierson, Shasta-Tehama-Trinity Joint CCD
Nan Gomez-Heitzeberg, Kern CCD
Deborah Ikeda, State Center CCD

The motion passed unanimously.

2. Acceptance of 2019-20 Annual Audits

It was moved (Ransford) and seconded (Hacopian) to accept the annual District and GO Bonds audits for 2019-20.

Culpepper briefly summarized the results of the 2019-2020 audit indicating the District had received an unmodified opinion on its financial statements and that the District had complied, in all materials, with the compliance requirements outlined by the 2019-2020 California Community College Chancellor’s Office District Audit Manual. He thanked Eide Bailly LLP audit representatives, Bill Rauch and Rachel Green, and GCC employees Amir Nour, Angineh Baghoomian and Susan Courtney for their professionalism and collaboration in the audit process and for its successful completion.

The motion passed unanimously.

3. Change Order No. 003 – Welding Shop Alterations Project

It was moved (Portillo Rabinov) and seconded (Benlian) to approve Change Order No. 003 for the Welding Shop Alterations Project and that the contract price be amended to reflect an increase of \$30,810.

The motion passed unanimously.

4. Change Order No. 006 – PE Gym Replacement Increment 2 Project

It was moved (Ransford) and seconded (Hacopian) to approve Change Order No. 006 for the PE Gym Replacement Increment 2 Project and that the contract price be amended to reflect a decrease of \$132,942.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION - continued

5. Acceptance of Bids – New Science Building

It was moved (Ransford) and seconded (Portillo Rabinov) to accept the bids for the Science Building Project to the lowest responsive, responsible bidders in the amount not to exceed \$27,462,511.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No requests for information presented.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

No comments presented.

ADJOURNMENT

Davis adjourned the meeting at 6:26 p.m.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, March 16, 2021
Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.
Minutes approved at the Regular Board of Trustees Meeting, April 20, 2021.