



**Glendale Community College District
1500 North Verdugo Road
Glendale, California 91208**

BOARD OF TRUSTEES

Agenda

**Meeting No. 15
Regular Board Meeting
Tuesday, June 15, 2021 at 5:00 p.m.**

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
Glendale, California
(818) 240-1000

Vision

Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.

BOARD OF TRUSTEES MEETING NO. 15

Due to the Governor's stay home order and our commitment to practicing social distancing, the Tuesday, June 15, 2021 Board of Trustees meeting will be held via teleconference.

For those who want to view the meeting it will be streamed live on the GCC [Board of Trustees Stream Meeting website](#).

Tuesday, June 15, 2021 at 5:00 p.m.

AGENDA

ITEM

PAGE

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CERTIFICATION OF COMPLIANCE

To accommodate the requirement of Government Code §54954.2, it is hereby declared that the agenda for the meeting was posted 72 hours prior to this meeting at the following locations:

- At three locations in the Administration Building at Glendale Community College;
- In the display case on the outside wall of the San Gabriel Building at Glendale Community College.
- On the window adjacent to the main office entrance on the top floor of the Tropico Building on the Garfield Campus;
- On display inside the glass doors at the front entrance of the Professional Development Center;
- At <http://www.glendale.edu/boardoftrustees>.

In accordance with the Brown Act revisions, any writings relating to open session agenda items and distributed to all or a majority of all Board Members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public in the Office of the Superintendent/President, John A. Davitt Administration Building, AD 106, 1500 N. Verdugo Road, Glendale, CA 91208 during regular business hours. When possible, such writings may also be posted on the District's website: www.glendale.edu/boardoftrustees.

Individuals who require disability related accommodations or modifications, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent/President's office by noon of the business day preceding the Board meeting. Please call (818) 551-5105.

ADMINISTRATION OF OATH OF OFFICE – STUDENT TRUSTEE

8

2021-2022 Student Trustee - Diana Morales

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

Members of the public who would like to participate in the public comment period may do so by submitting their comments via email to comms@glendale.edu before noon (12:00 p.m.) on Tuesday, June 15, 2021. Comments will be read aloud during the appropriate time of the meeting.

Public comment guidelines remain in effect. Submissions must include the person's name and address. Content should take no more than a total of five (5) minutes to read out loud. Not more than twenty (20) minutes will be allocated to public comment for any agenda item, except by unanimous consent of the Board. A speaker's time may not be transferred to another speaker.

RESOLUTIONS

1. Resolution No. 24-2020-2021: Board of Trustees Absence 9

The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 24-2020-2021 which specifies that a trustee be compensated for an absence as indicated.
2. Resolution No. 25-2020-2021: Use of Education Protection Account Funding 11

The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 25-2020-2021 to expend the estimated \$15,017,011 of Education Protection Account funds resulting from the passage of Proposition 30 to fund instructional salaries.
3. Resolution No. 26-2020-2021: Approval of California State Department of Education Contract for Child Care and Development Services for Fiscal Year 2021-2022 15

The Superintendent/President recommends that the Board of Trustees approve Resolution No.26-2020-2021 to approve the contract with the California State Department of Education in the amount of \$61,116 for fiscal year 2021-2022.

INFORMATIONAL REPORTS - NO ACTION

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2. Measure GC Funds Balances and Schedule Update 20
3. Guided Pathways Update 22
4. Dual Enrollment Update 37

Meg Chil-Gevorkyan, Program Manager, Student Outreach Services

FIRST READING REPORTS - FIRST OF TWO READINGS – NO ACTION

1. Board Policy 3710: Security of Copyright (New) 53

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board action on new Board Policy 3710.
2. Board Policy 5150: Extended Opportunity Programs and Services (Revise) 55

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board action to revise Board Policy 5150.

FIRST READING REPORTS - FIRST OF TWO READINGS – NO ACTION - continued

3. Board Policy 7341: Leave of Absence {Name Change to *Sabbatical Leaves (Academic Management Personnel)*} 58

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board action to change the name of Board Policy 7341.

CONSENT CALENDAR - ACTION

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under New Business Reports/Action.

1. Approval of Minutes - Regular Board Meeting of May 18, 2021 63

The Superintendent/President recommends that the Board of Trustees approve the regular Board meeting minutes of May 18, 2021.

2. Warrants - District Funds May 1, 2021 through May 31, 2021 69

The Superintendent/President recommends that the Board of Trustees approve warrants issued during the month of May 2021 totaling \$17,155,453.57.

3. Contract Listing and Purchase Order Listing – May 1, 2021 through May 31, 2021 75

The Superintendent/President recommends that the Board of Trustees approve the contract listing and purchase order listing issued during the month of May 2021 totaling \$12,168,011.19.

4. Budget Revisions and Appropriation Transfers General Fund Restricted (03) - May 1, 2021 through May 31, 2021 98

The Superintendent/President recommends that the Board of Trustees approve Budget Revisions of \$757,633 in the General Fund Restricted (03).

5. 2021-2022 Retroactive Pay Adjustment 100

The Superintendent/President recommends that the Board of Trustees declare that all unrepresented staff, such as administrators, management, confidential, and unclassified employees' salaries are declared indefinite for the 2021-2022 fiscal year.

6. Authorization to Make Appropriation Transfers 102

The Superintendent/President recommends that the Board of Trustees authorize the County Superintendent of Schools and the District's Controller to make appropriation transfers necessary at the close of the 2020-2021 academic year to cover account overdrafts and permit the payment of District obligations incurred during the school year.

7. Agreements for Business, Payroll and Financial Data Processing Services 104

The Superintendent/President recommends that the Board of Trustees approve the agreements between the college and the Los Angeles County Office of Education for business, payroll, and financial data processing services for July 1, 2021 through June 30, 2022. The estimated cost is \$37,436.

CONSENT CALENDAR – ACTION - continued

- | | | | | |
|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|--|
| 8. | Approval of General Services Agreement between Glendale Unified School District and Glendale Community College for Fiscal Year 2021-2022 | 105 | | |
| | The Superintendent/President recommends that the Board of Trustees approve the General Services Agreement with the Glendale Unified School District for fiscal year 2021-2022. | | | |
| 9. | Memberships in Associations and Organizations – Fiscal Year 2021-2022 | 106 | | |
| | The Superintendent/President recommends that the Board of Trustees approve the list of associations and organizations for membership for the District and its representatives for fiscal year 2021-2022. The cost for fiscal year 2021-2022 is \$160,467. | | | |
| 10. | Agreements with Companies to Provide Specialized Support Services for Professional Development Center Programs for Fiscal Year 2021-2022 | 111 | | |
| | The Superintendent/President recommends that the Board of Trustees approve the agreements with the aforementioned companies to provide specialized support services for the Professional Development Center for fiscal year 2021-2022. | | | |
| 11. | Five-Year Construction Plan 2023-2027 | 113 | | |
| | The Superintendent/President recommends that the Board of Trustees approve the Five-Year Construction Plan 2023-2027 required for submittal to the State Chancellor’s Office (First Funding Year 23). | | | |
| 12. | Proposed New Courses | 114 | | |
| | The Superintendent/President recommends that the Board of Trustees approve the new courses as presented. | | | |
| | <u>New Courses</u>
Computer Aided Manufacturing—CAM 241
Computer Aided Manufacturing—CAM 260
Entrepreneurship—ENTRE 103
Noncredit ESL—ESL 33
Noncredit ESL—ESL 41
Medical Office Administration—MOA 190
Medical Office Administration—MOA 191
Medical Office Administration—MOA 192 | | | |
| 13. | Revised Courses and Programs | 117 | | |
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 CHLDV 160
 KIN 155
 MATH 139
 PHOTO 100, 101, 111, 130
 PSYCH 104
 ST DV 127
 CAM 210, 220, 240 </td> <td style="vertical-align: top; padding-left: 20px;"> <u>Revised Programs</u>
 BIOL—Biology AS-T
 BIOL—Biological Sciences
 AS Degree </td> </tr> </table> | <u>Revised Courses</u>
CHLDV 160
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PSYCH 104
ST DV 127
CAM 210, 220, 240 | <u>Revised Programs</u>
BIOL—Biology AS-T
BIOL—Biological Sciences
AS Degree | | | |
| | The Superintendent/President recommends that the Board of Trustees approve the revised courses and programs as presented. | | | |

CONSENT CALENDAR – ACTION - continued

14. Staffing Report No. 12 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports 120

The Superintendent/President recommends that the Board of Trustees confirm the following reports:

Academic Report	Administrators Report	Student Employee Report
Classified Report	All Other Temporary Employee Actions Report	

NEW BUSINESS REPORTS - ACTION

1. Tentative Agreements Between the District and Glendale College Guild, Local 2276, American Federation of Teachers (Guild) 136

The Superintendent/President recommends that the Board of Trustees approve the tentative agreements between the District and Glendale College Guild, Local 2276.

2. Recognition of Outgoing Members and Appointment of Members to the Independent Citizens' Bond Oversight Committee 153

The Superintendent/President recommends that the Board of Trustees approve the reappointments of Zanku Armenian and Annie Reed to the Glendale Community College District Independent Citizens' Bond Oversight Committee for terms ending June 30, 2023.

The Superintendent/President recommends that the Board of Trustees approve the appointment of Monica Campagna and Tina Parsegian to the Glendale Community College District Independent Citizens' Bond Oversight Committee for terms ending June 30, 2023.

3. Change Order No. 008 – PE Gym Replacement Increment 2 Project 156

The Superintendent/President recommends that the Board of Trustees approve Change Order No. 008 for the PE Gym Replacement Increment 2 Project and that the contract price be amended to reflect an increase of \$191,904.

4. Adoption of the 2021-2022 Tentative Budget 158

The Superintendent/President recommends that the Board of Trustees adopt the 2021-2022 Tentative Budget, as presented, for the General Fund-Unrestricted, General Fund-Restricted, Student Financial Aid Fund, Capital Projects Fund, Self-Insurance Fund, Cafeteria Fund, Professional Development Fund and General Obligation Bond Fund.

The Superintendent/President also recommends that the District's proposed 2021-2022 Final Budget will be available for public inspection Monday, August 9, 2021 through Tuesday, August 17, 2021 and a public hearing on the budget will be held at 5:00 p.m., Tuesday, August 17, 2021 with Board action Tuesday, September 14, 2021 on the 2021-2022 Final Budget.

COLLEGE LEADERS REPORTS

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1. Academic Senate Representative to the Board
2. Guild Representative to the Board
3. CSEA Representative to the Board
4. Vice Presidents
5. Superintendent/President

COLLEGE LEADERS REPORTS - continued

6. Associated Students of Glendale Community College
7. Board of Trustees

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

(This is an opportunity for the Board of Trustees to request information.)

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

ADDRESSING THE BOARD OF TRUSTEES - Members of the public who would like to participate in the public comment period may do so by submitting their comments via email to comms@glendale.edu before noon (12:00 p.m.) on Tuesday, June 15, 2021. Comments will be read aloud during the appropriate time of the meeting.

Public comment guidelines remain in effect. Submissions must include the person's name and address. Content should take no more than a total of five (5) minutes to read out loud. Not more than twenty (20) minutes will be allocated to public comment for any agenda item, except by unanimous consent of the Board. A speaker's time may not be transferred to another speaker.

ADJOURNMENT

FUTURE DATES

Monday, July 5, 2021	Independence Day – College Closed
Tuesday, July 20, 2021	Regular Board Meeting
Friday, July 30, 2021	Special Meeting – Summer Retreat
Tuesday, August 17, 2021	Regular Board Meeting - Public Hearing on Final Budget
Monday, August 30, 2021	Fall Semester Begins
Monday, September 6, 2021	Labor Day – College Closed
Friday, September 10, 2021	Faculty Institute Day
Tuesday, September 14, 2021	Regular Board Meeting - Adoption of Budget
Tuesday, October 19, 2021	Regular Board Meeting
Friday, November 12, 2021	Veterans' Day – College Closed
Tuesday, November 16, 2021	Regular Board Meeting
Thursday, November 25 – Saturday, November 27, 2021	Thanksgiving Break – College Closed
Wednesday, December 15, 2021	End of Fall Semester
Tuesday, December 21, 2021	Regular Board Meeting
Monday, January 17, 2022	Martin Luther King, Jr. Day – College Closed
Tuesday, January 18, 2022	Regular Board Meeting
Friday, January 28, 2022	Special Meeting – Winter Retreat
Tuesday, February 15, 2022	Regular Board Meeting
Friday, February 18, 2022	Lincoln Day – College Closed
Monday, February 21, 2022	Washington Day – College Closed
Tuesday, February 22, 2022	Spring Semester Begins
Tuesday, March 15, 2022	Regular Board Meeting
Thursday, March 31, 2022	Cesar Chavez Day – College Closed

FUTURE DATES - continued

Monday, April 18 – Saturday, April 23, 2022	Spring Break
Tuesday, April 19, 2022	Regular Board Meeting
Sunday, April 24, 2022	Armenian Genocide Remembrance Day
Tuesday, May 17, 2022	Regular Board Meeting
Monday, May 30, 2022	Memorial Day – College Closed
Wednesday, June 15, 2022	End of Spring Semester
Wednesday, June 15, 2022	Commencement
Tuesday, June 21, 2022	Regular Board Meeting

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

ADMINISTRATION OF OATH OF OFFICE – STUDENT TRUSTEE

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

SUBJECT: ADMINISTRATION OF THE OATH OF OFFICE

DESCRIPTION OF HISTORY / BACKGROUND

California Government Code Section 1360 requires an elected official to take and subscribe to the oath of office set forth in Section 3 of Article XX of the Constitution of California. The oath must be taken prior to entering upon the duties of the elected official

The administration of the Oath of Office will be conducted for the Student Trustee of the Board of Trustees recently elected by Glendale Community College District students.

I, Diana Morales, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

COMMITTEE HISTORY

College Executive Committee June 8, 2021

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

RESOLUTION NO. 24-2020-2021

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
PREPARED BY: David Viar, Superintendent/President
SUBJECT: BOARD OF TRUSTEES ABSENCES

DESCRIPTION OF HISTORY / BACKGROUND

Pursuant to Education Code Section 72024, district policy provides that a member of the Board may be paid for a meeting when absent if the Board, by resolution, finds that at the time of the meeting, the member is performing services outside the meeting for the District, is ill, on jury duty, or the absence is due to a hardship deemed acceptable by the Board.

COMMITTEE HISTORY

College Executive Committee June 8, 2021

FISCAL IMPACT

\$400.00

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt Resolution No. 24-2020-2021 which specifies that the trustee be compensated for absence as indicated.

GLENDALE COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 24-2020-2021

WHEREAS, Education Code §72024 governs payments of compensation to trustees, and

WHEREAS, that section provides that trustees shall be compensated for board meetings not attended when excused for one of the specified reasons by formal resolution of the Board, and

WHEREAS, the Board desires to excuse certain absences: Now, therefore,

BE IT RESOLVED that the trustee listed below shall be compensated for the absence as indicated:

Date	Name	Reason for Absence
May 18, 2021	Ann Ransford	Absence Deemed Acceptable

PASSED AND ADOPTED as Glendale Community College District Resolution No.24 - 2020-2021 this 15th day of June, 2021 by the following called vote:

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

Member, Board of Trustees

David Viar, Superintendent/President

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

RESOLUTION NO. 25-2020-2021

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: USE OF EDUCATION PROTECTION ACCOUNT FUNDING

DESCRIPTION OF HISTORY / BACKGROUND

Proposition 30, the Schools and Local Safety Protection Act of 2012, passed in November 2012. This proposition temporarily raised the sales tax by .25 percent for four years and raised the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) for seven years to provide continuing funding for local school districts and community colleges. The Education Protection Account (EPA) is created in the General Fund to receive and disburse these temporary tax revenues.

Districts have sole authority to determine how the funds received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

On the District's P-1 apportionment report, it was estimated that \$15,017,011 of EPA funds will be received. The Act specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs. As a result, the college will be using its EPA funds for instructional salaries.

The EPA funds are not additional revenue to the college. They are simply a different source of funds used to fund community colleges and are treated as an offset to the college's traditional state funding.

By approving this resolution, the college will be complying with the provisions of Proposition 30 which requires the Board of Trustees to make the spending determination of these funds in open session of a public meeting.

COMMITTEE HISTORY

College Executive Committee June 8, 2021

FISCAL IMPACT

Estimated \$15,017,011 of revenue.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the attached Resolution No. 25-2020-2021, to expend the estimated \$15,017,011 of Education Protection Account funds resulting from the passage of Proposition 30 to fund instructional salaries.

GLENDALE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 25-2020-2021

APPROVAL TO USE EDUCATION PROTECTION ACCOUNT FUNDS
FOR INSTRUCTIONAL SALARIES

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) created in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district, and charter school shall annually publish on its website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Account and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Glendale Community College District;

BE IT FURTHER RESOLVED, that in compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Glendale Community College District has determined to spend the monies received from the Education Protection Account will be spent for instructional salaries.

Adopted and signed this 15th day of June 2021.

Member, Board of Trustees

David Viar, Superintendent/President

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

RESOLUTION NO. 26-2020-2021

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: APPROVAL OF CALIFORNIA STATE DEPARTMENT
OF EDUCATION CONTRACT FOR CHILD CARE
AND DEVELOPMENT SERVICES FOR FISCAL
YEAR 2021-2022

DESCRIPTION OF HISTORY/BACKGROUND

The Parent Support Center for Child Development is in a modular 2,000+ square foot building that was built in January 2010 to serve students' children as their parents attended classes on the Garfield Campus. It is located on the southwest corner of the Garfield Campus 1122 South Garfield Avenue, Glendale, California 91205. In 2012, the center went through the licensing process and is currently offering parents, on or off campus, child care services for up to 30 children ages three to five.

Children who come to the Parent Support Center for Child Development at the Garfield Campus graduate with a strong sense of trust in themselves. Through guided activities and presentations, children gain an interest in their future educational experience. They are confident that they have the skills they need to begin the process of reading, and writing because they have been doing it every day. They practice science, art, literacy, poetry, simple machines, music, astronomy, geometry, division and physics, as well as languages such as Armenian, Spanish, Korean, and Arabic. The Parent Support Center honors cultural and linguistic differences by focusing on learning about each other. The family, being the primary teacher of the children, is targeted as a vital component of the success of the child's school experience. Children are provided with a very special educational experience that is gentle and supportive.

The annual contract allows for funding for the California State Preschool Program. The annual contract is in the amount of \$61,116 and provides for a maximum rate of \$49.85 per child, per day of enrollment. The amount is the same as last year's rate. A copy of the contract is on file in the Business Services Office.

COMMITTEE HISTORY

College Executive Committee June 8, 2021

FISCAL IMPACT

Revenues of \$61,116

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the attached Resolution No. 26-2020-2021 to approve the contract with the California State Department of Education in the amount of \$61,116 for fiscal year 2021-2022.

GLENDALE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 26-2020-2021

**CALIFORNIA STATE DEPARTMENT OF EDUCATION CONTRACT
FOR CHILD CARE AND DEVELOPMENT SERVICES FOR
FISCAL YEAR 2021-2022**

This resolution must be adopted in order to certify approval of the Board of Trustees to accept a grant from the California Department of Education and to authorize the designated personnel to sign contract documents for Fiscal Year 2020/2021.

RESOLUTION

BE IT RESOLVED that the Board of Trustees of GLENDALE COMMUNITY COLLEGE DISTRICT authorizes entering into contracts for the performance of the services required by the grant and that the person/s who is/are listed below is/are authorized to sign the transaction for the Board of Trustees.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Anthony Culpepper, Exec. V.P. Admin. Services		_____
Susan Courtney, Director, Business Services		_____

PASSED AND ADOPTED THIS _____ day of _____, 2021, by the Board of Trustees of GLENDALE COMMUNITY COLLEGE DISTRICT, of Los Angeles County, California.

I, _____, Member of the Board of Trustees of GLENDALE COMMUNITY COLLEGE DISTRICT, of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at the Board of Trustees Meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Clerk's Signature

Date

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

INFORMATIONAL REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Edward Karpp, Dean, Research, Planning, and Grants

SUBJECT: ENROLLMENT UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

California community colleges' apportionment revenues from the state are based on the enrollments of resident students. Enrollments are converted into Full-Time Equivalent Students (FTES) numbers for apportionment reporting. The attached report includes updated enrollment numbers and projections.

One FTES, whether credit or noncredit, is defined by state regulations as 525 hours of student contact. Most credit courses use a weekly accounting method: They meet the same number of hours every week, and apportionment is based on a calculation of hours per week times number of weeks divided by 525. Credit courses shorter than a full semester (such as 8-week courses, or Summer and Winter courses) use an analogous daily accounting method. Both weekly and daily courses use a census date to determine enrollments and FTES.

All noncredit courses and a small number of credit courses use positive attendance accounting, which is not based on enrollment and class sessions per week but rather on the actual hours that students attend class. Each student's attendance is tracked for every class session. The total number of attendance hours is divided by 525 to calculate FTES based on positive attendance. FTES based on positive attendance is more difficult to project than FTES based on weekly or daily accounting because students' actual attendance must be tracked every day, rather than using a defined census date.

Due to the COVID-19 emergency, the Chancellor's Office has approved alternative positive attendance methods for classes held through distance education. The table included here shows actual FTES rather than FTES calculated by this method.

ENROLLMENT UPDATE (RESIDENT, FACTORED FTES) – 2020-2021

	2019-2020	2020-2021	Difference	% Change
Summer Credit FTES excluding Positive Attendance	967	1,330	+363	+37.5%
Summer Credit FTES from Positive Attendance	23	10	-13	-56.5%
Summer Noncredit FTES	256	217	-39	-15.2%
Summer Total FTES (Projected End of Term)	1,246	1,557	+311	+25.0%
Fall Credit FTES excluding Positive Attendance	4,787	4,514	-273	-5.7%
Fall Credit FTES from Positive Attendance	44	5	-39	-88.6%
Fall Noncredit FTES	900	552	-348	-38.7%
Fall Total FTES (Projected End of Term)	5,731	5,071	-660	-11.5%
Winter Credit FTES excluding Positive Attendance	815	817	+2	+0.2%
Winter Credit FTES from Positive Attendance	17	9	-8	-47.1%
Winter Noncredit FTES	239	173	-66	-27.6%
Winter Total FTES (Projected End of Term)	1,071	999	-72	-6.7%
Spring Credit FTES excluding Positive Attendance (Day 104 of Classes)	4,388	4,035	-353	-8.0%
Spring Credit FTES excluding Positive Attendance	4,389	4,036	-353	-8.0%
Spring Credit FTES from Positive Attendance	18	18	+0	+0.0%
Spring Noncredit FTES	582	582	+0	+0.0%
Spring Total FTES (Projected End of Semester)	4,989	4,636	-353	-7.1%
Annual Credit FTES excluding Positive Attendance	10,958	10,697	-261	-2.4%
Annual Credit FTES from Positive Attendance	102	42	-60	-58.8%
Annual Noncredit FTES	1,721	1,307	-414	-24.1%
Annual Total FTES (actual enrollments)	12,781	12,046	-735	-5.8%

Note: Gray-shaded cells indicate projections or estimates.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

INFORMATIONAL REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: MEASURE GC FUNDS BALANCES AND SCHEDULE
UPDATE

Attached is a summary report on Measure GC Funds activity and budget balances through May 31, 2021.

Measure GC Financial Status Report as of May 31, 2021								
	Project	New Allocation As of July, 2020	Prior Year Expenditures (a)	2020-21 Expense	2020-21 Encumbrances	Total Obligated	Total Available	Project Status
1	Infrastructure	\$ 51,000,000.00	\$ 41,375,805.00	\$ 7,898,753.00	\$ 1,409,510.00	\$ 50,684,068.00	\$ 315,932.00	Ongoing
2	PE Remodel	\$ 40,500,000.00	\$ 17,862,230.00	\$ 9,379,879.00	\$ 9,162,834.00	\$ 36,404,943.00	\$ 4,095,057.00	Fall 2021
3	Technology	\$ 5,000,000.00	\$ 4,103,391.00	\$ 700,704.00	\$ 7,904.00	\$ 4,811,999.00	\$ 188,001.00	Ongoing
4	Montrose Campus	\$ 4,575,000.00	\$ 3,650,199.00	\$ 76,593.00	\$ 4,635.00	\$ 3,731,427.00	\$ 843,573.00	On Hold
5	Garfield Acquisition and Parking	\$ 35,000,000.00	\$ 28,097,588.00	\$ 2,424,448.00	\$ 100,388.00	\$ 30,622,424.00	\$ 4,377,576.00	Ongoing
6	Classroom/Lab Renovations	\$ 5,500,000.00	\$ 5,161,166.00	\$ 145,843.00	\$ -	\$ 5,307,009.00	\$ 192,991.00	Ongoing
7	Science Building	\$ 102,000,000.00	\$ 5,928,475.00	\$ 2,661,029.00	\$ 2,953,391.00	\$ 11,542,895.00	\$ 90,547,105.00	Ongoing
8	Campus Wide Safety and Security	\$ 3,000,000.00	\$ 639,157.00	\$ 102,702.00	\$ 9,720.00	\$ 751,579.00	\$ 2,248,421.00	Ongoing
9	IBCC	\$ 68,000,000.00	\$ 6,850.00	\$ 2,622,758.00	\$ 3,730,511.00	\$ 6,359,849.00	\$ 61,640,151.00	Ongoing
10	Storage	\$ 2,000,000.00	\$ -	\$ 19,839.00	\$ 3,861.00	\$ 23,700.00	\$ 1,976,300.00	Ongoing
11	Central Plant 1	\$ 5,625,000.00	\$ -	\$ 395,060.00	\$ 589,727.00	\$ 984,787.00	\$ 4,640,213.00	Ongoing
12	DSPS	\$ 1,500,000.00	\$ -	\$ 22,546.00	\$ 58,800.00	\$ 81,346.00	\$ 1,418,654.00	Ongoing
13	SG Math	\$ 3,800,000.00	\$ -	\$ 82,433.00	\$ 35,600.00	\$ 118,033.00	\$ 3,681,967.00	Ongoing
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24	Contingency Reserves	\$ 539,621.00					\$ 528,162.00	
25	Total Available	\$ 328,039,621.00	\$ 106,824,861.00	\$ 26,532,587.00	\$ 18,066,881.00	\$ 151,424,059.00	\$ 176,694,103.00	

Notes:

- 1 Infrastructure Projects are ongoing and includes smaller capital projects including Mariposa, HR and SR second Floor Renovation.
- 2 PE Increment 1 is complete. PE Increment 2 commenced. Estimated completion is Summer 2021.
- 3 Technology projects include the completion of the upgrade campus wide network and PDC, PeopleSoft Upgrade, Budgeting Application.
- 4 Property Purchased.
- 5 Purchase of land, Demolition and Landscape for Garfield Campus.
- 25 Project Funds have been allocated for all Series A and Series B projects: Series A proceeds: \$121,740,000 and Series B proceeds: \$202,686,768
- 25 Interest to date Feb 2021: \$3,612,853

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

INFORMATIONAL REPORT NO. 3

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
PREPARED BY: Michael Ritterbrown, Vice President, Instructional Services
SUBJECT: GUIDED PATHWAYS UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

This report is being submitted for informational purposes.



GUIDED PATHWAYS

Glendale Community College

June 2021



INTRODUCTION TO CAMPUS COMMUNITY

GOALS

- ✓ Introduce Guided Pathways to the Glendale Community College community
- ✓ Build on multiple measures assessment & placement (MMAPE) implementation momentum to investigate and evaluate potential modifications to placement and developmental education programs
- ✓ Identify aspects of current categorical funding initiatives that are consistent with the goals of Guided Pathways
- ✓ Discuss ways to introduce greater implementation of high-impact practice in counseling and instruction

ACTIONS

- ✓ Held information sessions (SP17 through Title V Abriendo Caminos Grant)
- ✓ Distributed literature to constituencies
- ✓ Engaged widespread discussion and began implementation of MMAPE in math and English
- ✓ Held information sessions for governance committees, including Division Chairs, Academic Affairs, Faculty Meeting, C&I, Cabinet, Master Plan, and College Executive
- ✓ Initiated Integrated Planning meetings that included SSSP, Student Equity, Basic Skills, AEBG, Perkins, Strong Workforce, and Title V
- ✓ Met with faculty development and Title V to plan faculty development for Guided Pathways
- ✓ Presented Guided Pathways overview to the Board
- ✓ Attended statewide and national training and information sessions
- ✓ Investigated infrastructure support platforms

GOALS

- ✓ Establish and communicate specific vision and goals
- ✓ Continue making the case for change
- ✓ Begin modifications to developmental education and placement programs to make them more consistent with effective practice
- ✓ Align Master Plan goals with Guided Pathway
- ✓ Broadly engage faculty and staff in examining current practice and planning redesign
- ✓ Build technology infrastructure for Guided Pathways program
- ✓ Focus and integrate categorical programs and projects to more closely align with Guided Pathways structure and goals
- ✓ Receive Chancellor's Office funding to support Guided Pathways
- ✓ Develop an overall plan for communicating about Guided Pathways with the college community

ACTIONS

- ✓ Established Steering Committee and meeting schedule
- ✓ Acquired platform for infrastructure
- ✓ Master Plan draft aligned with Guided Pathways approved
- ✓ Steering Committee Workgroups established
- ✓ Begin implementation of co-requisite college-level core requirements as an alternative to developmental education
- ✓ Attended required Chancellor's Office Workshop 10/16/17
- ✓ Finalized implementation of MMAP and evaluation processes, and further prepared for Common Assessment Initiative
- ✓ Established working groups for meta-majors, faculty development, compliance, and student focus groups
- ✓ Established faculty, administrator, and staff inquiry groups to design meta-majors

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Established work groups for implementation of Guided Pathways infrastructure implementation
- ✓ Published articles regarding Guided Pathways implementation and technology infrastructure in faculty newsletter
- ✓ Held Guided Pathways self-assessment forums for faculty and staff
- ✓ Visited Student Services faculty meetings to explain and discuss Guided Pathways
- ✓ Completed required Self-Evaluation for Chancellor's Office
- ✓ Held kick-off for EAB Navigate
- ✓ Accounts for Guided Pathways have been established
- ✓ GCC team attended IEPI workshop focusing on the Work Plan for the Chancellor's Office
- ✓ Draft of Chancellor's Office Work Plan completed
- ✓ Educational Advisory Board Opportunity Assessments held 3/15/18
- ✓ Multiple Measures Placement established for Math and English
- ✓ Chancellor's Office Work Plan completed
- ✓ Representative attended IEPI Advanced Guided Pathways workshop
- ✓ Focus groups with students held to help determine current areas of strength and weakness where Guided Pathways is concerned
- ✓ Initial approval of Guided Pathways Faculty Coordinator
- ✓ GCC team attended IEPI workshop to share work plans
- ✓ Guided Pathways presentation and panel at CSEA retreat
- ✓ Campus-wide Communications Workgroup discussions of Guided Pathways goals and message
- ✓ Planned faculty engagement to implement high-impact practice
- ✓ Completed initial draft of meta-majors and solicited feedback from Divisions and Senate
- ✓ Began work with categorical funding sources through the Integrated Planning committee to increase awareness of parallels between their missions and Guided Pathways
- ✓ Held Town Hall meetings to discuss Guided Pathways with the campus community

(CONTINUED)

YEARS

2017
2018

ENGAGEMENT + HIGH-LEVEL PLANNING

ACTIONS (CONTINUED)

- ✔ Guided Pathways in Action workshop was held on campus and attended by 63 managers, classified staff, and faculty
- ✔ Held meeting to determine the best ways of communicating about Guided Pathways with the faculty, staff, and students
- ✔ Planned integration of Guided Pathways into faculty and classified institute day
- ✔ Filled long-term faculty GP coordinator position and established approval for counseling and classified GP coordinator positions

GOALS

- ✓ Map program pathways for largest programs
- ✓ Scale modifications to developmental education in compliance with AB705 requirements
- ✓ Continue to develop and institutionalize faculty development programs
- ✓ Continue broad collaborations with governance to optimize Guided Pathways
- ✓ Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- ✓ Communicate regularly through established governance channels and steering committee representatives, soliciting feedback and modifying plans as appropriate
- ✓ Launch EAB Navigate technological infrastructure supporting the Guided Pathways model
- ✓ Establish plan for ongoing inquiry into the student experience
- ✓ Establish college-wide communication campaign focused on changes resulting from MMAP and AB705
- ✓ Establish mechanism for creation of online professional development material focused on Guided Pathways
- ✓ Establish a mechanism for sustainable online professional development focusing on key topics for Guided Pathways implementation
- ✓ Refresh Guided Pathways steering and workgroup structure through a broadly inclusive nomination process and direct involvement of shared governance
- ✓ Formalize a college-wide Scale of Adoption Assessment process to broaden engagement and inform planning
- ✓ Introduce EAB Navigate to counselors and students

ACTIONS

- ✓ Identify priority pathways and establish draft default program maps
- ✓ Redesign intake systems underway

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Revise MMAP to ensure optimal results—GCC’s Guided Placement Survey (GPS), consistent with AB705 implementation guidelines, is running at full scale in Assessment Center
- ✓ Completed retroactive re-placement of students using new plans established for retroactive re-placement of students using new AB705 math & English placement rules, including individualized communication campaign
- ✓ Design co-requisite programs in Math and English
- ✓ Evaluate counseling to support timely intervention
- ✓ Evaluate infrastructure to support effective student progress, monitoring, and counseling
- ✓ Continue communications and engagement with the college community regarding Guided Pathways
- ✓ Faculty Institute Day focusing on Guided Pathways
- ✓ Launch test sites of EAB Navigate and Campus technology platforms and coordinate testing, feedback and training among faculty and staff
- ✓ Launch EAB Navigate and Campus technology platforms, along with a coordinated information and support campaign for students—test site available to Counselors
- ✓ Host large student focus group and faculty survey, followed by panel discussion and keynote address at faculty institute day
- ✓ Establish team and supporting funds to focus on student voice inquiry
- ✓ Gain approval for funds to support creation of online professional development materials
- ✓ Completed RTEP hiring for counseling and classified coordinators
- ✓ Held information sessions for students and counselors to pilot EAB Navigate

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Representatives from the college attended IEPI workshop in February
- ✓ Guided Pathways Coordinators are working with IT to ensure smooth implementation of EAB Navigate.
- ✓ Work with Research and Planning to solidify plans and initiate data collection for evaluation of established key components of guided pathways
- ✓ Establish a dedicated team of student co-designers to be integrated with staff teams throughout implementation of Guided Pathways
- ✓ Restructure Guided Pathways Steering Team for improved coordination, efficiency, and inclusive program design
- ✓ Develop Guided Pathways framework for Student Equity and Achievement Program
- ✓ Classified GP Coordinator selected: Frankie Strong
- ✓ Implement Program Mapper software to increase access to and visibility of metamajors and program maps
- ✓ Hold Counseling retreat to further engage the division in exploring new modes of operation consistent with Guided Pathways recommendations to better support student success
- ✓ Guided Pathways was the focus of the Division Chairs and Instructional Managers Retreat
- ✓ Create embedded metamajors counselors who will work directly with instructional divisions
- ✓ 49 program maps have been completed

GOALS

- ✓ Continue development of meta-majors and default schedules
- ✓ Evaluate initial implementation
- ✓ Continue broad communications and engagement with governance
- Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- ✓ Increase modifications and improvements to developmental education
- ✓ Institutionalize changes to placement and intake processes
- Establish a framework to support an intentional action research agenda that examines the efficacy of Guided Pathways and develops practical knowledge and tools to support effective implementation at scale.

ACTIONS

- ✓ EAB Navigate counselor training modules posted
- ✓ Ensure availability of drafts of default schedule offerings
- ✓ Pilot offerings of drafts of default schedules
- Continue to create default schedules based on meta-majors
- ✓ Re-design onboarding system
- Increase implementation of high-impact counseling practice integrated with Guided Pathways infrastructure
- ✓ Increase co-requisite offerings in Math and English
- ✓ Continue to refine and develop faculty development and engagement programs to increase high-impact classroom practice
- ✓ Work with categorical funding sources to institutionalize programs associated with Guided Pathways
- Refine evaluation process and criteria

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ EAB Navigate live for counselors and students
- ✓ Updated Guided Pathways Website
- ✓ Updated Guided Pathways Comment Box
- ✓ Guided Pathways presentations at Division Chairs, Classified Institute, and CSEA chapter meeting
- ✓ Guided Pathways Chaparral article
- ✓ Establishment of Guided Pathways workgroups
- ✓ Guided Pathways Workgroup leadership established
- ✓ Guided Pathways Workgroup presentation at faculty meeting
- ✓ Created Guaranteed and Priority Pathways Program that includes partnerships with the University of California Los Angeles, Santa Barbara, Davis, Riverside, Merced, Santa Cruz, and Irvine; California State University, Northridge and Los Angeles; Loyola Marymount, University of La Verne, Pacific Oaks College, and Pepperdine's Graziadio School of Business
- ✓ Held meetings with local community college Guided Pathways Coordinators to develop best practices
- ✓ Host guided pathways summit for colleagues in key implementation roles at other colleges in the region
- ✓ Held meetings to continue Guided Pathways staff development for classified staff
- ✓ Held meetings and webinars to get input for the Scale of Adoption Assessment (SOAA)
- ✓ Established regular contact with Regional Guided Pathways Coordinator, Sean Pepin
- ✓ Established Guided Pathways AB705 workgroup
- ✓ Develop a Guided Self-Placement tool for Credit ESL AB705 implementation
- ✓ Created a spreadsheet with data reflecting the GCC Scale of Adoption Assessment
- ✓ Hosted a faculty member and an administrator from Pasadena City College at the Guided Pathways Steering Committee meeting to discuss their Guided Pathways implementation

(CONTINUED)

YEARS

2019
2020

INITIAL IMPLEMENTATION

ACTIONS (CONTINUED)

- ✔ Working with division chairs to integrate instructional services into EAB Navigate
- ✔ Guided Pathways Coordinators are working with ASGCC leadership to create the Learning & Professional Pathways College Fair
- ✔ Develop Learning & Professional Pathway icons in collaboration with the Office of Communications
- ✔ Develop comprehensive website and marketing materials for the Learning & Professional Pathways and Program Maps

GOALS

- Refine and improve scale implementation of the system from intake to completion.
- ✓ Continue faculty and staff development to increase high-impact practice
- ✓ Continue communications and engagement with the college community
- Complete full-featured implementation of EAB Navigate
- Establish Coordination with GCC CARES

ACTIONS

- Begin scale implementation of meta-majors and default schedules
- Continue to evaluate and make changes based on previous evaluations
- ✓ EAB Navigate is currently available for students and counselors. This is the first phase of implementation that provides an online platform for the implementation of Guided Pathways
- ✓ Meta-Majors are now called Learning & Professional Pathways. The Learning & Professional Pathways are: (Language & Communication), (Visual & Performing Arts), (Business, Entrepreneurship & Management), (Industrial Technology & Aviation), (Science, Technology, Engineering & Math), (Health, Public Safety, & Wellness), (People, Power & Perspective), (Personal Exploration)
- ✓ (2020 - 2021) GCC has partnered with Pacific Oaks College to provide a Guaranteed Pathway for students
- ✓ Met with division chairs to discuss the next phase of EAB Navigate for instruction.
- ✓ Glendale will receive \$164,797 to support the implementation of Guided Pathways in the 2020 - 2021 academic year
- ✓ State leadership for Guided Pathways will now be under the direction of the Foundation for California Community Colleges.
- ✓ Configure new Learning and Professional Pathways (LPPs) and first wave of program maps in Program Mapper
- ✓ Develop and launch Noncredit Guided Placement Survey
- ✓ Advance the implementation of EAB Navigate in key areas: (1) new program maps; (2) appointment center; (3) early alert and coordinated care network tools; (4) course registration through Navigate
- ✓ Welcome new team of GP Student Co-developers

ACTIONS (CONTINUED)

- ✓ Logo



- ✓ The Guided Pathways Coordinators are working with ASGCC leadership to create the Learning & Professional Pathways College Fair. Tentatively scheduled for November
- ✓ The Guided Pathways Counseling Coordinator (Kevin Meza) is now leading the counseling department training meetings
- ✓ Counselors are working on matching Career Theory (Holland Codes) to each Learning & Professional Pathway
- ✓ Learning & Professional Pathways workshops have begun to be offered in collaboration with ASGCC
- ✓ Hosted Information Session at the Garfield Information Day
- ✓ Establishing coordination between Guided Pathways, Student Equity and Achievement, and Title V efforts and projects
- Mobilizing planning of long-term sustainability of Guided Pathways initiatives
- ✓ Training is underway for appointment scheduling in EAB Navigate.
- ✓ Development of an Early Alert protocol in EAB Navigate has begun.
- Initiating an information campaign to inform faculty and staff regarding the capabilities of EAB Navigate
- ✓ Hosted information session at Garfield Information Day
- ✓ Begin technical planning of the integration of onboarding tools (e.g., CCC Apply, Guided Placement Survey, Navigate, MyPath, etc) into a cohesive system taking into account AB705 requirements and early evaluation findings
- ✓ The Student Services Cabinet held a two-part managers' retreat on January 22 and 29, and hosted the Student Services Convocation on February 5, all focused on the theme "Operationalizing Guided Pathways in Student Services"
- Launch pilot of several Coordinated Care Teams in conjunction with new Early Alert functions in Navigate

ACTIONS (CONTINUED)

- ✓ Submitted Learning & Professional Pathways icons to academic departments and students for feedback
- ✓ Presented proposal to various constituencies and the Academic Senate to amend graduation requirements to include IGETC/CSU Breadth as general education options to promote local associate's degree completion and clarify pathways
- ✓ Complete and submit 2020-21 Scale of Adoption Assessment
- ✓ The Student Services Cabinet held a two-part managers' retreat on January 22 and 29, and hosted the Student Services Convocation on February 5, all focused on the theme "Operationalizing Guided Pathways in Student Services"
- ✓ Michael Ritterbrown appointed as one of two CIO representatives to the Chancellor's Office Guided Pathways Advisory Committee
- ✓ Launch new Guided Pathways Interactive Sessions model for involving the campus in Guided Pathways initiatives
- Integrate Program Mapping into the C&I process when updating or creating programs

GOALS

- ✓ Develop Learning & Professional Pathway icons in collaboration with the Office of Communications
- Develop comprehensive website and marketing materials for the Learning & Professional Pathways and Program Maps
- Scale implementation of Guided Pathways
- Institutionalize evaluation and continuous improvement
- **New:** Complete Program Maps for all credit and noncredit programs and institute an ongoing review and updating process for continuous mapping.

ACTIONS

- Scale implementation of co-requisite programs in Math and English
- Make modifications based on evaluations

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

INFORMATIONAL REPORT NO. 4

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Meg Chil-Gevorkyan, Program Manager
Student Outreach Services

SUBJECT: DUAL ENROLLMENT UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

This report is being submitted for informational purposes.

Growth and Expansion of *Dual Enrollment*

Meg Chil-Gevorkyan

Program Manager

Student Outreach Services, Dual Enrollment and The GCC Welcome Center

Dual Enrollment

- High school students taking college class
- Tuition and fees are waived
- Textbooks are provided
- During in - person instruction, classes are scheduled at the high school site
- Partnership classes, pathways and academies designed to address equity gaps and build social capital.



Redesigning Onboarding for High School Students

Admission Requirements for High School Students

	Before 2017	2017 (Email)	2019 (Form Re-designed)	2020 (Paperless)	2021 (Digital Annual Form)
High School Enrollment Form	✓	✓	✓	✓	✓
Students Manually Enrolled by Admissions	✓	✓	✓	✓	
Submitted Once a Semester/Session	✓	✓	✓	✓	
Health Form	✓	✓			
Transcripts (Minimum 2.0 GPA Required)	✓	✓			
Add Form	✓	✓			

Clarifying the Path: Impact on Enrollment

	Fall 2018	Fall 2019	Fall 2020
All Concurrent Enrollment	268 Total Headcount	525 Total Headcount	907 Total Headcount
Dual Enrollment Course Offerings	25 Classes	25 Classes	30 Classes
Dual Enrollment Students	159 Students	330 Students	536 Students
ECA Pathways		<i>ECA Cohort 1</i>	<i>ECA Cohort 1 and 2</i>



Dual Enrollment Partnership Classes (CCAP/ AB288)

Dual Enrollment Partnership Classes

	Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020
Enrollment	3 Courses 41 Enrolled	15 Courses 350 Enrolled	26 Courses 486 Enrolled	25 Courses 491 Enrolled	25 Courses 625 Enrolled	30 Courses 798 Enrolled
DE Demographics	Asian 0% Black 4% Filipino 4% Latinx 19% White 74%	Asian 2% Black 0% Filipino 7% Latinx 22% White 66%	Asian 6% Black 1% Filipino 5% Latinx 23% White 61%	Asian 5% Black 1% Filipino 4% Latinx 12% White 76%	Asian 2% Black 1% Filipino 3% Latinx 16% White 71%	Asian 5% Black 1% Filipino 1% Latinx 12% White 78%
DE First Generation	3.7%	26.6%	20.6%	16.4%	19.9%	15.1%
DE Pass Rates	100.0%	91.4%	82.5%	91.2%	84.8%	89.9%
Pathways/ Academies					ECA Cohort 1	ECA Cohort 1,2



Early College Partnerships

Early College Academy at Hoover High School

Highlights:

- Three cohorts (10th - 12th grade) 157 total students
- Students complete ~45 units of college credit and IGETC certified
- First cohort will have 10 students completing an Associates degree with their high school diploma

Strengths of the program:

- Embedded counseling and support
- Community building with embedded study hall
- Combined GUSD and GCC Resources
- Returning ECA Professors from Cohort 1 to Cohort 2
- Mid-year assessment of program to revise course offerings



Early College Academy Success Rates

- Cohort 1:
 - 9th average GPA 3.28
 - 10th grade (first year of the program) average GPA 3.44
 - 11th grade average GPA 4.04
- Cohort 2:
 - 9th grade average GPA 3.28
 - After Fall 2020 (first semester of the program) average GPA 3.8



Impact on Enrollment by High Schools in GUSD

School	Fall 2018	Fall 2019	Fall 2020
Clark Magnet High School	50	93	205
Herbert Hoover High School	28	111	170
Crescenta Valley High School	40	84	169
Glendale High School	19	56	120
Allan F Daily High School	6	13	1
Verdugo Academy	2	2	7

2021-2022 New Partnership Academies

FALL 2021

Cloud Computing & Computer Science Academy at Glendale High School

- Starts in 9th grade (4 year pathway)
- 26 students accepted into first cohort
- ~45 units will be completed in the program + 2 industry certificates
- Students will be career ready after high school graduation.

SPRING 2021

Online High School Academy at GUSD

- Starts in the 9th grade
- Will incorporate a GCC Business & Entrepreneurship pathway academy
- First cohort anticipated to have 30-60 students

Support Team

Team Student Outreach Services



Meg ChiGevorkyan
Program Manager

Olga Tovar
Program Coordinator

Gary Shamoyan
Program Coordinator
Dual Enrollment

Roxy Nersessian
Student Service Technician

Claudia Juan
Student Service Assistant

Martha Cuevas
Counselor
Dual Enrollment

Jennifer Villarreal
Counselor

THANK YOU, Team Student Outreach Services!



GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

FIRST READING REPORT NO. 1 – NO ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Rosa Buford, Administrative Assistant III, Confidential
Office of the Executive Vice President, Administrative
Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 3710:
SECURITY OF COPYRIGHT (NEW)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3710 is recommended by the Community College League of California Policy and Procedure Services template in order to comply with state and federal laws and regulations.

COMMITTEE HISTORY

Administrative Affairs Committee:	May 11, 2021 (Second Reading)
College Executive Committee:	May 11, 2021 (First Reading)
College Executive Committee:	June 8, 2021 (Second Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings required before board action on new Board Policy 3710.

Glendale Community College

3710 (NEW)

Board Policy

CCLC Recommendation:

Note: The following policy is legally advised.

SECURITY OF COPYRIGHT

The Superintendent/President is directed to develop appropriate administrative regulations to implement the provisions of the Education Code which authorize the securing of copyright protection for works, including but not limited to registering copyrights and policing infringements, on behalf of the District. The regulations shall assure that the District may use, sell, give or exchange published materials and may license materials prepared by the District in connection with its curricular and special services.

References:

- Education Code Sections 72207, 81459
- 17 United States Code 201

Administrative Regulation:

None

Adopted:

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

FIRST READING REPORT NO. 2 – NO ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Paul Schlossman
Vice President, Student Services

SUBJECT: STUDENT SERVICES - BOARD POLICY 5150:
EXTENDED OPPORTUNITY PROGRAM AND SERVICES
(EOPS) REVISED

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 5150: *Extended Opportunity Program and Services (EOPS)* has been revised as recommended by the Community College League of California Policy and Procedure Services template in order to comply with state and federal laws and regulations.

COMMITTEE HISTORY

Student Services Cabinet	October 27, 2020
Student Affairs Committee	November 18, 2020 (First Reading) April 21, 2021 (Second Reading)
College Executive Committee	April 11, 2021 (First Reading) June 8, 2021 (Second Reading)
Board of Trustees	June 15, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings required before board action on revised Board Policy 5150.

5150

Board Policy

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES

~~The Extended Opportunity Program and Services (EOPS) is established to provide services that may include, but are not limited to, priority registration, outreach, recruitment, orientation, assessment, tutorial services, counseling and advising, instruction, book service, and financial aid. Support services and programs that are in addition to the traditional student services programs shall be provided in order to assist students who have language, educational, and economic disadvantages to succeed academically in the College.~~

~~The College Superintendent/President in consultation with the Vice President Student Services Officer shall assure that the EOPS Program conforms to all requirements established by the relevant law and regulations including:~~

~~**Restriction on use of funds appropriated for extended opportunity programs and services:** The Glendale Community College Board shall not use any funds received from the State for the operation and administration of Extended Opportunity Program and Services to supplant district resources, programs, or services authorized by sections 69649 and 69650.~~

~~**District Fiscal Responsibility and Contribution:** Glendale Community College shall ensure that the EOPS program provides the EOPS students with services that are above, beyond and in addition to services the College offers to all of its enrolled credit students. The College shall fund the cost of such programs and services from resources available to it, except EOPS funds. The College is required to pay 100% of the EOPS Director's salary and benefits.~~

~~**Comparable Level of Service:** The College shall maintain the same dollar level of services supported with non-EOPS funds as the average reported in its final budget report in the previous three academic years. At a minimum, this amount shall equal the three year average or 15% of the average EOPS allocation to the College for the same three base years, whichever is greater.~~

~~**Full-Time EOPS Director:** Glendale Community College shall employ a full-time EOPS Director to manage and coordinate the daily operation of the EOPS Program. NOTE: Authority cited: Sections 69648, 69648.5 and 71020 Education Code. Reference: Sections 69640 through 69655 Education Code.~~

Support services and programs that are in addition to the traditional student services programs shall be provided in order to assist students who have language, social, and conomic disadvantages to succeed academically in the District.

The Extended Opportunity Programs and Services (EOPS) program is established to provide services that may include, but are not limited to, outreach, recruitment, orientation, assessment, tutorial services, counseling and advising, instruction and financial aid.

The Superintendent/President or designee shall assure that the EOPS program conforms to all requirements established by the relevant law and regulations.

References:

- Education Code Sections 69640–69656;
- Title 5 Sections 56200 et seq.

Adopted: 2/29/08
Reviewed: 02/22/19
Revised:

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

FIRST READING REPORT NO. 3 – NO ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Rosa Buford, Administrative Assistant III, Confidential
Office of the Executive Vice President, Administrative
Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7341:
LEAVE OF ABSENCE (NAME CHANGE TO *SABBATICAL
LEAVES (ACADEMIC MANAGEMENT PERSONNEL)*)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 7341 is recommended for a name change to Sabbatical Leaves (Academic Management Personnel) due to similar name for Board Policy 7340 Leaves of Absence.

COMMITTEE HISTORY

Administrative Affairs Committee:	March 9, 2021 (Second Reading)
College Executive Committee:	May 11, 2021 (First Reading)
College Executive Committee:	June 8, 2021 (Second Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings required before board action on name change to Board Policy 7341.

7341

Board Policy

LEAVE OF ABSENCE – SABBATICAL LEAVES (ACADEMIC MANAGEMENT PERSONNEL)

Sabbatical leaves (Academic Management Personnel)

Sabbatical leaves of absence may be granted to academic management employees for not to exceed two (2) consecutive calendar months under the compensation specifications listed in Section 8 of this policy. If the employee should desire to increase the sabbatical up to an additional two (2) consecutive months by using accumulated vacation time (at vacation rate of pay), the employee must request such additional time concurrent with the submission of the original application for sabbatical leave.

1. Purpose of Sabbatical Leave: A sabbatical leave is granted for the purpose of improving the value and quality of work in the district through enrichment of the employee's experiences and training.
2. Eligibility: An academic management employee may be eligible for sabbatical leave after at least six consecutive years of service. His/her health must be approved by a physician, and satisfactory arrangements for covering the position must have prior approval.
3. Determination of Nominees: The Superintendent/President will receive all requests for management sabbatical leaves of absence. If the request is approved, the Superintendent/President shall submit a recommendation to the Board of Trustees for its consideration.
4. Conditions for Determining Nominees: The request for sabbatical leaves shall be governed by:
 - a. Potential of future service to the District and students.
 - b. Relative merits of reasons for desiring leave.
 - c. History of previous leaves (normally priority of selection will be given applicants who have not had a sabbatical leave in the district).
 - d. Seniority.
5. Determination of number of leaves to be awarded: The total number of sabbatical leaves which may be awarded shall be based on administrative

Glendale Community College District

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Board Policy

assignments and other budget considerations.

6. Types of leaves may include such things as:
 - a. Formal study.
 - b. A combination of study and travel.
 - c. Creative work or original contribution related to the employee's management area.
 - d. Approved research project.

7. Applications:

Applications must be made in writing to the Superintendent/President no less than three (3) months prior to the proposed date of commencement of the leave.

8. Compensation:

- a. An academic management employee on sabbatical leave shall receive compensation equivalent to fifty percent (50%) of the regular placement on the management salary schedule, plus compensation for earned doctorate, if applicable. If additional earned vacation time is approved as a supplement to the sabbatical leave, such vacation time (limited to two (2) consecutive calendar months (44 days)), shall be compensated at vacation rate of pay.
- b. The method of payment shall be according to the provisions of the Education Code. If payments are to be made monthly, no bond shall be required. The employee is required to complete one full year of service in the district upon return from a sabbatical leave of absence.

9. Additional Compensation:

Additional compensation is compensation for services of employee during period of sabbatical leave other than compensation granted by the Glendale Community College District. Additional compensation received by the employee in excess of the difference between employee's regular salary and salary while on sabbatical leave may, if not approved in advance by the Board, be deductible from the leave salary paid by the District. Additional assistance

Glendale Community College District

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Board Policy

from such recognized sources of aid to study, research and travel, such as scholarships, will not constitute additional compensation.

10. Reports:

- a. Valid transcripts or appropriate evidence shall be filed in the Personnel Office verifying the work accomplished in accordance with the type of leave approved.
- b. After returning from leave, the employee shall present a written report to the Superintendent/President and an oral report to the Board of Trustees presenting the employee's appraisal of the professional value of the experience or knowledge gained while on leave.

Reference

- Education Code Sections 87763-87779

Administrative Regulation

None

Adopted: 7/10/73

Revised: 6/14/77; 7/12/77; 3/31/83

Reviewed 01/13/17

Renumbered from Board Policy 4361: 02/02/15

BP 7340 LEAVES OF ABSENCE (FOR REFERENCE)

Glendale Community College District

7340

Board Policy

LEAVES OF ABSENCE

The Superintendent/President or designee shall establish administrative regulations for leaves for employees who are not members of a bargaining unit as authorized bylaw.

CSEA and Guild employees' leave procedures will be covered by their respective collective

bargaining agreements.

The Board retains the power to grant leaves to any employee with or without pay for other purposes or for other periods of time.

Reference:

- *Education Code Sections 87763 et seq., 88190 et seq*

Administrative Regulation:

None

Adopted 10/19/09

Reviewed 1/13/17

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 1

TO: Board of Trustees
FROM: David Viar, Superintendent/President
PREPARED BY: Office of the Superintendent/President
SUBJECT: APPROVAL OF MINUTES – REGULAR BOARD MEETING

The Superintendent/President recommends that the Board of Trustees approve the Regular Board Meeting minutes of May 18, 2021.

GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 14

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Hacopian at 5:00 p.m. on Tuesday, May 18, 2021 via WebEx teleconference.

Trustees Present:

Mr. Sevan Benlian
 Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Ms. Desirée P. Rabinov
 Ms. Elise Dulay ST

Administrators Present:

Dr. David Viar
 Dr. Anthony Culpepper
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman
 Dr. Victoria Simmons

Representatives Present:

Academic Senate: Mr. Roger Dickes
 CSEA: Mr. Narbeh Nazari
 Guild: Ms. Emily Haraldson

Absent:

Ms. Ann H. Ransford

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board of Trustees President Hacopian.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented regarding items on the agenda.

INFORMATIONAL REPORTS - NO ACTION

1. Third Quarter Budget Balances as of March 31, 2021
2. Third Quarter Financial Status Report as of March 31, 2021
3. Enrollment Update
4. Measure GC Funds Balances and Schedule Update
5. Glendale College Foundation - Statement of Financial Position, Income Statement and Third Quarter Report of Donations for Period Ending March 31, 2021
6. Guided Pathways Update
7. Title V Office Renamed to Office of Hispanic-Serving Initiatives

Informational Reports Nos. 1 through No. 7 were duly noted.

8. Professional Development Center (PDC) - Operational Highlights, COVID-19 Challenges, and Vision for the Future

Ani Keshishian, PDC Interim Executive Director, outlined how PDC made adjustments during COVID-19 restrictions by reducing operational staff, providing virtual training to staff, and promoting virtual learning opportunities to employers and their staff. Classes converted to synchronous virtual training platforms using Zoom and course offerings adjusted class times to better accommodate employees and employer needs.

INFORMATIONAL REPORTS - NO ACTION - continued

9. AB19 Funding at Glendale Community College

Christina Tangelakis, Associate Dean of Financial Aid, provided an outline of the benefits of AB19 (California College Promise) funding for GCC students. The GCC Promise funding program provides California resident first-time, fulltime (12 units) community college students a waiver covering full-time enrollment fees for Fall and Spring terms. Since the initiation of this program in 2018-19, GCC has received \$1,747,447 in student aid (1,643 distinct awards to students). The program encourages students to enroll in fulltime instruction, provides assistance with books and supplies, and offers financial relief for underserved students.

UNFINISHED BUSINESS READING REPORTS – SECOND OF TWO READINGS – ACTION

1. Board Policy 4235: Credit by Examination (title change to Credit for Prior Learning and revisions)

It was moved (Portillo Rabinov) and seconded (Davis) to approve retitled and revised Board Policy 4235.

The motion passed unanimously.

2. Board Policy 7131: Equivalence to Minimum Qualification (delete)

It was moved (Benlian) and seconded (Portillo Rabinov) to delete Board Policy 7131.

The motion passed unanimously.

3. Board Policy 7140: Collective Bargaining (revise)

It was moved (Portillo Rabinov) and seconded (Davis) to approve revised Board Policy 7140.

The motion passed unanimously.

4. Board Policy 7141: Public Notice Policy (delete)

It was moved (Benlian) and seconded (Portillo Rabinov) to delete Board Policy 7141.

The motion passed unanimously.

5. Board Policy 7151: Evaluation for Academic Administrator Personnel & Classified Managers (delete)

It was moved (Benlian) and seconded (Portillo Rabinov) to delete Board Policy 7151.

The motion passed unanimously.

6. Board Policy 7152: Evaluation/Supervision (delete)

It was moved (Benlian) and seconded (Portillo Rabinov) to delete Board Policy 7152.

The motion passed unanimously.

7. Board Policy 7224: Meetings (delete)

It was moved (Benlian) and seconded (Portillo Rabinov) to delete Board Policy 7224.

The motion passed unanimously.

UNFINISHED BUSINESS READING REPORTS – SECOND OF TWO READINGS –ACTION - continued

8. Board Policy 7236: Transfers (delete)
It was moved (Benlian) and seconded (Portillo Rabinov) to delete Board Policy 7236.
The motion passed unanimously.
9. Board Policy 7251: Administrative Retreat Rights (delete)
It was moved (Benlian) and seconded (Portillo Rabinov) to delete Board Policy 7251.
The motion passed unanimously.
10. Board Policy 7310: Nepotism (revise)
It was moved (Portillo Rabinov) and seconded (Davis) to approve revised Board Policy 7310.
The motion passed unanimously.
11. Board Policy 7335: Health Examinations (revise)
It was moved (Portillo Rabinov) and seconded (Davis) to approve revised Board Policy 7335.
The motion passed unanimously.
12. Board Policy 7345: Catastrophic Leave Program (revise)
It was moved (Portillo Rabinov) and seconded (Davis) to approve revised Board Policy 7345.
The motion passed unanimously.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of April 20, 2021
2. Warrants - District Funds April 1, 2021 through April 30, 2021
3. Contract Listing and Purchase Order Listing – April 1, 2021 through April 30, 2021
4. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01) - April 1, 2021 through April 30, 2021
5. Budget Revisions and Appropriation Transfers General Fund Restricted (03) - April 1, 2021 through April 30, 2021
6. Declaration of Surplus Equipment with Approval of Disposal
7. Proposed New Course – ESL 70 (Noncredit) – Administrative Medical Assisting and ESL Success and Support Course
8. Revised Courses and Programs

<u>Revised Courses</u> CHLDV 141 MATH 30, 30+, 30AB, 30CD, 30E STV 61	<u>Revised Programs</u> HIST—History AA-T PHIL—Philosophy AA-T Social Science—AA Degree
--------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------
9. Proposed New Program – Cloud Computing Fundamentals
10. Staffing Report No. 11 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports

CONSENT CALENDAR – ACTION - continued

11. Ratification of Extension of Employment Agreement for Superintendent/President – June 30, 2023

It was moved (Benlian) and seconded (Portillo Rabinov) to approve Consent Calendar item Nos. 1 through 10.

The motion passed unanimously.

Consent Calendar No. 11 - Ratification of Extension of Employment Agreement for Superintendent/President – June 30, 2023 was pulled for discussion and language corrected to extend the contract to June 30, 2024.

It was moved (Davis) and seconded (Benlian) to approve Consent Calendar item No. 11.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Equal Employment Opportunity (EEO) Fund Multiple Method Allocation Certification Form Fiscal Year 2020-2021

It was moved (Davis) and seconded (Portillo Rabinov) to approve the 2020-2021 Certification Form.

The motion passed unanimously.

2. Tenured Faculty

It was moved (Davis) and seconded (Portillo Rabinov) to approve granting tenure effective Fall 2021 to: Travis Ames, Reut Cohen, Rebecca Cooling, Nare Garibyan, Linette Gharibi, Anna Grygoruk, Diane Murray, and Rachel Ridgway.

The motion passed unanimously.

3. Student Fee Schedule for the 2021-2022 Academic Year Effective Fall 2021

It was moved (Portillo Rabinov) and seconded (Davis) to approve the Student Fee Schedule for the 2021-2022 academic year effective Fall 2021.

The motion passed unanimously.

4. Change Order No. 007 – PE Gym Replacement Increment 2 Project

It was moved (Portillo Rabinov) and seconded (Dulay) to approve Change Order No. 007 for the PE Gym Replacement Increment 2 Project and that the contract price be amended to reflect an increase of \$159,823.

The motion passed unanimously.

5. Approval of Guaranteed Maximum Price for the New Science Building

It was moved (Portillo Rabinov) and seconded (Benlian) to accept the latest bids for the Science Building Project to the lowest responsive, responsible bidders in the amount not to exceed \$3,059,386 and approve the Guaranteed Maximum Price (GMP) of \$91,177,170.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

Culpepper provided a summary of the Governor's May Revise Budget as it relates to Glendale Community College.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No Board requests were presented.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

No comments presented.

ADJOURNMENT

Hacopian adjourned the meeting at 6:20 p.m.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, May 18, 2021
Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.
Minutes approved at the Regular Board of Trustees Meeting, June 15, 2021.

GLENDALE COMMUNITY COLLEGE DISTRICT
 June 15, 2021
 CONSENT CALENDAR NO. 2
 FINANCE REPORT

TO: Board of Trustees
 SUBMITTED BY: David Viar, Superintendent/President
 REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services
 PREPARED BY: Angineh Baghoomian, District Accountant
 SUBJECT: WARRANTS - DISTRICT FUNDS
 MAY 01, 2021 THROUGH MAY 31, 2021

It is recommended that "A" form (Payroll Warrants) as shown below totaling: \$ 6,596,365.09
 and "B" form (Other Than Payroll Warrants) NO 840573 through 845182 be approved: 10,559,088.48
 \$ 17,155,453.57

REGISTER NUMBER		WARRANT NUMBER		DESCRIPTION	AMOUNT
C1J	C	6894792	--- 6894873	Certificated Monthly	\$ 3,743,042.55
		3034873	--- 3035519	Certificated Monthly	-
C1J	N	6894874	--- 6894874	Classified Monthly	69,460.41
		3035520	--- 3035548	Classified Monthly	-
119	N	6894978	--- 6894978	Classified Monthly	2,094.92
123	C	6897597	--- 6897597	Certificated Hourly	1,643.17
123	N	6897598	--- 6897598	Classified Monthly	15,795.00
124	C	6897767	--- 6897767	Certificated Monthly	4,191.66
E4T	N	6899599	--- 6899616	Classified Monthly	2,066,615.22
		3073866	--- 3074197	Classified Monthly	-
C3J	C	6905811	--- 6905811	Certificated Hourly	5,321.64
		3095702	--- 3095704	Certificated Hourly	-
C3J	N	6905812	--- 6906004	Classified Hourly	148,885.02
		3095705	--- 3095730	Classified Hourly	-
126	N	6906478	--- 6906481	Classified Monthly	1,304.88
C2K	C	6919868	--- 6919894	Certificated Monthly	510,067.72
		3148105	--- 3148285	Certificated Monthly	-
C2K	N	6919895	--- 6919898	Classified Monthly	27,942.90
		3148286	--- 3148294	Classified Monthly	-
					<u>\$ 6,596,365.09</u>

Expired warrant(s) to be reissued:

03/23/20	65786600	Osmond Steven Bie	\$ 700.97
03/23/20	65796590	Robert Huston Tronnes	\$ 398.79
04/29/20	25849660	Erika Hernandez	\$ 194.00
05/20/20	25892055	Erika Hernandez	\$ 282.50
07/08/20	25954013	Melina Aghakhanian Savarani	\$ 188.00
07/15/20	25963095	Melina Aghakhanian Savarani	\$ 274.00
07/29/20	25980515	Melina Aghakhanian Savarani	\$ 774.00
08/25/20	26003948	Melina Aghakhanian Savarani	\$ 1,586.00
08/25/20	26004874	Mariana Hovhannisyan	\$ 1,550.50
08/25/20	26005496	Liana Navasardyan	\$ 249.50
09/02/20	26017212	Liana Navasardyan	\$ 35.50
09/29/20	26044895	Melina Aghakhanian Savarani	\$ 2,615.00
10/14/20	26075657	Lola Borroni	\$ 1,000.00
10/28/20	26092921	Melina Aghakhanian Savarani	\$ 1,969.50
10/28/20	26093977	Jasmine Reyes	\$ 1,000.00

Summary of Commercial Warrants

	Amount	Count
GENERAL FUND - UNRESTRICTED	5,184,748.65	213
GENERAL FUND - RESTRICTED	1,942,316.95	132
STUDENT FINANCIAL AID	560,455.80	5
SELF INSURANCE	57,105.38	6
PROFESSIONAL DEVELOPMENT CENTER	46,143.37	25
GO BOND SERIES A	1,177,949.01	24
GO BOND SERIES B & C	200.00	1
MEASURE GC-GO BOND, SERIES A	1,440,088.30	14
PAYROLL CLEARING	150,081.02	24

\$10,559,088.48	444
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**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 GENERAL FUND - UNRESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4300	INSTRUCTIONAL SUPPLIES	3	587.51
4530	SUPPLIES & MATERIALS-BLDGS	10	6,018.67
4540	SUPPLIES & MATERIALS-GROUNDS	3	1,349.59
4550	SUPPLIES & MATERIALS-EQUIPMENT	3	1,215.47
4560	SUPPLIES & MATERIALS-CUSTODIAL	1	4,706.23
4590	OTHER SUPPLIES	21	6,940.80
5110	CONTRACT CONSULTANT	9	5,955.69
5130	CONTRACT DOCTORS & NURSES	1	280.00
5220	TRAVEL	18	6,761.88
5300	MEMBERSHIP AND DUES	1	1,425.00
5510	NATURAL GAS	2	11,875.14
5520	LIGHT AND POWER	3	191,852.57
5521	GLENDALE WATER/SEW/RUBBISH	4	16,281.55
5522	GARFIELD E/W/S/R	1	8,552.18
5540	TELEPHONE	3	22,259.67
5560	TRASH DISPOSAL	2	2,714.45
5615	RENTS & LEASE-PERSONAL PROPERT	4	2,229.32
5650	VENDOR REPAIRS-EQUIPMENT	14	47,819.86
5655	VENDOR REPAIRS-VEHICLES	1	1,114.53
5690	ALL OTHER CONTRACT SERVICES	80	819,264.54
5710	AUDIT COST	1	13,200.00
5730	LEGAL SERVICES	4	7,552.50
5825	PRINTING AND ADVERTISING	4	2,431.44
5850	POSTAGE	4	887.95
5860	OPER. COST-DIST VEHICLES	2	1,854.54
5890	OTHER EXPENSE	2	654.00
5892	CREDIT CARD SERVICE CHARGE	1	824.20
6410	INSTRUCTIONAL EQUIPMENT	1	179,658.96
6420	NON-INSTRUCTIONAL EQUIPMENT	3	19,595.02
6520	LEASE PURCHASE-PERSONAL PROP.	1	254.74
9522	FOREIGN STUDENT INSURANCE	1	188,810.00
9530	FB-SUBS-H&W	1	7,400.64
9535	FB SUBS-ARP	2	27,117.04
9552	USE TAX PAYABLE	-1	-11.47
9555	STUDENT REFUNDS	3	3,575,314.44
		213	\$5,184,748.65

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 3 GENERAL FUND - RESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4300	INSTRUCTIONAL SUPPLIES	36	128,056.89
4400	INSTRUCT. MEDIA SUPPLIES	1	2,760.00
4590	OTHER SUPPLIES	16	10,861.72
4591	TESTING MATERIALS	1	1,795.20
4710	FOOD	1	8.00
5110	CONTRACT CONSULTANT	7	13,154.50
5220	TRAVEL	14	2,547.00
5221	TRAINING	1	3,000.00
5610	RENT & LEASES - REAL PROP	5	1,519,120.04
5615	RENTS & LEASE-PERSONAL PROPERT	1	260.28
5650	VENDOR REPAIRS-EQUIPMENT	1	124.03
5655	VENDOR REPAIRS-VEHICLES	1	3,050.18
5690	ALL OTHER CONTRACT SERVICES	18	72,862.07
5860	OPER. COST-DIST VEHICLES	1	2,299.89
5890	OTHER EXPENSE	2	298.55
6310	LIBRARY BOOKS	4	37,520.16
6320	SERIALS, CONTINUATION BOOKS	2	33,941.74
6410	INSTRUCTIONAL EQUIPMENT	10	84,664.96
6420	NON-INSTRUCTIONAL EQUIPMENT	6	14,751.35
6520	LEASE PURCHASE-PERSONAL PROP.	1	213.50
9530	FB-SUBS-H&W	3	7,134.15
9535	FB SUBS-ARP	1	4,089.95
9552	USE TAX PAYABLE	-1	-197.21
		132	\$1,942,316.95

Fund: 9 STUDENT FINANCIAL AID

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	2	6,630.80
7500	STUDENT FINANCIAL AID	3	553,825.00
		5	\$560,455.80

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 18 SELF INSURANCE

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3409	H & W, TEACHERS	3	52,015.94
3790	RETIREE EMPLOYEE BENEFITS	1	1,019.52
5690	ALL OTHER CONTRACT SERVICES	1	3,805.24
6420	NON-INSTRUCTIONAL EQUIPMENT	1	264.68
		6	\$57,105.38

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4200	OTHER BOOKS	1	1,238.53
5510	NATURAL GAS	1	51.96
5520	LIGHT AND POWER	1	1,118.84
5530	WATER	2	98.14
5590	MISC. HOUSEKEEPING SERVICES	3	1,078.00
5690	ALL OTHER CONTRACT SERVICES	13	41,925.72
5825	PRINTING AND ADVERTISING	1	565.75
9530	FB-SUBS-H&W	3	66.43
		25	\$46,143.37

Fund: 70 GO BOND SERIES A

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5520	LIGHT AND POWER	2	320.53
5690	ALL OTHER CONTRACT SERVICES	12	372,677.99
5730	LEGAL SERVICES	1	17,927.33
6220	ARCHITECT AND ENGINEERING	3	431,755.20
6230	CONSTRUCTION MANAGEMENT	1	118,513.38
6240	INSPECTION AND TESTING FEES	1	7,920.00
6420	NON-INSTRUCTIONAL EQUIPMENT	4	228,834.58
		24	\$1,177,949.01

Fund: 71 GO BOND SERIES B & C

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	1	200.00
		1	\$200.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 74 MEASURE GC-GO BOND, SERIES A

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	5	15,522.85
6120	SITE IMPROVEMENT	1	42,124.58
6210	BUILDING IMPROVEMENT	3	1,186,259.55
6220	ARCHITECT AND ENGINEERING	2	63,929.95
6230	CONSTRUCTION MANAGEMENT	2	103,731.37
6240	INSPECTION AND TESTING FEES	1	28,520.00
		14	\$1,440,088.30

Fund: 76 PAYROLL CLEARING

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
9502	ALTERNATE RETIREMENT PLAN	2	31,206.99
9518	TAX SHELTER ANNUITY	1	800.00
9530	FB-SUBS-H&W	4	25,370.05
9575	VOLUNTARY CREDIT UNION DEDUCTIONS	2	19,100.00
9576	VOLUNTARY CHARITABLE DEDUCTIONS	2	102.00
9577	VOLUNTARY UNION DEDUCTIONS	11	56,636.08
9579	VOLUNTARY DISABILITY/LIFE INS DED - 12	2	16,865.90
		24	\$150,081.02

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing and Purchase Order Listing**

05/01/21 - 05/31/21

REPORT DATE: 15-JUN-21

REPORT OF RECOMMENDATION

TO: THE BOARD OF TRUSTEES

SUBMITTED BY: DAVID VIAR, SUPERINTENDENT/PRESIDENT

PREPARED BY: PURCHASING OFFICE

SUBJECT: CONTRACT LISTING and PURCHASE ORDER LISTING

**IT IS RECOMMENDED THAT THE FOLLOWING CONTRACTS
ISSUED AS NEEDED TO MEET OPERATIONAL NEEDS BE
AUTHORIZED:**

Summary of Contracts

GENERAL FUND - UNRESTRICTED	1,474,604.00	201
GENERAL FUND - RESTRICTED	2,453,424.81	381
STUDENT FINANCIAL AID	55,000.00	1
SELF INSURANCE	13,527.00	1
PROFESSIONAL DEVELOPMENT CENTER	210,132.30	7
GO BOND SERIES A	7,960,523.08	22
PAYROLL CLEARING	800.00	1

Grand Total:

\$12,168,011.19	614
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**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

05/01/21 - 05/31/21

June 15, 2021

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-PERSONAL SERVICE			
82607	JOSE A MERCADE	Baja Field Station Services	9,000.00
82634	ARA OSHAGAN	Consultant for panel series Discover 10 GCC Art Gallery Apr 20 2021	250.00
82643	MELDIA YESAYAN	Consultant panel series Discover 10 Art Gallery Apr 10 2021	250.00
82644	VERONICA URSUA AQUINO	Consultant and presenter Discover 10 Art Gallery May 18 2021	300.00
82658	NARINE MINASYAN	Financial aid OIG project support May 10 2021	900.00
82693	BREE PAVEY	Programming and editing for theatre arts production Dream 2.0 12/7/2020-5/4/2021	2,000.00
82711	SARA BORJAS	Guest speaker English reading event April 8 2021	150.00
82738	TRACI KIM YOUNG	Guest speaker English reading event Apr 8 2021	150.00
82739	ITIOLA JONES	Guest speaker English reading event Apr 8 2021	150.00
82740	TRACI KATO KIRIYAMA	Guest speaker English reading event Apr 8 2021	150.00
82743	DIANE WILLIAMS	Consultant Discover 10 Art Gallery Spr 2021	250.00
82793	ADRIANA ALEJANDRE	Panelist for mental health professionals Estudiantes Unidos pgm Apr 2 2021	250.00
82817	ERUM ASIF	Panelist Alumni Career Pathways March 30 2021	75.00
82818	PAMELA AVILA	Panelist Alumni Career Pathways March 30 2021	75.00
82819	PAOLO BANAAG	Panelist Alumni Career Pathways March 30 2021	75.00
82820	CHELSEA OLSON	Panelist Alumni Career Pathways March 30 2021	75.00
82821	LORI SINANIAN	Panelist Alumni Career Pathways March 30 2021	75.00
CONTRACT-RENT/LEASE			
82583	BROADWAY PLAY PUBLISHING INC	Royalties - Jaunita's Statue	600.00
82781	BROADWAY PLAY PUBLISHING INC	Book - Jaunita's Statue	202.75
82800	QUADIENT FINANCE USA INC	Postage	451.74
CONTRACT-SERVICE			
82422	AMPLIFY PROFESSIONAL SERVICES INC	Consulting for Progamming and Tech Support for Oracle and P/S	50,000.00
82492	THOUGHTFOCUS INC	Professional Services System Administrator	90,000.00
82608	EISENHART & ASSOCIATES	Assistance With Major Gifts Program	3,102.50
82610	INTEGRATED NONPROFIT SERVICES LLC	Raiser's Edge Consulting	270.00
82619	COMPUTERLAND - SILICON VALLEY	Azure Subscription	440.00
82624	PERFORMANCE ARCHITECTS INC	DB Assistance	90,000.00
82625	BEST BEST & KRIEGER LLP	Legal Fees	3,465.00
82707	MONTAGUE DEROSE AND ASSOCIATES LLC	Disclosure Monitoring and Annual Report For Measure GC	5,425.00
82782	BEST BEST & KRIEGER LLP	Legal Fees	2,614.50
82805	CITY OF GLENDALE	False Alarm Permit Renewal	170.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
82806	PERFORMANCE ARCHITECTS INC	DB Assistance	90,000.00
82810	HIGHSTREET IT SOLUTIONS LLC	Consulting Services	30,000.00
CONTRACT-SITE LICENSE			
82784	COMPUTERLAND - SILICON VALLEY	Camtasia Qty 1	50.00
DEFAULT-DEFAULT			
82779	MUSIC THEATRE INTERNATIONAL	Songs for A New World	1,650.00
82780	DRAMATIC PUBLISHING	Spring Awakening Royalty Fee	953.68
EQUIPMENT-COMPUTER			
82322	DELL MARKETING LP	Laptops Library	179,658.96
82550	DELL MARKETING LP	Optiplex 7080 SFF and Monitors Qty 10	12,355.16
82730	APPLE INC	MacBook 16 in	3,129.40
82745	OCEAN INTERFACE CO., INC.	HP Laserjet M404dw	381.54
82746	SYNCHRONY BANK/AMAZON	ASUS Monitor	186.32
EQUIPMENT-FACILITIES			
82603	STOTZ EQUIPMENT	Sales Tax	25.62
82603	STOTZ EQUIPMENT	John Deer 1550 J - Terrain Cut T4- front deck mower repairs. Parts: \$154.11, Labor: \$543.97, and Miscellaneous: \$95.85 Estimate 027721	793.93
82604	STOTZ EQUIPMENT	Sales Tax	96.09
82604	STOTZ EQUIPMENT	John Deer 1550 F - Terrain cut T4- front deck mower repairs. Parts: \$762.98, Labor: \$917.95, and Miscellaneous: \$174.47 Estimate 027720	1,855.40
EQUIPMENT-OFFICE			
82628	HOME DEPOT	sales tax	10.56
82628	HOME DEPOT	Sharp Carousel 1.1cu microwave	103.00
MAINT AGREEMENT-COPIER			
82661	MRC SMART TECHNOLOGY SOLUTIONS	Technology Xerox Copier SN 2XC513748 Maintenance Agreement Renewal 04/24/21-04/23/22	524.90
MEMBERSHIPS-MEMBERSHIPS			
82692	AMERICAN LIBRARY ASSOCIATION	Membership Dues	1,425.00
OTHER SERVICES-OTHER SERVICE			
80149	H L MOE CO INC	Work Orders 2021	180,000.00
80271	FINAL TOUCH PRO	College Police Vehicles FY 2021	4,500.00
82489	WASPBARCODE	Sales Tax	6.37
82489	WASPBARCODE	633808431181 - Wasp WPP 2.17 in X 830' Wax-Resin Ribbon 305/406/6xx.	14.99
82489	WASPBARCODE	633808402501 - Wasp Barcode Inventory Label Machine - Wasp 4/pk 2.00 in X 1.00 in	37.99

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
		TT Paper Label 5 in OD Quote 00041506.	
82489	WASPCBARCODE	Freight costs	9.12
82579	ASAP DOOR	Key Services 2021	40,000.00
82580	EMCOR SERVICES	Preventative Maintenance Fiscal Year 2021 Per Quote 20-26643R1	144,999.00
82581	BOULEVARD SENTINEL	Skyscraper Display Ad May 2021	275.00
82585	AXIOM PRINT INC	E1031979 - 100 Yellow 6Ft Apart-Square Adhesive Vinyl Stickers 12 X 12 Invoice 38745	239.00
82585	AXIOM PRINT INC	Sales Tax 10.25%	35.67
82585	AXIOM PRINT INC	E1031980 - 100 Red Arrow Adhesive Vinyl 12 X 12 stickers.	109.00
82586	MIRACLE ART SERVICES	SM Bldg. Cafeteria - Emergency repairs: clean and shine floor, get rid of mold, install insulation, replace drywall, and paint walls. Please see attached Invoice # 426. Price includes labor and material.	6,100.00
82587	GRAINGER	Chair rail - 6 X 96 X 1 1/6 WHIT-PAWLING. Please see attached Quote 2047314887	6,954.00
82588	ROCK'S TREE AND HILLSIDE SERVICE INC	Verdugo Campus - Up Campus Way - Area 1 - Clear 40 feet up slope along Campus Way from Maintenance Operations North to Life Skills Building parking lot Quote # 6324	7,800.00
82589	ROCK'S TREE AND HILLSIDE SERVICE INC	Verdugo Campus - Area 2: PS Bridge and around Lot A - Finish brush clearance. Fire code compliance: remove hazardous vegetation, native weeds, grasses, brush, tobacco plants, and volunteer plants Quote 6328	3,000.00
82590	EMCOR SERVICES	HVAC- 160 hours of automation technician labor. Service labor provided to troubleshoot, program and update graphics. Price covers automation service for 10 weeks from 4/26/21-6/30/21 Quote 21-39898.	23,200.00
82591	BURBANK IRRIGATION SUPPLY	Sales Tax	69.70
82591	BURBANK IRRIGATION SUPPLY	STH-FS-94-R-Z Clearing Saw Quote 1024	679.98
82592	ROCK'S TREE AND HILLSIDE SERVICE INC	Verdugo Campus - Area 3: north east of OM and HS. Behind OM slope and central receiving. Reduce fuel load throughout. Weed wack weeds, grasses, and lift skirts trees Quote 6330	5,800.00
82593	KONE INC	Tower Elevator 1 - Provide standby labor that will be performed on Thursday, May 13, 2021 and Friday, May 14, 2021 from 8 am to 5 pm on time and material at a labor rate of \$271.60 per man hour Per Quote	4,345.60
82594	AK CONSTRUCTION AND ROOFING INC	SF 114+115 - 20 x 30 Roof Area: clean, apply acetone, install primer, install urethane at 3 gallons per 100 sq. Price includes materials and labor Quote 444774	3,185.00
82595	EMERGENCY RESPONSE CRIME SCENE CLEANING	4/14/21 - Return/Follow-up: check moisture levels and remove equipment.	250.00
82595	EMERGENCY RESPONSE CRIME SCENE CLEANING	Equipment charges	420.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
82595	EMERGENCY RESPONSE CRIME SCENE CLEANING	SG Bldg. - 4/11/21 - Several areas on floors 1-3: extract water from carpet and standing water. Please see attached Invoice # GCC2021-259.	850.00
82595	EMERGENCY RESPONSE CRIME SCENE CLEANING	4/12/21 - Return/Follow-up: remove floor panels to access area beneath, extract water, etc.	350.00
82596	BURBANK IRRIGATION SUPPLY	Sales Tax	116.85
82596	BURBANK IRRIGATION SUPPLY	STH-HL-94-Z Hedgetrimmer Quote 1013	1,140.00
82597	CREATIVE CONCEPTS LANDSCAPE MANAGEMENT INC	Garfield Campus - replace (12) broken sprinklers in various shrub areas Quote 661	850.00
82599	AK CONSTRUCTION AND ROOFING INC	SF 118 - 8 x 30 Roof Area: clean, apply acetone, install primer, install urethane at 3 gallons per 100 sq. Price includes materials and labor Quote 444773	1,845.00
82600	ROCK'S TREE AND HILLSIDE SERVICE INC	Verdugo Campus - Area 4: Curbside East Mountain St. - remove native weeds, grasses, brush, etc. Lift skirts tree Quote 6331	7,500.00
82601	ROCK'S TREE AND HILLSIDE SERVICE INC	Verdugo Campus - Area 5: Terraced area in front of Sartoris Field - lift limbs about (20) trees as per fire code Quote 6332	3,800.00
82602	ROCK'S TREE AND HILLSIDE SERVICE INC	Verdugo Campus - Area 6: Sub Area A -1550 N. Verdugo Road and Sub area - B: 1860, 1870, 1888, and 1900 Verdugo Loma Rd. - weed wack hazardous vegetation. Lift trees Quote 6333	30,000.00
82611	HBEB INC	COVID Work Orders Install Signage Hand Sanitizers	2,380.00
82614	AK CONSTRUCTION AND ROOFING INC	Repair Leak Ref 444772	1,125.00
82615	BRIAN COHEN	Lexipol Police Policy Manual Consulting Inv 20210304	1,837.50
82630	LIEBERT CASSIDY WHITMORE	Title IX Webinar	350.00
82641	MAKING IT RIGHT SERVICES LLC	Continue expanding, training and overseeing implementation of the inventory program. Plus, other related work Proposal	8,000.00
82646	SPOTLESS CLEANING SYSTEMS	Tower Elevators - clean inside and outside interior elevator cart windows Estimate 3725	7,350.00
82647	RELIABLE METAL PRODUCTS	Sales Tax	35.54
82647	RELIABLE METAL PRODUCTS	Campus Wide - eight (8) A/C drain pans (multiple lengths) Invoice 163904	374.12
82648	OUTLOOK NEWSPAPERS	Ad Glendale News Press Graduation issue Inv 72300	950.00
82662	PROMO DIRECT	Fin Aid Order S219387	3,163.00
82662	PROMO DIRECT	Sales Tax	324.21
82667	BUSINESS CARD	WCIRB and Annual Fee	225.00
82671	DSM RESOURCES	Network Services Assistance	5,461.20
82673	LIEBERT CASSIDY WHITMORE	Title IX Training	2,100.00
82694	DANNIS WOLIVER KELLEY	Legal Fees	457.50
82703	H L MOE CO INC	Work Orders 2021	75,000.00
82713	JOHNSON CONTROLS FIRE PROTECTION LP	Garfield Service Per Proposal	3,700.00

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OTHER SERVICES-OTHER SERVICE			
82715	SHIELD CASEWORK LLC	Player Lockers PE Project Per Proposal 20081-3	15,842.00
82716	LIEBERT CASSIDY WHITMORE	Title IX Webinar Parts 2 and 3	700.00
82731	DESIREE PORTILLO RABINOV	Reimbursement Soroptimist International of Glendale Fundraiser May 1 2021	75.00
82764	RELATION INSURANCE SERVICES	Foreign Students Insurance	188,810.00
82769	FRANK'S HOME SERVICE	Install ceiling Tile in the SG Damaged Rooms Per Proposal	44,687.00
82770	QUALITY WINDOW BLINDS	Sales Tax.	371.67
82770	QUALITY WINDOW BLINDS	Installation Charge	1,230.00
82770	QUALITY WINDOW BLINDS	SG Bldg. - 41 mini blinds (mutiple lenghts) replacements for water damage. Please see attached Quote # 2868.	3,626.00
82773	EMCOR SERVICES	Garfield Campus: Mariposa 112 - install a new VAV box with reheat coil. Cost for Regular Time Quote #21-40574	15,241.00
82774	SIERRA SIGN IMAGES	Removal of existing Aviation Arts letters and provide two (2) sets of cast letters for the TONGVA Building (new name). One set 12" tall and one set 10" tall Per Proposal	3,765.80
82775	EMERGENCY LIGHTING EQUIPMENT SERVICE COMPANY INC	Misc. material: fans, fuses, etc. (may not be required)	325.00
82775	EMERGENCY LIGHTING EQUIPMENT SERVICE COMPANY INC	Sales Tax	30.88
82775	EMERGENCY LIGHTING EQUIPMENT SERVICE COMPANY INC	HS basement, LB 2nd floor, SC 2nd floor, BK 2nd floor, SG 1st floor, CS basement, AD basement, AU 1st floor, VG blockhouse, SV 1st floor, & Garfield Campus: Tropic Estimate 8023049Q	8,525.00
82776	TREE KING SERVICE INC	Cooling Tower - south side planter; thing, balance, and shape as needed (2) Brazilian Pepper trees Estimate 16248	1,100.00
82776	TREE KING SERVICE INC	Fuel and disposal	250.00
82787	ARIN	Annual Fee for Internet Registry	125.00
82795	GENERAL OFFICES INSTALLATION INC	Install Doors Panels - LB 314 & 315	1,195.00
82796	CORNERSTONE CONSTRUCTION SOLUTIONS INC	Repairing PDC 204 Room (IT room) A/C Unit	1,929.38
82801	GREG PARKS	Catalog Course Listings	750.00
82811	CAROL DORMAN	Board of Trustees meeting videotaping and editing 05182021	375.00
82823	ASSOCIATED STUDENTS OF GLENDALE COLLEGE	Catering 120 Day Injury Free	480.00
PRINTING-MISC			
82617	PRINTEFEX	Printing of Jewel City Vax Clinic signs and laminated sheets Inv 70466	456.44
82748	PRINTEFEX	Duplicating Assistance	240.39
SUBSCRIPTIONS-SUBSCRIPTIONS			
82699	VLADIMIR VASQUEZ	ScrumAlliance Certification	100.00
SUPPLIES-CLEANING			

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SUPPLIES-CLEANING			
82598	BATTERY SYSTEMS INC	Campus Wide - PC 1300 Duracell D Cell Batteries for hand soap/paper towel/hand sanitizer dispensers Quote 107	1,296.00
82598	BATTERY SYSTEMS INC	Sales Tax	132.84
SUPPLIES-INSTRUCTIONAL			
80038	TOOL SHACK INC	Add funds req 36667	350.00
SUPPLIES-OFFICE			
82425	SYNCHRONY BANK/AMAZON	ASIN B071CFW712 Scotch Book Tape 845, 4 Inches x 15 Yards, 2 Pack	116.67
82425	SYNCHRONY BANK/AMAZON	ASIN B002A9TSYS Ziploc Double Zipper Quart Freezer Bags 216 Count	20.88
82425	SYNCHRONY BANK/AMAZON	Estimated tax	29.13
82425	SYNCHRONY BANK/AMAZON	ASIN B00006IF5S Scotch Book Tape 845, 3 Inches x 15 Yards	54.84
82425	SYNCHRONY BANK/AMAZON	ASIN B00006IF5Q 3M Scotch Book Tape 845, 1-1/2 Inches x 15 Yards	49.90
82509	SYNCHRONY BANK/AMAZON	WristCo variety pack 10000count	157.89
82509	SYNCHRONY BANK/AMAZON	AAA batteries	14.94
82509	SYNCHRONY BANK/AMAZON	sales tax	38.75
82509	SYNCHRONY BANK/AMAZON	Touchless thermometer adult	155.87
82509	SYNCHRONY BANK/AMAZON	Infrared forehead thermometer	59.97
82631	TERRENCE YU	Reimbursement work from home office supplies	139.77
82649	OFFICE DEPOT	Item # 394974 - Pendaflex SureHook Technology Hanging File Folders, Legal Size, Standard Green, Box of 20 Folders.	13.90
82649	OFFICE DEPOT	Item # 952384 - Office Depot Brand Box-Bottom Hanging File Folders, Legal Size (8-1/2" x 14"), 2" Expansion, Green, Box of 25.	19.33
82649	OFFICE DEPOT	Sales Tax	5.09
82649	OFFICE DEPOT	Item # 490991 - Lorell Door Wedge - Foam - Blue.	16.38
82650	OFFICE DEPOT	Sales Tax	26.95
82650	OFFICE DEPOT	846583 Brother-IntelliFAX-2840-Laser-Fax	263.55
82653	OFFICE DEPOT	Item 565832 Laser Jet 3O A Toner	66.99
82653	OFFICE DEPOT	Sales Tax	6.86
82659	GORDON LUI	Reimbursement for Dell Battery	164.24
82666	OFFICE DEPOT	Item 848564 Porelon 42-4 Replacement Black/Red Ink	13.14
82666	OFFICE DEPOT	Item 574698 Tab Dividers	4.74
82666	OFFICE DEPOT	Item 143291 HP 83A Toner Pack of 2	95.00
82666	OFFICE DEPOT	Item 911220 Cleaning Duster	5.44
82666	OFFICE DEPOT	Item 108862 Paper Rolls	4.90
82666	OFFICE DEPOT	Sales Tax	17.89
82666	OFFICE DEPOT	Item 352503 Envelope Moistener Pack of 4	8.32
82666	OFFICE DEPOT	Item 844803 10"x13" Brown Envelopes	24.01

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SUPPLIES-OFFICE			
82666	OFFICE DEPOT	Item 620007 Nestle Water	14.49
82666	OFFICE DEPOT	Item 574635 Tab Dividers	4.36
82677	ARTIN TARVERDI	Reimbursement uniform supply allowance	538.21
82685	SYNCHRONY BANK/AMAZON	sales tax	15.36
82685	SYNCHRONY BANK/AMAZON	Taotronics Wireless Headset with USB Adapter for PC	149.97
82687	SYNCHRONY BANK/AMAZON	Certificate Holders Red Pack of 25	41.42
82687	SYNCHRONY BANK/AMAZON	Tax	9.80
82687	SYNCHRONY BANK/AMAZON	Brown Paper Bags 16x6x12" Pack of 50	36.18
82687	SYNCHRONY BANK/AMAZON	Battery-Operated Tea Lights Pack of 24	17.98
82690	APPLE INC	Apple MJ1M2AM/A USB-C adapter	104.74
82724	OFFICE DEPOT	Item Number 203349 Sharpie Fine Point Permanent Markers Gray Barrel Black Ink Pack Of 12	6.48
82724	OFFICE DEPOT	Item Number 725324 Post it Super Sticky Recycled Notes 3 x 3 Bali Pack Of 12 Pads	12.07
82724	OFFICE DEPOT	Item Number 951910 TOPS Second Nature 100% Recycled Writing Pads 8 1/2 x 11 3/4 Legal Ruled 50 Sheets White Pack Of 12 Pads	23.97
82724	OFFICE DEPOT	Item Number 427866 Goo Gone Cleaner Spray 12 Oz Bottle	5.94
82724	OFFICE DEPOT	Item Number 910638 Scotch 845 Book Tape 2 x 540 Clear	23.76
82724	OFFICE DEPOT	Item Number 795948 TOPS Second Nature 100% Recycled Writing Pads 5 x 8 Legal Ruled 50 Sheets White Pack Of 12 Pads	15.16
82724	OFFICE DEPOT	Item Number 1451854 Scotch Thermal Laminating Pouches 8 1/2 x 11 Clear Pack of 200 Sheets	63.24
82724	OFFICE DEPOT	Item Number 508962 HP 508A Yellow Toner Cartridge CF362A	186.98
82724	OFFICE DEPOT	Item Number 855730 Office Depot Brand Rubberbands #19 3 1/2 x 1/16 Crepe 1 Lb Bag	12.44
82724	OFFICE DEPOT	Item Number 172460 Post it Notes 1 1/2 x 2 Canary Yellow Pack Of 12 Pads	9.04
82724	OFFICE DEPOT	Item Number 554463 HP 55A Black Original Toner Cartridge CE255A	114.31
82724	OFFICE DEPOT	Item Number 458612 Office Depot Scissors 8 Straight Black Pack Of 2	0.76
82724	OFFICE DEPOT	Estimated tax	48.60
82726	OFFICE DEPOT	Item 221784 Jumbo Paper Clips Box of 500	13.02
82726	OFFICE DEPOT	Item 450073 Hand Sanitizer Pump 8oz	35.04
82726	OFFICE DEPOT	Item 696526 Energizer AA Batteries Pack of 24	6.57
82726	OFFICE DEPOT	Item 965144 Post-Its 3x3 Pack of 18	10.92
82726	OFFICE DEPOT	Item 411728 Lead Refills 0.7 mm Pack of 36	6.98
82726	OFFICE DEPOT	Tax	8.87
82726	OFFICE DEPOT	Item 445511 Energizer AAA Batteries Pack of 24	14.06

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SUPPLIES-OFFICE

82756	SYNCHRONY BANK/AMAZON	Amazon Gift Cards - Wellness Program	410.00
82758	HASMIK SARKISSIAN	Reimbursement for HP61XI Toners	111.67
82786	THE TROPHY SHOPPE	Confirming Invoice No 21383	92.69
82807	STANLEY JUNG	Reimbursement for Supplies	558.01
82813	SYNCHRONY BANK/AMAZON	Tax	17.52
82813	SYNCHRONY BANK/AMAZON	Ticonderoga Pencils, Wood-Cased, Unsharpened, Graphite #2 HB Soft, Yellow, 96-Pack (13872)	16.94
82813	SYNCHRONY BANK/AMAZON	Paper Mate Ballpoint Pen, Profile Retractable Pen, Medium Point (1.0mm), Black, 12 Count	32.97
82813	SYNCHRONY BANK/AMAZON	Linkyo Electric Sharpener	24.99
82813	SYNCHRONY BANK/AMAZON	PaperDirect Renaissance Certificates, Red/Gold Accents, 8.5 x 11, 100 Count	34.99
82813	SYNCHRONY BANK/AMAZON	Paper Mate Ballpoint Pen, Profile Retractable Pen, Medium Point (1.0mm), Blue, 12 Count	32.97
82813	SYNCHRONY BANK/AMAZON	Paper Mate Ballpoint Pen, Profile Retractable Pen, Medium Point (1.0mm), Red, 12 Count	27.78
82834	J D SALES COMPANY INC	Brass Ball and Stem	758.62

TRAVEL-CONFERENCE

82572	LIBRARYWORKS INC	Group Registration Invoice 2493	125.00
82635	MARIA HERNANDEZ RIOS	Reimbursement registration CCC Teaching conf virtual June 23 2021	150.00
82678	ANN RANSFORD	2021 CCLC Annual Legislative Conf Registration virtual May 5-7 2021	299.00
82702	SANGITA DUBE	Reimbursement NCORE 2021 virtual conf registration June 7-11 2021	425.00
82705	DESIREE PORTILLO RABINOV	Reimbursement CCLC Annual Trustee Conf 2021 virtual May 5-7 2021	299.00
82722	MELISSA MALANDRAKIS	Reimbursement CollegeNET registration Mar 10 and Apr 20 2021	600.00

\$1,474,604.00

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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BOOKS-INSTRUCTIONAL

82609	SALEM PRESS	Item 978-1-63700-13-7 Defining Documents in World History Genocide the Holocaust	250.75
82609	SALEM PRESS	Item 978-1-64265-699-2 Principles of Health Anxiety Stress	140.25
82609	SALEM PRESS	Item 978-1-64265-752-4 Critical Insights: Jamaica Kincaid	89.25
82609	SALEM PRESS	Item 978-1-63700-025-0 Principles of Health Depression	140.25
82609	SALEM PRESS	Item 978-1-63700-023-6 Principles of Health Allergies Immune Disorders	140.25
82609	SALEM PRESS	Item 978-1-64265-688-6 Encyclopedia of American Immigration, 2nd Edition	335.75

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BOOKS-INSTRUCTIONAL			
82609	SALEM PRESS	Item 978-1-64265-996-2 Critical Insights: Catch 22	89.25
82609	SALEM PRESS	Item 978-1-64265-998-6 Critical Insights: Othello	89.25
82609	SALEM PRESS	Item 978-1-64265-675-6 Defining Documents in American History Espionage Intrigue	250.75
82609	SALEM PRESS	Item 978-1-64265-994-8 Critical Insights: Amy Tan	89.25
82609	SALEM PRESS	Item 978-1-64265-750-0 Critical Insights: Anna Karenina	89.25
82609	SALEM PRESS	Item 978-1-64265-992-4 Critical Insights: A Tale of Two Cities	89.25
82609	SALEM PRESS	Item 978-1-64265-925-2 Principles of Health Prescription drug abuse	140.25
82609	SALEM PRESS	Item 978-1-64265-754-8 Critical Insights: Literature in Times of Crisis	89.25
82609	SALEM PRESS	Item 978-1-64265-756-2 Defining Documents in American History American Economy	250.75
82609	SALEM PRESS	Item 978-1-63700-036-6 Novels Into Film: Volume 2	157.25
82609	SALEM PRESS	Item 978-1-63700-000-7 Critical Insights: Patriotism	89.25
82609	SALEM PRESS	Item 978-1-64265-746-3 Critical Insights: Their Eyes Were Watching God	89.25
82609	SALEM PRESS	sales tax	267.47
82616	MIDWEST LIBRARY SERVICE	Books Invoice DI 2809	2,027.18
CONTRACT-CONSTRUCTION			
82679	COMMUNICATION CABLING SOLUTIONS INC	Data and Cabling	1,864.00
CONTRACT-PERSONAL SERVICE			
82383	ART WITH IMPACT	Workshop mental health for sexual assault survivors April 28 2021	3,000.00
82584	JERRY WON	Speaker Asian Pacific American Heritage Month May 13 2021	500.00
82742	SHIRAL TORRES	Class 21SBU038-1 Rental property mgt virtual May 12 2021	65.20
82750	JOHN C DREW	Class 21SF1003-3 Fundraising fundamentals virtual May 8 2021	75.50
82760	MARISA B SCHOR	Class 21SFH014 Zumba Apr-May 2021 virtual	71.20
82799	STEPHANIE ANNE LADRERA CAMBA	Meditation services for AAPI Heritage Celebration month May 27 2021	500.00
CONTRACT-RENT/LEASE			
82804	CCMP-DE LLC	Medical Center Lease Settlement	1,506,680.54
CONTRACT-SERVICE			
82680	NOTARY PUBLIC SEMINARS INC	Notary Renew Spring 2021 CSE 21SBU051- 054-052	392.50
82717	ART WITH IMPACT	Event Package May 5 2021	3,000.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
82785	AUMT INSTITUTE	Phlebotomy 21WBU151-O & PM	16,000.00
EQUIPMENT-COMPUTER			
82320	APPLE INC	iPads plus AppleCare	51,738.50
82527	APPLE INC	MacBook Airs Qty 3 Math Remote Teaching	3,402.44
82640	DELL MARKETING LP	60 AIOS	75,358.28
82675	COMPUTERLAND - SILICON VALLEY	Surface Pro 7 and Accessories	1,992.91
82676	SYNCHRONY BANK/AMAZON	ASUS - Wireless-AX3000 Dual-Band Wi-Fi Router - Black	207.40
82704	PROMEVO	60 ASUS Chromebooks	24,938.23
82762	DELL MARKETING LP	Latitude 5520	3,031.42
82763	APPLE INC	iPad Air	740.47
EQUIPMENT-INSTRUCTIONAL			
82318	GRAINGER	Item 5HYL9 59-piece torque control set	672.47
82318	GRAINGER	Item 50AT31 Jobber length drill bit set	651.00
82318	GRAINGER	Sales Tax	290.99
82318	GRAINGER	Item 5EEW3 SDS plus quick change roatry hammer kit	1,022.92
82318	GRAINGER	Item 4ZA95 M28 Cordless Combo Kit 4 tools	2,838.90
82318	GRAINGER	Item 19RK85 6pc three-flat step drill bit set	352.59
82618	SYNCHRONY BANK/AMAZON	36"-48" Current USA Orbit Marine LED Aquarium Light - Saltwater, Coral Reef Fish Tank - LOOP Wireless Lighting and Wave Pump Control with Timer - Adjustable Color Spectrum and Flow Mode - Sliding Docking Legs	324.60
82652	SYNCHRONY BANK/AMAZON	Ipevo VZ R HDMI communication tool for projection	219.00
82652	SYNCHRONY BANK/AMAZON	Twelve south curve for laptops white	59.99
82652	SYNCHRONY BANK/AMAZON	Neewer professional metal color LED video light	75.99
82652	SYNCHRONY BANK/AMAZON	sales tax	36.39
82688	HOWARDS APPLIANCES INC	Item LTCS20020W LG Freezer Top Refrigerator 20cu	699.00
82688	HOWARDS APPLIANCES INC	sales tax	71.65
82733	SYNCHRONY BANK/AMAZON	sales tax	5.07
82733	SYNCHRONY BANK/AMAZON	Satechi Alumn Type C clamp silver	49.49
82822	STUDIO SPECTRUM INC	MP 309 A/V Upgrade	5,547.78
82833	CALIFORNIA CANOPY	10 x 10 HEX Aluminum Custom Canopy	10,152.79
82836	SYNCHRONY BANK/AMAZON	Tech And Aviation	3,676.43
82837	SYNCHRONY BANK/AMAZON	canon eos rebel t7 dslr camera with 18-55mm	13,505.25
FURNITURE-FURNITURE			
82766	INDOFF INCORPORATED	Ergo Equipment Per Quote 8436681	918.41
82788	INDOFF INCORPORATED	Ergo Equipment Per Quote 8440724	336.85
MAINT AGREEMENT-COPIER			

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MAINT AGREEMENT-COPIER			
82672	MRC SMART TECHNOLOGY SOLUTIONS	Credit ESL SN AE9558493 Maintenance Renewal 01/27/21-04/26/21	124.03
MEMBERSHIPS-MEMBERSHIPS			
82771	GARY MITTELBERG	Reimbursement ACPMA Instructor Membership Renewal	200.00
OTHER SERVICES-OTHER SERVICE			
80132	SOUTHLAND DISPOSAL COMPANY	Roll Off Fire Academy	2,000.00
80294	T-MOBILE	Hotspots	200,000.00
82562	ITHAKA	Annual Access Fee ARTstor July 2021-June 2022 Inv SO129969	2,845.00
82613	CORNERSTONE CONSTRUCTION SOLUTIONS INC	PDC A/C Units Replacement (1)	62,730.00
82613	CORNERSTONE CONSTRUCTION SOLUTIONS INC	Global Plazma Solutions (GPS) FC24-AC	7,250.00
82621	YERANUI BARSEGYAN	Amazon Cards	200.00
82622	EBSCO	Library Subscriptions Inv 0002351	2,760.00
82626	HOME DEPOT	Outdoor Basketball Polls/Loops	357.56
82632	BKM OFFICE ENVIRONMENTS INC	SV 3rd Floor - North Side Per Quote 39408	22,989.50
82645	EMCOR SERVICES	Provide & Install New Bipolar Ionization for AHUs #1-6 in SV	39,958.00
82668	EMCOR SERVICES	Convert Automation System for CR for Distech Control	42,093.00
82668	EMCOR SERVICES	Convert Automation System for the SB to Distech Control	15,339.00
82669	CATHY DURHAM	Encumbrance of funds to reimburse Cathy Durham for the payment of food for a Title V team lunch meeting on 5/11/21	100.00
82670	BKM OFFICE ENVIRONMENTS INC	SV 3rd Floor - South Side Per Quote 39487	28,044.49
82697	BUDDY'S ALL STARS INC	Tee Shirts Black Multiple sizes	1,098.23
82698	BUDDY'S ALL STARS INC	Custom Jerseys Football and Visors	7,184.45
82700	MARY JANE BIANCHERI	Reimbursement Teaching Channel 3mos subscription for Child Development distance learning	39.99
82706	BUDDY'S ALL STARS INC	Student spirit packs - masks, tshirts, hats Quote 11221-00	7,861.31
82712	KEY CODE MEDIA INC	Training for Instructors	2,660.12
82715	SHIELD CASEWORK LLC	Player Lockers PE Project Per Proposal 20081-3	9,000.00
82720	ADVANCED AUTOMATIC DOOR	AT&AA Building - Sets of Touchless Wireless Switch with Receiver	1,248.00
82737	SPARKLETTS	Calworks water services and cooler rental	258.52
82791	H L MOE CO INC	Install Adult Size Hand Wash Station - East & West Sides	8,754.04
82794	NEW READERS PRESS	NFY0L48 News for your online 48 week service	259.95
82798	UNIVERSAL PRODUCTION MUSIC	SFX Addendum License Agreement	400.00
82827	ASAP DOOR	Install 27 Sets of Touchless Wireless Switches on Doors: AD 2 sets, CR 4 sets, HS 6 sets, SG 7 sets, SM 8 sets	18,414.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SOFTWARE-MULTI USER			
82665	APPORTO CORPORATION	GPU and Lightweight Virtual Desktops - 4 month Subscription	10,100.00
SUPPLIES-INSTRUCTIONAL			
80038	TOOL SHACK INC	Blanket theatre supplies FY2021 Authorized signatures Guido Girardi, Marco Navaro and Nathan Milisavijevich	1,000.00
80042	BUD'S LITES	Increase funds	1,780.00
80042	BUD'S LITES	Sales Tax	500.00
80042	BUD'S LITES	Blanket theatre supplies FY2021 Authorized signatures Guido Girardi, Marco Navaro and Nathan Milisavijevich	2,000.00
80042	BUD'S LITES	Increase of Funds	3,500.00
80470	HOME DEPOT	Fire Academy Blanket Fiscal Year 2021	15,000.00
80470	HOME DEPOT	VFA Home Depot PO 80470 Blanket Increase	7,500.00
80470	HOME DEPOT	Home Depot Blanket Increase for PO 80470	12,000.00
81970	STILES FOOD EQUIPMENT INC	Service/Repair Per Estimate 18349	1,082.07
82374	SYNCHRONY BANK/AMAZON	Tax	5.71
82374	SYNCHRONY BANK/AMAZON	ROOFULL External CD DVD Drive	86.97
82408	SYNCHRONY BANK/AMAZON	Item Melitta 600 Coffee Filter	10.69
82408	SYNCHRONY BANK/AMAZON	Item Tashibox (90z-150 cups)	13.99
82408	SYNCHRONY BANK/AMAZON	Price Difference Line 7	5.50
82408	SYNCHRONY BANK/AMAZON	Price Difference Line 9	3.00
82408	SYNCHRONY BANK/AMAZON	Sales Tax	21.25
82408	SYNCHRONY BANK/AMAZON	Item Famoby Sea Shell Mix	9.99
82408	SYNCHRONY BANK/AMAZON	Item Brush for Kids Anezus 10 Pcs	6.89
82408	SYNCHRONY BANK/AMAZON	Item Kale Trio Sprouting	19.99
82408	SYNCHRONY BANK/AMAZON	Item Elcoho 18 pack Handheld Magnifier	19.98
82408	SYNCHRONY BANK/AMAZON	Item 600 Pcs Feather Colorful	21.98
82408	SYNCHRONY BANK/AMAZON	Item Bosobo Paint Brush 2 Pack of 20 PC	6.88
82408	SYNCHRONY BANK/AMAZON	Item Joyin 120 Giant Non-Toxix Color Chalk	23.95
82408	SYNCHRONY BANK/AMAZON	Item Kraft Handle Bag- 40 pcs	18.59
82408	SYNCHRONY BANK/AMAZON	Item Triconderoga Beginning Pencile With Erasor	9.54
82408	SYNCHRONY BANK/AMAZON	Item 60 Roll Washi Tape rainbow Sticker	10.59
82408	SYNCHRONY BANK/AMAZON	Item 36 Set Water Color	38.50
82408	SYNCHRONY BANK/AMAZON	Item Hulameda Paint Tray Palletes - 12 PCs	6.99
82414	SYNCHRONY BANK/AMAZON	Item 4800 Pcs Tissue Paper Square	6.99
82414	SYNCHRONY BANK/AMAZON	Item Wood Craft Sticks 1000 Pcs	9.07
82414	SYNCHRONY BANK/AMAZON	Item Earthcare Seeds Swiss Chard Rainbow	17.85
82414	SYNCHRONY BANK/AMAZON	Item Assorted Foam Brush 50 Pcs	9.99
82414	SYNCHRONY BANK/AMAZON	Item 4 Pz Squeez Botle	89.88
82414	SYNCHRONY BANK/AMAZON	Item Soft Touch Scissors 12 PCs	9.72
82414	SYNCHRONY BANK/AMAZON	Item 12 Tote Bag	19.99

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SUPPLIES-INSTRUCTIONAL			
82414	SYNCHRONY BANK/AMAZON	2"X3" 1000 Count Bags	10.90
82414	SYNCHRONY BANK/AMAZON	Item Amazon Band Snack and Sandwich bag 300 Count	14.99
82414	SYNCHRONY BANK/AMAZON	Item Wood Shapes - 1000 Pcs	24.31
82415	LAKESHORE CURRICULUM MATERIALS	Shipping	9.59
82415	LAKESHORE CURRICULUM MATERIALS	Item PX 2128RD Lakeshore Fuly Washable Liquid Tempara Paint - Red	15.99
82415	LAKESHORE CURRICULUM MATERIALS	Item PX 2128WT Lakeshore Fuly Washable Liquid Tempara Paint - White	15.99
82415	LAKESHORE CURRICULUM MATERIALS	Sales Tax	6.56
82415	LAKESHORE CURRICULUM MATERIALS	Item PX2128YE lakeshore fully Washable Tempara Paint - Yellow	15.99
82415	LAKESHORE CURRICULUM MATERIALS	Item PX 2128BU Lakeshore Fuly Washable Liquid Tempara Paint - Blue	15.99
82421	SYNCHRONY BANK/AMAZON	HP 63 Ink Cartridge tricolor	57.98
82421	SYNCHRONY BANK/AMAZON	HP 63 Ink Cartridge Black	41.78
82421	SYNCHRONY BANK/AMAZON	Sales Tax	10.20
82511	SYNCHRONY BANK/AMAZON	Square Wood Dowel Rod 12"x1/2" Pack of 50 Square Wooden Dowel Sticks for Crafts	51.98
82511	SYNCHRONY BANK/AMAZON	IGUFSDIG 1 Pcs Rolling Pin Wood Dough Roller	80.00
82511	SYNCHRONY BANK/AMAZON	Sales Tax	22.31
82522	LAKESHORE CURRICULUM MATERIALS	Item FF534 Tissue Paper Squares	16.99
82522	LAKESHORE CURRICULUM MATERIALS	Item LC564 FELT	19.99
82522	LAKESHORE CURRICULUM MATERIALS	Flat Rate Shipping code NWZ438	6.99
82522	LAKESHORE CURRICULUM MATERIALS	Sales Tax	8.46
82522	LAKESHORE CURRICULUM MATERIALS	Item DW2990 Jumb Craft Sticks	6.57
82522	LAKESHORE CURRICULUM MATERIALS	Item HH809 Natural Tree Rings	29.98
82522	LAKESHORE CURRICULUM MATERIALS	Item FT2496 Craft Sticks	8.99
82566	SSP INC	Duffel Lockers Qty 4 Per Quote SQ069730	4,959.92
82566	SSP INC	Freight	748.75
82566	SSP INC	Sales Tax	508.39
82612	JOSE A MERCADE	Reimbursement/advance Baja EMC field station supplies May-June 2021	3,900.00
82623	AVID	EBook PT110 For Pro Tools 2020-21-ENG	720.00
82627	SUPPLY HAWK LLC	BYD N95 DE2322 Masks Box of 20	399.50
82627	SUPPLY HAWK LLC	Tax	40.95
82633	MEDLINE INDUSTRIES INC	Item DER15200Z Bandages Stat Strip Sheer 3/4 x 3	7.42
82633	MEDLINE INDUSTRIES INC	Item BMGS80045384H Injection Sodium Chloride Solution 50 mL Bag	68.60
82633	MEDLINE INDUSTRIES INC	Item FG2302H Gloves Fit Guard Medium Box of 250	39.36

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SUPPLIES-INSTRUCTIONAL			
82633	MEDLINE INDUSTRIES INC	Item BHL2B1322QH Injection Sodium Chloride Solution 250 mL Bag	71.40
82633	MEDLINE INDUSTRIES INC	Item NON25416 Gauze Sponges 4x4 16 Ply Case of 2000	195.00
82633	MEDLINE INDUSTRIES INC	Item MDS2502H Gloves SensiCare Nitrile Medium Box of 250	41.32
82633	MEDLINE INDUSTRIES INC	Item IME24200007 Infusion Sets 20 Drop/mL Case of 20	1,012.75
82633	MEDLINE INDUSTRIES INC	Item HCSTIC6A Inner Canula Disposable Box of 10	386.76
82633	MEDLINE INDUSTRIES INC	Item PKI8156001GAL Simulated Blood 1 Gal.	37.50
82633	MEDLINE INDUSTRIES INC	Tax	208.08
82633	MEDLINE INDUSTRIES INC	Shipping Estimate	200.00
82633	MEDLINE INDUSTRIES INC	Item IME24770007H Blood Set Alaris 15-Drop	114.88
82633	MEDLINE INDUSTRIES INC	Item MDS8086H Gloves SensiCare Nitrile Large Box of 150	27.54
82633	MEDLINE INDUSTRIES INC	Item MDS8085H Gloves SensiCare Nitrile Medium Box of 150	27.54
82637	STEINWAY & SONS	Item CoverM Steinway Model M cover	597.56
82654	SYNCHRONY BANK/AMAZON	EOOUT clear doc plastic folders 45pcs	29.98
82654	SYNCHRONY BANK/AMAZON	Kitched wood spoons 12ea	38.97
82654	SYNCHRONY BANK/AMAZON	sales tax	13.24
82654	SYNCHRONY BANK/AMAZON	Duck non adhesive liner	8.97
82654	SYNCHRONY BANK/AMAZON	Baby oil 3oz	52.25
82655	DICK BLICK COMPANY	Item 40303-5513 Process Cyan 1.25 Oz	79.50
82655	DICK BLICK COMPANY	Yasutomo Japanese Sketch paper 48 Sheets 9"x12"	272.75
82655	DICK BLICK COMPANY	Mounted linoleum 8x10 "	151.75
82655	DICK BLICK COMPANY	Blick Battleship Gray Lineleum Pkg of 12 6"x8" Unmounted	60.18
82655	DICK BLICK COMPANY	Black Ink Caligo Safe Wash Black 75 ml	309.25
82655	DICK BLICK COMPANY	Speedball 4" soft Rubber	339.75
82655	DICK BLICK COMPANY	Liquitex Mediu, Medium Gloss 4 Oz Bottle	173.00
82655	DICK BLICK COMPANY	Sales Tax	264.53
82655	DICK BLICK COMPANY	Item 40303-1003 White 1.25 Oz	79.50
82655	DICK BLICK COMPANY	Newprint Strathmore 300 series Newsprint Pad Rough 50 Sheets 9"x12"	68.75
82655	DICK BLICK COMPANY	Linocut Tool	214.25
82655	DICK BLICK COMPANY	Item 40303-0014 Retarder	100.00
82655	DICK BLICK COMPANY	Item 40303-4403 Process yellow 1.25Oz	79.50
82655	DICK BLICK COMPANY	Strathmore 400 Series Printmaking Paper 11"x14" 15 Sheets	291.75
82655	DICK BLICK COMPANY	Item 40303-9000 ink extender	79.50
82655	DICK BLICK COMPANY	Item 40303-3713 Process Magenta 1.25Oz	79.50
82655	DICK BLICK COMPANY	Easy Cut Block 4"x5-5/8" for pack of Two	72.41
82657	HOME DEPOT	sales tax	10.34
82657	HOME DEPOT	Optix 8x10 acrylic sheet	92.00

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SUPPLIES-INSTRUCTIONAL			
82657	HOME DEPOT	freight	8.99
82681	SYNCHRONY BANK/AMAZON	sales tax	9.74
82681	SYNCHRONY BANK/AMAZON	Logitech USB C earphones	94.99
82682	SYNCHRONY BANK/AMAZON	Waste bag 1gallon	19.40
82682	SYNCHRONY BANK/AMAZON	BD style 5.4qt sharps container	23.74
82682	SYNCHRONY BANK/AMAZON	sales tax	3.58
82683	WARD'S SCIENCE VWR FUNDING INC	Item 470199-842 Dissecting pan alum w/wax	311.25
82683	WARD'S SCIENCE VWR FUNDING INC	Item 470000-812 Brain fully extracted pl/10	809.94
82683	WARD'S SCIENCE VWR FUNDING INC	Item 470039-240 Kit dissecting letherette case	348.00
82683	WARD'S SCIENCE VWR FUNDING INC	sales tax	176.21
82683	WARD'S SCIENCE VWR FUNDING INC	Item 470000-712 Cow eyes pail 50	249.90
82691	KIYOMI FUKUI NANNERY	Blanket PO for Supplies	110.00
82701	MICHAEL DULAY	Reimbursement supplies Child Development practicum students distance learning	223.25
82714	CCLC	CCLC Online Resources Invoice 11876	75,987.04
82727	FHEG STORE 1283	Blanket PO for Calworks Caps and Gowns	1,400.00
82735	SYNCHRONY BANK/AMAZON	TOTU USB C docking station	69.77
82735	SYNCHRONY BANK/AMAZON	sales tax	6.64
82741	ULINE SHIPPING SUPPLIES SPECIALISTS	S-22314 3M Alum sandpaper 80grit	180.00
82741	ULINE SHIPPING SUPPLIES SPECIALISTS	S-22316 3M Alum sandpaper 180grit	100.00
82741	ULINE SHIPPING SUPPLIES SPECIALISTS	sales tax	96.34
82741	ULINE SHIPPING SUPPLIES SPECIALISTS	S-14179M-S1 Uline industrial nitrile glove med	400.00
82741	ULINE SHIPPING SUPPLIES SPECIALISTS	freight	35.09
82741	ULINE SHIPPING SUPPLIES SPECIALISTS	S-22317 3M Alum sandpaper sheets 220grit	100.00
82741	ULINE SHIPPING SUPPLIES SPECIALISTS	S-22315 3M Alum sandpaper 120grit	160.00
82747	MEDLINE INDUSTRIES INC	Tax	2.14
82747	MEDLINE INDUSTRIES INC	Item SYRS100225Z Safety Needle 22G x 1" Box of 100	208.30
82751	MEDLINE INDUSTRIES INC	Item NONSW500M COAT, LAB, MLTILYR KNT CF COLLAR WH M	71.83
82751	MEDLINE INDUSTRIES INC	Item NONSW500LZ COAT, LAB, MLTILYR KNT CF COLLAR WH L	104.65
82751	MEDLINE INDUSTRIES INC	Item MDS8086H GLOVE,EXAM NITRILE PF LF LG	55.08
82751	MEDLINE INDUSTRIES INC	Item MDS2501H GLOVE EXAM NITRILE SENSICARE ICE BLUE SM	82.64
82751	MEDLINE INDUSTRIES INC	Item NON27375 MASK,FACE BLUE EARLOOP	52.78
82751	MEDLINE INDUSTRIES INC	Item MDS2500H GLOVE EXAM NITRILE SENSICARE ICE BLUE XS	123.96
82752	BUSINESS CARD	8"x8"x8 4# Lb Sculpture Foam 2 1/2 Sheets =180 Pieces	2,912.40
82753	DICK BLICK COMPANY	Item 10419-823	210.00

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SUPPLIES-INSTRUCTIONAL			
82753	DICK BLICK COMPANY	Sales Tax	476.70
82753	DICK BLICK COMPANY	Item 10419-100	1,764.00
82753	DICK BLICK COMPANY	Item 10419-104	297.62
82753	DICK BLICK COMPANY	Item 10419-202	282.40
82753	DICK BLICK COMPANY	Item 10423-100	837.00
82753	DICK BLICK COMPANY	Item 10440-100 legion Stor	1,259.70
82765	CAD-CAM CONSULTING SERVICES INC	Mastercam Lost SLIM Per Quote 51180	330.75
82777	FONDRIEST ENVIRONMENTAL INC	Environmental services and supplies for geology instuction Quote 114474-4	9,754.87
82808	ORIENTAL TRADING CO INC	sales tax	7.32
82808	ORIENTAL TRADING CO INC	Item 59/1064 Small dinosaur dig kit	21.99
82808	ORIENTAL TRADING CO INC	Item 56/9248 Diy ceramic watering can planters doz	19.99
82808	ORIENTAL TRADING CO INC	Item 39/701 Magnifying glasses doz	5.99
82808	ORIENTAL TRADING CO INC	Item 13781759 Diy Steam boat kit	16.99
82808	ORIENTAL TRADING CO INC	Item 13633548 Specimen mirrors doz	6.49
82809	SYNCHRONY BANK/AMAZON	Everyday better life wells palette 12pk	6.49
82809	SYNCHRONY BANK/AMAZON	Organic radish seeds	3.79
82809	SYNCHRONY BANK/AMAZON	Halloween mask craft kit for kids	12.95
82809	SYNCHRONY BANK/AMAZON	Valbox gift boxes 20pcs	12.49
82809	SYNCHRONY BANK/AMAZON	Scotts grass seed bermudaseed	9.22
82809	SYNCHRONY BANK/AMAZON	6 set DC motor kit	25.98
82809	SYNCHRONY BANK/AMAZON	Aceric popsicle sticks 200pcs	6.99
82809	SYNCHRONY BANK/AMAZON	Amazon storage bags	7.49
82809	SYNCHRONY BANK/AMAZON	Coffee filters	7.79
82809	SYNCHRONY BANK/AMAZON	sales tax	25.05
82809	SYNCHRONY BANK/AMAZON	Multicolor balloons 100pcs	8.49
82809	SYNCHRONY BANK/AMAZON	Kellogs rice krispies	11.70
82809	SYNCHRONY BANK/AMAZON	Nestle mini morsels 10oz	52.79
82809	SYNCHRONY BANK/AMAZON	Acrylic paint set 6pk	9.94
82809	SYNCHRONY BANK/AMAZON	Miracle gro potting kit	5.97
82809	SYNCHRONY BANK/AMAZON	Paint brushes 9mm 30pcs	7.88
82809	SYNCHRONY BANK/AMAZON	Novelty kids apron	23.90
82809	SYNCHRONY BANK/AMAZON	Safety goggles 12pk	13.33
82809	SYNCHRONY BANK/AMAZON	Big Otters 40pcs animal masks	9.88
82809	SYNCHRONY BANK/AMAZON	Empty paint strips 24	8.99
82809	SYNCHRONY BANK/AMAZON	Darice gold clothespin 48pc	7.99
82809	SYNCHRONY BANK/AMAZON	Synder mini pretzels	8.99
82809	SYNCHRONY BANK/AMAZON	Seed starter kit	15.99
82809	SYNCHRONY BANK/AMAZON	Dino egg dig kit	24.99
82809	SYNCHRONY BANK/AMAZON	Coffee cups 8oz 100ea	12.99
82814	BOUND TREE MEDICAL	Shipping Estimate 10%	150.00
82814	BOUND TREE MEDICAL	Item 1124-32400 Curaplex? Triangular	44.91

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SUPPLIES-INSTRUCTIONAL			
		Bandage, 40in x 40in x 56in, Muslin Pack of 12	
82814	BOUND TREE MEDICAL	Item 260201 Stifneck Baby Collar, No-Neck	42.45
82814	BOUND TREE MEDICAL	Item 260203 Stifneck Extrication Collar, No-Neck, Adult	42.45
82814	BOUND TREE MEDICAL	Item 662179 QuikClot Combat Hemostatic Gauze? Moulage Trainer, 3in x 4yd Case of 50	999.00
82814	BOUND TREE MEDICAL	Tax	161.20
82814	BOUND TREE MEDICAL	Item NAR300033 Combat Application Tourniquet Trainer, Blue	443.88
82815	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Item 1071781 Hyfin Vent Chest Seal	97.10
82815	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Item 680934 Splint, SAM 4X18	274.20
82815	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Item 921603 Gloves Nitrile Medium Box of 100	121.38
82815	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Item 441688 Seal Asherman Chest Box of 10	157.95
82815	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Shipping Estimate 10%	213.00
82815	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Item 898633 Tactical Trauma Dress 4" ST Case of 100	957.90
82815	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Item 163164 Dressing Vaseline 3X9 Inch Box of 50	64.19
82815	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Tax	218.30
82815	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Item 861638 Kit, Vacuum Splint Faspint	457.09
82830	BUSINESS CARD	Sales Tax	11.67
82830	BUSINESS CARD	3M 1860D N95 Box of 20	113.90
82830	BUSINESS CARD	Shipping Flat Rate	7.99
82831	BOUND TREE MEDICAL	Item 1031-46727 Fluidshield N95 Halyard 46827 Box of 35 Regular	219.98
82831	BOUND TREE MEDICAL	Item 1031-46827 Fluidshield N95 Halyard 46827 Small Box of 35	219.98
82831	BOUND TREE MEDICAL	Tax	45.10
82831	BOUND TREE MEDICAL	Shipping Estimate	45.00
SUPPLIES-LAB			
82618	SYNCHRONY BANK/AMAZON	Sales Tax	35.43
82618	SYNCHRONY BANK/AMAZON	Zip Ties Heavy Duty 30 PCS 32 inch Large Zipties Industrial Cable Ties Wire Tires with 250 lbs Tensile Strength Nylon Zip Ties Black Not Easy to Break for Indoor and Outdoor.	20.99
SUPPLIES-OFFICE			
80965	CULLIGAN WATER CONDITIONING	Child Development Blanket po for FY 20-21	2,000.00
82401	SYNCHRONY BANK/AMAZON	VAVA USB C hub adapter with ethernet port	999.80
82401	SYNCHRONY BANK/AMAZON	sales tax	91.40
82426	SYNCHRONY BANK/AMAZON	Moon lamp white noise light	362.89
82426	SYNCHRONY BANK/AMAZON	Scented candles gift set	199.90

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

05/01/21 - 05/31/21

June 15, 2021

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
82426	SYNCHRONY BANK/AMAZON	HP902XL ink cartridge black	42.89
82426	SYNCHRONY BANK/AMAZON	HP902 3 ink cartridges	38.89
82426	SYNCHRONY BANK/AMAZON	Inspiration mug 11oz	149.10
82426	SYNCHRONY BANK/AMAZON	Sweet water journal notebook	150.00
82426	SYNCHRONY BANK/AMAZON	Hydro flask bottle white	329.50
82426	SYNCHRONY BANK/AMAZON	sales tax	128.99
82548	BUSINESS CARD	Online 2.0 Text	119.00
82606	MFAC LLC	Tax	33.98
82606	MFAC LLC	Shipping	35.00
82606	MFAC LLC	2201-18 PB Elite 6" Firm Rounded Foam Roller	331.50
82620	SYNCHRONY BANK/AMAZON	Gift Cards	2,500.00
82636	PAMELA ROSAS	Reimbursement postage for Calworks mailing	10.60
82642	FHEG STORE 1283	Student Equity Student Caps and Gowns	2,437.87
82660	OFFICE DEPOT	Office Depot Brand Inkjet/Laser Address Labels, White, 1" x 2 5/8", Pack Of 750 Item # 612221	7.70
82660	OFFICE DEPOT	Sales tax	0.79
82686	JAMIE SANCHEZ	Reimbursement supplies Career Adventures student learning community meetings	100.00
82696	TARGET CORPORATE GIFT CARDS	Student Equity Target eGift Cards Student Equity 500 @ \$50 each	25,000.00
82721	SYNCHRONY BANK/AMAZON	Variety snack care pkg 45count	59.97
82721	SYNCHRONY BANK/AMAZON	Emart heavy duty sandbag	55.44
82721	SYNCHRONY BANK/AMAZON	Fleece throw blanket	221.94
82721	SYNCHRONY BANK/AMAZON	Neatify Disp table cloth roll	29.75
82721	SYNCHRONY BANK/AMAZON	Logitech M510 wireless mouse	249.90
82721	SYNCHRONY BANK/AMAZON	Leaders eat last	79.56
82721	SYNCHRONY BANK/AMAZON	Drive the surprising truth about what motivates us	60.84
82721	SYNCHRONY BANK/AMAZON	Sart with why	52.74
82721	SYNCHRONY BANK/AMAZON	Reusable cotton face mask 50pk	134.40
82721	SYNCHRONY BANK/AMAZON	Lean in	83.94
82721	SYNCHRONY BANK/AMAZON	MROCO mouse pad	241.00
82721	SYNCHRONY BANK/AMAZON	sales tax	304.81
82721	SYNCHRONY BANK/AMAZON	Sunmns 5pcs earphone case	237.25
82721	SYNCHRONY BANK/AMAZON	AkTop 8x8 banner stand kit	139.98
82721	SYNCHRONY BANK/AMAZON	USBC laptop charger	440.85
82721	SYNCHRONY BANK/AMAZON	Computer light ring	599.60
82721	SYNCHRONY BANK/AMAZON	The last lecture	316.40
82721	SYNCHRONY BANK/AMAZON	American greeting cards 50ct	31.92
82723	SYNCHRONY BANK/AMAZON	Apple earpods 3.5mm plug	130.41
82723	SYNCHRONY BANK/AMAZON	2021-22 Planner 18 month blk	317.70
82723	SYNCHRONY BANK/AMAZON	sales tax	113.53
82723	SYNCHRONY BANK/AMAZON	Apple earpods lighting connector	148.68

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

05/01/21 - 05/31/21

June 15, 2021

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
82723	SYNCHRONY BANK/AMAZON	Aothing push pod fidget	170.91
82723	SYNCHRONY BANK/AMAZON	1080P Web camera	339.90
82725	OFFICE DEPOT	Office Depot order for Victor Castellanos	104.96
82726	OFFICE DEPOT	Item 696526 Energizer AA Batteries Pack of 24	13.14
82726	OFFICE DEPOT	Item 445511 Energizer AAA Batteries Pack of 24	28.12
82726	OFFICE DEPOT	Item 281222 Hand Sanitizer 67.6oz Box of 4	99.99
82726	OFFICE DEPOT	Tax	14.48
82734	SYNCHRONY BANK/AMAZON	Sit Stand Options English	414.91
82749	OCEAN INTERFACE CO., INC.	HP 9015 Qty	524.95
82751	MEDLINE INDUSTRIES INC	sales tax	156.68
82751	MEDLINE INDUSTRIES INC	Item MDS090735Z Pad pred	4.00
82751	MEDLINE INDUSTRIES INC	Item B-D367988Z TUBE,SERUM,RED/GRY,CLOT,16X100MM,8.5ML	103.60
82751	MEDLINE INDUSTRIES INC	Item CSX41A2502 MHMTCRT TUBE PLAIN BLU 200PK	69.22
82751	MEDLINE INDUSTRIES INC	Item NONSW500XLZ COAT, LAB,MLTILYR KNT CF COLLAR WH XXL	26.94
82751	MEDLINE INDUSTRIES INC	Item B-D367986Z TUBE,SERUM,GOLD,CLOT ACTIVE,13X100MM,5M	103.44
82751	MEDLINE INDUSTRIES INC	Item DYNDCHLDRZ TUBE HOLDER,BLOOD COLLECTION	42.00
82751	MEDLINE INDUSTRIES INC	Item NONSW500XLZ COAT, LAB, MLTILYR KNT CF COLLAR WH XL	76.80
82751	MEDLINE INDUSTRIES INC	Item B-D367861Z TUBE,WHOLE BLOOD,LVNRD,ADD,13X75MM,4ML	67.54
82751	MEDLINE INDUSTRIES INC	Item CLO31478 Disinfectant	142.11
82751	MEDLINE INDUSTRIES INC	Item SYR103010Z SYRINGE, LUER LOCK STERILE 3ML	15.30
82751	MEDLINE INDUSTRIES INC	item GRI454334Z MBO-TUBE,VAC,SODIUM CITRTE,3.2%,3ML13X75E	24.00
82751	MEDLINE INDUSTRIES INC	Item BXTCH5060Z Strap Tourniquet	48.15
82751	MEDLINE INDUSTRIES INC	Item MPHSTSIDE28Z Lancet safety 28g	21.03
82751	MEDLINE INDUSTRIES INC	Item LWCNPTUB7WAX7 SEALANT,WAX SIGILLUM,1 BX(10 TRAY)	49.70
82751	MEDLINE INDUSTRIES INC	Item RDI30296 Solution saline 100m	32.67
82751	MEDLINE INDUSTRIES INC	Item DYND SBCN22G SAFETY BLOOD COLLECTION NEEDLE 22GX1.25	94.77
82751	MEDLINE INDUSTRIES INC	Item NONSW500SZ COAT, LAB, MLTILYR, KNT CF COLLAR WH	74.70
82751	MEDLINE INDUSTRIES INC	Item SYRS100225Z Ndl safety 22Gx1	41.66
82757	SYNCHRONY BANK/AMAZON	Gift Cards	2,500.00
82761	SYNCHRONY BANK/AMAZON	Jabra wired headset	407.55
82761	SYNCHRONY BANK/AMAZON	Taotronics wireless headset	507.65
82761	SYNCHRONY BANK/AMAZON	sales tax	93.79
82768	CHRISTINA TRUONG	Reimbursement egifts cards for zoom student meeting May 24 2021	375.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

05/01/21 - 05/31/21

June 15, 2021

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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SUPPLIES-OFFICE

82778	SYNCHRONY BANK/AMAZON	freight	5.99
82778	SYNCHRONY BANK/AMAZON	USB C male to female adapter	8.54
82778	SYNCHRONY BANK/AMAZON	Syntec USB C Female to USB Male Adapter	7.10
82778	SYNCHRONY BANK/AMAZON	Pack of 3 Type C to USB A Converter	
		tax	2.22
82816	OFFICE DEPOT	Item 475742 3M Highland Masking Tape tan	26.99
		3/4x60 Yd 12pk	
82816	OFFICE DEPOT	Item 855883 Rubber Bands #33,3 1/2" x 1/8"	7.99
		1lb Bag	
82816	OFFICE DEPOT	sales tax	6.54
82816	OFFICE DEPOT	Item 587463 Duracell Coppertop AA Alkaline	23.49
		Batteries 20pk	
82816	OFFICE DEPOT	Item 856687 Rubber bands 64, 3 1/2" x 1/4 1/4	5.58
		Lb Bag	

TRAVEL-CONFERENCE

82656	BUSINESS CARD	Intuit Payroll	500.00
82759	SHELBY MCINTYRE	Reimbursement CCDA conference registration	35.00
		virtual May 7 2021	
82790	CCEMC	DELA Registration for Marisela Canela inv	750.00
		1612	
82824	SHELBY MCINTYRE	Reimbursement California Placement Assoc	53.34
		Virtual Conf Apr 14-15 2021	
82835	TATEVIK BABAYAN	Student Support and Pantry Help 6/2021	3,872.00

\$2,453,424.81

Fund: 09 STUDENT FINANCIAL AID

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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CONTRACT-PERSONAL SERVICE

80303	CINDY HSIEH	Financial Aid Services - identifying and	55,000.00
		awarding GCCPromise students 2021	

\$55,000.00

Fund: 18 SELF INSURANCE

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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OTHER SERVICES-OTHER SERVICE

82826	EMCOR SERVICES	Provide & Install New Bipolar Ionization for	13,527.00
		Units Located at the SM Building	

\$13,527.00

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

05/01/21 - 05/31/21

June 15, 2021

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
80188	MARK HULDERMAN	Training Services for PDC Fiscal Year 2021	25,000.00
80190	FRANK J ARANDA	Training Services for PDC Fiscal Year 2021	110,000.00
80532	HENRY CHARLES ROGERS	Training Services FY 20210	27,000.00
82582	APICS-SFV	ODC CPIM Completed 4-21-21	20,000.00
82664	LEVON MOVSESYAN	Virtual Learning 35 Hours IT Assistance and On site Assistance	2,975.00
82736	MH MANAGEMENT GROUP	Training Contract Administration Services for PDC Fiscal Year 2021	25,000.00
SUPPLIES-OFFICE			
82825	ANI KESHISHIAN	Reimbursement zoom and mailchimp membership Apr 17-June 16 2021	157.30
			<hr/>
			\$210,132.30

Fund: 70 GO BOND SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-CONSTRUCTION			
80975	PCL CONSTRUCTION SERVICES INC	Change Order Request 3 Gas Infrastructure Assessment	37,759.00
80975	PCL CONSTRUCTION SERVICES INC	Change Order Request 1 Move Services to Phase Two Zero Cost - Change Order Request 2 Kinesiology Programming	55,467.00
80975	PCL CONSTRUCTION SERVICES INC	IBCC Design Build Services - Program Validation Phase	5,540,231.00
CONTRACT-SERVICE			
80698	TYR INC	IOR Services NSB Per Proposal	859,568.96
82663	DIVISION OF THE STATE ARCHITECT	Astronomy Pad Review Fees	500.00
82710	RSM DESIGN	Branding and Wayfinding	5,000.00
82719	CORNERSTONE CONSTRUCTION SOLUTIONS INC	Admin Renovation Demo Per Estimate 003866	39,777.00
82732	CITY OF GLENDALE	New Fire Service NSB	108,600.00
82744	BEHRENS AND ASSOCIATES INC	Sound Mitigation System NSB Project Per Proposal	186,251.60
EQUIPMENT-INSTRUCTIONAL			
81584	STUDIO SPECTRUM INC	Mariposa Renovation AV Per Proposal 1594c	32,382.45
OTHER SERVICES-OTHER SERVICE			
81601	CORNERSTONE CONSTRUCTION SOLUTIONS INC	Bond Costs	9,980.00
81601	CORNERSTONE CONSTRUCTION SOLUTIONS INC	Ceramic Labs Per Estimate 003858	169,700.00
82540	STEINBERG HART	Locker Room Feasibility Study	43,000.00
82629	ACCU-LINE STRIPING	Restriping Lot A, for DSPS Access Vehicles Drop Off	968.88
82638	ANDY'S TRANSFER & STORAGE	Moving Santa Anita	2,138.62

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

05/01/21 - 05/31/21

June 15, 2021

Fund: 70

GO BOND SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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OTHER SERVICES-OTHER SERVICE

82684	DPR CONSTRUCTION, A GENERAL PARTNERSHIP	Pay App 1 NSB	776,990.74
82708	EPIC LAND SOLUTIONS INC	Relocation Services - Garfield Purchases	10,302.14
82709	CALIFORNIA EMINENT DOMAIN LAW GROUP	Legal Fees	17,927.33
82767	CORNERSTONE CONSTRUCTION SOLUTIONS INC	AD Bldg Payroll Cabinets and Windows	5,790.00
82803	ACE FENCE COMPANY	Furnish and Install Louvers Per Quote	51,481.08
82812	BKM OFFICE ENVIRONMENTS INC	Admin 1st Floor	1,026.00

PRINTING-MISC

82789	SIGN 21	Awnings NSB Quote 21-050504	5,681.28
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\$7,960,523.08

Fund: 76

PAYROLL CLEARING

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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OTHER SERVICES-OTHER SERVICE

82365	TIAA	TSA Contribution	800.00
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\$800.00

GLENDALE COMMUNITY COLLEGE DISTRICT

CONSENT CALENDAR NO. 4
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO. 1

June 15, 2021

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services

PREPARED BY: Angineh Baghoomian, District Accountant

SUBJECT: BUDGET REVISIONS AND APPROPRIATION TRANSFERS
GENERAL FUND RESTRICTED (03)
 MAY 01, 2021 THROUGH MAY 31, 2021

It is recommended that the Board of Trustees approve the following Budget Revisions and Appropriation Transfers, under the provisions of Education Code Section 85200 through 85202.

<u>EXPENDITURE CHANGES</u>		<u>Approved Budget</u>	<u>Budget Revisions</u>	<u>Appropriation Transfers</u>	<u>Revised Budget</u>
1000	Certificated Salaries	\$ 6,950,174	\$ 151,000	\$ -	\$ 7,101,174
2000	Classified Salaries	7,263,839	213,000	-	7,476,839
3000	Employee Benefits	5,022,296	110,000	-	5,132,296
4000	Books/Supplies	1,259,494	2,785	-	1,262,279
5000	Contract Services	3,075,918	49,889	-	3,125,807
6000	Capital Outlay	1,909,974	230,959	-	2,140,933
7000	Other Outgo	851,181	-	-	851,181
7900	Reserve for Contingencies	12,814,677	-	-	12,814,677
	Total	\$ 39,147,553	\$ 757,633	\$ -	\$ 39,905,186

NEW INCOME

8174	AEFLA	\$ 744,559
8822	Foundation Contributions	13,074
		<u>\$ 757,633</u>

Note: See attached for significant transfers.

GLENDALE COMMUNITY COLLEGE DISTRICT
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO. 2
 June 15, 2021
 Page 2

New Income:

	<u>Amount</u>	<u>To</u>	<u>From</u>
1.	<u>\$ 289</u>	5690	- All Other Contract Services
		To establish budget for Foundation Contributions to Counseling department.	
2.	<u>\$ 9,000</u>	6420	- Non-Instructional Supplies
		To establish budget for Foundation Contributions Athletics department.	
3.	<u>\$ 2,785</u>	4300	- Instructional Supplies
		To establish budget for Foundation Contributions Athletics department.	
4.	<u>\$ 1,000</u>	5110	- Contract Consultant
		To establish budget for Foundation Contributions Social Sciences department.	
5.	\$ 10,000	1466	- Other, Non-Instructional Hourly (Winter)
	1,000	2380	- Classified Extra Help
	2,500	3000	- Employee Benefits
	25,000	5690	- All Other Contract Services
	<u>160,000</u>	6410	- Instructional Equipment
	<u>\$ 198,500</u>		
		To adjust budget for AEFLA.	
6.	\$ 40,000	1395	- Stipends
	30,000	1460	- Other, Non-Instructional, Hourly
	45,000	1465	- Other, Non-Instructional Hourly S.S.
	26,000	1466	- Other, Non-Instructional Hourly (Winter)
	60,000	2110	- Non-Instructional Salary Clerical
	110,000	2210	- Instructional Aide
	7,000	2380	- Classified Extra Help
	106,000	3000	- Employee Benefits
	5,000	5220	- Travel
	600	5300	- Membership and Dues
	17,000	5690	- All Other Contract Services
	1,000	5825	- Printing and Advertising
	<u>61,959</u>	6410	- Instructional Equipment
	<u>\$ 509,559</u>		
		To adjust budget for AEFLA.	
7.	\$ 35,000	2110	- Non-Instructional Salary Clerical
	1,500	3000	- Employee Benefits
	<u>\$ 36,500</u>		
		To adjust budget for AEFLA.	

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 5

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: 2021-22 RETROACTIVE PAY ADJUSTMENT

DESCRIPTION OF HISTORY / BACKGROUND

California Constitution, Article II, Section 10 prohibits officers or employees from receiving additional compensation for services already rendered. Retroactive pay adjustments have generally been allowed within the Constitution if salaries were legally “indefinite.”

Salaries for bargaining unit-represented employees automatically become indefinite upon expiration of a collective bargaining agreement or expiration of the salary/compensation provisions of the agreement.

For unrepresented employees, the Board of Trustees must declare salaries “indefinite” for 2021-22 if the college intends to permit retroactivity for any period of time during the year.

This action is taken to avoid any problems concerning retroactive salary adjustments for unrepresented staff, such as administrators, management, confidential and unclassified employees for the 2021-22 fiscal year.

COMMITTEE HISTORY

College Executive Committee June 8, 2021

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees declare that all unrepresented staff, such as administrators, management, confidential, and unclassified employees' salaries are declared indefinite for the 2021-22 fiscal year.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 6

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: AUTHORIZATION TO MAKE APPROPRIATION
TRANSFERS

DESCRIPTION OF HISTORY / BACKGROUND

At the close of any school year a school district may, with the approval of the governing board, identify and request the County Superintendent of Schools to make appropriation transfers to cover budget overdrafts as necessary to permit the payment of obligations of the district incurred during that school year.

This report of recommendation will authorize the County Superintendent of Schools to make transfers for overdrafts and will expedite our payments so that the County will not have to notify us and request approval for appropriation transfers for each overdraft.

The County will provide copies of all appropriation transfers made pursuant to this authorization.

COMMITTEE HISTORY

College Executive Committee

June 8, 2021

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees of the Glendale Community College District authorize the County Superintendent of Schools and the District's Controller to make appropriation transfers necessary at the close of the 2020-21 school year to cover account overdrafts and permit the payment of District obligations incurred during the school year.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 7

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: AGREEMENTS FOR BUSINESS, PAYROLL AND FINANCIAL
DATA PROCESSING SERVICES

DESCRIPTION OF HISTORY / BACKGROUND

The Los Angeles County Office of Education provides an online budgeting, accounting, and payroll system that the college uses for its accounting/payroll records and for warrant processing. Cost of the agreement is based on full-time equivalent students (FTES).

COMMITTEE HISTORY

Not applicable

FISCAL IMPACT

Estimated cost is \$37,436

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees of the Glendale Community College District approve the agreements between the college and the Los Angeles County Office of Education for business, payroll, and financial data processing services for July 1, 2021 through June 30, 2022.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 8

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: APPROVAL OF GENERAL SERVICES AGREEMENT
BETWEEN GLENDALE UNIFIED SCHOOL DISTRICT AND
GLENDALE COMMUNITY COLLEGE FOR FISCAL YEAR
2021-2022

DESCRIPTION OF HISTORY/BACKGROUND

Since 1982, Glendale Community College District has contracted with the Glendale Unified School District for classroom rental. Community Services and Continuing Education will utilize classroom space at the rate of \$23.00 per classroom per day. The rental of classrooms at Hoover High School will have an additional charge of \$47.25 per hour for heating and air conditioning usage. All other rates and terms remain the same as last year's agreement. A copy of the agreement is on file in Business Services.

COMMITTEE HISTORY

College Executive Committee June 8, 2021

FISCAL IMPACT

Not to Exceed \$30,000. Funds are available in the Community Services and Continuing Education budgets.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the General Services Agreement with the Glendale Unified School District for fiscal year 2021-2022.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 9

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: MEMBERSHIP IN ASSOCIATIONS AND ORGANIZATIONS
FISCAL YEAR 2021 - 2022

DESCRIPTION OF HISTORY/BACKGROUND

The college maintains memberships in city, state and national associations and organizations that are beneficial to both the college and to our students. At the end of each fiscal year, membership forms are sent college wide asking for cost updates and justification as to why their respective department needs the membership. This list is then updated and maintained in Business Services.

COMMITTEE HISTORY

College Executive Committee June 8, 2021

FISCAL IMPACT

The cost for FY 2021 – 2022 is \$160,467.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the attached list of associations and organizations for membership for the District and its representatives for fiscal year 2021 - 2022.

ORGANIZATION	AMOUNT	DEPARTMENT
Academic Senate for California Community Colleges	\$ 5,225.99	Academic Senate
American Accounting Association (AAA)	\$ 175.00	Administrative Services
Institute of Management Accountants	\$ 260.00	Administrative Services
California Assoc. of Comm. College Registrars and Admiss. Officers (CACCRAO)	\$ 200.00	Admission & Records
Organization of Biological Field Stations (OBFS)	\$ 150.00	Baja Field Station
California Background Investigators Association	\$ 60.00	College Police
California College and University Police Chiefs Assoc (CCUPCA)	\$ 100.00	College Police
International Association of Campus Law Enforcement Admin's (IACLEA)	\$ 350.00	College Police
Californians for Quality Early Learning (CQEL)	\$ 215.00	CDC
California Community Colleges Early Childhood Educators (CCCECE OR TRICEC)	\$ 100.00	CDC
(The) Child Care Information Exchange	\$ 47.00	CDC
National Association for the Education of Young Children (NAEYC)	\$ 350.00	CDC
Association of Nutrition and Foodservice Professionals (ANFP)	\$ 250.00	Culinary Arts
Academy of Nutrition and Dietetics (Formerly known as the American Dietetic Assoc-ADA)	\$ 259.00	Culinary Arts
National Association of Student Financial Aid Administrators (NASFAA)	\$ 2,780.00	Financial Aid
The College Board	\$ 2,000.00	Financial Aid
Community College Facility Coalition (CCFC)	\$ 1,317.00	Facilities
Association of Community & Continuing Education (ACCE)	\$ 540.00	Garfield
Health Services Association of CA Community Colleges (HSACCC)	\$ 150.00	Health Center
American Journal of Nursing (AJN)	\$ 728.00	Health Sciences
California Association of Alcohol & Drug Education (CAADE)	\$ 300.00	Health Sciences
California Org. of Associate Degree Nursing Program Directors (COADN)	\$ 100.00	Health Sciences
Organization for Associate Degree Nursing (OADN)	\$ 575.00	Health Sciences

National League of Nursing (NLN)	\$ 1,440.00	Health Sciences
Association of California Community College Administrators (ACCCA)	\$ -	Human Resources
Association of Chief Human Resources Officers/Affirmative Action Officers	\$ 350.00	Human Resources
Southern 30 (Formerly known as Equal Employee Diversity and Equity Consortium EEDEC)	\$ 200.00	Human Resources
Association of Title IX Administrators (ATIXA)	\$ 2,449.00	Human Resources
California Community Colleges Chief Instructional Officers (CCCCIO)	\$ 300.00	Instructional Office
Institute of International Education (IIE)	\$ 375.00	International Students
National Association of International Educators (NAFSA)	\$ 2,754.00	International Students
Chief Information Systems Officers Association (CISOA)	\$ 100.00	ITS
EDUCAUSE	\$ 3,710.00	ITS
Higher Education User Group (HEUG)	\$ 1,900.00	ITS
Oracle Applications Users Group (OAUG)	\$ 840.00	ITS
Alpha Mu Gamma - National Collegiate Foreign Language Honor Society	\$ -	Language Arts
American Forensics Association	\$ 75.00	Language Arts
Journalism Assoc of Comm Colleges (JACC)	\$ 500.00	Language Arts
American Library Association (ALA)	\$ 1,300.00	Library
Association of College and Research Libraries (ACRL)	\$ 125.00	Library
CA Community Colleges Distance Education Coordinators Organization (CCCDECO)	\$ 100.00	Library
Community College Consortium for Open Educational Resources (CCCOER)	\$ 525.00	Library
Council of Chief Librarians of the California Community Colleges	\$ 150.00	Library
Online Learning Consortium (OLC)	\$ 1,500.00	Library
Crescenta Valley Chamber of Commerce	\$ 115.00	PDC
Glendale Chamber of Commerce	\$ 362.00	PDC
Montrose Verdugo City Chamber of Commerce	\$ 270.00	PDC
National Council for Marketing and Public Relations for Community Colleges (NCMPR)	\$ 250.00	PDC

National Council for Marketing and Public Relations for Community Colleges (NCMPR)	\$ 525.00	Public Relations
Community College Public Relations Organization (CCPRO)	\$ 180.00	Public Relations
Research and Planning Group for the CA Community Colleges (The RP Group)	\$ 350.00	Research & Planning
Honors Transfer Council of California (HTCC)	\$ 90.00	Scholars
CA Community College Council for Staff and Organizational Devel. (4C/SD)	\$ 125.00	Staff Development
California Community College Athletic Assn. (CCCCAA)/Commiss. on Athletics (COA)	\$ 11,050.00	Student Affairs
National Alliance of Two Year College Athletic Administrators (NATYCAA)	\$ 40.00	Student Affairs
National Behavioral Intervention Team Association (NaBITA)	\$ 639.00	Student Affairs
Southern California Football Association (SCFA)	\$ 2,200.00	Student Affairs
Western State Conference (WSC)	\$ 5,200.00	Student Affairs
Association of California Community College Administrators (ACCCA)	\$ -	Student Outreach Services
Chief Student Services Officers Association (CSSO)	\$ 300.00	Student Services
California Colleges for International Education (CCIE)	\$ 450.00	Study Abroad
Accrediting Commission for Community & Junior Colleges	\$ 34,622.00	Superintendent/President
Armenian American Chamber of Commerce	\$ 100.00	Superintendent/President
American Association of Community Colleges (AACC)	\$ 16,189.00	Superintendent/President
Association of Community College Trustees (ACCT)	\$ 7,017.00	Superintendent/President
Burbank Chamber of Commerce	\$ 226.00	Superintendent/President
Community College League of California (CCLC) - District Services, Policies and Procedures	\$ 2,000.00	Superintendent/President
Community College League of California (CCLC) - Organization Membership	\$ 25,238.00	Superintendent/President
Glendale Latino Association	\$ 250.00	Superintendent/President
Los Angeles County School Trustees Association (LACSTA)	\$ 100.00	Superintendent/President
Southern California Community College Districts Consortium (SCCCD)	\$ 3,250.00	Superintendent/President
American Welding Society	\$ 264.00	Technology & Aviation

Society of Manufacturing Engineers (SME)	\$ 750.00	Technology & Aviation
Western Association for College Admission Counseling (WACAC)	\$ 45.00	Transfer Center
American Association of University Women (AAUW)	\$ 175.00	Workforce
California Fire Technology Directors Association	\$ 40.00	Workforce
California Internship & Work Exper. Assn. (CIWEA)	\$ 255.00	Workforce
Los Angeles County Economic Development Corporation (LAEDC)	\$ 2,500.00	Workforce
National Alliance for Partnerships in Equity (NAPE)	\$ 100.00	Workforce
National Association for Community College Entrepreneurship (NACCE)	\$ 900.00	Workforce
National Council for Workforce Education (NCWE)	\$ 150.00	Workforce
San Gabriel Valley Economic Partnership	\$ 2,625.00	Workforce
Valley Economic Alliance (Formerly the Economic Alliance of the San Fernando Valley)	\$ 5,000.00	Workforce
Valley Industry and Commerce Association (VICA)	\$ 1,600.00	Workforce

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 10

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: AGREEMENTS WITH COMPANIES TO PROVIDE
SPECIALIZED SUPPORT SERVICES FOR
PROFESSIONAL DEVELOPMENT CENTER
PROGRAMS FOR FISCAL YEAR 2021-2022

DESCRIPTION OF HISTORY/BACKGROUND

The continuation of numerous programs administered by the Professional Development Center creates the need to establish formal agreements with various companies to provide specialized professional support. These services would include, but not be limited to, course instruction, assessment, interviews, evaluations and curriculum development.

Companies

APICS
Coach Raffi
Class Act Training
Evolutionary Measures
Golden Aspen Communication Services
Griffith Training
Ernest Gutierrez
LM Computer Consulting
McEndree and Associates
Merle Roberts
MH Management
Paul Montgomery
Projectation.com
Rogers, Henry
Tallymark
Torbron's CAD Services
Up and Running CNC Consulting

COMMITTEE HISTORY

College Executive Committee June 8, 2021

FISCAL IMPACT

The costs for each agreement vary on level of service required. Costs will be distributed within specific Employment Training Panel and Professional Development Center program budgets.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the agreements with the aforementioned companies to provide specialized support services for the Professional Development Center for fiscal year 2021-2022.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 11

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Anthony Culpepper
Executive Vice President, Administrative Services

SUBJECT: FIVE YEAR CONSTRUCTION PLAN 2023-2027

DESCRIPTION OF HISTORY / BACKGROUND

Each year community college districts are required to submit to the Chancellor's Office a five year construction plan which outlines the District's plan for capital projects and funding. This report is updated each year.

The 72-page Five Year Construction Plan (2023 – 2027) presented for approval may be accessed through the GCC District website under the Board of Trustees 2020-2021 meeting agenda webpage, Tuesday, June 15, 2021 - Supporting Documents or through this provided link [5-Year Construction Plan 2023-2027](#).

COMMITTEE HISTORY

College Executive Committee June 8, 2021

FISCAL IMPACT

None at this time.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the Five-Year Construction Plan 2023-2027 required for submittal to the State Chancellor's Office (First Funding Year 23).

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 12

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services

SUBJECT: PROPOSED NEW COURSES

DESCRIPTION OF HISTORY/BACKGROUND

CAM 241 – Advanced Mastercam Lathe

CAM 241 is an advanced Mastercam lathe course. This course will cover the setup aspects of MT Lathe. Students will learn how to configure the Mastercam workspace, properly orient part geometry, and complete Job Setup. Students will learn how to create more complex 3D geometry, advanced C-Axis toolpaths and toolpaths that support the Y-axis rotation and examples on how to use the Mill toolpaths on a Lathe with Live Tooling. Proper Tool Definition, Axis Combinations, Sub spindle machining, and Tool Plane setup will be covered.

CAM 260 – Introduction to 5-Axis Machining

CAM 260 will introduce 5-Axis machining concepts that explores both surface (solid face) and wireframe-based toolpaths. Different methods of tool axis control, and different titling strategies are covered. Special attention will be paid to collision control techniques. Multi-axis machining is becoming increasingly important to make difficult parts with high precision.

ENTRE 103 – Run Your Own Business

ENTRE 103 covers the process of planning, organizing, and managing a small business. Topics include developing a business plan, forming and marketing a small business, legal aspects of business ownership, accounting, budgeting, financing, and risk management. The skills taught in this course will help individuals start new ventures as well as aid existing business owners to plan their growth.

ESL 33 (Noncredit) – Grammar and Writing III Mirrored Course

ESL 33 is a NCESL mirrored course for ESL 133, which focuses on grammar and composition for students at the intermediate level of academic English as a second language. The course covers increasingly complex grammatical structures that students incorporate into three-to-five paragraph compositions of 300-350 words in length. Lecture 90 hours.

ESL 41 (Noncredit) – Grammar and Writing IV Mirrored Course

ESL 41 is a NCEESL mirrored course for ESL 141, it focuses on grammar and composition for students at the high intermediate level of academic English as a second language. This course provides extensive practice in thesis-based essays, critical analysis of academic reading, and techniques to improve writing content, organization, and grammar. The course covers increasingly complex compositions of 400-450 words in length. Essays are written in response to readings and discussions. Lecture 90 hours.

MOA 190 – Fundamentals of Healthcare Administration

MOA 190 provides an overview of health care institutions, how they are organized and governed, essential roles and responsibilities of various healthcare administrators, physicians, nurses and clinical support staff as well as other common management functions. The relationship between external and internal forces that impact healthcare environments are inspected to help students understand the foundational framework for addressing healthcare administration problems and challenges along with solutions within the health care organization.

MOA 191 – Introduction to Public Health and Community

MOA 191 introduces key public health concepts, the history, present and future direction of public health, and how the core areas of public health can be integrated to promote health within a diverse population. The course investigates various public health models and will engage in active learning through the use of individual and team activities, discussions, and field experiences to fully explore diverse public health dynamics of cultural, racial and social issues.

MOA 192 – Healthcare Quality Management and Performance

MOA 192 provides the student with an understanding of healthcare quality management and performance improvement principles within the hospital as well as clinical setting. Various theoretical, and practical methodologies used in quality assessments will be explored. This course examines regulatory, accreditation, patient safety, performance improvement and utilization along with compliance, credentialing, and licensing standards.

COMMITTEE HISTORY

Curriculum & Instruction Committee	April 28, 2021 (First Reading)
Curriculum & Instruction Committee	May 12, 2021(Second Reading)
Academic Affairs Committee	May 19, 2021
College Executive Committee	June 8, 2021

FISCAL IMPACT

None

PROPOSED NEW COURSES WEBSITE ACCESS

The proposed new courses presented for approval may be accessed through the GCC District website under the Board of Trustees 2020-2021 meeting agenda webpage, Tuesday, June 15, 2021 - Supporting Documents or through this provided link.

<https://www.glendale.edu/home/showpublisheddocument/49840/637584073009156837>

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the new courses as presented.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 13

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services
PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services
SUBJECT: REVISED COURSES AND PROGRAMS

DESCRIPTION OF HISTORY / BACKGROUND

The attached document represents changes to courses that have been vetted by the divisions and approved by the Curriculum & Instruction (C&I), Academic Affairs, and College Executive Committees.

COMMITTEE HISTORY

See the dates listed on the attached document.

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the revised courses and programs as presented.

Course Revisions

Course Number	Type of Change	Curriculum and Instruction Approval	Academic Affairs Committee Approval	College Executive Review
CAM 210	Change in Catalog description	(April 28, 2021 1 st Reading, May 12, 2021 2 nd Reading)	May 19, 2021	June 8, 2021
CAM 220	Change in Catalog Description	(April 28, 2021 1 st Reading, April 28, 2021 2 nd Reading)	May 19, 2021	June 8, 2021
CAM 240	Change in Prerequisite	(April 28, 2021 1 st Reading, May 12, 2021 2 nd Reading)	May 19, 2021	June 8, 2021
CHLDV 160	Change in Catalog Description	(April 28, 2021 1 st Reading, May 12, 2021 2 nd Reading)	May 19, 2021	June 8, 2021
KIN 155	Change in Course Note	(April 28, 2021 1 st Reading, April 28, 2021 2 nd Reading)	May 19, 2021	June 8, 2021
MATH 139	Change in Title	(April 28, 2021 1 st Reading, April 28, 2021 2 nd Reading)	May 19, 2021	June 8, 2021
PHOTO 100	Change in Units	(April 28, 2021 1 st Reading, April 28, 2021 2 nd Reading)	May 19, 2021	June 8, 2021
PHOTO 101, 111, 130	Change in Prerequisite	(April 28, 2021 1 st Reading, April 28, 2021 2 nd Reading)	May 19, 2021	June 8, 2021
PSYCH 104	Adding Catalog Note	(April 28, 2021 1 st Reading, May 12, 2021 2 nd Reading)	May 19, 2021	June 8, 2021
ST DV 127	Change in Title	(April 28, 2021 1 st Reading, April 28, 2021 2 nd Reading)	May 19, 2021	June 8, 2021

Program Revisions

Program Name	Type of Change	Curriculum and Instruction Approval	Academic Affairs Committee Approval	College Executive Review
BIOL—Biology AS-T	Change in Course Requirements	(April 28, 2021 1 st Reading, May 12, 2021 2 nd Reading)	May 19, 2021	June 8, 2021
BIOL—Biological Sciences AS Degree	Change in Course Requirements	(April 28, 2021 1 st Reading, May 12, 2021 2 nd Reading)	May 19, 2021	June 8, 2021

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 14

STAFFING REPORT NO. 12

TO: BOARD OF TRUSTEES

SUBMITTED: David Viar, Superintendent/President

REVIEWED BY: Victoria Simmons, Vice President, Human Resources

PREPARED BY: Frinna De La Cruz, Administrative Assistant IV-Confidential

SUBJECT: ACADEMIC, CLASSIFIED, ADMINISTRATORS, ALL
OTHER TEMPORARY EMPLOYEE ACTIONS, AND
STUDENT EMPLOYEE REPORTS

Pursuant to Board Policy 7110, Delegation of Authority, the Superintendent/President has authorized the attached staffing actions. The staffing actions are consistent with federal and state laws and regulations, District policies and regulations, applicable collective bargaining agreements, and the District budget.

The Superintendent/President recommends that the Board of Trustees confirm the following reports:

Academic Report
Classified Report
Administrators Report
All Other Temporary Employee Actions Report
Student Employee Report

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ACADEMIC									
New Hire									
Pivovarov, Dr. Alexandria L	Biology Division	Biology Instructor	08/30/21 -	01 0100 0 040000 1110		C V-4	1	100	New Hire
All Other Academic Actions									
Estrada, Consuelo	Student Services	Adjunct Counselor	05/10/21 - 06/09/21	01 1000 0 630000 1450		C III-1		100	Adjunct Assignment - Hourly Rate (Appendix
Garcia, Dulce	Student Services	Adjunct Counselor	05/10/21 - 06/09/21	01 1000 0 630000 1450		C IV-1		100	Adjunct Assignment - Hourly Rate (Appendix
Giourdjian, Paitzar	Student Services	Adjunct Counselor	05/10/21 - 06/09/21	01 1000 0 630000 1450		C IV-1		100	Adjunct Assignment - Hourly Rate (Appendix
Khachikian, Ms. Angela	Library and Learning Resources	Adjunct Librarian	06/14/21 - 08/27/21	01 1000 0 612000 1435		C III-1		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Nicholson, David H.	Visual and Performing Arts Division	Applied Music Adjunct	05/03/21 - 06/09/21	01 0100 0 100400 1310	as needed	C III-1		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Romero, Alberto C	Library and Learning Resources	Adjunct Librarian	06/14/21 - 08/27/21	01 1000 0 612000 1435		C IV-2		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Sheldon, Ms. Christina	Library and Learning Resources	Adjunct Librarian	06/14/21 - 06/27/21	01 1000 0 612000 1435		C IV-4		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Sullivan, Ms. Patricia	Library and Learning Resources	Library Adjunct	06/14/21 - 08/27/21	01 1000 0 612000 1435		C IV-6		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Zollman, Ms. Andrea S	Library and Learning Resources	Adjunct Librarian	06/14/21 - 06/27/21	01 1000 0 612000 1435		C III-4		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Manooki, Ms. Nareh	Technology and Aviation Division	Tech & Aviation Adjunct	07/01/21 - 08/27/21						Correction to the Board: Ref: 4/20/2021; Dates of assignment
Sepulveda Jr., Mr. Robert D	Technology and Aviation Division	Fire Academy Adjunct	06/15/20 - 08/30/20	01 0100 0 213500 1315		C I-4		100	Correction to the Board: Ref: 7/21/2020 board; Instructional Assignment
Azolyan, Mrs. Mariam	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0600 0 630000 1455		C IV-6		100	Intersession - Adjunct Counselor
Blackmon, Ms. Destinee	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0600 0 630000 1455		C IV-2		100	Intersession - Adjunct Counselor
Brook, Dr. Dafna	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 1150 1 120300 1455		C IV-2		60	Intersession - Adjunct Counselor
Brook, Dr. Dafna	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 3920 0 120300 1455		C IV-2		40	Intersession - Adjunct Counselor
Chu, Mr. Andy	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	01 1000 0 630000 1455		C IV-1		100	Intersession - Adjunct Counselor

01 = Day
 02 = Evening
 03 = Non-Credit

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Del Real, Mr. Antonio	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0600 0 630000 1455		C IV-4		100	Interession - Adjunct Counselor
Dilanchian, Ms. Andrineh	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0600 0 630000 1455		C IV-1		100	Interession - Adjunct Counselor
Dulay, Ms. Breanna	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0600 0 630000 1455		C IV-4		100	Interession - Adjunct Counselor
Evans, Ms. Alexandra	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0610 0 630000 1455	NTE 30hrs	C IV-3		100	Interession - Adjunct Counselor
Garcia, Mr. Jose Antonio (Anthony)	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0610 0 632100 1455	NTE 30hrs	C IV-2		100	Interession - Adjunct Counselor
Hemeng, Mr. Eric K	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0600 0 630000 1455		C IV-2		100	Interession - Adjunct Counselor
Morris, Ms. Jolie	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0600 0 630000 1455		C III-6		100	Interession - Adjunct Counselor
Pedraza, Mr. Isaac Abel	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0600 0 630000 1455		C IV-2		100	Interession - Adjunct Counselor
Quintanilla, Ms. Johanna	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0610 0 630000 1455	NTE 30hrs	C IV-4		100	Interession - Adjunct Counselor
Ramos, Dr. Renee	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0600 0 630000 1455		C IV-2		100	Interession - Adjunct Counselor
Rice, Mr. Eros P Jr.	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0600 0 630000 1455		C IV-2		100	Interession - Adjunct Counselor
Roybal, Mr. Orlando	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0610 0 630000 1455	NTE 30hrs	C IV-2		100	Interession - Adjunct Counselor
Ruiz, Ms. Carla A	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	01 1000 0 630000 1455		C IV-1		100	Interession - Adjunct Counselor
Samani, Ms. Nicole	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0600 0 630000 1455		C IV-4		100	Interession - Adjunct Counselor
Saporito, Ms. Joanna Mary	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 2880 0 630000 1455		C IV-6		100	Interession - Adjunct Counselor
Shim, Ms. Irene I.	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	01 1000 0 630000 1455		C IV-4		100	Interession - Adjunct Counselor
Tufenkjian, Ms. Tanya	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	01 1000 0 630000 1455		C III-4		100	Interession - Adjunct Counselor
Villarreal, Ms. Jennifer	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 0610 0 632100 1455	NTE 30hrs	C IV-2		100	Interession - Adjunct Counselor
Walter, Mr. Roshawn	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	01 1000 0 630000 1455		C IV-1		100	Interession - Adjunct Counselor
Yau, Ms. Stephanie	Student Services	Adjunct Counselor	06/14/21 - 08/27/21	03 2880 0 630000 1455		C IV-1		100	Interession - Adjunct Counselor
Dimatulac, Mr. Kevin	Student Services	Counselor	06/14/21 - 08/27/21	03 0610 0 632100 1455	NTE 30hrs	C II-2		100	Interession - FT Counselor Overload
Orpelli, Ms. Crescent	Health Services	Mental Health Counselor	06/14/21 - 08/20/21	03 3100 0 644000 1455	as needed	C IV-6		100	Interession - FT Counselor Overload
Sanchez, Ms. Jamie C.	Student Services	Counselor	06/14/21 - 08/27/21	03 0610 0 632100 1455	NTE 30hrs	C III-4		100	Interession - FT Counselor Overload

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
AbiSaab, Samar	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	9.5 hrs	C III-2		100	Non-Instructional Assignment
Adamian, Mrs. Marina	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
An, Ms. Hannah	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Aramyan, Ms. Susanna Levon	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Bishop, Mr. Ryan	Student Services	Adjunct Counselor	07/01/21 - 08/27/21	03 0800 0 499900 1460	NTE 10 hrs	CIII-3		100	Non-Instructional Assignment
Bishop, Mr. Ryan	Student Services	Adjunct Counselor	05/07/21 - 06/30/21	03 0800 0 499900 1460	NTE 35 hrs	CIII-3		100	Non-Instructional Assignment
Bond, Ms. Bette	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Bryer, Miss Elizabeth J	Office of VP Student Services	English Instructor	06/09/21 - 06/10/21	03 0610 1 632100 1460	NTE 4 hrs	C III-4		0	Non-Instructional Assignment
Cheeseman, Bonnie L	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Chuah, Ms. Cheng-Cheng	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Ciuca, Mr. Razvan A	Student Services	Math Adjunct	04/16/21 - 06/02/21	03 0610 1 632100 1460	NTE 4 hrs	C III-4		100	Non-Instructional Assignment
Cohen, Ms. Harriet Ganderson	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	11 hrs	C III-4		100	Non-Instructional Assignment
Cortes, Dr. Richard	Student Services	Counselor	05/07/21 - 06/30/21	03 0800 0 499900 1460	NTE 35 hrs	CIII-4		100	Non-Instructional Assignment
Cortes, Dr. Richard	Student Services	Counselor	07/01/21 - 08/27/21	03 0800 0 499900 1460	NTE 10 hrs	CIII-4		100	Non-Instructional Assignment
Cruz, Andres E	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Darin, Mrs. Carolyn V.	Student Services	Adjunct Counselor	05/03/21 - 06/30/21	03 0800 0 499900 1460	NTE 35 hrs	CIII-4		100	Non-Instructional Assignment
Darin, Mrs. Carolyn V.	Student Services	Adjunct Counselor	07/01/21 - 08/27/21	03 0800 0 499900 1460	NTE 10 hrs	CIII-4		100	Non-Instructional Assignment
Darin, Mrs. Carolyn V.	Student Services	Adjunct Counselor	05/07/21 - 06/30/21	03 0800 0 499900 1460	NTE 35 hrs	CIII-4		100	Non-Instructional Assignment
Depiro, Ms. Caroline M	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Depiro, Ms. Caroline M	Noncredit ESL Division	Noncredit ESL Adjunct	06/14/21 - 08/27/21	03 1000 0 661500 1465	NTE 60 hrs	C III-4		100	Non-Instructional Assignment
Der Hovanessian, Ms. Ida	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
DerBedrossian, Mrs. Romina	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Dilanchian, Ms. Andrineh	Student Services	Adjunct Counselor	05/03/21 - 06/30/21	03 0800 0 499900 1460	NTE 35 hrs	CIII-1		100	Non-Instructional Assignment

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Dilanchian, Ms. Andrineh	Student Services	Adjunct Counselor	07/01/21 - 08/27/21	03 0800 0 499900 1460	NTE 10 hrs	CIII-1		100	Non-Instructional Assignment
Dilanchian, Ms. Andrineh	Student Services	Adjunct Counselor	05/07/21 - 06/30/21	03 0800 0 499900 1460	NTE 35 hrs	CIII-1		100	Non-Instructional Assignment
Drummond, Mrs. Karin A	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Eguizarian, Mrs. Inga	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Fallahi, Mr. Edwin	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Fernandez-Presa, Ms. Rocio	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Grammer, Ms. Katherine J	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Haiduk-Pollack, Dr. Cynthia	Life Skills - Noncredit Business Division	Life Skills Noncredit Business Adjunct	06/14/21 - 08/27/21	03 1000 0 661500 1465	NTE 40 hrs	C III-4		100	Non-Instructional Assignment
Hambarsumian, Melineh	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Haraldson, Ms. Emily D.	Visual and Performing Arts Division	Art History Instructor	06/14/21 - 08/27/21	03 1000 0 661500 1465	NTE 150 hrs	C III-4		100	Non-Instructional Assignment
Hassett, Mr. David	Mathematics Division	Math Instructor	06/14/21 - 08/27/21	03 1000 0 661500 1465	NTE 150hrs	C III-4		100	Non-Instructional Assignment
Henneker, Ms. Deborah Ann	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Hovsepian, Mrs. Melina	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Janvelyan, Marine	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Kazanchyan, Ms. Elizabeth	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C II-4		100	Non-Instructional Assignment
Keshishian, Miss Narineh Natalie	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Lee, Dinah S	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-1		100	Non-Instructional Assignment
Limina, Mrs. Sandra	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Makhmuryan, Ms. Anahit	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Margaryan, Mrs. Asmik	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Mercer, Ms. Molly	Student Services	Counselor	07/01/21 - 08/27/21	03 0800 0 499900 1460	NTE 10 hrs	CIII-4		100	Non-Instructional Assignment
Mercer, Ms. Molly	Student Services	Counselor	05/07/21 - 06/30/21	03 0800 0 499900 1460	NTE 35 hrs	CIII-4		100	Non-Instructional Assignment
Mosleh, Ms. Maya	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	4.5 hrs	C III-3		100	Non-Instructional Assignment

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Mott, Mr. Robert Walter	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Mumba, Alicia I	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-2		100	Non-Instructional Assignment
Ng, Dr. Carolyn	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Pomeroy, Ms. Lynn Marie	Student Services	Math Adjunct	04/16/21 - 06/02/21	03 0610 1 632100 1460	NTE 4 hrs	C III-4		100	Non-Instructional Assignment
Quintanilla, Ms. Johanna	Student Services	Adjunct Counselor	05/07/21 - 06/30/21	03 0800 0 499900 1460	NTE 35 hrs	CIII-4		100	Non-Instructional Assignment
Quintanilla, Ms. Johanna	Student Services	Adjunct Counselor	07/01/21 - 08/27/21	03 0800 0 499900 1460	NTE 10 hrs	CIII-4		100	Non-Instructional Assignment
Ryan, Miss Susan	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Sadeghilar, Sara	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	7 hrs	C III-3		100	Non-Instructional Assignment
Sahakian, Mrs. Mari	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-3		100	Non-Instructional Assignment
Samani, Ms. Nicole	Student Services	Adjunct Counselor	07/01/21 - 08/27/21	03 0800 0 499900 1460	NTE 10 hrs	CIII-4		100	Non-Instructional Assignment
Samani, Ms. Nicole	Student Services	Adjunct Counselor	05/07/21 - 06/30/21	03 0800 0 499900 1460	NTE 35 hrs	CIII-4		100	Non-Instructional Assignment
Sandoval, Ricardo	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-3		100	Non-Instructional Assignment
Sargsyan, Mrs. Arusyak	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Sarian, Ms. Katherine	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Schwarz, Suzanne D	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	3 hrs	C III-2		100	Non-Instructional Assignment
Seaborne, Robert W	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-3		100	Non-Instructional Assignment
Shamhart, Mr. William M.	Student Services	Math Instructor	05/10/21 - 06/09/21	03 0610 0 632100 1466	NTE 4 hrs	C III-4		100	Non-Instructional Assignment
Silverio, Ms. Valerie K.	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Son, Ms. Kathryn	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Steiner, Miss Carley	Visual and Performing Arts Division	Media Arts Adjunct	06/19/21 - 06/27/21	03 1100 0 060411 1460	NTE 10hrs 20m total	C III-4		100	Non-Instructional Assignment
Tashiro, Justine M	Social Sciences Division	Child Development Adjunct	05/12/21 - 06/30/21	03 1100 0 130511 1460	-	C III-1		100	Non-Instructional Assignment
Torres, Javiera A	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	2.5 hrs	C III-2		100	Non-Instructional Assignment
Tovmasian, Mrs. Hasmik	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Tubbs, Robyn A	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-3		100	Non-Instructional Assignment
Van Norman, Sarah E	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	3 hrs	C III-3		100	Non-Instructional Assignment
Watts, Mr. Larry G.	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Yau, Ms. Stephanie	Student Services	Adjunct Counselor	06/09/21 - 06/10/21	03 0610 1 632100 1460	NTE 4hrs	C III-1		100	Non-Instructional Assignment
Yeganyan, Ms. Nune G	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Young, Ms. Linda K	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Zamora, Mrs. Monica B	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Zayas, Mr. Edgardo	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Zayas, Mrs. Patricia	Office of VP Student Services	Noncredit ESL Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	1.5 hrs	C III-4		100	Non-Instructional Assignment
Zollman, Ms. Andrea S	Student Equity & Achievement	Library Adjunct	06/14/21 - 08/27/21	03 0610 0 632100 1465	NTE 30hrs	C III-4		100	Non-Instructional Assignment
Banaag, Mr. Paolo	Student Services	Counselor	06/09/21 - 06/10/21	03 0610 1 632100 1460	NTE 4hrs	C II-4		100	Non-Instructional Assignment
Dulay, Mr. Michael	Social Sciences Division	Psychology Instructor	07/01/18 - 06/30/23	01 0100 0 200000 1110				20%	Release Time Division Chair Social Sciences - Re-election
Dulay, Mr. Michael	Social Sciences Division	Psychology Instructor	07/01/18 - 06/30/23	01 1000 0 601000 1280				80%	Release Time Division Chair Social Sciences - Re-election
Green, Dr. Peter	Visual and Performing Arts Division	Music Instructor	07/01/21 - 06/30/26	01 0100 0 100400 1110				20%	Release Time Division Chair Visual & Performing Arts - Re-election
Green, Dr. Peter	Visual and Performing Arts Division	Music Instructor	07/01/21 - 06/30/26	01 1000 0 601000 1280				80%	Release Time Division Chair Visual & Performing Arts - Re-election
Park, Sung Hwan (Paul)	Social Sciences Division	Social Science Adjunct	06/01/21 -			C IV-3			Salary Schedule Advancement
Smith, Mr. Francis Nicholas	Language Arts Division	Speech Instructor	09/01/20 -			C V-11			Salary Schedule Advancement
Baronian, Ms. Tanya	Office of Instructional Services	English Adjunct	05/17/21 - 06/09/21	01 1000 0 601000 1395		\$520.00		100	Stipend - Ancillary Activities
Baronian, Ms. Tanya	Office of Instructional Services	English Adjunct	05/19/21 - 06/09/21	01 1000 0 601000 1395		\$260.00		100	Stipend - Ancillary Activities
Kayzakian, Mr. Arthur	Office of Instructional Services	English Adjunct	05/19/21 - 06/09/21	01 1000 0 601000 1395		\$260.00		100	Stipend - Ancillary Activities

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Baca, Mr. Abraham E.	Health Sciences Division	EMT Instructor	08/31/20 - 06/09/21	01 0100 0 499900 1395		\$1,294		100	Stipend - In Lieu of Release Time
Flores, Ms. Cynthia	Office of VP Instructional Services	English Instructor	07/19/21 - 08/09/21	01 0100 0 499900 1395		\$2,997.54		100	Stipend Co-teaching Summer 2021 Writing Program
Rohrbacher, Ms. Francien	Office of VP Instructional Services	English Instructor	06/14/21 - 08/20/21	01 0100 0 499900 1395		\$4,718.25		100	Stipend Curriculum Coordinator
Shahioian, Mr. Shant R	Library and Learning Resources	English Instructor	06/14/21 - 08/27/21	01 1000 0 611000 1395		\$5,000.00		100	Stipend Learning Center Coordinator
Dionisio, Dr. Daphne	Office of VP Instructional Services	Program Manager	07/01/21 - 09/30/21	03 1300 0 663200 1290		\$13,434.54		100	Stipend Planning, Consultation, Logistics, Technology Configuration, Implementation of Grant Activities
Harnett, Dr. Michael C.	Office of Instructional Services	English Instructor	06/14/21 - 08/20/21	01 0100 0 490002 1395		\$2,500		100	Stipend Scholars Program Director
Dickes, Mr. Roger	Office of VP Instructional Services	Animation Instructor	06/14/21 - 08/20/21	01 0100 0 499900 1395		\$2,516.40		100	Stipend Senate President - Summer 2021
Kost, Ms. Nickie D	Health Sciences Division	Nursing Adjunct	05/19/21 -	01 0100 0 120300 1320	7.5 hours	C II-2		100	Substitute - Absence Replacement

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Credit (As received from IT and Instructional Services)									
Cicuto, John M	Kinesiology Division	Health and PE Adjunct	04/19/2021 - 06/09/2021	01 0100 0 083500 1310	1.00	C IV-6			Adjunct Assignment - Short Session
Cicuto, John M	Kinesiology Division	Health and PE Adjunct	04/19/2021 - 06/09/2021	01 0100 0 083500 1311	0.26	C IV-6			Adjunct Assignment - Office Hours
Holland, Kathleen	Social Sciences Division	Social Science Adjunct	04/19/2021 - 06/09/2021	01 0100 0 220700 1310	3.00	C III-6			Adjunct Assignment - Short Session
Holland, Kathleen	Social Sciences Division	Social Science Adjunct	04/19/2021 - 06/09/2021	01 0100 0 220700 1311	1.00	C III-6			Adjunct Assignment - Office Hours

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
CLASSIFIED									
All Other Classified Actions									
Aghajani, Mr. Seboo	Admissions and Records	Senior Enrollment Services Support Technician							Correction to the Board: March 17, 2020, Position Title
Aguirre, Mr. Tomas	Kinesiology Division	Fitness Center Tech	09/01/20 - 12/22/20	03 1810 0 000000 2495		\$1,000		100	CARES Act Professional Development Stipend
Collazo, Miss Blanca Yvette	College Police	Police Officer	05/01/21 -	01 1000 0 677000 2110		\$120.00/mo		100	Stipend - Classified Professional Growth
Franz, Mr. Christopher J	Library and Learning Resources	Faculty Development Assistant		01 0100 0 675100 2110				100	Correction to the Board: Account Number; April 20, 2021
Hakoupian, Mrs. Sonik	Office of Instructional Services	Instructional Support Specialist	05/01/21 -	01 1000 0 601100 2110		\$140.00/mo		100	Stipend - Classified Professional Growth
Marouti, Hasmic	Life Skills - Noncredit Business Division	Asst Instruct Comp Lab Tech	05/01/21 -	01 0300 0 601001 2210		\$40.00/mo		100	Stipend - Classified Professional Growth

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ADMINISTRATORS									
Barrio-Sotillo, Dr. Ramona	Continuing and Community Ed Center	Associate Dean, Continuing and Community Education	07/01/21 - 06/30/23			M 42-11 + DR Stipend			Administrative Contract Renewal
Barsegyan, Ms. Yeranui	Student Equity & Achievement	Program Manager III, Student Equity & Achievement	07/01/21 - 06/30/23			M 41-7			Administrative Contract Renewal
Chil-Gevorkyan, Mrs. Veganush	Student Affairs	Program Manager I, Student Outreach Services	07/01/21 - 06/30/23			M 36-3 +Longevity			Administrative Contract Renewal
Cicuto, Mr. Christopher J.	Student Affairs	Associate Dean, Athletics	07/01/21 - 06/30/23			M 42-4 +Longevity			Administrative Contract Renewal
Datko, Catherine A	Library and Learning Resources	Instructional Designer	07/01/21 - 06/30/23			M 25-3			Administrative Contract Renewal
Kobaissi, Dr. Ali	Continuing and Community Ed Center	Program Manager III, Garfield Night/Wknd Site Mgr	07/01/21 - 06/30/23			M 41-10 + DR Stipend	0.47		Administrative Contract Renewal
Lampietti, Lawrence B	Information and Technology Services	Director Network, Systems and Support Services	07/01/21 - 06/30/23			M 40-6			Administrative Contract Renewal
Manukyan, Mr. Andranik (Andre)	Student Affairs	Interim Program Manager I - Student Basic Needs	07/01/21 - 06/30/22			M 36-1			Administrative Contract Extension
Montecuolo, Mr. Gary J	College Police	Chief of College Police	07/01/21 - 06/30/24			M 42-8 + Stipends (\$212.50)			Administrative Contract Renewal
Nazaryan, Ms. Elmira	Office of VP Student Services	Director EOPS/CARE	07/01/21 - 06/30/23			M 41-10			Administrative Contract Renewal
Ramirez, Dr. Alfred	Office of VP Instructional Services	Administrative Dean, Continuing and Community Ed	07/01/21 - 06/30/23			M 47-10 + DR Stipend			Administrative Contract Renewal
Reyes, Mrs. Antoinette Toni Gloria (Toni Reyes)	Health Services	Program Manager II, Health Services	07/01/21 - 06/30/23			M 39-8			Administrative Contract Renewal
Ritterbrown, Dr. Iain Michael	Office of Instructional Services	Vice President, Instructional Services	07/01/21 - 06/30/24			M 51-10 + DR Stipend			Administrative Contract Renewal
Schlossman, Dr. Paul A.	Office of VP Student Services	Vice President, Student Services	07/01/21 - 06/30/24			M 51-11 + DR Stipend			Administrative Contract Renewal
Sugars, Mr. Andrew Chaples	Office of Superintendent President	Director, Communications and	07/01/21 - 06/30/23			M 44-6			Administrative Contract Renewal
Tangalakis, Dr. Christina	Office of VP Student Services	Associate Dean, Student Financial Aid	07/01/21 - 06/30/23			M 42-6 + DR Stipend			Administrative Contract Renewal
Verstraete, Ms. Andra	Student Services	Program Manager III, Career Services	07/01/21 - 06/30/23			M 41-10			Administrative Contract Renewal

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Zariani, Mr. Hoover	Student Affairs	Program Manager I, Ctr Stud Inv/Ctr Div Inc	07/01/21 - 06/30/23			M 36-11			Administrative Contract Renewal

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ALL OTHER TEMPORARY EMPLOYEE ACTIONS									
Professional Experts									
Pursuant to Education Code Section 88003, Section (a), the District may employ a professional expert to perform various project work.									
Giambalvo, James	Student Affairs	Assistant Coach - Baseball	05/26/21 - 08/31/21	01 1000 0 696000 1395		\$3,000		100	Professional Expert
Gutierrez, Ms. Cynthia Irene	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	01 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Gutierrez, Ms. Cynthia Irene	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	03 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Miranda, Ms. Virginia M	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	03 2200 0 642000 2380	As Needed	\$39.41/hr		100	Professional Expert
Miranda, Ms. Virginia M	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	01 2200 0 642000 2380	As Needed	\$39.41/hr		100	Professional Expert
Patrick-Mudd, Ms. Lauren Beth	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	03 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Patrick-Mudd, Ms. Lauren Beth	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	01 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Plasencia, Mr. Jordan	Student Affairs	Assistant Coach - Baseball	04/30/21 - 06/30/21	01 1000 0 696000 2495		\$5,000		100	Professional Expert
Prince, Ms. Jo Beth	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	03 2200 0 642000 2380	As Needed	\$39.41/hr		100	Professional Expert
Prince, Ms. Jo Beth	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	01 2200 0 642000 2380	As Needed	\$39.41/hr		100	Professional Expert
Rivera, Patricia Elizabeth	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	01 2200 0 642000 2380	As Needed	\$34.05/hr		100	Professional Expert
Rivera, Patricia Elizabeth	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	03 2200 0 642000 2380	As Needed	\$34.05/hr		100	Professional Expert
Sanchez, Jose A	Student Affairs	Assistant Coach - Football	04/30/21 - 06/30/21	01 1000 0 696000 2390		\$2,000		100	Professional Expert
Torres, Ms. Christina	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	01 2200 0 642000 2380	As Needed	\$37.55/hr		100	Professional Expert
Torres, Ms. Christina	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	03 2200 0 642000 2380	As Needed	\$37.55/hr		100	Professional Expert
Vandenburg, Mr. Jeffrey	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	01 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Vandenburg, Mr. Jeffrey	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	03 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Wanha, Ms. Jamie	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	03 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Wanha, Ms. Jamie	DSPS	Sign Language Interpreter	06/14/21 - 08/27/21	01 2200 0 642000 2380	As Needed	\$31.78/hr		100	Professional Expert
Abrahamyan, Larisa	Continuing and Community Ed Center	Test Supervisor	6/30/21		NTE 100 hrs				Correction to the Board: 2/16/2021 - Hours & End Date

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Amirian, Evet	Continuing and Community Ed Center	Test Supervisor	6/30/21		NTE 70 hrs				Correction to the Board: 2/16/2021 - Hours & End Date
Dehbashian Gharghani, Ms. Sabrina	Continuing and Community Ed Center	Test Supervisor	6/30/21		NTE 70 hrs				Correction to the Board: 2/16/2021 - Hours & End Date
Mkrtchyan, Mrs. Nune	Continuing and Community Ed Center	Test Supervisor	6/30/21		NTE 70 hrs				Correction to the Board: 2/16/2021 - Hours & End Date

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Temporary Assignment Employees									
Pursuant to Education Code Section 88003, Section (b) and (c) the District may employ either substitute or short-term employees. A substitute employee may be hired to either: 1) replace a classified employee who is temporarily absent from duty, or 2) employed for up to 60 calendar days when the District is filling a vacancy in a classified position. A short-term employee may be hired perform a service for District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. All temporary employees in this section may be assigned up to 800 hours or 170 days per fiscal year.									
Doyle, Mr. Michael	Visual and Performing Arts Division	Instructional Computer Lab Tech	06/09/21 - 07/09/21	01 0100 0 060300 2370	NTE 40 hrs/wk	CH 28-1		100	Substitute - Absence Replacement
Police Cadets									
Alvarez, Miss Griselda	College Police	Police Cadet Corporal	07/01/21 - 09/30/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$16.00/hr.		100	Police Cadet
Avetisyan, Mr. Karen	College Police	Police Senior Cadet	07/01/21 - 09/30/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$15.00/hr		100	Police Cadet
Estrada, Kimberly	College Police	Police Cadet	07/01/21 - 09/30/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$14.00/hr		100	Police Cadet
Estrada, Kimberly	College Police	Police Cadet	05/21/21 - 06/30/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$14.00/hr		100	Police Cadet
Huerta, Mr. Jaime Jr.	College Police	Police Senior Cadet	07/01/21 - 09/30/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$15.00/hr		100	Police Cadet
Medina, Ms. Emely Ruby	College Police	Police Cadet Corporal	07/01/21 - 09/30/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$16.00/hr.		100	Police Cadet
Nelson, Mr. Maximus R	College Police	Police Senior Cadet	07/01/21 - 09/30/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$15.00/hr		100	Police Cadet
Pakhanyan, Ms. Kristine	College Police	Police Cadet Senior Corporal	07/01/21 - 09/30/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$18.00/hr		100	Police Cadet
Torosyan, Ms. Ailita	College Police	Police Cadet Corporal	07/01/21 - 09/30/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$16.00/hr.		100	Police Cadet
Tweedy, Mr. Daniel	College Police	Police Senior Cadet	07/01/21 - 09/30/21	01 1000 0 677000 2380	NTE 900 hrs/yr	\$15.00/hr		100	Police Cadet
Nelson, Mr. Maximus R	College Police	Police Senior Cadet	04/16/21 -	01 1000 0 677000 2380	NTE 900 hrs/yr	\$15.00/hr		100	Police Cadet

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Student Employee									
Azatyán, Natali	STU. ASSIST. I		05/01/2021- 06/30/2021	03 0600 1 630000 2360		\$15.00			
Babayan, Nelli	STU. ASSIST. I		05/01/2021- 06/30/2021	03 0600 1 630000 2360		\$15.00			
Calle, Tatiana	STU. ASSIST. I		05/01/2021- 06/30/2021	03 0610 1 615000 2360		\$15.00			
Castillo, Jorge	STU. ASSIST. I		05/01/2021- 06/30/2021	03 0610 1 615000 2360		\$15.00			
Danielyan, Elizabeth	STU. ASSIST. I		05/01/2021- 06/30/2021	03 2200 0 642000 2360		\$15.00			
Diaz, Amalia	STU. ASSIST. I		05/01/2021- 06/30/2021	03 0610 1 615000 2360		\$15.00			
Lopez, Karen	STU. ASSIST. I		05/01/2021- 06/30/2021	03 0610 1 615000 2360		\$15.00			
Vargas, Andrew N	STU. ASSIST. I		05/01/2021- 06/30/2021	03 0610 1 615000 2360		\$15.00			

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

NEW BUSINESS REPORT NO. 1 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Victoria Simmons, Vice President, Human Resources

SUBJECT: TENTATIVE AGREEMENTS BETWEEN THE DISTRICT AND THE
GLENDALE COLLEGE GUILD, LOCAL 2276, AMERICAN
FEDERATION OF TEACHERS

DESCRIPTION OF HISTORY/BACKGROUND

The District and the Glendale College Guild, Local 2276, American Federation of Teachers reached tentative agreement on the following items:

1. Article I, Recognition
2. Article II, District Rights
3. Article V, Work Stoppage
4. Article XIV, Effect of Agreement
5. Appendix C, Work Year
6. Appendix I, Athletic Faculty Stipend Pool

COMMITTEE HISTORY

College Executive Committee June 8, 2021

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the tentative agreements between the District and Glendale College Guild, Local 2276, American Federation of Teachers.

Tentative Agreement
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Tentative Agreement:

ARTICLE I

RECOGNITION

In accordance with Government Code Section 3540.1, the District hereby recognizes the Glendale College Guild, Local 2276 of the American Federation of Teachers as the exclusive representative for fulltime and adjunct faculty of the employees specified herein.

The bargaining unit shall include:

- Fulltime faculty
- Fulltime counselors
- Fulltime librarians
- Adjunct faculty
- Adjunct counselors
- Adjunct librarians
- Contract substitutes

Academic employees specifically including: Instructor, Regular full-time College Credit; Instructor, part-time, College Credit; Instructor, Continuing Education/Noncredit; Instructor, long-term Contract Substitute; Instructor, Temporary Contract Substitute; Instructor, Long-term Non-contract Substitute (greater than two weeks) while on an extended assignment; College Specialist; Counselor; Student Personnel Worker; Nurse; Nurse, Part-time; Librarian; Division Chairpersons; Faculty Coordinators; and Faculty Facilitators.

The bargaining unit shall exclude: Excluded:

- Day-to-day substitutes
- Management, supervisory, and confidential employees working in their primary assignment
- Classified employees working in their primary classified assignment
- Temporary employees as defined in Education Code Section 88003
- Professional Experts as defined in Education Code Section 88003
- Student workers as defined in Education Code Section 88003

All other employees including: Instructor, Day-to-day Substitute Employees; and all Management, Supervisory and Confidential Employees.

Those designated as "included" above shall be referred to in this Agreement as "employees" or "bargaining unit members." The term "personnel" refers to the broader group of all persons utilized by the District to perform services, including bargaining unit members.

The definition **list of academic positions within** of the bargaining unit may be revised by mutual written agreement. Disputes related to this Article shall be **subject to the exclusive jurisdiction of the** handled pursuant to applicable **Public Employment Relations Board** proceedings rather than the grievance and arbitration provisions of this Agreement.

DATE: April 29, 2021



Caroline DePiro, Chief Negotiator
Glendale College Guild



Victoria Simmons, Chief Negotiator
Glendale Community College District

Tentative Agreement
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Tentative Agreement:

ARTICLE II
DISTRICT RIGHTS

Section 1. General

In accordance with Education Code Section 3543.2, This Article is intended to insure that the District retains all rights and authority powers, which it has not negotiated agreed to limit in the other Articles of this Agreement. This Article ~~II shall is not be~~ intended to, nor shall it be construed as waiving the rights of individual bargaining unit members under the Education Code or other statutes, or waiving or otherwise diminishing the rights of the Guild or of bargaining unit members as provided in other Articles of this Agreement. If there is a direct conflict between the District's rights as stated in this Article II and the rights of bargaining unit members or of the Guild as set forth in some other Article(s) of this Agreement, the language of the latter shall prevail. Also, it is recognized ~~Additionally, the Guild and District recognize~~ that many of the following subject matters fall contained within the scope of consultation under in Article III, Section 13; this Article is not intended to limit such consultation rights, shall not be limited by this Article, but rather to indicate that ~~However~~, the final decision in such consultation matters resides lies with the District.

Section 2. Enumerated District Rights

All matters not included within the scope of representation negotiations in Government Code 3543.2, and also all matters and rights not limited by the terms of the other Articles of this Agreement, are shall be reserved to the District. It is The District and Guild agreed that such reserved rights include, but are not limited to, the exclusive right and authority power to determine, implement, supplement, change, modify or discontinue, in whole or in part, temporarily or permanently, any of the following:

- A. The legal, operational, geographical, and organizational structure of the District, including the chain of supervision command, division of authority, organizational divisions and subdivisions, boundaries, and advisory commissions and committees;
- B. The financial structure of the District, including all sources and amounts of financial support, income, funding, taxes and debt, and all means and conditions necessary or incidental to the securing of same, including compliance with any qualifications or requirements imposed by law or by funding sources as a condition of receiving funds; all investment policies and practices; all budgetary matters and procedures, including the budget calendar, the budget formation process, accounting methods,

fiscal and budget control policies and procedures, and all budgetary allocations, reserves, and expenditures;

- C. The acquisition, disposition, number, location types and utilization of all District properties, whether owned, leased, or otherwise controlled, including all facilities, grounds, parking areas and other improvements, and the personnel, work, service and activity functions assigned to such properties;
- D. The methods, quality, quantity, frequency and standards of service, and the personnel, vendors, supplies, and materials to be used in connection with services to the public; the lawful subcontracting of services to be rendered and functions to be performed for the public, including but not limited to support, construction, maintenance and repair services;
- E. The selection, assignment and utilization of personnel not covered by this Agreement, including but not limited to substitutes and management, to do work which is normally done by persons covered hereby;
- F. The educational policies, procedures, objectives, goals and programs, including but not limited to those relating to curriculum, course content, textbook selection, educational equipment and supplies, admissions, attendance, student transfers, advancement, guidance, grading, testing, records, health and safety, conduct, discipline, transportation, food services, extra-curricular and co-curricular activities, and emergency situations, and the substantive and procedural rights and obligations of students, faculty, other personnel and the public with respect to such matters;
- G. The selection, assignment, classification, direction, promotion, demotion, discipline, termination, layoff and retirement of all personnel of the District subject to Education Code limitations; ~~affirmative action~~ and equal employment policies and programs; the assignment of employees to any location, and also to any facilities, classrooms, functions, activities, academic subject matters, classes, and departments; and staffing patterns, including but not limited to the determination as to whether, when and where there is a job opening;
- H. The job descriptions ~~classifications~~ and the content and qualifications thereof;
- I. The duties and standards of performance for all employees; and whether any employee adequately performs such duties and meets such standards, subject only to the provisions of Article IX - Evaluation Procedures;
- J. The dates, times and hours of operation of District facilities, functions, and activities, subject to the provisions of Article VI - Hours;
- K. Safety and security measures for students, personnel, and the public, including the various rules and duties for all employees with respect to such matters;
- L. The rules, regulations and policies for all personnel, students and the public; and
- M. The administration of all employee health and benefit plans, **subject to the provisions of Article XI, Health and Welfare Benefits.**

Section 3. Non-Enumerated District Rights

All other rights of the District not expressly limited by the provisions of this Agreement ~~are~~ **shall** also **be** reserved to the District even though not enumerated in **Article II**, Section 2 ~~of this article~~, and the provisions of the other Articles of this Agreement constitute the ~~only~~ contractual limitations upon the District. The exercise of any right reserved to the District herein in a particular manner or the non-exercise of any such

right shall not be deemed a waiver of the District's right or preclude the District from exercising the right in a different manner.

Section 4. Exceptions

It is **The District and Guild** agreed that the contractual rights of the Guild and of the employees **individual bargaining unit members** are set forth in other Articles of this Agreement and that this Article II is **shall** not be a source of such rights. Accordingly, any dispute arising out of or in any way connected with either the existence of or the exercise of any of the rights of the District set forth herein above or any other rights of the District not expressly limited by the terms of this Agreement, or arising out of or in any way connected with the effects of the exercise of any of such rights, is **shall** not subject to the grievance and arbitration provisions of Article IV. However, nothing herein shall preclude the filing of a grievance under other Articles which are subject to the grievance procedure.

DATE: May 17, 2021



Caroline DePiro, Chief Negotiator
Glendale College Guild



Victoria Simmons, Chief Negotiator
Glendale Community College District

Tentative Agreement
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Tentative Agreement:

ARTICLE V
Work Stoppages

Section 1. Guild Responsibility

Apart from and in addition to existing legal restrictions upon work stoppages, the Guild hereby agrees that neither it nor its officers, agents, or representatives, or persons acting in concert with any of them, shall incite, encourage, participate in or condone any strike, sickout, walkout, slowdown, or other work stoppage of any nature whatsoever during the life of this Agreement for any cause or dispute whatsoever, without regard to whether the underlying dispute is subject to the grievance provisions of Article IV, or to **Public Employment Relations Board jurisdiction** proceedings, or to any other proceedings. In the event of any such work stoppage or threat thereof, the Guild and its officers, agents, and representatives shall take all reasonable steps within their control to end it or discourage it.

Section 2. Employee Responsibility

Any employee who incites, encourages or participates in any such work stoppage (see Section I), shall be subject to discipline to and including termination.

Section 3. District Responsibility

The District shall not engage in any lockout of employees during the life of this Agreement. A lockout is a refusal to permit employees to perform previously assigned work in an effort to force bargaining concessions from the Guild; it does not include matters such as layoffs, program curtailments, or emergency shutdowns.

Date: April 29, 2021



Caroline DePiro, Chief Negotiator
Glendale College Guild



Victoria Simmons, Chief Negotiator
Glendale Community College District

Tentative Agreement
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Tentative Agreement:

ARTICLE XIV
EFFECT OF AGREEMENT

Section 1. Entire Agreement

This Agreement constitutes a bilateral and binding agreement by and between the Guild and the District and is entered into pursuant to Government Code Sections 3540-3549.3. ~~This Agreement is the parties' entire agreement and is to cover all matters relating to wages, hours and all other terms and conditions of employment. The parties hereto acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement.~~

This Agreement specifically supersedes all prior written Agreements entered into between the Guild and District.

Therefore, ~~the~~ **For the duration of this Agreement, the** District and the Guild, ~~for the life of this Agreement,~~ each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter referred to, or covered in this Agreement, or with respect to any subject or matter not specifically referred to or covered in this Agreement, even though such subjects or matters may not have been within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement.

Section 2. Separability Severability and Savings

Should any **portion** part of this Agreement ~~or any provisions herein contained~~ be rendered or declared invalid by reason of any existing or subsequently enacted **laws or regulations** legislation, or by **decision** ~~decree~~ of any court of competent jurisdiction, such invalidation of ~~such part or a~~ portion of this Agreement shall not invalidate the remaining portions hereof. Remaining **portions** parts or provisions **of the Agreement** shall remain in full force and effect.

If any such a judicial decision or change in law(s) or regulation(s) occurs, as set forth in the preceding paragraph, the Guild and District parties hereto shall, upon request by either party and within ten (10) working days, commence negotiations, meeting and negotiating with respect to the means of compliance therewith.

Section 3. Revisions

This Agreement may be amended by the parties hereto pursuant to reopen negotiations (Article XV). Also, if the parties hereto The Guild and District, may at any time mutually decide negotiate to amend revisions to this Agreement with a Side Letter, they may do so by a jointly executed written amendment, and such an amendment A mutually negotiated Side Letter shall be binding upon the District and Guild. employees.

Section 4. Retention of Official Agreement

The District shall maintain retain the official copy of the Agreement contract. The Chief Human Resources Officer shall be responsible for maintaining an up-to-date version of the contract on the District's website at www.glendale.edu/employment. The Chief Human Resources Officer shall review negotiated revisions to the Agreement with the Guild chief negotiator, and upon mutual agreement, update the Agreement and post an updated version of the Agreement on the District's website. All amendments and or revisions shall be entered into the online contract within five working days of the ratification by the Guild and the Board of Trustees. The Chief Human Resources Officer shall immediately inform the Guild office whenever a change is made to the official copy of the contract.

DATE: May 17, 2021



Caroline DePiro, Chief Negotiator

Glendale College Guild



Victoria Simmons, Chief Negotiator

Glendale Community College District

Tentative Agreement
 by and between the
 Glendale College Guild, Local 2276
 and the
 Glendale Community College District

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Tentative Agreement:

APPENDIX C (Effective **July 1, 2021** ~~June 10, 2021~~)

WORK YEAR – FACULTY

2022 – 2023

MONTH		TOTAL
First	8/29/2022 thru 9/30/2022 Non-working day: 9/5	24 days
Second	10/1/2022 thru 10/31/2022	21 days
Third	11/1/2022 thru 11/30/2022 Non-working days: 11/11 and 11/24 thru 11/27	19 days
Fourth	12/1/2022 – 12/31/2022 Non-working days: 12/19 thru 12/31	12 days
Fifth	Winter Intersession: 1/1/2023 thru 2/20/2023 Non-working days: 1/2 thru 1/6 and 1/16 and 2/17 thru 2/20	0 days
	2/21/2023 thru 2/28/2023	

Sixth		6 days
Seventh	3/1/2023 thru 3/31/2023 Non-working days: 3/31	22 days
Eighth	4/1/2023 thru 4/30/2023 Non-working days: 4/17 thru 4/22 and 4/24	14 days
Ninth	5/1/2023 thru 5/31/2023 Non-working day: 5/29	22 days
Tenth	6/1/2023 thru 6/17/2023 Graduation 6/17/2023, 7 p.m.	12 days

Total **152** Instructional Days (M-F)

Total Work Days: **156** days, including the **four** flex days on **December 19 – 22nd**.

The September 9, 2022 Institute Day is a mandatory flex activity on campus for contract faculty.

Class grades are due at 11:59 pm on the **Friday** after the final exam day of the term.

District recognized holidays are considered compensable and non-duty days for bargaining unit members scheduled to work.

No class shall be required to meet beyond the state mandated number of instructional hours.

The following general principle applies to compressed calendar assignments:

Working on a compressed calendar shall not result in a faculty member receiving either higher or lower pay during the primary fall and spring terms than that faculty member would receive if he or she were working on a regular 18-week calendar.

COUNSELOR WORK YEAR 190 DAYS SCHEDULING

Section 1. Coincide with Instructional Calendar

One hundred seventy-seven (177) days of the one hundred ninety 190 days of the counselor's contract days shall coincide with the instructional teaching, flex and winter intersession days.

Section 2. Remaining 13 Days

Of the Thirteen (13) remaining contract work days (91 hours), eleven (11) days shall be worked either immediately after the close of the spring semester or immediately before the beginning of the fall semester. In the event that there are days requiring counselor coverage in January before the start of the winter intersession, those days may be used as part of the remaining 13 days.

Section 3. Additional 21- Day Summer Block

Counselors are not limited to 147 hours of summer work.

Contract counselors opting to work an additional block of twenty-one (21) days (or 147 hours) shall work these twenty-one (21) additional days beyond the one hundred ninety (190) days currently worked for a total of two-hundred eleven (211) days. These days shall be worked in either the month of July or the month of August.

Counselors not choosing to work an additional twenty-one (21) day block shall have the right of first refusal for any hourly assignments offered within said counselor's unit.

Section 4. Staffing Levels

Coverage shall be as close as possible to 50%, given the number of counselors in each organizational unit, for the time blocks listed in Sections 1 and 2 above. Counselors opting to work an additional block of twenty-one (21) days (or 147 hours) in either July or August shall work their additional 13 days in June. These counselors shall be scheduled first which may result in 190 day counselors being required to work their thirteen (13) additional days immediately before the beginning of the fall semester. Counselors shall be guaranteed four consecutive non-paid weeks off during the months of July or August. Counselors electing to take these four consecutive weeks off during the winter intersession may do so, but no counselor shall be compelled to do so.

Section 5. Determining Priority for Scheduling

By April 15 the schedule for the upcoming summer shall be finalized. Blocks shall be scheduled in accordance with each organizational unit's internal scheduling priority system. The Division Chair of Student Services shall resolve any conflict.

ACADEMIC CALENDAR FOR 2022-2023

Summer 2022

June 20	(M)	First day of summer session with flexible schedules
July 4	(M)	Independence Day--Campus closed
August 26	(F)	Last day of summer session

Fall 2022

Aug. 29	(M)	Instruction begins for the fall semester
Sept. 5	(M)	Labor Day--Campus closed
Sept. 9	(F)	Institute Day
Nov. 11	(F)	Veterans' Day--Campus closed
Nov. 24 - 26	(Th, F, Sat)	Thanksgiving Vacation
Dec. 12 - 17	(M - Sat)	Final Examinations
Dec. 17	(Sat)	Last day of the fall semester
Dec. 19-22	(M-Th)	FLEX days
Dec. 23 - Jan. 2	(F - M)	Campus closed

Winter 2023

Jan. 9	(M)	Instruction begins for the winter intersession
Jan. 16	(M)	Martin Luther King, Jr. Day--Campus closed
Feb. 16	(Th)	Last day of winter intersession
Feb. 17	(F)	Lincoln Day--Campus Closed
Feb. 20	(M)	Washington Day--Campus closed

Spring 2023

Feb. 21	(T)	Instruction begins for the spring semester
March 31	(F)	Cesar Chavez Day--Campus closed
April 17 - 22	(M - Sat)	Spring Break
April 24	(M)	Armenian Genocide Remembrance Day--Campus closed
May 29	(M)	Memorial Day--Campus closed
June 12- 17	(M - Sat)	Final Examinations
June 17	(Sat)	End of the spring semester
June 17	(Sat)	Commencement

Saturday Classes— During the Fall 2022 semester, there will be no Saturday classes on November 26. During the Spring 2023 semester, there will be no Saturday classes on April 22.

DATE: May 20, 2021



Caroline DePiro, Chief Negotiator
Glendale College Guild



Victoria Simmons, Chief Negotiator
Glendale Community College District

Tentative Agreement
 by and between the
 Glendale College Guild, Local 2276
 and the
 Glendale Community College District

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Tentative Agreement:

APPENDIX I

ATHLETIC FACULTY STIPEND POOL

Redistribution of Athletic Stipends

In the event a sport is discontinued, the District and the Guild shall meet and confer regarding how to redistribute budget monies allocated for the discontinued sport as noted in Appendix I.

ATHLETIC FACULTY STIPEND POOL

Assistant Coach		Full Time Head Coach	
Sport	Amount	Sport	Amount
Baseball	\$18,000	Cross Country, M/W and Track & Field, M/W	15% of Contract during scheduled semester of sport
Basketball, Men	\$16,000	Football	12% of Contract during scheduled semester of sport
Basketball, Women	\$16,000	All other sports	10% of Contract during scheduled semester of sport
Beach Volleyball, Women	\$2,000		
Cross Country, Men	\$8,000	Adjunct Head Coach	
Cross Country, Women	\$8,000	Sport	Amount
Football	\$42,000	Cross Country, M/W and Track & Field, M/W	15% of Step 5 - Column III on the Full-time Instructor Salary Schedule
Golf, Men	\$2,000	Football	12% of Step 5 - Column III on the Full-time Instructor Salary Schedule
Soccer, Men	\$14,000	All other sports	10% of Step 5 - Column III on the Full-time Instructor Salary Schedule
Soccer, Women	\$14,000		
Softball	\$16,000		
Tennis, Men	\$4,000		
Tennis, Women	\$4,000		
Track & Field, Men	\$14,000		

Track & Field, Women	\$14,000
Volleyball, Women	\$10,000
Total Maximum Assistant Stipends	\$202,000
Post-Season Stipend Fund	
2019/20	\$5,050
2020/21	
2021/22	
2022/23	

Post-Season Stipend Fund

The 2019/2020 2.5% salary and stipend increase shall be used to create an ongoing post-season stipend fund and not applied to the coaching stipends delineated in Appendix I. Effective July 1, 2019, the Post Season Stipend Fund shall have a non-compounding beginning balance of \$5,050. For purposes of this section, the term 'ongoing' means that at the beginning of each fiscal year the fund shall increase by \$5,050. The Post Season Stipend Fund shall not exceed \$12,000. If the Post Season Stipend Fund exceeds \$12,000 after payout of post season stipends, the Guild and District mutually agree to reopen the Post Season Stipend Fund section.

Future salary and stipend increases to the collective bargaining agreement beginning in 2019/20 and concluding on 2022/23 shall be based on the Total Maximum Assistant Coaching Stipend (Total Maximum Assistant Stipends \$202,000 from 2019/2020) and applied to the Post-Season Stipend Fund. If the Post Season Stipend Fund exceeds \$12,000 after payout of post season stipends, the Guild and District mutually agree to reopen the Post Season Stipend Fund section.

The Guild and the District mutually agree to reopen the Post-Season Stipend Fund section during the 2023/2024 negotiations.

If the post-season stipend funds are not fully expended at the end of a fiscal year, the remaining post-season stipend funds shall be carried over the following fiscal year. The post-season stipends shall be paid to those responsible for post season coaching at the rate of \$100 per week for post season for each head coach and assistant coach.

Post season stipends shall not exceed 4 weeks or a \$400 maximum post-season stipend per eligible coach, and shall not exceed the Post Season Stipend Fund balance.

Post-season coaching stipends shall be paid at the end of each fiscal year.

DATE: April 29, 2021



Caroline DePiro, Chief Negotiator
Glendale College Guild



Victoria Simmons, Chief Negotiator
Glendale Community College District

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

NEW BUSINESS REPORT NO. 2 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

SUBJECT: APPOINTMENT OF MEMBERS TO THE INDEPENDENT
CITIZENS' BOND OVERSIGHT COMMITTEE

DESCRIPTION OF HISTORY / BACKGROUND

An election was held in the Glendale Community College District on November 8, 2016 for the issuance and sale of general obligation bonds of the Glendale Community College District (the "District"). Measure GC was approved under Proposition 39 which requires that the District establish, populate and empower an independent citizens' bond oversight committee. The District previously had a bond oversight committee established for Measure G in connection with the issuance of bonds under Measure G. In December 2016 the Board expanded the responsibilities of the Glendale Community College District Independent Citizens' Bond Oversight Committee to include the review of expenditures of the Measure GC bond proceeds and approved Amended and Restated Bylaws which set forth the expanded powers and responsibilities of the Committee. The GCC Executive Vice President of Administrative Services serves as the chief college staff member in support of the work of the Committee.

Proposition 39 and the By-Laws require that the oversight committee consist of at least seven members representing the following areas:

- Local business organization
- Senior citizens' organization
- Taxpayer organization
- Currently enrolled student active in student government
- District support organization such as the College Foundation
- Community at-large (at least two)

Following the passage of Measure GC in 2016, the Committee determined the size of the Committee should be at least 12 members.

Members of the committee may serve no more than three consecutive terms of two years each. Terms commence as of the date of the appointment by the Board of Trustees, with an effort to have terms run from July 1 – June 30.

The composition of the Oversight Committee includes the following individuals:

First Term Members:

Nerses Aposhian (1 st term ending June 2022) Trustee Area 2	Community
Seda Khatchaturian (1 st term ending June 2022) Trustee Area 3	Taxpayers Org.
Daniel Kim (1 st term ending June 2022) Trustee Area 1	Community
Alex Parajon (1 st term ending June 2022) Trustee Area 2	Community
Jennifer Quinonez–Skinner (1 st term ending June 2022) Trustee Area 5	Community
Peter Braqañça (1 st term ending June 2021)	Student*

*Student representative appointed by the Associated Students of Glendale Community College

Second Term Members:

Roberta Hacopian (2 nd term ending June 2022) Trustee Area 2	Senior Citizens Org.
Harry Leon (2 nd term ending June 2022) Trustee Area 1	Taxpayers Org.
Zanku Armenian (2 nd term ending June 2021) Trustee Area 2	Business Org.
Annie Reed (2 nd term ending, June 2021) Trustee Area 2	Community

Third Term Members

Sophal Ear (3 rd term ending June 2021) Trustee Area 1	Community
Larry Hanson (3 rd term ending June 2021) Trustee Area 2	District Org.

Two public members have terms expiring June 30, 2021 and they are interested in continuing their service: Zanku Armenian and Annie Reed. Two members have reached the end of their term limits: Sophal Ear and Larry Hansen. In addition, member Seda Khatchaturian has resigned from the Committee. Student member, Peter Braqañça, will not serve a second one-year term but his replacement appointment will be made by ASGCC.

According to the By-Laws of the Oversight Committee, the Superintendent/ President is to review applications and make recommendations to the Board. Criteria considered in development of the recommendations are: 1. Proposition 39 required representation, 2. Glendale geographic diversity, 3. demographic diversity, 4. special areas of expertise and experience helpful to the work of the committee, and 5. community service.

It is recommended the Board reappoint Zanku Armenian and Annie Reed, and appoint to the Independent Citizens' Bond Oversight Committee the following new members for terms ending June 30, 2023:

1. Monica Campagna – Community Member – Trustee Area 3
Ms. Campagna is a professional dance instructor and is Chair of the Academy of Creative Education for summer school. She volunteers at the Franklin Elementary School and has led the Green Team for four years working on sustainability projects in collaboration with the PTA Green Lunchroom Committee in initiating pilot organics recycling program for GUSD. She is a Steering Member of the Glendale Environmental Coalition.

2. Tina Parsegian – Community Member – Trustee Area 3
Ms. Parsegian is a wealth manager and financial consultant and manages a local financial planning practice. She has served on the Board of Directors of Adventist Health Glendale, been a member of PTA Verdugo Woodlands Elementary School Board of Directors and Clark Magnet School Council, and is active with Homenetmen Glendale Ararat Chapter. She is a GCC alumna and was active with the GCC Alumni Council.

Additional recommendations for membership on the Independent Citizens' Bond Oversight Committee will be made at a future Board meeting.

COMMITTEE HISTORY

College Executive Committee June 8, 2021

FISCAL IMPACT

Because the Education Code prohibits the use of bond funds for the support of the Committee, there may be a limited fiscal impact to the General Fund resulting from the creation of and the District's support of the Committee.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the reappointments of Zanku Armenian and Annie Reed to the Glendale Community College District Independent Citizens' Bond Oversight Committee for terms ending June 30, 2023.

The Superintendent/President recommends that the Board of Trustees approve the appointment of Monica Campagna and Tina Parsegian to the Glendale Community College District Independent Citizens' Bond Oversight Committee for terms ending June 30, 2023.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

NEW BUSINESS REPORT NO. 3 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: CHANGE ORDER NO. 008 – PE GYM
REPLACEMENT INCREMENT 2 PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The PE Gym Replacement Increment 2 Project includes construction of a new gymnasium, seismic strengthening of the existing gymnasium, as well as landscaping. The seismic replacement of the 1937 Physical Education Building replaces the oldest portion of the Verdugo Gymnasium (VG) complex and modernizes the main gymnasium space. On April 8, 2019 bids were received for the PE Gym Replacement Increment 2 Project. The Bid Proposal from The Nazerian Group was accepted on April 16, 2019. This change order adds as set forth below.

COMMITTEE HISTORY

College Executive Committee June 8, 2021

FISCAL IMPACT

The cost for Change Order No. 008 is \$191,904. Funds are available in Measure GC allocated for this project.

CHANGE IN PROJECT SCHEDULE

Change Order No. 008 includes no extension of the Contract Time. The Contract Completion Date remains July 9, 2021.

CHANGE IN PROJECT SCOPE

For the expenses exceeding the statutory amount, approving Change Orders in lieu of procuring through the competitive process will serve the best interest of the district.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Change Order No. 008 for the PE Gym Replacement Increment 2 Project and that the contract price be amended to reflect an increase of \$191,904.

CHANGE ORDER NO. 008 SUMMARY

PCO-0039	PE-TNG-COP 047-Elevator Tower Framing	Elevator shaft requires interior ceiling framing and drywall. Original drawings did not include a ceiling at the top of the elevator shaft	\$ 31,212.07
PCO-0064	PE-TNG-COP 071-Elevator Tower Additional Framing	Elevator Tower details did not have exterior finish for the roof soffits. RFI 228R2 added Soffits, EIFS finish and Gutters	\$ 10,037.67
PCO-0072	PE-TNG-COP 078-Added FA Scope	Upgrade to voice evacuation system. District to furnish devices, this is for labor to install only.	\$ 21,271.56
PCO-0011	PE-TNG Add Aluminum Cover High Deck	Expansion joint covers not identified for all locations of expansion joints in drawings.	\$ 8,643.73
PCO-0012	PE-TNG Add Floor Expansion Joint Cover	Expansion joint covers not identified for all locations of expansion joints in drawings.	\$ 3,511.04
PCO-0037	PE-TNG Reroute CHWL Underground	Original design for connection of chilled water lines in existing mechanical room was not constructable. Lines had to be rerouted underground from a new tie-in location.	\$ 75,000.00
PCO-0061	PE-TNG Add Aluminum Cover over Expansion Joint	Expansion joint covers not identified for all locations of expansion joints in drawings.	\$ 8,387.75
PCO-0062	PE-TNG Add Aluminum Roof Joint at Flat Roof	Existing condition of low roof required additional framing and revised expansion joint detail.	\$ 29,290.54
PCO-0065	PE-TNG Add Alcove at Entry Door 208	Entry door changed from sliding door to swing door with 1 hour fire rating (PCO #57), this required door to be setback into corridor which required additional EIFS finish on the exterior.	\$ 3,325.52
PCO-0066	Change ceiling framing material from 6" to 2-1/2"	Existing floor to ceiling height in new shower room required smaller framing stud size to raise ceiling height in shower rooms.	\$ 1,224.45

TOTAL FOR CHANGE ORDER NO. 008 **\$ 191,904**

Original contract price	\$22,944,123
Change by previous change orders	\$ 336,509
Contract price prior to this change order	\$23,280,632
Amount contract price increased by this C/O	\$ 191,904
New contract price	\$23,472,536
Balance Remaining in Contingency Reserves	\$ 1,200,000

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

NEW BUSINESS REPORT NO. 4 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Anthony Culpepper, Executive Vice President
Administrative Services

SUBJECT: ADOPTION OF 2021-22 TENTATIVE BUDGET

DESCRIPTION OF HISTORY / BACKGROUND

A 2021-22 budget must be approved by the Board of Trustees before any funds can be expended in the new year. Although the Tentative Budget reflects preliminary projections for both revenue and appropriations its adoption is necessary to provide authority to begin expending funds on July 1st. This Tentative Budget will continue to be discussed and updated as new information is available and presented for Board discussion on June 15, 2021, July 30, 2021, prior to Final Budget action on September 14, 2021. A public hearing on the budget is scheduled for August 17, 2021.

The District's proposed 2021-22 Final Budget will be available for public inspection Monday, August 9, 2021 through Tuesday, August 17, 2021 and a public hearing on the budget will be held at 5:00 p.m. on Tuesday, August 17, 2021, with Board action Tuesday, September 14, 2021 on the 2021-2022 Final Budget.

OVERVIEW

The 2021-22 GCC Tentative Budget is based on the appropriations for community colleges contained in the Governor's Budget as amended in May (May Revise). The details of the Governor's January proposal and the May Revise are discussed below. The GCC Unrestricted General Fund, which accounts for the college's primary operating costs, is based on a best estimate of how the State's budget will affect college revenues.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt the 2021-2022 Tentative Budget, as presented, for the General Fund-Unrestricted, General Fund-Restricted, Student Financial Aid Fund, Capital Projects Fund, Self Insurance Fund, Cafeteria Fund, Professional Development Fund and GO Bond Fund.

2021-22 TENTATIVE BUDGET BACKGROUND

DESCRIPTION OF HISTORY/BACKGROUND

A 2021-22 Tentative Budget must be approved by the Board of Trustees before any funds can be expended in the new year. The Tentative Budget reflects preliminary projections for both revenue and appropriations, but its adoption is necessary to provide authority to begin expending funds on July 1st. A detailed analysis is scheduled for presentation during the Board of Trustees Summer Retreat on Friday, July 30, 2021. This Tentative Budget will continue to be discussed and updated as new information is available in preparation for a final budget to be presented in a public hearing on August 17, 2021 for public review and further Board of Trustee discussion. The Final Budget will be recommended to the board for adoption on or about September 14, 2021.

The 2021-22 GCC Tentative Budget is based on the appropriations for community colleges contained in the Governor's Budget as amended in May 2021 (May Revise). Some details extracted from the Governor's May Revise Announcement and potential trailer bill language are below. **The GCC Unrestricted General Fund, which accounts for approximately 90% of the revenues used for the college's primary operating costs, is a best estimate of how the State's budget will affect college revenues.**

STATE FINANCES

Governor's May Revise:

On May 14, 2021, Governor Newsom released his May Revision budget proposal. Contrary to the January release which reflected approximately \$56 billion deficit; the May revise indicates a projected \$75.7 billion surplus. This surplus is primarily caused by the influx of personal income tax, sales tax, and corporate tax. These additional monies will cause the States statutes to activate to distribute excess resources. This means that Community Colleges may see additional apportionment distributed in 2022-23.

Within the May revise the Governor proposed several major initiatives that will affect Glendale Community College. First, the approximately \$15 million in deferral allocations from February – June 2021 is proposed for payment (scheduled to be distributed in July and August 2021). This action, if approved, will relieve downward pressure on the fiscal year 2020-21 cash flow that GCC supplemented with a \$13.6 million TRANS (Tax Revenue Anticipation Note). Secondly, it proposes a 4.05% COLA (Cost of Living Adjustment) that will equate to approximately \$3.7 million in new apportionment. Categorical funding will increase by 1.7% COLA; however, SEA (Student Equity and Achievement) will increase by 5% COLA. The overall allocation between on-going and one-time resources is approximately 27% (\$282.2 million) vs. 73% (\$1.3 billion) one-time, respectively. Deferred Maintenance is proposed totaling \$314 million in addition to federal resources of \$250 million.

Strategic Funding

Student Housing: One-time resources for new construction or renovation of student housing. The \$2.4 billion will target student renters who maintain 15 degree-applicable units each semester. Data shows that students who maintain a full-time schedule (12 units) are more likely to persist and be successful academically. GCCD's administration has reviewed presentations concerning the opportunity to build student housing; it is an ongoing discussion.

Cost of Education: \$115 million is proposed to offset textbook costs. One of the most significant costs of education is for textbooks. GCCD continues to focus on Low Textbook Costs (LTC) and Zero Textbook Costs (ZTC) through the Open Education Resource (OER) committee. In 2018-19, GCCD helped our students save approximately \$1.3 million.

Pathways for K-12: \$75 million is proposed to expand access from feeder schools to GCCD through dual enrollment. GCCD maintains a dual enrollment hub on its website to support our high school students' connectivity to campus.

Non-Credit pathway to Credit: \$50 million is proposed to create a nexus between the ESL programs and vocational training opportunities.

Reenrollment and Retention: \$100 million augmentation to the Immediate Action Plan (SB85). These one-time resources are allocated to support the outreach to students who have discontinued their education aspirations and to support those who are struggling financially due to unforeseen events caused by the COVID. GCCD is continuing to reach out to students who have financial difficulties. Students are being informed about resources that are available to help them resolve their outstanding financial debt to the college. This will alleviate past due debt obligations and allow students to reengage their college aspirations with a clean financial slate.

Mental Health and Technology Access: \$60 million is targeted to support students' health. Studies show that COVID-19 isolation has negatively impacted students' emotional state as they struggle to adjust to a physically disconnected academic experience. GCCD continues to invest resources in technology that increases students' access to their professors, counselors, and other support systems that will help them navigate this difficult academic environment.

Student, Equity, and Achievement (SEA): received a 5% COLA increase; approximately \$300 thousand for GCCD to leverage in efforts to close student equity gaps.

College-to-Employment: \$250 million is proposed for strong workforce programs.

Competency Based Education: \$10 million is proposed to design college level curriculum models that compete with other institutions outside California Community Colleges. "Competency-based education allows students to demonstrate mastery of learning and the achievement of competencies at their own pace, aided by customized instructional and support services." GCCD's strategic goals includes; Annual Goal/Focus Area 4 (IMP C.1). Explore alternative curricular methods to improve student retention and progress (e.g., backwards design, competency-based education, assessment of prior learning).

Return to Campus: \$50 million in one-time funding is proposed to support colleges to return to in-person education. GCCD is currently implementing plans to gradually return to campus. The plans include options for Hybrid/Hyflex learning modalities that support online/distance education. The CCCC online initiative requires a 10% increase in program offerings above the 2018-19 academic year.

Technology Resources: Two-year to Four-year Institutions of Higher Education: \$10 million in ongoing funding is proposed to support curriculum mapping, student progress planning and course completion.

Plant Infrastructure Support: \$314 million and \$250 million in State and Federal funding, respectively, is proposed to support Districts' need for deferred maintenance resources. GCCD has two Central Plants that will need renovation and restoration. These resources may total approximately \$6.9 million.

Guided Pathways: \$150 million in funding is proposed to support curriculum mapping, student progress planning and course completion.

OVERVIEW OF PRELIMINARY TENTATIVE BUDGET 2021-22

Fiscal Year 2021-22

Hold Harmless Provision: The 2020-21 State budget extends the general hold harmless provision for community colleges for an additional two years until the end of fiscal year 2023-24. The hold harmless provision was instituted when the new Student Centered Funding Formula for community colleges was enacted. However, as noted in 2020-21, the hold harmless does not prevent GCC from being affected by a revenue deficit that the State may incur. The additional two-year period allows more time for the District to focus on making changes in its operation and access and service to students to receive as much state funding under the new formula as possible and to reduce costs as necessary.

General Revenue Apportionment and Cash Flow: The California fiscal crisis began in 2019-20 and will continue to affect Glendale Community College (GCC) well into the 2021-22 academic year. Due to a projected decline in FTES in 2020-21 (approx. 5.8%) state general fund revenue as derived by the Student Center Funding Formula (SCFF) will supplement GCC by approximately \$6 million. This amount is notable since the Hold Harmless period is currently scheduled to end 2023-24. Although the projected COLA of 4.05% will add new revenue of \$3.8 million in 2021-22, it falls short by \$2.2 million needed to offset the \$6 million Hold Harmless.

Analysis of Tentative Budget Implications

The following are budget assumptions used in development of the Tentative Budget:

- 1) **General Revenues:** 2021-22 general revenues are composed of base apportionment ~ \$93.5M and COLA 4.05% ~ the Cost of Living Adjustment. GCC's Tentative Budget includes an estimated Total Computational Revenue (TCR) for 2021-22 of approximately \$97.36 million.
- 2) **Non-Resident Tuition:** Although International Student Tuition enrollment has been negatively impacted by the Federal Government restrictions, the HEERF funds can be used to supplement this revenue in the 2021-22 budget. This adjustment supports approximately \$3.7M in the budget. This action is necessary in order to reflect the potential effect of the Department of Homeland Securities rule preventing International Students from engaging an educational program that is 100% online. Further, it should be noted that HEERF resources are one-time resources that will eventually be completely expended.
- 3) **Enrollment:** GCC enrollment is trending down; 2016-17 through P2 2020-21 indicates a decline of 21% (approximately 3,267 FTES (credit and non-credit)); a revenue value of

approximately \$12 million over 5 years). P2 CCFS 320 2020-21 report data indicates a reduction in FTES of 8.1% when compared to the same time 2019-20. Currently, Summer 2021 and Fall 2021 both indicate an approximate decline of 21.5% and 22.7%, respectively. If this trend continues, it will significantly affect the operational sustainability of GCC at the end of the hold harmless 2023-24.

- 4) **Lottery Revenue:** California State Lottery Commission indicates a decline in revenue allocation projections \$191 per FTES in 2019-20 versus \$199 per FTES 2020-21. Current lottery allocation is not available.
- 5) **Parking Revenue:** Adjusted to reflect the trending decline in permit purchases due to remote learning and limited number of individuals coming to campus. However, any loss will be supplemented by HEERF funds based on pre-pandemic revenue projections.
- 6) **Salary and Step and Column:**
 - i) **Step and Column Increases (approx. \$850,000):** Step and column increases are the annual pay increases for all employees as they move to a higher step or range on the salary schedule. For the 2021-22 fiscal year, approximately 44.6% of faculty, 32.7% of classified staff, and 22.7% of administrative staff are scheduled to receive an increase in compensation prior to any possible adjustment in the salary schedule as a result of collective bargaining.
 - ii) **Salary Schedule:** The tentative budget scenarios do not include additional raise increases in the salary schedule. Changes in the salary schedule are subject to collective bargaining.
 - iii) **Supplemental Retirement Plan:** Salary expenditure projections have been adjusted to reflect the effect of a Supplemental Retirement Plan.
- 7) **Benefits and Workers Compensation:** \$1.62 per \$100 of payroll. This rate has been presumed for each subsequent year.
- 8) **Health and Wellness Benefits:** The Health and Wellness committee in collaboration with Administration approved Blue Shields' offer to freeze its rates for 2020-21. Currently, an annual cost decrease of \$2 million, with the adoption of a new JPA agreement, is being considered for negotiation with the employee unions.
- 9) **CalPERS and CalSTRS:** The Tentative Budget includes the employer increase in liability based on CalPERS increase from 20.70% to 22.91% and CalSTRS increase from 16.15% to 16.92%; approximately \$900,000.

The following table illustrates a fiscal analysis of projected revenues and expenses for the Unrestricted General Fund based on the list of assumptions noted above:

2021-22 Tentative Budget Development	ALL BASIC STATE REVENUES ARE LIMITED TO HOLD HARMLESS CALCULATIONS				
	2021-22 Tentative Budget (In Process)	2022-23 Projection	2023-24 Projection	2024-25 Projection	2025-26 Projection
Revenue Projection					
Basic State Revenue Funds	\$96,708,671	\$96,708,671	\$96,708,671	\$96,708,671	\$96,708,671
Restricted General Funds	\$4,760,170	\$4,300,170	\$4,300,170	\$4,300,170	\$4,300,170
Unrestricted General Funds	\$5,605,443	\$5,145,443	\$5,145,443	\$5,145,443	\$5,145,443
Total Projected Ongoing Revenue	\$107,074,284	\$106,154,284	\$106,154,284	\$106,154,284	\$106,154,284
Total Revenue Projection	110,839,533	106,155,284	106,155,284	106,155,284	106,155,284
Expenditure Projection					
Salary and Step & Column	\$72,551,008	\$71,763,008	\$72,475,008	\$73,187,008	\$73,899,008
Employer PERS and STRS Contribution	\$10,600,524	\$11,700,524	\$12,800,524	\$13,900,524	\$15,000,524
Benefits Health Insurance	\$11,470,496	\$9,470,496	\$9,754,611	\$10,047,249	\$10,348,667
Other Benefits (FICA/SUI/MEDICARE)	\$1,106,908	\$1,129,046	\$1,151,627	\$1,174,659	\$1,198,152
Benefits for Retirees	\$849,657	\$866,650	\$883,983	\$901,663	\$919,696
Benefits Workers Compensation Insurance	\$1,175,326	\$1,162,561	\$1,174,095	\$1,185,630	\$1,197,164
Labor Expenditures	\$97,753,920	\$96,092,285	\$98,239,849	\$100,396,734	\$102,563,212
Other Operational Expenditures	\$10,522,781	\$10,522,781	\$10,522,781	\$10,522,781	\$10,522,781
Total Expenditure Projection	\$108,276,701	\$106,615,067	\$108,762,630	\$110,919,515	\$113,085,993
Surplus/(Deficit)	\$2,562,832	(\$459,782)	(\$2,607,346)	(\$4,764,230)	(\$6,930,709)

Tentative Budget – Actions to Reduce Costs and Improve Revenue

Over the past several years the District has engaged in actions to reduce operational costs and increase revenue. Through collaborative efforts with our collective bargaining colleagues, the District was able to reduce the food services losses by approximately \$250,000 per year and the potential for increased revenue was gained by bringing Starbucks to the Verdugo Campus. In preparation for the 2020-21 fiscal year, all areas of the college operation were directed to reduce operational costs by a minimum of 7.5% (\$1.2m) and only essential hiring was advanced to replace employees who left the college and limited new positions authorized. Efforts are underway to join a JPA for health care plans rather than be on our own. And the District implemented a Supplemental Retirement Plan that reduced employee wage and benefits costs by \$1.5M – 2.5M annually.

The District’s cash flow is critical during these lean times. During this fiscal year, a concerted effort is being undertaken to track the cash flow needs of the District and to incorporate into the budget development process a more thorough analysis of cash flow. This analysis includes the District’s obligation to pay back the \$13.6 million Tax Revenue Anticipation Notes (TRAN) over the next several months. The amount of the TRAN is based on a formula that includes daily/monthly cash deficits and a percentage of the total operational costs for the fiscal year.

The additional resources from the HEERF/ARP will be integrated into the Final Budget projections. The District will determine which revenue downturns and operational expenditures can be supplemented by these Federal and State resources.

All other 2021-22 Tentative Budget Funds are in-process for consideration of funding. While the Restricted General Fund and other Funds (e.g. Categorical, Self-Insurance Fund, GO Bond 74, Professional Development Center, Cafeteria, Capital Projects, Student Financial Aid) will eventually be contained in the Final Budget so that authority may be given to begin expending funds, these budgets are still in development and, therefore, are not discussed at this time.

Tentative Budget – Reserves

The 2021-22 Tentative Budget is being developed to ensure a cash reserve balance that adheres to all compliance requirements for a Reserve Fund Balance. These reserves must consist of the following: 5% General Reserve (these monies are mandated by Board Policy as a compliance item for accreditation and best practice indicator for FCMAT); 1% Contingency Reserve (these monies are Board directed reserves for unforeseen operational needs); Reallocation Reserve (\$150K) and a Salary Stabilization Reserve (\$30K) (these monies are set aside to fulfill provisions of the CSEA collective bargaining agreement)

Reserve Fund Balance is not the same as Cash in Bank. Reserve Fund balance is the difference between fund assets and fund liabilities of governmental and similar trust funds. The difference between each governmental fund's assets and liabilities – the fund equity - is referred to as the “reserve fund balance.”

Cash balances in bank accounts indicates the amount of revenues received from various sources (i.e. State Appropriations, Student Enrollment Fees, and County Tax Collector). Cash balance does not reflect the uncollectible student enrollment fees and tuition payments that remain in accounts receivable. GCC has redesigned its admission and tuition payment process. The new design provides guidance for students to access all options that are available to them to pay their fees. The GCC budget presented now shows the Cash Balance rather than the Reserve Fund Balance to more clearly show money available to cover expenses.

Continuing Budget Actions

The following are unresolved issues that will affect the District's Final Budget:

- 1) **Finalization of the Student Centered Funding Formula (SCFF):** The Chancellor's Office is still working toward structuring the 2021-22 advanced apportionment based on the SCFF. What is finally adopted may require additional adjustments to the college's budget.
- 2) **Funding of 2021-22 Budget Requests:** Other than the approval of full-time faculty to meet the full-time faculty obligation and the funding of “Exempt Cost” line items, the GCC Budget Committee has not completed its prioritization and decisions on recommended funding of the budget requests included in the program areas' Program Reviews.

- 3) **Negotiation with Employee Groups:** The College has not begun negotiating salary and benefits with the Guild and CSEA for the 2021-22 fiscal year. No estimated amount has been placed in the budget to account for negotiation discussions.

GCC Budget Cautions

College apportionment is no longer being allocated solely on a base of FTES enrollment. Therefore, the College will need to restructure its growth projections to include all three new SCFF funding formula metrics to maintain and increase its base funding level. If it does not, the college's apportionment funding will be reduced. And because the College has seen a decline in enrollment it must continue to address increasing access to students through such programs as dual enrollment, Guided Pathways, distance education offerings, outreach, and marketing.

In preparing the development of the 2021-22 budget, the College anticipates continual modifications to the new formula by the California Community Colleges Chancellor's Office. The fiscal planning process continues to focus on long-term sustainability using a five-year projection model as the college must restructure its apportionment projections to include enrollment, student poverty, and student success metrics over the next three years to assure a stable fiscal position.

Conclusion

- The college will be faced with additional inflationary costs from salary increases automatically provided due to step and column and retirement costs each year for the next five years.
- The District is optimistic about its future. It continues to develop Guided Pathway plans to support the retention and success of its students and continues its outreach to expand the number of students served by GCC. The remote/online learning modality has been effective in supporting our student population. The District uses the Measure GC Bond to enhance the learning environments. It continues to celebrate its faculty, staff, and administration as it focuses on commitment to long-term sustainable success.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees adopt the 2021-2022 Tentative Budget, as presented, for the General Fund-Unrestricted, General Fund-Restricted, Student Financial Aid Fund, Capital Projects Fund, Self-Insurance Fund, Cafeteria Fund, Professional Development Fund and GO Bond Fund.

GLENDALE COMMUNITY COLLEGE DISTRICT

June 15, 2021

COLLEGE LEADERS REPORTS

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Office of the Superintendent/President

ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Roger Dickes, Academic Senate President

- The following faculty members received awards, as follows:
 - Distinguished Faculty Award - Fabiola Torres, Ethnic Studies
 - Distinguished Faculty Award - Javier Gago, Biology
 - William L. Parker Award - Beth Kronbeck
 - Exceptional Adjunct Faculty Award - Alexandra Evans
- The following students received scholarships for academic performance:
 - Senate Academic Excellence 4-Year Scholarship: Elmer Lausa
 - Senate Academic Excellence 2-Year Scholarship: Angelu Louise Lesaca
 - Andy Young Memorial Scholarship - Arnold Lev
 - Senate Academic Excellence in a Vocational Program Scholarship- Maja Herrera
- 2021-2022 Senate Officers were elected:
 - Senate President - Roger Dickes will continue for the second year of his term
 - First Vice President - Michael Davis
 - Second Vice President - Cindy Pollack
 - Treasurer - Cameron Hastings
 - Secretary - April Bey
- The Senate approved a proposal to allow fulfilment of IGETC/CSU Breadth requirements to count for local degrees.
- The Senate approved a motion permitting students to serve on hiring committees as resource members with legal protections afforded to faculty.

GUILD REPRESENTATIVE TO THE BOARD

Emily Haraldson, Guild President

- On behalf of the Guild, I thank the Trustees for all their work this past year during the pandemic. It is a pleasure to work with a board who truly believes in and works on the behalf of the best for this district. While we all still have work to do over the summer, I hope all the Trustees find time for relaxation and rejuvenation with their loved ones.

CSEA REPRESENTATIVE TO THE BOARD

Narbeh Nazari, CSEA President

- CSEA's 95th Annual Conference will be held on July 25 – July 29, 2021, and it will be hosted online, making it easier than ever to access the Organization's most important event. Final nominations were taken at our May Chapter meeting. A total of 5 delegates will be sent to the conference. Currently we are waiting for the final list of resolutions. The committees will be meeting to formulate their analyses and recommendations on the submitted resolutions.
- Each CSEA chapter may select one member that goes above and beyond at the chapter level to receive the Chapter's "Shining Star" of the Year Award. CSEA Exec. recommended Jessica Loguercio from Health Center to be the recipient of 2020 and Victor Leyva from Facilities to be the recipient of 2021 Shining Star award. Both members were honored on a virtual Member Recognition Banquet which was held on May 19, 2021. Thank you, Jessica and Victor, for an outstanding performance, superior dedication and positive attitude on the job and serving CSEA.
- CSEA is planning on hosting a campus reopening town hall meeting which will be held virtually in August.

VICE PRESIDENTS

Anthony Culpepper, Executive Vice President of Administrative Services

- No written report presented.

Michael Ritterbrown, Vice President of Instructional Services

- GCC is now a partner of the Pulitzer Center Campus Consortium, which raises awareness of underreported global issues through direct support of quality journalism across all media platforms. Participation in the consortium is the result of a collaboration between GCC's History and Journalism departments. Our thanks to Reut Cohen-Schorr and Michelle Stonis for their hard work.
- Engineering instructor Nareh Manooki was nominated by Congressman Adam Schiff for Outstanding Woman of the Year for the Glendale Community. She is being recognized for her work providing PPE to the community last year as well as her efforts to increase minority representation in Engineering and Technology.
- Attended the GCC drive-through graduation ceremony.

Paul Schlossman, Vice President of Student Services

- The Health Center in collaboration with the Multicultural and Community Engagement Center (MCEC) and Black Student Union (BSU) presented a mental health workshop entitled Black + Mental Health + Matters. Facilitated by Art with Impact, the workshop provided an artistic experience focusing on Black mental health and healing.
- The Student Equity & Achievement program held an "End-of-the-Year Celebration" for graduating and transferring students from the Learning Communities. The celebration honored 53 students who completed their educational goals in 2020-2021.

VICE PRESIDENTS - continued

- Student Equity counselor, Jamie Sanchez, coordinated a successful spring 2021 Virtual University Tours program for transfer students. The program included virtual campus tours and presentations from a variety of 4-year colleges and universities.
- The Student Equity & Achievement program completed the first year of the Comprehensive Adjunct Support Program. Led by faculty member, John Fuhrman, the program provided valuable professional development and support for adjunct faculty. Information is available at <http://www.glendale.edu/adjunctfaculty>.
- The Cultural Diversity Program completed its most successful year under the leadership of Student Equity Counselor, Kevin Dimatulac. More than 3,000 students, faculty, and staff attended Cultural Diversity events during 2020 – 2021 that included the following:
 - Latinx Heritage Month featured poetry readings and a Latinx professional panel.
 - Filipinx Heritage Month featured a student voice event, a spoken word performance, and a guest lecture.
 - Dia de los Muertos featured a guest lecture and a community “share out.”
 - Black History Month featured 8 separate events in January and February including student panels, a film screening, and guest speakers.
 - Armenian Genocide Commemoration featured 8 events in April including guest speakers, a choir performance, storytelling, and cultural presentations.
 - Pride Week featured 8 events during the first week of May including a professional panel, interactive virtual activities, and a keynote speaker.
 - Asian Pacific American Heritage Month featured 11 events in May to celebrate the Asian Pacific Islander Desi American (APIDA) community.
- The Extended Opportunity Program & Services (EOPS) sponsored the EOPS Graduation Celebration on May 26. Thanks to the generosity of the Glendale College Foundation, all graduating EOPS students received caps and gowns free of charge. The 2020-2021 EOPS graduates include 77% who completed both an Associate’s degree and transfer requirements, 21% who earned Associate’s degrees, and 2% who finished certificate programs.
- The Athletics Department has launched the Voluntary Return to Athletics at GCC with tremendous success. More than 150 individual team practices have been held in 15 sports during the past month with over 220 participating student athletes. With approximately 300 mandatory COVID-19 PCR tests administered to student athletes since their return, there have been zero positive Covid-19 cases reported to date.

Victoria Simmons, Vice President of Human Resources

- COVID 19-Related Matters:
 - 2021 Memoranda of Understanding
 - Guild = 4
 - CSEA = 4
 - Continue to track positive case notifications in conjunction with Health Center
 - Implemented CalOSHA positive case notification requirements effective 1/1/2021; to date, six notices issued

VICE PRESIDENTS - continued

- Negotiations Update:
 - CSEA negotiations: CSEA membership ratified tentative agreements and draft contract under review with CSEA executive board
 - Guild negotiations: six tentative agreements reached in negotiations; ratification vote in progress
- CPSHR Classification Study: CSEA reviewing administrative classification series (structure and job descriptions) with incumbent employees; managers provided administrative series structure and job descriptions
- Workers' Compensation and Leaves of Absence Administration
 - Continued review and administration of workers' compensation claims and leaves of absences
- Professional Development Endeavors & Offerings:
 - Classified Staff Retreat: Presenter 'Leaves of Absence: What Every Employee Needs to Know'
- Attended:
 - CCCCCO bi-weekly webinars (2)
 - CCCCCO Courageous Leadership (1)
 - Navigating the Crossroads of Discipline and the Interactive Process
 - NeoCon (NeoGov conference)
- Accreditation:
 - Convened first of bi-monthly meeting with Human Resources team to review standards and gap analysis
- Talent Acquisition (Recruitment) Updates:
 - Ongoing Recruitments:
 - Faculty: 1
 - Classified: 5 (multiple positions in single classification)
 - Administrators and Confidentials: 4
 - 2021 Recruitments: successfully Completed Recruitments:
 - Faculty: 2
 - Classified: 6
 - Administrators and Confidentials: NA
 - Adjuncts: 24 (Winter, Spring)
 - Total positions filled to date: 32
 - Continue efforts to refine talent acquisition EEO processes; stakeholder exploration of student participation on all hiring committees
- Human Resources website redesign
 - Human Resources team has conducted three meetings to discuss landing page content and structure. Redesign target date: June 2021
- NeoGov
 - Perform implementation: conducting bi-weekly implementation meetings. Management e-evaluation process fully implemented and launched. Project plan includes building, testing, training and launching management, classified and then faculty e-evaluations, including tracking and reporting
 - Onboard implementation: paused pending implementation of Perform
 - E-Forms (e-personnel files) implementation: initiate after full deployment of Perform

VICE PRESIDENTS - continued

- Review of Human Resources-related 3000 and 7000 series Board Policies and Administrative Regulations
 - Review completed and either adopted by BOT (Board Policies/BPs) or participatory governance (Administrative Regulations/ARs)
 - Adopted: BPs - 19 and ARs - 8
 - Submitted for review: BPs - 24 ARs – 20
 - Total BPs and ARs reviewed to date: 71
- Human Resources Information Systems (HRIS) and Cloud-Based Software Solutions
 - Oracle efforts to validate and scrub data:
 - Non-credit Oracle and PeopleSoft interface challenges – convened meeting with stakeholders to discuss current configuration challenges between ERPs. Action plan: create a new process for non-credit course tracking in each ERP. ITS devising strategy plan
 - Termination process – request to Information Technology Services to create an Oracle data field to notify IT when Human Resources has terminated an employee in Oracle and accompanying termination report. Status - requested
- PeopleSoft Human Resources module demonstration: convened third meeting to explore migration of the Office of Human Resources to PeopleSoft. Human Resources' comprehensive ERP exploration with ITS has been discontinued.

ASSOCIATED STUDENTS OF GLENDALE COMMUNITY COLLEGE

Elise Dulay, ASGCC President and Student Trustee

- The Associated Students of Glendale Community College have elected the following students for the 2021-22 ASGCC Executive Committee:
 - President and Student Trustee, Diana Morales
 - Vice President of Administration, Nareh Pirjanian
 - Vice President of Activities, Rosabella Naldzhyan
 - Vice President of Relations, Rachelle Gilbuena
- The Vice President of Finance and Vice President of Organizations positions will be filled by appointment during the Summer 2021 intersession. Interviews for new officers will take place in July. The application is currently open to all students.
- The ASGCC Legislature has voted to endorse the amendment to Glendale College's AA and AS requirements to allow completion of IGETC/CSU Breadth to fulfill local degrees, in cases in which it doesn't contradict California Education Code.

BOARD OF TRUSTEES

Ann Ransford, Vice President

- Trustee Webinar 5/20
- GCC Zoom "Learning and Professional Pathways and Program Mapper" 5/25
- Anderson Clark Magnet High School Graduation 6/10
- ACCT Pacific Regional Meeting 6/15

BOARD OF TRUSTEES - continued

Armine Hacopian, President

- GCC Commencement taping 6/1
- GCC Commencement drive-through 6/9
- GCC Awards virtual gala 6/10
- Meeting with GUSD Board President 6/15