

**Memorandum of Understanding
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District**

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following:

1. The terms and conditions delineated in this Memorandum of Understanding (MOU) shall be construed as a pilot for the Fall 2021 and Spring 2022 semesters.
2. The District shall equip a certain number of classrooms with hyflex cameras and microphones, which will enable instructors to teach both in-person/onsite students, as well as students who access the class in a remote environment. This type of instruction shall be referred to collectively as 'hyflex' as it involves both onsite and remote instruction.
3. Instructors may voluntarily elect to use the hyflex environment for hyflex instruction in areas that are participating in the pilot.
 - a) Instructors seeking to elect use of a hyflex classroom in the Fall 2021 semester shall notify their division chair and the Vice President, Instructional Services no later than August 16, 2021 so that classroom assignments may be made accordingly.
 - b) Instructors seeking to elect use of a hyflex classroom in the Spring 2022 semester shall notify their division chair and the Vice President, Instructional Services no later than October 15, 2021 so that classroom assignments may be made accordingly.
4. Instructors shall receive training on the use of hyflex classrooms and pedagogy.
5. At the beginning of the Fall 2021 and Spring 2022 semesters respectively, the District shall provide the Guild with a list of instructors who voluntarily elected to use hyflex cameras and were subsequently assigned to a hybrid/hyflex classroom.

Date of Agreement: July 16, 2021



Caroline DePiro, Chief Negotiator
Glendale College Guild, Local 2276



Victoria Simmons, Chief Negotiator
Glendale Community College District