

## STV140 : Internet

### General Information

Author:	<ul style="list-style-type: none"><li>Maria Czech</li></ul>
Course Code (CB01) :	STV140
Course Title (CB02) :	Internet
Department:	STV
Proposal Start:	Spring 2025
TOP Code (CB03) :	(0514.00) Office Technology/Office Computer Applications
CIP Code:	(52.0401) Administrative Assistant and Secretarial Science, General.
SAM Code (CB09) :	Possibly Occupational
Distance Education Approved:	No
Will this course be taught asynchronously?:	No
Course Control Number (CB00) :	CCC000608716
Curriculum Committee Approval Date:	05/22/2024
Board of Trustees Approval Date:	07/16/2024
Last Cyclical Review Date:	05/22/2024
Course Description and Course Note:	STV 140 gives students a basic introduction to accessing and using the Internet. Topics include how to connect to the Internet, how to use web browsers and search engines, and how to access services and information on the Internet. Lecture/ Demonstration 16 hours.
Justification:	Mandatory Revision
Academic Career:	<ul style="list-style-type: none"><li>Noncredit</li></ul>
Mode of Delivery:	
Author:	
Course Family:	

### Academic Senate Discipline

Primary Discipline:	<ul style="list-style-type: none"><li>Vocational (short-term): Non-Credit</li></ul>
Alternate Discipline:	No value
Alternate Discipline:	No value

### Course Development

<b>Basic Skill Status (CB08)</b> Course is not a basic skills course.	<b>Course Special Class Status (CB13)</b> Course is not a special class.	<b>Grading Basis</b> <ul style="list-style-type: none"><li>Pass / No-Pass Only</li></ul>
<input type="checkbox"/> Allow Students to Gain Credit by Exam/Challenge	<b>Pre-Collegiate Level (CB21)</b> Not applicable.	<b>Course Support Course Status (CB26)</b> Course is not a support course

## General Education and C-ID

### General Education Status (CB25)

Not Applicable

### Transferability

Not transferable

### Transferability Status

Not transferable

## Units and Hours

### Summary

**Minimum Credit Units (CB07)** 0

**Maximum Credit Units (CB06)** 0

**Total Course In-Class (Contact) Hours** 16

**Total Course Out-of-Class Hours** 0

**Total Student Learning Hours** 16

### Credit / Non-Credit Options

#### Course Type (CB04)

Non-Credit

#### Noncredit Course Category (CB22)

Short-Term Vocational.

#### Noncredit Special Characteristics

No Value

#### Course Classification Code (CB11)

Other Non-Credit Enhanced Funding.

Variable Credit Course

#### Funding Agency Category (CB23)

Not Applicable.

Cooperative Work Experience

Education Status (CB10)

### Weekly Student Hours

	In Class	Out of Class
Lecture Hours	16	0
Laboratory Hours	0	0
Studio Hours	0	0

### Course Student Hours

**Course Duration (Weeks)** 18

**Hours per unit divisor** 0

#### Course In-Class (Contact) Hours

Lecture 16

Laboratory 0

Studio 0

**Total** 16

#### Course Out-of-Class Hours

Lecture 0

Laboratory 0

Studio 0

**Total** 0

## Time Commitment Notes for Students

No value

## Units and Hours - Weekly Specialty Hours

Activity Name	Type	In Class	Out of Class
No Value	No Value	No Value	No Value

## Pre-requisites, Co-requisites, Anti-requisites and Advisories

### Advisory

#### ESL30 - ENGLISH AS A SECOND LANGUAGE LEVEL 3

##### Objectives

- Write paragraphs at the low-intermediate level with sufficient unity.
- Develop coherence and mechanical accuracy.
- Demonstrate mastery of grammatical structures studied at a level sufficient to pass unit tests and the divisional grammar mastery test for this level.
- Converse at a functional level adequate for everyday use on the campus and in the community.
- respond to questions about recorded and live speeches, dialogues, role plays, and lectures.
- Decode 2,500-word reading passages, respond to inference and recall questions, and utilize a monolingual English dictionary to advantage.

## Entry Standards

Entry Standards

## Course Limitations

Cross Listed or Equivalent Course

## Specifications

### Methods of Instruction

Methods of Instruction                      Lecture

Methods of Instruction                      Laboratory

Methods of Instruction                      Discussion

Methods of Instruction                      Multimedia

Methods of Instruction                      Collaborative Learning

Methods of Instruction                      Demonstrations

### Out of Class Assignments

N/A

### Methods of Evaluation

### Rationale

Exam/Quiz/Test

Skill exercises the end of each chapter

Exam/Quiz/Test

Final exam

### Textbook Rationale

The CMPTR<sup>3</sup> textbook provides interactive practices for the students and has not yet been updated.

### Textbooks

Author	Title	Publisher	Date	ISBN
Katherine Pinard	CMPTR <sup>3</sup> : computer applications and concepts	Cengage	2017	978-1-305-86287-6

### Other Instructional Materials (i.e. OER, handouts)

No Value

### Materials Fee

No value

## Learning Outcomes and Objectives

### Course Objectives

Access the internet for research, shopping, and communication.

Recognize the importance of managing individual privacy and security.

Explore the World Wide Web.

Navigate a browser and the tools available to filter and modify searches.

Utilize a variety of tools to modify and narrow searches.

### SLOs

**Examine blogs, social networks, and online email services.**

Expected Outcome Performance: 70.0

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*ILOs* Demonstrate depth of knowledge in a course, discipline, or vocation by applying practical knowledge, skills, abilities, theories, or  
*Core* methodologies to solve unique problems.  
*ILOs*

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**Describe connections that need to be made in order to access the internet.**

Expected Outcome Performance: 70.0

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*Core* methodologies to solve unique problems.  
*ILOs*

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**Identify browser basics.**

Expected Outcome Performance: 70.0

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*ILOs* Demonstrate depth of knowledge in a course, discipline, or vocation by applying practical knowledge, skills, abilities, theories, or  
*Core* methodologies to solve unique problems.  
*ILOs*

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## Additional SLO Information

**Does this proposal include revisions that might improve student attainment of course learning outcomes?**

No

**Is this proposal submitted in response to learning outcomes assessment data?**

No

**If yes was selected in either of the above questions for learning outcomes, explain and attach evidence of discussions about learning outcomes.**

No Value

**SLO Evidence**

No Value

## Course Content

### Lecture Content

#### Tools (3 hours)

- Browsers
- Search tools
- Search strategies

#### Research on the Net (3 hours)

- Online libraries
- Newspapers, magazines, and other media
- Homework
- Doing personal research on the internet

#### Shopping Online (2 hours)

- Finding shopping sites
- Smart shopping tools
- Where should you buy
- Sales tax and online buying
- Security and reliability

#### Using the Internet for Communications (3 hours)

- Chat groups
- Internet relay chat (IRC)
- Instant messaging
- Voice over internet phone (VoIP)
- Privacy and security

#### Community on the Internet (2 hours)

- Chat groups
- Web-based discussion forums
- E-mail
- Finding people
- Clubs

#### Educational Opportunities on the Net (3 hours)

- What is distance education?
- Who uses distance education?
- Online courses
- Online tutorials
- Pros and cons of online learning

**Total hours: 16**

## Additional Information

**Is this course proposed for GCC Major or General Education Graduation requirement? If yes, indicate which requirement in the two areas provided below.**

No

**GCC Major Requirements**

No Value

**GCC General Education Graduation Requirements**

No Value

**Repeatability**

Repeatable

**Justification (if repeatable was chosen above)**

Non-credit courses

**Resources****Did you contact your departmental library liaison?**

No

**If yes, who is your departmental library liaison?**

Shelley Aronoff (ESL-Noncredit, Noncredit Business & Life Skills)

**Did you contact the DEIA liaison?**

No

**Were there any DEIA changes made to this outline?**

No

**If yes, in what areas were these changes made:**

No Value

**Will any additional resources be needed for this course? (Click all that apply)**

- No

**If additional resources are needed, add a brief description and cost in the box provided.**

No Value